



**City of Weston, WV**  
**Regular Session City Council Meeting**  
**Lewis County Courthouse**  
**June 3rd, 2024 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

**AMENDED AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Visitors Section (5 Minute Time Limit)
- 5) Presentations
  - Shonda Hicks Requested to Speak on Dilapidated and Vacant Structures
- 6) Approval of Minutes
  - Regular Session – May 6, 2024
  - Special Session – April 10, 2024
  - Special Session – April 16, 2024
- 7) Receive and File Reports of City Boards, Commissions, and Outside Agencies Reports
  - A. Weston Cemetery Board - Next Meeting – Tuesday, August 20<sup>th</sup>, 2024, at 4:00 p.m. at the
    - i. at the Municipal Building
  - B. Historic Landmark Commission - Next Meeting – Thursday, June 13<sup>th</sup>, 2024 at 6:00 p.m.
    - i. at the Weston Fire Department
  - C. Weston Planning Commission - Next Meeting – Wednesday, June 12<sup>th</sup>, 2024 at 4:00 p.m.
    - i. at the Municipal Building.
  - D. Board of Parks and Recreation - Next Meeting – Monday, June 17<sup>th</sup>, 2024 at 5:00 p.m.
    - i. at the Municipal Building.
  - E. Lewis County EDA - Next Meeting – Wednesday, June 19<sup>th</sup>, 2024 at 5:00 p.m.
    - i. 110 Center Avenue, Second Floor
  - F. Board of Zoning Appeals - Next Meeting – Tuesday, June 11<sup>th</sup>, 2024 at 6:00 p.m.
    - i. at the Municipal Building
  - G. Code Appeals Board - Next Meeting – Thursday, June 20<sup>th</sup>, 2024 at 6:00 p.m.
    - i. at the Municipal Building.
  - H. Weston Tree Commission – Next Meeting – Thursday, June 27<sup>th</sup>, 2024 at 4:00 p.m.
    - ii. at the Municipal Building.
  - I. Weston Arts Council – Next Meeting – Tuesday, June 11<sup>th</sup>, 2024 at 5:30 p.m. at West Hall
  - J. Weston Municipal Appeals Board – 1 position for the public
  - K. Outside Agencies
    - i. Neighborhood Watch – Next Meeting – Wednesday, June 5<sup>th</sup>, 2024 at 6:00 p.m. held at the Weston Fire Department
    - ii. Lewis/Gilmer Solid Waste Authority – August at the Jane Lew Park Building

- i. Board of Zoning Appeals – 1 position – 1 alternate
- ii. Weston Tree Commission – 1 position

8) Sanitary Board of Director Report

9) Department Reports

A. Finance – May Report

- i. Transfer to Vacant Structures
- ii. Approval of Expense Check Detail Report for March 2024 (Action Requested)
- iii. Transfer from Coal Severance and Storm Water Fund to General Fund

B. Street Department – May Report in Packet.

C. Police Department – May Report in Packet.

D. Fire Department – May Report in Packet

E. Building/Code/Zoning – May Report in Packet

- i. Cat Program Progress Report

F. City Attorney Report

G. City Clerk – April and May Report in Packet

H. City Manager Report

10) Old Business

A. Land Reuse Agency Appointments and First Meeting (Action Requested)

B. Update on Fire Fee

C. ARPA CD Recommendation (Action Requested)

D. ARPA Funding Transfer of \$14,706.83 to General Fund (Action Requested)

11) New Business

A. Weston 5K Event Application (Action Requested)

B. Approval of Letter of Support to LC EDA for Build Act Application (Action Requested)

C. Approval to Revise Weston Police Department Policy of “Use of Stop Sticks” (Action Requested)

D. Ordinance 2024-03 Fall Street Speed Limit to 15 MPH or Ordinance 2024-04 City Wide Reduction to 15 MPH (Action Requested)

12) Reports of City Council

13) Adjournment

**Meeting Management Guidelines**

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Persons wishing to address City Council must register before the meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council  
Minutes

Lewis County Court House  
117 Center Avenue  
May 6, 2024

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Steven White, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Attorney Brian Bailey, Finance Manager Joe Solberg, Chief Mike Posey, Chief Jimmy Suttle, Building/Code/Zoning Enforcement Officer Marty Lewis, Sanitary Board Director Dee Evans.

**Call to Order/Moment of Silence:** Mayor Harrison-Edwards asked for a moment of silence and then called the meeting to order at 6:01 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Visitors Section (5 Minute Time Limit):**

Paul Bethards informed the council of regular vehicular speeding that takes place in his neighborhood. Commuters come around the corner off River on to State Street traveling more than 50 miles per hour. Mr. Bethards voiced particular concern for a death neighbor who could be hurt by a reckless driver. Mr. Bethards also noted that an office of a department he chose not to name also speeds in that neighborhood. Chief Posey said he would try to get more patrols in that neighborhood. City Manager Stansberry explained the current policeman shortage, which is particularly impactful on weekends.

David Blake spoke about conversations he has had with friends and acquaintances of his about what the City of Weston needs. A common theme among these conversations is trash service. Mr. Blake takes his trash to Buckhannon and pays \$1 per bag. He and his friends desire some place in the City that they can drop off trash. He would like the City to look into starting a trash service, starting with developing a drop off location for trash. City Manager Stansberry responded that a common refrain among citizens is that the cost of Mountain State Waste is too high for small households, and that these comments from Blake have merit. Mayor Harrison-Edwards reminded Mr. Blake that the comprehensive plan for the city is still be developed.

Larry Snider spoke about the First Due Fire Fees, which he finds concerning. The Fire Fees on one of his storage units are going to exceed \$6000 dollars based on the square footage rate, which he believes is too high. City Manager Stansberry did not deny that the price was high, but asked how else the city might pay for these services. Mr. Snider asked a questions about sales tax when purchasing something from the Lowes in Clarksburg. Stansberry explained that sales tax goes to the municipality at the point of sale, which means the City of Clarksburg receives those revenues, and not the City of Weston. Mayor Harrison-Edwards asked City Manager Stansberry to clarify the budget impact of the fees, and Stansberry explained the City's intention to hire more firemen in order to meet safety expectations.

**Presentations:**

None.

**Approval of Minutes:**

Councilwoman Rogers provided corrections to the Regular Session Meeting Minutes of April 1, 2024.

Councilwoman Rogers made a motion seconded by Councilman White to **approve** the Regular Session Meeting Minutes of April 1, 2024 as corrected. **Motion carried.**

**Receive and File Reports of City Boards, Commissions, and Outside Agencies:**

Mayor Harrison-Edwards read aloud the dates and times of the different meetings. City Attorney Bailey noted that the Board of Zoning Appeals meeting would likely change due to the regularly scheduled date conflicting with the Primary Election, on which day the city is closed.

Councilwoman Rogers gave an update from the Historic Landmarks Commission. The Historic Landmarks Commission has closed the application period for Façade Grants and will begin reviewing them this Thursday May 9, 2024.

The Council entertained appointments to the Board of Parks and Recreation. City Manager Stansberry informed them that it has been determined that Holly Weaver does not live in city limits and is therefore not eligible for appointment. Councilwoman Rogers moved to approve the appointment of Michael Bradley to the Board of Parks and Recreation. Councilwoman Gump Seconded. **Motion Carried.**

The Council entertained the following appointments to the Code Appeals Board: Eric Sherrard, Kenny Taylor, Andy Darby, and Bryan Reed. Council Woman Gump made the motion to appoint all nominees, seconded by Councilmen White. **Motion Carried.**

The Council heard from Spring Hull, who has been acting as the chairwoman of the Arts Council. Ms. Hull informed the council that the Arts Council meets on the second Tuesday of each month at West Hall. The Arts Council is working with an accountant to get all reporting requirements caught up. From 2017-2023 there was a lapse in reporting which caused the 501(c)(3) status of the Weston Arts Council to become defunct. The accountant will catch these delinquent reports up to bring the organization back into good standing. The Arts Council has been planning a lot of things. Peggy Hoover will display art June 7 & 8. There will be a Masters Gallery. There will be Theatre workshop, drawing workshops, and more. They have prepared a list of events between now and Christmas. The Yarnist group is currently making supplies for DHHR's emergency kits. Councilwoman Rogers commented that she appreciated all the help on Make it Shine day. The Weston Arts Council has also helped with picking out music for the Farmers Market and designing the logo for Carp Fest. Councilwoman Gump encouraged the Arts Council to spotlight student art in the future. The Arts Council sought official appointment of several members. The City Council entertained a motion to appoint Spring Hull, Thomas Newbrough, Kelly Marsh Skinner and Carrie Bailey to the Weston Arts Council. Councilwoman Rogers made the motion to appoint, seconded by Councilman White. **Motion Carried.**

**Known Vacancies to be filled:** Mayor Harrison-Edwards informed the council that the Board of Zoning Appeals has one position open and one alternate, and the Weston Tree Commission has one position open.

**Sanitary Board of Director Report:** The April Report was included in the packet. WSB Director Evans informed the council of the following:

- Stansberry, Solberg, and Evans have been working together on preparing a budget which should be ready soon.
- Stansberry, Solberg, Evans and Bailey have been working together on “merger” language and details which should be ready soon.

Evans went on to explain the collections, expenses, stormwater, and excise fund collections for the month of April.

The next Sanitary Board meeting is next Monday, May 13, 2024 at the Sanitary Board office and everyone is welcome.

Mayor Harrison-Edwards asked if summer activities would be going into the bills this week, and Evans said she believed that they were receiving these from the city tomorrow.

## Department Reports

**Finance Report:** Finance Manager Solberg provided the council in the packet with the Profit & Loss from July 2023 to April 2024, Consolidated Fund Balance Sheet as of April 30, 2024, General Fund Bank Statement, Payroll Account Statement, Coal Severance Tax-Fund Statement, Holding Account Statement, and K-9 Fund Statement.

Finance Manager Solberg provided the council with the Vacant Structure Income sheet, which was \$0.00. Solberg explained that no transfer was necessary. He explained that we are at the end of the quarterly billing cycle and expects an uptick in Vacant Structures income next month. Solberg provide the council with the Check Detail Report for April 2024 and asked the council to approve the Check Detail Report. Councilwoman Gump made a motion seconded by Councilman White to **approve** the Check Detail Report for April 2024. **Motion carried.**

Finance Manager Solberg requested that the council move \$25,000 from the General Fund to the Rainy Day Fund. Solberg explained that while this transfer is normally made in June, he is recommending it now because of the way the Rainy Day Fund CD matures. He would like to roll this additional amount into that CD. Councilwoman Gump made the motion to approve the transfer, and Councilwoman Rogers Seconded. **Motion Carried.**

Solberg explained that most of the City’s CDs are coming to maturity this month and asked the council to consider his recommendations, which we prepared for council in their packet. City Manager Stansberry asked council to delay considering the recommendation on the ARPA CD, for more time to consider what may be done. Solberg consented to the change. The Council entertained a motion to consider the following of the Solberg’s recommendations: To liquidate \$150,000 of the General Fund CD, rolling the rest into a new 6-month CD at Citizens Bank of Weston. To rollover the entire principal and interest balance of the Coal Severance Fund CD, rolling it into a new 6-month CD at Citizens Bank of Weston. To rollover the entire principal and interest balance of the Vacant Structures Fund CD, rolling it into a new 6-month CD at Citizens Bank of Weston. To rollover the entire principal and interest balance of the Rainy Day Fund CD, also, to add an additional \$25,000 from the Rainy Day Fund to this CD, rolling it into a new 6-month CD at Citizens Bank of Weston. Councilman White made the motion, seconded by Councilwoman Rogers to accept these recommendations. **Motion Carried.**

**Street Department:** City Manager Stansberry gave the council an update on the state of the slip near Cliff Street. Concrete is to come soon, which will support what Stansberry called a “stacked rock wall.” Current cost expectation is around \$40,000. Stansberry said the city will continue to monitor the situation and will get guardrails up there. Nate said he talked with James “Gumby” Gum, from the Lewis County Emergency Management Office. Current outlook for FEMA money to support this issue is not good. The state is considering the slip near Cliff Street to have been an isolated incident. Surrounding counties did not report much damage, so the state of emergency has not been extended to Lewis County.

**Police Department:** The April Report was in the Packet. Chief Posey stated he will answer any questions the council may have. The Chief told the council that, in partnership with the Fire Department and the county, the Police Department is already making good use of the drone. Councilwoman Gump informed the Chief that speeding is still taking place in her ward.

**Fire Department:** The April report was in the packet. Chief Suttle told the Council that April was the slowest month in two years, but that May is already making up for it. The Drone is working out well, affirmed Chief Suttle.

**Building/Code/Zoning:** The April Report was in the packet. Building/Code/Zoning Enforcement Officer Lewis informed the council that Vacant Structure quarterly invoices will go out in the morning.

Councilwoman Gump asked if 709 W Second Street has been conveyed in ownership to the city. Lewis said it had not. Councilwoman Gump asked why we were prioritizing it. Stansberry explained that burnt buildings, and buildings on major gateways, are high up on the City’s priority ranker. Mayor Harrison-Edwards commented that at a recent meeting with State Auditor McCusky commented on what a good job Weston had done executing their DEP/REAP Demolition grant. Lewis said he asked DEP to consider Weston for possible unutilized funds. Lewis said that Feline Control Officer Goldsmith has been busy, and shared that she had negotiated a number of spay and neuter surgeries free of charge. City Manager Stansberry explained that Goldsmith has to commute to and from Morgantown for these spay and neuter surgeries, and in order to cut down on the cost of mileage, the city is going to provide Goldsmith with the old Code Enforcement SUV for this purpose.

**City Attorney Report:** City Attorney Bailey explained that the Board of Zoning Appeals will not meet on May 14<sup>th</sup> due to the election. Bailey also explained that the paperwork related to the Land Reuse Agency had been submitted to the Secretary of State’s office, and that just recently the Secretary of State’s office communicated back some with him, but he had not yet attended to that communication. Councilwoman Gump asked if City Attorney Bailey received her email about a recommended ordinance, but Bailey was unsure.

City Manager Stansberry asked the council what their proclivity towards holding public hearing to declare certain properties “blight” would be. Councilwoman Gump said we need to keep moving the city forward and address the blight.

**City Clerk Report:** The April Report was not in the packet as Clerk Piercy has been out sick.

**City Manager Report:** City Manager Status Work Report was in the packet. City Manager Stansberry informed the council of the following:

- Cameras to begin going up this week
- We hope to receive an update from Judy on Wednesday
- We need another month to clean up some projects, but hope to have several wrapped up by the end of the fiscal year.
- Other communities are commenting on what a success our Farmers Market was, particularly, that fresh dairy was being sold.
- Stansberry worked with OnTrac and HubCap this past month
- Solberg and Anderson traveled to Minnesota last month to meet AmeriCorps grant obligations.
- The city administration continues to field questions from the public about fire fees
- The wall upstairs will be built soon, Stansberry will move offices, and progress will continue on readying the building for use in the future.

Councilwoman Gump asked about the Transportation Alternatives Grant and encouraged the City Administration to apply for the next round, considering what the Department of Highways appears to be prioritizing.

Councilwoman Rogers commented that the fence on North River Ave looks great, and reminded Stansberry that the fences in Kittsonville and at Willow Park should be on the radar for replacement.

Councilwoman Gump made a motion seconded by Councilman White to **approve** all Department Reports. **Motion carried.**

## Old Business

### **Memorandum of Understanding with Jane Lew for Sharing of Code Enforcement Officer (Action Requested):**

City Manager Stansberry explained that Mayor Harrison-Edwards asked for this topic to be revisited. Stansberry further explained that he feels that since Code Enforcement Officer Lewis is a salaried employee, Lewis should feel free to work on projects like Jane Lew's projects as long as he is getting his work done in Weston and obligations here are being met. This will allow Lewis to get paid for any work he takes on in Jane Lew. Councilwoman Rogers stated that she was previously concerned with the idea of Lewis not being paid additionally for additional work, and found this solution more favorable. Stansberry agreed that this solution was likely better for Jane Lew and better for Lewis. Stansberry recommended that the council remove this item from the agenda. Mayor Harrison-Edwards explained that she felt like she shut down last month's conversation on this topic without having heard from other councilpersons, and she apologized. Councilman Curtis made the motion to **remove** this item from the agenda. Sherry Rogers seconded. **Motion Carried.**

Nate added, as a final thought on Code Enforcement, that he is proud of the work Code Enforcement Officer Lewis has managed to get done. Our city's prioritization of code enforcement shows.

## New Business

**Awarding of Demolition Bid for 709 West Second Street (Action Requested):** Code Enforcement Officer Lewis presented the bids and asked that Smokey Joe Enterprises LLC be awarded the contract. Councilwoman Rogers made a motion to award Smokey Joe Enterprises, LLC the demolition contract in the amount of \$14620.00. Councilman White Seconded. **Motion carried.**

**Approval of Revised FY24 General Fund Budget for State Auditor Submission (Action Requested):** Finance Manager Solberg explained the proposed budget revision. \$100,243 would be added to revenue (State Government Grants) and to expenses (Building & Code Inspection) to clean up the DEP/REAP Demolition Grant.

Additionally, \$60,000 would be moved out of Finance Department and split between Streets and Highways, Street Construction, and Beautification. The amount in Streets and Highways would be enough to support Summer temp laborers and a contract for sampling and analysis of Street Dept. property (to be discussed). The amount in Street Construction would help support the cost of the slip near Cliff Street while not zeroing out the budget for spring street construction. The amount in Beautification was necessary because of unusual expenses that had come up in beautification, making the budget tight ahead of spring and summer flower planting and other beautification efforts.

Councilwoman Gump made the motion to **approve** the budget adjustment as presented, and Councilman White seconded. **Motion carried.**

Stansberry went on to explain his plan for summer temp workers in Street Department, and pointed the Council to the work laid out in the packet. Temp workers would work on beautification, parks and rec, stormwater, and street department tasks. Stansberry said we have a lot of positive momentum that we want to continue. Councilwoman Rogers agreed and said that she was excited by the list of things that could get done.

**Approval of City Funded Sidewalk Program (Action Requested):** City Manager Stansberry reminded the council that in January or December they passed a new sidewalk ordinance that empowered the City Manager to develop a program. He explained his idea for a program, as found in the packet. Stansberry explained that his program would lay out two options. In the first option, the city would fund up to \$4,000 in supplies towards a citizen's sidewalk repair, leaving the citizen to fund the labor, or provide the labor themselves. Option 2 allows the city to replace the sidewalk. Citizens requesting option 2 would be put on a waiting list. Mayor Harrison-Edwards asked how much sidewalk \$4,000 would get you. Stansberry explained the various prices in supplies for a sidewalk, and estimated that sidewalks cost roughly \$60 per linear foot. Mayor Harrison-Edwards asked if the city's sidewalk forms would be available for use. Stansberry said that he would look into it.

Councilman Curtis made the motion to **adopt** the program. Councilwoman Rogers seconded. **Motion carried.**

**Approve Contract with BHM Accountants for GASB 45 Reporting (Action Requested):**



Finance Manager Solberg explained the necessity of GASB 45 financial statements reporting, and that explained that this was a step in keeping the audit timeline on track. BHM's proposal (in the packet) was for a little over \$8,000 a year. Suttle & Stalnaker communicated that their price would be closer to \$12,000 a year and could not be done on BHM's timeline. Councilwoman Gump made a motion to **approve** the contract seconded by Councilman White. **Motion carried.**

#### **Approve Vacation Payouts for Critical Shortage Employees (Action Requested)**

Stansberry explained that the change in vacation policy had left some employees in a tough sport for using their vacation in time. He gave the example of Jacob Minney who was on drill in the military at the end of the calendar year. He asked that these employees be paid out for vacation time they may have lost. Councilman White made the motion to **approve** the payouts. Councilwoman Rogers Seconded. **Motion Carried.**

#### **Request to Payoff Emergency Vehicle Leases (Action Requested)**

Finance Manager Solberg explained that the leases we could afford to pay off right now would provide much savings, and that he would prefer to retain the cash on hand. He recommended tabling this item. Councilwoman Gump made the motion to **table** the item. Councilwoman Rogers seconded. **Motion Carried.**

Additional discussion was had on the interest expense related to the Fire Department's Pumper Truck, which exceeds \$20,000 per year. Stansberry said that paying off that truck should be a priority after First Due Fire Fees begin coming in.

#### **Approval of Contract for Sampling and Analysis for Street Dept Property (Action Requested)**

City Manager Stansberry explained that we had received notice of violation related to testing soil at the street department where underground tanks had previously been held. This sampling is the next step in becoming compliant.

Councilwoman Rogers made the motion to **approve** a contract with Miller Environmental for \$9,942. Councilman Curtis Seconded. **Motion carried.**

#### **Event Application for Prayer Walk at Holt Property (Action Requested)**

Councilwoman Gump made the motion to **approve** the application. Councilman White seconded. **Motion carried.**

### **Reports of City Council**

**Mayor Kim Harrison-Edwards** informed the council that she attended West Virginia Municipal League Board Meeting where the board accepted the resignation of Travis Blosser and appointed Susan Economou as the new Executive Director. The annual conference of the league will be August 6-9. The board will switch from two in person meetings per year to one in person meeting and one virtual meeting per year. She also conveyed to the City Attorney a brief on the impact of opioids on our community, which was prepared by attorneys in collaboration with West Virginia Municipal League.

**Ward I Councilwoman Rogers** commented that she found the OnTrac walk through to be very helpful in identifying assets in the community. She also applauded the Arts Council for their

progress in bringing more assets to the community. Rogers said she was very proud of the farmers market, and very grateful to the people who wake up every morning setting out to make the city a better place.

**Ward II Councilman White** thanked the emergency services employees for their work, and the street and sanitary departments for their work on a project.

**Ward III Councilwoman Gump** apologized for her late arrival, explaining her recent diagnosis of shingles. She applauded the work of Make it Shine Day. She explained that her students helped with the comprehensive plan for the city. She regretted missing the farmers market but gave special thanks to the arts council for their recent work.

**Ward IV Councilman Curtis** thanked the street department for their work on the fence on North River. He also thanked Code Enforcement Officer Lewis and Feline Control Officer Goldsmith for their continued work. He thank for Chief Posey.

### **Adjournment**

Councilman Curtis made a motion seconded by Councilwoman Gump to **adjourn** at 7:55 p.m.  
**Motion carried.**

Attest:

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



City Council Work Session  
Wednesday, April 10, 2024 at 6:00 p.m.  
City Municipal Building  
Minutes

**Present**

Mayor Kim Harrison-Edwards, Councilpersons, Sherry Rogers, Debbie Gum, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Street Commissioner Mike Starett, and Building/Code/Zoning Enforcement Marty Lewis.

**Call to Order**

Mayor Harrison-Edwards called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Continue City Codification Review**

City Attorney Bailey provided the council with Chapter 50: Electricity, Chapter 51: Water, and Chapter 130: General Offenses. City Attorney Bailey and the council discussed the three chapters which included highlighted areas that the language needed to be brought up to date and a line through language that was to be taken out.

**Public Comment**

No one signed up to speak.

**City Manager Update**

City Manager Stansberry went over what was going to be on the agenda for the upcoming Special Session meeting on April 16, 2024. City Manager Stansberry went over the 7<sup>th</sup> Street parking situation and will contact the individual that needed special parking arrangements to see if the city could accommodate him. City Manager Stansberry requested to go into executive session to discuss the slip at Cliff Street.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **enter** executive session at 7:15 p.m. **Motion carried.**

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **exit** executive at 7:30 p.m. **Motion carried.**

**Adjournment**

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **adjourn** at 7:32 p.m. **Motion carried.**

Attest:

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



City Council Special Session  
Tuesday, April 16, 2024 at 6:15 p.m.  
West Hall  
(St Paul's Episcopal Church  
206 East Second Street)

**Present:** Mayor Kim Harrison-Edwards, Councilpersons, Sherry Rogers, Steven White, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Finance Manager Joe Solberg, Chief Mike Posey, Patrolman Kayleigh Wetzell, Chief Jimmy Suttle, Building/Code/Zoning Enforcement Officer Marty Lewis, Street Commissioner Mike Starett, Weston Sanitary Board Director Dee Evans.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 6:16 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

Mayor Harrison-Edwards asked for persons signing in to speak. We want to make sure there is no one that signed in who is not speaking about the proposed ordinance, because those speakers will talk during the public hearing section of the meeting. Mayor Harrison-Edwards read over the names of the people who signed in to speak. If you are here to discuss an issue other than the proposed ordinance you can speak now.

**Public Comment:** No one signed up to speak for the public comment.

Mayor Harrison-Edwards commented that since no one signed up to speak for public comment we will move on to the Approval to Lay the Levy for FY2025.

**Approval to Lay the Levy for FY2025 (Action Requested)**

Finance Manager Solberg provided to the council a copy of the Levy for FY2025.

Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** to Lay the Levy for FY2025. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

Mayor Harrison-Edwards declared the Public Hearing for the Municipal Fee and First Due Fire Fee at 6:10 p.m. Mayor Harrison-Edwards stated for those who are signed in and want to speak, your time limit will be three minutes to state your position for or against the ordinance.

Mayor Harrison-Edwards apologized and stated that the City Administration has a presentation.

City Manager Stansberry thanked everyone for being at the meeting and commented that there is a lot of information going back and forth. City Manager Stansberry stated that the City Administration worked hard to try and find the fairest way possible to provide these critical services. City Manager Stansberry showed on the screen the breakdown of how the city government is funded. The revenue on

average brought into the city is about two and a half million and the rest shown on the screen is carried over dollars that has not been spent and it is rolled over to the new fiscal year. City Manager Stansberry showed the expenses that are each year we budget for the next year. Pointed out was the Street Department, Police Department, Fire Department, City Hall, Administration and explained the under the City Hall that includes PEIA Insurance, Retirement Contributions for the employees. City Manager Stansberry wanted everyone to understand that employee cost is large. City Manager Stansberry went over the assessed value of properties and the different classification and the amount of the portions that the city controls. City Manager Stansberry explained that the property taxes cannot be raised because the City of Weston is at the maximum amount that cannot be raised outside of an excess levy, and it would be voted on.

Finance Manager Solberg went over the different classifications such as Owner Occupied, Non-Owner-Occupied, Non-Residential Owners and Vacant Lots, which was broken down into Fire Department per unit, Street Department per unit and Police Department per unit, including the amount of the fee. Finance Manager Solberg went over the First Due Fire Fee for owners of all Owner-Occupied Residential and Non-Owner Occupied Residential with the fee amount.

Finance Director Solberg went over the payment options and if anyone needs to set up a payment arrangement it can be done on their terms if they are following the terms.

Mayor Harrison-Edwards declared the Public Hearing for the Municipal Fee and First Due Fire at 6:19 p.m.

Citizens that signed up to speak at the Public Hearing to state their position for Ordinance 2024-02 Ordinance of the City of Weston Replacing all Prior Ordinances Related to the Municipal Service Fee and First Due Fire Fee:

**Jesse Prunty at 606 Locust Avenue, Weston:** Jesse Prunty—Mr. Prunty stated that he was not a public speaker and if he hurts anyone's feelings there is no safe zone in the room. Fire Fees are based on the Fire Department, Police Department and EMS response, I would like to say "thank you" to the Ems for refusing to transport my niece and now she is dead. Everything that comes up is about the Fire Department, well just drive down the interstate and your being tailgated by an ambulance doing eighty to ninety miles an hour with no lights on or siren just to follow them either getting off at a gas station or fast-food place. If you go by the Fire Department every day, someone is washing their personal vehicle or a family member, is this petty, yes, but when you continue to take money from people, we are going to start critiquing, and that is the way it is going to be. The increase you are asking is not a minimal jump, you are asking for a huge amount. I am not trying to take away the importance from their jobs, because without them we would be in a world of hurt, and without the taxpayers the city would be in a world of hurt. Mr. Prunty went on to comment that the city cannot continue to bleed everyone dry. Now, the city is trying to annex out of the city to recoup the fees you lost, think about that while you are imposing more taxes. Mr. Prunty stated the average household income is \$67,000 but that is only for the elected city officials, everyone else is between \$20,000 to \$30,000.

**Mary James at 1818 Smith Run Road, Weston:** Mary James—Ms. James stated she would appreciate the council looking at the fee and lower the fees some. I am not saying we do not need a

certain amount of money but for the common person in the city this amount is going to be tough. I would appreciate it if the council would consider lowering the amount or put it on the ballot for a vote. Ms. James asked what would happen to the other Fire Departments when we shut off their funding and where they would get funding. Mayor Harrison-Edwards informed that we are at the point in answering questions, but after everyone's presentation or any clarifications then we will answer questions.

**Steven L. Byers Jr at 50 Jacksons Mill Road, Jane Lew:** Mr. Byers stated that he owns commercial properties on Jacksons Mill Road, and he does understand the legality and understands the need which he has thirty-four years of service with the Fire Service. Mr. Byers did not understand taxation without representation, it is being forced upon us as a county resident. To take this a step further, the council and the legal team had an opportunity to give myself a little representation there is no county representation serving on the Appeals Board. Mr. Byers would like to see the council review and consider one or more seats on that board for county representation. Mr. Byers stated that he was disappointed that a County Commissioner was not here during this hearing to see what was going on. Mr. Byers asked if he would have to wait two to three years before the personnel are hired once the fee is paid. Mayor Harrison-Edwards reiterated that we would answer questions after everyone is done speaking. Mr. Byers stated this is a touchy subject, but I spoke with Chief Suttle and asked if we are going to pay a fee, the county patrons is going to be a little more than the city, under the fourteenth amendment I should receive the services as the city residents. I know the Fire Department runs the EMS calls, will that carry on in the county as well. If so, that is a large undertaking, but it is fair and equal to all citizens under a law or ordinance. Mr. Byers asked if this also applies to Chief Mike Posey and the Police Department as well, the council needs to take this into consideration.

**Cella Allman at 1209 12<sup>th</sup> Street, Weston:** Ms. Allman was totally against that much of a raise for the Fire Fee/Municipal Fee because a lot of people in the city lives on Social Security and SSI, which has already been hit hard with all the utilities increased and groceries. Ms. Allman stated that some live on nine thousand to ten thousand a year, how are they supposed to produce the extra money to pay for this increase? Ms. Allman told the council that she has been retired for several years now and it will be difficult for her to pay the increase. Also, she stated as for the Police Department responding, one of my neighbors had a situation in the neighborhood and called law enforcement and they stated they would be out, but never showed up. The next day the neighbor who was going through cancer treatments and the added stress suffered a heart attack.

**Becky and Don Wine at 208 West 6<sup>th</sup> Street, Weston:** Ms. Wine stated she had questions for after the presentation.

**John and Connie Riffle at 775 Camden Avenue, Weston:** Ms. Riffle said that she has lived in Weston all her life and has done a lot of projects in the community throughout the years. Ms. Riffle's concern was the elderly people who are on a fixed income that cannot afford the increase, there should be cut-off age that does not have to pay those fees. The age group could be 65 years of age or 70 years of age in their own home. Ms. Riffle would like the council to reconsider the increase for these residents. Mr. Riffle referred to the last five years he has been complaining about the same issue with the police and City Manager Stansberry's answer was to continue to complain. Mr. Riffle stated that was not an answer to give a citizen that had a legitimate complaint. Mr. Riffle stated they have volunteered for over

thirty years in this county, and we have not helped with things going on in the neighborhoods except for the for vacancies. Mr. Riffle stated he did not mind paying the fees if he received the services.

Mayor Harrison-Edwards announced that everyone that was registered to speak has spoken and asked if anyone that did not register if they would like the opportunity to state their position on the proposed ordinance. Since no one wanted to speak Mayor Harrison-Edwards moved on to the questions that were raised.

Ms. James question was asked with the city imposing your own Fire Fee how this will affect the other Fire Departments and how will they receive funding if any. City Manager Stansberry response to the question was the current fee system is covering the county Fire Department is through the County Commission and our fee does not necessarily affect their fees. Since the County Fire Fees are controlled by the County Commission, the city cannot make any promises or assumptions on what they will do. Ms. James asked will any other Fire Department going to close because of this fee? City Manager Stansberry stated they will continue to receive money from the county. Ms. James stated the citizens of Lewis County need the other Fire Departments and does not want to see anything affect them. City Manager Stansberry commented that this will not affect any of our agreements, and we will continue to back other Fire Departments.

Mr. Byer's question he wanted to know in the future we should have a county representative on the Municipal Board.

City Manager Stansberry thought this would be an option of the council and it was a point well taken. Mayor Harrison-Edwards agreed, and several members of the council agreed as well. Mr. Byer's questioned if the citizens would have to wait two or three years before hiring additional firemen. City Manager Stansberry responded that the money will be held for a period of a couple of years until the firemen can be hired. City Manager Stansberry stated the process is time consuming, and the entire State has problems hiring firemen. A paid fireman is on duty 24/7, and a daytime chief is paid to work Monday thru Friday, and as we know Chief Suttle works more than Monday thru Friday. Mr. Byer's question was if the Weston Fire Department would be making EMS calls outside the city limits, because in the past the city man has always stayed behind to protect the assets of the city. City Manager Stansberry stated that under the current State Code provisions there are no requirements for the city to operate any differently.

Chief Suttle stated if the EMS asked us to, we do respond in the county on the volunteer side. Chief Suttle informed that there were over 1500 EMS calls in the first due area. Chief Suttle assured us that if the EMS calls, we will be there, and it will not be a problem. City Manager Stansberry addressed the comment to Mr. Prunty's comment about the EMS. City Manager Stansberry informed that the city has zero control over the EMS and that is a county service. Our Fire Department supplements that service as they do show up on medical calls.

State Delegate Adam Burkhammer asked if he could ask a couple of questions. Mr. Burkhammer stated he appreciated all that the fire department does and on a state level he would like to be able to do more. Mr. Burkhammer asked how much this was going to increase what you bring in compared to what you are bringing in now. City manager Stansberry stated cost for the distance, which is what we are projecting for complete fire service is \$900,000 at a 100% collection rate. We have not gone through

how many structures we have. Currently the Municipal Fees brings in approximately \$285,000 a year that is for three services, which makes the total amount for the fire department a little less than \$100,000. Through the first due fire fee we are hoping to fund the entire fire service with the increase. Mr. Burkhammer asked if everything collected under the city for the fire portion can only be used for fire services for the city. City Manager Stansberry stated they are considered special fees, same as the street fees and the police fees and can only be used for those costs. City Manager Stansberry referred to the chart he showed earlier of the costs at a million and a half it does not even come close to touching the service. Mr. Burkhammer asked with any collections would you be able to hire anyone right away, so that an additional \$700,000 once collected will roll over. City Manager Stansberry informed us that 15% collected can go to an administration cost, we are anticipating as more customer accounts from a fire fee standpoint, we will need to hire administrative assistants to help bill and collect fees. City Manager Stansberry reiterated that after 15% all the money collected will go to the fire services. Nate informed everyone that the fire department has four truck payments we are working on, and we just bought two new engines around approximately \$500,000 a piece on a twenty-year plan. With any additional money we can put into those payments.

Mr. Burkhammer asked if there had been any communication with the county or is it solely on the county to collect the fee in these areas. City Manager Stansberry replied we have not had that communication yet, but for see a discussion soon. Mr. Burkhammer asked why is the county portion of this fee higher than the municipal fee? City Manager Stansberry responded we are not the first municipality to do this, surrounding counties have done this and it has gone to the supreme court which ruled that municipalities can charge more for the additional. Mr. Burkhammer asked how often the boundaries will get adjusted, and does the city have any influence over adjusting the boundary. Mr. Burkhammer contacted the Fire Marshalls Office, and he could not get a map. Fire Chief Jimmy Suttle replied that it does not get adjusted unless the fire department folds.

John Moran informed everyone that he owns property outside of city limits and lives within the city limits. Mr. Moran asked for someone to tell him that the cost has increased but we have not seen any dollar amounts that it is costing the city of Weston in 2009 vs 2022 or 2023. No one has said how much money you are anticipating raising, so how do you know how much the rate needs to be? We all appreciate the fire services, but we need some solid answers. City Manager Stansberry replied that he felt he has done the best he could to speak about this matter but will try to explain it again. We anticipate hiring four new hires and we budgeted for that, we budgeted for the volunteer fire fighters service all their current expenses, truck payments were budgeted, so with that this is the figure we arrived at for the \$900,000 amount. We added a little extra for the collection rate because no utility, no service has a 100% collection rate.

Mayor Harrison-Edwards informed everyone at the meeting that at previous council meetings before the council ever considered the proposed ordinance, we are made aware of the budget numbers and told of the total expenses in a report that is given every month. The report is given at the end of the fiscal year, prior to year end and thirty days after. Mayor Harrison-Edwards continued to inform the group since this council has been in office none of the fees or the revenue that come in take care entirely of the services that are provided for the citizens of Weston. Also, in looking at what to raise these fees to, which is based on inflation numbers the City Manager and the Finance Manager presented three options to the council even at the highest rate of over \$200 it still would not have met our current expense level.



John Moran asked if the county drops there fire fee that will hurt the other fire departments because there will not be as much money to give out. Will the City of Weston be giving money to offset the funding for the other fire departments?

Mayor Harrison-Edwards informed Mr. Moran that we would like to answer the question, but it is submission at this point, and we have not passed the ordinance, plus we are not certain what the County Commissions plans are.

Mayor Harrison-Edwards thanked everyone for coming out to the meeting.

Councilwoman Rogers made a motion seconded by Councilman White to **conclude** the Public Hearing at 7:14 p.m. **Motion carried.**

Mayor Harrison-Edwards called for a five-minute recess.

Councilwoman Rogers made a motion seconded by Councilwoman Gump to **adjourn** for a five-minute recess at 7:15 p.m. **Motion carried.**

Councilwoman Gump made a motion seconded by Councilman White to **reconvene** at 7:24p.m. **Motion carried.**

### **Old Business**

**Ordinance 2024-02 Ordinance of the City of Weston Replacing all Prior Ordinances Related to the Municipal Service Fee and First Due Fee (Second Reading) (Action Requested):** Councilwoman Rogers made a motion seconded by Councilman White to **approve** to have the second reading of Ordinance 2024-02 Municipal Fee and First Due Fire by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

City Clerk Judy Piercy read Ordinance 2024-02 of the City of Weston Replacing All Prior Ordinances Related to the Municipal Service Fee and Creating a First Due Fire Fee second reading by title only.

Councilwoman Rogers made a motion seconded by Councilman White to **approve** the seconding by title only of Ordinance 2024-02 of the City of Weston Replacing All Prior Ordinances Related to the Municipal Service Fee and Creating a First Due Fire Fee. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.** The first reading of Ordinance 2024-02 of the City of Weston Replacing All Prior Ordinances Related to the Municipal Service Fee and Creating a First Due Fire Fee was read on March 4, 2024. The approval of the second reading enacts Ordinance 2024-02 of the City of Weston Replacing All Prior Ordinances Related to the Municipal Service Fee and Creating a First Due Fee as of April 16, 2024.

**Ordinance 2023-17 Ordinance of the City of Weston Prohibiting Parking on Portions of 7<sup>th</sup> Street (Second Reading) (Action Requested):** City Manager Stansberry spoke with the resident and still a few things that will need to be worked out and his recommendation at this time is to table the second

reading. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **table** Ordinance of the City of Weston Prohibiting Parking on Portions of 7<sup>th</sup> Street. **Motion carried.**

### **New Business**

#### **Purchase of a Drone for Police Department/Fire Department \$5500 (Action Requested):**

Councilwoman Rogers made a motion seconded by Councilman White to **approve** the purchase of a Drone for the Police Department and the Fire Department. **Motion carried.**

#### **Contract with Ashley Montgomery for the Use of the Hub at No Cost (Action Requested):**

City Manager Stansberry stated that this contract will be between the Board of Parks and Recreation and Ashley Montgomery, and the council does not need to take any action. No action was taken.

**Aflac/Health Equity Contract (Action Requested):** Finance Manager Solberg stated at the last regular session meeting the council voted to change the employee benefits to reduce the cost for the city, and other actions of setting up an HSA for the employees. Aflac will waive the fee and their will be no cost to the employees. Mayor Harrison-Edwards asked what happens if the city goes below the 75% threshold? Finance Manager Solberg replied that the 75% threshold is only them getting to talk to the employees, not purchasing. The city has 24 employees that are eligible.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **approve** the Aflac/Health Equity Contract. **Motion carried.**

**Site Agreement for Installation of Cameras (Action Requested):** City Manager Stansberry provided to the council a copy of the site agreement to be used between the City of Weston and the Businesses along the path for installation. Councilwoman Rogers made a motion seconded by Councilman White to **approve** the Site Agreement for Installation of Cameras. **Motion carried.**

**Region 7 PDC Hazard Resolution Adopting the Hazard Plan (Action Requested):** Mayor Harrison-Edwards informed the council that if a hazard occurs to help get FEMA dollars, we need to have a plan in place. Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** the Region 7 PDC Hazard Resolution Adopting the Hazard Plan. **Motion carried.**

**HLC Architect Agreement (Action Requested):** City Manager Stansberry informed the council that the first architect did not work out for the Cultural Center, and this agreement for using the second architect, Omni Associates out of Fairmont, Councilwoman Rogers made a motion seconded by Councilman White to **approve** the HLC Architect Agreement to use the second architect. **Motion carried.**

**Road Toll Royal Family Booster: (Action Requested):** City Manager Stansberry informed that after the First Due Fire and talking with Chief Suttle we will not entertain a road toll but will help in some fashion. Councilwoman Rogers made a motion seconded by Councilman White to **reject** the Road Toll Royal Family Booster. **Motion carried.**

### **City Manager Update**

City Manager Stansberry thanked everyone for letting him take this time to let everyone know what he is working on. City Manager Stansberry appreciated everyone coming out and voicing their opinions this evening and wrote down the questions that were asked and felt a lot of good points were made in the meeting. City Manager Stansberry thought that we were at the point of procedure with the Municipal Fee to pass the ordinance and start the process of getting the invoices ready for July 1<sup>st</sup>, 2024. The City of Weston appreciates the comments and the feedback, and some of the comments will get integrated in a potential revised bill down the line. City Manager Stansberry explained that the ordinance was not done on a spur of the moment we have been working on it for over a year. Unfortunately, in the sense that this is the process of how it works, it could be your first-time hearing of it, but it has been advertised throughout our meeting agendas being discussed numerous times. This has been the first time advertised in the newspaper, which is an expensive proposition in itself. We wanted to give everyone the opportunity to have their voices heard and appreciate everyone being respectful. City Manager Stansberry will be making some recommendations regarding changes and will try to keep everyone apprised.

**Adjournment:**

Councilwoman Gump made a motion seconded by Councilman White to **adjourn** at 7:37 p.m. **Motion carried.**

Attest

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy

**WESTON SANITARY BOARD  
702 N. MAIN AVENUE  
WESTON, WV 26452  
304-269-1300**

**COUNCIL REPORT-JUNE 2024**

**PROJECT UPDATES**

**PHASE I PROJECT**

- LTCP has been review by WSB and submitted to DEP for review and approval.

**PHASE II PROJECT**

- The Facility Plan has been submitted to the WVDEP
- POTESTA is progressing on the design of the sludge drying beds with the assistance of Brock Perkins. We are 50% complete.
- Rule 42 is required by Accountant.
- We still feel we are on schedule to meet the requirements for the Economic Enhancement Grant.

**PLANT**

- Weed Killer @ all fence lines
- Pressure washed all clarifiers and UV Unit
- Mowed and weed eat entire plant property
- Drained and cleaned filter membrane
- Met with venders and customers
- General Maintenance
- Daily Samples
- Monthly DEP Reporting

## COLLECTION

- Yearly inspections done on almost all equipment this month.
- Assisted COW with slip on Cliff Street
- Repaired issue on 210 Court
- Repaired line on Reservoir Street
- Put new tap on Simpson Run
- Mark Outs for Miss Utility
- Met with Surveyors about County Property on Hope Station Road (drilling more bore holes)

## JJET CALLS

6 Total 2 Mains, 2 Laterals, 2 Undetermined

## PUMPS

- Power Company Issue caused a spill behind Cinema Station
- Finished weed eating and weed killer spraying at all stations
- Pulled pumps at Station 7, sent new pump off for warranty work
- Had to reinstall parameters at Station 5 after power issue to drive caused malfunction
- Helped with yearly maintenance in New Station Generators with Cummins

## DIRECTOR/OFFICE

- Continued working with Auditors off site and on site to complete 3-year Audit
- Working with Accountant on Rule 42
- Assisting Accountant with Rate Analysis
- Working on I & I Report
- Working on Public Meeting for Phase II Project
- Meeting with DOXO about online payments and reporting
- Meeting with AFLAC-open Enrollment

- Discussions with Jayhawk and in house Tech Support about moving software and hardware system to City Building once we merge.
- Meeting with City Manager/Finance Manager on Finance Issues/Budget of WSB
- Mailed over 3500 customer Bills to Residents in May
- Mailed out over 400 Past Due/Termination Letters to Customers
- Ongoing Discussions/Meetings with Potesta regarding Phase II Sludge Removal Project
- Multiple Past Due Phone Calls and Follow-Up Calls made
- Working on Water Terminations scheduled for June
- Negotiating with customers for Deferred Payment Arrangements
- Weekly Department Head Meetings with City Manager/City Clerk
- Monthly Adjustments
- Accounts Payable
- Payroll Reports
- Daily/Monthly Reports
- PEIA Maintenance and Billing
- PERS Reporting/Billing
- Daily/Weekly conversations with Engineers/Special Council regarding project
- Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills
- Taking calls for Plant to help alleviate extra work for guys at plant

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Dee Evans, Director

## May Report 2024

### Street Department

- Most of the beginning of May to middle of May was spent making repairs to the road way slip that made itself known on Cliff Street back in the beginning of April. The slippage was caused by continuous water flow eating away at the foundation from both beneath the road and along its inner edge coming from the property above (spring drainage). Proper drainage systems have been put in place to alleviate the water issue. Concrete barricades have been sat in place along the outer road edge until guard rail can be installed, this allows us to open up the roadway to the affected citizens.
- We received multiple temporary employees and have been having them stay on top of watering flowers, assisting full time employees as needed, assisting with the Farmers Market, and making sure that grassy lots are being cut as needed. These include city lots, non-code compliant lots, and Polk Creek Waterway Channel.
- Used the Jet Truck to open up lines on Harrison Avenue, Loftus Street, Davis Street, and Brooklyn Avenue. We could not open up the line running down Camden Avenue due to a separated/ collapsed section located within the front yard of a concerned citizen who made the issue known to us. Excavation will be scheduled for that area so repairs can be made.
- Repaired Stop Sign located at the intersection of High Street and E 3<sup>rd</sup> Street
- Installed/painted handicap area on 1<sup>st</sup> Street
- Assisted the Sewer Company with the Jet Truck to help remove water and debris from within a line on Court Avenue
- All employees met with insurance affiliates this month to get their new insurance plan set up
- 5 more employees participated in the Confined Space Training and received their certifications for that
- Removed 6 shopping carts from within Polk Creek Channel
- Used the Jet Truck to try and clean out storm drain line on Maple Drive but realized that the line is collapsed from underneath of the sidewalk so excavation has been scheduled to go in and do either a whole line replacement or repair to that area.
- We have been operating the Street Sweeper more often to reduce the amount of build up of fine gravels and debris to help assist with proper

**drainage along road edges.**

- **We replaced a collapsed storm drain line located at the intersection of Harrison Avenue and Locust Street. This collapse was caused by vehicular traffic smashing down the end of the old steel line by over cutting the turn.**
- **Cold patched multiple potholes located on Harrison Avenue and installed rock/millings within the washed-out areas of the road way edge on Harrison Avenue**
- **We leveled out the previously installed storm drain area with top soil located in the back yard of 108 Mid Avenue.**
- **We hung the last remaining Hometown Hero Banners for the year**
- **We have been utilizing our painting machine to paint new parking lines on Main Avenue and Water Street/Parking Lot**
- **Assisted contractors on Court Avenue with hauling away old sidewalk that had been torn out to be replaced**
- **Multiple employees assisted Council Woman Rogers with pick up and placement of the new flowers within the City**
- **Mechanically serviced Police Cruiser**
- **Made repairs to the water hookup on the water truck/GMC**
- **Made repairs and serviced all mowing and weed eating equipment**
- **Installed new spark plugs, and O2 Sensor, on the older cruiser that is being used by the Sewer Company**
- **Helped move filing cabinets at the City Building**
- **Assisted with tilling up area located along the river behind Ember Arts to create a pumpkin patch**
- **Made changes to drainage installation on Simpson Run and graded out the area located on Mr. Montgomery's property**
- **Cut and cleared brush and debris on the steps that run from High Street to Bennett Avenue**
- **Repaired road way edge post within Bill&Betty Lane**
- **We have drove around and collected a list of roadway edges that are in need of being cut back due to over growth of brush/tree overhangs. Plans are being scheduled to go out get those areas cut back to a proper width.**
- **Weekly Trash Duty**
- **Daily watering flowers**





# WESTON POLICE DEPARTMENT

## Law Total Incident Report, by Date, Nature

Date: 05/01/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Cruelty	1
B&E Non-Active	1
Animal Problem	1
Traffic Stop	1
Welfare Check	1
Traffic Stop	3
Complaint Parking	1
Traffic Stop	1
Domestic Active	1
Domestic Non Active	1
B&E Active	1
Suspicious	1
<b>Total Incidents for This Date</b>	<b>14</b>

Date: 05/02/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	6
Falls - Victim of a Fall	1
Welfare Check	1
Detail	2
Suspicious Vehicle	1
Unlock	1
<b>Total Incidents for This Date</b>	<b>12</b>

Date: 05/03/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Motorist Assstist	1
Traffic Stop	1
Overdose	1
Welfare Check	1
Investigation	1
Alarm Investigation	1
Animal Problem	1
Stolen Vehicle	1
Traffic Stop	1
Investigation	1
Courtesy Transport	1
Traffic Stop	1
Difficulty Breathing	1
Speak To Officer	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1
<b>Total Incidents for This Date</b>	<b>15</b>

Date: 05/05/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
DOA/DOS	1
Traffic Stop	3
Information	1
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 05/06/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
Stolen Property	1
Traffic Stop	2
Complaint	1
Suspicious Pers	1
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 05/07/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Trespassing	1
Traffic Stop	1
Investigation	1
Traffic Stop	1
Speak To Officer	1
Remove Person	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 05/08/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Unlock	1
Alarm Investigation	1
Remove Person	1
Traffic Stop	2
Speak To Officer	1
Alarm Investigation	1
Courtesy Transport	1
Speak To Officer	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
<b>Total Incidents for This Date</b>	<b>10</b>

Date: 05/09/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious	1
Suspicious Pers	1
Assist Other Agency	1
Traffic Stop	1
Property Retrieval	1
Speak To Officer	1
Property Retrieval	1
Traffic Stop	1
Mental Health Issues	1
Speak To Officer	1
Stolen Property	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 05/10/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic Active	1
Complaint	1
Domestic Active	1
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/11/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Bicycle Accident	1
Domestic Active	1
Wrecker Request	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 05/12/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Alarm Investigation	1
Complaint	1
Animal Problem	1
Suspicious Vehicle	1
Welfare Check	2
Reckless Driver	1
Alarm Investigation	1
Illegal Burning	1
Speak To Officer	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Irate Subject	1
<b>Total Incidents for This Date</b>	<b>12</b>

Date: 05/13/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Recovered Stolen Property	2
Traffic Stop	1
Search Warrant	1
Welfare Check	2
Open Door	1
Traffic Stop	1
MVC/Motor Veh Crash	1
Alarm Investigation	1
Suspicious	1
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>12</b>

Date: 05/14/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Detail	1
Traffic Stop	1
Remove Person	1
Traffic Stop	2
Subject In Roadway	1
Alarm Investigation	1
Animal Problem	1
MVC/Motor Veh Crash	1
Animal Problem	1
Domestic Active	1
Stolen Property	1
Altercation	1
<b>Total Incidents for This Date</b>	<b>13</b>

Date: 05/15/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
MVC/Motor Veh Crash	1
Traffic Stop	2
Investigation	1
Animal Problem	1
Investigation	1
Suspicious Vehicle	1
<b>Total Incidents for This Date</b>	<b>10</b>

Date: 05/16/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Mental Health Issues	1
Traffic Stop	1
Investigation	1
Traffic Stop	1
Animal Problem	1
Traffic Stop	1
Motorist Asstist	1
Traffic Stop	4
Subject In Custody	1
Traffic Stop	2
Speak To Officer	1
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>16</b>

Date: 05/17/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Vehicle	1
Detail	4
Intoxicated Subject	1
Traffic Stop	1
Welfare Check	1
Complaint	1
Unlock	1
Complaint	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 05/18/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Unruly Person	2
Remove Person	1
Speak To Officer	1
Threats	1
Animal Cruelty	1
Suspicious	1
Abandoned Call	1
Domestic Active	1
<b>Total Incidents for This Date</b>	<b>9</b>

Date: 05/19/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Roadway Obstruction	1
Motorist Asstist	1
Suspicious Pers	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Harassment	1
Property Retrieval	1
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 05/20/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Property Damage	1
Elopement	1
Welfare Check	1
Suspicious	1
Animal Cruelty	1
Traffic Stop	1
Alarm Investigation	1
Speak To Officer	1
Shoplifting	4
Illegal Burning	1
Patrol Request	1
<b>Total Incidents for This Date</b>	<b>14</b>

Date: 05/21/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Domestic	1
Speak To Officer	1
Complaint Parking	1
Traffic Stop	3
Investigation	1
Traffic Stop	4
MVC/Motor Veh Crash	1
Traffic Stop	1
Domestic Active	1
Animal Problem	1
Suspicious Vehicle	1
Shoplifting	1
<b>Total Incidents for This Date</b>	<b>18</b>

Date: 05/22/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Investigation	1
Traffic Stop	1
Overdose	1
MVC/Motor Veh Crash	1
Traffic Stop	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Noise Complaint	1
<b>Total Incidents for This Date</b>	<b>8</b>

Date: 05/23/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious	1
Suspicious Pers	1
Suspicious	2
Hit & Run	1
MVC/Motor Veh Crash	1
Leaving The Scene	1
Animal Problem	1
Traffic Stop	1
Stolen Property	1
Complaint	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 05/24/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Detail	1
Investigation	1
Animal Problem	1
Traffic Stop	1
Complaint	2
Complaint Firework	2
Intoxicated Driver	1
Complaint Firework	1
Complaint Drug	1
<b>Total Incidents for This Date</b>	<b>11</b>

Date: 05/25/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Investigation	1
Stolen Property	1
Remove Person	1
Suspicious	1
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 05/26/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Animal Problem	1
Traffic Stop	2

<u>Nature of Incident</u>	<u>Total Incidents</u>
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 05/27/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
Complaint	1
Alarm Investigation	1
Complaint Parking	1
Speak To Officer	1
<b>Total Incidents for This Date</b>	<b>7</b>

Date: 05/28/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic	1
Complaint	1
Traffic Stop	1
Animal Problem	1
Pedestrian Accident	1
Animal Problem	1
Traffic Stop	1
Suicidal Tendencies	1
Traffic Stop	1
Pursuit	1
Speak To Officer	1
Remove Person	1
Harassment	1
Traffic Stop	2
Runaway	1
<b>Total Incidents for This Date</b>	<b>16</b>

Date: 05/29/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Unlock	1
Mental Health Issues	1
MVC/Motor Veh Crash	1
Traffic Stop	2
Welfare Check	1
Complaint	1
Welfare Check	1
Animal Problem	1
Investigation	1
Welfare Check	1
<b>Total Incidents for This Date</b>	<b>11</b>

Total reported: 287



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**Report Includes:**

All dates between `00:00:00 05/01/24` and `00:23:59 05/30/24`, All agencies matching `WPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# WESTON POLICE DEPARTMENT

## Law Total Incident Report, by Date, Nature

Date: 05/01/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	5
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 05/02/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	6
<b>Total Incidents for This Date</b>	<b>6</b>

Date: 05/03/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/05/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	5
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 05/06/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	4
<b>Total Incidents for This Date</b>	<b>4</b>

Date: 05/07/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/08/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>2</b>

Date: 05/09/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>2</b>

Date: 05/13/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/14/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/15/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	5
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 05/16/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	10
<b>Total Incidents for This Date</b>	<b>10</b>

Date: 05/17/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>1</b>

Date: 05/19/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>1</b>

Date: 05/20/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>1</b>

Date: 05/21/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	9
<b>Total Incidents for This Date</b>	<b>9</b>

Date: 05/22/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/23/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>1</b>

Date: 05/24/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
<b>Total Incidents for This Date</b>	<b>1</b>

Date: 05/26/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>2</b>

Date: 05/27/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
<b>Total Incidents for This Date</b>	<b>3</b>

Date: 05/28/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	5
<b>Total Incidents for This Date</b>	<b>5</b>

Date: 05/29/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	2
<b>Total Incidents for This Date</b>	<b>2</b>

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Total reported: 80

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**Report Includes:**

All dates between `00:00:00 05/01/24` and `00:23:59 05/30/24`, All agencies matching `WPD`, All natures matching `Traffic Stop`, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

**CRASH REPORTS MAY 2024**

Report Number	Address	Date Of Crash	Date Reported
24W-01300		5/13/2024 0:00	5/13/2024
24W-01348		5/14/2024 0:00	5/14/2024
24W-01371		5/20/2024 0:00	5/20/2024
24-007799		5/22/2024 0:00	5/22/2024
24-7765		5/22/2024 0:00	5/22/2024
24W-01477		5/30/2024 0:00	5/30/2024

## CITATIONS MAY 2024

05/06/2024	Mulberry	Dog at large
05/06/2024	Center Ave	No Proof Ins
05/07/2024	Water St	Exp MVI
05/07/2024	Water St	No Proof Ins
05/07/2024	West 2 <sup>nd</sup>	No Operators
05/09/2024	Brown Ave	Illegal Burning
05/08/2024	West 2 <sup>nd</sup>	Exp MVI
05/08/2024	West 2 <sup>nd</sup>	No Proof Ins
05/14/2024	Main Ave	Fail obey red light
05/16/2024	Mulberry	Child Restraint X2
05/20/2024	State St	Illegal Burn
05/22/2024	Berlin	Hazardous Driving
05/22/2024	US 33	Following too close
05/22/2024	West 2 <sup>nd</sup>	No Operators
05/22/2024	West 2 <sup>nd</sup>	No Insurance
05/26/2024	Center Ave	Speeding
05/26/2024	Center Ave	Exp MVI
05/27/2024	Main Ave	Speeding
05/27/2024	Main Ave	Exp MVI
05/29/2024	North River	No Proof Reg
05/29/2024	North River	No Proof Ins



WESTON FIRE DEPARTMENT  
 REPORT FOR THE MONTH OF  
 May 2024  
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

108
4
56
36

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TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

16
0
2
0
1
1
42

FROM
FROM
FROM
FROM
FROM
FROM

1
1
0
0
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

1
1
874
56.12
353.21
\$0
\$0
54
4
8
0
1
1
0

SAVED
SAVED

\$0
\$0

ADDITIONAL REMARKS

Attended fire dept meetings and drills  
 Received Forestry grant for 1,440.00 for brush fire equipment  
 several hours of storm damage cutting trees and wating on power company  
 Memorial Service for fallen firefighters  
 Assisted with memorial day parade

Working with safe Heaven Baby Boxwith the possibility of one being Installed at station



LEWIS-GILMER E-911 MAY 2024 TOTALS

CAD #	DATE	2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
<b>LEWIS COUNTY</b>															
201	WESTON	FD	141	108	102	75	108								534
202	JANE LEW	FD	68	47	47	31	51								244
203	PRICETOWN	FD	22	20	14	13	24								93
204	WALKERSVILLE	FD	21	11	27	12	25								96
205	JACKSON MILL	FD	28	15	18	18	28								107
206	MIDWAY	FD	6	6	3	6	4								25
														Total	1099

Lewis County Fire Department  
Incident Breakdown for May 1 - May 27, 2024

	Total Incidents Alert	Fire/Rescue	Medical Calls	Non-Response	Non-Response
	Fire And Medical	with Response	with Response	Fire/Rescue	Medical
Weston VFD	50	44	4	2	0
City of Weston	58	20	38	0	0
Jane Lew VFD	51	21	11	11	8
Pricetown VFD	24	13	1	10	0
Walkersville VFD	25	7	7	4	6
Jackson Mill VFD	28	12	6	7	3
Midway VFD	4	3	1	0	0

	Percentage of	Percentage of	Percentage of	Percentage of
	Fire/Rescue Calls with Response	Fire/Rescue Calls with No Response	Medical Calls with Response	Medical Calls with No Response
Weston VFD	96%	4%	100%	0%
City of Weston	100%	0%	100%	0%
Jane Lew VFD	66%	34%	58%	42%
Pricetown VFD	57%	43%	100%	0%
Walkersville VFD	64%	36%	54%	46%
Jackson Mill VFD	63%	37%	67%	33%
Midway VFD	100%	0%	100%	0%

Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {05/01/2024} And {05/28/2024}  
and District = "1B "

Incident	Type	Date	Location	Description
24-0000413-0	FIRE	05/01/2024	22 Quarry Glen /101	Public service assistance,
24-0000416-0	FIRE	05/01/2024	97.5 MM Interstate 79	Motor Vehicle Accident with
24-0000420-0	FIRE	05/02/2024	977 Sleep Camp RD	Natural vegetation fire,
24-0000428-0	FIRE	05/03/2024	89 MM Interstate 79 /N.B.	No Incident found on arrival
24-0000429-0	FIRE	05/03/2024	87 MM Interstate 79	Motor Vehicle Accident with
24-0000432-0	FIRE	05/06/2024	1180 Smith Run RD	Dispatched & cancelled en
24-0000433-0	FIRE	05/06/2024	87 MM Interstate 79	No Incident found on arrival
24-0000435-0	FIRE	05/07/2024	37 Hill side DR	Medical assist, assist EMS
24-0000439-0	FIRE	05/08/2024	86 MM Interstate 79	Dispatched & cancelled en
24-0000442-0	FIRE	05/09/2024	Limestone Run RD & Murphys Creek RD	Public service assistance,
24-0000444-0	FIRE	05/11/2024	89 MM Interstate 79 /S.B.	Dispatched & cancelled en
24-0000447-0	FIRE	05/12/2024	96 MM Interstate 79 /S.B.	Motor Vehicle Accident with
24-0000456-0	FIRE	05/15/2024	88 MM Interstate 79 /N.B.	Motor Vehicle Accident with
24-0000458-0	FIRE	05/17/2024	970 Curtis Run RD	No Incident found on arrival
24-0000462-0	FIRE	05/19/2024	100.5 MM Interstate 79 /N.B.	Road freight or transport
24-0000463-0	FIRE	05/19/2024	4446 Georgetown RD	Dispatched & cancelled en
24-0000465-0	FIRE	05/19/2024	3000 Crooked Fork RD	Dispatched & cancelled en
24-0000466-0	FIRE	05/20/2024	40 Lights LN	Medical assist, assist EMS
24-0000483-0	FIRE	05/24/2024	86 MM Interstate 79	Motor Vehicle Accident with
24-0000485-0	FIRE	05/24/2024	1200 Georgetown RD	Motor Vehicle Accident with
24-0000491-0	FIRE	05/25/2024	800 Sauls Run RD	Authorized controlled
24-0000493-0	FIRE	05/26/2024	1100 Goosepen RD	Public service assistance,
24-0000494-0	FIRE	05/26/2024	1524 Murphys Creek RD	Alarm system activation, no
24-0000497-0	FIRE	05/26/2024	2767 Old Route 33	Public service assistance,
24-0000498-0	FIRE	05/26/2024	1500 Georgetown RD	Public service assistance,
24-0000502-0	FIRE	05/26/2024	144 Jennings Run RD	Public service assistance,
24-0000503-0	FIRE	05/26/2024	29 Sauls Run RD	Public service assistance,
24-0000504-0	FIRE	05/26/2024	836 Grass Run RD	Public service assistance,
24-0000505-0	FIRE	05/26/2024	908 Sauls Run RD	Public service assistance,
24-0000506-0	FIRE	05/26/2024	2600 Copley RD	Power line down
24-0000507-0	FIRE	05/26/2024	500 LB Elliot RD	Public service assistance,
24-0000513-0	FIRE	05/27/2024	3395 Indian Fork RD	Public service assistance,
24-0000516-0	FIRE	05/27/2024	959 Sleep Camp RD	Public service assistance,
24-0000517-0	FIRE	05/27/2024	93 MM Interstate 79 /S.B.	No Incident found on arrival
24-0000518-0	FIRE	05/27/2024	337 Army Corp RD	Water & ice-related rescue,
24-0000520-0	FIRE	05/28/2024	92 MM Interstate 79 /S.B.	Motor Vehicle Accident with



Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {05/01/2024} And {05/28/2024}  
and District = "1A "

Incident	Type	Date	Location	Description
24-0000415-0	FIRE	05/01/2024	117 Court AVE /Lewis County Annex	Medical assist, assist EMS
24-0000417-0	FIRE	05/02/2024	358 Court AVE /RLBMS	Medical assist, assist EMS
24-0000418-0	FIRE	05/02/2024	1305 N River AVE	Medical assist, assist EMS
24-0000421-0	FIRE	05/02/2024	239 Main AVE	Medical assist, assist EMS
24-0000423-0	FIRE	05/02/2024	360 Mid AVE	Medical assist, assist EMS
24-0000424-0	FIRE	05/03/2024	358 Court AVE /Robert L. Bland MS	Medical assist, assist EMS
24-0000426-0	FIRE	05/03/2024	384 Market Place Mall /Tractor	Dispatched & cancelled en
24-0000427-0	FIRE	05/03/2024	124 E 1st ST /Criss Manor/303	Medical assist, assist EMS
24-0000430-0	FIRE	05/05/2024	245 Main AVE	Medical assist, assist EMS
24-0000431-0	FIRE	05/05/2024	453 Center AVE	Medical assist, assist EMS
24-0000434-0	FIRE	05/07/2024	125 Court AVE /LC Health Department	Medical assist, assist EMS
24-0000436-0	FIRE	05/07/2024	205 Minuteman DR /Lewis County HS	Public service assistance,
24-0000437-0	FIRE	05/07/2024	936 Sharpe Hospital RD /Assisted	Heat detector activation due
24-0000438-0	FIRE	05/08/2024	360 Mid AVE	Medical assist, assist EMS
24-0000443-0	FIRE	05/10/2024	37 Garton PLZ	Medical assist, assist EMS
24-0000445-0	FIRE	05/11/2024	709 Pratt AVE	Medical assist, assist EMS
24-0000446-0	FIRE	05/12/2024	808 Terrace AVE	Unauthorized burning
24-0000448-0	FIRE	05/13/2024	208 W 6th ST	Medical assist, assist EMS
24-0000449-0	FIRE	05/13/2024	US Highway 33 E & Market Place Mall	Dispatched & cancelled en
24-0000450-0	FIRE	05/13/2024	E 3rd ST E & Center AVE	Motor Vehicle Accident with
24-0000451-0	FIRE	05/13/2024	Center AVE & E 1st ST	Medical assist, assist EMS
24-0000453-0	FIRE	05/14/2024	117 Court AVE /Lewis County Annex	Assist police or other
24-0000454-0	FIRE	05/15/2024	201 Main AVE /Citizens Bank	Medical assist, assist EMS
24-0000457-0	FIRE	05/16/2024	113 E 3rd ST E	Medical assist, assist EMS
24-0000459-0	FIRE	05/18/2024	110 Center AVE /Lewis County	Smoke detector activation
24-0000461-0	FIRE	05/18/2024	1220 12th ST	No Incident found on arrival
24-0000464-0	FIRE	05/19/2024	305 Rada AVE	Medical assist, assist EMS
24-0000467-0	FIRE	05/20/2024	248 Brown AVE	Medical assist, assist EMS
24-0000468-0	FIRE	05/21/2024	1006 US Highway 33 E	Motor Vehicle Accident with
24-0000469-0	FIRE	05/21/2024	509 Berlin RD /Peterson Central	Dispatched & cancelled en
24-0000470-0	FIRE	05/21/2024	537 Center AVE	Water or steam leak
24-0000471-0	FIRE	05/22/2024	124 E 1st ST /Criss Manor/503	Medical assist, assist EMS
24-0000472-0	FIRE	05/22/2024	306 Center AVE /Go Mart	Medical assist, assist EMS
24-0000473-0	FIRE	05/22/2024	415 E 3rd ST E/Fox's Pizza	Motor Vehicle Accident with
24-0000474-0	FIRE	05/22/2024	346 Spring ST	Medical assist, assist EMS
24-0000475-0	FIRE	05/22/2024	Berlin RD & Virginia AVE	Motor vehicle accident with
24-0000476-0	FIRE	05/23/2024	306 Center AVE /Go Mart	Medical assist, assist EMS

Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {05/01/2024} And {05/28/2024}  
and District = "1A "

Incident	Type	Date	Location	Description
24-0000478-0	FIRE	05/23/2024	313 W 2nd ST	Medical assist, assist EMS
24-0000480-0	FIRE	05/23/2024	159 John ST	Medical assist, assist EMS
24-0000481-0	FIRE	05/23/2024	313 W 2nd ST	Medical assist, assist EMS
24-0000482-0	FIRE	05/24/2024	313 W 2nd ST	Medical assist, assist EMS
24-0000484-0	FIRE	05/24/2024	142 Main AVE	Dispatched & cancelled en
24-0000486-0	FIRE	05/24/2024	1283 12th ST	Medical assist, assist EMS
24-0000487-0	FIRE	05/24/2024	650 Craig ST /400	Medical assist, assist EMS
24-0000488-0	FIRE	05/24/2024	740 Craig ST	Unauthorized burning
24-0000489-0	FIRE	05/25/2024	740 Craig ST	Unauthorized burning
24-0000490-0	FIRE	05/25/2024	148 Cottage AVE	Medical assist, assist EMS
24-0000492-0	FIRE	05/26/2024	707 W 2nd ST	Medical assist, assist EMS
24-0000495-0	FIRE	05/26/2024	613 Broad ST	Medical assist, assist EMS
24-0000496-0	FIRE	05/26/2024	224 Brooke ST	Medical assist, assist EMS
24-0000499-0	FIRE	05/26/2024	300 Spring ST	Public service assistance,
24-0000500-0	FIRE	05/26/2024	231 Bland ST	Public service assistance,
24-0000501-0	FIRE	05/26/2024	338 Broad ST	Public service assistance,
24-0000508-0	FIRE	05/26/2024	2 Main AVE	Public service assistance,
24-0000510-0	FIRE	05/26/2024	40 Armory RD /LC BOE Bus Garage	False alarm or false call,
24-0000511-0	FIRE	05/27/2024	614 Center AVE	Carbon monoxide incident
24-0000515-0	FIRE	05/27/2024	222 Lee ST	Public service assistance,

Total Incident Count 57

Weston fire

Incident Type Report (Summary)

Alarm Date Between {05/01/2024} And {05/28/2024}  
and District = "1B "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
132 Road freight or transport vehicle fire	1	2.77%	\$0	0.00%
140 Natural vegetation fire, Other	1	2.77%	\$0	0.00%
	<b>2</b>	<b>5.55%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	2	5.55%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	19.44%	\$0	0.00%
360 Water & ice-related rescue, other	1	2.77%	\$0	0.00%
	<b>10</b>	<b>27.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	2.77%	\$0	0.00%
	<b>1</b>	<b>2.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
550 Public service assistance, Other	12	33.33%	\$0	0.00%
	<b>12</b>	<b>33.33%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	5	13.88%	\$0	0.00%
622 No Incident found on arrival at dispatch	4	11.11%	\$0	0.00%
631 Authorized controlled burning	1	2.77%	\$0	0.00%
	<b>10</b>	<b>27.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
745 Alarm system activation, no fire -	1	2.77%	\$0	0.00%
	<b>1</b>	<b>2.77%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 36

Total Est Loss: \$0

Weston fire

Incident Type Report (Summary)

Alarm Date Between {05/01/2024} And {05/28/2024}  
and District = "1A "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	33	57.89%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.75%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	5.26%	\$0	0.00%
	<b>37</b>	<b>64.91%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	1.75%	\$0	0.00%
	<b>1</b>	<b>1.75%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
522 Water or steam leak	1	1.75%	\$0	0.00%
550 Public service assistance, Other	6	10.52%	\$0	0.00%
551 Assist police or other governmental agency	1	1.75%	\$0	0.00%
561 Unauthorized burning	3	5.26%	\$0	0.00%
	<b>11</b>	<b>19.29%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	4	7.01%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.75%	\$0	0.00%
	<b>5</b>	<b>8.77%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	1.75%	\$0	0.00%
733 Smoke detector activation due to	1	1.75%	\$0	0.00%
734 Heat detector activation due to malfunction	1	1.75%	\$0	0.00%
	<b>3</b>	<b>5.26%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Total Incident Count:</b>	<b>57</b>		<b>Total Est Loss:</b>	<b>\$0</b>



Weston fire

Aid Responses by Department (Summary)

Alarm Date Between {05/01/2024} And {05/28/2024}

Type of Aid	Count
<b>10 Out of County</b>	
Mutual aid given	1
	<hr/>
	1
<b>2 Jane Lew Volunteer Fire Department</b>	
Automatic aid received	1
Automatic aid given	2
	<hr/>
	3
<b>3 Pricetown Volunteer Fire Department</b>	
Automatic aid given	1
	<hr/>
	1
<b>4 Walkersville Volunteer Fire Department</b>	
Automatic aid given	1
	<hr/>
	1
<b>5 Jackson's Mill Volunteer Fire Department</b>	
Automatic aid received	1
	<hr/>
	1
<b>8 Lewis County Emergency Ambulance Authority</b>	
Mutual aid received	1
Automatic aid received	3
Mutual aid given	2
Automatic aid given	36
	<hr/>
	42



**102 West Second Street**

**Weston, WV 26452**

**(304) 269-6141**

## **May Report to Council**

### **Building And Zoning**

- 1) Attended online Webinar about Safety in the Field for Code Officials for CEUs**
- 2) Attended Zoom meeting with architects about Columbia Club**
- 3) Planted Pumpkins on riverbank for this fall**
- 4) Had trash cleaned up on empty lot on George St.**
- 5) Had contractor mow several non-compliant lots.**
- 6) Issued next round of quarterly vacant structure fees.**
- 7) Issued bid and contract for fire structure to be demolished.**
- 8) Closed out the REAP Grant paperwork with the State of WV.**
- 9) Worked with Law Enforcement on chasing squatters from vacant houses.**
- 10) Condemned 392 West 2<sup>nd</sup> St.**

# May Permit Tracking

Permit #	Date	Address	Description of Work	Permit Amt	Insepection Date
18830	5/1/2024	212 E. 8th st	roof repair	\$ 35.00	
18831	5/1/2024	17 Main av e	hvac replacement	\$ 335.00	
18832	5/3/2024	4 Brown ave	sign replacement	\$ 45.00	
18833	5/13/2024	235 Cottage ave	concrete, steps, railings	\$ 175.00	
18834	5/13/2024	116 Main	windows	\$ 105.00	
18835	5/13/2024	415 n. River	shed	\$ 115.00	
18836	5/16/2024	526 w. 2nd	framing, drywall, mech, insul	\$ 125.00	
18837	5/16/2024	107 Banister	screened porch, windows	\$ 95.00	
18838	5/16/2024	352 mid	doublewide mobile home	\$ 1,215.00	
18839	5/22/2024	309 Broad St	general repairs and roof	\$ 75.00	
18840	5/22/2024	308 s river	siding, doors, windows	\$ 65.00	
18841	5/24/2024	619 Falls st	reroof	\$ 75.00	
18842	5/24/2024	807 Karl	sign replacement	\$ 35.00	
18843	5/28/2024	13 Main	plumbing repairs	\$ 35.00	
18844	5/29/2024	209 court	kitchen remodel	\$ 605.00	
<b>Totals</b>					
15				\$ 3,135.00	

# May Citizen Concerns

Concern #	Address	Description	Action taken
1	137 Mulberry	window broken, dogs running loose	police responded about dogs, window to be fixed
2	135 W 6th	tall grass	warning written
3	225 1st st	tall grass and the way they trimmed their trees	warning
4	43 Jackson st	tall grass	mowed by contractor
5	257 W 4th	tall grass, trash	owner mowed
6	274 W 4th	tall grass	given to contract mower
7	231 Cottage	tall grass	sent to contract mower
8	103 court	overgrown, furniture in yard	warning written
9	264 w. 4th	Cats, mowing	Messaged Mariah about increased traps, a couple of properties sent to contract mower
10	3 Harrison	old foundation of house	letter sent to property owner
<b>Total</b>			<b>10</b>

# May Code Violations

violation #	Address	Description
1	135 w. sixth	tall grass
2	132 cottage	tall grass
3	525 madison	tall grass
4	456 court	tall grass
5	891 terrace	garbage and mattress along fence in yard
6	204 High St	tall grass
7	207 McGary	tall grass
8	131 McGary	tall Grass
9	513 Charles st	tall grass, unlicensed vehicle
10	411 Charles St	tall grass
11	315 Spring	tall grass
12	257 W. 4th	tall grass, trash called 20may24
13	38 Montgomery	tall grass
14	274 W. 4th st	tall grass
15	231 cottage	tall grass
16	397 W. 2nd	tall trass
17	392 W. 2nd	tall grass
18		
19		
20		
<b>Total</b>		<b>20</b>



**Business License Report**

**For the Month of**

**APRIL 2024**

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
Stark, Sims & Associates DBA/Wild N' Wonderful Contracting 436 Pleasant Ridge Road Bridgeport, WV 26330 304-844-2219	Contracting	4/1/2024
Renew U Beauty & Wellness LLC 171 Main Avenue Weston, WV 26452 304-838-3906	All Other Businesses	4/10/2024



## Business License Report

For the Month of

**MAY 2024**

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
Vantive US Healthcare LLC 1 Baxter Parkway Deerfield, IL 60015 312-326-9200	Corporation	5/6/2024
Williams Contracting, LLC Kevin Williams 208 Cole Mt Road Lost Creek, WV 26385 304-476-6134	Contracting	5/1/2024
Heflin Contracting Inc. 1017 River Road Clarksburg, WV 26301 304-623-5110	Contracting	5/1/2024

<b>City Manager Status of Works</b>			
		as of 5/31/2024	
	<b>City Attorney</b>	<b>Status</b>	
	Acquisition of American Water Dam Property	no further pursuit by LC EDA at this juncture	
	Codification	continuing periodic meetings with CA	
	Municipal Court Prosecutions	ongoing	
	Annexation	no further action at this date	
	Kenny Hall apartment development	no further action at this date	
	Ongoing dilapidated property acquisitions	working on LRA membership and first meeting date	
	Excavation Utility Permits	still in process	
	<b>City Clerk</b>		
	Municipal Court	need to schedule meeting for software	
	B&O Tax Collections	intend to review with Finance Manager for better efficiencies	
	City Bids	guardrail quoted; awaiting final numbers on road slip and paving	
	<b>City Finance Manager</b>		
	Municipal Fee Billing	assigning account numbers for collection and result of petitions	
	Municipal Fee Setup and Possible Migration	awaiting petition result	
	Americorps Program Planning Year	grant submitted and awaiting results; working on summer rec pr.	
	First Due Fire Fee	awaiting 45 day period; manpower examination	
	<b>City Manager</b>		
	New Signage for City Hall	working with Mayor	
	New Office Space for City Hall	incomplete; Marty and CM in May	
	HubCAP Community	June 13-14 quarterly session; next in person in July	
	OnTrac Designation	Historic Preservation Workshop available via recording	
	WSB Budget	budget to be submitted at June meeting	
	Cemetery Grant Submitted	Arnold Cemetery Matching Grant submitted to SHPO	
	<b>Code Enforcement/Building Department</b>		
	Creation of Vacant Structures Database	desire to try Excel for time being	
	Creation of Building Permit Database	left at sales calls for time being	
	Dilapidated Building Grant Program Admin	final invoices submitted; lobbying for additional funding	
	Refuse Removal	ongoing contracted services for problem properties	
	Feline Control	spade and neuter campaign continues	
	<b>Fire Department</b>		
	Emergency Response Planning for City	ongoing	
	School and Public Outreach	ongoing	
	Confined Space Class	completed	
	<b>Historic Landmark Commission</b>		
	Façade Grant Program	review at HLC meeting in May	
	Weston Cultural Center	Omni continues progress; front approach drafted and interior drafted	
	Updated Historic Registry	no progress	
	<b>Parks and Recreation</b>		
	Riverfront Park Project	shortlist of applicants review 1st week of June	
	Whelan Park Partnership	exploring partnership with Little League	
	Mary Conrad Park Planning	approach LC First about possible partnership	
	Carp Festival	this week	
	Christmas Parade	awaiting wrap of Homecoming for notices	
	<b>Planning Commission</b>		
	Updated Comprehensive Plan	progress continues; hoping for August wrap up of draft	
	<b>Police Department</b>		
	Downtown Camera Project	camera agreements signed and electric placed at Hub	
	Body Camera Installation	complete	
	Speed Data Monitoring	actively deployed when complaint of speeding	
	Recruitment	new PT officer; tesing wrapup and notice of new tests	
	<b>Street Department/Stormwater</b>		
	Stormwater Mapping	intern hired and mapping to begin	



	Paving Works	targeting Cliff and Court in front of middle school for spring paving		
	4th St Sidewalk @ Lively	this month		
	Brown Avenue Stormsewer	opened up with machine; new stormsewer not needed		
	Downtown Beautification	needs lights quoted for possible ARPA acquisition		
	Downtown Historic Signage	awaiting design from HLC		
	Sidewalk Planning/Program	targeting City owned lots for summer work		
	Street and Curb Painting	parking lines painted in downtown		
	Street Signs	new street sign inventory; will order a portion this month		
	Utility Cuts	WVAM alerted; Hope Gas		
	<b><u>Sanitary Sewer Department</u></b>			
	System Mapping	summer intern assisting		
	Pump Station #1 Rehabilitations	needs planned		
	Pump Station #5 Rehab	CDS application submitted; full functioning		
	Disconnection of Rooftop Gutters	letters mailed out this week		
	Merger Discussion	draft ordinance reviewed and being edited		
	Sludge Project	met with Potesta last week of May for updated drawing		
	Rate Analysis	Accountant working on study; awaiting inputs from WSB/City		
	<b><u>Grants</u></b>			
	Community Block Grant	unsuccessful submission due to the public notification requirement		
	Congressional Directed Spending FY24	approved in budget; need to meet to discuss funding needs		
	Congressional Directed Spending FY25	application submitted		
	Americorp Program	application due this month		
	REAP	need to apply late spring		
	ARC Grant	Not submitted; timeline needed for 2025 submittal		
	Transportation Alternatives	Not awarded for 2024; deadling May 22 2024		
	Façade Grant -- Paul Bunyan	Anna submitted application this past month; City façade grants ongoing		
	State Preservation Phase 3	No application planned this year (awaiting CDS approval)		
	HubCAP Technical Assistance	Riverfront has been target thus far; conference in June		
	Ontrac	ongoing		

## Street Department Work Plan Status 2024

Streets		
<u>Activity</u>	<u>Status</u>	<u>Notes</u>
Milling and Patching Potholes	Ongoing--Apr to Nov	Starting mid-March in order of Ward 1, 2, 3, 4
Clean and haul Downtown garbage cans	Weekly	
Mowing and Weedeating City Lots	Biweekly starting in Apr	Mowing by Contractor
Brush Cut back on roads	As needed	ordered new BobCat attachment to speed up process
Water Downtown Flowers	Daily/As Needed	slated to hire temp to provide watering
Hang Military Banners	Expected in April	installing April; collecting applications currently
Inspection Stickers/Equipment Maintenance	January-December	Joe Gaines tracking
Spring Clean up	April 8-12	Judy is organizing pickups
Paving Projects	May-November	
Hang Christmas lights	Week after Thanksgiving	
River Bank Mowing	Bi-Monthly	Contractors
Polk Creek Bank Mowing	August	working with Jim Roy replacement on new requirements
W 2nd Street over Polk Creek Lighting	Fall	need plan and DOH agreement
W 2nd Street over West Fork Lighting under Bridge	Fall	need plan and DOH agreement (not urgent)
Install Fencing in Downtown	2nd week of March	
Lively Park Sidewalk	June after school is out	need to examine stormwater drains for possible relocation.
City Hall windows	first week of March	
Water Street curbing project	May-ish	awaiting purchase of curbing machine
Kelly Spur turnaround retaining wall	April	need easement from City Attorney
McGary St gravel extension	March	needed for demo access to house above Brown
Guardrail	April	needs advertised for April regular meeting award
decorative streetlights on Main	July/August	need to acquire lights and bases from Bob Kimball Associates
hang downtown streetlight	April?	
curb and line striping	April	waiting for warmer weather; planning on a Friday early morning to avoid traffic
Drainage		
<u>Activity</u>	<u>Status</u>	<u>Notes</u>
Cleaning Drop Inlets around town	Biweekly	Rain days; need mapping to produce routine schedule
Routine jetting of stormwater lines	Biweekly	Begin once mapped
Clean Ditches Around Town	Ongoing	As needed
Brown Avenue/ Lynn Drain Project	Expected in September	Installing new 24 inch drop inlet and 60 feet of new 8 inch corrugated pipe to functioning drop inlet that is across the road
W 6th Street Drain Project	Expected in June	Installing new 24 inch drop inlet and 280 feet of new 8 inch corrugated pipe to the end of W 6th Street
Montgomery Road Drain Project	Expected in Oct-Nov	Installing 340 feet of new 12 inch corrugated pipe and 25 feet of 4 inch french drain pipe across alley over to drop inlet
Mid Avenue Drain Project	Expected in July/Aug	needs further investigation
East Weston Hill Project	Fall	needs further investigation; probably a huge project needed
8th St. Hill Slip		needs City Attorney to contact property owner
Montgomery Road Slip		needs City Attorney to contact property owner



**APPLICATION FOR DEMONSTRATION, PARADE OR EVENT**

Name of demonstration, parade

or event: Weston 5K

Date of Application: 5-23-24

Time of Application: 11 AM

Date Planned: June 8, 2024

Time Planned: \_\_\_\_\_

Location to be held (Include Map):

Starting @ St Pats; south on center  
left on Main, north to 4th; right to Center, north to 6th  
right to Court south - double loop;

Special Accommodations Requested: \_\_\_\_\_

Number of People/Vehicles/Floats: 30

Sponsor: SJM H

Person Making Application: Julia Spelsberg

Signature: [Signature]

Telephone Number: 304 517 8612

Email Address: Julia.Spelsberg@VANDALIAHEATH.org

For office use only:

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

Conditions and/or Restrictions: \_\_\_\_\_

Chief of Police: \_\_\_\_\_

Fire Department Chief: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Manager: \_\_\_\_\_

Street Department: \_\_\_\_\_



Quotation

Quote Number 2024-31059
Terms Net 30 Days
Date 05/29/2024
Sales Person Spencer Gingras
Valid Until 06/28/2024
Shipping Fedex
Contract Number Cooperative

Ship To Michael Posey
Weston Police Department [WV]
102 W 2nd St
Weston, WV 26452
United States
304-269-3207
mposey@cityofwestonwv.com
Bill To Michael Posey
Weston Police Department [WV]
102 W 2nd St
Weston, WV 26452
United States
304-269-3207
mposey@cityofwestonwv.com

Table with 5 columns: #, Qty., Product, Item Code, Unit Price, Ext. Price. Row 1: 1, 2, 9' Stop Stick Kit w/Storage Bag-Red, S3700K, \$ 505.00, \$ 1,010.00

Quotation Totals

Currency: US Dollar
Subtotal: \$ 1,010.00
Shipping Provider: Fedex
Shipping: \$ 44.00
Total: \$ 1,054.00

Quotation Accepted By

Quote Number 2024-31059
P.O. Number
Tax Exempt #
Print Name
Title
Signature
Date

## **Amended 17.5.12**

### **Use of Stop Sticks**

#### **1. Purpose and Scope:**

The purpose of this policy is to establish guidelines for the safe and effective deployment of stop sticks by law enforcement personnel during vehicle pursuits. This policy applies to all sworn officers authorized to use stop sticks within the jurisdiction of Weston Police Department, or when requested by other jurisdictions.

#### **2. Authorization:**

2.1. Only sworn officers who have successfully completed department-approved training on stop stick deployment are authorized to use stop sticks.

2.2. Stop sticks may be deployed when it is deemed necessary to safely immobilize a fleeing vehicle that poses a threat to public safety or when other means of stopping the vehicle have been exhausted or are impractical.

#### **3. Training:**

3.1. Officers must undergo initial training on stop stick deployment and receive periodic refresher training to maintain proficiency.

3.2. Training will cover proper deployment techniques, safety considerations, communication protocols, and post-deployment procedures.

#### **4. Deployment Procedures:**

4.1. Officers must assess the situation and determine the appropriate deployment location based on factors such as, but not limited to road conditions, traffic volume, and the speed of the fleeing vehicle.

4.2. Officers shall communicate their intent to deploy stop sticks to other units involved in the pursuit and to dispatch.

4.3. Stop sticks should be deployed in a manner that maximizes the likelihood of the fleeing vehicle making contact with them while minimizing the risk to bystanders and officers.

4.4. Officers must position themselves in a safe location away from the roadway during deployment and maintain situational awareness at all times.

#### **5. Safety Considerations:**

5.1. Officers shall prioritize the safety of all individuals involved, including civilians, suspects, and fellow officers, when deploying stop sticks.

5.2. Officers must be vigilant for potential hazards, such as oncoming traffic or pedestrians, and take appropriate precautions to mitigate risks.

5.3. After deployment, officers shall maintain a safe distance from the roadway and the fleeing vehicle to avoid injury.

5.4. The stop sticks devices will not be used to slow or stop motorcycles, three wheeled vehicles or all-terrain vehicles unless deadly force is justified.

5.5. Any time a stop stick is deployed by a Weston Police Officer, the deploying officer will complete a use of force report.

## **6. Documentation and Reporting:**

6.1. Officers must document the use of stop sticks in their incident reports, including the circumstances leading to deployment, the location, time, and outcome.

6.2. Dispatch records related to the deployment of stop sticks shall be retained in accordance with departmental record-keeping policies.

## **7. Review and Evaluation:**

7.1. The Weston Police shall periodically review the effectiveness and safety of stop stick deployments and make adjustments to procedures as necessary.

7.2. Feedback from officers involved in stop stick deployments shall be solicited to identify areas for improvement.

## **8. Legal Considerations:**

8.1. Officers deploying stop sticks must do so in compliance with applicable laws and regulations governing the use of force and pursuit tactics.

8.2. The Weston Police shall provide guidance and support to officers involved in stop stick deployments, including assistance with any legal proceedings that may arise.

## **9. Public Relations:**

9.1. The Weston Police shall communicate transparently with the public and media regarding the use of stop sticks to maintain trust and accountability.

9.2. Information about stop stick deployments may be shared with the media in accordance with departmental policies and legal requirements.

## **10. Maintenance and Inventory:**

10.1. Stop sticks shall be regularly inspected, maintained, and replaced as needed to ensure they are in proper working condition.

10.2. Inventory records shall be maintained to track the use and replenishment of stop sticks.

## **11. Continuous Improvement:**

11.1. The Weston Police shall regularly review and update this policy based on feedback, changes in technology, and evolving best practices in pursuit tactics and vehicle immobilization techniques.

This policy is intended to provide guidance for the safe and effective use of stop sticks by Weston Police officers. Compliance with this policy is mandatory for all personnel authorized to deploy stop sticks.



**APPLICATION FOR DEMONSTRATION, PARADE OR EVENT**

Name of demonstration, parade or event: Weston BK

Date of Application: 5-23-24

Time of Application: 11 AM

Date Planned: June 8, 2024

Time Planned: \_\_\_\_\_

Location to be held (Include Map): Starting @ St Pats; south on Carter left on Main, north to 4th; right to Carter, north to 6th right to Court south - double loop;

Special Accommodations Requested: \_\_\_\_\_

Number of People/Vehicles/Floats: 30

Sponsor: SSM H

Person Making Application: Julia Spelsberg

Signature: [Signature]

Telephone Number: 304 517 8612

Email Address: Julia.Spelsberg@VANDALIAHEALTH.org

For office use only:

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

Conditions and/or Restrictions: \_\_\_\_\_

Chief of Police: [Signature]

Fire Department Chief: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Manager: [Signature]

Street Department: \_\_\_\_\_



**Ordinance 2024-03 Ordinance of the City of Weston Creating 15 Mile Per Hour Speed Limit on All Streets, Avenues, Ways, and the Like, Within the Residential Districts or Portions Thereof Within City Limits of Weston**

Whereas West Virginia Code §17C-6-3(d) gives municipalities the authority to reduce speed limits below 25 miles per hour on local dedicated rights-of-way in a residential district or portions thereof,

Whereas the City of Weston desires to reduce speed limits on all Streets, Avenues, Ways, and similar street identifications, ("Roads") within residential districts or portions thereof within the city limits of Weston;

That now the City of Weston, through this ordinance, is reducing the speed limit to 15 miles per hour on the following streets/avenues:

- All Roads that are within residential districts or portions thereof

This speed limit does not apply Roads that are not located within residential districts.

This speed limit does not apply to Roads that are West Virginia State Roads or Lewis County Roads;

Anyone violating the 15 mile per hour speed limit shall be subject to fines and penalties found in Weston Traffic Code Chapter 28.6.99.

This ordinance shall become effective the day after it is passed.

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

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First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk