

City of Weston, WV
Regular Session City Council Meeting
Lewis County Courthouse
Monday, March 1, 2021
6:00PM

AGENDA

Full Agenda Packets Available on www.CityofWestonwv.com

- 1) **Call to Order/Moment of Silence**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**

- 4) **Approval of Minutes**
 - A. Special Session – January 15, 2021
 - B. Work Session – January 28, 2021
 - C. Regular Session – February 1, 2021
 - D. Special Session – February 3, 2021
 - E. Special Session – February 9, 2021

- 5) **Presentations**
 - A. Public Hearing to close Brown Avenue Alleyway
 - i. Presented by Tracey Weber
 - B. Liberty National Presentation for Life and Supplemental Employee Insurance
 - i. Presented by Allison Chickis
 - C. Presentation of Annual Policeman’s Pension FY 2020 and Annual Firemen’s Pension FY 2020
 - i. Presented by City Manager Nate Stansberry

- 6) **Receive and file reports of City Boards, Commissions, and Outside Agencies**
 - A. **Reports**
 - i. Weston Cemetery Board
 - Next Meeting – April 12th, 2021 at 9:00 AM
 - ii. Historic Landmarks Commission
 - Next Meeting – March 11th at 5:00 PM
 - iii. Weston Planning Commission
 - Next Meeting – May 12th, 2021 at 4:30 PM
 - iv. Board of Parks and Recreations
 - Next Meeting – March 19th, 2021 at 2:00 PM
 - v. Lewis County Economic Development Authority
 - (a) Meeting Minutes from January 27th, 2021
 - (b) February Agenda from February 24th, 2021
 - vi. Weston Fine Arts Council – (Not Active)
 - vii. Weston Urban Renewal Authority – (Not Active)
 - viii. Boards of Zoning Appeals – (Still Forming)
 - ix. Municipal Appeals Board – (Still Forming)
 - B. **Known vacancies looking to be filled**
 - i. Weston Fine Arts Council - (4)
 - ii. Weston Urban Renewal Authority – (3)
 - iii. Boards of Zoning Appeals – (2)
 - iv. Municipal Appeals Board – (3)
 - v. Weston Fairs & Festivals Committee – (5)

vi. Codes Appeal Board – (5)

7) **Sanitary Board Director Report**

8) **Department Reports**

A. Finance

i. Suttle & Stalnaker CPA Monthly Report

B. Department Reports

i. Street Department

- February Report

ii. Police Department

- January Report
- New Hire Option

iii. Fire Department

- February Report
- Accident Billings

iv. Building/Code/Zoning Enforcement

- February Report

v. City Manager

- Codification Project Update
- Columbia Club Update
- Budget Training – Special Session
(a) March 4th, 2021 at 5:30 PM
- Meeting Date and Report Conflicts
- Salt Spreader Purchase

9) **Old Business**

- A. Discussion of Hiring a Bookkeeper and Financial Process Updates
- B. Approve/Deny Agreement with WVCA and West Fork District on Polk Creek Water Shed
- C. Final Reading for Beekeeping Zoning Ordinance Amendment “Single Family Residences”
- D. Approval /Deny Dates for City Wide Spring Clean Up
 - i. Week starting April 12, 2021 through April 16, 2021

10) **New Business**

- A. Approve/Deny Bid Advertising for City Cemeteries for Mowing
- B. Approve/Deny Resolution Declaring March for Meals Month
- C. Approve Flood Manager Designee – Mike Starett

11) **Visitors Section (5 Minute Maximum)**

12) **Reports of City Council**

- A. Mayor Kim Harrison
- B. Councilwoman Sherry Rogers, Ward 1
- C. Councilman Randy Bohan, Ward 2
- D. Councilwoman Debbie Gump, Ward 3
- E. Councilman Herb Curtis, Ward 4

13) **Adjourn**

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register at least fifteen (15) minutes before meeting
- Agenda items may require an executive session motioned per WV Code 6-9A-4
- All votes are unanimous unless otherwise stated
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.

4. Approval of Minutes

Weston City Council
Special Work Session
January 15, 2021
Minutes

Call to Order/Moment of Silence - Mayor Kim Harrison called meeting to order at 4:30 p.m.

Pledge of Allegiance - Mayor Kim Harrison ask everyone to stand for the Pledge Allegiance.

Roll Call – Mayor Kim Harrison, Councilwoman Sherry Rogers, Councilman Randy Bohan (absent), Councilwoman Debbie Gump, Councilman Herb Curtis, City Manager Nate Stansberry, Interim Chief James Suttle.

New Business:

City Manager Nate Stansberry briefed council on his review of the Fire Civil Service requirements and the City's past Civil Service actions. He felt that the City had not completely adhered to the processes but that the City needed a Fire Chief as soon as possible. Interim Chief James Suttle also explained the past process and that there was no other interest in the Chief's position from within the Department. City Manager Nate Stansberry recommended to Council that with the pressing need for a Fire Chief that they appoint James Suttle as Fire Chief and that Chief Suttle and himself would work together to ensure the City's Fire Civil Service Commission is reinstated and working properly in the future. Councilwoman Debbie Gump made the motion to appoint James Suttle as Weston Fire Chief. Councilman Herb Curtis seconded. Motion passed unanimously.

Adjournment:

On motion by Councilwoman Debbie Gump and seconded by Herb Curtis, the meeting adjourned at 4:55 p.m. Motion carried.

Kim Harrison, Mayor City of Weston

ATTEST:

Kristin D. Donaldson, City Clerk
City of Weston



Weston City Council
Work Session Council Meeting
January 28, 2021
Minutes

Call to Order/Moment of Silence – Mayor Kim Harrison called meeting to order at 5:30 pm.

Pledge of Allegiance – Mayor Kim Harrison ask everyone to stand for the Pledge of Allegiance.

Roll Call – City Clerk Kristin Donaldson via phone

Present - Mayor Kim Harrison, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, Building/Code/Zoning Enforcement Officer Mike Starett, WSB Director Dee Evans, Fire Chief Jimmy Suttle and Susie Johnson. City Clerk Kristin Droppleman Donaldson via phone.

Mayor Kim Harrison ask council with no objections to move Fire Chief Jimmy Suttles and WSB Director Dee Evans reports to the beginning.

Fire Department – Chief Suttle informed us they were waiting on “Kings Electric” to run electric to the siren. Chief Suttle met with the Civil Service Board and the test will be given February 8th, 2021 at the Senior Center. Councilwomen Rogers asked how the personnel issues were going. Chief Suttle responded Andrew Reynolds last day January 29th, 2021. Chief Suttle is waiting for the 3 names from the Civil Service test results and will set up interviews with City Manager Nate Stansberry and City Clerk Kristin Droppleman. Councilwoman Debbie Gump ask how moral was going and Chief Suttle responded the moral is good. Chief Suttle stated we’ve had volunteers come back that hasn’t been there for a while. Debbie Gump ask about the burnt structures in the city and should we make them uninhabitable. Building/Code/Zoning Enforcement Officer Mike Starett explained the insurance policy needs to have debris removal to have it cleaned up. City Manager Nate Stansberry informed council that according to the State Statue we are allowed to put a lien on the money for debris removal up to five thousand (\$5000.00) dollars or 10% whichever is greater. Building/Code/Zoning Enforcement Officer Mike Starett suggested that seeking out legal advice would be very helpful before making any decisions.

Weston Sanitary Board - Director Dee Evans and Brock sat down and complied information and will be sitting down with City Manager Nate Stansberry in a couple weeks to see where the long term control planning will be. Director Evans with weather permitting will be getting into the Bob Taylor project first and foremost and a couple others to complete. Director Evans spoke with a company about slip lining sewer mains. Director Evans feels this will be cost efficient instead of full replacement in the Shadybrook area. Councilwoman Debbie Gump ask when the increase will take affect for the rates. Director Evans believed it would be sometime in mid-February. Councilman Herb Curtis ask about

sludge removal at the sewer plant. Director Dee Evans explained that some sludge was taken out from the last project. Director Dee Evans let council know that sludge has never been removed since the plant was built.

Building/Code/Zoning Enforcement Officer - Mike Starett let council know that now that he knows about the debris removal from burnt houses he will be in contact with the homeowners/insurance company. City Manager Nate Stansberry said that we have to set up a work flow and determine how to classify the different types of houses that we have from burnt to delapidated houses each will classify different.

Streets-Paving, Repairs and Ditching – City Manager Nate Stansberry gave the report for the Street Department Foreman Tyler Strader being off do to working night shift. We have holes that need drained but City Manager Nate Stansberry ask the street department to hold off until he himself could look at the situation. City Manager Nate Stansberry ordered 2 pallets of Cold Mix Asphalt for potholes. The 2 pallets were approximately one thousand (\$1,000.00) dollars. City Manager Nate Stansberry gave the status on the bucket truck which will be another 2 weeks. Foreman Tyler Strader has reached out to local rental companies with no success. Councilwoman Debbie Gump stated that in her ward people were complaining that the were paying the Municipal Fee but getting nothing in return. City Manager Nate Stansberry wanted to assess each street to put a plan together on paving. Councilwoman Debbie Gump ask to focus on Main Street. Councilman Randy Bohan ask that we look into the hillside on Mid Avenue getting the property owners permission to work in that area.

Safety Concerns- Policing – Councilwoman Sherry Rogers ask if we ever received the wands. City Clerk Kristin Donaldson answered we received that batteries but no wands yet. City Manager Nate Stansberry explained do the COVID out break in the police department Chief Thomas would have one day overtime. The police department will have two on duty for the weekend from 7 to 12 midnight. Starting next week, we will be back with coverage. Councilwoman Sherry Rogers ask if we had a COVID Policy. City Manager Nate Stansberry replied that we did. Councilwoman Debbie Gump stated that we are not seeing the police patrolling. The police were provided with computer so it would be easier for them to patrol and also do paperwork from the vehicle. Council Sherry Rogers set up a meeting with our prosecuting attorney on Monday, February 1, 2021 at 2:30 p.m. and ask if anyone wanted to go to the meeting they were invited.

Implementing Existing Ordinances – Discussion on the responsibilities of the sidewalks. City Manager Nate Stansberry stated that in our ordinance it is the responsibility of the homeowner. We could give the homeowner permission to replace/repair the sidewalk, but do we want the liability for the sidewalk. City Manager Nate Stansberry informed council that we need to look into the legality of that ordinance. Councilman Herb Curtis ask if we could apply for a grant for the sidewalks. City Manager Nate Stansberry indicated that you could apply for a grant to build new ones but not for repairs.

Personnel - City Manager Nate Stansberry informed council that we have not replaced three positions that were opened. City Manager Nate Stansberry explained that we could take on of the positions and hire Building/Code/Zoning Enforcement Mike Starett an assistant. The individual would be the Building Inspector in training. Councilwoman Debbie Gump ask if anyone would be able to do Street Commissioner. City Manager Nate Stansberry replied if council feels the need to appoint a Street



Commissioner then he would appoint Mike Starett. City Manager Nate Stansberry feels that he and Mike Starett can work together on this position. City Manager Nate Stansberry brought to council's attention that no one has been crossed trained with Municipal Clerk Susie Johnston.

Main Avenue – Titus Towers on Main Street was brought up for being unsafe. Council Herb Curtis wanted to know if the Fire Marshall has ever inspected the building. Building/Zone/Coding Enforcement Officer Mike Starett indicated that the floor was unsafe and thought 1 to 4 rooms used the same bathroom. Council Herb Curtis replied if its that bad maybe we do need the Fire Marshall to inspect. Council Randy Bohan let us know that he recently looked at old pictures of Main Street and it would be more appealing if we could go back to the canopies over the store front.

Signage - Building/Code/Zoning Enforcement Officer Mike Starett let council know that the new signage for Main Street were sent out to be powder coated. We will have to see which pole we are using to put the sign on. We do not have two-hour parking signs up yet but City Manager Nate Stansberry and I will need to discuss how we are going to implement the parking.

Implementing Existing Ordinance – Councilman Herb Curtis ask about the parking on sidewalks. Councilman Herb Curtis ask City Clerk Kristin Donaldson is she printed the copy of the City Ordinance for the meeting. City Clerk Kristin Donaldson stated she could not find an ordinance on parking on the sidewalks we may have to reach out to the state

Equipment – City Manager Nate Stansberry spoke to a future assessment all work equipment done in conjunction with the Budget process. He also stated he felt that equipment was in rough condition but there are some strengths to be found in the fleet. He will work with Mike Starett to do an inventory and provide a more complete assessment to Council at a later date.

Security, Lighting and Cameras – Councilwomen Debbie Gump and Sherry Rogers as where we stood on the lighting and the cameras are at for the City Building. Both expressed that it is to dark at night at the City Building not only or the employees leaving, or the members of the committees leaving but the citizens walking through the parking lot.

City Owned Properties – City Manager Nate Stansberry created a GIS shape file for future use with the dilapidated building program. Region VII will also be utilized to help with this project and the City hopes to complete our inventory before the proposed Region VII grant project begins.

Commercial, Uninhabitable, Abandoned, and Dilapidated Properties - City Manager Nate Stansberry replied that we already spoke about these structures. We are going to have look at each structure individually and see how they are classified. We will take each classification and handle accordingly.

Municipal Departments – This subject was agreed to that it had been covered under other topics.



Financial Policy Procedures – Various council members spoke to the need for a financial policy much like the employee manual. The City Manager agreed with this approach at a later date as there was much he felt on his plate currently. Discussion was also had about trying to Buy Local which was agreed to where practical with future direction to be given in an adopted Financial Policy.

Curfew of Minors – Councilman Herb Curtis spoke to the need to re-establish in practice the curfew for minors with the new siren. All agreed that it would be looked at more in-depth once the siren project was completed and operational.

City Projects – Council agreed this topic had been mostly discussed in other topic areas.

Community Ward Meetings – Councilman Randy Bohan thought it would be advantageous for the City to organize community meetings in each ward to discuss drug issues and other citizen concerns. This was generally agreed to by the Council and an approach discussed in light of the COVID pandemic. Councilwoman Rogers said she would look into appropriate and available venues in and out of City limits with preference for venues in the City in each ward.

COVID Procedures- Mask wearing in common areas and limiting exposure to each other was reiterated by members of Council. City Manager Nate Stansberry also asked for some clarifying information on what the previous policy deployments had looked like to properly communicate any changes with staff.

Fairs and Festivals Committee- This topic was agreed to have largely spoken about in other topics. All present agreed to try and re-start the Committee and get more events established throughout the City once the COVID pandemic had ended.

Adjournment:

On motion by Councilwoman Sherry Rogers and seconded by Councilman Randy Bohan, the meeting adjourned at 4:55 p.m. Motion carried.

Kim Harrison, Mayor City of Weston

ATTEST:

Kristin D. Donaldson, City Clerk
City of Weston

Weston City Council
Regular Council Meeting
Minutes

Lewis County Courthouse
117 Center Ave
Weston WV 26452
February 1, 2021
6:00 p.m.

PRESENT: Mayor Kim Harrison, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, Judy Piercy (acting as recording secretary), Police Chief J.P. Thomas, Fire Chief Jimmy Suttle, Street Dept. Foreman Tyler Strader, Building Inspector/Code Enforcement/Zoning Officer Mike Starett, Weston Sanitary Board Director Dee Evans.

CALL TO ORDER: Mayor Harrison called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES:

Regular Session – January 4, 2021

Councilman Herb Curtis made a motion to approve the January 4, 2021 regular session minutes with a correction to the Floodplain Ordinance from “designate” to “designee”. Councilwoman Sherry Rogers seconded the motion. Motion carried.

Special Session – January 15, 2021

These minutes were not included in the council packet. They will be presented for approval at the next regular council session.

PRESENTATIONS:

Tracey Weber presented information on an alleyway closing at Brown Avenue. A public hearing will be held during the next regular City Council meeting on Monday, March 1, 2021 at 6:00 p.m.

Allison Chickis, Liberty National was scheduled to make a presentation on employee life and supplemental insurance. She was unable to attend due to weather.

REPORTS

PLANNING COMMISSION: President Anna Cardelli briefly discussed the proposed beekeeping amendment, the Crossroads Project virtual meeting, BZA vacancies, and the next WPC meeting date of Wednesday, February 10, 2021 at 4:30 p.m.

HISTORIC LANDMARKS COMMISSION – Anna Cardelli discussed the CLIO Historic Walking Tour, signage for the project anticipated by end of February, and updating the Louis Bennett Library information. The Historic Walking Tour is made possible through the assistance of a grant from the WV Humanities Council. Anna encouraged attendees to please visit the website for the tour and offer feedback. Volunteers are also needed to cite additional information as the historic homes become listed. She also encouraged everyone to provide feedback by completing the survey form from the WV Humanities Council.

BOARD OF PARKS AND RECREATION: No report.

WESTON ARTS COUNCIL: No report.

WESTON URBAN RENEWAL AUTHORITY: No report.

LEWIS COUNTY EDA: Minutes from the meeting were included in council packet. Strategic planning sessions are also continuing.

WESTON CEMETERY BOARD: The Board met and reimbursed The City of Weston for the mowing expenses for Machpelah Cemetery for 2020.

BOARD OF ZONING APPEALS: No report.

MUNICIPAL APPEALS BOARD: No report.

DEPARTMENT REPORTS:

WESTON SANITARY BOARD: Report included in council packets.

FINANCE REPORT: City Manager Nate Stansberry reported that the financial statement accounting system is being revised and will be using sub-category numbering to best reflect departmental expenses.

STREET DEPT: Report included in council packets.

POLICE DEPT: Due to COVID quarantine, Chief Thomas has not received information from officers.

FIRE DEPT: Report included in council packets.

BUILDING/CODE/ZONING ENFORCEMENT – Report included in council packets.

CITY MANAGER REPORT: Nate thanked Chief Thomas for being a “one man” show in the last few weeks due to the Covid quarantine. Nate met with JP Phillips at Mountain State Waste and is moving forward with the bidding process for the REAP Grant. He alerted council that we will be having a series of budget meetings upcoming. Also, the insurance claim was finalized on the plow truck for \$10,000 and the patrol car claim settled for approximately \$13,000.

Councilwoman Sherry Rogers entered a motion to approve all department reports. The motion received a second from Councilman Bohan. Motion carried.



OLD BUSINESS:

Floodplain Ordinance

This agenda item was finalized at the January 2021 regular session of City Council.

Discussion on hiring a bookkeeper

Councilwoman Debbie Gump entered a motion to table this discussion until we have more budgetary information. The motion was seconded by Councilman Bohan. Motion carried.

Amendment to Zoning Ordinance on Beekeeping – First Reading

Councilwoman Sherry Rogers moved to have the first reading by title only for the proposed amendments to Section 403.33 of the City of Weston Zoning Ordinance. The motion received a second from Councilwoman Debbie Gump. Motion carried.

On motion by Councilwoman Sherry Rogers and seconded by Councilman Randy Bohan, the first reading of the proposed amendment to Section 403.33 of the City of Weston Zoning Ordinance on Beekeeping was accepted. Motion carried.

Quote from Micrologic regarding internet and phone service

Councilwoman Gump entered a motion to table the discussion on a quote from Micrologic for phone and internet service indefinitely. The motion was seconded by Councilman Curtis. Motion carried.

NEW BUSINESS:

Proposed Change to Parking on E. 7th St.

A presentation was made by Building/Code/Zoning Officer Mike Starett on the parking situation – the number of residents living in the area and the difficulty of first responders to gain access to the area because of vehicles parking along both sides of the street. Councilwoman Gump entered a motion to permit parking on the left side of the street only from Court Avenue to the end of E. 7th St. The motion received a second from Councilman Curtis. Motion carried.

Discussion on Proposed Spring Cleanup during Covid

Council members expressed a desire to host a spring and fall cleanup. City employees will work on the details and report a tentative date for the spring cleanup to Council.

VISITORS SECTION:

Rhett Dusenberry from Congressman Alex Mooney's Office was registered to speak. He left the meeting prior to his allotted time to speak.

REPORTS OF CITY COUNCIL:

MAYOR KIM HARRISON: Summary of monthly activities was included in council packets. Attendees were encouraged to attend the Chocolate Festival at the WV Museum of American Glass and the Second Saturday event at the Weston Town Hub. Both those events take place on Saturday, February 13, 2021.

WARD I: Councilwoman Sherry Rogers reported on information received from First Energy alerting customers about a current scam; thanked Chief Thomas for his extra efforts; gave an account of meetings attended in January.

WARD II: Councilman Randy Bohan spoke on the importance of supporting local businesses, supporting small vendors and shopping local.

WARD III: Councilwoman Debbie Gump thanked Chief Thomas for his extra efforts; thanked Mike Starett for his efforts in cleaning up the town; thanked the WSB and others for meeting to discuss the issue on Delaware St; encouraged attendance at the Chocolate Festival; and informed attendees about the February 14 – National Donor Day. She encouraged persons to consider registering as an organ donor.

WARD IV: Councilman Herb Curtis thanked Nate Stansberry for the council packets and for accepting the position of City Manager; thanked Mike Starett, Fire Chief Jimmy Suttle and Chief Thomas for working on the parking issues; thanked Street Dept. Foreman Tyler Strader and crew for signs; reported on meetings attended; and thanked Fire Chief Jimmy Suttle for stepping up to his new position.

ADJOURNMENT:

On motion by Councilwoman Rogers and seconded by Councilman Bohan, the meeting adjourned at 8:07 p.m. Motion carried.



Weston City Council
Special Session Council Meeting
Minutes

Weston Municipal Building
102 W 2nd St.
Weston WV 26452
February 3, 2021
5:30 p.m.

PRESENT: Mayor Kim Harrison, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, Police Chief J.P. Thomas,

CALL TO ORDER: Mayor Harrison called the meeting to order at 5:30 p.m.

PERSONNEL DISCIPLINARY CONFERENCE:

At 5:15 p.m. an email was received by City Manager Nate Stansberry from Kristin Droppleman-Donaldson resigning her position as City Clerk – effective immediately.

On motion by Councilwoman Sherry Rogers and seconded by Councilwoman Debbie Gump, Council moved to enter into Executive Session to discuss a personnel issue. Motion carried.

Council remained in Executive Session for 25 minutes until 6:10 p.m. Councilwoman Rogers moved to exit Executive Session. The motion was seconded by Councilman Randy Bohan. Motion carried.

Councilwoman Rogers moved to accept the resignation of Kristin Droppleman-Donaldson. The motion received a second from Councilman Bohan. Motion carried. City Manager Nate Stansberry was instructed to contact Ms. Donaldson to inform her that council had accepted her resignation, request that all city property be returned immediately, and express council's gratitude for her years of service.

Council will meet in a special session on February 9, 2021 at 5:30 p.m. to discuss open positions and other issues proposed by council and the City Manager.

ADJOURNMENT:

On motion by Councilwoman Gump and seconded by Councilman Bohan, the meeting adjourned at 6:13 p.m. Motion carried.

Approved by council at the meeting

Of _____



Kim Harrison, Mayor

Attest:

Recording Secretary

Weston City Council
Special Session Council Meeting
Minutes

Weston Municipal Building
102 W 2nd St.
Weston WV 26452
February 9, 2021
5:30 p.m.

PRESENT: Mayor Kim Harrison, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, City Manager Nate Stansberry, Acting City Clerk Judy Piercy, Building/Code/Zoning Enforcement Officer Mike Starett, WSB Director Dee Evans, and Susie Johnston. Excused: Councilman Herb Curtis

CALL TO ORDER: Mayor Harrison called the meeting to order at 5:30 p.m.

SANITARY BOARD VACANCY: WSB Director Dee Evans informed council that Randy Nicholson's term has ended on the WSB. Due to health issues, he is requesting not to be reconsidered. **On motion by Councilwoman Debbie Gump and seconded by Councilwoman Sherry Rogers, Council moved to appoint Alden Butcher to the WSB for a three-year term. Motion carried.**

POLK CREEK WATERSHED AGREEMENT: City Manager Nate Stansberry informed council that the Polk Creek Watershed Agreement was up for renewal. He stated the renewal is approximately \$4400 per year. The City agreed to maintain debris to let the water flow and keep the weeds on the bank down. The Westfork Conservation has 6 structures that protects Weston from flooding.

CITY CLERK VACANCY SEARCH AND OPTIONS: **At 5:30 p.m., Councilwoman Debbie Gump moved to enter into Executive Session to discuss the personnel related issue. The motion received a second from Councilwoman Sherry Rogers. Motion carried.**

At 6:12 p.m., Councilwoman Debbie Gump entered a motion and seconded by Councilwoman Sherry Rogers, to exit Executive Session. Motion carried.

Councilwoman Sherry Rogers moved to appoint Judy Piercy as Interim City Clerk, effective immediately, at a rate of \$19.23 per hour, pending advice from the WV Municipal League. Councilman Randy Bohan seconded the motion. Motion carried.

FINANCIAL PERSONNEL AND HIRING OF ADDITIONAL MANAGER: **Councilwoman Sherry Rogers made a motion and seconded by Councilman Randy Bohan, to table the discussion of financial personnel. Motion carried.**

ADJOURNMENT:

**On motion by Councilman Randy Bohan and seconded by Councilwoman Sherry Rogers,
the meeting adjourned at 6:35 p.m.**

Approved by council at the meeting

Of _____

Attest:

Recording Secretary

5. Presentations

AN ORDINANCE AUTHORIZING THE CLOSURE AND VACATION OF THAT CERTAIN UNOPENED AND UNNAMED ALLEY AS IT EXISTS IN THE CITY OF WESTON, LEWIS COUNTY, WEST VIRGINIA, BETWEEN THOSE CERTAIN TRACTS OR PARCELS OF REAL ESTATE AS THEY APPEAR ON THE LAND BOOKS OF LEWIS COUNTY, WEST VIRGINIA, IN HACKER'S CREEK DISTRICT, CITY OF WESTON, TAX MAP 10, PARCEL NOS. 60, 61, 64, 65, 66, 67, 68 and 74, SAID ALLEY BEING APPROXIMATELY 12 FEET WIDE AND 200 FEET LONG

WHEREAS, on the 1st day of February, 2021, came Petitioners, Lora Cruz, William R. Goe and Jacqueline L. Goe, his wife, Rebekah Gant and Jesse Prunty, by W. T. Weber, III, Esquire, special counsel, and petitioned the Common Council of the City of Weston, Lewis County, West Virginia, to close and vacate that certain unnamed alley, existing between those certain lots and parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, as indexed in the Land Books of Lewis County, West Virginia, as Tax Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, said alley being approximately 12 feet wide and 200 feet in length.

WHEREAS, appearing from the Publisher's Affidavit of the Weston Democrat, the proper Notice of the Petitioners' Petition was published as a Class I legal advertisement on February 10, 2021, as required by law; and,

WHEREAS, a public hearing on Petitioners' Petition was held on March 1, 2021, at 6:00 o'clock p.m., at the Lewis County Courthouse, 110 Center Avenue, Weston, West Virginia, 26452, with no person or entity appearing in opposition thereto; and;

WHEREAS, after hearing the representations of the Petitioners' counsel, and upon due and mature consideration of all matters presented on the Petitioners' Petition, the Common Council of the City of Weston found that the use and rights of no person or persons in the unopened portion of said alleyway, as described and set out in the Petitioners' Petition, will be impaired or lost by the closing and vacation thereof, that said unopened portion of said alleyway is in an unmaintained

condition, and that the unopened portion of the alleyway will be a liability to the City of Weston for so long as it remains a public way; and,

WEREAS, there being no written or oral objection to the Petitioners' Petition herein, the Common Council of the City of Weston, Lewis County, West Virginia, accepts said Petitioners' Petition as filed herein and further grants and authorizes the closure and vacation of said unopened portion of the alleyway, as set forth in Petitioners' Petition and herein.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COMMON COUNCIL OF THE CITY OF WESTON, that the certain unnamed portion of alley, existing between those certain lots and parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, as indexed in the Land Books of Lewis County, West Virginia, as Tax Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, said alley being approximately 12 feet wide and 200 feet in length, be closed and vacated.

It is further ORDAINED that the portion of the unnamed and unopened alley existing between the Lora Cruz lots (Tax Map 10, Parcel 60) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel 60; that the portion of the unnamed alley existing between the Goe Lots (Tax Map 10, Parcels 61, 64 and 65) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel Nos. 61, 64 and 65; that the portion of the unnamed alley existing between the Gant Lots (Tax Map 10, Parcels 66 and 67) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel No. 66 and 67; and, that the portion of the unnamed alley existing between the Prunty Lots (Tax Map 10, Parcels 68 and 74) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel No. 68 and 74, all pursuant to law. Effectively, that part of the unnamed alley existing between the Petitioners' respective lots shall become that Petitioner's property.

It is further ORDAINED that the Mayor of the Common Council of the City of Weston, execute a quitclaim deeds transferring all right title and interest in and to said unopened portion of the unnamed alleyway, unto the Petitioners as set forth herein.

Passed on First Reading: February 1, 2021

Passed on Second Reading: March 1, 2021

Ordinance Effective Date: March 1, 2021

CITY CLERK

MAYOR

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Pension Fund	City of Weston WV Firemens Pension & Relief Fund								
Treasurer	Kristin Donaldson, City Clerk								
Municipality	City of Weston								
Fiscal Year (July 1 - June 30)	July 1, 2019 - June 30, 2020								
Actuarial Funding Method	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>Standard Funding Method</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Optional Funding Method</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Alternative Funding Method (107%)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>% Necessary to Maintain Plan Solvency for 15 Years</td> </tr> </table>	<input type="checkbox"/>	Standard Funding Method	<input checked="" type="checkbox"/>	Optional Funding Method	<input type="checkbox"/>	Alternative Funding Method (107%)	<input type="checkbox"/>	% Necessary to Maintain Plan Solvency for 15 Years
<input type="checkbox"/>	Standard Funding Method								
<input checked="" type="checkbox"/>	Optional Funding Method								
<input type="checkbox"/>	Alternative Funding Method (107%)								
<input type="checkbox"/>	% Necessary to Maintain Plan Solvency for 15 Years								

PART I - Asset Reconciliation from Beginning of Fiscal Year to End of Fiscal Year		Item	Amount
Beginning Fair Value of Pension Plan	July 1 (cash value)		\$ 1,345,586.44
a. Prior year net receivable/payable			\$ -
Beginning Fair Value of Pension Plan	July 1 (accrued value)		\$ 1,345,586.44
I. Revenue During Fiscal Year			
1. Employee Contributions			
a. For Employees hired prior to Jan. 1, 2010	Percent of Gross Salary	7.00%	\$ 5,852.79
b. For Employees hired on or after Jan. 1, 2010	Percent of Gross Salary	9.50%	\$ 10,992.11
c. Total Employee Contributions			\$ 16,844.90
2. Government Contributions			
a. From Parent Local Government	Required employer contributions from your municipality		\$ 18,000.00
b. Overpayment Authorized by City Council Pursuant to §WV Code 8-22-27A(d)			\$ -
c. Additional Employer Contributions From Your Municipality			\$ -
d. From State Government	Municipal Pensions Oversight Board (premium surcharges on fire and casualty insurance)		\$ -
e. Total Government Contributions			\$ 18,000.00
3. Receivable Contributions			
a. Employee Contributions			\$ -
b. Local Government Contributions			\$ -
c. State Government Contributions			\$ 47,965.78
d. Other Contributions			\$ -
e. Total Receivable Contributions			\$ 47,965.78
4. Earnings on Investments			
a. Net Appreciation/(Depreciation) of Fair Value of Investments			\$ (22,681.52)
b. Net Realized Gain/(Loss) on Sale/Exchange			\$ 6,977.02
c. Interest and Dividends			\$ 23,252.97
d. Other Income			\$ -
e. Investment Expenses (enter as negative)			\$ (5,956.27)
f. Receivable Investment Income			\$ -
g. Payable Investment Expenses (enter as negative)			\$ -
h. Total Earnings on Investments			\$ 1,592.20
5. All Other Revenues			
Please Specify			\$ -
Total Revenues	The sum of items I.1. through I.7.		\$ 84,402.88

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Item		Amount
II Expenditures During Fiscal Year <small>Does not include Investment Expenses, see I.4.e. and I.4.g. on first page.</small>		
1. Benefits Paid	Retirement, disability, survivor and any other benefits.	\$ 65,202.73
2. Withdrawals	Amount paid to employees or former employees or their survivors, representing return of contributions made by employees during the period of their employment	\$ 16,207.85
3. Administration Expenses	Administrative expenses and other costs or payments not representing benefit payments or withdrawals.	
a. Municipal Administration	Municipal administration fees.	\$ -
b. Other Administration	Example: Pension Secretary expenses; Rent; etc.	\$ -
c. Total Administration Expenses		\$ -
4. Payables	Monies payable after the end of the fiscal year	
a. Benefit Payments		\$ -
b. Withdrawals		\$ -
c. Administration Expenses		\$ -
d. Total Payables		\$ -
Total Expenditures	<small>The sum of items II.1. through II.4</small>	\$ 81,410.58
Net Income/(Loss)		\$ 2,992.30
Ending Fair Value of Pension Plan	June 30 (cash value)	\$ 1,300,612.96
a. Net receivable/payable		\$ 47,965.78
Ending Fair Value of Pension Plan	June 30 (accrued value)	\$ 1,348,578.74

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

PART II - Asset Allocation at End of Fiscal Year			
1. Cash and Cash Equivalents - Short Term		Percent of Total Assets	18.23%
Financial Institution or Money Manager	Type of Account	Fair Value	
a.	Checking	\$	-
b.	Treasury Bills	\$	-
c. Steel Oaks Investment Advisers	Savings or Money Market Account	\$	245,903.19
d.	Short Term Investment Funds	\$	-
e.	Re-Purchase Agreements	\$	-
f.	Commercial Paper	\$	-
g.	CDs and Bankers' Acceptances	\$	-
			Fair Value
Total Cash and Cash Equivalents		The sum of items 1.a. through 1.g.	\$ 245,903.19
2. Fixed Income - Long Term		Percent of Total Assets	31.82%
Financial Institution or Money Manager	Type of Account	Fair Value	
a.	US Govt Agencies & Instruments	\$	-
b.	Foreign Govt, Subdivisions, Agencies or Enterprise	\$	-
c.	International agencies or supranational entities	\$	-
d.	Mortgage-related or others asset back securities	\$	-
e. Steel Oaks Investment Advisers	Corporate Debt Securities	\$	261,248.01
f.	Corporate Inflation-index bonds	\$	-
g. Steel Oaks Investment Advisers	Bank CD's, fixed time deposits, Bankers Acceptance	\$	167,835.09
h.	State & Local Govt Debt Securities	\$	-
i.	Mutual Funds (Bonds)	\$	-
j.	International Mutual Funds - Bonds	\$	-
k.	Exchange Traded Funds (ETF) - Bonds	\$	-
l.	International Exchange Traded Funds (ETF) - Bonds	\$	-
			Fair Value
Total Fixed Income (at fair value)		The sum of items 2.a. through 2.l.	\$ 429,083.10
3. Equity Investments		Percent of Total Assets	46.39%
Financial Institution or Money Manager	Type of Account	Fair Value	
a. Steel Oaks Investment Advisers	Individual Stocks Held	\$	183,614.65
b.	Mutual Fund Shares (Equities)	\$	-
c. Steel Oaks Investment Advisers	Exchange Traded Funds (ETF)	\$	400,127.85
d.	International Stocks Held	\$	-
e.	International Mutual Funds - Equities	\$	-
f. Steel Oaks Investment Advisers	International Exchange Traded Funds (ETF)	\$	41,884.17
			Fair Value
Total Equity Investments (at fair value)		The sum of items 3.a. through 3.f.	\$ 625,626.77
4. Alternative Investments		Percent of Total Assets	0.00%
Financial Institution or Money Manager	Type of Account	Fair Value	
a.	Real Estate Investment Trust	\$	-
b.	Private Equity Fund	\$	-
c.	Hedge Funds	\$	-
d.	Other Alternative Investments	\$	-
			Fair Value
Total Alternative Investments (at fair value)		The sum of items 4.a. through 4.d.	\$ -
5. Receivables and Payables		Percent of Total Assets	3.56%
	Type	Fair Value	
a.	Receivable Contributions	\$	47,965.78
b.	Receivable Investment Income	\$	-
c.	Payable Investment Expense	\$	-
d.	Payable Benefits, Withdrawals, and Admin Expenses	\$	-
			Fair Value
Net Receivable/(Payable)		The sum of items 5.a. through 5.d.	\$ 47,965.78
Total Assets		Sum of 1. through 5.	\$ 1,348,578.74
6. Total return on investments for the period of July 1 thru June 30		(Obtain from financial institution or money manager)	

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

PART III - Membership and Beneficiaries

* Please report the figures requested below, for the fiscal year reported on page 1. To figure the Average Monthly Number of Persons, add figures for each month and divide by 12. Please round to two decimal places. An employee must have been paid for 100 hours in any month to be included in that month.
 ** Please report the total number of disability applications received during the fiscal year, the status of each application at the end of the fiscal year, the total applications granted and denied, and the percentage of disability benefit recipients to the total number of active members of the fund. This requirement satisfies §8-22-23a(a) of the WV Code if the report is submitted to the Municipal Pensions Oversight Board prior to August 1st of each year.

Item		Avg. Monthly #
I. Members of your Pension Fund		
	Exclude Beneficiaries	
1. Active Members	Current number of employees contributing to the pension fund	5.00
2. Inactive Members	Non-active vested members and employees on extended leave without pay	0.00
II. Beneficiaries Receiving Periodic Benefit Payments During Fiscal Year		
1. Retirees		3.00
2. Disability Retirees	Includes the new applications approved during reporting period	0.00
a. Number of Disability Applications received during the fiscal year		0.00
b. Status of each Disability Application at end of fiscal year - please attach separate sheet with details		
(1.) Disability Applications Approved during Fiscal Year		0.00
(2.) Disability Applications Denied during Fiscal Year		0.00
3. Percentage of Disability Benefit Recipients to the Total of Active Members in the fund		0.00%
4. Survivors (of Deceased Members) Drawing Benefits		0.00

PART IV - Legal Thresholds for Investments

	(1)	(2)	(3)
	%	Maximum % and \$	(Over) Under
Equity Investments	46%	75%	29%
International Securities	3%	30%	27%
Alternative Investments	0%	25%	25%
Cash/Cash Equivalents and Fixed Income (Low 25%; High 75%)	50%	25% 75%	-25% 25%
Short Term Investment - (90 days of expenses)		\$ 20,352.65	\$ (225,550.55)

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Pension Fund	City of Weston WV Policemens Pension & Relief Fund
Treasurer	Kristin Donaldson (City Clerk)
Municipality	City of Weston
Fiscal Year (July 1 - June 30)	July 1, 2019 - June 30, 2020
Actuarial Funding Method	<input type="checkbox"/> Standard Funding Method <input checked="" type="checkbox"/> Optional Funding Method <input type="checkbox"/> Alternative Funding Method (107%) <input type="checkbox"/> % Necessary to Maintain Plan Solvency for 15 Years

PART I - Asset Reconciliation from Beginning of Fiscal Year to End of Fiscal Year		Item	Amount
Beginning Fair Value of Pension Plan	July 1 (cash value)		\$ 1,572,659.82
a. Prior year net receivable/payable			\$ -
Beginning Fair Value of Pension Plan	July 1 (accrued value)		\$ 1,572,659.82
I. Revenue During Fiscal Year			
1. Employee Contributions			
a. For Employees hired prior to Jan. 1, 2010	Percent of Gross Salary	7.00%	\$ 3,237.61
b. For Employees hired on or after Jan. 1, 2010	Percent of Gross Salary	9.50%	\$ 9,391.95
c. Total Employee Contributions			\$ 9,205.66
2. Government Contributions			
a. From Parent Local Government	Required employer contributions from your municipality		\$ 10,000.00
b. Overpayment Authorized by City Council Pursuant to §WV Code 8-22-27A(d)			\$ -
c. Additional Employer Contributions From Your Municipality			
d. From State Government	Municipal Pensions Oversight Board (premium surcharges on fire and casualty insurance)		
e. Total Government Contributions			\$ 10,000.00
3. Receivable Contributions			
a. Employee Contributions			\$ 3,423.90
b. Local Government Contributions			\$ -
c. State Government Contributions			
d. Other Contributions			\$ -
e. Total Receivable Contributions			\$ 3,423.90
4. Earnings on Investments			
a. Net Appreciation/(Depreciation) of Fair Value of Investments			\$ (26,750.22)
b. Net Realized Gain/(Loss) on Sale/Exchange			\$ 8,042.20
c. Interest and Dividends			\$ 26,843.47
d. Other Income			\$ 208.61
e. Investment Expenses (enter as negative)			\$ (6,996.79)
f. Receivable Investment Income			\$ -
g. Payable Investment Expenses (enter as negative)			\$ -
h. Total Earnings on Investments			\$ 1,347.27
5. All Other Revenues			
Please Specify			\$ -
Total Revenues	The sum of items I.1. through I.7.		\$ 23,976.83

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

Item		Amount
II Expenditures During Fiscal Year <small>Does not include Investment Expenses, see I.4.e. and I.4.g. on first page.</small>		
1. Benefits Paid	Retirement, disability, survivor and any other benefits.	\$ 69,604.08
2. Withdrawals	Amount paid to employees or former employees or their survivors, representing return of contributions made by employees during the period of their employment	
3. Administration Expenses	Administrative expenses and other costs or payments not representing benefit payments or withdrawals.	
a. Municipal Administration	Municipal administration fees.	\$ -
b. Other Administration	Example: Pension Secretary expenses; Rent; etc.	\$ -
c. Total Administration Expenses		\$ -
4. Payables	Monies payable after the end of the fiscal year	
a. Benefit Payments		\$ -
b. Withdrawals		\$ -
c. Administration Expenses		\$ -
d. Total Payables		\$ -
Total Expenditures	<small>The sum of items II.1. through II.4</small>	\$ 69,604.08
Net Income/(Loss)		\$ (45,627.25)
Ending Fair Value of Pension Plan	June 30 (cash value)	\$ 1,523,608.67
a. Net receivable/payable		\$ 3,423.90
Ending Fair Value of Pension Plan	June 30 (accrued value)	\$ 1,527,032.57
PART II - Asset Allocation at End of Fiscal Year		
1. Cash and Cash Equivalents - Short Term	Percent of Total Assets	23.74%
Financial Institution or Money Manager	Type of Account	Fair Value
a.	Checking	\$ -
b.	Treasury Bills	\$ -
c. SteelOaks Investment Advisers	Savings or Money Market Account	\$ 362,455.07
d.	Short Term Investment Funds	\$ -
e.	Re-Purchase Agreements	\$ -
f.	Commercial Paper	\$ -
g.	CDs and Bankers' Acceptances	\$ -
		Fair Value
Total Cash and Cash Equivalents	<small>The sum of items 1.a. through 1.g.</small>	\$ 362,455.07
2. Fixed Income - Long Term	Percent of Total Assets	28.17%
Financial Institution or Money Manager	Type of Account	Fair Value
a.	US Govt Agencies & Instruments	\$ -
b.	Foreign Govt, Subdivisions, Agencies or Enterprise	\$ -
c.	International agencies or supranational entities	\$ -
d.	Mortgage-related or others asset back securities	\$ -
e. SteelOaks Investment Advisers	Corporate Debt Securities	\$ 261,248.01
f.	Corporate Inflation-index bonds	\$ -
g. SteelOaks Investment Advisers	Bank CD's, fixed time deposits, Bankers Acceptance	\$ 168,844.36
h.	State & Local Govt Debt Securities	\$ -
i.	Mutual Funds (Bonds)	\$ -
j.	International Mutual Funds - Bonds	\$ -
k.	Exchange Traded Funds (ETF) - Bonds	\$ -
l.	International Exchange Traded Funds (ETF) - Bonds	\$ -
		Fair Value
Total Fixed Income (at fair value)	<small>The sum of items 2.a. through 2.l.</small>	\$ 430,092.37
3. Equity Investments	Percent of Total Assets	47.87%
Financial Institution or Money Manager	Type of Account	Fair Value
a. SteelOaks Investment Advisers	Individual Stocks Held	\$ 212,130.31
b.	Mutual Fund Shares (Equities)	\$ -

**Annual Report of Policemen's and Firemen's Pension and Relief Funds
to the Municipal Pensions Oversight Board
as required by WV Code §8-22-19(d)(1)(B) and §8-22-22a(a)**

c. SteelOaks Investment Advisers	Exchange Traded Funds (ETF)	\$	469,791.32
d.	International Stocks Held	\$	-
e.	International Mutual Funds - Equities	\$	-
f. SteelOaks Investment Advisers	International Exchange Traded Funds (ETF)	\$	49,139.60
			Fair Value
Total Equity Investments (at fair value)		The sum of items 3.a. through 3.f.	
			\$ 731,061.23
4. Alternative Investments		Percent of Total Assets	0.00%
Financial Institution or Money Manager		Type of Account	Fair Value
a.		Real Estate Investment Trust	
b.		Private Equity Fund	\$ -
c.		Hedge Funds	\$ -
d.		Other Alternative Investments	\$ -
			Fair Value
Total Alternative Investments (at fair value)		The sum of items 4.a. through 4.d.	
			\$ -
5. Receivables and Payables		Percent of Total Assets	0.00%
		Type	Fair Value
a.		Receivable Contributions	
b.		Receivable Investment Income	\$ -
c.		Payable Investment Expense	
d.		Payable Benefits, Withdrawals, and Admin Expenses	\$ -
			Fair Value
Net Receivable/(Payable)		The sum of items 5.a. through 5.d.	
			\$ -
Total Assets		Sum of 1. through 5.	
			\$ 1,523,608.67
6. Total return on investments for the period of July 1 thru June 30		(Obtain from financial institution or money manager)	

PART III - Membership and Beneficiaries

* Please report the figures requested below, for the fiscal year reported on page 1. To figure the Average Monthly Number of Persons, add figures for each month and divide by 12. Please round to two decimal places. An employee must have been paid for 100 hours in any month to be included in that month.

** Please report the total number of disability applications received during the fiscal year, the status of each application at the end of the fiscal year, the total applications granted and denied, and the percentage of disability benefit recipients to the total number of active members of the fund. This requirement satisfies §8-22-23a(a) of the WV Code if the report is submitted to the Municipal Pensions Oversight Board prior to August 1st of each year.

Item	Avg. Monthly #
I. Members of your Pension Fund	6
Exclude Beneficiaries	
1. Active Members	3.00
Current number of employees contributing to the pension fund (including members in a DROP program)	
a. Active Members in DROP	0.00
Current number of members in DROP	
2. Inactive Members	0.00
Non-active vested members and employees on extended leave without pay	
II. Beneficiaries Receiving Periodic Benefit Payments During Fiscal Year	
1. Retirees	5.00
2. Disability Retirees	0.00
Includes the new applications approved during reporting period	
a. Number of Disability Applications received during the fiscal year	0.00
b. Status of each Disability Application at end of fiscal year - please attach separate sheet with details	0.00
(1.) Disability Applications Approved during Fiscal Year	0.00
(2.) Disability Applications Denied during Fiscal Year	0.00
3. Percentage of Disability Benefit Recipients to the Total of Active Members in the fund	0.00%
4. Survivors (of Deceased Members) Drawing Benefits	1.00

PART IV - Legal Thresholds for Investments

	(1)	(2)	(3)
	%	Maximum % and \$	(Over) Under
Equity Investments	48%	75%	27%
International Securities	3%	30%	27%
Alternative Investments	0%	25%	25%
Cash/Cash Equivalents and Fixed Income (Low 25%; High 75%)	52%	25% 75%	-27% 23%
Short Term Investment - (90 days of expenses)		\$ 17,401.02	\$ (345,054.05)

6. Receive and File Reports of City Boards, Commissions, and Outside Agencies

**MINUTES OF THE FEBRUARY 10, 2021
WESTON PLANNING COMMISSION MEETING**

The February 10, 2021 meeting of the Weston Planning Commission was called to order at the Weston Municipal Building at 102 W 2nd St, Weston, West Virginia at 4:30 p.m. by President Anna Cardelli, Chair. Present in person at the meeting were Planning Commission members Clara Atchison, David Bush, Councilwoman Sherry Rogers, and Mayor Kim Harrison. Also in attendance were City Manager Nate Stansberry, Advisor Bruce Adler, and Zoning Officer Mike Starett. Excused: Commissioner Dan Vaughn.

APPROVAL OF MINUTES

On motion by David Bush and seconded by Clara Atchison, the minutes of the previous meeting were unanimously approved as distributed.

CROSSROADS PROJECT

February 19, 2021 training session was discussed. Topics included organizing efforts to plan and produce complementary exhibits for the Crossroads Exhibit that would include the participation of HCPD, local fire departments, and Jackson's Mill, with an emphasis on relating Weston's history to the rural themes of the Crossroads project.

BEEKEEPING

David Bush made a motion, seconded by Clara Atchison, to amend the language in the pending proposed amendment to the Zoning Ordinance that would allow beekeeping in the City of Weston to be allowed only for "single-family residences". The motion carried unanimously. David Bush made a further motion to send the proposed amendment with its recommended change back to the City Council for review and adoption given that the amendment is in the public interest of the City of Weston and is consistent with Weston's Comprehensive Plan. The motion carried unanimously.

BILLBOARDS

An email was reviewed from Robert Weaver about the Shriner's billboard and the Regional Eye Associates sign. Mike Starett reported that he has reviewed the documentation on the Shriner's sign and is satisfied that the corresponding City permit was properly issued and there is no cause shown at this time to conclude that the sign is in any way improper. Documentation on the Regional Eye Associates sign will be researched and any action needed will be addressed by Mike Starett. Anna volunteered to share this information with Robert Weaver since he was unable to attend the meeting.

BOARDS/COMMISSION APPOINTMENTS

Discussion was had on the fact that the Planning Commission still has one vacancy, that the URA also has some vacancies, that the BZA has two vacancies. Efforts to fill such vacancies remain ongoing.

COLUMBIA CLUB

President Anna Cardelli and City Manager Nate Stansberry informed members that a Letter of Intent was submitted to facilitate an application for a grant to make repairs to the Columbia Club. The information will be shared with the Weston City Council and a decision made whether to proceed.

PUBLIC COMMENT

Some discussion ensued about establishing a special fund for assistance with dilapidated buildings. Bruce Adler also mentioned the façade improvement programs that are quite popular in other cities. Councilwoman Rogers shared Councilman Bohan's idea about restoring awnings on Main Avenue businesses.

NEXT MEETING DATE

The next quarterly meeting date is Wednesday, May 12th, at 4:30 p.m. at the Weston Municipal Building.

ADJOURNMENT

A motion from David Bush to adjourn the meeting was seconded by Clara Atchison and carried unanimously, ending the meeting at approximately 5:40 p.m.

Anna Cardelli, President
Weston Planning Commission

**LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
JANUARY 27, 2021
ANNUAL MEETING
5:00 PM
LEWIS COUNTY COURTHOUSE
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452**

MEMBERS PRESENT: Stephanie Wolverton; Kim Harrison; Bob Taylor; Marvin Murphy; Kim Gum; Ray Smith; Greg Cunningham; Agnes Queen; Shannon Cunningham-Snead; Dwaine Doss; Chris Heater.

MEMBERS PRESENT VIA ZOOM: Ruth Straley; Kevin Stalnaker; Bill White; Ashley Montgomery; Tracy Weber.

MEMBERS PRESENT VIA TELECONFERENCE: Charles Stalnaker.

OTHERS PRESENT: Lewis County Commissioner Rod Wyman; Lewis County Commissioner Bobby Stewart; Cindy Whetsell, Director; Sherry Rogers, City of Weston and WVU Jackson's Mill; Lacey Pratt, CEC.

CALL TO ORDER: The meeting was called to order at 5:00 PM by President Shannon Cunningham-Snead with a quorum of the membership present.

APPROVAL OF MINUTES: Minutes of the October 28, 2020 meeting were presented and approved on motion by Greg Cunningham with second by Ray Smith.

APPROVAL OF TREASURER'S REPORT: The treasurer's report was approved on motion by Kim Harrison with second by Marvin Murphy.

REPORT FROM THE NOMINATING COMMITTEE: The nominating committee presented the current slate of officers as the nominees for the 2021 slate of officers. On motion by Bill White and second by Kim Gum the following officers will serve for 2021:

President	Shannon Cunningham-Snead
1 st Vice President	Marvin Murphy
2 nd Vice President	Tracey Weber
Secretary	Ruth Straley
Treasurer	Chris Heater

RENEWAL OF THE CERTIFICATE OF DEPOSIT: Treasurer Chris Heater stated all local banks were contacted and all returned a rate of .2%. After consideration, Citizens Bank of Weston changed their rate to .25%. On motion by Bill White with second by Ruth Straley the membership voted to place the certificate of deposit with Citizens Bank of Weston.

ANNUAL REVIEW OF THE BYLAWS: The membership reviewed the By-Laws for corrections/additions. The following corrections were requested: Change the verbiage to be gender neutral and change Jane Lew from City to Town. The director will work on this and resubmit to the membership for consideration.

CORRESPONDENCE

Jane Lew Public Service District and Weston Sanitary Board Updates: The Jane Lew Public Service District December 10,2020 and January 14, 2021 meeting agendas and the Weston Sanitary Board Meeting Minutes were presented for review. The Weston Sanitary Board is working on a long-term control plan. The Jane Lew PSD is still working on hook up for the new industrial park in Jane Lew.

Lewis County Convention and Visitors Bureau Calendar of Events: The Lewis County Convention and Visitors Bureau Calendar of events for January, 2021 was presented for review.

Notification of Merger of IOGA and WVONGA: The Independent Oil and Gas Association of WV and the WV Oil and Natural Gas Association have voted to merge into one organization to better represent the oil and gas interests in the State.

Community Development Block Grant Application: The Lewis County Commission recently held a public hearing regarding a Community Development Block Grant application for water to the Copley, Wolfpen, Wheeler Fork and Oil Creek. This is the 5th year this project has been submitted for funding. Each year the submission moves the project further toward funding. Any additions or change to the project will put the application back to the bottom of the list. Currently, photographs, testimony and any information showing poor water quality are being sought for submission with the grant.

Notification from the Lewis County Commission of Board Appointment: The Lewis County Commission has notified the Lewis County Economic Development Authority that County Commissioner Agnes G. Queen is the appointed member to the authority for 2021.

BUSINESS

President, Projects, Board(s) and Committee(s) Reports: Reports by the President, Project Reports, any board(s) and/or committee(s) reports by the membership.

- a) The Site Review/Selection: The President appointed the following to the site review/selection committee: Ruth Straley; Agnes Queen; Chris Heater; Bob Taylor; Greg Cunningham; Ray Smith; Ashley Montgomery.
- b) The President appointed the following to the Website Committee: Shannon Cunningham Snead; Ray Smith. The website is currently off line. The hosting registration was sent to the prior director's email address. When discovered Ms. Whetsell tried to have the information sent to her but could not because she was not a

registered user on the account. The hosting company has sent the information needed to have the contact changed.

- c) Tower Grants: The FCC awarded contracts for rural broadband service to areas not or under served. Frontier was awarded the contract for Southern Lewis County. This has created an issue using the Community Development Block Grant the county was awarded (\$500,000.00) because the FCC funds and the Community Development Block Grants are both Federal and can not be used in the same area. The director has been meeting with Region VII Planning and Development Council and the West Virginia Development to find a resolution to this issue.
- d) Strategic Planning: Will be held following the conclusion of this meeting.
- e) Directors Update: Ms. Whetsell has met with several individuals looking to expand or relocate to Lewis County. The membership discussed a site for future development.

APPROVAL OF EXPENSES: The following expenses were approved on motion by Chris Heater with second by Marvin Murphy:

a) WV Development Council	Annual Dues	\$100.00
b) Lewis County Commission	Directors Supplement	\$12,000.00
c) Network Solutions	3 yr. Website Hosting	\$350.00

ADJOURNMENT:

With no further action being required by the Lewis County Economic Development Authority the meeting will be adjourned on motion by Ray Smith with second by Marvin Murphy.

APPROVED

February 24, 2021

Shannon Cunningham-Snead, President

STRATEGIC PLANNING SESSION
JANUARY 27, 2021

Mr. Kevin Stalnaker identified the goals that the membership had previously selected. Mr. Stalnaker will work to set up a further goal investigation and implementation workshop to be held following the February 224, 2021 meeting.

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JANUARY 27, 2021

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Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

February 11, 2021 4:00 PM

~ Public Board Meeting Agenda ~

MEETING BY TELECONFERENCE

I. Call to Order (Bailey)

~ ROUTINE MONTHLY BUSINESS ~

II. Minutes (01/14/2021)

III. General Manager's January Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Flaxer)

V. Personnel (Gee)

VI. Announcements (Gee)

VII. Correspondence (Gee)

~ OLD BUSINESS ~

VIII. Rate Increase - Water & Sewer (Gee)

~ NEW BUSINESS ~

IX. Late-Received Agenda Items (Gee)

X. Adjournment

ADJOURNMENT:

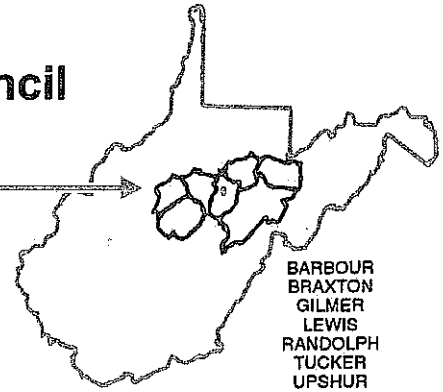
11. With no further action being required by the Lewis County Economic Development Authority the meeting will be adjourned. (*action required*)

WORK SESSION:

FOLLOWING ADJOURNMENT OF THE REGULAR MEETING THE LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY WILL HOLD A WORK SESSION TO CONTINUE WORKING ON THE STRATEGIC PLAN

Region VII Planning and Development Council

P.O. BOX 849 • 21 EAST MAIN STREET • SUITE 102 • BUCKHANNON, WV 26201
PHONE: (304) 472-6564 • FAX (304) 472-6590



Zoom Meeting: <https://us02web.zoom.us/j/81391177148>

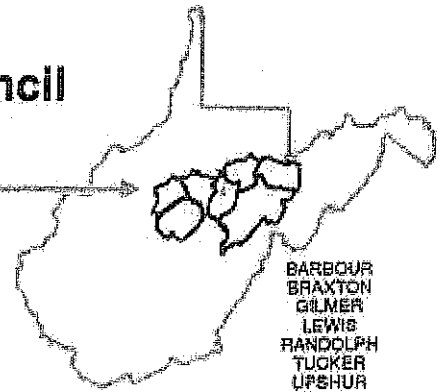
Call in: 1.929.436.2866
Meeting ID: 813 9117 7148

AGENDA January 25, 2021

- 12:00 p.m.
1. Call to Order
 2. Moment of Silence
 3. Pledge of Allegiance
 4. Introductions—Verification of Quorum
 5. Approve minutes from October 26, 2020 meeting
 6. Treasurer's Report
 7. FY2020 Audit
 8. Chairman's Report
 9. Executive Director's Report
 - EDA CARES Act Planning Grant
 - CEDS Update
 - CDBG/ARC Applications
 - Local utility issues
 - Broadband update
 - 2021 Legislative Session
 10. Discussion/Election of Open Officer Position
 11. Region VII Dilapidated Structure Assessment—ARC Application
 12. Consider Projects for Review
 13. Other Discussion Items
 14. Adjournment—next meeting tentatively scheduled for April 26, 2021.

Region VII Planning and Development Council

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October 26, 2020, Council Meeting Minutes Zoom Video – Call-In Meeting

Chairperson Lowell Moore called the meeting to order at 12:04 p.m.

ATTENDANCE:

Council Members:

- | | |
|-----------------------|--------------------------------|
| 1. Tim McDaniel | Barbour County Commission |
| 2. Dr. Tim Barry | Barbour County Private Sector |
| 3. Shana Frey | Barbour County Private Sector |
| 4. Mike Cvechko | Barbour County Private Sector |
| 5. Melvin Gum | Braxton County Commission |
| 6. John Bennett | Gilmer County Commission |
| 7. Dennis Fitzpatrick | Mayor, Town of Glenville |
| 8. Robert O. Hardman | Gilmer County Private Sector |
| 9. David Hutchison | Gilmer County Private Sector |
| 10. Ruth Straley | Mayor, Town of Jane Lew |
| 11. Kim Harrison | Mayor, City of Weston |
| 12. Agnes Queen | Lewis County Commission |
| 13. Greg Cunningham | Lewis County Private Sector |
| 14. Kevin Stalnaker | Lewis County Private Sector |
| 15. Andy Burns | Mayor, Town of Beverly |
| 16. Robbie Morris | Randolph County Private Sector |
| 17. Mark Doak | Randolph County Private Sector |
| 18. Lowell Moore | Tucker County Commission |
| 19. Matt Quattro | Mayor, City of Thomas |
| 20. Dorothy Judy | Mayor, City of Parsons |
| 21. Dennis Filler | Tucker County Private Sector |
| 22. Terry Cutright | Upshur County Commission |
| 23. Mike Feola | Upshur County Private Sector |
| 24. Connie Tenney | Upshur County Private Sector |
| 25. Joel Thierstein | Upshur County Private Sector |
| Guests: | |
| 26. Jason Myers | City of Parsons |

Executive Director and Staff:

- 27. Shane Whitehair
- 28. Cam Matheny
- 29. Cary Smith
- 30. Jim Marshall
- 31. Stacey McDaniel
- 32. Peggy Ball

- Executive Director
- Financial Consultant
- Project Manager
- Project Specialist
- GIS Project Specialist
- Administrative Assistant

Agenda Items 1,2,3

CALL TO ORDER – MOMENT OF SILENCE – PLEDGE OF ALLEGIANCE

After calling the meeting to order and welcoming all in attendance, Chairman Lowell Moore led the group in a moment of silent meditation and the “Pledge of Allegiance”.

Agenda Item 4

INTRODUCTIONS – Verification of Quorum

Shane and Peggy announced those in attendance to verify a quorum. A total of 25 council members participated either by video or telephone.

Agenda Item 5

APPROVE MINUTES FROM July 27, 2020 MEETING

Chairman Lowell Moore asked if there were any additions or corrections to the minutes from July 27, 2020 meeting. With no corrections noted, Robbie Morris made a motion to accept the minutes as presented. Terry Cutright seconded the motion. The motion passed unanimously.

Agenda Item 6

APPROVE MINUTES FROM September 28, 2020 MEETING

Chairman Lowell Moore asked if there were any additions or corrections to the minutes from September 28, 2020 meeting. With no corrections noted, Dennis Fitzpatrick made a motion to accept the minutes as presented and a second followed. The motion passes unanimously.

Agenda 7

TREASURER’S REPORT

Connie Tenney reviewed the Balance Sheet and Budget Summary with the council members. Connie noted that the items that were a little above the projected budget amount to date would fall within budget by end of year.

**Agenda Item 8
FY2020 AUDIT**

Cam Matheny provided an update on the FY2020 audit. Cam mentioned that Brown Edwards has started the audit and will be performed virtually. He hopes that the field work will be completed this week.

**Agenda Item 9
CHAIRMAN'S REPORT**

Lowell Moore mentioned the news about Virgin Hyperloop selecting Tucker County and Grant County, West Virginia as the future home of its new high-tech certification center.

**Agenda Item 10
EXECUTIVE DIRECTOR'S REPORT**

Shane noted that the agency has converted to SharePoint and One Drive cloud system. He stated that he would be keeping the server as a backup.

Shane talked about the EDA CARES Act Planning Grant. He stated that this grant is for a two-year period. Region VII will utilize this resource to complete the update of its CEDS. He also stated that Region VII PDC is partnering with the Randolph County Development Authority for job training workforce initiative.

Shane talked about the CARES Act Utility Grants that has been made available by the State of West Virginia. He noted that the Council staff would help its public utilities with any technical assistance needed in completing the applications for obtain the necessary funding.

Shane mentioned the WV Association of Regional Councils is pursuing a comprehensive, statewide broadband plan.

Shane noted that the CDBG applications will be available soon and are due to be submitted the end of January 2021.

Shane congratulated the Town of Beverly on being awarded a \$3.2 million EDA Grant for their sewer collection system upgrade.

**Agenda Item 11
SCHEDULE CEDS COMMITTEE MEETINGS**

Shane asked the members that have agreed to be on the CEDS Committee what days of the week would be better for everyone for meetings. Most members stated that Mondays or

Fridays would be good. Shane discussed about how to conduct the meetings either virtually or in-person. Lowell suggested to do the meetings combined in-person and virtually.

Agenda Item 12
CONSIDER PROJECTS FOR REVIEW

Shane shared the list of projects for review that were expeditiously reviewed by the Region VII's staff. Dennis Filler made the motion to approve the projects for review. Dorothy Judy seconded the motion. The motion passed unanimously.

Agenda Item 13
OTHER DISCUSSION ITEMS

Chairman Moore asked if there were any other items to be discussed. Shane asked if the council wanted to continue to hold the zoom meetings or would want to meet in person. He asks the council members to send him an email to let him know how they wanted to continue the meetings.

Agenda Item 14
ADJOURNMENT

Motion to adjourn the meeting was made by Dorothy Judy and seconded by Dennis Fitzpatrick. The next meeting is tentatively scheduled for January 25, 2021.

Respectfully submitted,

Chairman

Date

Executive Director

Date

1:03 PM

01/15/21

Accrual Basis

Region VII Planning and Development Council

Balance Sheet

As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · Community Bank Cash in Bank	725,891.86
Total Checking/Savings	725,891.86
Accounts Receivable	
110 · Accounts receivable	241,074.48
120 · Assessments Receivable	5,167.00
121 · Grants Receivable	325.65
Total Accounts Receivable	246,567.13
Other Current Assets	
125 · Prepaid expenses	96,136.00
Total Other Current Assets	96,136.00
Total Current Assets	1,068,594.99
TOTAL ASSETS	<u><u>1,068,594.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
215 · Accrued Wages and Fringes	16,714.82
229 · Accrued Dental	284.00
242 · Deferred Revenue	259,566.87
Total Other Current Liabilities	276,565.69
Total Current Liabilities	276,565.69
Total Liabilities	276,565.69
Equity	
301 · Unrestrict Net Assets	559,267.16
Net Income	232,762.14
Total Equity	792,029.30
TOTAL LIABILITIES & EQUITY	<u><u>1,068,594.99</u></u>

Region VII Planning and Development Council
Fiscal Year 2021 Budget Summary
For the quarter ending December 31, 2020

	Current Activity Oct - Dec 2020	YTD Activity 2021	FY '20 - '21 Budget	Budget Remaining	% of Budget Utilized
Income					
400 · Grant Revenue	218,336.76	237,905.76	383,276.00	145,370.24	62.07%
415 · Assessment Dues	-	171,871.00	171,870.00	(1.00)	100.00%
470 · GIS Services	1,017.50	13,207.50	15,000.00	1,792.50	0.00%
480 · Project Administration Income	77,735.91	137,926.66	342,354.00	204,427.34	40.29%
485 · Event Sponsorship	-	-	-	-	0.00%
490 · Miscellaneous Income	428.90	428.90	-	(428.90)	0.00%
495 · Interest Income	274.10	620.85	-	(620.85)	0.00%
496 · In-Kind Revenue	-	-	-	-	0.00%
Total Income	297,793.17	561,960.67	912,500.00	350,539.33	61.58%
Expense					
500 · Personnel	76,401.21	152,060.20	368,000.00	215,939.80	41.32%
505 · Fringe Benefits	27,968.83	56,050.62	123,494.00	67,443.38	45.39%
520 · Contractual	11,000.00	11,000.00	54,000.00	43,000.00	20.37%
521 · Travel & Per Diem	548.56	1,123.00	6,000.00	4,877.00	18.72%
522 · Space & Utilities	6,495.00	12,990.00	26,000.00	13,010.00	49.96%
523 · Equipment	442.50	885.00	5,000.00	4,115.00	17.70%
524 · Office Supplies	91.87	301.13	5,000.00	4,698.87	6.02%
525 · Postage	623.90	767.15	2,500.00	1,732.85	30.69%
526 · Telephone	2,219.29	4,414.52	11,000.00	6,585.48	40.13%
527 · Printing	-	-	3,000.00	3,000.00	0.00%
528 · Subscriptions	104.36	165.26	1,500.00	1,334.74	11.02%
529 · Advertising	(129.50)	(129.50)	2,500.00	2,629.50	-5.18%
530 · Insurance	4,136.00	4,136.00	10,000.00	5,864.00	41.36%
531 · Legal Costs	-	-	2,500.00	2,500.00	0.00%
532 · Professional Services	15,000.00	30,000.00	58,500.00	28,500.00	51.28%
533 · Computer Hardware and Software	2,248.51	33,810.03	73,000.00	39,189.97	46.32%
534 · Membership Dues	4,337.00	5,387.00	8,500.00	3,113.00	63.38%
535 · IT Services	3,215.60	7,250.38	15,000.00	7,749.62	48.34%
536 · Conferences and Training	800.00	800.00	20,000.00	19,200.00	4.00%
537 · Meetings	-	-	15,000.00	15,000.00	0.00%
538 · Automobile Expense	1,830.55	3,298.15	10,200.00	6,901.85	0.00%
555 · Miscellaneous Group	3,580.56	4,889.59	41,806.00	36,916.41	11.70%
590 · Pass-Thru Grant Expense	-	-	50,000.00	50,000.00	0.00%
Total Expense	160,914.24	329,198.53	912,500.00	583,301.47	36.08%
Net Income	136,878.93	232,762.14	-		

Percentage of year completed: 25%

Project Status Report--GENERAL PROJECTS

Please Note--This report only reflects the funded projects for which we have binding agreements requesting our project administration services.

PROJECT NAME	TOTAL PROJECT COST	STATUS
Barbour County		
Century Volga PSD Sewer Project	\$4,425,000.00	Construction is 95% complete with contractor requesting substantial completion.
Chestnut Ridge PSD Water System Improvements	\$5,300,000.00	PSD has closed on design loan and engineering design is 10% complete.
City of Philippi Arch Coal Sewer Extension	\$2,500,000.00	Final design complete. Currently in process of obtaining right of ways.
City of Philippi Water Tank Replacement	\$2,735,000.00	All funds have been requested and project is closed out.
Braxton County		
Flatwoods-Canoe Run PSD--Exchange Road Water Extension (Phase II)	\$2,498,027.00	Project complete. Final Performance Report should be submitted by February 26, 2021.
Flatwoods-Canoe Run PSD--Heaters - Weyerhaeuser Water Upgrade Project	\$2,482,208.00	Project complete. Final Performance Report should be submitted by February 26, 2021.
Town of Burnsville--Sewer System Improvements	\$2,938,000.00	Line layout for the project is complete. Easement and permit preparation has started.
Town of Burnsville--Water System Improvements and Ext. to Route 5/Orlando	\$4,503,639.00	Still in process of closing out project with IJDC.
Gilmer County		
Gilmer County/Braxton County Broadband Plan	\$100,000.00	Awaiting submission of final draft and review of plan from consultant. Hope is to close out project by April 2021.
Gilmer County PSD Prison Tank Improvements	\$1,400,000.00	Construction is complete and project is closed out.
Town of Sand Fork Wastewater System Improvements	\$2,500,000.00	Project being designed. Currently working with project team to obtain design loan.
Lewis County		
Lewis County EDA--Alum Fork/Laurel Lick Water Extension	\$1,863,496.28	Construction is complete and in process of closing out project.
Lewis County EDA--Roanoke Elementary School Water Extension	\$3,767,790.00	In process of closing out project with IJDC.
Weston Sanitary Board--Turnertown/Butchersville Sewer Extension	\$14,240,698.00	Construction is complete and determining use for remaining funds.
Lewis County Commission--North West Water Extension	\$3,716,681.00	CDBG accepted FPR. In process of closing out project with IJDC.
Lewis County Commission--Southern Lewis County Broadband Project	\$500,000.00	Currently working with project engineer and internet service provider to define exact scope of work and location of towers.
Randolph County		
Town of Harman Water Project	\$5,935,000.00	CDBG accepted FPR. In process of closing out project with IJDC.
Town of Beverly Sewer System Improvements	\$4,052,000.00	Town received approval of EDA grant and IJDC funds in September 2020. E.L. Robinson Engineering is in the design process of this project.
Town of Harman FEMA Projects	\$2,500,000.00	Water line replacement and sewer line repairs are complete. Construction is approximately 73% complete on WWTP repairs.
Harman VFD FEMA Project	\$130,000.00	Insurance company has settled all claims--now working with FEMA to cover balance of work that needs completed.
Norton Harding Jimtown PSD Phase III Sewer Extension	\$1,200,000.00	Currently being designed.
City of Elkins--Phase II Sewer Improvements	\$4,279,800.00	Construction set to begin in February.
City of Elkins Water System Improvements	\$1,862,277.50	Contract #5 Water Meter Replacement. Installation to begin within the next two months.
Town of Coalton--Water System Improvements	\$3,325,000.00	Town received approval of AML funding on January 15, 2021 in the amount of \$3,325,000.
Town of Mill Creek--Water Improvements	\$4,612,475.00	Finalizing permits and right-of-ways, anticipating to submit for authorization to bid soon.
Tucker County		
City of Parsons--Kingsford Sewer Extension	\$700,000.00	Construction is over 85% complete and is scheduled to be completed in February 2021.
Tucker County Commission--Hamrick PSD Water System Improvements and Extension	\$6,075,563.00	in process of closing out project with IJDC.
Tucker County Development Authority Sewer Feasibility Study	\$100,000.00	TCDA received IJDC binding commitment of \$50,000 on January 6, 2020. Awaiting approval of US EDA request of \$50,000.
Town of Davis Water System Improvements	\$2,335,000.00	Contract #1 is scheduled to be completed by March 29, 2021. Contract #2 is scheduled to be completed by May 13, 2021.
Upshur County		
Upshur County Commission--Elkins Road PSD Phase III Water Extension	\$6,500,000.00	Construction is currently active. Contract #1 is 69% complete. Contract #2 is complete. Contract #3 is approximately 61% complete and contract #4 is approximately 51% complete.
Upshur County Development Authority--Mountain State Broadband Expressway	\$16,068,500.00	Working on a new set of towers to bid out, should occur within next few months.
Hodgesville PSD Water System Improvements	\$2,780,000.00	Engineers have started the preliminary design. Working with PSD and accountant to identify rate needs to comply with requirements of debt service to be able to start project.
Upshur County Development Authority--Innovation and Business Center	\$3,500,000.00	Third floor and parking lot are complete. In process of preparing specifications to bid out the first floor of the building.
Multi-County		
Central WV Development Association--Regional Broadband Project	\$3,450,000.00	Construction almost complete on first 18 towers. Six additional towers were bid out in December and will begin construction in Spring 2021.
TOTAL AMOUNT OF FUNDS ADMINISTERED BY REGION VII PDC STAFF	\$124,876,154.78	

January 2021
Projects for Review

1. Town of Sutton - Braxton County

This project will make improvements to the storm drain system along North Hill Road in Sutton. This is the second phase.

Proposed Funding

CDBG	\$510,625.00
TOTAL	\$510,625.00

2. City of Parsons – Tucker County

The City of Parsons is applying for funding to link Parsons' water distribution system to the Hamrick PSD's water distribution system in an effort to provide a secondary, bak-up source for both systems.

Proposed Funding

CDBG	\$676,000.00
City of Parsons	<u>\$ 50,000.00</u>
Total Project Cost	\$726,000.00

3. Lewis County EDA – Lewis County

The Lewis County EDA and Lewis County Commission proposes to extend water service to the Oil Creek, Wolfpen Run Road, Copley Road, and Wheeler Fork Road areas of Lewis County.

Proposed Funding

CDBG	\$2,000,000.00
IJDC Loan	\$5,177,783.00
WVAWC Contribution	<u>\$ 868,567.00</u>
Total Project Cost	\$8,046,350.00

4. Town of Gassaway – Braxton County

The Town of Gassaway proposes to demolish a dilapidated structure at 318 Elks Street.

Proposed Funding

CDBG \$250,000.00

Total Project Cost \$250,000.00



**WEST VIRGINIA
ECONOMIC DEVELOPMENT COUNCIL**

2021 LEGISLATIVE CONFERENCE

Virtual

February 16-17, 2021

AGENDA

Tuesday, February 16

- 8:30 – 8:35 a.m. **Welcome**
- Robbie Morris, President, West Virginia Economic Development Council
- 8:35 – 9:00 a.m. **COVID-19 in 2021: What Employers Need to Know**
- Eric Kinder, Spilman Thomas & Battle
- 9:00 – 10:00 a.m. **West Virginia House of Delegates (Invited)**
- 9:00 - 9:30 Roger Hanshaw, Speaker of the House
 - 9:30 - 10:00 Doug Skaff, Minority Leader
- 10:00 – 10:15 a.m. **Break**
- 10:15 – 11:15 a.m. **New Markets Tax Credits**
- Carrie Cecil – Frost Brown Todd LLC
 - Amy Condaras – Frost Brown Todd LLC
 - Rob Hinton, Upshur County Development Authority
- 11:15 – 11:45 a.m. **West Virginia Small Business Development Center**
- Debra Martin, WVDO
- 11:45 – 12:15 p.m. **PILOT Agreements**
- John Stump, Steptoe & Johnson
- 12:15 – 12:45 p.m. **WVEDC Membership Meeting**
- 12:45 p.m. **Adjournment**

Wednesday, February 17

- 8:30 – 8:35 a.m. **Welcome**
- Robbie Morris, President, West Virginia Economic Development Council
- 8:35 – 9:00 a.m. **Regional Optical Communications – Broadband at the Local Level**
- John Tuggle, Region 4 Planning & Development Council
 - Jason Roberts, Region 1 Planning & Development Council
- 9:00 – 10:00 a.m. **West Virginia Senate**
- 9:00 - 9:30 Senator Stephen Baldwin, Minority Leader
 - 9:30 - 10:00 Senator Craig Blair, Senate President and Senator Chandler Swope, Chair, Economic Development
- 10:00 – 10:15 a.m. **Break**
- 10:15 – 10:45 a.m. **The Oil & Gas Industry in West Virginia**
- Charlie Burd, Gas & Oil Association of West Virginia
- 10:45 – 11:15 a.m. **Preview of the 2021 Regular Legislative Session**
- Mike Basile – Spilman, Thomas & Battle
 - Jason Pizatella – Spilman, Thomas & Battle
- 11:15 – 12:00 p.m. **How to Build a Machinelike Program to Attract Manufacturing**
- Chad Chancellor, Next Move Group
- 12:00 – 12:30 p.m. **WV Department of Commerce/WV Development Office Update**
- Ed Gaunch, Secretary of Commerce
 - Mike Graney, Executive Director, WV Development Office
- 12:30 p.m. **Adjournment**

Platinum Sponsors



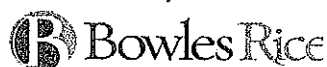
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BY LAWS OF THE
LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY

ARTICLE I – THE AUTHORITY

Section 1. Name of Authority. The name of the Authority shall be the “Lewis County Economic Development Authority.” It shall hereinafter, in these by laws, be referred to as “The Authority.”

Section 2. Authority to be a Public Corporation. The Authority and members thereof shall constitute and be a public corporation under its name, as provided by Chapter 7, Article 12, Section 1 et seq of the West Virginia Code, and as such shall have perpetual succession, may contract and be contracted with, sue and be sued, plead and be pleaded, and have and use a common seal.

Section 3. Powers and Authority. The Authority shall have and may exercise all of the powers and authority as provided and set forth in Chapter 7, Article 12, Section 1, through 14 of the West Virginia Code, as amended and set by the Legislature of the State of West Virginia may hereafter confer upon similar Development Authorities.

Section 4. Office of Authority. The office of The Authority shall be located within Lewis County, West Virginia, at such place as may be designated by The Authority.

Section 5. Place of Holding Meetings. All meetings of The Authority shall be held at the office of The Authority, or at such other place in Lewis County as the President of The Authority shall determine and shall be stated in the notice of such meeting.

ARTICLE II – MEMBERS OF THE AUTHORITY

Section 1. Management and Control of The Authority. Management and control of The Authority, its property, operations, business and affairs shall to a Board of Authority, who shall be appointed by the Lewis County Commission.

Section 2. Members of the Board of The Authority. The Board of the Authority shall consist of not fewer than twelve (12) nor more than twenty-one (21) persons who shall be appointed by the County Commission of Lewis County. At least a majority of the Board of The Authority shall be citizens and bona fide residents of Lewis County, West Virginia. As provided by statute, one member of the Board of The Authority shall be appointed by the Lewis County Commission to represent it on the Board and one member of the Board of the Authority shall be appointed by the Lewis County Commission to represent the City of Weston and a member to represent the Town of Jane Lew on the Board. Both the names of the representatives of the City of Weston and Town of Jane Lew to be submitted to the Lewis County Commission by the Councils of said cities. Other members of The Authority shall include representatives of business, industry, government and labor. The Executive Director of the Lewis County Chamber of Commerce shall be an ex-officio member of the Authority.

Section 3. Terms of Appointment. In accordance with Chapter 7, Article 12, Section 3 of the West Virginia Code, initial appointments to the Board of The Authority shall be staggered terms of one, two, and three years, which shall be divided equally among the newly appointed members. Thereafter, members shall be appointed for terms of three (3) years each. Members may be appointed to additional terms. If a member resigns, is removed or his or her membership is terminated for any other reason during his or her terms of appointment , a successor shall be appointed by the Lewis County Commission to fill out the remainder of his or her term. Members in office at the expiration of their respective terms shall continue to serve until their successors have been appointed and have

qualified. The Authority may recommend to the Lewis County Commission that it remove a member of the board, who has without being excused by the President of the Authority, missed three regular meetings in any calendar year. The Lewis County Commission may at any time remove any member of the board of The Authority by an order duly entered of record and may appoint a successor member for any member so removed.

ARTICLE III – MEETINGS

Section 1. Annual Meeting of the Members. An annual meeting of the members of The Authority shall be held on the fourth Wednesday in January of each year, at a time and place in Lewis County to be designated by the President: The Secretary shall send a notice of said meeting to all members by regular mail not less than fifteen (15) days before the meeting date. At each annual meeting, the members shall elect the officers of The Authority, for the term and as hereinafter provided, and shall transact such other business as may be properly considered by the members.

Section 2. Other Meetings of The Authority. Other meetings of the Board of The Authority shall be held from time to time at such times as may be deemed necessary and as may be called by the President of The Authority, or by a majority of the members of the Board of The Authority. The Secretary shall send notices of the meetings to all members by regular mail not less than fifteen (15) days before the meeting date.

Section 3. Quorum. A quorum of members at the annual or other scheduled meetings of the Board of The Authority shall be necessary to transact business and shall consist of not less than forty percent (40%) of the members. If less than a quorum shall be in attendance at any meeting, the meeting may be adjourned from time to time by a majority vote of the members present or represented, without any notice other than the announcement at the meeting, until a quorum shall

attend. Any meeting at which a quorum is present may also be adjourned, in like manner, for such time, or upon such call, as may be determined by vote.

Section 4. Vote. Each member of the Board of The Authority shall be entitle to one (1) vote at any meeting of the Board of The Authority. Votes by proxy shall not be permitted. Ex officio members shall have no voting rights.

ARTICLE IV- OFFICERS

Section 1, Officers of The Authority. The Officers of The Authority shall consist of a President, Vice President, 2nd Vice President, Secretary and Treasurer, who shall, except for the annual meeting of the Board of the Authority. The officers so elected shall serve in their respective positions until the next annual meeting of The Authority or until their successors are duly elected by the membership of The Authority.

Section 2. President. The President shall preside at all the meetings of the Executive Committee and act as Chairman at all the meetings of the members. The President shall have power to call special meetings of the members and Executive Committee for any purpose. When authorized by the Executive Committee he or she shall make and sign contracts and agreements in the name and on behalf of The Authority. While the Executive Committee is not in session, he or she shall have general management and control of the business and affairs of The Authority, and he or she shall generally do and perform all acts incident to the office of the President, or which are authorized or required by law.

Section 3. Vice President, The 1st and 2nd Vice Presidents shall have such powers and shall perform such duties as may be assigned to him or her by the Executive Committee. In case of the absence or disability of the President, the duties of the office of the President shall be performed by the 1st Vice President. In the absence of disability of the 1st Vice President to perform said duties the 2nd Vice President shall perform said duties unless and until the Executive Committee shall otherwise direct.

Section 4a. Secretary. The Secretary shall give, or cause to be given, notice of all meetings of members and Executive Committee, and all other notices required by law or by these By Laws, and in case of his or her absence or refusal or neglect so to do, any notice may be given by any person thereunto authorized by the President, or by the Executive Committee upon whose requisition the meeting is called as provided by these By Laws. He or she shall record all the proceedings of the meetings of the Board of the Authority and of the Executive Committee in a book to be kept for that purpose, and shall perform such other tasks as may be assigned to him or her by the Executive Committee or the President. He or she shall have the custody of the seal of the Authority and shall affix the same to all instruments requiring it, when authorized by the Executive Committee or the President, and attest the same.

Section 4b. Treasurer. The Treasurer shall have custody of all the funds, securities, evidence of indebtedness and other valuable documents of The Authority; he or she shall receive and give, or cause to be given, receipts and expenses for monies paid in on the account of The Authority and shall pay out of the funds on hand all debts of the Authority of whatever nature and upon approval of the same; he or she shall enter or cause to be entered in books of The Authority to be kept for the purpose, full and accurate accounts for all monies received and paid out on account of The Authority, and he or she shall perform all the duties incident to the office of Treasurer.

Section 5. Signatures. All checks, orders and drafts for the payment of money shall be signed by both the Treasurer and countersigned by one other officer or the Executive Director.

Section 6. Executive Director. An Executive Director shall be appointed by the Executive Committee. His/her duties shall be determined by the Executive Committee from time to time as appropriate.

Section 7. Fidelity Bond. The Authority may require bond for the officers authorized to sign checks.

ARTICLE V-EXECUTIVE COMMITTEE

Section 1. Members of the Executive Committee. There shall be an Executive Committee of six (6) members of the Board of The Authority which shall be comprised of the persons holding the following qualifying positions if they are members of the Authority, duly appointed by the Lewis County Commission:

(1) President of The Authority, who shall be the chairman;

(2) 1st Vice President of The Authority;

(3) 2nd Vice President of The Authority;

(4) Secretary of The Authority

(5) Treasurer of The Authority

(6) Members of the Lewis County Development Committee

If any of the aforementioned parties are not duly appointed members of The Authority or, if members of The Authority hold two or more qualifying positions or decline to serve on the Executive Committee, or if their qualifying positions are vacant, then the President of the Authority shall appoint a member of The Authority to serve on the Executive Committee, in his or her place or stead, to serve until the next annual meeting of the Executive Committee or until such time as a person holding a similar position is appointed to The Authority. In the latter case, the member appointed to the Executive Committee by the President shall automatically vacate his or her position on the Executive Committee when the Lewis County Commission appoints to The Authority a person holding the vacant

qualifying position and such person so appointed shall automatically become a member of the Executive Committee. If a member of The Authority holds two or more qualifying positions, then the President of The Authority shall designate which position shall be specified as the person's qualifying position on the Executive Committee and which position or positions shall be considered vacant and filled by appointment made by the President.

Recognizing that the Lewis County Commission has the exclusive statutory authority to appoint members to The Authority and that appointed members are appointed for fixed terms, the President of The Authority, on behalf of the Authority, (i) shall request the County Commission to appoint members holding the aforesaid positions to The Authority and (ii) shall request members who hold the aforesaid positions and who lose or terminate them for any reason to resign from The Authority and Executive Committee so their successors may be appointed thereto. If any such person declines or fails to resign, then his or her membership on The Authority shall continue for the balance of his or her appointed term, unless removed by the Lewis County Commission, but such member's appointment to the Executive Committee shall be revoked and terminated as of the date of the termination of the position which qualified him or her for the Executive Committee.

Section 2. Terms of Members of the Executive Committee. Unless otherwise terminated as herein provided, the term of the office of each member of the Executive Committee, unless sooner terminated as specified in these By Laws, shall run from his or her first appointment or qualification until the next annual meeting of the Executive Committee. Thereafter the term shall be renewed each year until the next annual meeting or earlier termination if the person involved continues to hold the qualifying position or is appointed by the President.

Section 3. Authority of the Executive Committee. The Executive Committee shall have the authority to exercise all powers and authority of the Development Authority. It shall have the

responsibility of establishing and meeting the long range goals and objectives of the Authority and to coordinate and direct all economic development activities in Lewis County.

Section 4. Vote Disqualification. No member of the Executive Committee shall vote on a question in which he or she is interested, otherwise act as a member, except the election of a president or other officer, or be present while the same is being considered; but if his retirement from the meeting in such cases reduces the number present below a quorum, the question may nevertheless be decided by those who remain. On any question, the names of those voting each way shall be entered on the record of their proceedings if any members at the time requires it.

Section 5. Vacancies. Unless otherwise herein provided, vacancies occurring in the membership of the Executive Committee, from whatever cause arising, may be filled from the ranks of The Authority by the majority of the remaining members thereof.

Section 6. Compensation of Members of the Executive Committee. Members of the Executive Committee shall not receive any compensation for their services as members of the Executive Committee, but may be entitled to reimbursements for their actual expenses.

ARTICLE VI - INDEMNIFICATION

Section 1. Indemnification of Officers, Members of The Authority and Members of the Executive Committee. Each member of the Executive Committee, each member of The Authority, and the officers shall be indemnified by the Authority against costs and expenses at any time reasonably incurred, and judgments and decrees at any time adjudged against them arising out of or in connection with any claim, action, suit or proceeding against them or to which they may be made a party by reason of being or having been a director or member of The Authority, unless they shall be adjudged guilty of willful and intentional misconduct respecting the matter of matters at the issue therein. If in the judgment of the Board of The Authority, a settlement of any claim so existing is deemed in the best interest of The

Authority, any such member or officer shall be reimbursed for the amounts paid in effecting such settlements and reasonable expenses thereby incurred. The forgoing right of indemnification shall be in addition to any and all other rights to which any such member or officer may be entitled as a matter of law.

ARTICLE VII – MISCELLANEOUS PROVISIONS

Section 1. Fiscal Year. The fiscal year of The Authority shall end on the 30th day of June each year.

Section 2. Rules and Regulations, Administrative Policy and Practice. The Authority may, as circumstances require, adopt such rules and regulations, or administrative policies and practices, as it deems suitable for the administration of its technical and salaried personnel.

ARTICLE VIII – AMENDMENTS

Section 1 Amendment of By Laws. These By Laws may be amended by the affirmative vote of two-thirds (2/3) of The Authority members present and entitled to vote at any annual meeting or at any special meeting called for the purpose.

ARTICLE IX – EMPLOYEES AND CONTRACTORS

Section 1. The Authority may employ or contract with a person or firm as the Executive Director and hire others persons as employees or contractors or other purposes in furtherance of the objectives of The Authority.

Approved at a meeting of The Authority on the _____ day of _____.

President

Secretary

**Lewis County
Economic Development Authority**

**Strategic Plan
2021-2023**

DRAFT

Background

The Lewis County EDA has spent an extended period discussing the need for and the development of a strategic plan. This document is the culmination of those efforts and is to be utilized for the next three years to drive the planning for the Authority to support the efforts of local government, businesses and community members. The plan establishes Mission, Vision and Goals to assist in these efforts.

DRAFT

Mission Statement

To provide assistance to businesses expanding within or locating to Lewis County including; site selection, assisting with locating financing, workforce solutions and technical assistance that will encourage investment in the community to enhance the lives of our citizens.

DRAFT

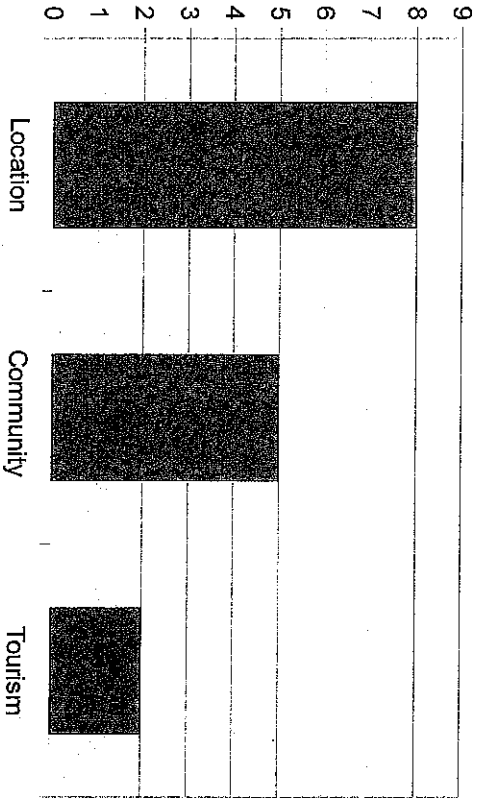
Vision Statement

Increase regional prosperity by being a globally competitive, business-friendly region, comprised of healthy communities that sustain a high-quality of life.

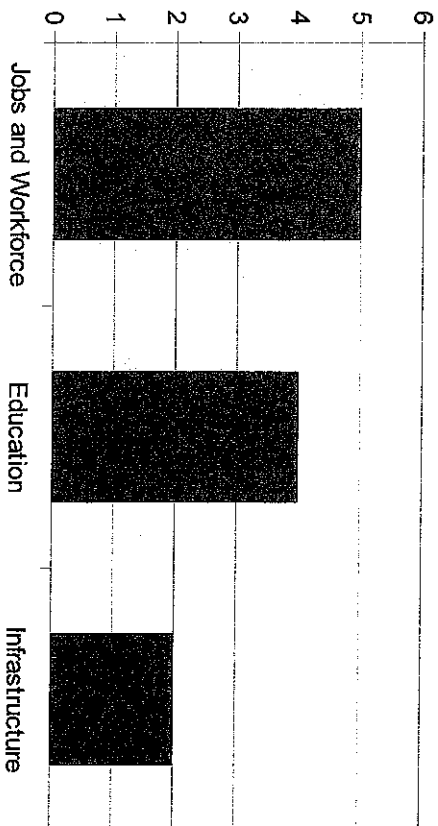
DRAFT

SWOT Analysis

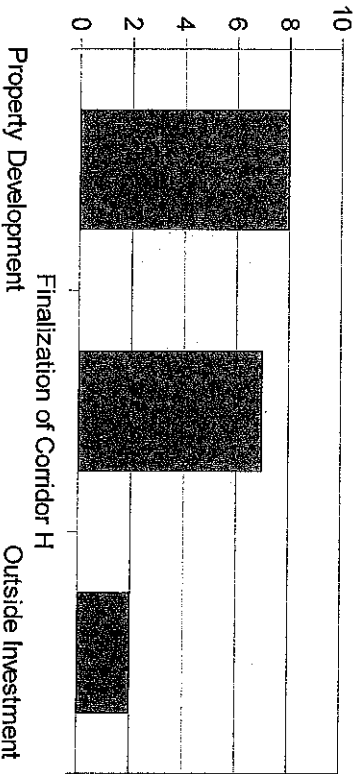
Strengths



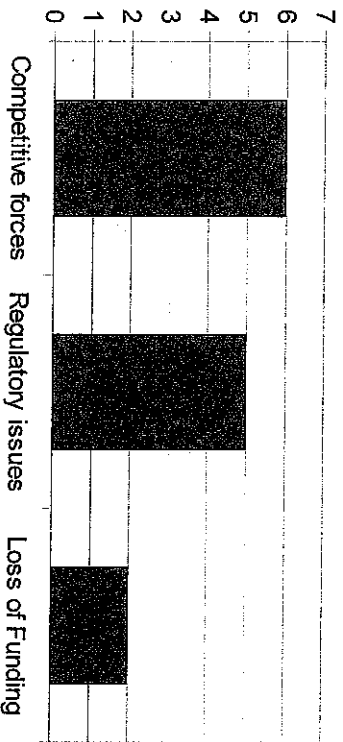
Weaknesses



Opportunities



Threats



DRAFT

US Census Data

Businesses 

q Lewis County,
West Virginia

Population estimates, July 1, 2019, (V2019)

15,907

BUSINESSES

Businesses

Total employer establishments, 2018	339
Total employment, 2018	4,431
Total annual payroll, 2018 (\$1,000)	186,609
Total employment, percent change, 2017-2018	-6.2%
Total nonemployer establishments, 2018	819
All firms, 2012	1,206
Men-owned firms, 2012	730
Women-owned firms, 2012	384
Minority-owned firms, 2012	25
Nonminority-owned firms, 2012	1,109
Veteran-owned firms, 2012	94
Nonveteran-owned firms, 2012	993

DRAFT

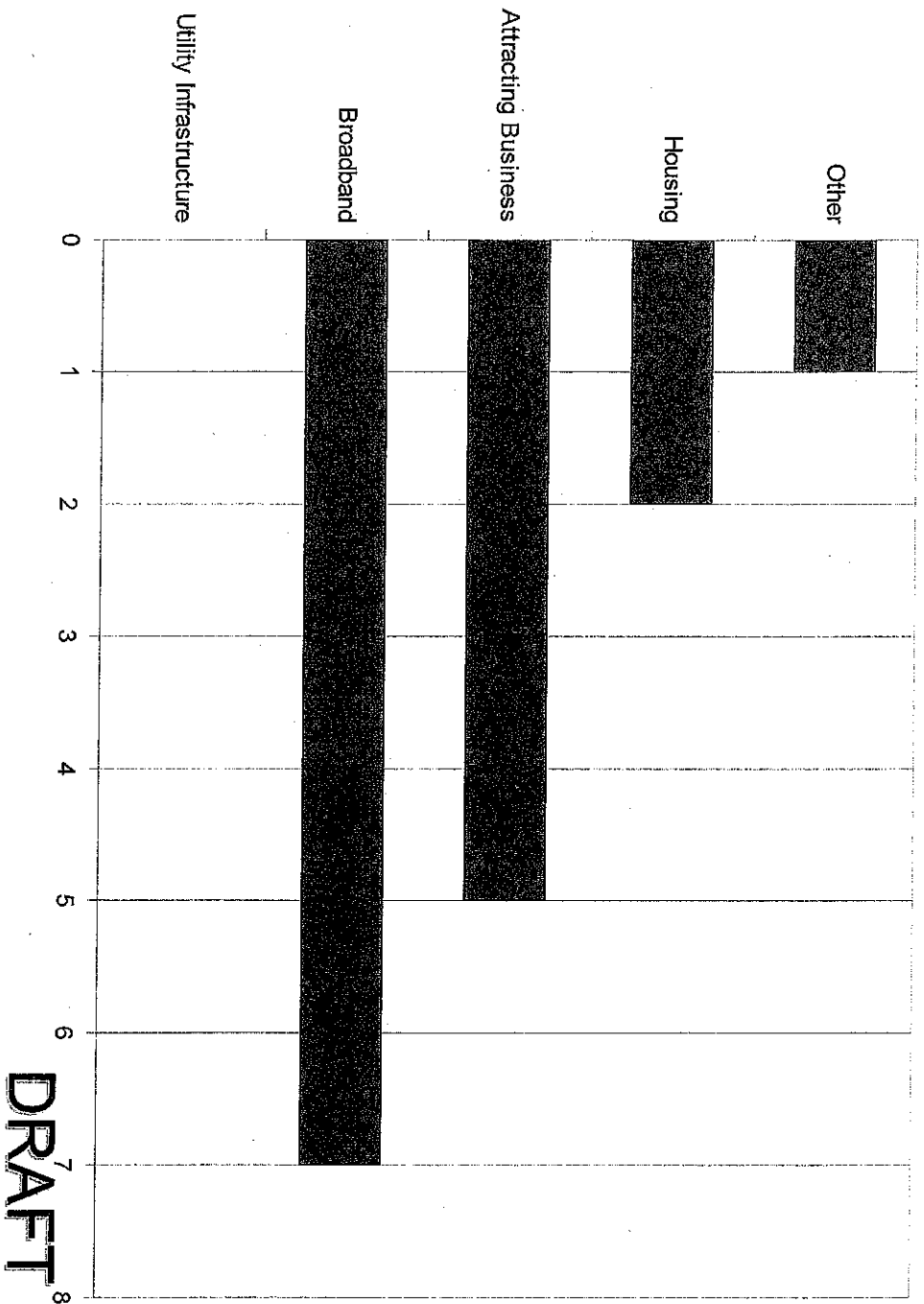
LCEDA Self Survey

Existing Businesses

Rank	1	2	3	4	5	Ranking
Health Care	4	5	4	1	0	3.86
Tourism	3	5	3	4	0	3.47
Small businesses	4	2	4	5	0	3.33
Oil and Gas	4	2	4	3	2	3.20
Other	0	0	0	2	9	1.18

DRAFT

Lewis County EDA Focus



S.M.A.R.T. Goals Defined

S

- Specific (Clear, concise, tangible)

M

- Measurable (Dollars, volume, time, experiences)

A

- Actionable (You can do something to actually make this happen)

R

- Realistic (50% realistic is fine)

T

- Timed – (Deadlines announced, committed to)

DRAFT

GOALS

- Attract 25 New Businesses to Lewis County over the course of the Plan.
- Work with local businesses to increase broadband accessibility.
- Develop a marketing budget for the Lewis County EDA.
- Recruit and develop opportunities for housing units beginning at \$75,000
- Continue to review and support Infrastructure opportunities

DRAFT

What future experience do we need on the Authority?

Education

1

Outside experience/youth

2

Marketing

3

Business Development

4

DRAFT

Conclusion

This planning document is to be utilized by the Authority as a guiding structure for decisions over the life of the plan. It is intended to be a living document that can be changed and updated as local needs and opportunities present themselves to the Authority.



CITY OF WESTON BOARDS/COMMISSIONS
APPLICATION

Name: Rebecca Jordan-Gleason

Address: 1577 Skincreek Rd.
Weston, WV 26452

Telephone: (Home) 304-641-9965 (Cell) 304-641-9965

Please mark each board/commission you wish to be considered.

Planning Commission

Weston Fine Arts Committee

Historical Landmarks Commission

Fairs and Festivals Committee

Board of Parks and Recreation

Municipal Appeals Board

Board of Zoning Appeals

Weston Cemetery Board

Please provide a detailed summary of your experience, education and/or training that would contribute to the board and/or commission you are requesting appointment:

Please see prior application

Rebecca Jordan-Gleason

1/15/21

Signature

Date

This application will be reviewed by the City of Weston Council. You will be contacted after the Council has rendered a decision. We appreciate your interest in assisting your local government.

**City of Weston Committee and/or Commission
Application**

Name: Ashley Montgomery

Address: 11529 US Highway 33 West
Alum Bridge, WV 26321

Telephone: (home) _____ (cell) 304.844.7281

Email address: wwashleymontgomery@gmail.com

If you are currently sitting on any City Committees and/or Commission please list them: _____

Please mark each committee and/or commission you wish to be appointed to

Planning Commission

Weston Fine Arts Committee

Historical Landmarks Commission

Fairs and Festival Committee

Parks and Recreation

Zoning Board

URA

Please give a detailed summary of your experience, education and/or training that would contribute to the committee and/or commission you are requesting to be appointed to:

I am invested and passionate about our community's success.
All of the rest of my experiences and knowledge are just a 'bonus'.

Ashley L Montgomery
Signature

02.16.2021
Date

This application will be reviewed by the City of Weston Council. If you are picked to be appointed to the committee and/or commission you selected the City of Weston will contact you.

7. and 8. Sanitary Board and Department Head Reports

**WESTON SANITARY BOARD
171 MAIN AVENUE
WESTON, WV 26452
(304)269-1300**

**MONTHLY REPORT
March 1, 2021**

PROJECT UPDATE

- Contract #1- is complete with exception of a few punch list items.
- We have contingency money remaining in the project. We will discuss what items are being considered to be purchased with this funding at the next WSB Meeting.

PLANT REPORT

- Complete cleaning of Membrane Filters and UV Unit
- Oil Change of Main Blower @ 2500 hours
- Panel arrived for Non-Potable Pump
- Fittings & Piping onsite for Non-Potable Pump
- Routine Maintenance and Sampling

COLLECTION

- Hickory House Line Repaired by Contractor
- DOH broke line at end of Edgewood. WSB repaired.
- Root Killer in on Prudence Street
- Acid/Grease Remover-Restaurant Row Line into Grease Pit Station
- Harrison and Jackson-Street Department borrowed Dump Truck and we Jetted Drains for them
- Several Miss Utility Mark outs
- Working on issue on Locust Street-Taylor

JET CALLS

- 27 Jet Calls 15 Main Line 12 Customer Lines

PUMPS

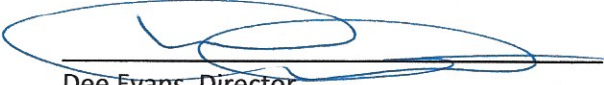
- Pulled Pumps at Hickory House, Stockyard, Dansers (all several times)
- Worked on Stockyard Panel
- Worked on Conley Panel
- Pulled Pumps at Station 5, Conley, Stonecoal, Subway
- Replaced Flow Meter @ Jackson Mill with CI Thornburg

OFFICE

- Continue to get New Project Customers Added to the System through Applications, Sewer Taps, Billing
- Meeting with BVTTS CC Customers RE: Project Issues
- Meetings with Engineer RE: Customer Issues with Project
- Working on letters to customers who still have gutters and roof drains tied into sewer lines
- Working on Budget Items for Accountant
- Preparing for 2019/2020 Audits
- Preparing for Water Terminations on Delinquent Accounts
- Meeting with WVAWC
- Meeting with Jeff Dixon RE: Safety Program
- Validated signatures on Rate Petition
- Preparing for hearing with PSC for Rate Case

STORMWATER

- Spoke with Senior Center Employees, WSB Plant Employees, Mike Wimer, DOH RE: entrance-way to Senior Center and what we felt was solution to the pooling of water in that area. To meet again next week.
- Working on Sewer/Stormwater Issue on West Second Street. Also spoke with Mike Starrett RE: some ideas on this issue.



Dee Evans, Director

CITY OF WESTON
Balance Sheet Prev Year Comparison
As of February 28, 2021

	Feb 28, 21	Feb 29, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101-10 · COAL SEVERANCE 01521008409	16,799.97	8,911.46	7,888.51
101.1 · GENERAL FUNDS 01521008454	1,221,100.26	597,470.37	623,629.89
101.2 · PAYROLL ACCOUNT 01521008506	-96,172.50	-10,093.87	-86,078.63
101.3 · RAINY DAY FUND 01521224364	995.16	995.16	0.00
101.4 · POLICE EQUIPMENT 01521101076	495.88	495.88	0.00
101.75 · POLICE K-9 FUND 01221260149	358.70	358.70	0.00
101.8 · OFF SET PROGRAM01521118823	500.01	500.01	0.00
101.99 · POLICEMANS PENSION AND RELIEF F	29,291.52	24,155.42	5,136.10
101.999 · FIREMENS PENSION FUND 0067757...	38,188.42	24,361.84	13,826.58
Total Checking/Savings	1,211,557.42	647,154.97	564,402.45
Accounts Receivable			
ACCIDENT & INCIDENT REPORTS	30.00	30.00	0.00
B & O TAXES	3,074.58	5,242.17	-2,167.59
BUSINESS LICENSE.	5,286.23	5,065.82	220.41
EXCISE TAX	0.90	0.00	0.90
FINES, FEES & COURT COST	0.00	-408.00	408.00
Fire Dept MVA Response	20,225.00	17,625.00	2,600.00
LIEN ON PROPERTY	2,097.00	2,288.00	-191.00
MUNICIPAL FEES	208,749.28	208,365.76	383.52
PARKING VIOLATIONS.	0.00	-50.00	50.00
PENALTY/LATE FEE	6,272.78	6,887.78	-615.00
PERMITS	415.37	148.00	267.37
REIMBURSEMENTS.	4,312.56	5,130.81	-818.25
UTILITY TAX	-0.10	0.00	-0.10
Total Accounts Receivable	250,463.60	250,325.34	138.26
Other Current Assets			
Firement Pension Account	1,314,022.46	1,314,022.46	0.00
Policeman Pension Fund	1,543,358.67	1,543,358.67	0.00
106 · PETTY CASH FUND	247.00	247.00	0.00
12000 · UNDEPOSITED FUNDS	36,865.54	41,199.32	-4,333.78
Total Other Current Assets	2,894,493.67	2,898,827.45	-4,333.78
Total Current Assets	4,356,514.69	3,796,307.76	560,206.93
Fixed Assets			
131-1 · BUILDING-CITY HALL	31,990.26	31,990.26	0.00
131-3 · Vehicles - Bldg Inspector	6,000.00	6,000.00	0.00
131-4 · S/D AUTOMOBILES	14,568.00	14,568.00	0.00
133.1 · EQUIPMENT-POLICE	55,734.00	55,734.00	0.00
133.2 · STREETS & HWY M & R EQUIPMEN	73,461.00	73,461.00	0.00
133.3 · CITY HALL - EQUIPMENT	19,183.62	19,183.62	0.00
Total Fixed Assets	200,936.88	200,936.88	0.00
TOTAL ASSETS	4,557,451.57	3,997,244.64	560,206.93
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201 · ACCOUNTS PAYABLE	19,214.28	32,628.79	-13,414.51
225 · PEIA Insurance w/h	-20,432.40	-47,324.84	26,892.44
Total Accounts Payable	-1,218.12	-14,696.05	13,477.93
Credit Cards			
Fifth Third Bank Purchasing Car	-63,332.18	0.00	-63,332.18

CITY OF WESTON
Balance Sheet Prev Year Comparison
As of February 28, 2021

	Feb 28, 21	Feb 29, 20	\$ Change
Total Credit Cards	-63,332.18	0.00	-63,332.18
Other Current Liabilities			
221.2 · 941 Payroll W/H Liability	0.00	-31,805.99	31,805.99
224.1 · FIREMEN PENSION W/H	17,303.16	8,807.04	8,496.12
224.2 · POLICE PENSION E/H	10,654.97	3,703.78	6,951.19
224.3 · CPRS RETIREMENT W/H	1,136.57	-9,157.57	10,294.14
225.1 · PEIA W/H	-77,384.42	-15,670.18	-61,714.24
250 · PAYROLL DEDUCTIONS			
225.2 · Optional Life Insurance W/H	-3,654.64	85.00	-3,739.64
225.3 · Dependent Life Insurance	143.00	21.48	121.52
225.4 · Supplemental Insurance	5,365.94	-669.02	6,034.96
227.2 · Municipal Fee-Employee w/h	700.00	325.00	375.00
Total 250 · PAYROLL DEDUCTIONS	2,554.30	-237.54	2,791.84
Total Other Current Liabilities	-45,735.42	-44,360.46	-1,374.96
Total Current Liabilities	-110,285.72	-59,056.51	-51,229.21
Total Liabilities	-110,285.72	-59,056.51	-51,229.21
Equity			
30000 · Opening Balance Equity	2,967,578.53	2,967,578.53	0.00
32000 · Unrestricted Net Assets	1,078,252.56	617,758.91	460,493.65
Net Income	621,906.20	470,963.71	150,942.49
Total Equity	4,667,737.29	4,056,301.15	611,436.14
TOTAL LIABILITIES & EQUITY	4,557,451.57	3,997,244.64	560,206.93

CITY OF WESTON
Transactions by Account
As of February 28, 2021

Type	Date	Num	Name	Memo	Split	Amount
101.1 · GENERAL FUNDS 01521008454						
Bill Pmt -Check	02/02/2021	15027	A.J. Burk, LLC		201 · ACCOU...	-31,800.00
Bill Pmt -Check	02/02/2021	15028	AT&T Mobility (FirstNet)	acct 287284884202	201 · ACCOU...	-120.69
Bill Pmt -Check	02/02/2021	15029	Caplan's Jewelry Store		201 · ACCOU...	-275.00
Bill Pmt -Check	02/02/2021	15030	Foster Feed.		201 · ACCOU...	-182.58
Bill Pmt -Check	02/02/2021	15031	Guttman Energy		201 · ACCOU...	-108.64
Bill Pmt -Check	02/02/2021	15032	Hardman Trucking Inc		201 · ACCOU...	-415.50
Bill Pmt -Check	02/02/2021	15033	J & M Grafix, LLC		201 · ACCOU...	-740.00
Bill Pmt -Check	02/02/2021	15034	KND Cleaning LLC		201 · ACCOU...	-300.00
Bill Pmt -Check	02/02/2021	15035	LEAF		201 · ACCOU...	-299.71
Bill Pmt -Check	02/02/2021	15036	PRICETOWN AUTOMOTIVE		201 · ACCOU...	-239.07
Bill Pmt -Check	02/02/2021	15037	Raven Rock		201 · ACCOU...	-570.00
Bill Pmt -Check	02/02/2021	15038	Shriver Trucking		201 · ACCOU...	-2,537.64
Bill Pmt -Check	02/02/2021	15039	The Standard Life Insurance Company		201 · ACCOU...	-4,462.02
Bill Pmt -Check	02/02/2021	15040	West Virginia American Water Company	acct 1028-2100169477...	201 · ACCOU...	-69.42
Bill Pmt -Check	02/02/2021	15041	West Virginia Municipal League		201 · ACCOU...	-658.30
Bill Pmt -Check	02/03/2021	15042	Dodson Pest Control		201 · ACCOU...	-50.00
Bill Pmt -Check	02/03/2021	15043	Steptoe & Johnson, PLLC Attorneys at ...		201 · ACCOU...	-10,015.83
Bill Pmt -Check	02/03/2021	15044	Weston Sanitary Board.		201 · ACCOU...	-236.57
Bill Pmt -Check	02/09/2021	15045	Commercial Insurance		201 · ACCOU...	-16,292.00
Bill Pmt -Check	02/17/2021	15046	AIRGAS USA, LLC		201 · ACCOU...	-230.25
Bill Pmt -Check	02/17/2021	15047	Core & Main		201 · ACCOU...	-425.87
Bill Pmt -Check	02/17/2021	15048	DataMax Corporation		201 · ACCOU...	-2,345.29
Bill Pmt -Check	02/17/2021	15049	Dodson Pest Control		201 · ACCOU...	-50.00
Bill Pmt -Check	02/17/2021	15050	Dominion Hope.		201 · ACCOU...	-2,932.94
Bill Pmt -Check	02/17/2021	15051	Encova Insurance	acct 36004585	201 · ACCOU...	-5,418.00
Bill Pmt -Check	02/17/2021	15052	Foster Feed.		201 · ACCOU...	-949.08
Bill Pmt -Check	02/17/2021	15053	Fox Run Auto Diesel LLC		201 · ACCOU...	-4,353.11
Bill Pmt -Check	02/17/2021	15054	Frontier Communications	acct 304-269-2349-12...	201 · ACCOU...	-120.79
Bill Pmt -Check	02/17/2021	15055	Guttman Energy		201 · ACCOU...	-427.63
Bill Pmt -Check	02/17/2021	15056	Hart Office		201 · ACCOU...	-67.97
Bill Pmt -Check	02/17/2021	15057	KND Cleaning LLC		201 · ACCOU...	-100.00
Bill Pmt -Check	02/17/2021	15058	LEAF		201 · ACCOU...	-705.19
Bill Pmt -Check	02/17/2021	15059	Lewis County Printing, LLC	9415-00	201 · ACCOU...	-205.00
Bill Pmt -Check	02/17/2021	15060	LOWES	accy 99003296565	201 · ACCOU...	-13.21
Bill Pmt -Check	02/17/2021	15061	Michael B. Starett		201 · ACCOU...	-150.00
Bill Pmt -Check	02/17/2021	15062	Mon Power Electric		201 · ACCOU...	-6,446.45
Bill Pmt -Check	02/17/2021	15063	P & G Hardware LLC		201 · ACCOU...	-408.56
Bill Pmt -Check	02/17/2021	15064	Raven Rock		201 · ACCOU...	-622.50
Bill Pmt -Check	02/17/2021	15065	Shentel		201 · ACCOU...	-390.29
Bill Pmt -Check	02/17/2021	15066	Shriver Trucking		201 · ACCOU...	-2,569.44
Bill Pmt -Check	02/17/2021	15067	Suttle & Stalnaker PLLC		201 · ACCOU...	-2,923.00
Bill Pmt -Check	02/17/2021	15068	Tractor Supply Credit Plan		201 · ACCOU...	-39.99
Bill Pmt -Check	02/17/2021	15069	West Virginia American Water Company		201 · ACCOU...	-605.67
Bill Pmt -Check	02/17/2021	15070	West Virginia State Treasurer's Office	VOID:comes directly o...	201 · ACCOU...	0.00
Bill Pmt -Check	02/17/2021	15071	Weston Democrat, Inc..		201 · ACCOU...	-49.00
Check	02/25/2021	15072	Vinson Ryder Jr.		700.106 · POLI...	-380.20

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03/01/21

Accrual Basis

CITY OF WESTON
Transactions by Account
As of February 28, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Total 101.1 · GENERAL FUNDS	01521008454					-102,302.40
TOTAL						-102,302.40

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
382.000 REFUNDS AND REBATES	50.00		
Fire Dept MVA Responses	2,850.00		
wv coal severance	5,412.20	4,333.32	1,078.88
WV TREASURY VENDER NTE	64,387.65		
301.000 · PROPERTY (AD VALOREM) TAXES	269,667.90	272,181.32	-2,513.42
302.000 · TAX PENALTIES & INTEREST	2,470.51	1,333.32	1,137.19
303.000 · GAS & OIL SERVANCE TAX	6,561.12	6,666.68	-105.56
304.000 · EXCISE TAX ON UTILITIES	181,928.00	250,000.00	-68,072.00
305.000 · B & O TAX	391,340.74	296,666.68	94,674.06
306.000 · WINE & LIQUOR TAX (WLP)	51,797.04	30,000.00	21,797.04
307.000 · ANIMAL CONTROL TAX	1,007.10	666.68	340.42
314.000 · Sales Tax Revenue	295,913.05	383,333.32	-87,420.27
320.000 · FINES, FEES & COURT COSTS	4,516.00	16,666.68	-12,150.68
321.000 · PARKING VIOLATIONS	290.00	1,000.00	-710.00
325.000 · LICENSES	10,736.43	7,000.00	3,736.43
326.000 · PERMIT FEES	5,216.90	333.32	4,883.58
327.000 · MISC. PERMITS	75.00		
328.000 · FRANCHISE FEES	26,617.72	26,666.68	-48.96
330.000 · IRP FEES	0.00	33,333.32	-33,333.32
336.000 · CEMETERY REVENUES	0.00	666.68	-666.68
341.000 · MUNICIPAL SERVICE FEES	292,070.79	186,666.68	105,404.11
342.000 · PARKING METER REVENUES	1,391.23	10,000.00	-8,608.77
343.000 · OFF STREET PARKING	1,020.00	2,000.00	-980.00
344.000 · COLLECTIONS DELINQUENT ACCTS DELINQUENT MUNICIPAL	700.00		
Total 344.000 · COLLECTIONS DELINQUENT ACCTS	700.00		
361.000 · CHARGES FOR SERVICES	0.00	10,000.00	-10,000.00
367.000 · Other Grants			
367.005 · CARES ACT	253,912.86		
367.000 · Other Grants - Other	3,199.20	33,333.36	-30,134.16
Total 367.000 · Other Grants	257,112.06	33,333.36	223,778.70
368.000 · DONATIONS FOR NON GRANT CONTRIBUTIONS FROM OTHER ENTITI	0.00	0.00	0.00
Total 368.000 · DONATIONS FOR NON GRANT	0.00	0.00	0.00
376.000 · VIDEO LOTTERY/GAMBLING INCOME			
376.001 · GREENBRIER DISTRIBUTION INCOME	211.30		
376.002 · TABLE GAMES DISTRIBUTION INCOME	4,301.54		
376.000 · VIDEO LOTTERY/GAMBLING INCOME - Other	0.00	13,333.32	-13,333.32
Total 376.000 · VIDEO LOTTERY/GAMBLING INCOME	4,512.84	13,333.32	-8,820.48
381.000 · REIMBURSEMENTS	40,769.27		
389.000 · ACCIDENT REPORTS/INCIDENT	1,200.00	1,333.32	-133.32
397.000 · Video Lottery (LVL)	12,814.33	10,666.65	2,147.68
399.000 · MISCELLANEOUS REVENUE	1,885.88		
Total Income	1,934,313.76	1,598,181.33	336,132.43
Gross Profit	1,934,313.76	1,598,181.33	336,132.43
Expense			
103.0 · Salaries	376,581.63		
104.0 · Payroll Taxes	25,525.62		
105.0 · Insurance	19,477.92		
105.1 · Contrib. to Life Insurance	922.00		
107.0 · Pension Contribution	65,430.93		
210.0 · Advertising	58.85		
213.0 · Utilities	50,196.92		
215.0 · Building Maintenance	43.00		
217.0 · Vehicle Maintenance	499.60		
223.0 · Professional Services	1,617.35		
225.0 · Other Taxes	10,414.98		
231.0 · Bank Charges	5,554.30		
341.0 · Materials and Supplies	9,577.06		
343.0 · Gasoline and Oil	1,016.16		
409.101 · MAYOR'S OFFICE OFFICALS SALARIE	0.00	0.00	0.00

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	0.00	0.00
410.101 · CITY COUNCIL OFFICIAL'S SALARIES	2,600.00	11,195.32	-8,595.32
410.104 · CITY COUNCIL PAYROLL TAXES	198.90	0.00	198.90
410.341 · CITY COUNCIL MATERIALS & SUPPLY	275.00		
412.103 · CITY MANAGER WAGES	5,144.64	90,056.00	-84,911.36
412.104 · CITY MANAGER-PAYROLL TAXES	376.92	0.00	376.92
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	0.00	0.00
413.101 · TREASURER OFFICE SALARIES	0.00	0.00	0.00
413.104 · TREASURER OFFICE-PAYROLL TAXES	0.00	0.00	0.00
413.105 · TREASURER'S OFFICE-EMP INSURANC	0.00	0.00	0.00
413.106 · TREASURER'S OFFICE-RETIREMENT	0.00	0.00	0.00
414.101 · FINANCE OFFICE	0.00	70,063.32	-70,063.32
414.220 · FINANCE LEGAL FEES AND ADVICE	350.00		
414.223 · FINANCE DEPT. PROF. SERVICES	45,769.55		
414.230 · FINANCE DEPT CONTRACT SERV	13,068.96		
415.101 · CITY CLERK'S OFFICE - SALARY	21,311.73	50,236.68	-28,924.95
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	1,603.78	0.00	1,603.78
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	18,184.58	0.00	18,184.58
415.106 · CITY CLERK'S OFFICE-RETIREMENT	557.08	0.00	557.08
415.220 · CITY CLERK'S ADV/ LEGAL	4,700.00		
415.221 · CITY CLERK'S TRAINING & ED	0.00	0.00	0.00
415.223 · CITY CLERK'S PROFESSIONAL SERVI	7,425.00		
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	0.00	0.00
416.101 · POLICE JUDGE'S OFFICAL'S SALARY	0.00	7,203.32	-7,203.32
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	0.00	0.00
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	0.00	0.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	26,574.27	13,333.32	13,240.95
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	4,727.00	33,666.68	-28,939.68
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	2,666.68	-2,666.68
436.101 · CODE ENFORCEMENT WAGES	10,374.79	40,800.00	-30,425.21
436.104 · CODE ENFORCEMENT-PAYROLL TAX	785.76	0.00	785.76
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00
436.217 · CODE ENFORMENT VEHICLE MAINT	265.00		
436.221 · CODE ENFORCEMENT TRAINING & ED	75.00	0.00	75.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	1,129.00		
436.341 · CODE ENFORCEMENT SUPPLIES	901.00	0.00	901.00
436.343 · CODE ENFORCEMENT FUEL	0.00	0.00	0.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	71,538.00	-71,538.00
440.105 · CITY HALL CONTRIBUTION LIFE INS	1,019.90		
440.109 · CITY HALL EYE AND DENTAL INSUR	4,844.44		
440.112 · CITY HALL WORKERS COMP	10,835.00	0.00	10,835.00
440.211 · CITY HALL TELEPHONE	2,340.47	0.00	2,340.47
440.213 · CITY HALL UTILITIES			
440.250 · CITY HALL GAS UTILITY	23.53		
440.213 · CITY HALL UTILITIES - Other	2,284.34	0.00	2,284.34
Total 440.213 · CITY HALL UTILITIES	2,307.87	0.00	2,307.87
440.215 · CITY HALL M & R BLDGS & GROUNDS	300.00	42,166.68	-41,866.68
440.216 · CITY HALL M & R EQUIPMENT	0.00	0.00	0.00
440.218 · CITY HALL POSTAGE	87.55	0.00	87.55
440.220 · CITY HALL - ADVERTISING	1,842.77	0.00	1,842.77
440.222 · CITY HALL DUES & SUBS	174.00	0.00	174.00
440.224 · CITY HALL -LEGAL AND AUDITING	1,696.00	0.00	1,696.00
440.226 · CITY HALL INSURANCE LIABILITY	76,968.77	0.00	76,968.77
440.229 · CITY HALL COMPUTER SER & SOFTWA	8,266.00		
440.230 · CITY HALL CONTRACTED SERVICES	7,835.91	0.00	7,835.91
440.232 · CITY HALL BANK CHARGES	84.12	0.00	84.12
440.236 · CITY H ALL PROPERTY TAXES	431.45		
440.237 · CITY HALL OTHER TAXES & FEES	0.00	0.00	0.00
440.252 · CITY HALL SANITARY SEWAGE	165.37		
440.341 · CITY HALL SUPPLIES & MATERIALS	2,439.48	0.00	2,439.48
440.457 · CIT HALL CAPITAL OUTLAY BUILDIN	11,660.00		
571.101 · PARKING SALARIES & WAGES	0.00	14,046.68	-14,046.68
571.104 · PARKING PAYROLL TAX	0.00	0.00	0.00
571.105 · PARKING EMPLOYEE INSURANCE	0.00	0.00	0.00
571.106 · PARKING RETIREMENT EXPENSE	0.00	0.00	0.00
571.211 · PARKING TELELPHONE	0.00	0.00	0.00
571.216 · PARKING M & R EQUIPMENT	0.00	0.00	0.00
571.341 · PARKING SUPPLIES & MATERIALS	823.57	0.00	823.57
571.343 · Parking Enforcement-Fuel	0.00	0.00	0.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	351,906.00	-351,906.00
700.103 · POLICE SALARIES & WAGES	41,359.55	0.00	41,359.55

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
700.104 · POLICE PAYROLL TAXES	1,632.37	0.00	1,632.37
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	6,656.90	0.00	6,656.90
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	0.00	0.00
700.110 · POLICE WORKERS COMP	161.71		
700.210 · POLICE MEDICAL WELLNESS BILLS	603.08		
700.211 · POLICE TELEPHONE	0.00	0.00	0.00
700.212 · POLICE DEPARTMENT WIRELESS PHONE	2,064.71		
700.217 · POLICE M & R AUTOS/TRUCKS	838.04	0.00	838.04
700.221 · POLICE TRAINING & EDUCATION	0.00	0.00	0.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	0.00	0.00
700.223 · POLICE PROFESSIONAL SERVICES	1,706.25		
700.229 · POLICE COURT COST & DAMAGES	0.00		
700.230 · POLICE CONTRACTED SERVICES	257.60		
700.341 · POLICE SUPPLIES & MATERIALS	1,332.79	0.00	1,332.79
700.343 · POLICE FUEL, OIL & TIRES	0.00	0.00	0.00
700.345 · POLICE UNIFORMS	44.19	0.00	44.19
700.350 · POLICE - K-9 EXPENSES	45.40	0.00	45.40
700.459 · POLICE CAPITAL OUTLAY	0.00	0.00	0.00
706 . .106 - FIREMEN RETIREMENT EXPEN	8,765.29		
706.103 · FIRE DEPT SALARIES & WAGES	34,166.50	300,184.00	-266,017.50
706.104 · FIRE DEPT PAYROLL TAXES	1,103.15	0.00	1,103.15
706.105 · FIRE DEPT EMPLOYEE INSURANCE	-455.00	0.00	-455.00
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	0.00	0.00
706.114 · FIRE DEPARTMENT VFD INSURANCE	7,440.13		
706.211 · FIRE DEPT TELEPHONE	1,472.56		
706.212 · FIRE DEPARTMENT WIRELESS PHONE	421.18		
706.216 · FIRE DEPT EQUIP MAINT	1,750.00		
706.217 · FD VEHICLE MAINTENANCE	4,064.39		
706.230 · FIRE DEPT INVOICES	1,906.82	0.00	1,906.82
706.250 · FIRE DEPT GAS UTILITY	220.04		
706.252 · FIRE DEPT SANITARY SEWAGE	108.62		
706.341 · FD MATERIAL & SUPPLIES	1,841.39		
706.343 · FIRE DEPT GAS & OIL	1,937.25		
706.345 · FIRE DEPT UNIFORMS	498.44		
706.458 · FD CAPITAL OUTLAY OTHER IMP	8,661.84		
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	26,971.89		
711.230 · COMM. CENTER 911 CONTRACTED SER	16,500.00	0.00	16,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	4,666.68	-4,666.68
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	245,673.32	-245,673.32
750.103 · STREETS & HWY SALARIES & WAGES	26,452.85	0.00	26,452.85
750.104 · STREETS & HWY PAYROLL TAX	1,957.92	0.00	1,957.92
750.105 · STREETS & HWY EMPL INSURANCE	0.00	0.00	0.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	0.00	0.00
750.213 · STREETS & HWY UTILITIES			
750.250 · STREET DEPT GAS UTILITY	67.01		
750.213 · STREETS & HWY UTILITIES - Other	0.00	0.00	0.00
Total 750.213 · STREETS & HWY UTILITIES	67.01	0.00	67.01
750.215 · STREETS & HWY BLDG & GROUNDS	150.00	0.00	150.00
750.216 · STREETS & HWY M & R EQUIPMENT	1,436.99	0.00	1,436.99
750.217 · STREETS & HWY M & R AUTOS & TRU	2,884.70	0.00	2,884.70
750.219 · STREETS & HWY BLDG & EQUIP RENT	750.25	0.00	750.25
750.221 · STREETS & HWY TRAINING & ED	0.00	0.00	0.00
750.225 · STREETS & HWY LAUNDRY & DRY CLE	599.64		
750.226 · STREETS & HWY INSURANCE & BOND	250.00		
750.230 · STREETS & HWY CONTRACTED SERVIC			
750.231 · STREETS & HWY TREE REMOVAL	2,000.00		
750.232 · STREET DEPT CHRISTMAS LIGHTS	535.50		
750.612 · STREET DEPT WINTER CONTR SERVIC	0.00		
750.230 · STREETS & HWY CONTRACTED SERVIC - Other	0.00	0.00	0.00
Total 750.230 · STREETS & HWY CONTRACTED SERVIC	2,535.50	0.00	2,535.50
750.252 · STREET DEPT SANITARY SEWAGE	903.40		
750.341 · STREETS & HWY SUPPLIES & MAT			
750.600 · STREET DEPT HOT MIX ASPHALT	12,853.56		
750.601 · STREET DEPT STONE	2,541.82		
750.610 · STREET DEPT WINTER SALT	6,903.60		
750.620 · STREET DEPT STREET SIGNS	960.00		
750.341 · STREETS & HWY SUPPLIES & MAT - Other	27,144.30	0.00	27,144.30

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
Total 750.341 · STREETS & HWY SUPPLIES & MAT	50,403.28	0.00	50,403.28
750.342 · STORMWATER DRAIN REPAIR/REPLACE	32,113.41	0.00	32,113.41
750.343 · STREETS & HWY FUEL, OIL & TIRES	3,405.74	0.00	3,405.74
750.345 · STREET DEPT UNIFORMS	249.85		
750.615 · STREET DEPT DISPOSAL	85.93		
751.213 · STREET LIGHTS UTILITIES	5,079.60	42,000.00	-36,920.40
752.213 · SIGNS & SIGNALS UTILITIES	0.00	1,666.68	-1,666.68
753.000 · STREETS SNOW REMOVAL	0.00	10,000.00	-10,000.00
755.230 · Street Const-Contracted Svcs	0.00	116,666.68	-116,666.68
903.000 · NON GRANT EXPENSES FROM DONATIO CITY PARKS	600.00		
FAIRS AND FESTIVALS	400.00		
Total 903.000 · NON GRANT EXPENSES FROM DONATIO	1,000.00		
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	333.32	-333.32
950.341 · BEAUTIFICATION-SUPPLIES	0.00	0.00	0.00
950.700 · BEAUTIFICATION HALLOWEEN CONT	175.00		
952.230 · CEMETERIES CONTRACTED SERVICES	6,000.00	0.00	6,000.00
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	170,562.00	-170,562.00
977.001 · 4TH ST BRIDGE OVER POLK REPLACE	134,392.46		
Total Expense	1,312,407.56	1,690,631.36	-378,223.80
Net Ordinary Income	621,906.20	-92,450.03	714,356.23
Net Income	621,906.20	-92,450.03	714,356.23

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
382.000 REFUNDS AND REBATES	50.00		
Fire Dept MVA Responses	250.00		
wv coal severance	5,412.20	4,333.32	1,078.88
WV TREASURY VENDER NTE	64,387.65		
301.000 · PROPERTY (AD VALOREM) TAXES	269,667.90	272,181.32	-2,513.42
302.000 · TAX PENALTIES & INTEREST	9,210.59	1,333.32	7,877.27
303.000 · GAS & OIL SERVANCE TAX	6,561.12	6,666.68	-105.56
304.000 · EXCISE TAX ON UTILITIES	181,927.10	250,000.00	-68,072.90
305.000 · B & O TAX	389,973.36	296,666.68	93,306.68
306.000 · WINE & LIQUOR TAX (WLP)	51,797.04	30,000.00	21,797.04
307.000 · ANIMAL CONTROL TAX	1,007.10	666.68	340.42
314.000 · Sales Tax Revenue	295,913.05	383,333.32	-87,420.27
320.000 · FINES, FEES & COURT COSTS			
Court	123.64		
320.000 · FINES, FEES & COURT COSTS - Other	4,516.00	16,666.68	-12,150.68
Total 320.000 · FINES, FEES & COURT COSTS	4,639.64	16,666.68	-12,027.04
321.000 · PARKING VIOLATIONS	290.00	1,000.00	-710.00
325.000 · LICENSES	10,593.50	7,000.00	3,593.50
326.000 · PERMIT FEES	5,053.15	333.32	4,719.83
327.000 · MISC. PERMITS	75.00		
328.000 · FRANCHISE FEES	26,617.72	26,666.68	-48.96
330.000 · IRP FEES	0.00	33,333.32	-33,333.32
336.000 · CEMETERY REVENUES	0.00	666.68	-666.68
341.000 · MUNICIPAL SERVICE FEES	262,282.99	186,666.68	75,616.31
342.000 · PARKING METER REVENUES	1,391.23	10,000.00	-8,608.77
343.000 · OFF STREET PARKING	1,020.00	2,000.00	-980.00
344.000 · COLLECTIONS DELINQUENT ACCTS DELINQUENT MUNICIPAL	463.88		
Total 344.000 · COLLECTIONS DELINQUENT ACCTS	463.88		
361.000 · CHARGES FOR SERVICES	0.00	10,000.00	-10,000.00
367.000 · Other Grants			
367.005 · CARES ACT	253,912.86		
367.000 · Other Grants - Other	3,199.20	33,333.36	-30,134.16
Total 367.000 · Other Grants	257,112.06	33,333.36	223,778.70
368.000 · DONATIONS FOR NON GRANT CONTRIBUTIONS FROM OTHER ENTITI	0.00	0.00	0.00
Total 368.000 · DONATIONS FOR NON GRANT	0.00	0.00	0.00
376.000 · VIDEO LOTTERY/GAMBLING INCOME			
376.001 · GREENBRIER DISTRIBUTION INCOME	211.30		
376.002 · TABLE GAMES DISTRIBUTION INCOME	4,301.54		
376.000 · VIDEO LOTTERY/GAMBLING INCOME - Other	0.00	13,333.32	-13,333.32
Total 376.000 · VIDEO LOTTERY/GAMBLING INCOME	4,512.84	13,333.32	-8,820.48
381.000 · REIMBURSEMENTS	37,806.30		
389.000 · ACCIDENT REPORTS/INCIDENT	1,200.00	1,333.32	-133.32
397.000 · Video Lottery (LVL)	12,814.33	10,666.65	2,147.68
399.000 · MISCELLANEOUS REVENUE	1,885.88		
Total Income	1,903,915.63	1,598,181.33	305,734.30
Gross Profit	1,903,915.63	1,598,181.33	305,734.30
Expense			
103.0 · Salaries	376,581.63		
104.0 · Payroll Taxes	30,533.43		
105.0 · Insurance	19,477.92		
105.1 · Contrib. to Life Insurance	922.00		
107.0 · Pension Contribution	65,430.93		
210.0 · Advertising	178.85		
211.0 · Telephone	265.80		
213.0 · Utilities	61,786.79		
215.0 · Building Maintenance	364.00		
217.0 · Vehicle Maintenance	499.60		
223.0 · Professional Services	4,071.35		
225.0 · Other Taxes	10,414.98		

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
231.0 · Bank Charges	5,554.30		
341.0 · Materials and Supplies	12,181.52		
343.0 · Gasoline and Oil	1,093.25		
345.0 · Uniforms	249.85		
409.101 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	0.00	0.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	0.00	0.00
410.101 · CITY COUNCIL OFFICIAL'S SALARIES	2,600.00	11,195.32	-8,595.32
410.104 · CITY COUNCIL PAYROLL TAXES	198.90	0.00	198.90
410.341 · CITY COUNCIL MATERIALS & SUPPLY	275.00		
412.103 · CITY MANAGER WAGES	5,144.64	90,056.00	-84,911.36
412.104 · CITY MANAGER-PAYROLL TAXES	376.92	0.00	376.92
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	0.00	0.00
413.101 · TREASURER OFFICE SALARIES	0.00	0.00	0.00
413.104 · TREASURER OFFICE-PAYROLL TAXES	0.00	0.00	0.00
413.105 · TREASURER'S OFFICE-EMP INSURANC	0.00	0.00	0.00
413.106 · TREASURER'S OFFICE-RETIREMENT	0.00	0.00	0.00
413.237 · TREASURER'S FEES AND TAXES	-169.00		
414.101 · FINANCE OFFICE	0.00	70,063.32	-70,063.32
414.220 · FINANCE LEGAL FEES AND ADVICE	350.00		
414.223 · FINANCE DEPT. PROF. SERVICES	45,769.55		
414.230 · FINANCE DEPT CONTRACT SERV	13,068.96		
415.101 · CITY CLERK'S OFFICE - SALARY	21,311.73	50,236.68	-28,924.95
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	1,603.78	0.00	1,603.78
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	18,184.58	0.00	18,184.58
415.106 · CITY CLERK'S OFFICE-RETIREMENT	557.08	0.00	557.08
415.220 · CITY CLERK'S ADV/ LEGAL	4,700.00		
415.221 · CITY CLERK'S TRAINING & ED	0.00	0.00	0.00
415.223 · CITY CLERK'S PROFESSIONAL SERVI	7,425.00		
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	0.00	0.00
416.101 · POLICE JUDGE'S OFFICIAL'S SALARY	0.00	7,203.32	-7,203.32
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	0.00	0.00
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	0.00	0.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	32,777.37	13,333.32	19,444.05
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	4,727.00	33,666.68	-28,939.68
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	2,666.68	-2,666.68
436.101 · CODE ENFORCEMENT WAGES	10,374.79	40,800.00	-30,425.21
436.104 · CODE ENFORCEMENT-PAYROLL TAX	785.76	0.00	785.76
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00
436.217 · CODE ENFORMENT VEHICLE MAINT	721.95		
436.221 · CODE ENFORCEMENT TRAINING & ED	75.00	0.00	75.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	1,129.00		
436.341 · CODE ENFORCEMENT SUPPLIES	961.00	0.00	961.00
436.343 · CODE ENFORCEMENT FUEL	0.00	0.00	0.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	71,538.00	-71,538.00
440.109 · CITY HALL EYE AND DENTAL INSUR	4,844.44		
440.112 · CITY HALL WORKERS COMP	22,206.00	0.00	22,206.00
440.211 · CITY HALL TELEPHONE	2,340.47	0.00	2,340.47
440.213 · CITY HALL UTILITIES			
440.250 · CITY HALL GAS UTILITY	23.53		
440.213 · CITY HALL UTILITIES - Other	2,284.34	0.00	2,284.34
Total 440.213 · CITY HALL UTILITIES	2,307.87	0.00	2,307.87
440.215 · CITY HALL M & R BLDGS & GROUNDS	300.00	42,166.68	-41,866.68
440.216 · CITY HALL M & R EQUIPMENT	0.00	0.00	0.00
440.218 · CITY HALL POSTAGE	27.55	0.00	27.55
440.220 · CITY HALL - ADVERTISING	1,842.77	0.00	1,842.77
440.222 · CITY HALL DUES & SUBS	174.00	0.00	174.00
440.224 · CITY HALL -LEGAL AND AUDITING	1,696.00	0.00	1,696.00
440.226 · CITY HALL INSURANCE LIABILITY	76,968.77	0.00	76,968.77
440.229 · CITY HALL COMPUTER SER & SOFTWA	8,266.00		
440.230 · CITY HALL CONTRACTED SERVICES	8,371.07	0.00	8,371.07
440.232 · CITY HALL BANK CHARGES	84.12	0.00	84.12
440.236 · CITY H ALL PROPERTY TAXES	431.45		
440.237 · CITY HALL OTHER TAXES & FEES	0.00	0.00	0.00
440.252 · CITY HALL SANITARY SEWAGE	138.18		
440.341 · CITY HALL SUPPLIES & MATERIALS	3,018.23	0.00	3,018.23
440.457 · CIT HALL CAPITAL OUTLAY BUILDIN	11,660.00		
571.101 · PARKING SALARIES & WAGES	0.00	14,046.68	-14,046.68
571.104 · PARKING PAYROLL TAX	0.00	0.00	0.00
571.105 · PARKING EMPLOYEE INSURANCE	0.00	0.00	0.00
571.106 · PARKING RETIREMENT EXPENSE	0.00	0.00	0.00
571.211 · PARKING TELEPHONE	0.00	0.00	0.00

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
571.216 · PARKING M & R EQUIPMENT	0.00	0.00	0.00
571.341 · PARKING SUPPLIES & MATERIALS	123.57	0.00	123.57
571.343 · Parking Enforcement-Fuel	0.00	0.00	0.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	351,906.00	-351,906.00
700.103 · POLICE SALARIES & WAGES	41,359.55	0.00	41,359.55
700.104 · POLICE PAYROLL TAXES	1,632.37	0.00	1,632.37
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	6,656.90	0.00	6,656.90
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	0.00	0.00
700.110 · POLICE WORKERS COMP	161.71		
700.210 · POLICE MEDICAL WELLNESS BILLS	603.08		
700.211 · POLICE TELEPHONE	0.00	0.00	0.00
700.212 · POLICE DEPARTMENT WIRELESS PHONE	2,064.71		
700.216 · POLICE M & R EQUIPMENT	1,680.00		
700.217 · POLICE M & R AUTOS/TRUCKS	838.04	0.00	838.04
700.221 · POLICE TRAINING & EDUCATION	0.00	0.00	0.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	0.00	0.00
700.223 · POLICE PROFESSIONAL SERVICES	1,706.25		
700.230 · POLICE CONTRACTED SERVICES	257.60		
700.341 · POLICE SUPPLIES & MATERIALS	1,332.79	0.00	1,332.79
700.343 · POLICE FUEL, OIL & TIRES	0.00	0.00	0.00
700.345 · POLICE UNIFORMS	44.19	0.00	44.19
700.350 · POLICE - K-9 EXPENSES	45.40	0.00	45.40
700.459 · POLICE CAPITAL OUTLAY	1,680.00	0.00	1,680.00
706.106 · FIREMEN RETIREMENT EXPEN	8,765.29		
706.103 · FIRE DEPT SALARIES & WAGES	34,166.50	300,184.00	-266,017.50
706.104 · FIRE DEPT PAYROLL TAXES	1,103.15	0.00	1,103.15
706.105 · FIRE DEPT EMPLOYEE INSURANCE	-455.00	0.00	-455.00
706.107 · FIRE DEPT CONTRIBUTION TO PENS	0.00	0.00	0.00
706.114 · FIRE DEPARTMENT VFD INSURANCE	7,440.13		
706.211 · FIRE DEPT TELEPHONE	1,472.56		
706.212 · FIRE DEPARTMENT WIRELESS PHONE	421.18		
706.216 · FIRE DEPT EQUIP MAINT	1,750.00		
706.217 · FD VEHICLE MAINTENANCE	4,788.46		
706.230 · FIRE DEPT INVOICES	1,644.94	0.00	1,644.94
706.250 · FIRE DEPT GAS UTILITY	220.04		
706.252 · FIRE DEPT SANITARY SEWAGE	108.62		
706.341 · FD MATERIAL & SUPPLIES	1,841.39		
706.343 · FIRE DEPT GAS & OIL	1,937.25		
706.345 · FIRE DEPT UNIFORMS	498.44		
706.458 · FD CAPITAL OUTLAY OTHER IMP	8,661.84		
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	26,971.89		
711.230 · COMM. CENTER 911 CONTRACTED SER	16,500.00	0.00	16,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	4,666.68	-4,666.68
750.101 · STREETS & HWY OFFICIAL'S SALARIE	0.00	245,673.32	-245,673.32
750.103 · STREETS & HWY SALARIES & WAGES	26,452.85	0.00	26,452.85
750.104 · STREETS & HWY PAYROLL TAX	1,957.92	0.00	1,957.92
750.105 · STREETS & HWY EMPL INSURANCE	0.00	0.00	0.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	0.00	0.00
750.213 · STREETS & HWY UTILITIES			
750.250 · STREET DEPT GAS UTILITY	67.01		
750.213 · STREETS & HWY UTILITIES - Other	0.00	0.00	0.00
Total 750.213 · STREETS & HWY UTILITIES	67.01	0.00	67.01
750.215 · STREETS & HWY BLDG & GROUNDS	150.00	0.00	150.00
750.216 · STREETS & HWY M & R EQUIPMENT	1,436.99	0.00	1,436.99
750.217 · STREETS & HWY M & R AUTOS & TRU	2,884.70	0.00	2,884.70
750.219 · STREETS & HWY BLDG & EQUIP RENT	750.25	0.00	750.25
750.221 · STREETS & HWY TRAINING & ED	0.00	0.00	0.00
750.225 · STREETS & HWY LAUNDRY & DRY CLE	599.64		
750.226 · STREETS & HWY INSURANCE & BOND	250.00		
750.230 · STREETS & HWY CONTRACTED SERVIC			
750.231 · STREETS & HWY TREE REMOVAL	2,000.00		
750.232 · STREET DEPT CHRISTMAS LIGHTS	535.50		
750.230 · STREETS & HWY CONTRACTED SERVIC - Other	0.00	0.00	0.00
Total 750.230 · STREETS & HWY CONTRACTED SERVIC	2,535.50	0.00	2,535.50
750.252 · STREET DEPT SANITARY SEWAGE	701.01		
750.341 · STREETS & HWY SUPPLIES & MAT			
750.600 · STREET DEPT HOT MIX ASPHALT	12,853.56		
750.601 · STREET DEPT STONE	2,541.82		

CITY OF WESTON
Profit & Loss Budget vs. Actual
 July 2020 through February 2021

	Jul '20 - Feb 21	Budget	\$ Over Budget
750.610 · STREET DEPT WINTER SALT	4,296.00		
750.620 · STREET DEPT STREET SIGNS	960.00		
750.341 · STREETS & HWY SUPPLIES & MAT - Other	17,840.62	0.00	17,840.62
Total 750.341 · STREETS & HWY SUPPLIES & MAT	38,492.00	0.00	38,492.00
750.342 · STORMWATER DRAIN REPAIR/REPLACE	32,113.41	0.00	32,113.41
750.343 · STREETS & HWY FUEL, OIL & TIRES	3,405.74	0.00	3,405.74
750.345 · STREET DEPT UNIFORMS	249.85		
750.615 · STREET DEPT DISPOSAL	85.93		
751.213 · STREET LIGHTS UTILITIES	5,079.60	42,000.00	-36,920.40
752.213 · SIGNS & SIGNALS UTILITIES	0.00	1,666.68	-1,666.68
753.000 · STREETS SNOW REMOVAL	0.00	10,000.00	-10,000.00
755.230 · Street Const-Contracted Svcs	0.00	116,666.68	-116,666.68
903.000 · NON GRANT EXPENSES FROM DONATIO CITY PARKS	600.00		
FAIRS AND FESTIVALS	400.00		
Total 903.000 · NON GRANT EXPENSES FROM DONATIO	1,000.00		
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	333.32	-333.32
950.341 · BEAUTIFICATION-SUPPLIES	0.00	0.00	0.00
950.700 · BEAUTIFICATION HALLOWEEN CONT	175.00		
952.230 · CEMETERIES CONTRACTED SERVICES	7,100.00	0.00	7,100.00
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	170,562.00	-170,562.00
977.001 · 4TH ST BRIDGE OVER POLK REPLACE	134,392.46		
Total Expense	1,345,134.83	1,690,631.36	-345,496.53
Net Ordinary Income	558,780.80	-92,450.03	651,230.83
Net Income	558,780.80	-92,450.03	651,230.83

CITY OF WESTON

Profit & Loss

February 2021

	Feb 21
Ordinary Income/Expense	
Income	
Fire Dept MVA Responses	2,850.00
301.000 · PROPERTY (AD VALOREM) TAXES	10,807.51
302.000 · TAX PENALTIES & INTEREST	76.14
304.000 · EXCISE TAX ON UTILITIES	35,811.14
305.000 · B & O TAX	78,097.48
307.000 · ANIMAL CONTROL TAX	13.50
320.000 · FINES, FEES & COURT COSTS	163.00
325.000 · LICENSES	167.93
326.000 · PERMIT FEES	350.00
328.000 · FRANCHISE FEES	3,458.36
341.000 · MUNICIPAL SERVICE FEES	162.50
343.000 · OFF STREET PARKING	120.00
381.000 · REIMBURSEMENTS	740.55
389.000 · ACCIDENT REPORTS/INCIDENT	120.00
399.000 · MISCELLANEOUS REVENUE	10.00
Total Income	132,948.11
Gross Profit	132,948.11
Expense	
103.0 · Salaries	-6,134.84
104.0 · Payroll Taxes	0.00
410.101 · CITY COUNCIL OFFICAL'S SALARIES	1,300.00
410.104 · CITY COUNCIL PAYROLL TAXES	99.45
412.103 · CITY MANAGER WAGES	2,572.33
412.104 · CITY MANAGER-PAYROLL TAXES	188.46
415.101 · CITY CLERK'S OFFICE - SALARY	10,249.30
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	771.14
417.223 · CITY ATTORNEY PROFESSION SERVIC	4,401.25
436.101 · CODE ENFORCEMENT WAGES	4,841.24
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40
440.105 · CITY HALL CONTRIBUTION LIFE INS	1,019.90
440.213 · CITY HALL UTILITIES	761.84
440.218 · CITY HALL POSTAGE	60.00
440.226 · CITY HALL INSURANCE LIABILITY	21,710.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	622.50
440.230 · CITY HALL CONTRACTED SERVICES	855.19
440.252 · CITY HALL SANITARY SEWAGE	27.19
440.341 · CITY HALL SUPPLIES & MATERIALS	237.97
571.341 · PARKING SUPPLIES & MATERIALS	700.00
700.103 · POLICE SALARIES & WAGES	18,417.47
700.104 · POLICE PAYROLL TAXES	680.34
700.106 · POLICE RETIREMENT EXPENSE	380.20
706.103 · FIRE DEPT SALARIES & WAGES	12,504.30
706.104 · FIRE DEPT PAYROLL TAXES	471.30
706.105 · FIRE DEPT EMPLOYEE INSURANCE	-455.00
706.212 · FIRE DEPARTMENT WIRELESS PHONE	120.69
706.230 · FIRE DEPT INVOICES	415.77
750.103 · STREETS & HWY SALARIES & WAGES	13,900.75
750.104 · STREETS & HWY PAYROLL TAX	1,028.90
750.215 · STREETS & HWY BLDG & GROUNDS	150.00
750.219 · STREETS & HWY BLDG & EQUIP RENT	230.25
750.252 · STREET DEPT SANITARY SEWAGE	202.39
750.341 · STREETS & HWY SUPPLIES & MAT	
750.610 · STREET DEPT WINTER SALT	2,607.60
750.341 · STREETS & HWY SUPPLIES & MAT - Other	13,411.41
Total 750.341 · STREETS & HWY SUPPLIES & MAT	16,019.01
750.342 · STORMWATER DRAIN REPAIR/REPLACE	0.00

CITY OF WESTON
Profit & Loss
February 2021

	<u>Feb 21</u>
751.213 · STREET LIGHTS UTILITIES	<u>4,835.71</u>
Total Expense	<u>113,551.40</u>
Net Ordinary Income	<u>19,396.71</u>
Net Income	<u><u>19,396.71</u></u>



February 2021

Street Department

- Treated for snow and ice
 - Picked up more planter boxes
 - Fully assembled the Dodge plow truck
 - Took down all of the Christmas lights
 - Worked on salt spreaders
 - Removed a large bolder from the ditch at the top of Court Street
 - Fixed a Stop sign on Moss Street
 - Cleaned out the ditch on Spring and Summit Street
 - Received 25 ton of salt
 - Took the white plow truck to Pricetown Automotive to have the water pump replaced and the clutch on the fan replaced
 - Cold patched from the shop to Main Street
 - Cleaned the ditch on Montgomery Alley
 - Investigated fallen tree on Alley behind Brown Avenue and Court Street and found that it is our responsibility to have cleaned up and damages paid for by the City
 - Received 25 ton of salt
 - Worked on salt spreaders
 - Received 25 ton of salt
 - Cleaned up around the shop
 - Met with Justin Phillips from State Equipment and agreed upon purchasing a new salt spreader box with City Manager and Building Inspector present
 - Cleaned ditch on Loftus Street
 - Checked DIs around town
 - Boarded up Windows and Door again on Town Run and Mound Avenue
-
- Roughly used 50 ton of salt for the month of February



Chief of Police Josh Thomas
102 West Second Street
Weston, WV 26452

Telephone: 304-269-3207
Fax: 304-269-6128
Email: jpthomas@cityofwestonwv.com

January 2021 Criminal Investigations

Misdemeanors:

- 2 – Destruction of Property
 - 1/2/21 – Open
 - 1/7/21 – Open
- 1 – Petit Larceny
 - 1/14/21 – Open
- 1 – Trespassing
 - 1/15/21 – Arrested
- 1 – Stalking
 - 1/29/21 – Arrested
- 1 – Harassment
 - 1/29/21 – Arrested
- 1 – Violation of a DVPO
 - 1/19/21 – Arrested
- 1 – Domestic Violence
 - 1/27/21 – Arrested
- 1 – Shoplifting
 - 1/29/21 – Arrested

Felonies:

- 2 – Grand Larceny
 - 1/8/21 – Open
 - 1/27/21 – Arrested
- 1 – Driving Revoked 3rd
 - 1/4/21 – Arrested
- 2 – Fraudulent Use of Access Device
 - 1/7/21 - Open
 - 1/22/21 - Open
- 1 - Burglary
 - 1/11/21 – Open

Weston Police Department Individual Monthly Activity Log

Year: 2021

Name: Thomas

MONTH	TOTAL HOURS	CALLS	# of PERSONS ARRESTED	ARRESTS		ROAD VIOLATIONS		REPORTS		S & A HOURS	POLICE HOURS		SPECIALTY HOURS	OTHER HOURS
				Misdemeanor	Felony	Warnings	Citations	Criminal	Accident		PATROL	CI		
January	553.5	123	8	5	5	67	3	15	6	86.5	146	205.5	25	90.5
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														
TOTALS	553.5	123	8	5	5	67	3	15	6	86.5	146	205.5	25	90.5

Options for New Hire in Police Department

Option A:

The applicant is advised that they are hired, their medical packet is completed and submitted to the Academy, applicant doesn't officially start with the department until the training at the Academy begins.

Pros

- Very limited liability
- Limited investment in the event they do not pass the academy
- Follows the order in which the program was designed.

Cons

- Standard FTO Program of 12 – 16 weeks post academy
- Longer wait time to have an officer on a shift alone
- An applicant that may subconsciously be on the fence about whether to be a police officer, this does not provide them with insight into the reality of being a police officer. During this "trial period" for a lack of a better term it will provide them insight into the day-to-day operations of a police department and help them better determine for sure this is their career path.

Option B:

The new officer is hired and begins working with a certified officer prior to the academy.

Pros

- Has the potential to shorten the post academy FTO program
- Liability is manageable
- Potential that they will retain information learned during this period.
- An applicant that may subconsciously be on the fence about whether to be a police officer, this does provide them with insight into the reality of being a police officer. During this "trial period" for a lack of a better term it will provide them insight into the day-to-day operations of a police department and help them better determine for sure this is their career path.

Cons

- They can perform most functions of a certified police officer but not all.
- In the event they fail the academy invested time is wasted.
- Potential that they will not retain information gained during this period

Option C:

The new officer is hired and permitted to perform parking enforcement functions until academy trained.

Pros

- Dedicated person to conduct patrol for parking violations.

Cons

- Elevated liability is placed on the department and the City.
- Would still require the 12 – 16-week post academy FTO program.
- Work could potentially be intermittent with periods of down time.

Option D:

The new officer is hired and permitted to conduct parking enforcement duties, patrol neighborhoods and potentially conduct some traffic enforcement unsupervised.

Pros

- Increased visibility

Cons

- Tremendous amount of liability is placed on the Chief and the department as well as the City. There is no defense for this liability.
- While visibility is increased it is essentially ineffective as the member would not have the training and skills necessary to provide adequate police service.



WESTON FIRE DEPARTMENT
 REPORT FOR THE MONTH OF
 February 2021
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

61
5
39
22

64%
36%

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

7
1
2
0
1
0
31

FROM
FROM
FROM
FROM
FROM
FROM

0
2
0
2
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
3
432
62.6
108.65
\$21,500
\$0
10
3
6
2
0
1
0

SAVED
SAVED

\$25,000
\$0

ADDITIONAL REMARKS

Worked on MVC billing for fire dept

Attended fire association meeting Jane Lew fire dept | |
 set up Physical agility test and interviews for new hire weston fire

Finished city siren

Worked on operating guide lines for fire dept

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {02/01/2021} And {02/25/2021}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	3.27%	\$21,500	100.00%
	<u>2</u>	<u>3.27%</u>	<u>\$21,500</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	33	54.09%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.63%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	10	16.39%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	1.63%	\$0	0.00%
	<u>45</u>	<u>73.77%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	5	8.19%	\$0	0.00%
510 Person in distress, Other	1	1.63%	\$0	0.00%
	<u>6</u>	<u>9.83%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	7	11.47%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.63%	\$0	0.00%
	<u>8</u>	<u>13.11%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	61		Total Est Loss:	\$21,500

Weston Fire Dept.

Report of Weston City Incidents

**Alarm Date Between {02/01/2021} And {02/25/2021}
and District = "1A "**

Alm Date	Alm Time	Location	Incident Type
02/02/2021	11:41:00	341 Broad ST	311 Medical assist, assist EMS crew
02/03/2021	13:55:00	147 Jackson ST	311 Medical assist, assist EMS crew
02/03/2021	19:11:00	433 Charles ST	311 Medical assist, assist EMS crew
02/03/2021	21:23:00	346 Spring ST	311 Medical assist, assist EMS crew
02/04/2021	11:22:00	124 E 1st ST	311 Medical assist, assist EMS crew
02/04/2021	15:53:00	104 Court AVE	311 Medical assist, assist EMS crew
02/04/2021	16:02:00	218 W 4th ST	311 Medical assist, assist EMS crew
02/05/2021	21:48:00	108 Oak ST	111 Building fire
02/06/2021	19:36:00	772 Camden AVE	311 Medical assist, assist EMS crew
02/07/2021	10:10:00	637 W 2nd ST	311 Medical assist, assist EMS crew
02/08/2021	19:47:00	63 Alum AVE	311 Medical assist, assist EMS crew
02/10/2021	22:53:00	332 Cottage AVE	500 Service Call, other
02/10/2021	23:09:00	785 Lynn AVE	500 Service Call, other
02/11/2021	14:08:00	100 MM Interstate 79	324 Motor Vehicle Accident with no
02/11/2021	17:28:00	124 E 1st ST /Criss Manor	311 Medical assist, assist EMS crew
02/12/2021	16:47:00	425 Center AVE	311 Medical assist, assist EMS crew
02/12/2021	19:43:00	392 W 2nd ST	311 Medical assist, assist EMS crew
02/12/2021	23:51:00	852 Winter AVE	311 Medical assist, assist EMS crew
02/13/2021	02:08:00	Garton PLZ	324 Motor Vehicle Accident with no
02/13/2021	18:09:00	716 W 2nd ST	111 Building fire
02/14/2021	09:40:00	1226 12th ST	311 Medical assist, assist EMS crew
02/14/2021	14:59:00	650 Craig ST	611 Dispatched & cancelled en route
02/15/2021	09:50:00	333 Mid AVE	311 Medical assist, assist EMS crew
02/15/2021	11:03:00	412 US Highway 19 S	311 Medical assist, assist EMS crew
02/15/2021	16:13:00	63 Alum AVE	311 Medical assist, assist EMS crew
02/15/2021	17:12:00	99.5 MM Interstate 79	352 Extrication of victim(s) from vehicle
02/17/2021	04:35:00	63 Alum AVE	311 Medical assist, assist EMS crew
02/17/2021	08:20:00	137 Mulberry AVE	311 Medical assist, assist EMS crew
02/18/2021	18:46:00	177 Circle DR	311 Medical assist, assist EMS crew
02/18/2021	19:19:00	650 Craig ST /203	311 Medical assist, assist EMS crew
02/18/2021	23:32:00	99 MM Interstate 79 /North	311 Medical assist, assist EMS crew
02/19/2021	20:00:00	842 Cemetery ST	311 Medical assist, assist EMS crew
02/19/2021	22:36:00	650 Craig ST /302	311 Medical assist, assist EMS crew
02/20/2021	07:54:00	842 Cemetery ST	311 Medical assist, assist EMS crew
02/21/2021	09:30:00	137 Minnich ST	311 Medical assist, assist EMS crew
02/22/2021	18:31:00	358 Mid AVE	311 Medical assist, assist EMS crew
02/22/2021	18:48:00	241 Brown AVE	510 Person in distress, Other
02/24/2021	04:15:00	626 N River AVE	311 Medical assist, assist EMS crew
02/24/2021	17:17:00	145 Water ST	311 Medical assist, assist EMS crew

Total Incident Count 39

Weston Fire Dept.

Report of County First Due Incidents

Alarm Date Between {02/01/2021} And {02/25/2021}
and District = "1B "

Alm Date	Alm Time	Location	Incident Type
02/01/2021	13:03:00	91 MM Interstate 79	622 No Incident found on arrival at
02/01/2021	21:51:00	MM Interstate 79	322 Motor vehicle accident with injuries
02/01/2021	23:51:00	96 MM Interstate 79	324 Motor Vehicle Accident with no
02/02/2021	06:40:00	84 MM Interstate 79	611 Dispatched & cancelled en route
02/05/2021	10:40:00	US Highway 33 E & Wilson	324 Motor Vehicle Accident with no
02/10/2021	18:38:00	86 MM Interstate 79	324 Motor Vehicle Accident with no
02/11/2021	04:41:00	3000 Skin Creek RD	500 Service Call, other
02/11/2021	06:34:00	896 Snyder Run RD	500 Service Call, other
02/11/2021	08:04:00	91 MM Interstate 79	611 Dispatched & cancelled en route
02/11/2021	22:00:00	0 US Highway 33 E	611 Dispatched & cancelled en route
02/12/2021	22:07:00	32 Quarry Glen /206	311 Medical assist, assist EMS crew
02/15/2021	16:50:00	245 River Side DR	311 Medical assist, assist EMS crew
02/18/2021	08:37:00	86 MM Interstate 79	324 Motor Vehicle Accident with no
02/18/2021	09:28:00	9000 US Highway 33 E	324 Motor Vehicle Accident with no
02/21/2021	03:41:00	85 MM Interstate 79	611 Dispatched & cancelled en route

Total Incident Count 15

Weston Fire Dept.

Report of Mutual Aid Runs

Alarm Date Between {02/01/2021} And {02/25/2021}
and District In "2 " ,"3 " ,"4 " ,"5 " ,"6
"

Alm Date	Alm Time	Location	Incident Type
02/07/2021	08:11:00	105 MM Interstate 79 /North	324 Motor Vehicle Accident with no
02/10/2021	21:39:00	4652 US Highway 33 W	324 Motor Vehicle Accident with no
02/11/2021	05:45:00	101.5 MM Interstate 79	500 Service Call, other
02/11/2021	10:33:00	103 MM Interstate 79	324 Motor Vehicle Accident with no
02/11/2021	22:11:00	US Highway 33 W & Sand Run RD	611 Dispatched & cancelled en route
02/19/2021	19:12:00	642 Simpson Run RD	311 Medical assist, assist EMS crew
02/24/2021	13:43:00	2660 Three Lick RD	611 Dispatched & cancelled en route
Total Incident Count		7	

Weston Fire Dept.

Incident Type Report

Alarm Date Between {02/01/2021} And {02/25/2021}

Incident	Alm Date	Time	Primary Action	Property Use
11 Building fire				
21-0000107-000	02/05/2021	21:48:00	11 Extinguishment by	419 1 or 2 family dwelling
21-0000130-000	02/13/2021	18:09:00	11 Extinguishment by	808 Outbuilding or shed

Incident Type Count: 2 Percent of All: 3.2%

111 Medical assist, assist EMS crew				
21-0000099-000	02/02/2021	11:41:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000100-000	02/03/2021	13:55:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000101-000	02/03/2021	19:11:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000102-000	02/03/2021	21:23:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000103-000	02/04/2021	11:22:00	73 Provide manpower	429 Multifamily dwelling
21-0000104-000	02/04/2021	15:53:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000105-000	02/04/2021	16:02:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000108-000	02/06/2021	19:36:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000110-000	02/07/2021	10:10:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000111-000	02/08/2021	19:47:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000122-000	02/11/2021	17:28:00	73 Provide manpower	429 Multifamily dwelling
21-0000125-000	02/12/2021	16:47:00	73 Provide manpower	962 Residential street, road
21-0000126-000	02/12/2021	19:43:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000127-000	02/12/2021	22:07:00	73 Provide manpower	429 Multifamily dwelling
21-0000128-000	02/12/2021	23:51:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000131-000	02/14/2021	09:40:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000133-000	02/15/2021	09:50:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000134-000	02/15/2021	11:03:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000135-000	02/15/2021	16:13:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000136-000	02/15/2021	16:50:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000138-000	02/17/2021	04:35:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000139-000	02/17/2021	08:20:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000142-000	02/18/2021	18:46:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000143-000	02/18/2021	19:19:00	73 Provide manpower	429 Multifamily dwelling
21-0000144-000	02/18/2021	23:32:00	73 Provide manpower	961 Highway or divided
21-0000145-000	02/19/2021	19:12:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000146-000	02/19/2021	20:00:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000147-000	02/19/2021	22:36:00	73 Provide manpower	429 Multifamily dwelling
21-0000148-000	02/20/2021	07:54:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000150-000	02/21/2021	09:30:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000151-000	02/22/2021	18:31:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000153-000	02/24/2021	04:15:00	73 Provide manpower	419 1 or 2 family dwelling
21-0000155-000	02/24/2021	17:17:00	73 Provide manpower	161 Restaurant or cafeteria

Weston Fire Dept.

Incident Type Report

Alarm Date Between {02/01/2021} And {02/25/2021}

Incident	Alm Date	Time	Primary Action	Property Use
311 Medical assist, assist EMS crew				
Incident Type Count:		33	Percent of All: 54.0%	
322 Motor vehicle accident with injuries				
21-0000096-000	02/01/2021	21:51:00	78 Control traffic	961 Highway or divided
Incident Type Count:		1	Percent of All: 1.6%	
324 Motor Vehicle Accident with no injuries				
21-0000097-000	02/01/2021	23:51:00	78 Control traffic	961 Highway or divided
21-0000106-000	02/05/2021	10:40:00	78 Control traffic	961 Highway or divided
21-0000109-000	02/07/2021	08:11:00	78 Control traffic	961 Highway or divided
21-0000112-000	02/10/2021	18:38:00	78 Control traffic	961 Highway or divided
21-0000113-000	02/10/2021	21:39:00	78 Control traffic	961 Highway or divided
21-0000120-000	02/11/2021	10:33:00	78 Control traffic	961 Highway or divided
21-0000121-000	02/11/2021	14:08:00	78 Control traffic	961 Highway or divided
21-0000129-000	02/13/2021	02:08:00	78 Control traffic	963 Street or road in
21-0000140-000	02/18/2021	08:37:00	78 Control traffic	961 Highway or divided
21-0000141-000	02/18/2021	09:28:00	78 Control traffic	961 Highway or divided
Incident Type Count:		10	Percent of All: 16.3%	
352 Extrication of victim(s) from vehicle				
21-0000137-000	02/15/2021	17:12:00	23 Extricate,	961 Highway or divided
Incident Type Count:		1	Percent of All: 1.6%	
500 Service Call, other				
21-0000114-000	02/10/2021	22:53:00	86 Investigate	419 1 or 2 family dwelling
21-0000115-000	02/10/2021	23:09:00	86 Investigate	419 1 or 2 family dwelling
21-0000116-000	02/11/2021	04:41:00	78 Control traffic	961 Highway or divided
21-0000117-000	02/11/2021	05:45:00	78 Control traffic	961 Highway or divided
21-0000118-000	02/11/2021	06:34:00	86 Investigate	962 Residential street, road
Incident Type Count:		5	Percent of All: 8.1%	
510 Person in distress, Other				
21-0000152-000	02/22/2021	18:48:00	73 Provide manpower	962 Residential street, road

Weston Fire Dept.

Incident Type Report

Alarm Date Between {02/01/2021} And {02/25/2021}

Incident	Alm Date	Time	Primary Action	Property Use
510 Person in distress, Other				
Incident Type Count:	1			Percent of All: 1.6%
611 Dispatched & cancelled en route				
21-0000098-000	02/02/2021	06:40:00	93 Cancelled en route	961 Highway or divided
21-0000119-000	02/11/2021	08:04:00	93 Cancelled en route	961 Highway or divided
21-0000123-000	02/11/2021	22:00:00	93 Cancelled en route	961 Highway or divided
21-0000124-000	02/11/2021	22:11:00	93 Cancelled en route	961 Highway or divided
21-0000132-000	02/14/2021	14:59:00	93 Cancelled en route	460 Dormitory-type residence,
21-0000149-000	02/21/2021	03:41:00	93 Cancelled en route	961 Highway or divided
21-0000154-000	02/24/2021	13:43:00	93 Cancelled en route	931 Open land or field
Incident Type Count:	7			Percent of All: 11.4%
622 No Incident found on arrival at dispatch address				
21-0000095-000	02/01/2021	13:03:00	86 Investigate	961 Highway or divided
Incident Type Count:	1			Percent of All: 1.6%
Total Incident Count:	61			



CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR/ZONING ENFORCEMENT

#1 PICKED UP SIGNS & POST FOR MAIN STREET. WILL INSTALL THEM 1ST

WEEK OF MARCH.

#2 REVAMPING VACANT HOUSES AND DILAPIDATED BUILDINGS, WE HAVE ADDED 15 MORE TO LIST.

#3 WORKED WITH STREET DEPARTMENT WITH SNOW REMOVAL & WORKING ON SNOWPLOW AND SALT SPREADER.

#4 WORKING WITH KING'S ELECTRIC ON LIGHTING FOR CITY BUILDING & WEST SECOND STREET BRIDGE LIGHTING.

#5 WORKING WITH CITIZENS ON PERMITTING BUILDING IN CITY (TINY HOMES)

#6 CONTINUE WORKING ON MULBERRY STREET WITH POLICE OFFICERS

#7 FINISHED UP ON 7-11 STORES VACANT BUILDINGS THEY ARE NOW REGISTERED AS VACANT AND ARE IN GOOD STANDING. WORKING ON GETTING BUSINESSES IN BUILDINGS.

#8 INSPECTED RITE AID BUILDING. WE NOW HAVE LIGHTS ON IN PARKING LOT. THEY ARE NOW REGISTERED AS A VACANT BUILDING AND WERE WORKING ON GETTING A BUSINESS IN THERE.

#9 WORKING WITH CORY ROZELLE ON COLUMBIA CLUB ABOUT UPDATING BUILDING

12 BUILDING PERMITS

4 BUSINESS LICENSES

1 DEMOLITION FOR TOWN HUB

34 WARNINGS



City of Weston
Historic Landmarks Commission
102 W. Second Street
Weston, West Virginia 26452

February 1, 2021

Jenna Green
WV Department of Arts, of Culture and History
The Culture Center
1900 Kanawha Boulevard East
Charleston, West Virginia 25305

Re: Letter of Intent for Cultural Facilities and Capital Resources Grant

Dear Jenna Green,

This letter has been prepared by the City of Weston to announce our intention to apply for the Cultural Facilities and Capital Resource Grant. Weston is a rural community located in central West Virginia rooted in a rich civil war history that often remains untold. We are seeking to revitalize our historic downtown and infuse culture and the arts back into a community that is currently lacking in all the humanities.

The City of Weston's intent in applying for this grant is to restore a historically significant, contributing structure in our downtown business district that is at risk of demolition. We will be creating a downtown multi-cultural art facility in this space. The facility will highlight diverse programming, events, and artisans in our community. We will be preserving one of our historic structures for future generations and enriching diversity in this region. The art center will enable the city of Weston to foster performing events while also making our space available to local artists who do not have access to professionally equipped facilities. We will embrace a multi-use facility not dedicated to one art form or discipline, but many. Residents have expressed a great desire to embrace activities such as dance, theater, musical and exhibitions. Our community currently has no public art programming in place, or cultural center with which to express and develop what makes small West Virginia towns special. Our vision is to present a tone of inclusion and multi-culturalism focusing on the restorative powers of history. We will adopt a cultural program plan with a multi-discipline focus. A priority will be given to the performing arts and history in this facility.

The approximate amount being requested for this project is \$100,000 per year, spanning the course of three grant years. The property is currently being purchased from a private party by the City of Weston and will be finalized in the coming weeks. The matching funds for the first year of this project are currently available in our general fund. The second and third grant years matching funds have not been allocated in the budget, however this process is currently underway with a budgeting plan to cover future matching expense is expected to be in place in March of 2021. The City of Weston has not

received funding from WV Commission on the Arts within the past three years and will require a waiver of this requirement.

This project will encompass a multi-phase restoration of the first Catholic Church built in Weston in 1876. This church is an ideal location due to size and layout for both performing arts and other mediums. The facility will also serve as the community's repository for historical archives and curated public display of historically important exhibits. Lewis County is currently lacking both a cultural art facility, as well as a central repository for our historically important archives and exhibits that are deteriorating in shared storage haphazardly.

This project is in line with both the goals and priorities of this program by ensuring access to the arts in a currently underserved community. This project will supply public access to art and culture otherwise devoid in the area. The facility will provide a path to cultural and exposure opportunities for local artisans and historians who do not have access to professional facilities in our region. It will also serve as an incredibly powerful symbol of rebirth and revitalization taking place by community action. By providing a vibrant art and history focal point in the community where currently lay a vilified eye-sore, we will facilitate outreach, diversity and educational paths in Lewis County and the surrounding rural communities. This project will embrace adaptive reuse of the historic buildings and familiar landmarks and will link the municipality and local resident through ownership over the project. Providing higher quality of life, increased property values, reduced new building sprawl and provide a beacon of hope for the entire area of Lewis County and beyond, due to its unmistakable visibility on one of the most traversed state roads in West Virginia.

Your generous support will allow the City of Weston to reimage and rekindle something that was lost here many years ago. This project, in its essence, seeks to do more than rehab a historic building, it will provide the first hopeful reason in many decades to gather and cultivate the humanities where we live. The Cultural Center will inspire all of us to create a more stable community while enriching the lives of those who live and work here. As we embrace carving out our unique identity for ourselves, we will be able to educate, entertain and preserve our past. This project is not only an investment in the art and history of the community but the overall economic redevelopment of historic downtown Weston.

The primary contacts on this project will be Anna Cardelli, President of Weston Historic Landmark Commission who can be reached at 303-594-6607 or via email at annakmitchell@gmail.com and Nate Stansberry, City Manager of Weston who can be reached at 304-269-6141. We look forward to the opportunity to be able to elaborate more on our plans and the opportunity to apply for this grant. Thank you for your consideration.

Regards,


Nate Stansberry, City Manager

9. Old Business



WEST FORK CONSERVATION DISTRICT

87 Ollie Lane Suite 102 E - Mt. Clare, WV 26408 - Phone (304) 627-2160

January 27, 2021

City of Weston
102 W. Second St.
Weston, WV 26452

RE: Polk Creek Watershed Dams and Channel

To Whom it May Concern,

The West Fork Conservation District respectfully requests funds of \$4,400.00 for FY21. This is per the Cost-Share Agreements signed by the City for the operation, maintenance and repair (OM&R) program for the Polk Creek Watershed Structures and Channel. If you would like to meet to discuss the agreement, please let us know.

The cost-share agreement enables us to work together as partners to maintain these vital structures for the benefit of Weston and Lewis County.

Thank you for your attention to this request and should you have any questions, please give me a call at 627-2160.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robin Ward', written over a faint circular stamp.

Robin Ward
District Manager

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

*West Fork Conservation District
and
West Virginia Conservation Agency*



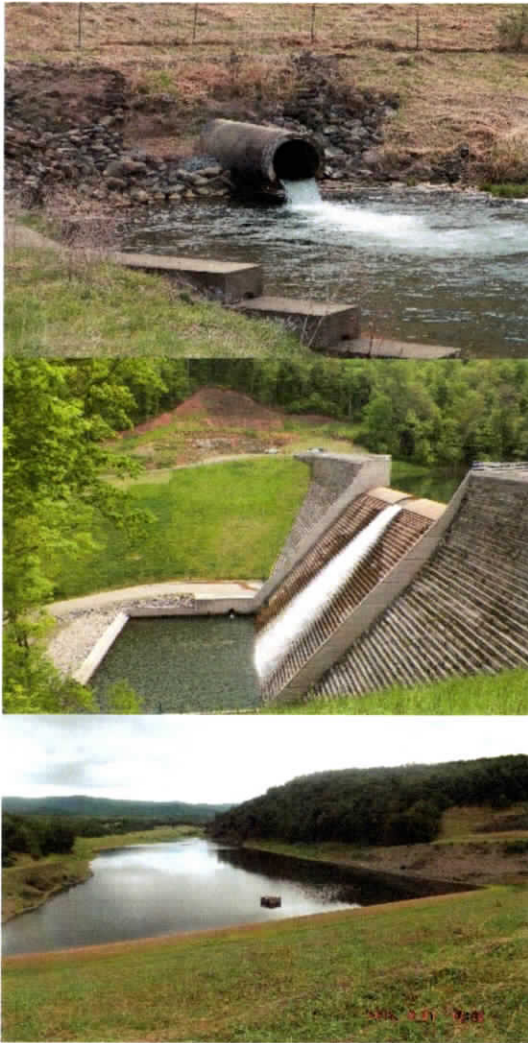
*Lewis County Commission
City of Weston*



West Virginia Conservation Agency

Keeping People and Property Safe

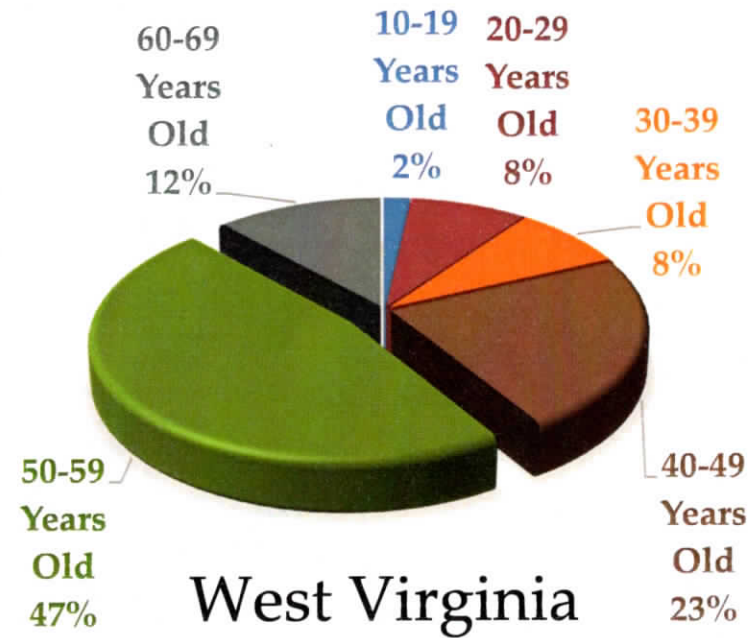
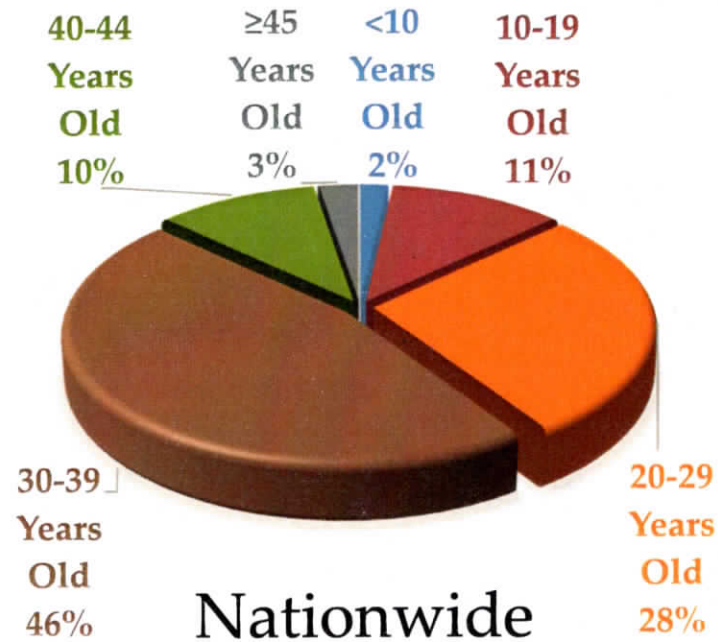
Dam Facts



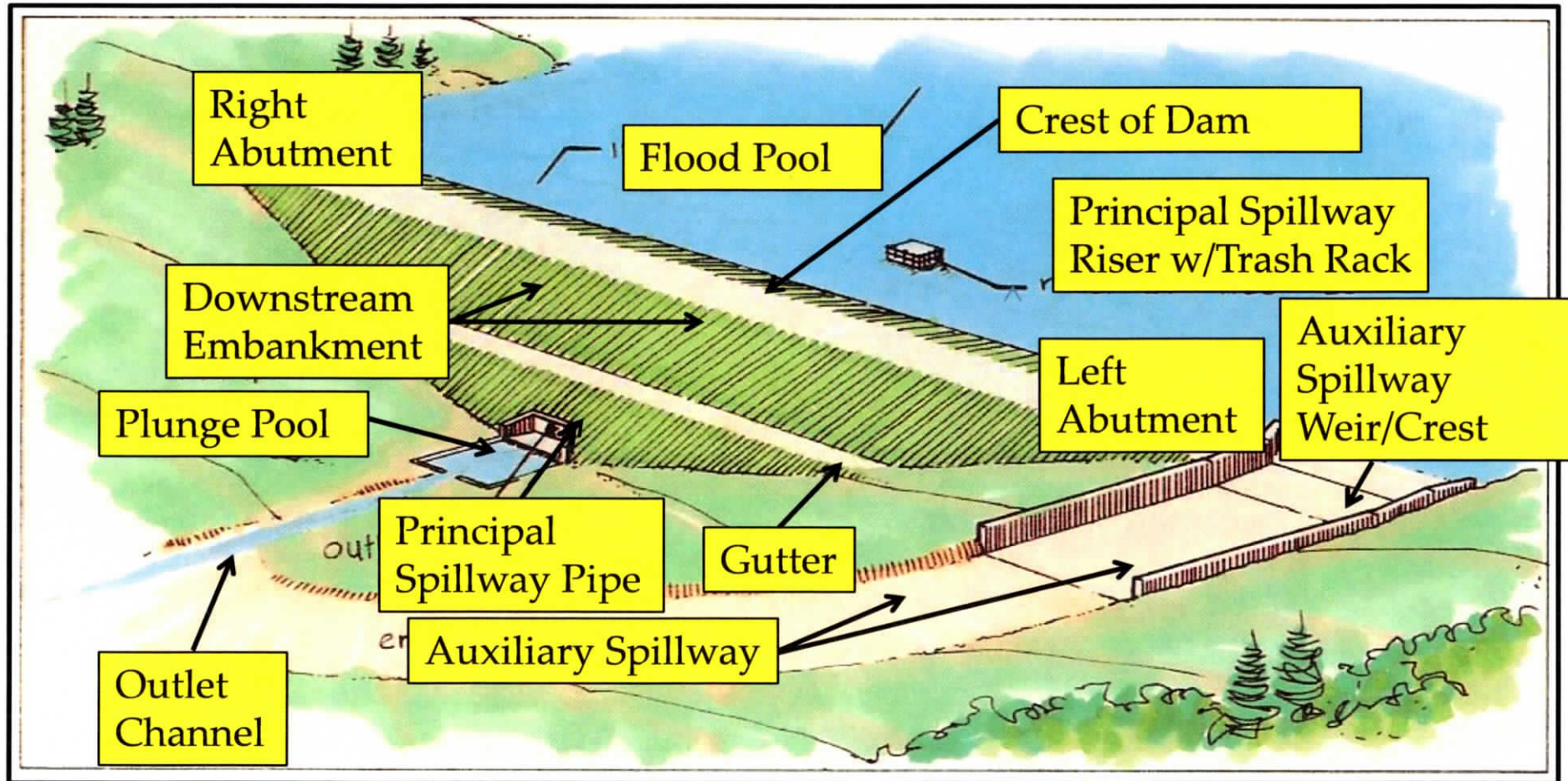
- 170 high-hazard small watershed dams in WV
- 100-year storm event protection
- \$90 million a year in flood protection
- 21 owned by State Conservation Committee
- 13 of 14 conservation districts host dams
- **Nearly 60 percent of WV residents protected by the dams!**



Aging Dams



Typical Dam Features



Causes of Dam Failures

- 34 percent -- Inadequate spillway design
- 30 percent -- Foundation defects
- 20 percent -- Seepage and piping
- 10 percent -- Conduit cracks
- 6 percent -- Miscellaneous

A 2009 Federal Energy Regulatory Commission study found nearly half of the dams that failed were 50 years old or older.



Polk Creek Watershed Contributions

Sponsor	Structures	Amount
Lewis County Commission	Dams	\$5,000.00
City of Weston	Dams and Channel	*\$4,400.00

*((\$1900.00 for dams and \$2500.00 for channel))

5 Year Record of Contributions

Sponsor	2016	2017	2018	2019	2020	Total
Lewis County	\$5000.00	\$5000.00	\$5000.00	-0-	\$5000.00	\$20,000.00
City of Weston	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,400.00	\$20,400.00



5-year Expenditures-Polk Creek Dams

2016	2017	2018	2019	2020	Total
\$28,292.44	\$12,752.00	\$25,950.00	\$31,500.00	\$21,700.00	\$120,194.44

5-year Expenditures-Polk Creek Channel

2016	2017	2018	2019	2020	Total
\$2,843.30	-0-	-0-	\$2,961.40	-0-	\$5,804.70



Polk Creek Dams

Dam	Year Built	Age	Permanent Pool
Polk Creek 1	1964	57	1.8 acres
Polk Creek 4	1964	57	2.1 acres
Polk Creek 5	1967	54	2.4 acres
Polk Creek 6	1965	56	2.4 acres
Polk Creek 7	1967	54	8.2 acres
Polk Creek 8	1963	58	4.2 acres
Polk Creek 9	1965	56	4.1 acres
Polk Creek 13	1967	54	0 (dry dam)



Polk Creek Dams

Dam	Repairs/Investigations Needed*
Polk Creek 1	Outlet channel work, buffer zone clearing, overgrazing repairs
Polk Creek 4	Erosion repairs, fence work on auxiliary spillway, toe drain repairs
Polk Creek 5	Evaluation of slip at outlet, toe drain repairs
Polk Creek 6	Buffer zone clearing, repair work on ASW slip, trash rack repairs, toe drain repairs
Polk Creek 7	Evaluation of spring/slip in ASW
Polk Creek 8	Buffer zone clearing, trash rack repairs
Pole Creek 9	Evaluation of seep, trash rack repairs
Polk Creek 13	Repair work on outlet channel and plunge pool



5-year Plan-Polk Creek Dams

Dam	2021	2022	2023	2024	2025	Total
Polk Creek 1	\$2,090.00	\$2,090.00	\$2,090.00	\$2,090.00	\$2,090.00	\$10,450.00
Polk Creek 4	\$10,153.00	\$1,650.00	\$1,650.00	\$1,650.00	\$1,650.00	\$16,753.00
Polk Creek 5	\$7,843.00	\$3,740.00	\$2,090.00	\$2,090.00	\$2,090.00	\$17,853.00
Polk Creek 6	\$186,648.00	\$3,190.00	\$8,690.00	\$3,190.00	\$3,190.00	\$204,908.00
Polk Creek 7	\$2,640.00	\$2,640.00	\$2,640.00	\$4,290.00	\$4,290.00	\$16,500.00
Polk Creek 8	\$17,545.00	\$3,190.00	\$3,190.00	\$3,190.00	\$3,190.00	\$30,305.00
Polk Creek 9	\$15,565.00	\$2,860.00	\$2,860.00	\$2,860.00	\$2,860.00	\$27,005.00
Polk Creek 13	\$103,290.00	\$2,090.00	\$4,290.00	\$2,090.00	\$4,290.00	\$116,050.00
Total	\$345,774.00	\$21,450.00	\$27,500.00	\$21,450.00	\$23,650.00	\$439,824.00



Polk Creek Watershed-Site 1



Mowing in Progress



Polk Creek Watershed Site 1



Polk Creek Watershed-Site 7



Polk Creek Channel

Channel	Year Built	Age	Stream bank length
Polk Creek Channel	1989	32	1.3 miles in length

5-year Plan-Polk Creek Channel

	2021	2022	2023	2024	2025	Total
Polk Creek Channel	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$16,500.00



Maintenance

Typical channel work includes:

- Mowing and weed eating
- Debris removal from banks of channel
- Tree and brush removal from channel
- herbicide application
- seeding/mulching/erosion repair
- access maintenance
- Inspections on channel



Polk Creek Channel



Polk Creek Channel



Questions – Comments

**West Fork Conservation District
87 Ollie Lane, Suite 104
Mt. Clare, WV 26408
304-627-2160**

**West Virginia Conservation Agency
255 Gus R. Douglass Lane
Charleston, WV 25305
304-558-2204**





WEST FORK CONSERVATION DISTRICT

87 Ollie Lane Suite 102 E - Mt. Clare, WV 26408 - Phone (304) 627-2160

January 27, 2021

City of Weston
102 W. Second St.
Weston, WV 26452

RE: Polk Creek Watershed Dams and Channel

To Whom it May Concern,

The West Fork Conservation District respectfully requests funds of \$4,400.00 for FY21. This is per the Cost-Share Agreements signed by the City for the operation, maintenance and repair (OM&R) program for the Polk Creek Watershed Structures and Channel. If you would like to meet to discuss the agreement, please let us know.

The cost-share agreement enables us to work together as partners to maintain these vital structures for the benefit of Weston and Lewis County.

Thank you for your attention to this request and should you have any questions, please give me a call at 627-2160.

Sincerely,

Robin Ward
District Manager

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

Program: OM&R Funding
City/County: City of Weston
Agreement # 1376-00

**City of Weston Flood Control
Operation, Maintenance Funding Agreement**

THIS AGREEMENT made this _____ day of _____, 2021, by and between the City of Weston Commission, West Fork Conservation District, and the West Virginia Conservation Agency.

AUTHORITY: WVCA: W.Va. Code 19-21A-4
 City of Weston: W. Va. Code 8-12-5(9)

THE PURPOSE of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in City of Weston.

It is Mutually agreed that:

This agreement shall run on a 12-month fiscal year, July 1 to June 30. This agreement may be extended for up to five years by mutual consent of each party.

All sponsors agree to provide funding to the West Fork Conservation District on an annual fiscal year basis to address the operation and maintenance of the structures covered under this agreement.

Unless otherwise noted, the annual contributions will be:

City of Weston	\$4,400.00
West Virginia Conservation Agency ...	\$4,400.00

The West Fork Conservation District shall send a letter in January of each year requesting these funds in accordance with the list above.

As part of the request, the West Fork Conservation District, in collaboration with the West Virginia Conservation Agency, shall make a report to the City of Weston on prior fiscal year's operation and maintenance work, and provide a projection of work that will be performed during the upcoming fiscal year.

All parties listed above shall attend the scheduled operation and maintenance inspections on an annual basis at a time mutually agreed to by the parties.

Any costs outside of the regular operation and maintain will be negotiated and become part of a separate agreement between the parties.

Page 2
OM&R Funding Agreement
City of Weston
Agreement # 1376-00

West Virginia Conservation Agency funding is subject to annual appropriations from the WV Legislature.

City of Weston's funding is subject to annual appropriations.

This agreement reflects the entire understanding between the parties. Any changes to this agreement shall be in writing and signed by all parties.

This agreement is governed by West Virginia law. If any part of this agreement is declared to be invalid by a body having competent jurisdiction, the remaining terms and conditions of the agreement survive in their entirety.

CITY OF WESTON

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
City of Weston on
the ___ day of _____, 2021,
in the State of West Virginia.

Attest:

(Signature)

(Title)

WEST FORK CONSERVATION DISTRICT

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
West Fork Conservation District on
the ___ day of _____, 2021,
in the State of West Virginia.

Attest:

(Signature)

(Title)

**OM&R Funding Agreement
City of Weston
Agreement # 1376-00**

WEST VIRGINIA CONSERVATION AGENCY

By: _____

Title: _____

Date: _____

The following subsection shall be added to Section 403.33 –

e. The keeping of bees is permitted as an accessory use to a single family residential dwelling (as defined in Section 209.03), provided that the number of hives, each with only one swarm, on property that is less than 10,000 square feet shall not exceed three (3), on property greater than one-quarter ($\frac{1}{4}$) but less than one-half ($\frac{1}{2}$) acre shall not exceed four (4), on property greater than one-half ($\frac{1}{2}$) but less than one (1) acre shall not exceed six (6), and on property greater than one (1) acre shall not exceed eight (8), and shall be further subject to the following provisions:

1. The single family residential dwelling shall be located on the same lot as the bee hives;

2. The keeping of bees in the City of Weston shall at all times be conditioned upon and conducted in accordance with the West Virginia Honey Bee Best Management Practices (HBBMP) -- §61-2-4 of the Legislative Rule of the West Virginia Department of Agriculture; and

3. In addition to registration with and certification by the State of West Virginia (which registration must affirm participation in HBBMP), beekeeping within the City of Weston shall require a City permit, which may be obtained from the City Clerk after application to the Zoning Officer and an inspection performed by the Zoning Officer to determine that the given property and the location and set-up of the hive(s) are or will be fully in accord with HBBMP, which permit, once issued, shall be conditioned upon continuing compliance with applicable state law and this code, as well as the satisfactory outcome of any further inspections that the Zoning Officer may choose to carry out over time in his sole discretion.

The following deletions (strikethroughs) and additions (underlined) shall be made to the following subsections of Section 403.33 –

(f) Any sale resulting from composting, home agriculture, ~~or~~ keeping of rabbits, or beekeeping shall constitute a home-based business and is subject to all applicable provisions of this code.

(g) Composting, home agriculture, ~~and~~ keeping of rabbits, and beekeeping shall not take place in the front yard of any lot, except plants that are integrated with the principal structure's landscaping and primarily serve an ornamental purpose. Any of these practices occurring in the front yard at the time of enactment of this ordinance shall be deemed a nonconforming use which may not be expanded, including by adding new plantings intended for home agriculture.

(h) Prohibitions.

~~1. Beekeeping.~~

~~2. 1.~~ Livestock shall not be kept within the City, except up to two (2) livestock animals under one hundred (100) pounds that are primarily kept indoors as pets.

~~3. 2.~~ Slaughtering and processing more than twelve (12) rabbits per year is prohibited within the City.

§19-13-4. Registration of bees; identification of apiaries; limitation on liability.

(a) All persons keeping bees in this state shall apply for a certificate of registration for beekeeping from the commissioner, within ten days of the date that bees are acquired, by notifying the commissioner, in writing, of the number and location of colonies they own or rent, or which they keep for someone else, whether the bees are located on their own property or someone else's property. All apiary certificates of registration expire on June 30 of each year and must be renewed annually. Apiary certificates of registration issued in 2017 will be valid through June 30, 2018.

(b) All persons owning or operating an apiary which is not located on their own property must post the name and address of the owner or operator in a conspicuous place in the apiary.

(c) A person who:

(1) Owns and operates an apiary;

(2) Is registered with the commissioner; and

(3) Operates the apiary in a reasonable manner and in conformance with the West Virginia Department of Agriculture's written best management practices provided by rule, is not liable for any personal injury or property damage that occurs in connection with the keeping and maintaining of bees, bee equipment, queen breeding equipment, apiaries and appliances. The limitation of liability established by this section does not apply to intentional tortious conduct or acts or omissions constituting gross negligence.

(d) The commissioner shall promulgate legislative rules in accordance with article three, chapter twenty-nine-a of this code regarding the best management standards for the operation of apiaries. The limitation on liability contained in subsection (c) shall not take effect until legislative rules are promulgated in accordance with article three, chapter twenty-nine-a of this code.

West Virginia Immunity Law & Honey Bee Best Management Practices

§ WV CODE—CHAPTER-19— AGRICULTURE 19-13-4 (c)

(3) Operates the apiary in a reasonable manner and in conformance with the West Virginia Department of Agriculture's written best management practices provided by rule, is not liable for any personal injury or property damage that occurs in connection with the keeping and maintaining of bees, bee equipment, queen breeding equipment apiaries and appliances. The limitation of liability established by this section does not apply to intentional tortious conduct or acts or omissions constituting gross negligence.

TITLE 61— LEGISLATIVE RULE WV DEPARTMENT OF AGRICULTURE SERIES 2—WEST VIRGINIA APIARY LAW

4.2. West Virginia Honey Bee Best Management Practices (HBBMP):

4.2.a. West Virginia Beekeepers shall post a honey bee caution sign in or near apiary

4.2.b. West Virginia Beekeepers shall limit the number of hives in relation to property lot size in accordance with the following

4.2.b.1. less than 1/2 acre— 4 colonies (1/2 acre=21,780 sq. ft., roughly 100ft. X 218ft)

4.2.b.2. more than 1/2 acre, less than 1 acre—6 colonies (1 Acre= 43,560 sq. ft., roughly 150ft. X 290ft.)

4.2.b.3. 1 acre or more— 8 colonies (1 acre = 43,560 sq. ft., roughly 150ft. X 290ft.)

4.2.c. Regardless of lot size: If all hives are situated at least 200 feet in any direction from all property lines of the lot on which the apiary is situated, or as long as all adjoining property that falls within a 200-foot radius of any hive is undeveloped property, there are no limit on the number of hives

4.2.d. WEST VIRIGINIA BEEKEEPERS:

4.2.d.1. Shall have hive entrances face away from neighboring property & in such a direction that bees fly across the beekeeper's property a sufficient distance to gain a height of 6 feet. If bordering property is within a distance of 50 feet, the beekeeper shall use barriers (hedges, shrubs, or fencing 6 feet high) to redirect the bees' flight pathway & establish be flight pathways above head height;

- 4.2.d.2.** Shall maintain a water source near the colonies at a distance less than the nearest unnatural water supply;
- 4.2.d.3.** Shall not keep an apiary within 50 feet of an established animal that is tethered, kenneled or otherwise prevented from escaping a stinging incident;
- 4.2.d.4.** Should avoid opening colonies for inspection or manipulation when neighbors are present or in the immediate vicinity;
- 4.2.d.5.** Should avoid purchasing queens & honey bees from areas that are documented as having been designated as an established Africanized Honey Bee (AHB) zone;
- 4.2.d.6.** Shall manage all colonies to minimize swarming;
- 4.2.d.7** Shall replace queens in colonies exhibiting defensive behavior that may be injurious to the general public or domesticated animals as determined by Department's apiary staff
- 4.2.e.** A collection site for holding colonies prior to shipment, or a staging area, shall have undeveloped property surrounded by a natural barrier & shall be marked with a honey bee caution sign
- 4.2.f.** Anyone transporting colonies shall secure the load & screen entrances or place a net over the colonies to prevent bees from escaping.
- 4.2.g.** West Virginia Beekeepers shall properly discard all pesticides & other control agents after use according to label directions.
- 4.2.h.** Honey bees used for public demonstrations, entertainment or educational purposed shall be enclosed so as to avoid the release of honey bees to the public.
- 4.2.i.** In the event that Africanized Honey Bee (AHB) infestation is determined to be established in West Virginia by the Department, additional rules promulgated by the commissioner of Agriculture will be followed

10. New Business



A PROCLAMATION PROCLAIMING MARCH 2021 AS THE 19TH ANNUAL MARCH FOR MEALS MONTH

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

WHEREAS, Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and

WHEREAS, the 2021 observance of March for Meals celebrates 19 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about senior hunger and isolation; and

WHEREAS, Meals on Wheels programs – both congregate and home-delivered, in Weston, WV have served our communities admirably for nearly 50 years.; and

WHEREAS, volunteers for Meals on Wheels programs in Weston are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Meals on Wheels programs in Weston provide nutritious meals to seniors throughout Lewis County that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Meals on Wheels programs in Weston provide a powerful opportunity for social connection for thousands of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS, Meals on Wheels programs in Weston, WV deserve recognition for the heroic contributions and essential services they have provided amid the COVID-19 pandemic and will continue to provide to local communities, our State and our Nation long after it is over.

NOW, THEREFORE, I Kimberly Harrison, as Mayor of Weston, WV do hereby proclaim March 2021 as the 19th Annual March for Meals Month and urge every citizen to take this month to honor our Meals on Wheels Programs, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2021 March for Meals can enrich our entire community and help combat senior hunger and isolation in America.

Dated this 1st day of March, 2021

Kimberly Harrison, Mayor

12. Reports of City Council

Mayor's Report

For February 2021

Feb. 1 Region VII Planning & Development Council CEDS Meeting

Regular City Council Meeting

Feb. 3 Special Council Meeting

Feb.5 Met with Shane Whitehair – Region VII PDC

Feb. 8 Weston Sanitary Board Meeting

Feb. 9 Special Council Meeting

Feb. 10 Weston Planning Commission Meeting

Feb. 11 Historic Landmarks Commission Meeting

Feb. 12 WV Municipal League Call

Feb. 13 Attended 2nd Saturday Event and Chocolate Festival at Glass Museum

Feb. 19 WV Municipal League Call

Zoom Conference with Susan Deniker & Nate

Feb. 24 LC Economic Development Authority Meeting

Feb. 26 WV Municipal League Call



Kim Harrison, Mayor



Date