**City of Weston, WV**

**Regular Session City Council Meeting**

**Lewis County Courthouse**

**January 3, 2023 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

**AGENDA**

Full Agenda Packets Available on www.City ofWestonwv.com

1. Call to Order/Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes

Regular Session – December 5, 2022

1. Visitor Section (5 Minute Time Limit)
2. Presentations

Jason Campbell - JC Films Studios – Grant from Lewis County Commission to Partially Fund a Movie in Lewis County

1. Receive and File Reports of City Boards, Commissions, and Outside Agencies

 Reports

 A. Weston Cemetery Board - Next Meeting – Monday, January 9, 2023, at 9:00 a.m. at the

 Municipal Building.

 B. Historic Landmark Commission - Next Meeting – Thursday, January 12, 2023, at 5:00

 p.m. at the Municipal Building.

 C. Weston Planning Commission - Next Meeting – Wednesday,

 D. Board of Parks and Recreation - Next Meeting – Friday, January 13, 2023, at 2:00

 p.m. at the Municipal Building.

 E. Lewis County EDA - Next Meeting – Wednesday, January 25, 2023, at 5:00 p.m. at

 110 Center Avenue 2nd floor.

 F. Board of Zoning Appeals - Next Meeting – Tuesday, January 10, 2023, at 6:00 p.m.

 at the Municipal Building

 G. Code Appeals Board - Next Meeting – Thursday, January 12, 2023, at 6:00 p.m. at the

 Municipal Building.

 H. Outside Agencies

 Weston Housing Authority

 Request to Appoint Robert King to the Weston Housing Authority as a resident required

 by HUD (Action Requested)

 Request to Appoint Joyce Lamb to the Weston Housing Authority replacing a member

 (Action Requested)

 A. Known Vacancies to be Filled - Board of Zoning Appeals - 1 available position

 8) Sanitary Board of Director

 9) Department Reports

 A. Finance – December Report in Packet

* Approval to move from the General Fund to the Vacant Structure Account (Action Requested)
* Approval to move $3059.00 from the General Fund to Parks and Recreation (Action Requested)
* Review of Proposed Financial Policies and Procedures (Action Requested)
* Purchase Card Policies and Procedures (Action Requested)

 B. Street Department - December Report in Packet.

 C. Police Department – December Report in Packet.

 D. Fire Department - December Report in Packet.

 E. Building/Code/Zoning December Report

 F. City Attorney Report

 G. City Clerk – December Report in Packet.

 H. City Manager Report

10) Old Business

 A. Ordinance 2022-13 for the City of Weston to Acquire Property of 451 West Second Street

 (Action Requested)

 B. Billboard/Zoning Discussion

11) New Business

 A. Museum of American Glass State Culture & History Grant $1188.00 (Action Requested)

 B. Municipal Fees Board Discussion About Appointing Members and Substitute Members

 C. Single Line Audit/Use of Federal Funds Discussion

 D. Ordinance 2023-01 Acquiring an Easement on Property on Reservoir Street (Action

 Requested)

 E. Discussion of Annexation to B & O and First Due Fire

 Reports of City Council

12) Adjournment

**Meeting Management Guidelines**

* Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
* Person wishing to address City Council must register before meeting.
* Agenda items may require an executive session motioned per WV Code 6-9A-4.
* All votes are unanimous unless otherwise stated.
* Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.