

**BUILDING PERMIT  
APPLICATION  
CITY OF WESTON, WV**



102 W. 2nd St.  
Weston, WV 26452  
Phone: (304)269-6141  
Fax: (304)269-7842

TYPE OF WORK	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Remodel/Addition	<input type="checkbox"/> Electrical/Plumbing/Mechanical/Sign
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Single-Family Dwelling	<input type="checkbox"/> Commercial/Industrial
<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Apartment Building
<input type="checkbox"/> Electrical Inspection	<input type="checkbox"/> Multi-Family Dwelling
JOB SITE, LOCATION AND APPLICANT INFORMATION	
PHYSICAL ADDRESS OF WORK	
NAME: _____	
MAILING ADDRESS: _____	
CITY STATE ZIP CODE: _____	
PHONE # ( ) _____	
FAX # ( ) _____	
DISCONNECT# _____	RECONNECT # _____
DESCRIPTION OF WORK (SUBMIT PLANS FOR ALL CONTRACTORS)	
_____	
_____	
_____	
_____	
AREA UNDER CONSTRUCTION IN A FLOOD AREA? YES _____ NO _____	
APPROVED BY THE FLOOD PLAIN MANAGER	
YES _____ NO _____ N/A _____ DATE APPROVED __/__/_____	
CONTRACT ATTACHED YES _____ NO _____	
CONTRACTOR	
BUSINESS NAME: _____	
CONTACT NAME: _____	
ADDRESS: _____	
CITY STATE ZIP CODE: _____	
PHONE ( ) _____	FAX ( ) _____
WV LICENSE # _____	CITY BUS. LICENSE # _____
SUB-CONTRACTOR	
BUSINESS NAME: _____	
CONTACT NAME: _____	
ADDRESS: _____	
CITY STATE ZIP CODE: _____	

APPLICANT SIGNATURE:
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BUILDING PERMIT FEES		
Permit Fees* are based on the value of the work performed. Indicate the value (rounding to the nearest dollar) of all materials and labor work indicated on this application.		
**PERMITS MAY TAKE UP TO 3 BUSINESS DAYS TO BE APPROVED		
<b>Permit Fee Schedule: \$5 for every \$1000 of total job cost.</b>		
OFFICE USE TYPE OF WORK	TOTAL COST	OFFICE USE PERMIT FEE
<b>TOTAL JOB COST:</b>		
Inspections are required on foundations, footings, electrical and plumbing. Please contact our Building Inspector Mike Starett to schedule all inspections.		
OFFICE USE ONLY		
CUSTOMER ACCOUNT:		
CITY FEES CURRENT: YES _____ NO _____		
NOTES:		
CONTRACTOR ACCOUNT:		
CITY FEES CURRENT: YES _____ NO _____		
B & O FEES CURRENT: YES _____ NO _____		
LICENSE CURRENT: YES _____ NO _____		
NOTES:		
PHONE: ( ) _____ FAX: ( ) _____		
WV LIC # _____ CITY LIC # _____		
<b>PERMIT EXPIRES ONE YEAR FROM ISSUE DATE AND PERMIT MUST BE POSTED IN A VISIBLE AREA ON THE PROPERTY.</b>		
DATE:		