



**Regular Session City Council Meeting  
Lewis County Courthouse  
July 5, 2023 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989 Pass Code: 269

**AMENDED AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

**1) Call to Order/Moment of Silence**

**2) Pledge of Allegiance**

**3) Roll Call**

**4) Presentations**

Oath of Office for Mayor Kim Harrison-Edwards

Oath of Office for Ward I Sherry Rogers

Oath of Office for Ward II Steven White

Oath of Office for Ward III Debbie Gum

Oath of Office for Ward IV Herb Curtis

**5) Visitor Section (5 Minute Time Limit)**

**6) Approval of Minutes**

A. Regular Session – June 5, 2023

B. Special Session – June 21, 2023

C. Work Session - June 22, 2023

D. Special Session – June 27, 2023

**7) Receive and File Reports of City Boards, Commissions, and Outside Agencies**

A. Weston Cemetery Board - Next Meeting – Monday, July 10, 2023, at 9:00 a.m. at  
i. the Municipal Building.

B. Historic Landmark Commission - Next Meeting – Thursday July 13, 2023 at 5:00 p.m.  
i. at the Municipal Building.

C. Weston Planning Commission - Next Meeting – Wednesday, July 12, 2023 at 4:00 p.m. at  
i. the Municipal Building.

D. Board of Parks and Recreation - Next Meeting – Friday, July 21, 2023 at 4:00 p.m.  
i. at the Municipal Building.

E. Lewis County EDA - Next Meeting – Wednesday, July 26, 2023 at 5:00 p.m. at  
i. 110 Center Avenue 2<sup>nd</sup> floor.

F. Board of Zoning Appeals - Next Meeting – Tuesday, July 11, 2023 at 6:00 p.m.  
i. at the Municipal Building

G. Code Appeals Board - Next Meeting – Thursday, July 20, 2023 at 6:00 p.m. at the  
i. Municipal Building.

H. Outside Agencies

i. Neighborhood Watch – Next Meeting – Monday, July 18, 2023 at 6:00 p.m. at the  
Weston Fire Department

ii. SWA –Next meeting July 19, 2023

I. Known Vacancies to be Filled - Board of Zoning Appeals - 1 available position plus an alternate (2 total)

• Parks and Recreation Board 2 positions available.

• Cemetery Board 1 position available.

**8) Sanitary Board Director Report**

**9) Department Reports**

- A. Finance Report – July Report in Packet.
  - i. Transfer of Funds of \_\_\_ from General Fund to Vacant Structure Fund (Action Requested)
- B. Street Department – June Report in Packet.
- C. Police Department – June Report in Packet.
- D. Fire Department - June Report in Packet
- E. Building/Code/Zoning – June Report in Packet
- F. City Attorney Report
- G. City Clerk – June Report in Packet
- H. City Manager Report

**10) Old Business**

- A. Update Employee Vacation Handbook Policy Section (Action Requested)
- B. Prioritization of Dilapidated Buildings (Action Requested)

**11) New Business**

- A. Amneal Opioid Settlement Agreement (Action Requested)
- B. Fiscal Year 2023-2024 E-911 and Dispatch Services (\$39,600) (Action Requested)
- C. Sale Street Department Paver \$1000 Minimum (Action Requested)
- D. Discussion of Priorities for the Upcoming Year
- E. City Manager Request for Vacation in July 2023 (Action Requested)
- F. Reappointments of City Officials, City Manager, City Attorney, City Clerk, Finance Director (Action Requested)

**12) Correspondence/Communications**

- A. Weston Central Neighborhood Watch
- B. WV First – Newly Developed Group to Deal with Drug Settlements Request Our Participation

**13) Reports of City Council**

**14) Adjournment**

**Meeting Management Guidelines**

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Persons wishing to address City Council must register before the meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council  
Minutes

Lewis County Court House  
117 Center Avenue  
June 5, 2023 at 6:00 p.m.

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Randy Bohan, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Chief Mike Posey, Chief Jimmy Suttle, Street Commissioner Mike Starett, Building/Code/Zoning Enforcement Officer Marty Lewis, and Sanitary Director Dee Evans.

**Call to Order/Moment of Silence:** Mayor Harrison-Edwards called the meeting to order at 6:03 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance led by Chris Bailey.

**Presentations:**

**Proclamation for Father John and Bertha Valentine:** Mayor Harrison-Edwards told everyone it was a pleasure to honor a special couple this evening in our community. Father John and Bertha Valentine in 2008 they became a member of the community, helping in many ways, developing many outstanding relationships. Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** the Proclamation for Father John and Bertha Valentine. **Motion carried.**

**Appreciation of Jacob Wingett AmeriCorps Volunteer:** Mayor Harrison-Edwards appreciated Jacob Wingett the AmeriCorps Volunteer that has worked for the city for the last six months. Mayor Harrison-Edwards stated that Jacob was a quiet and studious worker and gets things done. Mayor Harrison-Edwards was impressed with the work he has done for the Historic Landmarks Commission, getting sponsorship for the Carp Festival, and the Summer Concert Music Series. Jacob does a wonderful job, and we appreciate all that he has done for the city, and we wish him well in his next endeavors.

**WV Coalition to End Homelessness Outreach Specialist Ms. Jessica Carr:**

Ms. Carr gave the council a brief outline of what the WV Coalition does for the homeless and the different programs they partner with to find the most suitable housing to end their homelessness. Ms. Carr also discussed the Peer Recovery Coaches to assist with outreach and housing stabilization. Ms. Carr explained to the council why she was so passionate about this program from her own experiences in life. Ms. Carr provided everyone with her business card which included her personal cell number and suggested that if we see anyone being homeless, please give her a call and a

description of the individual and location and she would be happy to come and find that person.

### **Visitor Section (5 Minute Time Limit)**

**Tammy Lovett** had a complaint about the dog catcher not picking up the dogs in her neighborhood. Ms. Lovett's dog is fenced in her yard, but these dogs come to her fence and try to attack her dog. City Manager Stansberry and Chief Mike Posey both told Ms. Lovett to call the city building and we would help in any way they could to get this problem solved. Ms. Lovett had another concern about the fireworks that was going off in her neighborhood. Ms. Lovett was confused that she was told an ordinance does exist for no fireworks, but they could let off firecrackers. Mayor Harrison-Edwards stated that the only fireworks allowed are the ones that the Fire Department puts off on the 4<sup>th</sup> of July celebration, but with that said the police cannot be everywhere with people letting them off. Mayor Harrison-Edwards stated that the Police Department drives around and gets as many as possible putting off the fireworks.

**Harold Hyer Sr.** from 427 West Second Street had issues with the vacant property registration being charged every quarter. Mr. Hyer stated that no one lives in this house, and he does use it for storage. Mr. Hyer went on further to say that he keeps the lawn mowed and he is trying to fix the porch and he felt his property was not an eyesore. Building/Code/Zoning Enforcement Officer Lewis handed out pictures of the house in question and multiple council members agreed that it is still an eyesore. Mr. Hyer stated that we would be happy to work with the city on this property, but he could not afford to pay that much every three months. City Manager Stansberry stated that the city would be happy to work with him as well.

**Wyatt Burton** and his son came to the meeting to talk about the barking dogs on Cottage Avenue. Mr. Burton stated that he could not let his son out to play in the fenced area because of the dogs coming up to the fence. Mr. Burton informed the council and the city that he does appreciate all that we are doing with the ordinances and hopes to get this resolved soon.

**Brenda Reed** passed out a list of the times she wrote down when the dogs were barking. Ms. Reed thanked the council for their help with the dog ordinance, but there is no place in her home that she can go to get away from the barking. Ms. Reed stated that people do not take care of their dogs and teach them how to live in a community. Dog owners are not taking responsibility for their own pets. Ms. Reed once again thanked everyone for their help in this matter.

**Approval of Minutes:** Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** the minutes of the Regular Session on May 1, 2023 and the Special Session on May 15, 2023. **Motion carried.**

**Receive and File Reports of City Boards, Commissions, and Outside Agencies:**

Mayor Harrison-Edwards announced that in the packet the City Boards, Commissions and Outside Agencies with the dates and times of meetings. Mayor Harrison-Edwards stressed to council, city employees and the public to attend the Weston Planning Commission meeting on July 12, 2023 they will be working on the Comprehensive Plan and would like to have input from everyone. Mayor Harrison-Edwards also went over the open positions of the city boards and commissions.

**Sanitary Board Director Report:** Report in packet. Sanitary Director Evans informed of Phase I Project that we are waiting for the closeout. Phase II the preliminary engineering report as well as submittal documents were submitted to IJDC. The Corridor H Project has nothing further on the project currently. Worked with the Street Department repairing lines. A platform was built at Station 7 to lower the bypass pump. Sanitary Director Evans working on the process for audits 2021 and 2022.

**Department Reports**

**Finance Report:** In the packet for council the Gross Revenue by Source, Month to Month Comparison for FY2023, Profit Loss for July 2022 through May 2023, Bank Statements for Coal Severance Tax Fund, Parks & Recreation, General Funds, K-9 Fund, Holding Account, Payroll Account, Police Equipment Fund, Rainy Day Fund, Vacant Structure Fund, ARPA Fund. The Municipal Fees for last year were \$316,531.62, this year's total is \$295,210.32 with a difference of \$21,321.30. City Manager Stansberry asked the following items to have action required. Transfer of Funds of \$825.00 from General Fund to Vacant Structure Fund. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the transfer fund of \$825.00 from General Fund to Vacant Structure Fund. **Motion carried.** Transfer of Funds of \$79,160 from the Police Equipment Fund to General Fund. This amount was for the new police cruisers. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to transfer \$79,160 from the Police Equipment Fund to General Fund. **Motion carried.** Transfer of funds of \$40,000 from ARPA Account to the General Fund. This amount is for Kaige Contractor for the Columbia Club Roof. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the transfer of \$40,000 from ARPA Account to the General Fund. **Motion carried.** Transfer of Funds of \$25,000 from the General Fund to the Rainy-Day Fund. This amount was in the budget for the current fiscal year. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the transfer of funds of \$25,000 from the General Fund to the Rainy-Day Fund. **Motion carried.**

**Street Department Report:** Report in packet. Street Commissioner Starett informed the council that they have been busy. The Street Department has been working with the Sanitary Department, and both departments are learning to use each department's equipment.

**Police Department Report:** Report in packet. Chief Posey stated that hopefully all the equipment will come in for the new cruisers and be able to get it equipped soon.

**Fire Department Report:** Report in packet.

**Building/Code/Zoning Report:** Report in packet. Building/Code/Zoning Enforcement Officer Lewis informed the council that three houses at the DEP and as soon as he gets the okay the houses will come down. Building/Code/Zoning Enforcement Officer Lewis stated we could get up to \$47,000 of reimbursement and City Manager Stansberry asked if it had been paid, and the reply was they hold five percent back.

**City Attorney Report:** City Attorney Bailey informed the council that a couple of cases have gone through the Weston Municipal Court with success. City Attorney Bailey is trying to make people understand that if you receive a ticket, you must make an appearance.

**City Clerk Report:** Report in the packet.

**City Manager Report:** City Manager Stansberry informed the council of the following:

- transition with Susie retiring.
- First Due Fire - working on a database for square footage for business owners.
- Had a discussion with the Sanitary Board Personnel.
- We need to have a Special Session to approve the insurance policy for July 1, 2023.
- Need to revise the budget which is due by June 15, 2023.
- Carp Festival will be June 9, 2023 at 5:00 p.m. and on June 10, 2023 different activities going on and encouraged everyone to come out.
- Cameras- a meeting was held today with everyone involved, and they went to look at the tower and should start installing soon.
- Guardrails- one of the projects was cancelled to meet the \$10,000 limit.

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** all department reports. **Motion carried.**

**Old Business:**

**Update the Employee Vacation Handbook Policy Section (Action Requested):** City Manager Stansberry informed council that one of the cons for adding vacation on



anniversary date was the payroll person will need to look at each one. City Manager Stansberry recommended approving the vacation update to handbook by adding vacation on anniversary date, nothing else changed can only carry over forty hours. Chief Suttle asked if ones that prior vacation before the new policy had started will they lose those hours. City Manager Stansberry said no days will be lost, but you will only be allowed to carry over forty hours from when the new policy started. A future discussion will be held.

**Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court (Second Reading) (Action Requested):**

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to have the second reading of Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

City Clerk Judy Piercy read Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court second reading by title only.

Councilwoman Rogers made a motion seconded by Councilman Curtis to **approve** the second reading of Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

The first reading by title only of Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court was read on May 1, 2023. The approval of the second reading enacts Ordinance 2023-10 Creating Penalties for Failure to Appear in Weston Municipal Court as of June 5, 2023.

**Ordinance 2023-11 Ordinance Related to Nuisance Dogs that Creates a Separate Fee (Second Reading) (Action Requested):**

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to have the second reading of Ordinance 2023-11 Ordinance Related to Nuisance Dogs that Creates a Separate Fee by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

City Clerk Judy Piercy read Ordinance 2023-11 Related to Nuisance Dogs that Creates a Separate Fee second reading by title only.

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the second reading of Ordinance 2023-11 Related to Nuisance Dogs that Creates a Separate Fee by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.** The first reading of Ordinance 2023-11 Ordinance Related to Nuisance Dogs that Creates a Separate

Fee was on May 1, 2023. The approval of the second reading enacts Ordinance 2023-11 Related to Nuisance Dogs that Creates a Separate Fee as of June 5, 2023.

**Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs (Second Reading) (Action Requested):**

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to have the second reading Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

City Clerk Judy Piercy read Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs second reading by title only.

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the second reading of Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.** The first reading of Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs was on May 1, 2023. The approval of the second reading enacts Ordinance 2023-12 Ordinance for Citizen Petition to Weston Municipal Court to Address Barking and Nuisance Dogs as of June 5, 2023.

**City of Weston Façade Grant Program Approval and Request of \$50,000 ARPA Funds for Startup (Action Requested):**

The council was provided in the packet information on the Façade Grant stating who is eligible to apply and the scoring of the application. Councilwoman Rogers stressed that if the City of Weston has their own Façade Grant, we would be eligible for different grants. City Manager Stansberry informed that the Historic Landmarks Commission will determine who will receive the grant and the Finance Director will oversee they are disbursing funds correctly. Councilwoman Rogers stated that for the first year the council could approve it. Councilman Curtis thought that \$50,000 was a lot of money for the grant. City Manager Stansberry thought it would be beneficial to the Historic Landmarks Commission. Councilwoman Rogers explained how the grant would work and the reimbursement of half. City Manager Stansberry suggested that that it could be done in a cycle, first six months and then the next six months to see how it would work and the interest it could bring. Councilman Curtis made a motion seconded by Councilman Bohan to **approve** the City of Weston Façade Grant Program for \$25,000 ARPA Funds start up. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.** Councilman Bohan commented that we can discuss this but could not discuss the Land Reuse Agency.



**Prioritization of Dilapidated Buildings (Action Requested):** Building/Code/Zoning Enforcement Officer Lewis informed the council that the owners of the properties have twenty days to appeal then after that period they will be invoiced for the tear down. City Manager Stansberry expressed that decisions need to be made for High Street, structures with fire damage and owners that are willing to pay demolition fees. Councilman Curtis asked about the properties on High Street and Building/Code/Zoning Enforcement Officer Lewis indicated that the owner of the High Street properties spoke with him. City Manager Stansberry explained the scoring process+ but also expressed that he was open for any discussions and what council felt what should be included can be included. Councilman Curtis stated to leave as is and move on.

**DOHH Agreements for Possible Rehabilitation of (5) City Bridges – 4<sup>th</sup> Street Arch, Center, Court, Howell, and Depot (Action Requested):** City Manager Stansberry provided a cover letter for bridge agreements and read aloud. Councilman Bohan suggested the Depot Street should have extra attention because it is used frequently. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to submit the cover letter with the DOHH Agreements. **Motion carried.**

### **New Business**

**Appoint Interim Finance Manager Joseph Solberg (Action Requested):** City Manager Stansberry made a recommendation that since the Finance Director Susie Johnston retired to appoint Joseph Solberg as Interim Finance Manager with the pay of the previous Finance Director and noted that Joe Solberg was taking on more responsibilities. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to appoint Joseph Solberg as Interim Finance Manager at the current salary as prior Finance Director Susie Johnston. **Motion carried.**

**Final FY23 Budget Revision for Coal Severance and General Fund (Action Requested):** City Manager Stansberry informed the council that the Coal Severance came in higher than expected and would like to move it to contingencies to do work on sidewalks. City Manager Stansberry explained that we had classified B & O as Excise tax which was fixed to balance out correctly. Also, in the General Fund, City Manager Stansberry informed that when making the budget the election was not included and we needed to add \$15,000 in that line. City Manager Stansberry stated that the city has done well on the revenue side. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the final FY23 Budget Revision for Coal Severance and General Fund. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes) Motion carried.**

**Kroger Opioid Settlement Agreement Approval (Action Requested):** City Attorney Bailey explained that the next two opioid settlement agreements are the same

agreements as prior. Councilman Bohan made a motion seconded by Councilwoman Rogers to **approve** the Kroger Opioid Settlement Agreement. **Motion carried.**

**Mylan Opioid Settlement Agreement Approval (Action Requested):**

Councilman Bohan made a motion seconded by Councilwoman Curtis to **approve** the Mylan Opioid Settlement Agreement. **Motion carried.**

**Neighborhood Watch Picnic Funding Request of \$250 to \$300 (Action**

**Requested):** Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** funding in the amount of up to \$300.00. Betty Brooks will provide receipts for purchases. **Motion carried.**

**Stormwater, General Fund Transfer for Jackhammer Purchase (Action**

**Requested):** City Manager Stansberry provided council with a handout in the packet of two quotes for the jackhammer and recommended the quote of \$9341.00. City Manager Stansberry informed that the amount will be shared three ways as well as usage through Stormwater, Sanitary Board and General Fund. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the Stormwater, General Fund Transfer for Jackhammer Purchase in the amount of \$9341.00. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes).** **Motion carried.**

**Road Striping Machine Purchase \$10,000 ARPA Funding (Action Requested):**

City Manager Stansberry and Street Commissioner Starett explained how the machine worked and the benefits of having one. City Manager Stansberry stated he would like to buy some modifications to the machine. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** up to \$10,000 from ARPA Funding for a road striping machine. **Motion carried.**

**Purchasing of Equipment for the Fire Department (Action Requested):**

Chief Suttle provided in the council packet equipment he would like to purchase for to update the two new trucks and informed us this was already included in his budget. Councilman Curtis made a motion seconded by Councilman Bohan to **approve** purchasing of equipment for the fire department in the amount of \$34,963. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes).** **Motion carried.**

**Awarding of Asphalt Paving of City Streets to J.F. Allen Company (Action**

**Requested):** Councilman Bohan asked in comparison how much did the paving amounts go up per tonnage from last year. Street Commissioner Starett stated not a lot, but the milling did increase but not by much. Street Commissioner Starett stated he and the representative from J.F. Allen went to each of the streets that were being paved. Councilwoman Rogers made a motion seconded by Councilman Bohan to



**approve** the awarding of Asphalt Paving of City Streets to J.F. Allen Company. (**Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes**). **Motion carried.**

**Surplus Bids for 2023 City Equipment:** Street Commissioner Starett provided the council in the packet a copy of the equipment that was bid on and the individuals that bought the equipment. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the Surplus Bids for 2023 City Equipment. **Motion carried.**

### **Report of City Council**

**Mayor Harrison-Edwards** provided the City Clerk with a copy of her monthly report which was not in the packet and asked for it to be shared. Mayor Harrison-Edwards stated she and City Manager Stansberry, and the mayor of Jane Lew will be attending a meeting in Gassaway. Mayor Harrison-Edwards and City Manager Stansberry worked on the grant for the Congressional Earmark Funding for the Riverfront Project, additional information was needed. Mayor Harrison-Edwards thanked Councilman Bohan for his service and friendship.

**Councilwoman Rogers** thanked everyone for coming out to meeting and shared dates of the upcoming events happening in our city. Councilwoman Rogers thanked Councilman Bohan for his service as council member and stated it was a pleasure to have worked with him.

**Councilman Bohan** stressed the respect, commitment, and professionalism in which the council and mayor has served. However, Councilman Bohan stated he felt that we as a body have begun cycling back to elected officials of old. Since the beginning I have warned of council stepping out of the role that this form of Municipal Government it was designed. Councilman Bohan's belief that our role as a Manager-Mayor form of governing is (1) to interact with the constituents (2) bring the desires to the administration (3) vote on the plan brought forth (after debate and discussions to refine) period. If something does not jive with you (1) then you need a different administration (2) better budget and preparation and negotiating. We have slowly drifted from that one factor, like drunken sailors and entitled spouses we have feasted on freebies, and it has divided us in many ways. Councilman Bohan stated that before he began in this area, he stressed that nothing going forward did he believe has any personal component to it but is an indicator of the body have grown tyrannical. Councilman Bohan provided an example being three and a half years ago a moment frozen in time occurred when a previously elected brought a motion to the floor, which involved limiting interaction and questioning of a past administration, which was justified, which is opinion and obviously shared by all. That motion went without a second and you could have heard a pin drop. The line was drawn in the sand, and that was the moment that we began fixing what

ailed the city. Now three and a half years later, this event happened two more times without any fanfare, or bells, or whistles. This was regarding two motions made by me. Remember I do not take this personally, but the big picture is this: The minority wanted to be heard at this table and majority throttled the discussion and vote by not offering a second motion. Vast contrast in the situations three and a half years apart. Then it was a minority wanting to limit discussion that was needed. This time it was a majority that limited the discussion needed (being a representative of the voters I was bringing the issue to a vote). I respect and admire everyone in this organization for the work put in, but stay focused on the limits, duties that are placed on you, in whatever capacity you serve. We have accomplished great things, and thanks for the experience.

**Councilman Curtis** stated he appreciated everyone coming out for the meeting.

### **Adjournment**

Councilman Curtis made a motion seconded by Councilwoman Rogers to adjourn at 8:24 p.m. Motion carried.

Attest

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



City Council Special Session  
Wednesday, June 21, 2023 at 7:00 p.m.  
City Municipal Building  
Minutes

**Present:** Mayor Kim Harrison-Edwards, Councilperson Sherry Rogers, Randy Bohan, Herb Curtis. City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Interim Finance Director Joe Solberg, Chief Jimmy Suttle, Street Commissioner Mike Starett.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 6:57 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Furnace Purchase for Street Department (Action Requested):** Street Commissioner Starett provided the council with a quote for the furnaces from Johnstone Supply in the amount of \$5,551.30. Street Commissioner Starett explained to the council that the gas bill for the Street Department was outrageous and installing these furnaces one in the front, one in the middle where the salt trucks are kept and one in the lower garage would reduce the bill. Mayor Harrison-Edwards asked if this was in the in budget and City Manager Stansberry assured the money was in the budget and the main reason bringing to council was the amount being over \$5000. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the purchase of three furnaces for \$5,551.30 from Johnstone Supply. **Motion carried.**

**Approval WV Corp Insurance Policy:** Interim Finance Director provided for the council a copy of the renewed insurance policy from WV Corp with a total amount of \$66,629 we will need to adjust the budget for the increase. City Manager Stansberry explained that a building was added to the policy and trucks from the pervious year. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the WV Corp Insurance Policy for \$66,629. **Motion carried.**

**Employee Vacation Policy (Action Requested):** Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** to enter executive session at 7:07 p.m. to discuss employee vacation policy. **Motion carried.**

Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to exit executive session at 7:31 p.m. **Motion carried.**

Councilman Curtis made a motion seconded by Councilman Bohan to **approve** paying retiree Susie Johnston 177.5 accrued vacation hours. **Motion carried.**

City Manager Stansberry will provide the council with a proposed update for the employee handbook for paying out vacation pay capping out at two hundred hours.

**City Manager Update:** City Manager Stansberry informed the council of the following:

- received a letter about the budget only 10% of the total \$11,107 from Coal Severance can be allocated to Contingencies. City Manager Stansberry requested to move the \$11,107 from Contingencies to the Sidewalk Account. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** to move \$11,107 from Contingencies to the Sidewalk Account.  
**Motion carried.**
- Update on the camera project the batteries and rack have been installed. The City Manager will be getting permission to put up the cameras from the DOH to put on their property.
- The DOH did receive the City of Weston's application for the Transportation Grant.
- Dilapidated Buildings will be brought to the council for consideration of taking buildings down plus a burnt structure if side by side since the contractor will already be at the location.
- City Manager Stansberry spoke with the individual that owns the property 210 North River which was tore down and he would sell it to the city for \$5000. City Manager Stansberry will keep the council apprised of further talks.

## Adjournment

Councilman Bohan made a motion seconded by Councilwoman Rogers to **adjourn** at 7:50 p.m. **Motion carried.**

Attest

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy





Weston City Council  
Special Session Meeting  
Tuesday, June 27, 2023 at 4:00 p.m.  
City Municipal Building

1. Call to Order – Mayor Harrison-Edwards called the meeting to order at 4:00 p.m.
2. Pledge of Allegiance – Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.
3. Roll Call – Mayor Kim Harrison-Edwards, Councilors Sherry Rogers, Randy Bohan, Herb Curtis and Debbie Gump, Mike Starett.

Councilor Sherry Rogers entered a motion seconded by Councilor Randy Bohan to enter executive session at 4:01 p.m. to discuss personnel. Motion carried.

Councilor Sherry Rogers entered a motion seconded by Randy Bohan to exit executive session at 4:50 p.m. Motion carried.

Councilor Debbie Gump entered a motion for the Mayor to provide counseling to two employees stemming from a June 2, 2023 complaint. Topics to be discussed will be tone, communication skills, workplace etiquette, protected class issues, and chain of command. Written documentation of the counseling will be retained in the employees' personnel files. Motion received a second from Councilor Herb Curtis. Motion carried.

Councilor Debbie Gump made a motion for the City Attorney to review and revise the Employee Handbook regarding Grievances and Harassment to include a bypass of the City Manager when the City Manager, Mayor or Council member is the subject of the complaint and authorize the retention of an outside investigator in such matters. Further upon revision, a memorandum will be distributed to all City employees providing proper notification of the policy changes and an explanation of the supervisory chain of command and the circumstances under which that chain of command should be properly bypassed. Motion received a second from Councilor Sherry Rogers. Motion carried.

Councilor Sherry Rogers moved to adjourn; seconded by Councilor Randy Bohan. Motion carried. Meeting adjourned at 4:59 p.m.

Attest:

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Mayor Kim Harrison-Edwards



City Council Work Session  
Thursday, June 22, 2023 at 7:00 p.m.  
City Municipal Building  
Minutes

**Present:** Mayor Kim Harrison-Edwards, Councilperson Sherry Rogers, Randy Bohan, Herb Curtis, City Manager Nate Stansberry, City Attorney Brian Bailey, Interim Finance Director Joe Solberg, and City Clerk Judy Piercy.

**Call to Order:** Mayor Harrison-Edwards call the meeting to order at 7:00 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Discussion of Reappointments:** Mayor Harrison-Edwards explained that the discussion will be held with each employee that is to be reappointed by the council on the July 3, 2023 Regular Session meeting. The discussion consisted of job duties, concerns, or any issues.

### Adjournment

Councilman Curtis made a motion seconded by Councilman Bohan to **adjourn** at 9:05 p.m.

Attest

---

Mayor, Kim Harrison-Edwards

---

City Clerk, Judy Piercy

WESTON SANITARY BOARD  
702 N. MAIN AVENUE  
WESTON, WV 26452 (304)269-1300  
MONTHLY REPORT  
JULY 5, 2023

**PROJECT UPDATES**

PHASE I PROJECT

- Synagro has finished this Sludge Removal Project. We are still awaiting the closeout documents so we can issue them their final payment.

PHASE II PROJECT

- The PER for the Project has been approved by the Technical Review Committee of the IJDC. They had no comments on the submitted report other than:

A Public Meeting will have to be held to discuss the project. This can be in August if schedule permits.

The WSB must complete their financial audits for FY 2021 & 2022.

The next Full Council Meeting will be held on July 5, and will discuss the project and what needs to be done next.

STONEWALL JACKSON SEWAGE COLLECTION PROJECT

- We have been notified that this project is on hold.

CORRIDOR H SEWER EXTENSION PROJECT

- Nothing further on this project at this time.

## PLANT

- Ordered Filters/Oil for Main Plant Blowers
- Cleaning Clarifiers, Rakes, Cables
- Meetings with contractors and vendors regarding Station 7
- Monthly Required State Reports Submitted
- Weekly UV and Filter Cleaning & Maintenance
- Cleaning and Maintenance on screens, buildings, filter membranes, UV, chlorine building and garages.
- Lab Sample deliveries 4 days a week

## COLLECTION

- Repaired Wright Street
- Repaired Jackson Street
- Working with Contractor on New Bridge
- Working with various contractors on Station 7
- Miss Utility Mark-Outs
- Call Out at Sesame Inn several times-Grease On them

## PUMPS

- Ordered Drive for Jackson Mill Pump
- Station 7-Built shelf for bypass pump to sit on
- Station 7-Moved all electric
- Station 7-Tore down building
- Station 7-In process of cleaning out station with Hi-Vac
- Station 7-Scheduled new fence around exposed concrete pad
- Pulled Pumps: Bendale, Weston Manor, Dansers, Hickory House
- Fuel Bypass 7 Days a Week

## **DIRECTOR/OFFICE**

- ❏ IJDC Funding Application Approved by Technical Committee. Full Council to review July 5
- ❏ Submitted 56 Water Terminations so far in June. Additional 33 ready to submit this week.
- ❏ Mailed over 3100 customer Bills to Residents in June.
- ❏ Mailed out over 600 Past Due/Termination Letters to Customers
- ❏ Working with Region 7 on funding through Critical Needs for Station 7 Emergency Expenses
- ❏ Ongoing Discussions/Meetings with Potesta regarding Phase II Sludge Removal Project
- ❏ Multiple Past Due Phone Calls and Follow-Up Calls made
- ❏ Negotiating with customers for Deferred Payment Arrangements
- ❏ Weekly Department Head Meetings with City Manager
- ❏ Monthly Adjustments
- ❏ Accounts Payable
- ❏ Payroll Reports
- ❏ Daily/Monthly Reports
- ❏ PEIA Maintenance and Billing
- ❏ PERS Reporting/Billing
- ❏ Daily/Weekly conversations with Engineers/Special Council regarding project
- ❏ Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills
- ❏ Taking calls for Plant to help alleviate extra work for guys at plant
- ❏ Working with Brock and Plant Personnel on resolutions to issues with Stations 5 & 7
- ❏ Working on Updating Employee Handbook

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Dee Evans, Director



**City of Weston**  
**Gross Revenue by Source, Month-to-Month Comparison**  
**Fiscal Year 2023**

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	YTD Total
Municipal Fees	\$ 8,180.62	\$ 12,285.00	\$ 8,000.50	\$ 10,392.04	\$ 4,542.00	\$ 846.52	\$ 296,056.84
B&O	\$ 76,561.92	\$ 70,769.95	\$ 5,977.45	\$ 59,725.77	\$ 124,017.98	\$ 3,120.47	\$ 699,447.99
Business License	\$ 341.25	\$ 603.38	\$ 284.61	\$ 265.00	\$ 427.75	\$ 2,219.45	\$ 15,977.34
Permits	\$ 705.00	\$ 784.50	\$ 920.00	\$ 2,020.00	\$ 752.00	\$ 395.00	\$ 9,285.00
Excise Tax	\$ 37,170.75	\$ 14,211.71	\$ 13,668.34	\$ 11,877.68	\$ 24,343.47	\$ 14,713.34	\$ 187,319.97
Reimbursement	\$ 711.10	\$ 2,351.89	\$ 261.40	\$ 61,099.05	\$ 1,810.53	\$ 43,892.40	\$ 155,471.06
Franchise Tax	\$ 2,686.65	\$ 3,132.71	\$ 2,828.33	\$ 3,042.85	\$ 2,947.58	\$ 2,699.93	\$ 32,747.94
Property Tax	\$ 14,394.76	\$ 7,490.58	\$ 48,569.11	\$ 32,357.41	\$ 59,899.23	\$ 7,897.80	\$ 410,239.70
Police	\$ 934.00	\$ 1,991.00	\$ 2,936.00	\$ 498.00	\$ 884.00	\$ 2,445.00	\$ 15,452.62
Animal Tax	\$ -	\$ 2.70	\$ 13.50	\$ 8.10	\$ 2.70	\$ 2.70	\$ 591.22
Paid Parking	\$ 140.00	\$ 70.00	\$ -	\$ 140.00	\$ 1,800.00	\$ 70.00	\$ 3,560.00
Money from Jerry Stout	\$ -	\$ -	\$ 273.00	\$ -	\$ -	\$ -	\$ 642.00
Donation	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 968.00
Property Registration	\$ 194.00	\$ 3,300.00	\$ 1,350.00	\$ 848.00	\$ 1,274.00	\$ 150.00	\$ 13,241.00
<b>Total Gross Revenue</b>	<b>\$ 142,170.05</b>	<b>\$ 116,993.42</b>	<b>\$ 85,082.24</b>	<b>\$ 182,273.90</b>	<b>\$ 222,701.24</b>	<b>\$ 78,452.61</b>	<b>\$ 1,841,000.68</b>

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD Total
Municipal Fees	\$ 163,604.50	\$ 48,019.00	\$ 10,296.25	\$ 13,901.47	\$ 8,973.00	\$ 7,015.94	\$ 296,056.84
B&O	\$ 104,930.11	\$ 78,219.63	\$ 2,698.26	\$ 119,449.09	\$ 44,895.30	\$ 9,082.06	\$ 699,447.99
Business License	\$ 5,927.50	\$ 3,675.90	\$ 515.00	\$ 465.00	\$ 475.00	\$ 777.50	\$ 15,977.34
Permits	\$ 562.50	\$ 682.50	\$ 440.00	\$ 1,316.00	\$ 487.50	\$ 220.00	\$ 9,285.00
Excise Tax	\$ 11,465.61	\$ 12,785.96	\$ 11,848.66	\$ 13,842.72	\$ 11,678.31	\$ 9,713.42	\$ 187,319.97
Reimbursement	\$ 1,214.17	\$ 4,672.48	\$ 20,496.29	\$ 4,759.16	\$ 13,595.51	\$ 607.08	\$ 155,471.06
Franchise Tax	\$ 3,213.32	\$ 250.00	\$ 2,866.98	\$ 3,078.38	\$ 3,026.95	\$ 2,974.26	\$ 32,747.94
Property Tax	\$ 3,481.81	\$ 36,463.09	\$ 142,896.26	\$ 36,189.98	\$ 15,278.13	\$ 5,321.54	\$ 410,239.70
Police	\$ 533.00	\$ 1,095.00	\$ 1,424.62	\$ 1,696.00	\$ 501.00	\$ 515.00	\$ 15,452.62
Animal Tax	\$ 5.52	\$ 70.00	\$ 216.00	\$ 189.00	\$ 48.60	\$ 32.40	\$ 591.22
Paid Parking	\$ 1,200.00	\$ -	\$ 70.00	\$ 70.00	\$ -	\$ -	\$ 3,560.00
Money from Jerry Stout	\$ 311.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642.00
Donation	\$ 818.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 968.00
Property Registration	\$ -	\$ -	\$ 1,375.00	\$ 3,750.00	\$ 750.00	\$ 250.00	\$ 13,241.00
<b>Total Gross Revenue</b>	<b>\$ 297,267.44</b>	<b>\$ 185,933.56</b>	<b>\$ 195,143.32</b>	<b>\$ 198,706.80</b>	<b>\$ 99,709.30</b>	<b>\$ 36,566.80</b>	<b>\$ 1,841,000.68</b>

\*These are updated numbers as of 6/29/2023  
 \$2,908.60 was brought in through the sealed bid auction

*Western the City of West Virginia*

102 W. Second Street  
 Weston, WV 26452  
 P 304.269.6111  
 F 304.269.7842

Kim Harrison  
 Mayor



**CITY OF WESTON**  
**Profit Loss**  
**July 2022 through June 2023**

City of Weston  
Expense Report  
07/01/2022-6/30/2023

<b>409.000 · MAYOR'S OFFICE</b>	
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	5,500.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	420.75
<b>Total 409.000 · MAYOR'S OFFICE</b>	<b>5,920.75</b>
<b>410.00 · CITY COUNCIL</b>	
410.103 · CITY COUNCIL OFFICIAL'S SALARIES	8,800.00
410.104 · CITY COUNCIL PAYROLL TAXES	673.20
410.341 · CITY COUNCIL MATERIALS & SUPPLY	50.00
410.568 · CITY COUNCIL CONTRIBUTIONS	800.00
<b>Total 410.00 · CITY COUNCIL</b>	<b>10,323.20</b>
<b>412.000 · CITY MANAGER</b>	
412.103 · CITY MANAGER WAGES	59,429.44
412.104 · CITY MANAGER-PAYROLL TAXES	4,451.06
412.221 · CITY MANAGER TRAINING AND ED	300.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	602.53
<b>Total 412.000 · CITY MANAGER</b>	<b>64,783.03</b>
<b>413.237 · TREASURER'S FEES AND TAXES</b>	<b>-200.00</b>
<b>414.000 · FINANCE OFFICE</b>	
414.103 · FINANCE OFFICE WAGES	100,596.57
414.104 · FINANCE DEPT PAYROLL TAXES	7,543.05
414.214 · FINANCE DEPT TRAVEL	30.00
414.218 · FINANCE DEPT / POSTAGE	1,243.01
414.220 · FINANCE LEGAL FEES AND ADVICE	889.97
414.221 · FINANCE DEPT / TRAINING AND ED.	300.00
414.223 · FINANCE DEPT. PROF. SERVICES	18,219.50
414.224 · FINANCE DEPT. AUDIT SERVICES	22,896.00
414.230 · FINANCE DEPT CONTRACT SERV	13,872.84
414.237 · FINANCE OTHER FEES & TAXES	1,323.67
414.341 · FINANCE DEPT / SUPPLIES	399.76
<b>Total 414.000 · FINANCE OFFICE</b>	<b>167,314.37</b>
<b>415.000 · CITY CLERK'S OFFICE</b>	
415.103 · CITY CLERK'S OFFICE - WAGES	40,676.79
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	3,058.98
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00
415.218 · CITY CLERK'S POSTAGE	600.00
415.221 · CITY CLERK'S TRAINING & ED	300.00
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	32.08
415.341 · CITY CLERKS SUPPLIES & MATERIAL	471.49
<b>Total 415.000 · CITY CLERK'S OFFICE</b>	<b>45,139.34</b>
<b>416.000 · POLICE JUDGE'S OFFICE</b>	

**CITY OF WESTON**  
**Profit Loss**  
 July 2022 through June 2023  
City of Weston

416.103 · POLICE JUDGE'S OFFICAL'S SALARY	7,150.00
416.104 · POLICE JUDGE'S PAYROLL TAX	547.03
416.221 · POLICE JUDGE'S TRAINING & ED	150.00
<b>Total 416.000 · POLICE JUDGE'S OFFICE</b>	<b>7,847.03</b>
<b>417.000 · CITY ATTORNEY'S OFFICE</b>	
417.103 · CITY ATTORNEY SALARIES & WAGES	35,526.82
417.104 · CITY ATTORNEY PAYROLL TAXES	2,717.69
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	525.00
417.221 · ATTORNEY TRAINING FEES	300.00
417.222 · CITY ATTORNEY DUES AND SUBSCRIP	1,512.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	10,526.66
417.341 · CITY ATTORNEY / SUPPLIES	1,432.99
<b>Total 417.000 · CITY ATTORNEY'S OFFICE</b>	<b>52,541.16</b>
<b>435.000 · REGIONAL DEVELOPMENT AUTHORITY</b>	
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	4,545.00
<b>Total 435.000 · REGIONAL DEVELOPMENT AUTHORITY</b>	<b>4,545.00</b>
<b>436.000 · BUILDING AND CODE</b>	
436.103 · CODE ENFORCEMENT WAGES	35,889.69
436.104 · CODE ENFORCEMENT-PAYROLL TAX	2,691.66
436.214 · CODE ENFORCEMNT TRAVEL	157.46
436.217 · CODE ENFORMENT VEHICLE MAINT	504.99
436.218 · CODE ENFORCEMENT POSTAGE	874.58
436.220 · CODE ENFORCEMENT LEGAL ADS	5,832.58
436.221 · CODE ENFORCEMENT TRAINING & ED	815.46
436.222 · CODE ENFORCEMENT / DUES & SUB	215.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	
436.600 · CODE ENFORCEMENT TREE REMOVAL	13,350.00
436.601 · CODE ENFORCEMENT DEMOLITION SER	50,965.45
436.602 · CODE ENFORCEMENT MOWING	1,630.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC - Other	15,083.20
<b>Total 436.230 · CODE ENFORCEMEMENT CONTRACT SVC</b>	<b>81,028.65</b>
436.341 · CODE ENFORCEMENT SUPPLIES	582.50
436.343 · CODE ENFORCEMENT FUEL	895.92
436.345 · CODE ENFORCEMENT / UNIFORMS	71.99
<b>Total 436.000 · BUILDING AND CODE</b>	<b>129,560.48</b>
<b>437.000 · CITY HALL PLANNING AND ZONING</b>	
437.223 · PLAN & ZONE - PROF SERV	11.74
<b>Total 437.000 · CITY HALL PLANNING AND ZONING</b>	<b>11.74</b>
<b>438.000 · ELECTIONS</b>	
438.221 · POLL WORKING TRAINING	600.00
438.230 · POLL WORKER CONTRACT WAGES	3,190.00
438.341 · ELECTIONS MAT. AND SUPPLIES	1,745.98
<b>Total 438.000 · ELECTIONS</b>	<b>5,535.98</b>

**CITY OF WESTON**  
**Profit Loss**  
July 2022 through June 2023  
City of Weston

<b>440.000 · CITY HALL</b>	
440.105 · CITY HALL CONTRIBUTION INSURANC	125,295.80
440.106 · CITY HALL / CPRB CONTRIBUTIONS	76,691.51
440.109 · CITY HALL EYE AND DENTAL INSUR	4,221.28
440.112 · CITY HALL WORKERS COMP	78,999.90
440.113 · CITY HALL / EYE & DENTAL INS	8,815.00
440.114 · COMMERCIAL LIABILITY INS	213.16
440.115 · CITY HALL / COLONIAL INS	3,167.44
440.116 · CITY HALL / WVML UNEMPLOYMENT	6,583.53
440.211 · CITY HALL TELEPHONE	5,021.08
440.212 · CITY HALL WIRELESS PHONE	233.97
440.213 · CITY HALL UTILITIES	
440.250 · CITY HALL GAS UTILITY	3,001.70
440.251 · CITY HALL WATER	1,310.57
440.253 · CITY HALL ELECTRIC	4,859.87
Total 440.213 · CITY HALL UTILITIES	9,172.14
440.215 · CITY HALL M & R BLDGS & GROUNDS	6,919.78
440.218 · CITY HALL POSTAGE	763.38
440.220 · CITY HALL - ADVERTISING	4,723.02
440.221 · CITY HALL TRAINING / TUITION	1,312.41
440.222 · CITY HALL DUES & SUBS	2,702.50
440.223 · CITY HALL-CONTRACTED SERVICES	209.56
440.226 · CITY HALL INSURANCE LIABILITY	1,500.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	44,265.76
440.230 · CITY HALL CONTRACTED SERVICES	6,822.11
440.232 · CITY HALL BANK CHARGES	5,293.09
440.236 · CITY H ALL PROPERTY TAXES	889.55
440.252 · CITY HALL SANITARY SEWAGE	424.81
440.341 · CITY HALL SUPPLIES & MATERIALS	7,159.70
440.457 · CIT HALL CAPITAL OUTLAY BUILDIN	26,084.57
Total 440.000 · CITY HALL	427,485.05
<b>700.000 · POLICE DEPARTMENT</b>	
700.103 · POLICE SALARIES & WAGES	265,420.30
700.104 · POLICE PAYROLL TAXES	14,086.71
700.210 · POLICE MEDICAL WELLNESS BILLS	1,192.00
700.211 · POLICE TELEPHONE	5,917.82
700.214 · POLICE TRAVEL	132.55
700.216 · POLICE M & R EQUIPMENT	1,579.42
700.217 · POLICE M & R AUTOS/TRUCKS	13,570.43
700.218 · POLICE POSTAGE	23.55
700.220 · POLICE - ADVERTISING	930.00
700.221 · POLICE TRAINING & EDUCATION	370.60
700.223 · POLICE PROFESSIONAL SERVICES	126.53

**CITY OF WESTON**  
**Profit Loss**  
July 2022 through June 2023  
City of Weston

700.229 · POLICE COURT COST & DAMAGES	50.00
700.230 · POLICE CONTRACTED SERVICES	1,370.00
700.323 · POLICE / COMPUTER SOFTWARE	2,500.00
700.341 · POLICE SUPPLIES & MATERIALS	8,175.08
700.343 · POLICE FUEL, OIL & TIRES	12,247.93
700.345 · POLICE UNIFORMS	6,942.88
700.350 · POLICE - K-9 EXPENSES	14,500.00
700.459 · POLICE CAPITAL OUTLAY	113,086.26
<b>Total 700.000 · POLICE DEPARTMENT</b>	<b>462,222.06</b>
<b>706.000 · FIRE DEPARTMENT</b>	
706.103 · FIRE DEPT SALARIES & WAGES	180,583.10
706.104 · FIRE DEPT PAYROLL TAXES	6,664.68
706.114 · FIRE DEPARTMENT VFD INSURANCE	25,548.02
706.211 · FIRE DEPT TELEPHONE	3,343.82
706.213 · FIRE DEPT UTILITIES	
706.253 · FIRE DEPT ELECTRIC	517.03
706.213 · FIRE DEPT UTILITIES - Other	5,327.40
<b>Total 706.213 · FIRE DEPT UTILITIES</b>	<b>5,844.43</b>
706.215 · FIRE DEPT / BUILDING MAINT.	6.88
706.216 · FIRE DEPT EQUIP MAINT	26,039.05
706.217 · FD VEHICLE MAINTENANCE	1,585.48
706.223 · F D PROFESSIONAL SERVICES	1,110.00
706.230 · FIRE DEPT CONTRACTED SERVICES	759.72
706.250 · FIRE DEPT GAS UTILITY	5,178.90
706.251 · FIRE DEPT WATER	823.60
706.252 · FIRE DEPT SANITARY SEWAGE	405.01
706.341 · FD MATERIAL & SUPPLIES	286.91
706.343 · FIRE DEPT GAS & OIL	9,894.49
706.345 · FIRE DEPT UNIFORMS	292.99
706.458 · FD CAPITAL OUTLAY OTHER IMP	28,862.97
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	111,276.42
706.602 · FD Fireworks Entertainment/Rec.	10,000.00
<b>Total 706.000 · FIRE DEPARTMENT</b>	<b>418,506.47</b>
<b>711.000 · COMM. CNTR/CNTRL DISPATCH</b>	
711.230 · COMM. CENTER 911 CONTRACTED SER	36,300.00
<b>Total 711.000 · COMM. CNTR/CNTRL DISPATCH</b>	<b>36,300.00</b>
<b>715.000 · FIRE HYDRANTS</b>	
715.251 · FIRE HYDRANT WATER UTILITY	6,071.53
<b>Total 715.000 · FIRE HYDRANTS</b>	<b>6,071.53</b>
<b>750.000 · STREET DEPARTMENT</b>	
750.103 · STREETS & HWY SALARIES & WAGES	237,654.47
750.104 · STREETS & HWY PAYROLL TAX	17,723.59
750.213 · STREETS & HWY UTILITIES	

**CITY OF WESTON**  
**Profit Loss**  
July 2022 through June 2023  
City of Weston

750.250 · STREET DEPT GAS UTILITY	9,766.86
750.251 · STREET DEPT WATER	1,248.97
750.252 · STREET DEPT SANITARY SEWAGE	827.50
750.253 · STREET DEPT / ELECTRIC	2,239.59
<b>Total 750.213 · STREETS &amp; HWY UTILITIES</b>	<b>14,082.92</b>
750.214 · STREET DEPT TRAVEL	1,317.81
750.215 · STREETS & HWY BLDG & GROUNDS	6,125.55
750.216 · STREETS & HWY M & R EQUIPMENT	15,201.05
750.217 · STREETS & HWY M & R AUTOS & TRU	18,207.15
750.219 · STREETS & HWY BLDG & EQUIP RENT	4,745.75
750.220 · STREETS & HWY ADV/LEGAL	630.00
750.223 · STREETS & HWY PROFESSIONAL FEES	1,032.73
750.226 · STREETS & HWY INSURANCE & BOND	250.00
750.230 · STREETS & HWY CONTRACTED SERVIC	
750.231 · STREETS & HWY TREE REMOVAL	1,765.00
750.232 · STREET DEPT CHRISTMAS LIGHTS	2,201.68
750.230 · STREETS & HWY CONTRACTED SERVIC - Other	6,334.67
<b>Total 750.230 · STREETS &amp; HWY CONTRACTED SERVIC</b>	<b>10,301.35</b>
750.341 · STREETS & HWY SUPPLIES & MAT	
750.600 · STREET DEPT HOT MIX ASPHALT	25,113.46
750.601 · STREET DEPT STONE	3,712.27
750.615 · STREET DEPT DISPOSAL	1,294.54
750.620 · STREET DEPT STREET SIGNS	382.90
750.341 · STREETS & HWY SUPPLIES & MAT - Other	3,205.43
<b>Total 750.341 · STREETS &amp; HWY SUPPLIES &amp; MAT</b>	<b>33,708.60</b>
750.343 · STREETS & HWY FUEL, OIL & TIRES	19,523.33
750.345 · STREET DEPT UNIFORMS	1,430.70
750.457 · CAPITAL OUTLAY-BUILDINGS	7,674.84
750.459 · STREETS & HWY CAPITAL OUTLAY	26,740.50
<b>Total 750.000 · STREET DEPARTMENT</b>	<b>416,350.34</b>
751.000 · STREET LIGHTS	
751.213 · STREET LIGHTS UTILITIES	65,617.87
751.216 · STREET LIGHTS MAINTENANCE/UPDAT	1,479.00
<b>Total 751.000 · STREET LIGHTS</b>	<b>67,096.87</b>
752.000 · SIGNS AND SIGNALS	
752.213 · SIGNS & SIGNALS UTILITIES	2,633.87
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	1,122.34
<b>Total 752.000 · SIGNS AND SIGNALS</b>	<b>3,756.21</b>
<b>Total Expens 753.000 · STREETS SNOW REMOVAL</b>	
753.341 · SNOW REMOVAL SUPPLIES	6,476.13
<b>Total 753.000 · STREETS SNOW REMOVAL</b>	<b>6,476.13</b>
755.000 · STREET CONSTRUCTION	
755.230 · Street Const-Contracted Svcs	306,187.74

**CITY OF WESTON**  
**Profit Loss**  
July 2022 through June 2023  
City of Weston

755.341 · STREET CONST. SUPPLIES	3,045.60
<b>Total 755.000 · STREET CONSTRUCTION</b>	<b>309,233.34</b>
756.000 · STREET CLEANING	
756.230 · ST. CLEANING CONTRACT SVCS	10,450.00
756.341 · ST. CLEANING SUPPLIES	2,537.45
<b>Total 756.000 · STREET CLEANING</b>	<b>12,987.45</b>
757.000 · SIDEWALKS	
757.341 · SIDEWALKS / SUPPLIES	10,404.21
<b>Total 757.000 · SIDEWALKS</b>	<b>10,404.21</b>
805.000 · STORMSEWER	
805.341 · STORM SEWER / SUPPLIES	29,197.52
805.345 · STORMWATER BOOTS	134.55
805.459 · STORM SEWER / EQUIP. CAPITAL	25,000.00
<b>Total 805.000 · STORMSEWER</b>	<b>54,332.07</b>
900 · .219 BUILDING/ ICE SKATING RINK	42.89
900.000 · Parks and Recreation	
900.230 · RECREATION CONTRACTED SERVICES	
900.630 · RECREATION MOWING SERVICES	6,640.00
900.230 · RECREATION CONTRACTED SERVICES - Other	2,510.00
<b>Total 900.230 · RECREATION CONTRACTED SERVICES</b>	<b>9,150.00</b>
900.341 · RECREATION SUPPLIES	470.32
900.000 · Parks and Recreation - Other	6,744.00
<b>Total 900.000 · Parks and Recreation</b>	<b>16,364.32</b>
900.219 · REC. BUILDING & EQUIPT RENTALS	60.99
911.000 · HISTORIC LANDMARKS COMMISSION	
911.230 · HISTORICAL COMM. CON. SERVICES	5,255.79
911.000 · HISTORIC LANDMARKS COMMISSION - Other	19.50
<b>Total 911.000 · HISTORIC LANDMARKS COMMISSION</b>	<b>5,275.29</b>
911.341 · 911.341 H.L. SUPPLIES & MATERIA	36.86
950.000 · BEAUTIFICATION	
950.341 · BEAUTIFICATION-SUPPLIES	6,454.17
<b>Total 950.000 · BEAUTIFICATION</b>	<b>6,454.17</b>
952.000 · CEMETERIES	
952.103 · CEMETARY / SALARIES	2,200.00
952.104 · CEMETARY / PAYROLL TAXES	168.30
952.230 · CEMETERIES CONTRACTED SERVICES	9,430.00
<b>Total 952.000 · CEMETERIES</b>	<b>11,798.30</b>
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	51,588.00
977.223 · STR/TRANSP CAP PROJ PROF SERV	13.50
979.000 · CULTURE & REC	
979.223 · CULTURE.REC PROF SERVICES	5,150.00
979.457 · CULTURAL REC./CAPITAL OUTLAY	74,015.66
979.460 · CULTURE&REC GRANT MATCHES	140.66



9:00 AM  
06/30/2023  
Cash Basis

**CITY OF WESTON**  
**Profit Loss**  
**July 2022 through June 2023**  
City of Weston

979.000 · CULTURE & REC - Other	<u>275.08</u>
Total 979.000 · CULTURE & REC	<u>79,581.40</u>
	<u>2,896,658.81</u>

## **June Report 2023**

### **Street Department**

- **Installed new drop inlet and drain line on W 4<sup>th</sup> Street beside the newly constructed bridge to catch road water that was washing out the gravel bank along the bridge abutment**
- **Installed concrete curbing on Central Drive connecting to W 4<sup>th</sup> Street to help us direct the road water to the location of our soon to be installed drop inlet and drain line to help disperse water away from washing out the Central Drive side of the bridge abutment**
- **Tyler has been working with the Sewer Company two days a week with Adam performing electrical and all-around maintenance duties on the pump stations**
- **Cut vegetation along George Street, Spring Street, Mid Avenue, and Montgomery Road**
- **Painted parking spot lines on Water Street**
- **Cut grass at the two 19 South lots in Kitsonville and one lot on Bennett Avenue**
- **Assisted with festivities revolving around the Carp Festival**
- **Milled holes for blacktop in Ward 3**
- **Removed dilapidated section of sidewalk on Main Street beside the old town Hub**
- **Loaded and hauled concrete blocks to the Holt Property**
- **Blacktop patched roughly 10 ton in Ward 3**
- **Fixed two Stop Signs on Holland Street**
- **Installed new bristles and rubbers on Skid Steer Sweeper**
- **Cut vegetation along river bank at 210 North River Avenue**
- **Assisted with moving back storage building at the City Building so painting crew could continue painting the City Building**
- **Removed fallen tree debris on alley behind Broad Street Church**
- **Burnt brush pile down at the Deanville Property**
- **Sweeper truck performed routine cleaning**
- **Had A/C repaired on the Sweeper Truck**
- **Installed new battery and shut off switch on Truck #6**
- **Worked on Building Inspector's Vehicle**
- **Worked on Police Cruisers**
- **Installed new rail boards on the dump truck**
- **Hauled multiple loads of dirt to Deanville Property**
- **Currently working on getting parts to get older model dump truck**

- back up and running due to rear end issues
- Jetted line on Neighbors Lane to Route 33 West
- Cut vegetation along Willow Creek
- Received sidewalk forming supplies
- Received new tracks for E35 Excavator
- Received new road safety signs and barricades
- Cleaned drain on Rada Avenue
- Assisted guardrail crew with installing guardrail on Reservoir Street, High Street, and Mid Avenue
- Weedeated curbs along First Street, Water Street, and Main Avenue
- Swept curbs and parking lot at Water Street
- Painted parking lines on First Street
- Installed post sleeves and temporary power outlets for 4<sup>th</sup> of July Festivities at Water Street Parking lot
- Received new grate and frames for drop inlets from Core and Main
- Picked up trash from Arnold Hill Cemetery
- Water Flowers Daily
- Trash Duty Weekly
- Street Department property mowing and weedeating every other week

Blacktop tonnage for June: roughly 10 ton

**Lines and Basins Cleaned with Jetter/Vac Truck**

1. **Jackson Street (244 Feet)**
2. **Fall Street (273 Feet)**
3. **Olive Street (72 Feet)**
4. **Burnside Avenue (170 Feet) (New line has been installed)**
5. **W 6<sup>th</sup> Street (118 Feet) (Still working on possible collapse drain issue)**
6. **Brooke Street (30 Feet)**
7. **Lynn Avenue (189 Feet)**
8. **Depot Street (40 Feet)**
9. **Spring Street (77 Feet) (Scheduled to locate blockage in line)**
10. **Monroe Avenue (110 Feet)**
11. **DOH 19 South in front of Grace Street (Basins cleaned to bottom)**
12. **DOH 33 West in front of Mountaineer Mart and Kuntz Drive (Basins Cleaned, Line clear going across 33 West (43 Feet), Line to creek has blockage roughly 4 feet in)**
13. **Mid Avenue/11<sup>th</sup> Street intersection (135 Feet)**
14. **George Street (22 Feet)**
15. **Peggy Street (Basin Cleaned at intersection of Peggy and Spring)**
16. **Mid Avenue/Basin at slip location (17 Feet)**

17. State Street (69 Feet)
18. South River Avenue (17 Feet) (Line has been repaired)
19. Mound Avenue (60 Feet)
20. Loftus Street (20 Feet)
21. Minden Street (422 Feet)
22. Bailey Avenue (2 Sewer Manholes cleaned out)
23. 19 South/Grace Street (1 Manhole cleaned out)
24. Nutter Court/Mound Avenue (1 Manhole cleaned out)
25. Neighbors Lane/Route 33 West (151 Feet)



# WESTON POLICE DEPARTMENT

## Law Total Incident Report, by Date, Nature

Date: 06/01/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Reckless Driver	1
Traffic Stop	1
Miscellaneous	1
MVC/Motor Veh Crash	1
Stolen Property	1
Scam	1
Welfare Check	1
Speak To Officer	1
Remove Person	1
Speak To Officer	1
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 06/02/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	2
Complaint	1
Larceny	1
Scam	1
Domestic	1
Suspicious Pers	1
Speak To Officer	1
Altercation	1
Animal Problem	1
Suicidal Tendencies	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 06/03/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic Active	1
Complaint	1
Complaint ATV	1
Illegal Burning	1
Complaint	1
Reckless Driver	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 06/04/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic Active	1
Altercation	1
Sexual Assault	1
Intoxicated Subject	1
Speak To Officer	1
Altercation	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 06/05/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
B&E Active	1
Remove Person	1
Suspicious Pers	1
Complaint Drug	1
Abandoned Child	1
Reckless Driver	1
Scam	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 06/06/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Complaint	1
Animal Problem	1
Alarm Investigation	1
Speak To Officer	1
Traffic Stop	2
Stolen Property	1
Shoplifting	1
Intoxicated Driver	1
Complaint Firework	1
Animal Problem	1
Complaint Firework	1
Prowler	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>15</b>

Date: 06/07/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Remove Person	1
Traffic Stop	1
Suspicious	1
Complaint	1
Unruly Person	1
Domestic Active	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
<b>Total Incidents for This Date</b>	<b>6</b>

**Date:** 06/08/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Welfare Check	1
Stolen Property	1
Investigation	1
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>5</b>

**Date:** 06/09/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
BOLO	1
Speak To Officer	1
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>3</b>

**Date:** 06/10/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Intoxicated Subject	1
Domestic Active	1
Stolen Property	1
Intoxicated Subject	1
Unruly Person	1
Speak To Officer	1
Wanted Person	1
<b>Total Incidents for This Date</b>	<b>7</b>

**Date:** 06/11/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Altercation	1
Complaint Firework	1
Warrant	1
Welfare Check	1
Lost/Found Prop	1
Welfare Check	1
Suspicious Pers	1
Traffic Stop	1
Domestic	1
<b>Total Incidents for This Date</b>	<b>9</b>

**Date:** 06/12/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Property Damage	1
Suspicious	1
Domestic Non Active	1
Reckless Driver	1
Altercation	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 06/13/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Domestic	1
Traffic Stop	1
Welfare Check	1
Wrecker Request	1
Complaint	1
Complaint Firework	1
Suspicious	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 06/14/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Complaint	1
Assist Other Agency	1
Animal Problem	1
Suspicious	1
DOA/DOS	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 06/15/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Altercation	1
Alarm Investigation	1
MVC/Motor Veh Crash	1
Motorist Asstist	1
Welfare Check	1
Open Door	1
Vagrants	1
Suspicious Pers	1
MVC/Motor Veh Crash	1
Welfare Check	1
Altercation	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>12</b>



Date: 06/16/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	2
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 06/17/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Suicidal Tendencies	1
Complaint Drug	1
Illegal Burning	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 06/18/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint Drug	1
Unruly Person	1
Domestic Active	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 06/19/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Noise Complaint	1
Unsecured Load	1
Detail	1
Speak To Officer	1
Stolen Property	1
Animal Problem	1
Indecent Exposure	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 06/20/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Unconscious Person	1
Suspicious Vehicle	1
Loitering	1
Speak To Officer	1
Welfare Check	1
Speak To Officer	1
Alarm Investigation	1
Speak To Officer	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Domestic	1
Serve Papers	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>12</b>

Date: 06/21/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Altercation	1
Investigation	1
Domestic	1
Stolen Property	1
Speak To Officer	1
Complaint	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 06/22/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint Parking	1
Trespassing	1
Burglary	1
Altercation	1
Speak To Officer	1
Animal Problem	1
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 06/23/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Alarm Investigation	1
Illegal Vehicle	1
Speak To Officer	2
Complaint Firework	1
Domestic	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 06/24/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Open Door	1
Speak To Officer	1
Motorist Asstist	1
MVC/Motor Veh Crash	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Lost/Found	1
MVC/Motor Veh Crash	1
Complaint Firework	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 06/25/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint Parking	1
Welfare Check	1
Unruly Person	1
Domestic	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 06/26/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Larceny	1
Complaint Drug	1
Welfare Check	1
Complaint	1
Traffic Stop	1
Complaint	1
Trespassing	1
Reckless Driver	1
Illegal Burning	1
Domestic Non Active	1
<b>Total Incidents for This Date</b>	<b>10</b>

Date: 06/27/23

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint Parking	1
Complaint	2
Dispute	1
Animal Problem	1
Complaint	1
Suspicious Pers	1
Complaint	1
Suspicious Pers	2
Speak To Officer	1
Trespassing	1
Welfare Check	1
Complaint Firework	1
<b>Total Incidents for This Date</b>	<b>14</b>

Date: 06/28/23

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Open Door	1
Remove Person	1
Traffic Stop	1
Remove Person	1
Complaint	1
Speak To Officer	2
Complaint	1
Welfare Check	1
Stolen Property	1
Trespassing	1
Complaint Firework	2
<b>Total Incidents for This Date</b>	<b>14</b>

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Total reported: 219

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**Report Includes:**

All dates between '00:00:01 06/01/23' and '00:00:59 06/30/23', All agencies matching 'WPD', All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

## JUNE 2023 CRASH REPORTS

Report Number	Address	Date Of Crash
23W-01058	Corridor H & Berlin Road	6/1/2023 0:00
23W-01066	East 2nd Street	6/2/2023 0:00
23W-01067	Burnside Avenue & Madison Avenue	6/2/2023 0:00
23W-01163	East 2nd Street	6/15/2023 0:00
23W-01169	7-99 South Main Avenue	6/15/2023 0:00
23W-01217	East 2nd Street	6/23/2023 0:00

JUNE 2023 CITATIONS

Report Number	Address	Incident Date
2.10102E+14	102 West 2nd Street	6/1/2023 12:53
2.10102E+14	200-257 North River Avenue	6/6/2023 14:40
2.10102E+14	102 West 2nd Street	6/7/2023 11:51
2.10102E+14	201 Main Avenue	6/13/2023 11:44



**WESTON FIRE DEPARTMENT**  
**REPORT FOR THE MONTH OF**  
 June 2023  
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

109
6
80
18

--

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

11
0
3
0
1
1
46

FROM
FROM
FROM
FROM
FROM
FROM

1
2
0
1
1
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
4
612
50
211
\$23,000
\$82,000
35
9
5
3
3
0
1

SAVED
SAVED

\$9,500
\$5,000

**ADDITIONAL REMARKS**

Attended fire dept meetings and drills  
 Attended Firefighters Association meeting  
 Re-equipped and re-wired lights on rescue 10  
 Attended safe sites meeting, attended 4th of july meetings  
 Worked with truck salesman on city and county engine  
 ordered all equipment for truck, worked on 4th of july activities

**Weston fire dept**

**Copy of Fire and EMS Combined List by Incident Num**

**Alarm Date Between {06/01/2023} And {06/28/2023}  
and District = "1A "**

<b>Incident</b>	<b>Type</b>	<b>Date</b>	<b>Location</b>	<b>Description</b>
23-0000480-0	FIRE	06/02/2023	367 Homewood RD	Smoke scare, odor of smoke
23-0000482-0	FIRE	06/02/2023	837 Walnut ST	Medical assist, assist EMS
23-0000483-0	FIRE	06/02/2023	650 Craig ST /400	Dispatched & cancelled en
23-0000485-0	FIRE	06/02/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000487-0	FIRE	06/03/2023	21 hunter AVE	Medical assist, assist EMS
23-0000488-0	FIRE	06/03/2023	100 MM Interstate 79	Motor vehicle accident with
23-0000489-0	FIRE	06/03/2023	345 Wright ST	Building fire
23-0000491-0	FIRE	06/03/2023	Market Place Mall	Public service assistance,
23-0000492-0	FIRE	06/03/2023	George ST & Minden ST	Unauthorized burning
23-0000494-0	FIRE	06/04/2023	401 John ST /Weston Arbor's/804	Alarm system activation, no
23-0000495-0	FIRE	06/04/2023	124 E 1st ST /Criss Manor/607	Medical assist, assist EMS
23-0000498-0	FIRE	06/04/2023	76 Hospitality Way /Hampton Inn	Smoke detector activation
23-0000499-0	FIRE	06/05/2023	68 Fern DR	Medical assist, assist EMS
23-0000500-0	FIRE	06/05/2023	290 Rada AVE	Medical assist, assist EMS
23-0000502-0	FIRE	06/07/2023	401 John ST /410	Alarm system activation, no
23-0000503-0	FIRE	06/07/2023	305 George ST	Unauthorized burning
23-0000504-0	FIRE	06/07/2023	7 Elizebeth DR	Dispatched & cancelled en
23-0000505-0	FIRE	06/07/2023	373 E 3rd ST E/H & M Motors	Medical assist, assist EMS
23-0000506-0	FIRE	06/07/2023	650 Craig ST /400	Medical assist, assist EMS
23-0000507-0	FIRE	06/08/2023	137 Staunton DR /Trulieve Cannabis	Alarm system activation, no
23-0000508-0	FIRE	06/08/2023	148 W 2nd ST /A	Medical assist, assist EMS
23-0000509-0	FIRE	06/08/2023	269 Rada AVE	Medical assist, assist EMS
23-0000511-0	FIRE	06/08/2023	103 Court AVE	CO detector activation due
23-0000513-0	FIRE	06/08/2023	Market Place Mall	Public service assistance,
23-0000514-0	FIRE	06/08/2023	148 W 2ndST /A	Medical assist, assist EMS
23-0000515-0	FIRE	06/08/2023	852 Winter AVE	Medical assist, assist EMS
23-0000516-0	FIRE	06/09/2023	104 Court AVE	Medical assist, assist EMS
23-0000517-0	FIRE	06/09/2023	650 Craig ST /Weston Commons/100	Medical assist, assist EMS
23-0000522-0	FIRE	06/11/2023	212 Harrison AVE	Medical assist, assist EMS
23-0000524-0	FIRE	06/12/2023	115 Harrison AVE	Medical assist, assist EMS
23-0000525-0	FIRE	06/13/2023	21 Hunter LA	Medical assist, assist EMS
23-0000526-0	FIRE	06/13/2023	598 US Highway 33 E/Hardees	Cooking fire, confined to
23-0000528-0	FIRE	06/14/2023	464 Broad ST	Medical assist, assist EMS
23-0000529-0	FIRE	06/15/2023	102 W 2nd ST	Medical assist, assist EMS
23-0000530-0	FIRE	06/15/2023	US Highway 33 E & Hope Station	Motor Vehicle Accident with
23-0000531-0	FIRE	06/15/2023	246 S Main AVE	Cooking fire, confined to
23-0000532-0	FIRE	06/15/2023	266 S Main AVE	Motor Vehicle Accident with



**Weston fire dept**

**Copy of Fire and EMS Combined List by Incident Num**

**Alarm Date Between {06/01/2023} And {06/28/2023}  
and District = "1A "**

<b>Incident</b>	<b>Type</b>	<b>Date</b>	<b>Location</b>	<b>Description</b>
23-0000533-0	FIRE	06/15/2023	613 Pratt AVE	Medical assist, assist EMS
23-0000534-0	FIRE	06/15/2023	465 W 2nd ST	Unauthorized burning
23-0000535-0	FIRE	06/15/2023	317 Cody LANE	Carbon monoxide incident
23-0000537-0	FIRE	06/16/2023	237 Bank ST /1	Medical assist, assist EMS
23-0000541-0	FIRE	06/16/2023	150 Cottage AVE	Medical assist, assist EMS
23-0000542-0	FIRE	06/17/2023	650 Craig ST /Weston Commons/307	Medical assist, assist EMS
23-0000543-0	FIRE	06/17/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000544-0	FIRE	06/17/2023	337 Wright ST	Prescribed fire
23-0000545-0	FIRE	06/18/2023	277A Rada AVE	Medical assist, assist EMS
23-0000546-0	FIRE	06/18/2023	650 Craig ST /400	Dispatched & cancelled en
23-0000548-0	FIRE	06/19/2023	650 Craig ST /101	Medical assist, assist EMS
23-0000549-0	FIRE	06/19/2023	US Highway 19 S & Minuteman DR	Motor vehicle accident with
23-0000550-0	FIRE	06/19/2023	55 Gee Lick RD /1	Fire in mobile home used as
23-0000551-0	FIRE	06/19/2023	342 Arch ST	Medical assist, assist EMS
23-0000552-0	FIRE	06/19/2023	1201 12th ST	Public service assistance,
23-0000555-0	FIRE	06/19/2023	650 Craig ST /101	Medical assist, assist EMS
23-0000556-0	FIRE	06/20/2023	142 Main AVE /31	Medical assist, assist EMS
23-0000557-0	FIRE	06/20/2023	401 John ST /Weston Arbors	Alarm system sounded due to
23-0000558-0	FIRE	06/20/2023	650 Craig ST /Weston Commons/203	Medical assist, assist EMS
23-0000559-0	FIRE	06/20/2023	21 Hunter AVE	Medical assist, assist EMS
23-0000560-0	FIRE	06/20/2023	650 Craig ST /Weston Commons/107	Medical assist, assist EMS
23-0000561-0	FIRE	06/20/2023	1216 N River AVE	Medical assist, assist EMS
23-0000562-0	FIRE	06/20/2023	US Highway 33 E & Berlin RD	Dispatched & cancelled en
23-0000563-0	FIRE	06/21/2023	595 US Highway 33 E	Motor Vehicle Accident with
23-0000564-0	FIRE	06/21/2023	373 E 3rdST E	Smoke scare, odor of smoke
23-0000565-0	FIRE	06/21/2023	Bailey AVE	Medical assist, assist EMS
23-0000566-0	FIRE	06/21/2023	650 Craig ST /Weston Commons/100	Medical assist, assist EMS
23-0000569-0	FIRE	06/23/2023	US Highway 19 S & Homewood RD	Power line down
23-0000570-0	FIRE	06/23/2023	119 Center AVE /Post Office	Medical assist, assist EMS
23-0000571-0	FIRE	06/23/2023	401 John ST /Weston Arbors/7th	Alarm system sounded due to
23-0000572-0	FIRE	06/23/2023	266 S River AVE	Medical assist, assist EMS
23-0000573-0	FIRE	06/24/2023	401 John ST /Weston Arbors/7th	Alarm system sounded due to
23-0000574-0	FIRE	06/24/2023	650 Craig ST /Weston Commons/400	Medical assist, assist EMS
23-0000575-0	FIRE	06/24/2023	766 Camden AVE	Dispatched & cancelled en
23-0000576-0	FIRE	06/24/2023	S Main AVE & Jackson ST	Motor vehicle accident with
23-0000577-0	FIRE	06/24/2023	306 Center AVE /Go-Mart	Medical assist, assist EMS
23-0000578-0	FIRE	06/24/2023	99 MM Interstate 79 /SB	Motor Vehicle Accident with

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {06/01/2023} And {06/28/2023}  
and District = "1A "

Incident	Type	Date	Location	Description
23-0000579-0	FIRE	06/25/2023	410 Monroe AVE	Medical assist, assist EMS
23-0000582-0	FIRE	06/25/2023	5 McGary AVE	Unauthorized burning
23-0000583-0	FIRE	06/26/2023	137 Mulberry AVE	Medical assist, assist EMS
23-0000586-0	FIRE	06/26/2023	104 Court AVE	Medical assist, assist EMS
23-0000587-0	FIRE	06/27/2023	115 McGary AVE	Medical assist, assist EMS
23-0000588-0	FIRE	06/27/2023	70 Asylum DR	Dispatched & cancelled en

**Total Incident Count      80**

Weston fire dept

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {06/01/2023} And {06/28/2023}  
and District = "1B "

Incident	Type	Date	Location	Description
23-0000484-0	FIRE	06/02/2023	355 Raccoon Run RD	Power line down
23-0000486-0	FIRE	06/03/2023	86 MM Interstate 79	Dispatched & cancelled en
23-0000496-0	FIRE	06/04/2023	46 Quarry Glen /201	Medical assist, assist EMS
23-0000497-0	FIRE	06/04/2023	US Highway 33 E & Grass Run RD	Motor vehicle accident with
23-0000512-0	FIRE	06/08/2023	929 Gladly Fork RD	Motor vehicle accident with
23-0000518-0	FIRE	06/10/2023	1618 Murphys Creek RD	Motor Vehicle Accident with
23-0000521-0	FIRE	06/11/2023	584 Butchers Fork RD	Passenger vehicle fire
23-0000527-0	FIRE	06/14/2023	79 Forinash RD	Medical assist, assist EMS
23-0000536-0	FIRE	06/16/2023	2010 Berlin RD	Public service assistance,
23-0000538-0	FIRE	06/16/2023	93.5 MM Interstate 79 /NB	Passenger vehicle fire
23-0000539-0	FIRE	06/16/2023	500 Little Skin Creek RD	Passenger vehicle fire
23-0000547-0	FIRE	06/18/2023	441 US Highway 19 N	Motor vehicle accident with
23-0000553-0	FIRE	06/19/2023	17 Thorn Hill RD	Power line down
23-0000554-0	FIRE	06/19/2023	Wilson Siding RD	Smoke scare, odor of smoke
23-0000567-0	FIRE	06/21/2023	500 Sauls Run RD	Power line down
23-0000568-0	FIRE	06/22/2023	496 Grass Run RD	Medical assist, assist EMS
23-0000581-0	FIRE	06/25/2023	2389 Berlin RD	Medical assist, assist EMS
23-0000584-0	FIRE	06/26/2023	86 MM Interstate 79	Motor vehicle accident with

**Total Incident Count 18**

Weston fire dept

Aid Responses by Department (Summary)

Alarm Date Between {06/01/2023} And {06/28/2023}

Type of Aid	Count
<b>2 Jane Lew Volunteer Fire Department</b>	
Automatic aid received	2
Automatic aid given	3
	<hr/>
	5
<b>3 Pricetown Volunteer Fire Department</b>	
Mutual aid received	1
Automatic aid received	1
	<hr/>
	2
<b>4 Walkersville Volunteer Fire Department</b>	
Automatic aid received	1
Automatic aid given	1
	<hr/>
	2
<b>5 Jackson's Mill Volunteer Fire Department</b>	
Mutual aid received	1
	<hr/>
	1
<b>8 Lewis County Emergency Ambulance Authority</b>	
Mutual aid given	2
Automatic aid given	44
	<hr/>
	46

Weston fire dept

Dollar Value Saved & Loss Analysis

Alarm Date Between {06/01/2023} And {06/28/2023}

a

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$11,000	\$11,000	\$0	100.00%	0.00%
113 Cooking fire, confined to	2	\$0	\$6,000	\$-6,000	0.00%	0.00%
121 Fire in mobile home used	1	\$12,000	\$2,500	\$9,500	20.83%	79.17%
131 Passenger vehicle fire	3	\$76,500	\$71,500	\$5,000	93.46%	6.54%
<b>Grand Totals</b>	<b>7</b>	<b>\$99,500</b>	<b>\$91,000</b>	<b>\$8,500</b>		

Total Percent Lost: 91.46%

Total Percent Saved: 8.54%

Weston fire dept

Incident Type Report (Summary)

Alarm Date Between {06/01/2023} And {06/28/2023}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	0.90%	\$11,000	12.08%
113 Cooking fire, confined to container	2	1.81%	\$6,000	6.59%
121 Fire in mobile home used as fixed residence	1	0.90%	\$2,500	2.74%
131 Passenger vehicle fire	3	2.72%	\$71,500	78.57%
	<b>7</b>	<b>6.36%</b>	<b>\$91,000</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	47	42.72%	\$0	0.00%
322 Motor vehicle accident with injuries	8	7.27%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	6.36%	\$0	0.00%
	<b>62</b>	<b>56.36%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	0.90%	\$0	0.00%
444 Power line down	4	3.63%	\$0	0.00%
	<b>5</b>	<b>4.54%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
550 Public service assistance, Other	4	3.63%	\$0	0.00%
561 Unauthorized burning	4	3.63%	\$0	0.00%
	<b>8</b>	<b>7.27%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	15	13.63%	\$0	0.00%
631 Authorized controlled burning	1	0.90%	\$0	0.00%
632 Prescribed fire	1	0.90%	\$0	0.00%
651 Smoke scare, odor of smoke	3	2.72%	\$0	0.00%
	<b>20</b>	<b>18.18%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	0.90%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	2.72%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.90%	\$0	0.00%
745 Alarm system activation, no fire -	3	2.72%	\$0	0.00%
	<b>8</b>	<b>7.27%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 110

Total Est Loss:

\$91,000



102 West 2<sup>nd</sup> St.

Weston, WV 26452

304-269-6141

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**Code Violations - 8**

**Building Permits – 7 with 2 Pending**

**Stop Work Order – 1**

**Condemned Properties – 4 (223 John St., 222 #3 Lee, 369 W. 2<sup>nd</sup>, 240 wright St.)**

**Demolitions – 1 as of 27 June 2023 Possibly 2 more by end of week.**

**Worked with Chief Posey on evicting transients from vacant houses and from encampments in various areas.**

**Preparing bid packets for next demolition sites.**

**Submitted for refund on demolition grants.**

**Worked with Chief Posey on towing unlicensed, inoperative vehicles on lots and along streets..**

**Worked with contractor on non-compliant mowings.**

**Helped form an impromptu group of citizens and the mayor to improve Arnold Cemetery**



**BUSINESS LICENSE REPORT**

**FOR THE MONTH OF**

**JUNE 2023**

<u>NAME</u>	<u>OCCUPATION</u>	<u>DATE</u>
ARC Floor Co., Inc. 7118 Geoffrey Way, Suite F Frederick, MD 21704 240-379-7800	Contractor	06/07/2023
Ware's Contracting 92 Slab Camp Road French Creek, WV 26218 304-516-3900	Contractor	06/12/2023
Pauls Custom Construction 387 High Street Jane Lew, WV 26378 304-627-5721	Contractor	06/14/2023
MTR Trees 855 Hardman Road Ellamore, WV 262067 304-472-8756	All Other Business	06/20/2023
Fireworks WV of Marion Co. LLC	All Other Business	06/21/2023
Robey Excavating LLC PO Box 429 Lumberport, WV 26338 304-783-4491	Contractor	06/21/2023
Back 9 Bistro 120 Zimmerman Lane Clarksburg, WV 26451 931-278-0990	All Other Business	06/22/2023

**(OPTION A)**

**VACATION BENEFITS (PAID ANNUAL LEAVE)**

All permanent full-time employees shall be granted eighty (80) hours of vacation per year after completing twelve (12) months of service with the City. These hours will be credited on the employee's anniversary hire date. After 2 years of continuous service with the City, full-time employees shall earn one hundred and twenty hours (120) of vacation per year, and those hours will be credited on the 2-year service anniversary. After 5 years of continuous service with the City, full-time employees shall earn one hundred and sixty hours (160) hours of vacation per year, which is the maximum amount one can earn annually, and will be credited on their 5 year service anniversary. This policy shall go in effect retroactively from the effective date of this original policy of October 2020. Part-time and temporary employees are not eligible for paid annual leave.

No employee shall have more than 200 hours of regular vacation time banked at one time.

Employees that fulfill critical needs in times of employment shortages, as determined by the Common Council, may submit a request in writing to the City Manager to be approved by the Common Council requesting their vacation be paid out due to the lack of coverage for their roles.

**Employees hired prior to October 5, 2020**, shall have any vacation time unused or unpaid vacation leave prior to the October 5<sup>th</sup> employee handbook update credited to them in a separate vacation leave account. This leave shall not accrue any further but may be used in the same manner as other vacation leave and be payable upon termination. ~~If a balance remains upon the employees end of in employment this leave shall be payable.~~

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Vacation days may not be taken in segments of less than one-half (1/2) day unless approved by your supervisor. Employees must request advance approval for use of vacation days from their supervisor. Requests will be reviewed based on a number of factors, including seniority, department needs and staffing requirements. Employees with accrued, but unused vacation time at the end of the calendar year may be paid up to 40 hours at their regular rate of pay for their unused vacation time or may elect to carry over up to forty hours of unused vacation time into the next calendar year. Any hours over 40 will be forfeited and do not have any cash value.

Employees must put their elections relating to unused vacation time (meaning whether they want a cash payment or to carry over any eligible unused time) in writing and submit their election to the City Manager by December 31 of the calendar year in which the vacation days were accrued.

Unused vacation time ~~(except for unused time earned prior to 10/5/2020)~~ will ~~not~~ be paid to the employee upon separation from employment regardless of whether the City or the employee terminates the employment relationship. No other benefit payouts will be honored.

Should an employee require a leave of absence not covered by this or other policies, the employee may submit a request in writing, to the Common Council, for consideration. Similarly, should an employee wish to take more than 80 hours of vacation time consecutively, he/she must seek approval from the Common Council. A leave request form may be obtained from the City Manager.

All vacation balances should be examined and agreed to by the City Manager and employee and their pay stub updated in the next payroll after the passing of this policy.

**(OPTION B)**

**VACATION BENEFITS (PAID ANNUAL LEAVE)**

All permanent full-time employees shall be granted eighty (80) hours of vacation per year after completing twelve (12) months of service with the City. These hours will be credited on the employee's anniversary hire date. After 2 years of continuous service with the City, full-time employees shall earn one hundred and twenty hours (120) of vacation per year, and those hours will be credited on the 2-year service anniversary. After 5 years of continuous service with the City, full-time employees shall earn one hundred and sixty hours (160) hours of vacation per year, which is the maximum amount one can earn annually, and will be credited on their 5 year service anniversary. This policy shall go in effect retroactively from the effective date of this original policy of October 2020. Part-time and temporary employees are not eligible for paid annual leave.

No employee shall have more than 200 hours of regular vacation time banked at one time.

Employees that fulfill critical needs in times of employment shortages, as determined by the Common Council, may submit a request in writing to the City Manager to be approved by the Common Council requesting their vacation be paid out due to the lack of coverage for their roles.

~~Employees hired prior to October 5, 2020, shall have any vacation time unused or unpaid vacation leave prior to the October 5<sup>th</sup> employee handbook~~ **Employees with unused vacation at the end of 2022 will have their remaining balance update** credited to them in a separate vacation leave account. This leave shall not accrue any further but may be used in the same manner as other vacation leave and be payable upon termination. Vacation days may not be taken in segments of less than one-half (1/2) day unless approved by your supervisor. Employees must request advance approval for use of vacation days from their supervisor. Requests will be reviewed based on a number of factors, including seniority, department needs and staffing requirements. Employees with accrued, but unused vacation time at the end of the calendar year may be paid up to 40 hours at their regular rate of pay for their unused vacation time or may elect to carry over up to forty hours of unused vacation time into the next calendar year. Any hours over 40 will be forfeited and do not have any cash value.

Employees must put their elections relating to unused vacation time (meaning whether they want a cash payment or to carry over any eligible unused time) in writing and submit their election to the City Manager by December 31 of the calendar year in which the vacation days were accrued.

Unused vacation time will be paid to the employee upon separation from employment regardless of whether the City or the employee terminates the employment relationship. No other benefit payouts will be honored.

Should an employee require a leave of absence not covered by this or other policies, the employee may submit a request in writing, to the Common Council, for consideration. Similarly, should an employee wish to take more than 80 hours of vacation time consecutively, he/she must seek approval from the Common Council. A leave request form may be obtained from the City Manager.

All vacation balances should be examined and agreed to by the City Manager and employee and their pay stub updated in the next payroll after the passing of this policy.

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston, WV 26452  
Phone: (304)269-8200  
Fax: (304) 269-2416  
Email: [lewiscountycommission@lewiscountywv.org](mailto:lewiscountycommission@lewiscountywv.org)  
Website: [lewiscountywv.org](http://lewiscountywv.org)



COMMISSIONERS:  
**Agnes Queen**  
President  
**Rod Wyman**  
Commissioner  
**Bobby Stewart**  
Commissioner

## Letter of Agreement E-911 and Dispatch Services 2023-2024 Fiscal Year

Whereas the Lewis County Commission (Lewis County) and the City of Weston (Weston) have previously entered into an agreement whereby Lewis County is to provide E-911 Emergency Dispatch Service for the City of Weston (Weston). In return for collected E-911 Telephone Fees as well as other specified compensation; and whereas, this contract was executed for a one (1) year period, with the requirement to annually acknowledge a mutual desire to extend the terms of such contract; the said parties intend to so acknowledge by means of this letter of agreement.

Therefore, let it be known that Lewis County and City of Weston (Weston) hereby agree to the extension of the terms of this contract for the 2023-2024 Fiscal Year. Both parties agree and acknowledge by the acceptance of this agreement that all terms of the said original agreement are acceptable and will be abided to. Specifically, those services, which, Lewis County is to provide to the City of Weston (Weston) will be provided; and the City of Weston (Weston) will pay those fees specified in the original contract to Lewis County, in return for the service. The annual compensation paid by the City of Weston (Weston) to Lewis County over and above the collected E-911 Fees, will be a total of Thirty-Nine Thousand Six Hundred Dollars (\$39,600.00) effective beginning July 01, 2023.

Accepted this 13 day of June, 2023 by the Lewis County Commission, as attested

By:

Agnes Queen, President  
Lewis County Commission

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the City of Weston, as attested

By:

\_\_\_\_\_  
Kim Harrison-Edwards, Mayor  
City of Weston, Lewis County, West Virginia

Lewis County  
Cynthia S. Rowan, Clerk  
Instrument 227065  
06/13/2023 @ 12:13:31 PM  
MISCELLANEOUS RECORDS NO FEE  
Book 25 @ Page 923  
Pages Recorded 1

# CERTIFICATE OF SUPPORT APPRECIATION

THIS ACKNOWLEDGES THAT

Recipient Name

CITY OF WESTON

WESTON CENTRAL NEIGHBORHOOD WATCH

YEAR 2023

SIGNED, Signature Name, Title  
*Betty J. Givens, President*

# CERTIFICATE OF SUPPORT APPRECIATION

THIS ACKNOWLEDGES THAT

Recipient Name

WESTON CITY COUNCIL

WESTON CENTRAL NEIGHBORHOOD WATCH

YEAR 2023

SIGNED, Signed Name, Title  
*Betty G. Givens, President*