

**Regular Session City Council Meeting**  
**Lewis County Courthouse**  
**August 7, 2023 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989 Pass Code: 269

**AMENDED AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

- 1) **Call to Order/Moment of Silence**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Presentations**  
Barbara McVaney with the Weston Military Museum
- 5) **Visitor Section (5 Minute Time Limit)**  
Larry Haddix discussion of Ideas for Halloween  
Betty Brooks discussion on 2 Hour Parking/Mowing of Cemeteries
- 6) **Approval of Minutes**
  - A. Regular Session – July 5, 2023
  - B. Special Session – July 10, 2023
  - C. Work Session - July 24, 2023
  - D. Special Session – July 31, 2023
- 7) **Receive and File Reports of City Boards, Commissions, and Outside Agencies**
  - A. Weston Cemetery Board - Next Meeting – Monday, October 10, 2023, at 9:00 a.m. at
    - i. the Municipal Building.
  - B. Historic Landmark Commission - Next Meeting – Thursday August 10, 2023 at 5:00 p.m.
    - i. at the Municipal Building.
  - C. Weston Planning Commission - Next Meeting – Wednesday, October 11 ,2023 at 6:00 p.m. at
    - i. the Municipal Building.
  - D. Board of Parks and Recreation - Next Meeting – Friday, August 18, 2023 at 4:00 p.m.
    - i. at the Municipal Building.
  - E. Lewis County EDA - Next Meeting – Wednesday, August 23, 2023 at 5:00 p.m. at
    - i. 110 Center Avenue 2<sup>nd</sup> floor.
  - F. Board of Zoning Appeals - Next Meeting – Tuesday, August 8, 2023 at 6:00 p.m.
    - i. at the Municipal Building
  - G. Code Appeals Board - Next Meeting – Thursday, August 17, 2023 at 6:00 p.m. at the
    - i. Municipal Building.
  - H. Outside Agencies
    - i. Neighborhood Watch – Next Meeting – Monday, August 15, 2023 at 6:00 p.m. at the Weston Fire Department
    - ii. SWA –Next meeting
  - I. Known Vacancies to be Filled - Board of Zoning Appeals - 1 available position plus an alternate (2 total)
    - Request for Approval of Liz Moyta as a member of the Board of Parks and Recreation.
    - Request for Approval of Solaris Cardelli as a member of Board of Parks and Recreation.
    - Request for Approval of Teresa Henthorne as member of Cemetery Board.
    - Request for Approval of Sharon Hiner-Franklin as member of Cemetery Board.
- 8) **Sanitary Board Director Report**
- 9) **Department Reports**

- A. Finance Report – July Report in Packet.
  - i. Transfer of Funds from General Fund to Vacant Structure Fund (Action Requested)
  - ii. Stormwater Fund Reimbursement Request
- B. Street Department – July Report in Packet.
- C. Police Department – July Report in Packet.
- D. Fire Department - July Report in Packet
- E. Building/Code/Zoning – July Report in Packet
- F. City Attorney Report
- G. City Clerk – July Report in Packet
- H. City Manager Report

**10) Old Business**

- A. Ordinance 2023-15 Modifying the Weston Tree Board (First Reading)
- B. Mowing Conditions of Cemeteries and Status of Contractor (Action Requested)
- C. Revise Purchase of Jackhammer (Action Requested)
- D. Cat Policy and Potential Creation of Animal Control Officer (Action Requested)

**11) New Business**

- A. TALA Events – Hearse Mania – September 22, 2023/September 23, 2023 – Haunted Horse September 22, 2023 /November 2, 2023, Asylum Ball October 21, 2023 Fall Fest October 21, 2023 (Action Requested)
- B. Lewis County High School Homecoming Parade September 28, 2023 at 6:00 p.m. (Action Requested)
- C. City of Weston Trick or Treat Date (Action Requested)
- D. FY23 Revenue & Expense Overview (presented by Finance Manager)
- E. Request for Reimbursement for Marilyn Workman Property Damaged by Tree (Action Requested)
- F. Reappointment of Judge Jim Terango as Municipal Court Judge
- G. Award Demolition Bids for 223 John Street, 345 Wright Street, 349 Wright Street, 114 Donlan/Cliff Street, 120 Donlan/Cliff Street (Action Requested)
- H. Ordinance 2023-16 to Acquire Property at 210 N. River Avenue (First Reading)

**12) Correspondence/Communications**

- A. Weston Central Neighborhood Watch
- B. WV First – Newly Developed Group to Deal with Drug Settlements Request Our Participation

**13) Reports of City Council**

**14) Adjournment**

**Meeting Management Guidelines**

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Persons wishing to address City Council must register before the meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council  
Minutes

Lewis County Court House  
117 Center Avenue  
July 5, 2023 at 6:00 p.m.

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Bailey, Finance Manager Joe Solberg, Building/Code/Zoning Enforcement Officer Marty Lewis, and Sanitary Director Dee Evans, Via Zoom Councilman Steven White.

**Call to Order/Moment of Silence:** Mayor Harrison-Edwards called the meeting to order at 6:02 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Presentations:**

Oath of Office for Mayor Kim-Harrison Edwards: City Clerk Judy Piercy swore into office Mayor Kim Harrison Edwards.

Oath of Office for Ward I Sherry Rogers, Oath of Office for Ward III Debbie Gump, Oath of Office for Herb Curtis was sworn into office by Mayor Harrison-Edwards.

**Visitor Section (5-Minute Time Limit):**

Steve Hull addressed the Mayor and Council about the property he has purchased and wanted to build apartments and the groundbreaking could start this November. Mr. Hull stated one of the properties he purchased has an easement below, above, and through the property with the City of Weston. Mr. Hull came to the meeting with the intent to work something out with the city by buying or making an agreement to take ownership of the road. Mr. Hull stated that his property corners and property lines were shown on the tax map, but the road the city owns is not where it should be. The City Manager Stansberry explained how the city got involved with that property. Mayor Harrison-Edwards suggested the need to speak with the assessor's office about the intent of what the property was to be used for. City Manager Stansberry will work with Mr. Hull to help find an answer. Councilwoman Gump commended Mr. Hull for trying to build more housing for the City of Weston.

**Approval of Minutes:**

Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the minutes of the Regular Session Meeting on June 5, 2023, Special Session Meeting on

June 21, 2023, Work Session on June 22, 2023, and Special Session on June 27, 2023, with corrections on name spelling. **Motion carried.**

**Receive and File Reports of City Boards, Commissions, and Outside Agencies:**

Mayor Harrison-Edwards announced that in the packet the City Boards, Commissions, and Outside Agencies with the dates and times of meetings with a date change for the EDA meeting which will be held on July 19, 2023, at 5:00 p.m. The SWA meeting will be held on July 20, 2023, in Jane Lew, WV. The Neighborhood Watch Meeting will not be held until September.

**Sanitary Board Director Report:** Report was in the packet. City Manager Stansberry gave an update on the Sanitary Board stating the Sludge Application was approved through the IJDC, with the city paying \$100,000 to the Sanitary Board, \$600,000 in loans, and the rest through grants and loan forgiveness measures to meet the \$3.2 million dollar project. City Manager Stansberry felt that we could not build this for the \$700,000 ourselves and felt we were on the right track. City Manager Stansberry proposed the method of a drying bed with a wedge wire that can be scrapped off with a skid steer or something of that nature. Mayor Harrison-Edwards informed us that we have passed Phase I of the review board a congressional earmark which is basically for the same purpose City Manager Stansberry explained they are working continuously on the pump station on North River trying to suck it out but were not successful, but will continue to try to come up with something. City Manager Stansberry will be meeting with Mr. Montgomery this week to go over his issues.

**Finance Report:** In the packet for the council Finance Manager Solberg provided the Gross Revenue by Source, Month to Month Comparison for FY2023, Profit and Loss for July 2022 through June 2023, and the Expense Report from July 2022 to June 2023. Due to the timing of the end-of-the-month report, the report with the year-end financial numbers and carryover could not be run but will try to get it to by the end of the week. Financial Manager Solberg asked to transfer funds of report Gump made a motion seconded by Councilwoman Rogers to **approve** the transfer of funds from General Funds to Vacant Structure Funds in the amount of \$150.00. **Motion carried.**

**Street Department:** The report is in the packet. Street Commissioner Starett informed the council that the rear end came out of the dump truck about a week ago and cost about \$3100 to have it fixed in-house, it could have cost up to \$9,000 elsewhere. Street Commissioner Starett stated that Joe Gains the mechanic was saving his department money by being able to fix it in-house and was good at his work.

Street Commissioner Starett thanked his guys for everything they have been doing from helping with the fireworks to getting the stage ready. Street Commissioner Starett ordered the fencing at the Home Depot and should be here hopefully by the end of the week. Mayor Harrison-Edwards asked if the curb painting machine had been ordered yet and City Manager Stansberry replied he has not ordered it yet. City Manager Stansberry

stated the Street Department has helped with the Carp Festival and the Summer Concert Series with no complaints about them, all their efforts are really appreciated it.

**Police Department:** the report is in the packet. Councilwoman Rogers thanked the police for all their help during the activities.

**Fire Department:** The report is in the packet. Councilwoman Rogers thought we had more people at the Independence Day celebration than last year. Chief Suttle agreed it was a good turn out and the weather was good. Councilwoman Rogers thanked the Fire Department for all their hard work.

**Building/Code/Zoning:** The report was in the packet. Councilwoman Rogers thanked Building/Code/Zoning Enforcement Officer Lewis for getting together the committee for the Arnold Cemetery and will be having a work session this weekend.

**City Attorney Report:** City Attorney Bailey stated he felt we are moving along well trying to get the people to realize that if they are cited for breaking an ordinance they must show up to the Municipal Court and go through the process. City Manager Stansberry stated that we will need to get started back on the codification and City Attorney Bailey agreed. City Manager Stansberry spoke further to say that we need to make this a priority, and everyone understands that. City Manager Stansberry referred to him and Chief Posey dealing with fireworks and noise issues, and if you bring someone in and try to explain these are the laws for 1972 which is the law but here is our draft law which helps you understand to find it easier. If you lay out the ordinances that were passed after 1972, it is creating confusion, but people have been very gracious to us. We just need to get this wrapped up sooner or later.

**City Clerk Report:** The report was in the packet.

**City Manager Report:** City Manager Stansberry gave the council the following updates:

- Budget will be a big topic for us this month.
- Annexation conversation will continue and on Friday we will be having a conversation with the attorneys Steptoe and Johnson. They have a contact to set up a future meeting.
- We talked about annexation with the EDA about the property toward the High School they are going out for bid and not considering annexation, but down the line a possibility of reconsideration.  
The Riverfront Grant we need to get things wrapped up and get it rolling this month.
- Columbia Club, with all indications from the Congressional Delegation we are getting \$750,000. Councilman Curtis asked City Manager Stansberry if they will be working inside or outside of the building. City Manager Stansberry explained that they have been in stasis right now, but the stained-glass windows have been taken

out and sent for repair. We have \$40,000 we received back from the state funding, and we are holding it in case we want to apply for more grant funding we can use these monies for grant matching.

- The team for the HubCap meeting will meet in Clarksburg on July 13th, 14th which he will be attending, and five other communities will be at the same meeting.

Councilwoman Rogers made a motion seconded by Councilman Curtis to **approve** all the department reports. **Motion Carried.**

### **Old Business:**

#### **Update Employee Vacation Handbook Policy Section (Action Requested):**

City Manager Stansberry provided the council a handout of vacation benefits with Option A and one with Option B. City Manager Stansberry recommended Option B and gave a brief explanation. Option A was the old vacation bank we established with the last policy revision to only incorporate vacation that was 2020 and previous. Option B vacation from 2022 and previous which would take care of our first responders due to covid could not take their vacation, and vacation payable upon separation is incorporated. Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** updating the employee vacation handbook policy section with Option B. **Motion carried.** Mayor Harrison-Edwards appreciated City Manager Stansberry time and effort he put into the update.

**Prioritization of Dilapidated Buildings (Action Requested):** Building/Code/Zoning Enforcement Officer Lewis gave an update on 208 Bennett being torn down last week and this week Lot #58 George Street and 375 West Second Street will be taken down. City Manager Stansberry explained the list the council received in the packet is the six we are proposing to get accomplished to be torn down. The six were generated with four structures currently burnt down and the two structures are adjacent to the properties. These properties will be funded through a grant from the state. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the six properties on the prioritization list of dilapidated buildings. **Motion carried.**

### **New Business**

**Amneal Opioid Settlement Agreement (Action Requested):** City Attorney Bailey informed that this was like other opioid settlement agreements, and he had spoken with someone and could receive payment by the end of the year. Discussion of how the money was to be spent and the amount will be divided and based on the population. Governor Justice will have a committee to oversee the opioid money. Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** the Amneal Opioid Settlement Agreement. **Motion carried.**



**Fiscal Year 2023-2024 E-911 and Dispatch Services (\$39,600) (Action Requested):**

Councilwoman Rogers recuse herself from this vote due to working at the Lewis County Court House. City Manager Stansberry explained the agreement was the same as last year and the monthly payment amount was the same. Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the Fiscal Year 2023-2024 E-911 and Dispatch Services for \$39,600. **Motion carried.**

**Sale Street Department Paver \$1000 Minimum (Action Requested):**

City Manager Stansberry informed the council that the paver could not be fixed and requested a minimum bid of \$1000. City Manager Stansberry stated that should the paver not sell it can be taken to the salvage at Jerry Stout's and it would bring \$1000. Councilwoman Gump made a motion seconded by Councilwoman Rogers to **approve** the sale of the Street Department Paver with the reserve bid of \$1000.00 **Motion carried.**

**Discussion of Priorities for the Upcoming Year:** City Manager Stansberry asked the council to pick a date to have a work session to discuss our priorities for the upcoming year and it can mesh with the budget discussion. The date of Monday, July 10, 2023 at 6:00 p.m.

**City Manager Request for Vacation in July 2023 (Action Requested):**

City Manager Stansberry requested to use vacation time from July 17 through July 28 to return to the Marshall Islands. Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** the City Managers' request for vacation from July 17th through July 28th. **Motion carried.**

**Reappointments of City Officials, City Manager, City Attorney, City Clerk, and City Finance Manager (Action Requested):**

Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** the reappointment of City Manager Stansberry. **Motion carried.**

Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** the reappointment of City Attorney Bailey. **Motion carried.**

Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** the reappointment of City Clerk Judy Piercy. **Motion carried.**

**Motion carried.**

**Correspondence/Commission**

**Weston Central Neighborhood Watch:** The Weston Central Neighborhood Watch President Betty Brooks presented the City of Weston and the Weston City Council each a Certificate of Support Appreciation certificate.

**WV First – Newly Developed Group to Deal with Drug Settlements Request Our**

**Participation:** A discussion earlier that Mayor Harrison-Edwards touched base on a committee will be set up by Governor Justice and it will determine what and how the funds

can be used. Mayor Harrison-Edwards will bring more information after attending the July 13th meeting. Mayor Harrison-Edwards also stated that if City Attorney Bailey received any information he would share as well.

### **Reports of City Council**

**Mayor Harrison-Edwards** passed out her June Report. Mayor Harrison-Edwards informed the council that on June 3rd, WHAW she and Steve Peters discussed the facade grant. Also, Mr. Peters would like someone from the city to come to the radio station on a regular basis and talk, letting the citizens know what is going on. Mayor Harrison-Edwards, City Manager Stansberry, and the mayor of Jane Lew went to Sutton and met with the elected officials. Mayor Harrison-Edwards will be attending the Region 7 meeting at Lambert's Winery on July 24th at 6:00 p.m. and the Municipal League on August 3rd at Oglebay.

**Ward II Councilwoman Rogers** congratulated everyone on the reappointments and the election results for the council. Councilwoman Rogers reminded everyone of the meeting at the Coffee House to discuss the facade grant and the Columbia Club. Councilwoman Rogers thanked everyone for all the help with the Carp Festival and the Independence Day Festival, Summer Concert Series. Councilwoman Rogers has only positive comments and how nice the streets look and maintained.

**Ward III Councilwoman Gump** congratulated all the reappointments and the new council member for Ward II Steven White. Councilwoman Gump wished Randy Bohan the former Ward II council member well in his new endeavors.

**Ward IV Councilman Curtis** congratulated everyone for the reappointments and thanked the city staff and employees for all they do. Councilman Curtis thanked Chief Posey and Building/Code/Zoning Enforcement Officer Marty Lewis for taking care of the homeless issue in Ward IV.

### **Adjournment**

Councilman Curtis made a motion seconded by Councilwoman Gump to **adjourn** at 7:27 p.m. **Motion carried.**

### **Attest**

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**Mayor, Kim Harrison-Edwards**



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City Clerk, Judy Piercy



**City Council Special Session  
Monday, July 10, 2023 at 6:00 p.m.  
City Municipal Building**

**Present:** Mayor Kim Harrison, Councilpersons Sherry Rogers, Steven White, Debbie Gump, and Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Chief Jimmy Suttle, Street Commissioner Mike Starett, Building/Code/Zoning Enforcement Officer Marty Lewis, and Johnathan Weaver from the Weston Democrat.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 5:59 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Public Comment:** No one signed up to speak. City Clerk Judy Piercy informed the council that Larry Haddix came into the office and would like to have a trunk or treat on Saturday, October 28, 2023. Mr. Haddix stated people were already contacting him about the activity and he wanted to have the city join in as well. City Clerk Judy Piercy also mentioned in the discussion with Mr. Haddix thought it would be nice to turn Main Street into Halloween Town. City Manager Stansberry suggested inviting Mr. Haddix to the next city council meeting in August for details.

**Old Business**

- **Set Date for Reviewing City Code**

The date for Reviewing City Code will be July 24, 2023 at 4:30 p.m.

**New Business**

- **Discussion of Priorities for the Upcoming Year**

Mayor Harrison-Edwards made a list of the priorities for the upcoming year and posted them on the wall. Each of the items was discussed.

Discussion of the Façade Grant and how the people seem to be appreciating the city offering the grant.

Fencing discussion around the Roundup and the old Thyme Bistro being put in place before ordering more fencing.

Councilman Curtis discussed the sidewalk issues and thought the city should take back the responsibility and City Manager Stansberry agreed long term.

Councilwoman Gump and Councilwoman Rogers thought the Weston Municipal Building Sign should match the City of Weston Courtesy Parking Lot sign, and a future sign to match at the Holt Property.

Discussion of Annexation with Mayor Harrison-Edwards informing a meeting was held with Mr. Stump and trying to contact anyone in the corporate office of Walmart has not been successful. Mayor Harrison-Edwards stated no one is returning any of her calls. Councilman Curtis suggested a marketing packet that includes what we can offer and what we would like to do if Walmart would annex in. City Manager Stansberry will give Walmart a closer figure of what they would pay for property tax.

City Manager Stansberry discussed Financial Sustainability and stated this is what we are striving for.

City Manager Stansberry and City Attorney Bailey will meet with John Breen at the assessor's office and discuss the properties owned by the city.

Mayor Harrison-Edwards talked about a database for the Citizens Concern Form with follow-ups and resolutions.

City Manager Stansberry will contact Raven Rock for a start date for the camera project and will let the council know of the reply.

- **Budget FY23/24**

City Manager Stansberry informed the council that largely nothing has changed except the paving and the salaries of the police department. Street Commissioner Starett went out and re-evaluated the paving and provided the council with a handout of the paving of streets and an estimated cost. City Manager Stansberry stated the Street Department was budgeted enough to pay for the streets being paved but we still will need to watch closely. City Manager Stansberry let the council know if we are saving money back to pave George Street and Minden. City Manager Stansberry informed the council that Finance Manager Solberg has done well with the budget and has mastered the process.

Finance Manager Solberg provided the council with a copy of the budget and discussed each highlighted line and answered all questions the council had. Finance Manager Solberg explained why the audits were so expensive (\$36,800) and we had to do three years of audits at once. Now that the city will be caught up it should cost around \$10,000 to \$11,000 for an audit. Finance Manager Solberg also discussed with departments that needed more than one report help to maintain their budget all reports will be given out each month. Finance Manager Solberg provided the council with a request for revision to the approved budget for General Funds and Coal Severance for approval. Councilman Curtis made a motion seconded by Councilwoman Rogers to approve the **budget** revision to General Funds and Coal Severance. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

### **City Manager Update:**

City Manager Stansberry gave the following updates:

- Will be attending the HubCap Meeting on July 13th and 14th, 2023.



- Will be setting up a meeting with Brad Montgomery.

### **Adjournment**

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **adjourn** at 7:30 p.m. **Motion carried.**

ATTEST

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



City Council Special Session  
Monday, July 24, 2023 at 4:30 p.m.  
City Municipal Building

**Present:** Vice Mayor Sherry Rogers, Councilpersons Steven White, Debbie Gump, Herb Curtis, City Attorney Brian Bailey, City Clerk Judy Piercy, Building/Code/Enforcement Officer Marty Lewis, Street Commissioner Mike Starett.

**Call to Order:** Vice Mayor Rogers called the meeting to order at 4:33 p.m.

**Pledge of Allegiance:** Vice Mayor Rogers asked everyone to stand for the Pledge of Allegiance.

**Public Comment:** No one signed to speak.

**First Reading of Updated State Building Code Ordinance – 2023-13 (Action Requested):** City Attorney Bailey explained to the council that we need to adopt the State Building Code Ordinance every year, or we cannot have a building code. City Attorney Bailey stated that nothing has changed we follow the State Building Code. Vice Mayor Rogers asked if this would include the international code, and City Attorney Bailey stated that it would. The council discussed increasing the building permits from \$15.00 to \$25.00 and increasing the \$5.00 amount per thousand to \$10.00 per thousand. Councilwoman Gump made a motion seconded by Councilman White to adopt the First reading of Updated State Building Code Ordinance 2023-13. **(Roll call of votes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

**Codification Updates:** City Attorney Bailey provided the council with copies of Chapter 70: Vehicles and Traffic, Chapter 71: Operation of Vehicles, and Chapter 73: Traffic Schedules. Discussions of the highlighted areas to add to the updates and areas that needed deleted. The discussion of the cell phones City Attorney Bailey added wording and Councilwoman Gump wanted to know if it was in the State Code and City Attorney Bailey replied no but thought we should add the additional wording. Councilman White agreed with City Attorney Bailey in additional wording. City Attorney Bailey informed the councilmembers that we can add additional wordings to the State Code, but we cannot delete State Code. Street Commissioner Starett thought we needed to add weight limits to the side streets in the city due to the newly paved streets, and he will be checking into the weight limit and signs. Councilwoman Gump also thought we need to consider no skateboards on the sidewalks and at the cars parked the wrong way with traffic.

**Next Meeting Date:** July 31, 2023 at 6:00 p.m.



**Adjournment**

Councilwoman Gump made a motion seconded by Councilman White to **adjourn** at 5:34 p.m. **Motion carried.**

Attest

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Vice Mayor, Sherry Rogers

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City Clerk, Judy Piercy





City Council Special Session  
Monday, July 31, 2023 at 6:00 p.m.  
City Municipal Building

**Present:** Vice Mayor Sherry Rogers, Councilpersons Debbie Gump, Herb Curtis, City Attorney Brian Bailey, City Manager Nate Stansberry, Building/Code/Enforcement Officer Marty Lewis

**Call to Order:** Vice Mayor Rogers called the meeting to order at 6:05 p.m.

**Pledge of Allegiance:** Vice Mayor Rogers asked everyone to stand for the Pledge of Allegiance.

**Public Comment:** No one signed to speak.

**First Reading of Updated State Building Code Ordinance – 2023-13 (Action Requested):** Councilwoman Gump made a motion seconded by Councilman Curtis to hold the 2nd reading of Updated State Building Code Ordinance 2023-13 by title only. **(Roll call of votes, Councilwoman Gump yes, Councilman Curtis yes).**

City Manager Stansberry, in the absence of Clerk Piercy, read the ordinance by title only.

**Ordinance Passed with 3 Aye Votes.**

**Codification Updates:** City Attorney Bailey provided the council with copies of Chapter 90: Animals, Chapter 91: Property Maintenance, and Chapter 92: Nuisances. Discussions of the highlighted areas to add to the updates and areas that needed deleted were held with the Attorney stating that most changes are minor in detail and reflect the form of government now present and staff levels. Small crosstalk was held on the particulars and standard procedures of small issues. It was expressed that the extraterritorial jurisdiction should be expanded to the 1 mile authorized by state law.

**Next Meeting Date:** The monthly regular meeting will be held on August 7<sup>th</sup>, 2023 at 6:00 p.m.

### **Adjournment**

Councilman Curtis made a motion seconded by Councilwoman Gump to **adjourn** at 7:13 p.m. **Motion carried.**

Attest

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Vice Mayor, Sherry Rogers

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City Clerk, Judy Piercy



CITY OF WESTON BOARDS/COMMISSIONS

APPLICATION

Name: Teresa Donell Henthorne

Address: 872 Winter Ave.

Weston, WV 26452

Telephone: (Home) 304-269-5058 (Cell) (304) 517-5655

Please mark each board/commission you wish to be considered.

- Planning Commission
- Weston Fine Arts Committee
- Historical Landmarks Commission
- Fairs and Festival Committee
- Board of Parks and Recreation
- Municipal Appeals Board
- Board of Zoning Appeals
- Weston Cemetery Board
- Weston Codes Appeal Board

Please provide a detailed summary of your experience, education and/or training that would contribute to the board and/or commission you are requesting appointment:

My interest in genealogy started in 2018 and I have been a member of Ancestry.com ever since. In my research of family and visiting their grave sites, I also became involved in Findagrave, where I have filled photo requests, as well as photographing and adding memorials. I am also volunteering in the research and clean-up efforts of the restoration of Arnold Cemetery.

Teresa Donell Henthorne

6/20/2023

Signature

Date

This application will be reviewed by the City of Weston Council. You will be contacted after the Council has rendered a decision. We appreciate your interest in assisting your local government!



CITY OF WESTON BOARDS/COMMISSIONS

APPLICATION

Name: ELIZABETH MOYTA

Address: 147 E 6TH ST

WESTON, WV 26452

Telephone: (Home) \_\_\_\_\_ (Cell) 412-302-7152

Please mark each board/commission you wish to be considered.

- Planning Commission
- Weston Fine Arts Committee
- Historical Landmarks Commission
- Fairs and Festival Committee
- Board of Parks and Recreation
- Municipal Appeals Board
- Board of Zoning Appeals
- Weston Cemetery Board
- Weston Codes Appeal Board

Please provide a detailed summary of your experience, education and/or training that would contribute to the board and/or commission you are requesting appointment:

WESTON CARP FESTIVAL 2023, GUARDIANS OF THE WEST FORK

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Elizabeth Moyta

Signature

06/15/2023

Date

This application will be reviewed by the City of Weston Council. You will be contacted after the Council has rendered a decision. We appreciate your interest in assisting your local government!



**CITY OF WESTON BOARDS/COMMISSIONS**

**APPLICATION**

Name: Solaris Cardelli  
Address: 147 E 6<sup>th</sup> Street  
Weston W.V. 26452  
Telephone: (Home) \_\_\_\_\_ (Cell) 681 367 2777

Please mark each board/commission you wish to be considered.

- Planning Commission
- Weston Fine Arts Committee
- Historical Landmarks Commission
- Fairs and Festival Committee
- Board of Parks and Recreation
- Municipal Appeals Board
- Board of Zoning Appeals
- Weston Cemetery Board
- Weston Codes Appeal Board

Please provide a detailed summary of your experience, education and/or training that would contribute to the board and/or commission you are requesting appointment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Solaris Cardelli

6-15-23

Signature

Date

This application will be reviewed by the City of Weston Council. You will be contacted after the Council has rendered a decision. We appreciate your interest in assisting your local government!

WESTON SANITARY BOARD  
702 N. MAIN AVENUE  
WESTON, WV 26452 (304)269-1300  
MONTHLY REPORT  
AUGUST 7, 2023

**PROJECT UPDATES**

PHASE I PROJECT

- Synagro has finished this Sludge Removal Project. We are still awaiting the closeout documents so we can issue them their final payment.

PHASE II PROJECT

- The PER for the Project has been approved by the IJDC Full Council. They had no comments on the submitted report other than:

A Public Meeting will have to be held to discuss the project. This can be in August if schedule permits.

The WSB must complete their financial audits for FY 2021 & 2022.

CORRIDOR H SEWER EXTENSION PROJECT

- Nothing further on this project at this time.

PLANT

- Filter Issues with Plant Blowers Resolved
- Bad Transducer & Float on Return Pit
- Removed Motor & Pump in Membrane Building to send off for repair



- Working on Replacing Clarifier Rake Cables & Aeration Diffusers
- Oil Changes in Main Blowers
- Mowing at plant and pump stations
- Cleaning Clarifiers, Rakes, Cables
- Monthly Required State Reports Submitted
- Weekly UV and Filter Cleaning & Maintenance
- Cleaning and Maintenance on screens, buildings, filter membranes, UV, chlorine building and garages.
- Lab Sample deliveries 4 days a week

#### COLLECTION

- Worked on Resolving Grease Issues at Thyme Bystro, Chines Restaurant, and Long John Silvers
- Repair/Separate the Sewer/Storm water at Shriner Building
- Working with Contractor on New Bridge issues
- Reviewing all streets to be paved to find out the number of manholes that need raised.
- Miss Utility Mark-Outs
- Refueling bypass pump daily

#### JET CALLS

- 11 Calls 2 Mains 9 Customer Laterals

#### PUMPS

- Changed out Transducer at Fest Station
- Pulled Pumps at : High School, Bendale, Kincheloe, Karl Street, Hickory House, and Weston Manor
- Station 7-Backboard set, Fence installed, Roof put on, Pump installed, One Pump Running,
- Vac at Conley Station
- Shut Power off at Conley, new Posts-Backboard for Panels. Power back on all in one day. Assisted by Tyler
- Weed Kill at several Stations
- Fuel Bypass 7 Days a Week

## **DIRECTOR/OFFICE**

- ❏ IJDC Funding Application Approved by Full Council
- ❏ Working with Accountant and City Manager on Rate Analysis
- ❏ Working on Audit Procurement Process for 3 year Audit
- ❏ Working on 2022 Annual PSC Report Information Gathering
- ❏ Submitted 68 Water Terminations so far in July.
- ❏ Mailed over 3100 customer Bills to Residents in July.
- ❏ Mailed out over 450 Past Due/Termination Letters to Customers
- ❏ Working with Region 7 on funding through Critical Needs for Station 7 Emergency Expenses
- ❏ Ongoing Discussions/Meetings with Potesta regarding Phase II Sludge Removal Project
- ❏ Multiple Past Due Phone Calls and Follow-Up Calls made
- ❏ Negotiating with customers for Deferred Payment Arrangements
- ❏ Weekly Department Head Meetings with City Manager
- ❏ Monthly Adjustments
- ❏ Accounts Payable
- ❏ Payroll Reports
- ❏ Daily/Monthly Reports
- ❏ PEIA Maintenance and Billing
- ❏ PERS Reporting/Billing
- ❏ Daily/Weekly conversations with Engineers/Special Council regarding project
- ❏ Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills
- ❏ Taking calls for Plant to help alleviate extra work for guys at plant
- ❏ Working with Brock and Plant Personnel on resolutions to issues with Stations 5 & 7
- ❏ Working on Updating Employee Handbook

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Dee Evans, Director

## **July Report 2023**

### **Street Department**

- **Cut down and removed tree along alley beside P&G Hardware**
- **Cut brush and debris back on Minden Street**
- **Milled, back bladed, and rolled in gravel alley beside storage units on W 4<sup>th</sup> Street**
- **Removed rust off of the flatbed on the GMC and repainted**
- **Cut and hauled brush and debris from Arnold Cemetery**
- **Cleaned and organized buildings at the shop**
- **Hung flags and banners on the walking bridge in front of TALA for the 4<sup>th</sup> of July Festival**
- **Installed temporary electric for 4<sup>th</sup> of July Festival**
- **Had 3 employees help assist with 4<sup>th</sup> of July Festival**
- **We have been installing and removing the stage at the Holt Property when scheduled to do so**
- **Have been working on Polk Creek Channel**
- **Removed tree out of Polk Creek Channel**
- **Cut and hauled away tree overhang and debris from Lee Street**
- **Cut and hauled away tree overhang and debris from Brown Avenue along retaining wall before John Street intersection**
- **Jetted line on Bennett Avenue and found that the line is pulled apart and is now scheduled for repair**
- **Cleaned and removed grass out of bricks at City Building, Main Street, and Water Street/Bank Alley**
- **Hung new signs on city limit entry sign boards**
- **Have been performing routine sweeping with the Street Sweeper**
- **Made repairs to rear end on older model dump truck**
- **Made repairs to Street Sweeper within the hopper**
- **Cleaned and greased all equipment**
- **Cut and hauled away tree overhang and debris on Fall Street**
- **Cut and hauled away tree overhang and debris on Karl Street**
- **Cut and hauled away tree that was growing up beside the Street Department building**
- **Fabricated grate and frames for drop inlets within the city**
- **Performed routine maintenance check on all equipment/trucks on underneath side of equipment (rear end and front end fluids)**
- **Hauled away dirt from the shop from Street Sweeper**
- **Bucket truck has a leaking cylinder that has been sent off to**

### **Mountaineer Hydraulics for repair**

- **Performed full service on F-250**
- **Cut and hauled away brush and debris from behind lower building at Street Department**
- **Swept gravel out of road on Jonathan Street**
- **Removed two shopping carts out of Polk Creek Channel along Karl Street**
- **Jetted drain line on Arnold Street**
- **Replaced T-Post barricades from edge of road on Bill&Betty Lane**
- **Cut brush and debris back along W 4<sup>th</sup> Street Bridge to remove sight blockage**
- **Installed new drain and drop inlet on Central Drive to help catch road runoff water and eliminate bank wash out**
- **Jetted drain lines on W 4<sup>th</sup> Street (discovered an additional drop inlet and was able to jet its outflow line and bring drain system back to normal operating conditions)**
- **Jetted drain line on Pratt**
- **Blacktop patched roughly 12 ton in Haleville Ward 3**
- **Worked and discussed with Utility Companies on City requirements for trenching and backfill**
- **Made repair to main water line in the Street Department parking lot from having a water leak**
- **Made repair to supply water line in bathroom at Street Department from having water leak**
- **Installed NO TURN ON RED sign at W 2<sup>nd</sup> Street and Main Avenue intersection**
- **Tyler has been working two days a week/unless otherwise instructed at the Sewer Company with Adam undergoing electrical work and pump station maintenance and repair**
- **New garage door and lift unit was installed on the bottom garage**
- **Installed 20-amp circuit for bottom garage lift unit**
- **Fabricated and installed 8-inch channel drain along Alley and Monroe Avenue to help catch road run off water**
- **Cut and hauled away fallen tree on Terrace Avenue**
- **Installed new drop inlet and frame on Madison Avenue**
- **Mowed and Weedeated 2 lots on South Main Avenue and 1 lot on Bennett Avenue**
- **Rebuilt drop inlet on Jacob Street and W 4<sup>th</sup> Street intersection**
- **Rebuilt drop inlet on South River Avenue**
- **Weedeated curbs along Main Avenue, Center Avenue, First Street,**

## **Second Street, and Third Street**

- **Painted curbs, parking lines, and handicap spaces on Main Avenue**
- **Weedeated around the Columbia Club**
- **Cut and hauled away fallen tree behind the Sanitary Office on North Main Avenue**
- **We have been working and assisting with asphalt paving crew to coordinate traffic control**
- **Cleaned ditch with mini excavator and weed eated ditch along Cliff Street**
- **Cleaned ditch along Arnold Street on the Cottage Avenue side**
- **Performed repair and maintenance on Police vehicles and Building Inspector vehicle**
- **Water Flowers Daily**
- **Trash Duty Weekly**
- **Street Department property mowing and weedeating every other week**

**Blacktop tonnage for June: roughly 12 ton**

## **Blacktop Paving Update:**

### **Ward 1**

- **South River Avenue- Completed**
- **Water Street Parking Lot- Scheduled to be done after conduit is installed within the parking lot**

### **Ward 2**

- **Karl Street- Completed**
- **Jonathan Street – Completed**

### **Ward 3**

- **Spring Street- Completed**
- **Monroe Avenue- Completed**

### **Ward 4**

- **Water Street- Scheduled to be done after new side walk is installed**
- **Court Avenue- Scheduled to be done after crew is brought in to mill all of road way**  
-We are going to try to have all projects completed by the beginning of September to be able to finish up on the rest of the paving list

## **Lines and Basins Cleaned with Jetter/Vac Truck**

1. **Jackson Street (244 Feet)**
2. **Fall Street (273 Feet)**
3. **Olive Street (72 Feet)**

4. Burnside Avenue (170 Feet) (New line has been installed)
5. W 6<sup>th</sup> Street (118 Feet) (Still working on possible collapse drain issue)
6. Brooke Street (30 Feet)
7. Lynn Avenue (189 Feet)
8. Depot Street (40 Feet)
9. Spring Street (77 Feet) (Scheduled to locate blockage in line)
10. Monroe Avenue (110 Feet)
11. DOH 19 South in front of Grace Street (Basins cleaned to bottom)
12. DOH 33 West in front of Mountaineer Mart and Kuntz Drive  
(Basins Cleaned, Line clear going across 33 West (43 Feet), Line to creek has blockage roughly 4 feet in)
13. Mid Avenue/11<sup>th</sup> Street intersection (135 Feet)
14. George Street (22 Feet)
15. Peggy Street (Basin Cleaned at intersection of Peggy and Spring)
16. Mid Avenue/Basin at slip location (17 Feet)
17. State Street (69 Feet)
18. South River Avenue (17 Feet) (Line has been repaired)
19. Mound Avenue (60 Feet)
20. Loftus Street (20 Feet)
21. Minden Street (422 Feet)
22. Bailey Avenue (2 Sewer Manholes cleaned out)
23. 19 South/Grace Street (1 Manhole cleaned out)
24. Nutter Court/Mound Avenue (1 Manhole cleaned out)
25. Neighbors Lane/Route 33 West (151 Feet)
26. Bennett Avenue (20 Feet) (Scheduled to find break in line)
27. W 4<sup>th</sup> Street (524 Feet)
28. Pratt Street (35 Feet)





# WESTON POLICE DEPARTMENT

## Law Total Incident Report, by Date, Nature

Date: 07/01/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Speak To Officer	1
Indecent Exposure	1
Shoplifting	1
DVP/Violation	1
Abandoned Child	1
Alarm Investigation	1
Motorist Asstist	1
Stolen Property	1
Complaint Firework	1
Intoxicated Driver	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 07/02/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Speak To Officer	1
Remove Person	1
B&E Active	1
Complaint Firework	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/03/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 07/04/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Hazard	1
Property Retrieval	1
Illegal Burning	1
Trespassing	1
Complaint Firework	3
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 07/05/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Illegal Driver	1
Animal Cruelty	1
Stolen Vehicle	1
Speak To Officer	1
Suspicious Pers	1
Animal Problem	1
Trespassing	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 07/06/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abandoned Child	1
Speak To Officer	1
Traffic Stop	1
Suspicious	1
Wanted Person	1
Complaint	1
Domestic Active	1
Larceny	1
BOLO	1
Speak To Officer	1
BOLO	1
Suspicious Pers	1
<b>Total Incidents for This Date</b>	<b>12</b>

Date: 07/07/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Motorist Asstist	1
Traffic Stop	1
MVC/Motor Veh Crash	1
Speak To Officer	1
Suspicious Pers	1
Overdose	1
Investigation	1
MVC/Motor Veh Crash	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 07/08/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Assist Other Agency	1
Suspicious Pers	1
Domestic	1
Speak To Officer	1
Call In	1
MVC/Motor Veh Crash	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 07/09/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
Dispute	1
Welfare Check	1
Suspicious Pers	1
Alarm Investigation	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/10/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>2</b>

Date: 07/11/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Alarm Investigation	1
Speak To Officer	1
Complaint	1
Welfare Check	1
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 07/12/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint	1
Welfare Check	1
Domestic Active	1
Complaint Drug	1
Traffic Stop	2
Wrong Way Driver	1
Illegal Driver	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>9</b>

Date: 07/13/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Intoxicated Subject	1
Traffic Stop	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Leaving The Scene	1
Suspicious Pers	1
MVC/Motor Veh Crash	1
Stolen Property	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 07/14/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	2
Welfare Check	1
Noise Complaint	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/15/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Suspicious	2
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 07/16/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1
Domestic Active	1
Suicidal Tendencies	1
Harassment	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 07/17/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
Property Damage	1
Welfare Check	1
Complaint Firework	1
B&E Non-Active	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/18/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Larceny	1
Assist EMS	1
Domestic Active	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 07/19/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Trespassing	1
Traffic Stop	1
Trespassing	1
Welfare Check	1
Speak To Officer	1
Remove Person	1
Sexual Assault	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 07/20/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Child Custody	1
Welfare Check	1
Child Custody	1
Animal Problem	1
Complaint	1
Child Custody	1
911 Hang Up	1
Domestic	1
Speak To Officer	1
Dispute	1
Investigation	1
BOLO	1
Motorist Asstist	1
Suspicious Vehicle	1
<b>Total Incidents for This Date</b>	<b>14</b>

Date: 07/21/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1
Traffic Stop	1
Domestic	1
Animal Cruelty	1
DVP/Violation	1
Domestic	1
Domestic Active	1
Speak To Officer	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>9</b>

Date: 07/22/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Animal Problem	1
Stolen Vehicle	1
Welfare Check	1
Animal Problem	1
Remove Person	1
Animal Problem	1
Speak To Officer	1
Mental Health Issues	1
<b>Total Incidents for This Date</b>	<b>9</b>

Date: 07/23/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	2
Complaint Drug	1
MVC/Motor Veh Crash	1
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/24/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic Active	1
Remove Person	1
Animal Cruelty	1
Larceny	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 07/25/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1
Remove Person	1
Reckless Driver	1
B&E Non-Active	1
Domestic	1
Complaint Parking	1
Complaint	1
Intoxicated Driver	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 07/26/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Mental Health Issues	1
Complaint	1
Speak To Officer	1
Reckless Driver	1
Complaint	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 07/27/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Road Rage	1
Domestic Active	1
Traffic Stop	1
Complaint	1
Leaving The Scene	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 07/28/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Traffic Stop	1
Larceny	1
Suspicious	1
Motorist Asstist	1
Shoplifting	1
MVC/Motor Veh Crash	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 07/29/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Serve Papers	1
Unruly Person	1
MVC/Motor Veh Crash	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 07/30/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Investigation	1
Domestic Active	1
<b>Total Incidents for This Date</b>	<b>2</b>

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Date: 07/31/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Victim of Fall	1
<b>Total Incidents for This Date</b>	<b>1</b>

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Total reported: 193

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**Report Includes:**

All dates between `00:00:01 07/01/23` and `00:23:59 07/31/23`, All agencies matching `WPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



TRAFFIC WARNINGS

Report Number	Address	Incident Date
2.10102E+14		7/11/2023 14:35
2.10102E+14	201 Main Avenue	7/13/2023 8:15

Several warnings were issued for no turn on red from Main to 2nd

## CITATIONS JULY 2023

07/05/2023	DOG AT LARGE	MID AVE
07/12/2023	NO INSURANCE	BROAD STREET
07/13/2023	NO INSURANCE	WEST 2 <sup>ND</sup>
07/13/2023	SUSPENDED OPS	WEST 2 <sup>ND</sup>
07/21/2023	SUSPENDED OPS	MAIN AVE
07/31.2023	FAILURE TO STOP RED LIGHT	US RT 33

CRASH REPORTS JULY 2023

Report Number	Address	Date Of Crash
23W-01333	East 2nd Street	7/7/2023 0:00
23W-01344	East 2nd Street	7/8/2023 0:00
23W-01480	Corridor H & Staunton Drive	7/31/2023 0:00
23W-01470	East 4th Street & North Main Avenue	7/28/2023 0:00



**WESTON FIRE DEPARTMENT**  
 REPORT FOR THE MONTH OF  
 July 2023  
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

126
7
76
36


TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

14
2
3
0
0
0
71

FROM
FROM
FROM
FROM
FROM
FROM

0
4
0
4
1
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
3
1,009
68
391
\$500
\$170,000
38
7
13
1
3
0
1

SAVED
SAVED

\$0
\$145,000

<b>ADDITIONAL REMARKS</b>
Attended fire dept meetings and drills
Attended Firefighters Association meeting
Attended safe sites meeting
Final Inspection New Engine August 14,15,16
Several illegal burn warnings
Watered down houses as they was being tore down

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {07/01/2023} And {07/31/2023}  
and District = "1A "

Incident	Type	Date	Location	Description
23-0000600-0	FIRE	07/01/2023	650 Craig ST	Medical assist, assist EMS
23-0000601-0	FIRE	07/02/2023	528 Ray ST	Medical assist, assist EMS
23-0000602-0	FIRE	07/02/2023	808 Terrace AVE	Medical assist, assist EMS
23-0000605-0	FIRE	07/03/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000606-0	FIRE	07/03/2023	50 Gee Lick RD	Motor vehicle accident with
23-0000607-0	FIRE	07/03/2023	212 Harrison AVE	Medical assist, assist EMS
23-0000608-0	FIRE	07/04/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000610-0	FIRE	07/04/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000611-0	FIRE	07/04/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000612-0	FIRE	07/04/2023	709 W 2nd ST	Unauthorized burning
23-0000613-0	FIRE	07/04/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000614-0	FIRE	07/05/2023	433 Charles ST	Medical assist, assist EMS
23-0000616-0	FIRE	07/05/2023	222 Prudence AVE	Medical assist, assist EMS
23-0000617-0	FIRE	07/05/2023	112 McGary AVE	Medical assist, assist EMS
23-0000619-0	FIRE	07/06/2023	355 George ST	Medical assist, assist EMS
23-0000620-0	FIRE	07/06/2023	650 Craig ST /Weston Commons/200	Medical assist, assist EMS
23-0000621-0	FIRE	07/07/2023	17 Center AVE	Medical assist, assist EMS
23-0000622-0	FIRE	07/07/2023	246 S Main AVE	Medical assist, assist EMS
23-0000625-0	FIRE	07/08/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000626-0	FIRE	07/08/2023	97 MM Interstate 79	Medical assist, assist EMS
23-0000627-0	FIRE	07/08/2023	Berlin RD & US Highway 33 E	Motor vehicle accident with
23-0000631-0	FIRE	07/09/2023	124 E 1st ST /Criss Manor	Medical assist, assist EMS
23-0000637-0	FIRE	07/11/2023	124 E 1st ST /Criss Manor/404	Medical assist, assist EMS
23-0000639-0	FIRE	07/12/2023	Lights Trailer Court	Unauthorized burning
23-0000640-0	FIRE	07/12/2023	244 W 2nd ST /3	Medical assist, assist EMS
23-0000642-0	FIRE	07/13/2023	71 Asylum DR	Medical assist, assist EMS
23-0000643-0	FIRE	07/13/2023	98 MM Interstate 79 /N.B.	Motor Vehicle Accident with
23-0000645-0	FIRE	07/14/2023	401 John ST /509	Smoke detector activation
23-0000646-0	FIRE	07/14/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000650-0	FIRE	07/16/2023	613 Pratt AVE	Medical assist, assist EMS
23-0000651-0	FIRE	07/16/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000653-0	FIRE	07/16/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000654-0	FIRE	07/16/2023	722 W 2nd ST	Medical assist, assist EMS
23-0000655-0	FIRE	07/17/2023	569 W 2nd ST	Medical assist, assist EMS
23-0000656-0	FIRE	07/17/2023	404 Peggy ST	Medical assist, assist EMS
23-0000658-0	FIRE	07/17/2023	936 Sharpe Hospital RD	Motor Vehicle Accident with
23-0000659-0	FIRE	07/17/2023	102 Brown AVE	Medical assist, assist EMS

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {07/01/2023} And {07/31/2023}  
and District = "1A "

Incident	Type	Date	Location	Description
23-0000661-0	FIRE	07/17/2023	124 E 1st ST /Criss Manor/702	Medical assist, assist EMS
23-0000662-0	FIRE	07/18/2023	142 Main AVE	Medical assist, assist EMS
23-0000664-0	FIRE	07/18/2023	113 William AVE	Medical assist, assist EMS
23-0000667-0	FIRE	07/18/2023	569 W 2nd ST	Medical assist, assist EMS
23-0000670-0	FIRE	07/19/2023	291 Rada AVE	Smoke or odor removal
23-0000672-0	FIRE	07/20/2023	29 Garton PLZ /T&L Hot Dog	Medical assist, assist EMS
23-0000676-0	FIRE	07/21/2023	212 Center AVE	Medical assist, assist EMS
23-0000677-0	FIRE	07/21/2023	99 MM Interstate 79	No Incident found on arrival
23-0000678-0	FIRE	07/21/2023	1209 12th ST	Medical assist, assist EMS
23-0000680-0	FIRE	07/21/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000681-0	FIRE	07/22/2023	529 W 2nd ST	Medical assist, assist EMS
23-0000682-0	FIRE	07/22/2023	569 W 2nd ST	Medical assist, assist EMS
23-0000683-0	FIRE	07/22/2023	150 Cottage AVE	Medical assist, assist EMS
23-0000684-0	FIRE	07/22/2023	150 Cottage AVE	Medical assist, assist EMS
23-0000685-0	FIRE	07/22/2023	650 Craig ST /400	Dispatched & cancelled en
23-0000688-0	FIRE	07/22/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000689-0	FIRE	07/23/2023	124 E 1st ST /Criss Manor/601	Medical assist, assist EMS
23-0000693-0	FIRE	07/25/2023	2061 US Highway 33 E	Public service assistance,
23-0000694-0	FIRE	07/25/2023	627 Broad ST	Medical assist, assist EMS
23-0000695-0	FIRE	07/26/2023	650 Craig ST /Weston Commons/410	Medical assist, assist EMS
23-0000697-0	FIRE	07/27/2023	240 Court AVE /Family Resource	Medical assist, assist EMS
23-0000698-0	FIRE	07/27/2023	466 Jacob ST	Medical assist, assist EMS
23-0000699-0	FIRE	07/27/2023	401 John ST /Weston Arbors/2nd	Alarm system sounded due to
23-0000700-0	FIRE	07/27/2023	100 N River AVE	No Incident found on arrival
23-0000701-0	FIRE	07/28/2023	124 E 1st ST /504	Medical assist, assist EMS
23-0000702-0	FIRE	07/28/2023	124 E 1st ST /5th Floor Hall way	Medical assist, assist EMS
23-0000703-0	FIRE	07/28/2023	215 Bland ST	Medical assist, assist EMS
23-0000704-0	FIRE	07/28/2023	402 Main AVE	Motor Vehicle Accident with
23-0000709-0	FIRE	07/29/2023	392 Broad ST	Medical assist, assist EMS
23-0000710-0	FIRE	07/29/2023	340 E 1st ST	Medical assist, assist EMS
23-0000712-0	FIRE	07/29/2023	402 Medical Park DR /Shop N Save	Medical assist, assist EMS
23-0000714-0	FIRE	07/29/2023	358 Court AVE /RLBMS	Detector activation, no fire
23-0000715-0	FIRE	07/29/2023	306 Center AVE	Medical assist, assist EMS
23-0000716-0	FIRE	07/29/2023	547 Court AVE	Medical assist, assist EMS
23-0000718-0	FIRE	07/30/2023	E 3rd ST E & Brown AVE	Motor Vehicle Accident with
23-0000719-0	FIRE	07/30/2023	113 W 7th ST	Camper or recreational
23-0000722-0	FIRE	07/31/2023	650 Craig ST /Weston Commons/410	Medical assist, assist EMS

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {07/01/2023} And {07/31/2023}  
and District = "1A "

Incident	Type	Date	Location	Description
23-0000723-0	FIRE	07/31/2023	569 W 2nd ST	Medical assist, assist EMS
23-0000724-0	FIRE	07/31/2023	US Highway 33 E & Staunton DR	Motor vehicle accident with

Total Incident Count 76

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {07/01/2023} And {07/31/2023}  
and District = "1B "

Incident	Type	Date	Location	Description
23-0000598-0	FIRE	07/01/2023	95 MM Interstate 79 /N.B.	Motor Vehicle Accident with
23-0000599-0	FIRE	07/01/2023	5100 Murphys Creek RD	Power line down
23-0000603-0	FIRE	07/03/2023	8500 US Highway 33 E	Motor vehicle accident with
23-0000604-0	FIRE	07/03/2023	1500 Murphys Creek RD	Public service assistance,
23-0000609-0	FIRE	07/04/2023	500 Middle Run RD	Public service
23-0000615-0	FIRE	07/05/2023	84 MM Interstate 79 /N.B.	Motor Vehicle Accident with
23-0000618-0	FIRE	07/06/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000623-0	FIRE	07/07/2023	1967 Little Skin Creek RD	Medical assist, assist EMS
23-0000628-0	FIRE	07/08/2023	1008 Old Mill RD	Medical assist, assist EMS
23-0000629-0	FIRE	07/09/2023	84 MM Interstate 79	Dispatched & cancelled en
23-0000630-0	FIRE	07/09/2023	91 MM Interstate 79 /N.B.	Extrication of victim(s)
23-0000633-0	FIRE	07/09/2023	86 MM Interstate 79	Motor Vehicle Accident with
23-0000634-0	FIRE	07/09/2023	9000 US Highway 33 E	Motor Vehicle Accident with
23-0000636-0	FIRE	07/11/2023	Old Mill RD & Thorn Hill RD	Motor Vehicle Accident with
23-0000638-0	FIRE	07/11/2023	US Highway 19 S & Goosepen RD	Motor vehicle accident with
23-0000644-0	FIRE	07/13/2023	188 Peter LIK	Medical assist, assist EMS
23-0000647-0	FIRE	07/15/2023	91 MM Interstate 79	Dispatched & cancelled en
23-0000648-0	FIRE	07/15/2023	Little Skin Creek RD & Georgetown	Dispatched & cancelled en
23-0000649-0	FIRE	07/16/2023	MM Interstate 79 & US Highway 19 S	Motor Vehicle Accident with
23-0000652-0	FIRE	07/16/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000660-0	FIRE	07/17/2023	765 US Highway 19 N	Motor vehicle accident with
23-0000663-0	FIRE	07/18/2023	22 Quarry Glen /101	Medical assist, assist EMS
23-0000665-0	FIRE	07/18/2023	22 Quarry Glen /101	Public service assistance,
23-0000666-0	FIRE	07/18/2023	83.5 MM Interstate 79	Extrication of victim(s)
23-0000668-0	FIRE	07/18/2023	US Highway 19 S & Goosepen RD	Motor Vehicle Accident with
23-0000675-0	FIRE	07/21/2023	2986 Old Route 33	Building fire
23-0000687-0	FIRE	07/22/2023	2000 Sleep Camp RD	Motor Vehicle Accident with
23-0000692-0	FIRE	07/25/2023	648 Middle Run RD	Dispatched & cancelled en
23-0000696-0	FIRE	07/26/2023	86.5 MM Interstate 79	Motor vehicle accident with
23-0000705-0	FIRE	07/28/2023	86 MM Interstate 79 /S.B.	Motor Vehicle Accident with
23-0000706-0	FIRE	07/28/2023	148 Gee Lick RD	Public service assistance,
23-0000707-0	FIRE	07/28/2023	2500 Jennings Run RD	Public service assistance,
23-0000713-0	FIRE	07/29/2023	598 US Highway 33 E/Hardees	Medical assist, assist EMS
23-0000717-0	FIRE	07/30/2023	25 Louise ST	Public service assistance,
23-0000720-0	FIRE	07/30/2023	5170 Murphys Creek RD	Unauthorized burning
23-0000721-0	FIRE	07/30/2023	5108 Murphys Creek RD	Public service assistance,



Total Incident Count 36

Weston fire dept

Dollar Value Saved & Loss Analysis

Alarm Date Between {07/01/2023} And {07/31/2023}

a

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$170,000	\$25,000	\$145,000	14.71%	85.29%
137 Camper or recreational	1	\$500	\$500	\$0	100.00%	0.00%
Grand Totals	2	\$170,500	\$25,500	\$145,000		

Total Percent Lost: 14.96%

Total Percent Saved: 85.04%

Weston fire dept

Incident Type Report (Summary)

Alarm Date Between {07/01/2023} And {07/31/2023}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	0.78%	\$25,000	98.03%
137 Camper or recreational vehicle (RV) fire	1	0.78%	\$500	1.96%
	<u>2</u>	<u>1.57%</u>	<u>\$25,500</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	66	51.96%	\$0	0.00%
322 Motor vehicle accident with injuries	9	7.08%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	13	10.23%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	1.57%	\$0	0.00%
	<u>90</u>	<u>70.86%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	0.78%	\$0	0.00%
	<u>1</u>	<u>0.78%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
531 Smoke or odor removal	1	0.78%	\$0	0.00%
550 Public service assistance, Other	8	6.29%	\$0	0.00%
553 Public service	1	0.78%	\$0	0.00%
561 Unauthorized burning	3	2.36%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.78%	\$0	0.00%
	<u>14</u>	<u>11.02%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	12	9.44%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	2.36%	\$0	0.00%
	<u>15</u>	<u>11.81%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	2	1.57%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.78%	\$0	0.00%
744 Detector activation, no fire -	2	1.57%	\$0	0.00%
	<u>5</u>	<u>3.93%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 127

Total Est Loss:

\$25,500

Weston fire dept

Aid Responses by Department (Summary)

Alarm Date Between {07/01/2023} And {07/31/2023}

Type of Aid	Count
<b>11 Buckhannon Fire Department</b>	
Automatic aid received	1
	<hr/>
	1
<b>2 Jane Lew Volunteer Fire Department</b>	
Automatic aid received	4
Automatic aid given	3
	<hr/>
	7
<b>3 Pricetown Volunteer Fire Department</b>	
Automatic aid received	4
	<hr/>
	4
<b>5 Jackson's Mill Volunteer Fire Department</b>	
Automatic aid given	2
	<hr/>
	2
<b>8 Lewis County Emergency Ambulance Authority</b>	
Automatic aid received	4
Mutual aid given	5
Automatic aid given	62
	<hr/>
	71

1 / 8







1 / 8





102 West 2<sup>nd</sup> St.

Weston, WV 26452

304-269-6141

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## **July Report to City Council**

**Building Permits 15**

**Code Violations 6**

**Citizen Concerns 4**

**Attended Region VII mitigation meeting**

**Demolished #58 George St.**

**Demolished 375 West 2<sup>nd</sup> St.**

**Attended Brownfields Grant writing seminar in Morgantown**

**Attended Online training webinars**

**Put 5 more structures out to bid to be demolished**

**Worked with Chief Posey to dislodge vagrants**

**Had several inoperable, unlicensed vehicles towed**

**Attended county Safe Sites planning meeting**



**Ordinance 2023-\_\_\_ to Amend the Configuration of the Weston City Tree Commission**

WHEREAS, on April 6, 1981, the City of Weston created a City Tree Commission;

WHEREAS, the creation of such Tree Commission is found in "Section 2" of said ordinance;

WHEREAS, the City of Weston wishes to re-configure the eligibility requirements for membership of the City Tree Commission;

WHEREAS, Section 2 is to be deleted and replaced with the following language:

"There is hereby created a Commission to be known and designated as the 'Weston City Tree Commission,' composed of three (3) to five (5) members. The membership requirements are as follows: Must be either a citizen of Lewis County, West Virginia, or must be a freeholder in the City of Weston. The City Manager shall recommend members to the City Council and the City Council shall appoint or not appoint said member(s). Three (3) members shall be appointed for a term of three (3) years and two (2) members shall be appointed for two (years). After the end of these initial terms, each successor shall be appointed for a three (3) year term. Vacancies shall be filled by the recommendation and appointment procedure mentioned above; the appointee shall fill the unexpired term and then be subject to re-appointment."

If any court of competent jurisdiction finds any part of this ordinance to be unconstitutional or otherwise defective, then the remaining portions of the ordinance shall remain in effect.

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

\_\_\_\_\_  
Kim Harrison-Edwards, Mayor

\_\_\_\_\_  
Judy Piercy, City Clerk

Quote 107

West Virginia Property Maintenance Inc.

12 Windgate Drive Jane Lew WV 26378

Bill To

City Of Weston, WV

Quote Date

08/02/2023

Description	Amount
Mowing, blowing, trimming of Arnold Cemetary (Bi Weekly)	4,000.00
Mowing, Trimming and Blowing of Machpelah Cemetary (Bi Weekly)	7,500.00

**Total**

**\$11,500.00**



1



# APPALACHIAN EQUIPMENT SOLUTIONS

## QUOTE

1750 Hackers Creek Road  
Jane Lew, WV 26378  
Ph: 304-786-9587  
Justin Phillips

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Justin Phillips	Quote	Due on receipt	

QTY		UNIT PRICE	LINE TOTAL
1	Soosan, Sq35, Hammer with mount for Bobcat		7900.00

SALES TAX WILL APPLY IF NO EXEMPTION or Out of State	<b>SUBTOTAL</b>	
	<b>SALES TAX</b>	
	<b>TOTAL</b>	

Quotation prepared by: \_\_\_\_\_

This is a quotation on the goods named, subject to the conditions noted below: This quote is good for 30 days.

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**

# City TNR Project Info

## Why is this project important/needed?

- In my experience working with multiple rescues across several states and the Lewis-Upshur Animal Control Facility, Fostering, Trapping and Fixing cats and Transporting over the last 5 to 6 years saving them all isn't possible, but fixing as many as possible is the best way to prevent thousands of unwanted/unhealthy/suffering animals.
- Weston has an over population of cats that people have failed to get fixed and let outside to reproduce or abandoned them when they moved or no longer wanted the responsibility of them. Now they are becoming a nuisance to residence.
- With trapping, fixing, releasing/relocating the feral cats and fixing and trying to rehome the more domesticated ones we can stop the reproduction cycle, reduce the amount of homeless cats, reduce the risk of illness and disease and reduce the amount of cats that come into the shelter every year.
- With spaying and neutering the cats there are a lot of health and behavioral benefits for both the cats and the residents of Weston. When the cats are fixed they will no longer want to fight which reduces the risk of spreading feline diseases or causing injury to one another, females won't be tearing things up to make a safe place to have her babies, the males won't be spraying to warn other unaltered males that they claim those females, when the cats are fixed they are also vaccinated for rabies which keeps everyone safe, and with less cats and property destruction the residence will be a lot happier and less likely to harm or relocate the cats that aren't fixed yet to reproduce elsewhere continuing the overpopulation problem.

## The reality of TNR

- While catching and fixing the cats will make a big difference and save thousands of lives not all the ones caught are fit to be released. Some will be caught and you can visibly see they are highly sick or suffering. When a feral cat is extremely sick they will not let you handle them safely to be able to medicate them so they are in a better condition to release. Some you can tell they are in the stages of a feline disease and will just suffer. Some will die in surgery due to heart or lung defects due to bad breeding. I have also encountered ones that have physical defects from an injury or birth defect that makes it very hard for them to survive when relocated. Those I cannot release and would be better off euthanized than die a painful death because they can't protect themselves or they are suffering from an illness they can't survive.
- TNR takes time, effort, and funding to start to see a major difference. Getting multiple appointments from a low cost clinic is the easiest way to go about getting started. The results are worth the effort in my opinion. Once the community or local businesses see we are making a real effort to fix the over population problem they may help with some funding to keep the project going.
- Some people of the community will not be too pleased that cats are being removed for a short

time or relocated for life or even put down for illness. Education of the community of the benefits and getting their cooperation will benefit the project greatly.

## Trapping

- When starting to trap a new area getting info from the people that feed them or see them on a daily basis is very helpful. Having the people feeding and neighbors not leaving food outside is very important and makes trapping the cats fast and easy. Having the residents permission to trap and cooperation to not bother the traps feed the cats 2 days prior to trapping is very helpful. (They will not starve in 2 days they are outside cats they know how to hunt for themselves this just makes what I put in the trap worth going in to get)
- I personally like to start trapping 3 days before the appointments and set up anywhere from 5-7 traps at a time to ensure we get as many as possible. If it is a place where only a few cats are left and they are harder to trap I may have to give them some time to feel secure again and try again or try different traps which can take some time also.
- I would hold the cats and give them food and water up to the night before the appointments to ensure we fill all the spots we reserved with cats that weigh enough to get fixed or are healthy enough to be put under for surgery.
- I wait until mid day the next day to release them. When starting to trap we will need to know if the residence are ok with any of them coming back, some of them coming back or none. We will need an appropriate place to take the ones not able to be released where they were trapped.
- When trapping in an area residence need to keep their personal pets inside or put a collar on them so I know to let them out.
- At times catching wildlife is going to happen. Taking them to a safe place for release is always the goal. If they are showing signs of illness the DNR will need to be called to ensure the safety of the residence and animals in the area.
- Feral cats can be aggressive when trapped due to being afraid and not use to human contact, so safety is very important. Nobody should try to touch the cats though the traps to try to calm them down. Cats have a lot of bacteria on their teeth and claws that can cause a human to get an infection that can progress quickly.
- Ear tipping cats being released is a must so we know which cats have already been to the vet and it also shows the community that cats are fully vetted.

## Equipment

- I use different size live traps to catch the cats to start. I have 12 or more of them on hand currently.
- A drop trap may be needed from time to time for the harder to catch cats. (I currently do not own one of these)

- I have used cat carriers at times with food in them and have a string attached to close the door. I have 10 or more of those on hand currently.
- Having pee pads on hand to put down while the cats are being transported to and from the trapping site for easy clean up. Having cleaning supplies also helps keep things sanitary.
- I use canned wet cat food, tuna, chunked canned chicken or sardines to catch the cats some times you have to change up what you use at each place after they start to get use to the same on over and over. I always try to keep extra cans on hand for the smart cats that are able to eat the food without setting off the trap. Small paper plates to put the food on so the cat doesnt get cut on an open can.
- Having a sheet or blanket to cover the traps while traveling keep the cats calmer so they dont panic and hurt themselves inside the trap.
- When picking the traps up some gloves are best to wear to stay safe. A type of boot that is easy to sanitize and keeps your feet dry. A t-shirt indicating who I am will help the community know that I am there to do my job so I dont worry anyone.
- I have always used my personal vehicle. I can fit 15 box traps in my current vehicle. I have found that running to vets offices and transporting animals does put alot of wear and tear on a vehicle at times do to most low cost clinics being at least an hour from Weston.

## Plan

- Since I have seen the over population issue first hand if we can start this project this fall catching and fixing at least 20 cats a month before "kitten season" in the spring will make a big difference from the start.
- Connecting with the community to get their cooperation in making this project a success and ensure them this is a great opportunity to help the cats and residents.
- Educate more residence on the importance of spay and neuter and the benefits that come with it.
- Help as many healthy cats live a better healthier and safer life.

## Low Cost Clinic Info

SNIP WV

Morgantown, WV

304-943-7460

Females - \$87    Males - \$67

Price includes surgery, rabies vaccine and ear tip.

Price for 20 cats a month \$1,340-\$1,740 depending on gender of the cats caught.

Catnip Acres Veterinary Clinic

Waynesburg, PA

724-627-0846

Females - \$60      Males - \$45

Price includes surgery, rabies vaccine, distemper vaccine, ear tip and ear mite treatment.

Price for 20 cats a month \$900-\$1,200 depending on the gender of the cats caught.

Fix'em Clinic

Charelston, WV

866-349-3698

Females - \$70      Males - \$60

Price includes surgery, rabies vaccine, and ear tip.

Price for 20 cats a month \$1,200-\$1,400 depending on the gender of the cats caught.

Help for Animals Spay/Neuter Clinic

Barboursville, WV

304-736-8555

Females - \$74      Males - \$56

Price includes surgery, rabies vaccine, and ear tip.

Price for 20 cats a month \$1,120-\$1,480 depending on the gender of the cats caught.

- When starting the initial set up for the project with a clinic we can use multiple where openings are available. Also letting the clinics know what the project is for they may give a discounted flat rate and regularly scheduled appointments once or twice a month.
- Also reserving spaces on the discounted or free feral days that clinics run a few times a year would be to the benefit of the program also.

- When the surgical unit at the Lewis-Upshur Animal Control Facility is built that will be a very local low cost clinic that can be used also.

## Hours/Pay

- I am not sure how many hours to set because trapping can be quicker or longer depending on the place and amount of cats needing trapped.
- I have had to sit all day/evening with the traps because I have had people let the cats out, steal my traps, and or smash my traps. If we can get residents to let me put them under the porch or a place that I can secure the trap to prevent that I can come get them the next morning and set new traps if needed.
- I am not looking for an outrageous amount of money. I truly want to help, but I do have bills and kids to take care of. I currently get paid \$9.85 an hour for 19.5 hours a week at the Lewis-Upshur Animal Control Facility.

## My Concerns/Questions

- When using my personal equipment and it is stolen or destroyed will it be replaced?
- If using my personal vehicle to take care of everything will there be help for gas, repairs or possibly tires?
- Will the community be notified when and where trapping is taking place? If there is someone negatively interfering (taking traps, letting cats out, ect.) will something be done so I can effectively finish trapping in that area?
- Will I need written permission to trap on someones property?

I am really interested in helping with this project. I was doing it for years by just fundraising to help as many cats as possible. This is a major need for everyone and with time, effort and determination alot can be accomplished. If there are ANY questions or concerns that you would like to address with me I would be more than happy to come in for a meeting to talk things though so this can be a success. You can reach me on my cell phone by text or call at 304-517-5519 or at the shelter at 304-472-3865.





**APPLICATION FOR DEMONSTRATION, PARADE OR EVENT**

Name of demonstration, parade  
or event: Asylum After Dark - Hearsesmania, Fall Fest, Haunted House, AsylumBa  
Date of Application: 07-10-2023 Time of Application: 3:51 pm  
Hearsesmania - Sept 22, 2023 / Sept 23, 2023  
Date Planned: Fall Fest October 07, 2023 Time Planned: \_\_\_\_\_  
Haunted House Sept 22, 2023 - Nov 2, 2023  
AsylumBa October 21, 2023  
Location to be held (Include Map): \_\_\_\_\_  
Trans-Allegheny Lunatic Asylum

Special Accommodations Requested: need couple city police / sheriff to work

Number of People/Vehicles/Floats: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Person Making Application: Samantha Jayas (Secretary) / John P. Jordan

Signature: Samantha Jayas \_\_\_\_\_

Telephone Number: 304-269-5070

Email Address: secretary@talawv.com

**For office use only:**

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Conditions and/or Restrictions: \_\_\_\_\_

Chief of Police: [Signature]

Fire Department Chief: [Signature]

Mayor: \_\_\_\_\_

City Manager: \_\_\_\_\_

Street Department: [Signature]



**APPLICATION FOR DEMONSTRATION, PARADE OR EVENT**

Name of demonstration, parade or event: Lewis County High School Homecoming Parade  
Date of Application: 7-17-2023 Time of Application: \_\_\_\_\_  
Date Planned: 9-28-2023 Time Planned: 6:00 p.m.  
Location to be held (Include Map): Starting at Robert C. Bland

Special Accommodations Requested: \_\_\_\_\_

Number of People/Vehicles/Floats: \_\_\_\_\_

Sponsor: LCHS Student Council

Person Making Application: Laura Davis

Signature: Laura Davis

Telephone Number: 304-517-8582 (c) 304-269-8315 (w)

Email Address: laura.davis@kr.wv.us

For office use only:

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Conditions and/or Restrictions: \_\_\_\_\_

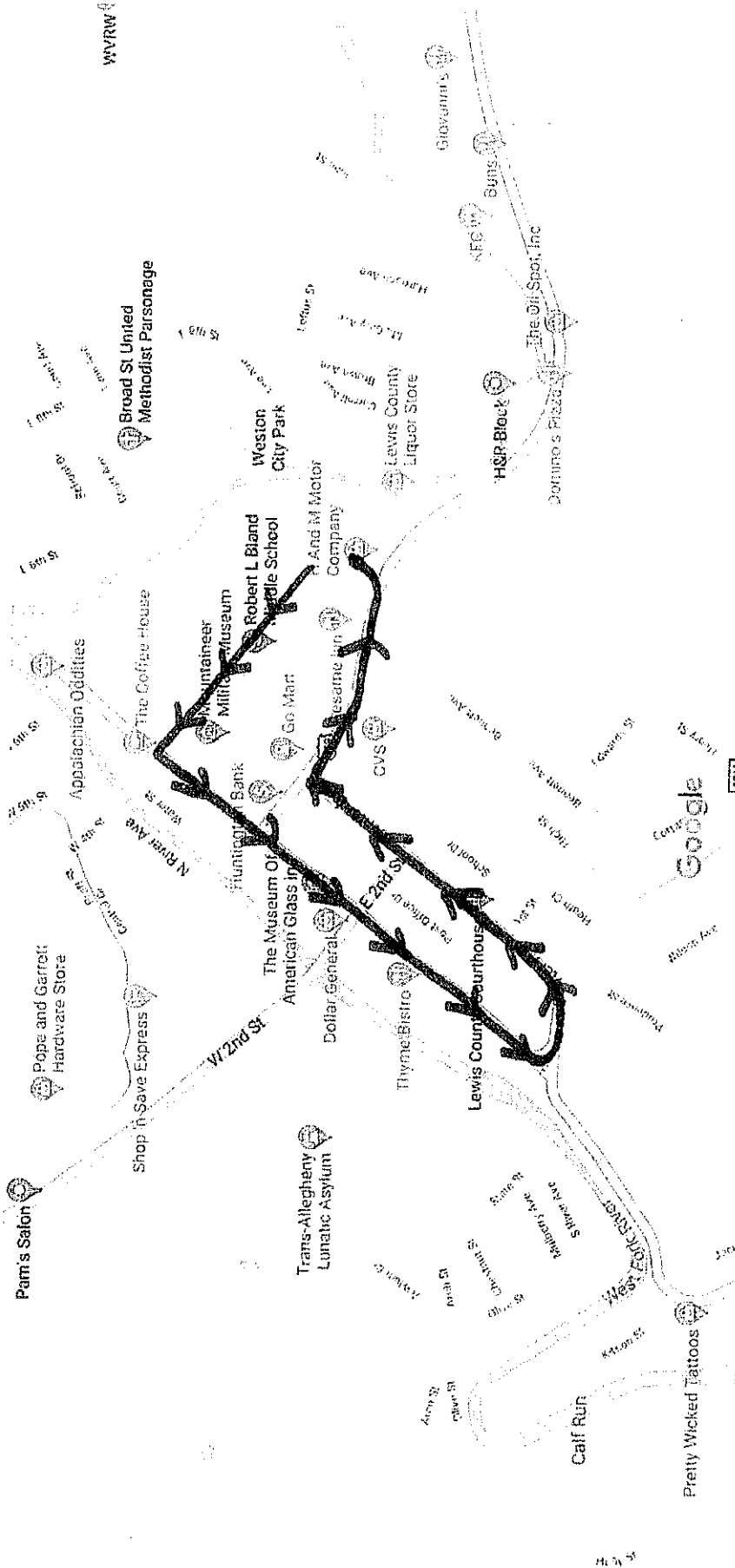
Chief of Police: [Signature]

Fire Department Chief: [Signature]

Mayor: \_\_\_\_\_

City Manager: \_\_\_\_\_

Street Department: [Signature]



Map data ©2021 500 ft

Marilyn L. Workman  
(Owner, 203 John St., Weston, WV)  
303 John St.  
Weston, WV 26452  
(304) 269-6496

# INVOICE

Date: 07/12/23

**Bill To:**

City of Weston  
102 West 2nd St.  
Weston, WV 26452  
(304) 269-6141

Description	Amount
A tree on property owned by City of Weston fell on my property at 203 John St., Weston, WV on May 4th, 2023. The tree was cut off the roof of the house by Braxton Reed Tree Service on May 5th, 2023. The cost of the removal was \$500.00.	\$500.00
Charles Gibson removed the tree from the property on May 5th, 2023. The cost of removal was \$500.00.	\$500.00
Stephenson Construction and Restoration is the only company to put in a bid to repair damage to the roof of the house. The cost quoted to repair is \$475.00.	\$475.00
<b>TOTAL</b>	<b>\$1,475.00</b>

Enclosed is a copy of the check written to Braxton Reed Tree Service as payment for cutting the tree off of the home at 203 John St. as well as the bid from Stephenson Construction & Restoration to repair the roof of the home. I have also included a copy of the letter from WV Corp.

Thank you,

**RECEIVED**

JUL 13 2023

BY: *JAH*  
CODE #: 750.231

*Building Permit?  
Has she paid  
the other  
invoices??*

*Assigned  
with  
7/12/23*

*Marilyn L Workman*  
Marilyn L. Workman









June 19, 2023

Marilyn Workman  
303 John Street  
Weston, WV 26452

West Virginia Communities Risk Pool  
Participant: City of Weston  
Claim Number: WV1382023021522  
Date of Loss: 05/04/23

Dear Ms. Workman:

West Virginia Communities Risk Pool (WVCorp) provides coverage to the City of Weston. We received your claim for damage to your property located at 203 John Street, Weston, WV.

Our investigation into the facts of the incident shows that there was no legal liability on the part of the City of Weston. This incident was caused by high winds and would be considered an "Act of God". WVcorp only makes payments for claims in which our members are legally liable. Per our investigation conclusion, WVcorp must respectfully deny making any liability payment on this claim.

You have the option of contacting the West Virginia Insurance Commissioner regarding our decision on this claim. The West Virginia Insurance Commissioner's address is P.O. Box 50540, Charleston, WV 25305 and they are located at 1124 Smith Street in Charleston, WV 25301. Their phone number is (304) 558-3386 and email address is: [www.wvinsurance.gov](http://www.wvinsurance.gov).

If you have any questions, please feel free to give me a call.

Sincerely,

*Kelly Alexander*

Kelly Alexander  
Claims Specialist

cc: City of Weston

# Braxton Reed Tree Service

**Braxton Reed**  
Owner/Operator

Free Estimates  
Best Prices Guaranteed  
Licensed & Insured

(681) 367-2154 • braxtonreed814@gmail.com  
382 Three Lick Road • Buckhannon, WV 26201




69-378519 1473

MARILYN L WORKMAN  
LISA A HUGHES  
303 JOHN ST  
WESTON, WV 26452-2137


Pay to the  
Order of Braxton Reed Tree Service 5-5-23 Date

Five \$100 Dollars

HUNTINGTON  
WWW.HUNTINGTON.COM

For Tree Removal  Mandy Workman

⑆051903761⑆ 0252309583⑆01473





# Stephenson Construction & Restoration Inc.

1440 Sauls Run Rd. Weston WV, 26452  
 Phones: Office (304)997-8727- Cellphone: (304)931-6254  
 E-mail : david.stepson@gmail.com  
 Website: stephensonconstructionwv.com



## Contract

Date	, 2023
Quotation	Repair Roof
Quotation valid until	, 2023
WV License #	WV050559
VA License #	2701033914
Prepared by	David Stephenson
Contract	

CUSTOMER INFORMATION	
Name	Marilyn Workman
Email	
Address	John St Weston WV 26452
Phone numbers	

### Specifications and Descriptions

#### JOB:

- 1 Remove and replace (2) 10ft metal rakes
- 2 All trash associated with the job will be disposed of
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Continue in the page 2



Continuation from the page 1	
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34	<b>GENERAL SPECIFICATIONS</b>
35	All trash associated with the job will be disposed of.
36	
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38	

<b>Contract total</b>	<b>\$ 475.00</b>
50% down payment to start	\$
40% down payment When demolition, tub, and paneling are done.	\$
40% down payment when trim, painting, and flooring are done	40% down payment When demolition, tub, and paneling are done. 40% down payment when trim, painting, and flooring are done
<b>Total Balance 10% due upon completion</b>	<b>\$ 475.00</b>

### Demolition Bid Comparison 04 Aug 2023

ADDRESS	Aster Oilfield	Smokey Joe Ent	Enviroclean						
<b>223 John St</b>	\$5,500.00	\$16,360.00	\$14,083.00						
<b>114 Donlan Hgts</b>	\$7,000.00	\$8,140.00	\$38,556.00						
<b>120 Donlan hgts</b>	\$7,000.00	\$13,310.00	\$32,094.00						
<b>345 Wright St.</b>	\$5,500.00	\$9,735.00	\$26,585.00						
<b>349 Wright St.</b>	\$5,500.00	\$12,650.00	\$29,804.85						

Ordinance 2023-\_\_\_\_\_

**City of Weston to Acquire Property at 210 North River Avenue**

WHEREAS, the City of Weston wishes to acquire the property identified in the title of this ordinance;

WHEREAS, the owner of said properties wishes to transfer said properties to the City of Weston;

WHEREAS, the cost to obtain all of the properties is release of city liens on the property;

The City of Weston now approves acquisition of property at the following locations (as identified by reasonable addresses):

- 210 North River Avenue

The owner of these properties reasonably appears to be Steven W. King as identified in Deed Book 738 Page 425 of record in the office of the Clerk of the County Commission in Lewis County, West Virginia; further being identified as Lot 1 River Avenue 75X60X75X60, being .1119 acres more or less.

If any court of competent jurisdiction determines that any part of this ordinance is unconstitutional then the remaining portions of the ordinance shall remain in force.

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

\_\_\_\_\_

Kim Harrison-Edwards, Mayor

\_\_\_\_\_

Judy Piercy, City Clerk