



**City of Weston, WV**  
**Regular Session City Council Meeting**  
**Lewis County Courthouse**  
**March 6, 2023 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

**AMENDED AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

1) Call to Order/Moment of Silence

2) Pledge of Allegiance

3) Roll Call

4) Approval of Minutes

Regular Session – February 6, 2023

5) Visitor Section (5 Minute Time Limit)

6) Presentations

Proclamation for the Lewis County High School Wrestling Team

Proclamation for the Lewis County High School Girls Basketball Team

Marie Adams with Aura SPA Main Avenue

7) Receive and File Reports of City Boards, Commissions, and Outside Agencies

Reports

i) Weston Cemetery Board

- Next Meeting – Monday, April 10, 2023 at 9:00 a.m. at the Municipal Building.
- Unapproved Minutes for January 9, 2023 Meeting.

ii) Historic Landmark Commission

- Next Meeting – Thursday, March 9, 2023 at 5:00 p.m. at the Municipal Building.
- Unapproved Minutes for February 9, 2023 Meeting.

iii) Weston Planning Commission

- Next Meeting – Wednesday April 12, 2023 at 4:30 p.m. at the Municipal Building.
- Unapproved Minutes for February 8, 2023 Meeting.

iv) Boards of Park and Recreation

- Next Meeting – March 10, 2023 at 4:00 p.m. at the Municipal Building.
- Unapproved Minutes for February 17, 2023 Meeting.
- Application Approval for Michelle Carpenter

v) Lewis County EDA Authority

- Next Meeting – Wednesday, March 22, 2023 at 5:00 p.m. at 110 Center Avenue, 2<sup>nd</sup> Floor.

vi) Board of Zoning Appeals

- Next Meeting – Tuesday, March 14, 2023 at 6:00 p.m. at the Municipal Building.

vii) Codes Appeals Board

- Next Meeting – Thursday, March 16, 2023 at 6:00 p.m. at the Municipal Building.

viii) Outside Agencies

Neighborhood Watch

- Next Meeting – Tuesday March 21, 2023 at 6:00 p.m. at the Lewis County Court House. Door closes at 6:15 p.m.
- Police Department and Fire Department Pension Meeting – March 14, 2023 at 4:00 p.m. at the Municipal Building.

Known Vacancies to be Filled.

- Board of Zoning Appeals  
1 available position plus an alternate (2) total

8) Sanitary Board Director Report

9) Department Reports

A) Finance

- March Report in Packet
- Council to Approve \$3300 from the General Account Fund to Vacant Structure
- Stormwater Reimbursement Request (Action Requested)
- Budget Adjustment – Stormwater
- Appointing Audit Committee

B) Street Department

- February Report in Packet

C) Police Department

- February Report in Packet

D) Fire Department

- February Report in Packet

E) Building/Code/Zoning Report

- February Report in Packet

F) City Attorney Report

G) City Clerk

- February Report in Packet

H) City Manager Report

10) Old Business

- A) Ordinance 2022-13 Ordinance for the City of Weston to Acquire Property 451 West Second Street (Second Reading) (Action Requested)
- B) Ordinance 2023-04 Ordinance for the City of Weston Purchasing Card Policies and City of Weston Financial Procedures and Policies (Action Requested to be Tabled)
- C) Ordinance 2023-05 Ordinance for the City of Weston to Acquire 241 South Main (Second Reading) (Action Requested)
- D) Ordinance 2023-06 Ordinance for the City of Weston to Acquire 141 South Main (Second Reading) (Action requested)
- E) Update Employee Vacation Handbook Policy Section (Action Requested to be Table)
- G) First Due Fire Discussion

11) New Business

- A) Awarding of Bid for Demolition Bids for 451 West Second Street (Action Requested)
- B) Awarding of Bid for Demolition Bids for 210 North River (Action Requested)
- C) Awarding of Bid for Guardrail Installation (Action Requested)

- D) Awarding of Bid for Mowing of Cemeteries (Action Requested)
- E) Purchase of a Ventrac Mower Estimates from John Deere and Sunset Outdoor Supply with Proposal For Financing thru Country Roads Leasing LLC. (Action Requested)
- F) Ordinance 2023-07 City of Weston to Acquire Properties at the Following Addresses: 255 South Main Street, 254 High Street, 256 High Street, and 347 East First Street (Action Requested)
- G) Ordinance 2023-08 Ordinance Creating the Weston Land Reuse Agency (Action Requested)
- H) Request for Historic Landmarks Commission to Apply for Survey and Planning Grant (Action Requested)
- I) HLC and City of Weston Request for the Façade Grant Program (Action Requested)
- J) Holt Property Lease with the City of Weston (Action Requested)
- K) Ordinance 2023-09 Billboards/Zoning Amendment Ordinance (Action Requested) (Potential Executive Session to Obtain Legal Advice)
- L) Opioid Litigation Election and Releases/Various Pharmaceutical Companies (Action Requested)
- M) Weston Cultural Center Request for State Development Grant Program up to \$50,000 (Action Requested)
- N) Weston Cultural Center Request for Congressionally Directed Spending Grant (Action Requested)
- O) Meeting with Council for Budget Meeting (March 13, 14, or 15<sup>th</sup>) (Action Requested)

12) Reports of City Council

13) Adjournment

**Meeting Management Guidelines**

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register before meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.