



**City of Weston, WV**  
**Regular Session City Council Meeting**  
**Lewis County Courthouse**  
**August 1, 2022 at 6:00 p.m.**

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

**AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Minutes  
Regular Session – July 5, 2022  
Special Session – July 25, 2022
- 5) Visitor Section (5 Minute Time Limit)
- 6) Presentations
- 7) Receive and File Reports of City Boards, Commissions, and Outside Agencies  
Reports
  - i) Weston Cemetery Board
    - Next Meeting – Monday, October 10, 2022 at 9:00 a.m. at the Municipal Building.
    - Unapproved Minutes of Monday, July 11, 2022 Meeting.
  - ii) Historic Landmark Commission
    - Next Meeting – Thursday, August 11, 2022 at 5:00 p.m. at the Municipal Building.
    - Unapproved Minutes of Thursday, July 7, 2022 Meeting.
  - iii) Weston Planning Commission
    - Next Meeting – Wednesday, September 14, at 4:30 p.m. at the Municipal Building.
    - Unapproved Minutes of the Thursday, June 23, 2022 Meeting.
  - iv) Boards of Park and Recreation
    - Next Meeting - Friday, August 19, 2022 at 2:00 p.m. at the Municipal Building.
    - Unapproved Minutes of Friday, July 15, 2022 Minutes.
  - v) Lewis County EDA Authority
    - Next Meeting – Wednesday, August 24, 2022 at 5:00 p.m. at 110 Center Avenue, 2<sup>nd</sup> Floor.
    - Packet Included from July 27, 2022 Meeting.
  - vi) Board of Zoning Appeals
    - Next Meeting – Tuesday, August 9, 2022 at 6:00 p.m. at the Municipal Building.
  - vii) Codes Appeals Board
    - Next Meeting – Thursday, August 18, 2022 at 6:00 p.m. at the Municipal Building.
    - Approval of Andy Darby Application for Codes of Appeal Board.
  - viii) Outside Agencies  
Neighborhood Watch
    - Next Meeting - Wednesday, September 7, 2022 at 6:00 p.m. at 117 Center Avenue, Upstairs.

Known Vacancies to be Filled

- Board of Zoning Appeals  
1 available position plus an alternate (2) total

8) Sanitary Board Director Report

9) Department Reports

A) Finance

- Suttle and Stalnaker CPA Monthly Report for August 2022

B) Street Department

- August Report in Packet

C) Police Department

- August Report in Packet

D) Fire Department

- August Report in Packet

E) Building/Code/Zoning Report

- August Report in Packet

F) City Attorney Report

G) City Clerk

- August Report in Packet

H) City Manager Report

10) Old Business

A) Update on the 4<sup>th</sup> Street Bridge

B) Ordinance 2022-11 Ordinance Reconfiguring and Redefining the Roles and Purpose of the Weston City Tree Board Second Reading.

11) New Business

A) Neighborhood Yard Sale Application for August 5, 2022 8 a.m. to 4:00 p.m. at 4<sup>th</sup> Street to North River is Blocked off (Action Required)

B) Purchase of a Street Sweeper and Other Equipment Related to Maintenance (Action Required)

C) REAP - FY 2023 RADPP Pilot Project Subgrant Application (Action Required)

D) Lewis/Gilmer E-911 Addressing – 11 South Center Avenue (Action Required)

E) Consideration of a Resolution Affirming the City of Weston Commitment to Support WV Veterans and Veterans Services (Action Required)

F) Sick Donation Policy for Employees (Action Required)

G) Street Department Personnel (Executive Session Requested)

12) Reports of City Council

13) Adjournment

**Meeting Management Guidelines**

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register before meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council  
Minutes

Lewis County Court House  
117 Center Avenue  
July 5, 2022 at 6:00 p.m.

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Finance Director Susie Johnston, First Class Patrolmen Mike Posey, Chief Jimmy Suttle, Street Commissioner Mike Starett, Building/Code/Zoning Enforcement Officer Marty Lewis, Weston Sanitary Director Dee Evans.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

**Approval of Minutes:** Councilwoman Gump made a motion seconded by Councilwoman Rogers to approve the Regular Session of June 6, 2022, Special Session of June 15, 2022, Special Session of June 23, 2022 and Special Session of June 27, 2022. **Motion carried.**

**Visitors Section (5 Minute Time Limit):** Mr. Junior Kelley wanted to discuss three things with council. The first was the culvert where an individual lost her life. Mr. Kelly stated the culvert was dangerous and he knew the State was responsible for that area, but if the State does not do their job, then City should stay on them until they do their job. Mr. Kelley wants the culvert fixed before it takes another life. The second item was the 4th Street Bridge which he has heard rumors that it is not the City's concern, and it is not the States concern then who's concern is it. Councilwoman Rogers stated that the City of Weston never said it was not our concern, it is a huge concern for the city. Mr. Kelley stated it was over conflicting stories over a sidewalk which was not the City's responsibility and the State said it was in the city limits. The third concern that Mr. Kelley stated was the ordinance for fireworks, which it was \$100 fine for the first offense and \$500 for the second offense. Mr. Kelley asked if the city was collecting taxes off the sale of fireworks. City Manager Stansberry stated we will have to get back with him on the fireworks. City Manager Stansberry addressed the first concern of the culvert on Route 33 and shares his concerns and it we can be bring it to the attention to the Department of Highways. We have received conflicting guidance that they give us at times, the Department of Highways are responsible from curb-to-curb edge of a highway, does that include the ditch line City Manager Stansberry does not know. If they feel it is our responsibility, we will be open to do something about it. But it states in writing the Department of Highways oversees drainage and stormwater in their right of way. Councilwoman Rogers stated we did have a police officer out

patrolling and the police officer did talk with multiple people letting off fireworks. Mayor Harrison-Edwards stated we do not have enough police officers to catch all that are letting them off. City Manager Stansberry addressed the bridge issues explaining that it is a 20 to 80 bid out of the cost share with the DOH. The city contracted with the DOH to design and construct it from start to finish. They bid out the project and acquired the contractor to design and build the bridge. At this point they oversee managing that project and if the contractor has an issue with the sight conditions or the designs that is for them to work it out with the DOH. City Manager Stansberry stated if we can do something cost related or change order, we are willing to do that. We have had multiple discussions with the DOH and we are relying on the DOH instruction if the project can move forward. The DOH has instructed the contractor the site conditions allows the project to move forward.

**Presentations:** No presentations given.

### **Receive and File Reports of City Boards, Commissions, and Outside Agencies**

#### **Reports**

**i) Weston Cemetery Board**

- Next Meeting - Monday, October 10, 2022 at 9:30 a.m. at the Municipal Building.

**ii) Historic Landmark Commission**

- Next Meeting - Thursday August 11, 2022 at 5:00 p.m. at the Municipal Building.

**iii) Weston Planning Commission**

- Next Meeting – Wednesday, September 14, 2022 at 4:30 p.m. at the Municipal Building.

**iv) Boards of Park and Recreation**

- Next Meeting – Friday, August 19, 2022 at 2:00 p.m. at the Municipal Building

**v) Lewis County EDA Authority**

- Next Meeting – Wednesday, August 24, 2022

**vi) Board of Zoning Appeals**

- Next Meeting – Tuesday, August 9, 2022 at 6:00 p.m. at the Municipal Building.

**vii) Codes Appeals Board**

- Next Meeting – Thursday, August 18, 2022 at 6:00 p.m. at the Municipal Building.

**viii) Outside Agencies**

- Neighborhood Watch – Friday, August 5, 2022 at 5:00 p.m. Picnic at the home of Billy & Betty Brooks.

#### **Known Vacancies to be filled**

- Board of Zoning Appeals – One available position plus an Alternate (Two Total)
- Weston Planning Commission – Two Positions Available

#### **Sanitary Board Director Report**



WSB Dee Evans provided council with the report in the packet and reminded everyone of the meeting being held on Monday, July 11, 2022 at 4:30 p.m.

### **Department Reports**

**Finance – Suttle and Stalnaker CPA Monthly Report for June 2022:** Finance director Susie Johnston informed council that we collected almost \$15,000 in Municipal Fees only. In the general fund we have \$1,826,135.59 and we received the last half of the ARPA Funding for \$852,469.58

City Manager Stansberry explained if you look at our bank statement that is what would represent the 1.8 million. We have since withdrawn the ARPA money and will be deposited at the Citizen's Bank allocated into a separate account which leaves us with a balance of \$973,666 in the general account. We just did a budget revision for the FY22, and was approved by the State, and the Auditors Office with some caveats. We made so many changes at the end of the year we have overspent in some areas and a reminder it was prohibited to expend without making your budget revisions first. City Manager Stansberry with the FY23 budget we passed the estimated levy in March we projected we were going to have \$948,711 in the general fund and we have \$973,00 so we are a little ahead with the caveats that we still must reconcile the end of the month items.

**Street Department:** Street Commissioner Mike Starett discussed how busy the Street Department had been patching Ward III along with two festivals this month. Councilwoman Gump asked about the tools that were stolen from the street department. Street Commissioner Starett stated he found a broken window, and had tools taken and we have replaced around \$2800 in tools, which the locks have been changed and the employees know the tools must be put in the shed. Councilman Curtis asked if we replaced any of the street signs and the faded stop signs. Street Commissioner Starett stated we have not had the time to replace them. Councilwoman Rogers thanked the Street Department for watering the flowers and commented on how nice the foot bridge looked since they painted and replaced the boards. Councilwoman Rogers stated the Street Department went beyond helping the vendors load and unload during the 4<sup>th</sup> of July celebration.

**Police Department:** First Class Patrolman Mike Posey stated the report was in the packet but would answer questions if council had any. Councilwoman Rogers stated we have a problem with the Water Street Parking Lot that people are using it as a junk yard. Councilwoman Rogers thought we may need an ordinance in the future to eliminate them doing so. City Manager Stansberry commented that they are not utilizing the parking lot for business purposes, but long-term parking, and we have charged a rate for other lots, and we should charge a fee for Water Street Parking Lot. City Manager agreed we need an ordinance for people to move the vehicles when we have a parade or function.

**Fire Department Report:** Chief Jimmy Suttle told council if they had any questions, he would be happy to answer them. Councilwoman Gump asked Chief Jimmy Suttle what he thought about festival. Chief Jimmy Suttle stated he heard positive thoughts, no problems, everyone said it was nice, build off it next year. City Manager Stansberry suggested that we close the city lights during the fireworks. Councilwoman Gump thought it would be nice to upgrade the parking lot and City Manager Stansberry agreed it did need it.

**Building/Code/Zoning Report:** Marty Lewis informed council that they were focusing on is a meeting on July 13, 2022 with the DEP in Charleston. We have put together a presentation for money for dilapidated homes to demolish them. We have an opportunity to get up to \$300,000. City Manager Stansberry stated that as of June 1, 2022 Building/Code/Zoning Officer Marty Lewis has done a tremendous job from day one and we appreciate him and glad he is on our team. City Manager Stansberry informed that another Grant will be coming out within the next month through the REAP Program up to \$100,000. City Manager Stansberry stated that the City of Weston was selected due the efforts over the past six years, and they will be picking communities with 15,000 people and under which had a bad building committee. Councilwoman Gump asked where we stood with the liens on the properties. Finance Director Susie Johnston stated liens are on all properties except for 5 ½ East Second Street, because she was waiting for all the bills to come in for a final total.

**City Attorney Report:** City Attorney Bailey stated that when Mr. Kelley came up and told us of his issues, he believes it strengthens the administrative side of things when it is pointed out. City Attorney Bailey thinks it is good that the public participates in local government. Mayor Harrison-Edwards commented to the fact that with is many rumors circulating in the public that all of council can appreciate when a citizen does come and asks questions.

**City Clerk Report:** Report was in the packet.

**City Manager Report:** City Manager Stansberry stated that our staff has done a tremendous job, working in different states and government, I have not seen any group work as hard as this group does and he's proud of them. Manager Stansberry informed council the budget revision coming up will be a big task for us. This past month we had the first due fire meeting and City Manager Stansberry is getting into the details of it. One of the areas is the Municipal Fees we need to discuss is how these fees are being utilized, in the past which was deposited into the general fund verses how we should view that in the future. City Manager Stansberry when you are charging a fee you are charging a fee for a service and our Municipal Fee are combined for the Police, Street, and Fire Departments. City Manager Stansberry stated the way going forward we need to start thinking about what we are trying to accomplish with this fee. City Manager Stansberry will provide council with graphs, and numbers of what we have collected and in the budget what we

projected. City Manager Stansberry stated we have been busy with civil service police testing and was amazed with the number of applications received for the finance director, this is showing that people want to work for City of Weston. Also, the respect that we are garnering from the state level representatives from the administrative agencies we deal with. City Manager Stansberry pointed out that we did not call for a \$300,000 grant they called us, which is from past interactions with staff and elective representatives.

Councilwoman Gump made a motion seconded by Councilman Curtis to **accept** all department reports. **Motion carried.**

### Old Business

**2022 Update Planning Commission ByLaws (Action Required):** City Attorney Bailey provided council with a list of bylaws the Planning Commission agreed upon to use amongst themselves and these laws were not included in the ordinance that was passed several months ago. City Attorney Bailey stated as part of the state code the governing body, which is council, approves the rules and regulations of the Planning Commission. Councilman Curtis made a motion seconded by Councilman Bohan to **approve** the 2022 Update Planning Commission bylaws. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea).** **Motion carried.**

**Ordinance 2022-11 Ordinance Reconfiguring and Redefining the Roles and Purpose of the Weston City Tree Board (Action Required):** City Attorney Bailey informed council that an ordinance was made around 1983 or 1984 outlining creation of a Weston Tree Board. The two main purposes of the Ordinance are to provide council information on the status of trees in Weston, and another purpose was dealing with dangerous trees that could cause a public health problem. Our intent is to have a board to hear any type of dangerous tree issues on private or city property. The city can still have an option of overarching view of general tree situations. The existing ordinance had seven to eleven board members. The new ordinance moving the duties of the Tree Board over into the Code of Appeals Board. Councilman Curtis made a motion seconded by Councilwoman Gump to approve the first reading of ordinance 2022-11 Reconfiguring and Redefining the Roles and the Purpose of the Weston City Tree Board. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea).** **Motion carried.**

### New Business

**Coal Severance Budget Fiscal Year 2023 (Action Required):** City Manager Stansberry provided council with a Resolution and informed council a revision for the Coal Severance Fund needs to be passed by state law. We rolled over \$23,888 and budget was for \$28,039, which was an

increase. We must adjust our expense side for Fiscal Year 2023, and he increased the value of sidewalks. City Manager Stansberry proposed to council to approve the Coal Severance Budget Fiscal Year 2023. Councilwoman Rogers made a motion seconded by Councilman Bohan to approve the Coal Severance Budget Fiscal Year 2023. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

**Fiscal Year 2022-23 911 Dispatch Agreement (Action Required):** City Manager Stansberry provided council with a copy of the fiscal year 2022-2023 911 dispatch agreement. City Manager Stansberry stated the contract did not change, it is still a monthly charge of \$39,600. Councilwoman Rogers made a motion seconded by Councilwoman Gump to approve the fiscal year 2022-2023 911 dispatch agreement. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

**Reappointments of City Officials- City Manager, City Attorney, Finance Director, City Clerk (Action Required):** Mayor Harrison Edwards explained that every July 1 these individuals listed in the charter as needing reappointed annually by Weston City Council.

Councilwoman Rogers made a motion seconded by Councilman Bohan to reappoint City Manager Nate Stansberry. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

Councilwoman Rogers made a motion seconded by Councilman Bohan to reappoint City Attorney Brian Bailey. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion Carried.**

Councilwoman Rogers made a motion seconded by Councilman Bohan to reappoint Finance Director Susie Johnston. **(Roll call votes Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

Councilwoman Rogers made a motion seconded by Councilman Bohan to reappoint City Clerk Judy Piercy. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

**Police Personnel Discussion (Executive Session):** City Attorney Bailey made a request to go into executive session.

Councilwoman Gump made a motion seconded by Councilman Curtis to **enter** executive session at 7:13 p.m. **Motion carried.**

Councilwoman Gump made a motion seconded by Councilman Curtis to **exit** executive session. **Motion carried.**



## Reports of City Council

**Mayor Kim Harrison-Edwards:** Mayor Harrison Edwards passed out the Mayor’s Report which included all the meetings she attended. Mayor Harrison Edwards stated we talked prior about having ward meetings over the next few months, and Ward III meeting is scheduled for August 5<sup>th</sup> at 5:00 p.m. at the home of Betty Brooks for the Neighborhood Watch. Mayor Harrison Edwards asked Ward I, Ward II, and Ward IV, if they have a date scheduled for their meeting. Councilwoman Rogers set a date for Monday July 18 at 6:00 p.m. at the Weston Town Hub with a rain date of Wednesday July 20, at 6:00 PM. Councilman Bohan did not have a date set but will schedule one and let the mayor know within a week. Mayor Harrison Edwards received a request from Lucy Ann West for a resolution that has passed in other counties for the support a Veteran Services to Military and Veterans at their current levels. Mayor Harrison requested for this resolution to be on an upcoming special session meeting. Mayor Harrison also received a request for consideration for assisting the neighborhood watch picnic, this will also be listed on a special session discussion for council. Mayor Harrison Edwards spoke about the ARC which stands for Appalachian regional Commission they have published the 2023 county economics status map. Lewis County was listed as a “at risk county,” this means future federal grant money applied for and awarded will be at a 70 /30 split. Two counties in Lewis County were identified as distressed on the map which means grants applied for in those two areas will be at 80/ 20 split. It also includes pertinent trainings available and a lot of the times the conference fee will be covered if you are at risk.

**Councilwoman Sherry Rogers – Ward I:** Councilwoman Rogers thanked all the employees and volunteers for the Carp Festival and relayed that she is receiving positive comments daily. People are noticing the hard work and effort we are putting forward. Councilwoman Rogers stated that upcoming events are being held at the Holt property sponsored by the Historic Landmark Commission. Councilwoman Rogers is looking forward to the meeting for Ward I, pizza on the porch at the Town Hub.

**Councilman Randy Bohan – Ward II:** Councilman Bohan is still amazed coming across the West Second Bridge especially from the town side at the gateway to Ward II. Councilman Bohan asked if anyone noticed how pretty the bridge is. Councilman Bohan would like to talk to the state to have the bridge cleaned. We need to get the lot where the old bank was beside the bridge cleaned up. Councilman Bohan will be checking with the Polk Creek Park and hold his ward meeting at the park.

**Councilwoman Debbie Gump – Ward III:** Councilwoman Gump congratulated everyone that was rehired tonight. Councilwoman Gump appreciates all the upgrades being made around town, and it is really looking good. The festivals are a big draw to the town, and we need to focus on that,



and get on board with The Miracle of Main Street and help. The festivals bring people into town. Councilwoman Gump referred to the tree ordinance stating we should plant trees on Arbor Day in Ward III Park when she gets one. Councilwoman Gump thanked Rebecca for all the help she does.

Councilman Bohan asked Councilman Curtis if he could make an addendum before he gave his report. Councilman Bohan stated the drama free reappointment of our staff is a testimony to all the work that is being done, and it is hard to get everyone on the same page, but it shows that we are.

**Councilman Herb Curtis – Ward IV:** Councilman Curtis congratulated everyone that was reappointed and thanked them for everything that has taken place. Councilman Curtis commented, we sit up here as councilmembers and discuss and approve things but as far as taking action and making things happen it's the employees that make it happen. Councilman Curtis thanked everyone for the help and support with the festivals.

**Adjournment:** Councilman Curtis made a motion seconded by Councilwoman Gump to adjourn at 7:28 p.m.

Attest

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



Weston City Council  
Special Session  
Monday, July 25, 2022  
Minutes

**Present:** Mayor Kim Harrison Edwards, Councilwoman Sherry Rogers, Councilman Randy Bohan, Councilwoman Debbie Gump, Councilman Herb Curtis, City Manager Nate Stansberry, City Attorney Brian Bailey, City Clerk Judy Piercy, Finance Director Susie Johnston, Chief Jimmy Suttle, Street Commissioner Mike Starett.

**Call to Order:** Mayor Harrison Edwards call the meeting to order at 6:30 p.m.

**Pledge of Allegiance:** Mayor Harrison Edwards asked to stand for the Pledge of Allegiance.

**Public Comment:** No Comments.

**Old Business:**

**Budget Revision Fiscal Year 2023(Action Required):** City Manager Stansberry stated the budget revision needs to be completed before July 31, 2022. City Manager Stansberry provided the council with a copy of the budget revision and went over the different lines that were changed. Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the Budget Revision Fiscal Year 2023. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea).** Motion carried.

**Reappointment Judge Jim Terango as Municipal Court Judge (Action Required):** Councilwoman Rogers made a motion seconded by Randy Bohan to **approve** the reappointment of Judge Jim Terango as Municipal Court Judge. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea).** Motion carried.

**Consideration of Support for the Neighborhood Watch Picnic Friday, August 5, 2022, at 5:00 p.m. (Action Required):** Councilwoman Gump made a motion seconded by Randy Bohan for a contribution of \$250 to the Neighborhood Watch Picnic. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea).** Motion carried.

**Consideration of Roll Off Dumpster to be Privately Rented (Action Required):** City Manager Stansberry provided council with information on a proposed policy on providing roll off dumpster services for properties with the city which included pricing. City Manager Stansberry explained how the rental would work and thought it would be a good idea to help people to clean up their property. Council discussed the different liabilities and concerns with staff covering the items that were to be tossed. Council would like to see more information and City Manager Stansberry



to continue to pursue. Councilman Bohan made a motion seconded by Councilwoman Gump to **table** the Consideration of Roll Off Dumpster to be Privately Rented. **(Roll call and votes, Councilman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea). Motion carried.**

**Discussion of Changing Meeting Dates:** City Manager Stansberry thought our meeting once a month was not enough for all that we do. City Manager Stansberry explained in order to change or add to our meeting (s) on the first Monday of each month we would have to create in ordinance, because it is listed in the charter as first Monday of each month. Mayor Harrison Edwards suggested a meeting on the first Monday of each month and the third Monday of each month. Councilman Bohan suggested to split the department heads certain ones on the first Monday and the remaining on the third Monday. Mayor Harrison Edwards like to keep the meetings still at the Court House. City attorney Brian Bailey will prepare an Ordinance for the changing of the meetings.

**City Manager Update:** City Manager Stansberry provided council with an update 4th Street Bridge with a possibility of Bear Contracting leaving on Thursday of this week. City Manager Stansberry requested from the DOH copy of the contract or at least copy of the change order. City Manager Stansberry thought the DOH needs to make a public press release, if not the city will make one. City Council discussed what the next step the city could take, and agreed the city needs to make a press release. City Manager Stansberry stated we will have to wait until Thursday to see if Bear Contracting demobilizes and see what our options are at that time.

**Adjournment:** Councilman Bohan made a motion seconded by Councilwoman Gump to adjourn at 7:50 p.m.

Attest

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Mayor, Kim Harrison-Edwards

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City Clerk, Judy Piercy



City of Weston  
The Weston Cemetery Board Meeting  
Monday, July 11, 2022

The Monday, July 11, 2022 meeting was called to order by Secretary Sharon Franklin at 9:00 a.m. In attendance were Mayor Kim Harrison-Edwards, Americorp Jamie Billman, Junior Kelley, City Manager Nate Stansberry, City Clerk Judy Piercy, and Andrea Lamb.

**Approval of Minutes**

Kim made a motion seconded by John to **approve** the minutes of February 14, 2022. **Motion carried.**

**Treasurers Report**

Sharon reported a balance of \$8,593.60 in the account as of June 30, 2022. Kim made a motion seconded by Sharon to **approve** the treasurers' report. **Motion carried.**

**Discussion of Arnold Cemetery**

Kim informed everyone at the last HLC meeting the discussion was about the Arnold Cemetery needing mowed and trees removed and when the paving was going to start.

City Manager Stansberry stated Street Commissioner Mike Starett spoke with the pavers and they will be starting in the next two weeks. City Manager Stansberry also said that the street department cleaned up 80% of the cemetery after the storm. Junior stated he cut the limbs that fell on the tombstones.

Junior also stated that with the storm the limbs fell and are too heavy to lift to mow. Junior would like to have the Arnold Cemetery surveyed to know exactly what the city owns.

**Discussion of Machpelah Cemetery**

Sharon thought the cemetery looked ragged and it was taking a week to get it mowed. City Manager Stansberry will set up an appointment and speak to her.

**Public Comment**

Jamie informed everyone that the ground penetrating and radar survey was completed on the 20th at Arnold Cemetery, and it went very well, but due to the storm we were limited to certain things we could do. Jamie showed preliminary pictures from our specialist. The pictures show it is scanning down through the layers of the earth and at the beginning, it is at 0 feet, and at the end, it is at 10.15 feet. The scan at 2.5 feet showed this area was the gentleman who was lynched and buried, the other bodies are older bodies. Jamie stated after this information and research that she did the upper portion of the cemetery was more than likely an African American Cemetery. City manager Stansberry ask if only the top portion of the cemetery was done. Jamie's response was yes mainly because in the lower part of the cemetery the radar was affected by the iron fencing. City Manager Stansberry asked if they will be providing a report of the findings. Jamie believed that he would provide a report. City Manager



Stansberry asked if we had a process of replacing the fence. Jamie responded we did receive fencing as a donation from Morgantown which is currently being housed at the street department. John introduced Andrea Lamb who would like to discuss giving tours at the Machpelah Cemetery. Andrea stated that she considers herself a professional tour guide and gave references to where she worked giving tours. Andrea thought the cemetery would be a great place to walk and the monuments are like nothing she has ever encountered and the people that are buried in the cemetery. Andrea was interested in the history of the people buried there and of famous people buried there as well. Andrea would like to do a tour on August the 12th which is a Friday at 8:30 a.m. and it is free to anyone that wants to attend.

Mayor Harrison Edwards made a motion seconded by John to **approve** Andrea Lamb to give tours at the Machpelah Cemetery. **Motion carried.**

John asked if any of the lights that needs replacing at the cemetery or has anyone checked. John felt that we need to look into putting streetlights up at the cemetery and that's what the trust is for to make improvements. Sharon expressed she was not sure what it entailed to take money out of the trust. John thought a streetlight should be placed where the trees are located at the loop. Mayor Harrison Edwards commented that prior to this council being elected it was talked about putting streetlights at the cemetery and several people were opposed. City Manager Stansberry asked Jamie to pull up the map of the cemetery. John indicated the area that needed lighting. City Manager Stansberry discussed the possibilities of running electricity from streets that were close to the cemetery.

City Manager Stansberry suggested if the cemetery board wanted to make a maintenance list or take pictures stating that you would like to have this here or that in a certain location, we can see what can be done. John suggested putting benches along the cemetery especially if we are going to start doing tours. City Manager Stansberry would like to look at a couple of the drain pits and replace the wooden covers.

Jamie suggested through a Historic Landmark Commission perspective we could put that in the Comprehensive Plan and talk about cemetery restoration. City Manager Stansberry suggested if you want to make improvements make a proposal and take it to the council. City Manager Stansberry stated that you can go to the cemetery and decide where you want the lights and then we can have an electrician tell us if it is possible. Mayor Harrison Edwards commented that we do not meet until October we should go down individually and see the areas and report back to City Manager Stansberry to develop a proposal for council.

**Next Meeting Date:** The next meeting date will be Monday, October 10, 2022 at 9:30 a.m.

**Adjournment:** John made a motion seconded by Mayor Harrison-Edwards to adjourn at 8:56 a.m.

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Secretary, Sharon Franklin



Weston Historic Landmarks Commission

Thursday July 7th, 2022 at 5:00 pm

Weston Municipal Building

Call In: 1-415-762-9988

Meeting ID: 482-656-4989

Pass Code: 269

In attendance: Rebecca Jordan-Gleason [Anna K. Cardelli](#), [Kristen Bailey](#), [Kim Harrison](#), Brian McClain, [Sherry Rogers](#), and [Jamie Billman](#)

The meeting was called to order by Rebecca Jordan-Gleason at 5:10 p.m. on Thursday July 7th

1. motion to approve the minutes by [Sherry Rogers](#), seconded by Brian McClain
2. Treasurer's report was read by Jamie Billman, motion to approve by Kristen Bailey, seconded by Anna Cardelli
3. Survey Update was given by Jamie Billman, volunteer Sam Peters has completely nearly 30 HPI forms
  - a. Sherry Rodgers, Kim Harrison and Kristen Bailey all committed to filling out HPI forms for a block or so of structures
4. Cultural Center Update was given by Anna Cardelli; The Summer Concert Series has been successful thus far
  - a. future dates were discussed as new performers were secured by Rebecca Jordan-Gleason and Kristen Bailey
5. Cemetery Update was provided by [Jamie Billman](#) who discussed the the preliminary results of Ground Penetrating Radar that was conducted on June 20th
  - a. Jamie said she'd go to the next cemetery board meeting to show them the results as well
  - b. [Anna K. Cardelli](#) and [Jamie Billman](#) expressed that the condition of the cemetery has gotten worse since the last storm, the road is getting worse, the down trees have destroyed several monuments and some fell trees have yet to be removed from the property
  - c. Rebecca said her maintenance people might be able to do a clean up at the cemetery with permission
6. The Quarterly Newsletter is out and available for all to enjoy
7. The Comprehensive plan is underway, the HLC should make sure to attend Planning meetings to ensure the needs of the historic districts and historic preservation are central to the new plan
8. Grants Update
  - a. Cultural Center Phase I grant period has ended and likely we will hear about phase II in the coming month

9. A street sign project has been proposed by [Sherry Rogers](#) as part of her beautification project to help with the downtown revitalization
  - a. this project will make benches, trashcans, street signs and street lights cohesive and historically appropriate
  - b. Jamie Billman promised to come to the next meeting with examples of these and pricing
10. HLC Logo
  - a. [Jamie Billman](#) created and provided four HLC logo options which the HLC voted on number four (a seal logo with the train station in the middle and scroll like lines coming out of the sides)
  - b. this Logo was voted on and approved by the HLC
11. Public Meetings
  - a. Public meetings are being conducted by the Planning commission as part of the Comprehensive plan, the next one will be July 20th at the Town Hub for Sherry Rodgers ward
  - b. following that will be a meeting August 5th at Betty Jo Brookes house
12. The next meeting will be August 11th at 5:00 p.m. at the City Building

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Rebecca Jordan-Gleason



The June 23, 2022 meeting of the Comprehensive Plan was called to order at 4:30 p.m. by Dean Vaughn. In attendance was Clara Atchison, Mayor Kim Harrison Edwards, Anna Cardelli, Jamie Billman, Bruce Adler, City Manager Nate Stansberry, and City Clerk Judy Piercy.

Dan proposed we make an outline of what we need to do for the Comprehensive Plan. Anna is going through each page and creating a word document of the current plan that is no longer accurate and needs to be updated. Dan referred to the Comprehensive Plan appendix one public input they had eight public meetings in each of the four wards. Dan asked Bruce for clarification if they had eight meetings in each ward or a total of eight altogether. Bruce was not sure of the number of meetings held he came in towards the end. Dan would like to go out of order and establish the stakeholder's list, consisting of who we should have at the meetings. During the discussion, a list was created including the County Commission, EDA, Lewis County Blueprint, Lewis County Park, Historic Landmark Commission, Parks and Recreation, Cemetery Board, Codes of Appeal, BZA, and Sanitary Board. Dan asked if we should include the department heads which are the Police Department, Fire Department, and Street Department. Kim would like to include the 911 Service, the Ambulance Authority, and the Lewis/Upshur Emergency Planning Commission.

City Manager Stansberry thought we probably have more to invite, we can send out this letter and ask for some additional thoughts and if you would like to set up a formal meeting, we can schedule a meeting and talk more about the plan. Anna suggested as a group we work on the letter, and we can deliver it to the different groups. Mayor Harrison-Edwards suggested we make a survey as well as another means to get their feedback. Anna will draft up a letter and send it to everyone and you give me whatever you would like added. Anna stated the law clinic gave us a draft of questions we can pull the broader questions and give them a paragraph of what we are doing. Anna suggested giving them a section to fill out giving us their information. Anna will email the letter to everyone, and we can look at it by the next meeting we will have something to finalize. Bruce thought it would be a good idea to put a deadline on the letter. City Manager Stansberry and Mayor Harrison-Edwards will compile the stakeholder's list and will share it with everyone.

Dan thought at the public meetings we have some education possibly short videos about a section of the Comprehensive Plan and put an article in the newspaper and on the radio. Dan thought if we want people to come out, we must do bullet points and make it short and sweet. Dan and Jamie will be working on the videos. Anna asked if we also get our we get our Planning Commission link live on the website for our next meeting and for the form, video, Comprehensive Plan, and whatever we have scheduled.

Dan asked during the public meetings should they be geographical in the sense we are having them in each ward, or should they be topical in the sense this meeting we are going to talk specifically about info structure, or this aspect of the city. Anna thought we need to do both from a ward perspective I think we should let people talk to us, let's hear what they want. Bruce stated as a test run the very first meeting you will be talking about SWOT and its meaning and allowing the public to lead off with that. Dan stated the first meeting will be the city's general meeting. Mayor Harrison Edwards, we will be having ward meetings which are for people to show you what issues they have in their community. Mayor Harrison Edwards agreed with City Manager Stansberry the meeting should be more topical. Dan

asked if you are having ward meetings can if someone sit in from the Planning Commission and listen because the public input is the input no matter where it is held. Anna asked for a list of ward meetings that could be made available. Mayor Harrison-Edwards informed one will be at the Neighborhood Watch Picnic for Ward III on August 5, 2022, at 5:00 p.m. and Ward V will be at the Masonic Temple Parking Lot but no date or time as of today.

Anna informed us we have a couple of public opportunities where we can have the form questionnaire or survey and set up a table at the History Alive and the Summer Concert Series. Dan asked if we have the ward meetings which are four meetings, one citywide meeting is there a need to have some we can specially targeted meetings. Anna stated after we pull the content of what we hear people saying and if they are bringing sidewalks multiple times then yes, we should have a meeting on sidewalks. Mayor Harrison Edwards thought we could evaluate our data and then decide if a meeting should be held. Dan asked if we had a meeting in a more relaxed atmosphere or a one-on-one discussion, and how can we record that data. Anna thought we would take notes and bring them back to the Planning Commission meeting. Mayor Harrison Edwards stated that's why we chose the informal picnic so people can talk and don't feel that have to stand up in front of everyone. Bruce said anything goes as long as the public expresses their views. Dan included stated it needs advertised, and Anna included, and we are collecting data. Mayor Harrison Edwards thought we should document the number of people who attended and spoke. Dan referred to the prior comprehensive plan which documented the attendance and who spoke. Dan thought it was a good idea to show how the community participated. Dan thought another approach would be to have a problem and a problem solver does not view it as a gripe session. Bruce stated that you must stay neutral it is about what the citizens want in their community. Dan asked about our surveys and the online surveys or public comments are we only going to hear from city residents or do we hear from anyone. Anna commented that it is a city plan but maybe we should have a section where the tourists could comment.

Discussions were talked about where the public meetings could be held, and several locations were given with no definite decision made. Mayor Harrison Edwards will see the availability of the Senior Citizen Building. Anna suggested someone from the Planning Commission should be at the August 5<sup>th</sup> Neighborhood Watch picnic it would be a great opportunity. City Manager Stansbury suggested a handout that the citizens could fill out at their leisure and explain what the Planning Commission is wanting to accomplish. City Manager Stansbury committed to attend the first meeting for the Planning Commission on August 5<sup>th</sup> at 5:00 p.m. Mayor Harrison Edwards will check with the other council members to get dates and places for their ward meetings. Anna asked, Mayor Harrison Edwards if she was comfortable doing coffee with the mayor talk. Mayor Harrison Edwards thought it was a good idea and she would be happy to do it.

The next Planning Commission meeting will be on Wednesday, September 14, 2022 at 4:30 p.m.

Anna made a motion seconded by Clara to adjourn at 5:52 p.m.

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President, Dan Vaughn



Board of Parks and Recreation  
Meeting, Friday, July 15, 2022

The Board of Parks and Recreation was called to order at 2:03 p.m. In attendance were John and Connie Riffle, Dee Evans, Mayor Kim Harrison Edwards, City Manager Nate Stansberry, Finance Director Susie Johnston, City Clerk Judy Piercy, Brenda Reed, and Lewis County Blueprint Coordinator Victoria Stansberry.

**Approval of Minutes:**

Connie made a motion seconded by Dee to **approve** the minutes of June 24, 2022 with one correction the date of the next meeting is Friday July 15th 2022. **Motion carried.**

**Treasurer's Report:**

City Manager Stansberry informed the Board of Parks and Recreation that according to state statute the City Treasurer is the keeper of the funds for the Parks Commission and that will be Susie Johnston. City Manager Stansberry gave an ending balance as of June 30, 2022 of \$1188.44. Connie made a motion seconded by Dee to **approve** the Treasurer's Report. **Motion carried.**

**Lively Park, Willow Park, and Polk Creek Park (Discussion of Issues, if any):**

Brenda came to the meeting stating most of the playground equipment seems to be gone in Willow Park. She asked if the equipment was going to be replaced or if we were dismantling the park. City manager Stansberry stated the swing seats were broken and for safety reasons we took the swings down, teeter – totter had a broken board. Brenda stated that she has seen mothers and their children playing at the park, so the park was being used. Connie informed that the swing set was donated by an individual who lives in that area. The musical items and the tic tac toe was purchased from a grant when we first started. Mayor Harrison Edwards asked if we could look into getting a cost estimate for the replacement of the swings and teeter totter.

**Carp Festival:**

Connie stated that we have already set the date for the Carp Festival for June 10, 2023. City Manager Stansberry suggested with the T-shirts left and we should mark them down and sell and the money would go to the Board of Parks and Recreation.

**Kayak Event:**

City Manager Stansberry tried to contact the Guardians of the West fork, but the contact is sick. City Manager Stansberry informed the group if they would like to organize the kayaking event, we will put it on our Facebook page for advertisement. Connie thought we could possibly do it after Labor Day it's still good weather. Victoria gave a summary up the National Public Land Day on September 24 2022. Victoria would like to have different events going on in Lewis County on National Public Land Day, and it can be anything from clean up to kayaking. She will be promoting these events and could have a community luncheon. City Manager Stansberry was looking at the DEP website and they have a tire cleanup for each county once a year. They have a special machine that will go down the bank into the river and we can place the tires on the machine. Mayor Harrison Edwards asked if we have a central location to put the kayaks in the river. Connie stated it needs to be well publicized. City Manager Stansberry suggested they work with Blueprint Committee and have kayaking as an event. The city will provide a trailer to haul the kayaks.

### **Pricing on Ice Skating:**

City Manager Stansberry made available a copy to see the pricing of the ice-skating rink. Discussion of property where the ice-skating rink could be held but did not come up with a location. John made a motion seconded by Connie to have the City Manager Stansberry to **proceed** with working out the details with insurance company and location. **Motion carried.**

### **New Business:**

Judy provided a copy of a request of items for the Polk Creek Park from Michael Bradley. John will assess the list and get back with the Board of Parks and Recreation. John made a motion seconded Dee to **table** the list from Michael Bradley. **Motion carried**

### **Public Comment:**

Victoria commented we have already talked about the National Public Land Day, and she will call Jackson Mill to ask about the kayaks and of course promoting it. Victoria talked about the Lewis County Greenways Trail study that will be taking place. We have an engineer, CEC and they will be working on what the trail corridors will be through Lewis County, starting in Harrison County, and then ending in Braxton County. As we are doing this, we are also thinking of all the places the trail needs to come by and what places we want people to be able to access easily from the trail. We will be having meetings with the Engineers, Stakeholders. Lewis County Blueprint would like to invite a representative from the park board and express your interest as the Board of Parks and Recreation and see where it is going to lie as it comes through Weston and a possibility of being close to a park. It is especially important to the Lewis County Blueprint that we receive feedback that our stakeholders are involved through the planning process. We



need to get it right as we want it because we will be going by this plan and finding grants to help build the trail. Victoria informed of another project that is starting, a walkability and a bikeability trail. This project is a fulcrum project that is being done by WVU, they are going to look at Weston and Jane Lew to see how walkable and bikeable the community is and what improvements needs to be done. This will start later this summer, and we welcome a member of the Board of Parks and Recreation to come and see what is going on.

Victoria informed the Lewis County Blueprint and the Weston Cultural Center teamed up to write a grant with “Try this West Virginia And our project is called “Fun to Go”. The funds we receive will be used to create a mobile activity such as board games that we can pick up and take to another location. We would like to have one activity a month in the county and additional sites on the way.

**Next Meeting Date:**

The next meeting of the Board of Parks and Recreation will be August 19, 2022 at 2:00 p.m.

**Adjournment:**

Dee made a motion seconded by Connie to **adjourn** at 2:05 PM. **Motion carried.**

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110 Center Avenue, 2nd Floor, Weston WV 26452  
www.lceda.org 304-269-4993

**Lewis County Economic Development Authority Board Meeting  
July 27th, 2022 - 5:00 PM**

## **Meeting Agenda**

### **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. Call Meeting to Order (Action Required)
2. Establishment of a Quorum via Sign In Sheet (Action Required)
3. Review and Approval of Prior Meeting Minutes - June 29th, 2022 (Action Required)
4. Review and Approval of Treasurer's Report (Action Required)
5. Review and Approval of Executive Director's Report (? Require)

### **Correspondence**

6. Jane Lew Public Service District & Weston Sanitary Board Updates  
Jane Lew Public Service District Agenda - 07/14/22 and Weston Sanitary Board Minutes  
06/13/22.

### **Business**

7. Committee and Municipality Reports  
Site Survey Selection Committee - members and time  
City of Weston - Kim  
Town of Jane Lew - Ruth
8. Warehouse Marine Property - Director  
On-line Auction update
9. Phase I Water - Director  
*Steven Buchanan from Thrasher is present to aid and answer questions*  
Acquiring the required 167 water agreements - we have 96  
Region VII applying for a Water Development Authority's Economic Enhancement Grant  
Forming a committee to review the Accounting, Local Legal, PSC Legal and Bond Council.  
Ad for Right of Way agent (130 easement) - Inhouse work?  
Critical Need to Mill Stone/Arnold Street
10. Southern Lewis County Broadband Towers  
Micrologic agreement update  
Extension of grant applied for



**Lewis County Economic Development Authority Board Meeting - July 27th, 2022 - 5:00 PM  
Meeting Agenda (Continued)**

11. Approval of expenses  
*Sign Bank Paperwork*

|  |  |               |
|--|--|---------------|
| 2022 WV Economic Development Council Annual Conference             | Registration                               | 150.00        |
| Sept 6-8 - Motel 6&7   | Lodging                                    | 200.00-350.00 |
| 2022 WV Brownfields Conference                                     | Registration                               | 175.00        |
| Sept 13-15 - Motel 13&14   | Lodging                                    | 200.00-300.00 |
| Lewis County Commission  |  | 12442.32      |
| Benefits Reimbursement for Fiscal Year 2023                        |  |               |
| Weston Democrat  |  |               |
| Ad for Phase 1 Proposal from firms (Will be reimbursed from funds) |  | 28.65         |
| Ad for 2022-23 Fact Book   |  | 349.00        |
| Global Science & Technology  | Website Development 2950.00                | 3437.50       |
|  | Annual Software Maintenance 1950.00        |               |
| Lewis County Printing  | Business Cards                             | 60.00         |
| Sheriff of Lewis County  | Real Property Taxes                        |               |
|  | 1.72 AC Half 752.08 / Full 1504.16         |               |
|  | 5.499 sq ft Half 24.86 / Full 49.72        |               |
|  | Totals Half 776.94 / Full 1553.88          |               |
| Dues membership 2022-23 Gas & Oil Association of WV                |  | 250.00        |
| WV Economic Development Council - Membership                       |  | 125.00        |
| Misc—Credit Card   |  |               |
| Walmart  | Battery for Remote                         | 5.02          |
| Walmart  | Tape, staples, clips, pens, highlighters   | 19.79         |
| Walmart  | Keyboard new computer                      | 20.86         |
| Amazon   | Wall file folders, 33' ext USB, Legal Pads | 57.54         |
| Amazon   | USB Hub Splitter, Internet cable,          |               |
|  | HDMI adapter, Monitor Stand, 5 port hub    | 75.08         |
| Total  |  | 178.29        |

Open Discussion

Adjournment (Action Required)





**LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY  
MEETING MINUTES**

**JUNE 22, 2022**

**5:00 PM**

**LEWIS COUNTY COURTHOUSE  
110 CENTER AVENUE, 2<sup>ND</sup> FLOOR  
WESTON, WV 26452**

**MEMBERS PRESENT:** Kim Gum; Chris Richards; Ruth Straley; Marvin Murphy; Bob Taylor; Shannon Cunningham-Snead; Stephanie Wolverton; Kim Harrison-Edwards; Chris Heater; Ray Smith.

**OTHERS PRESENT:** Lewis County Commissioner Rod Wyman; Lewis County Commissioner Bobby Stewart; Lewis County Economic Development Authority Director Cindy Whetsell.

**CALL TO ORDER:** The meeting was called to order at 5:00 PM by President Stephanie Wolverton with a quorum of the membership present.

**APPROVAL OF MINUTES:** Minutes of the March 23, 2022 meeting were presented and approved on motion by Chris Richards with second by Marvin Murphy.

**APPROVAL OF TREASURER'S REPORT:** The treasurer's report from was approved on motion by Marvin Murphy with second by Ruth Straley.

**APPOINTMENTS**

None.

**CORRESPONDENCE**

**Jane Lew Public Service District and Weston Sanitary Board Updates:** The Jane Lew Public Service District April 13 and May 11, 2022 Meeting Agendas and the Weston Sanitary Board Meeting Minutes were presented for review.

**Central West Virginia Development Association Financial Statements:** The North Central West Virginia Development Association June 2020 and June 2021 Financial Statements was presented for review.

**World Association of Marching Show Bands Competition:** The World Association of Marching Show Bands Competition will be held July 17-24, 2023 in Buckhannon. Information about this event was provided for review.

## **BUSINESS**

### **President, Projects, Board(s) and Committee(s) Reports:**

- a) Directors Report- The new Economic Development Director will need a computer. The membership voted to ask Mr. Smith what he would like and purchase on motion by Chris Heater with a second by Ruth Straley.
- b) The Director requested permission from the membership to contact Region VII Planning Development Council to explore Critical Needs Funds for water extensions along Arnold Road and Millstone (Walkersville). This request was approved on motion by Shannon Cunningham-Snead with second by Chris Heater.

All other reports are covered under agenda items.

**Update on the Former Warehouse Marine Property:** The Director provided an update on the former Warehouse Marine Property. The party interested in the building has gone silent. The director requested the membership consider an auction of the building and contents. The membership voted to auction the building and contents with a reserve on motion by Shannon Cunningham-Snead with second by Marvin Murphy.

**Update on Phase I Water Customers:** There are still only 96 users that have signed up. The Authority members were asked to go door to door to get more user agreements signed.

**Update on Southern Lewis County Tower Sites:** Todd Swanson, Attorney with Steptoe and Johnson send an agreement with to Micrologic, the service provider. There has been no reply from the company .

**Lewis County Phase I Water Extension Project Invoice:** The membership authorized a requisition for payment of \$244,500.00 to the Thrasher Group for engineering services on the Phase I Water Project on motion by Ruth Straley with second by Chris Heater.

**Approval of Expenses:** The following expenses were approved on motion by Shannon Cunningham-Snead with second by Chris Richards:

- a) Lewis County Fire Board      \$20.00              Fire Fee Warehouse Marine
- b) Lewis County Commission    \$12,000.00      Directors Supplement for FY 2022

## **ADJOURNMENT**

With no further action being required by the Lewis County Economic Development Authority the meeting was adjourned at 5:46 PM on motion by Marvin Murphy with second by Kim Gum.

## **APPROVED**

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July 28, 2022

City Council/City Manager Comments

Councilwoman Sherry Rogers stated that she would like to thank all the employees for the work they do and all they accomplish.

City Manager Nate Stansberry asked Brock if there was an issue with the guys and the Street Department with paving. Brock stated that in the past, the Street Department would pave the areas that we had disturbed the pavement to do repairs in under a prior agreement that the two departments had. However, lately, it appeared that if the area was out of city limits, the Street Dept did not want to pave. Nate stated that he felt there was a miscommunication and he would talk to Mike and get it straightened out. He would have Mike call Dee in the morning to confirm.

Alden Butcher made a motion to adjourn the meeting. Kim Harrison-Edwards seconded the motion. Motion passed.

Meeting Adjourned.

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Chairperson

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Director

Weston Sanitary Board met Monday, June 13, 2022 at 4:30pm at 171 Main Avenue, Weston, WV 26452. Meeting was called to order by Chairperson Kim Harrison-Edwards. Others present were: Alden Butcher, (phone) Tracey Weber, III, Steve Haynes, Bob Bragg, Brock Perkins, Dee Evans, Sherry Rogers, Steve Perry & Nate Stansberry.

Alden Butcher made a motion to approve the May 2022 Minutes. Kim Harrison-Edwards seconded the motion. Motion passed.

Alden Butcher made a motion to approve the Financial Report. Kim Harrison-Edwards seconded the motion. Motion passed.

Alden Butcher made a motion to approve the May Adjustments. Kim Harrison-Edwards seconded the motion. Motion passed

#### Old Business

BVTSCC Project Update-Thrasher Engineering  
Outstanding Customer Concerns

Steve presented the list of concerns that the WSB went over when they met last week and stated the proposed resolutions.

Collins Fence in Turnertown-There does not appear to be any more damage now than there was pre-construction. It has been suggested that WSB buy a few replacement boards to resolve the issue.

Perry- Check for trees to be sent to him this week. Tracey will call local contractor to see if they can take care of his other complaint.

Garrett-Tracey still negotiating on this one

Sholes-WSB to pay for 10 bags of topsoil

Burke-Tracey to talk to local contractor

Derico-Tracey to talk to local contractor

Cayton-DEP to sign off

Tim John-Local contractor

Taylor-2 rocks need removed and topsoil added

Phase I Sludge Removal Project-Blower will be installed July 31. Sludge to be removed July 11. 9 weeks to get it removed.

Court Street Bridge-Check with Roger Hull to see if he will take care of this dismantling of pipe as well.

#### Phase II Sludge Removal

We recently had a work session with Shane and Region 7 regarding funding possibilities and this project.

#### Initial Application to IJDC

Rule 42-Accountant

PER-already ½ done

Audits already in process

**Profit & Loss**

June 1 through July 25, 2022

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|                                    | <u>Jun 1 - Jul 25, 22</u> |
|------------------------------------|---------------------------|
| <b>Ordinary Income/Expense</b>     |                           |
| <b>Income</b>                      |                           |
| <b>Investments</b>                 |                           |
| Interest-Savings, Short-term CD    | 5.34                      |
| <b>Total Investments</b>           | 5.34                      |
| <b>Other Types of Income</b>       |                           |
| Grant Revenue                      | 23,327.00                 |
| Rental Income                      | 1,200.00                  |
| <b>Total Other Types of Income</b> | 24,527.00                 |
| <b>Total Income</b>                | 24,532.34                 |
| <b>Net Ordinary Income</b>         | 24,532.34                 |
| <b>Net Income</b>                  | <u>24,532.34</u>          |

## Lewis County Economic Development Authority

## Balance Sheet

As of July 25, 2022

07/25/22

Accrual Basis

|  | <u>Jul 25, 22</u>        |
|--|--------------------------|
| <b>ASSETS</b>                              |                          |
| <b>Current Assets</b>                      |                          |
| <b>Checking/Savings</b>                    |                          |
| <b>CD's, Savings and Investments</b>       |                          |
| Certificate of Deposit                     | 253,086.88               |
| Golden Investment 2091119                  | 45,729.14                |
| Golden Investment 2108534                  | 15,428.90                |
| Golden Investment 2110431                  | 9,991.10                 |
| <b>Total CD's, Savings and Investments</b> | <u>324,236.02</u>        |
| <b>Checking Accounts</b>                   |                          |
| Citizens Bank Checkmate II                 | 130,160.75               |
| LCEDA Housing Authority                    | 1,035.00                 |
| <b>Total Checking Accounts</b>             | <u>131,195.75</u>        |
| <b>Total Checking/Savings</b>              | <u>455,431.77</u>        |
| <b>Total Current Assets</b>                | 455,431.77               |
| <b>Fixed Assets</b>                        |                          |
| Homewood Property                          | 150,000.00               |
| <b>Total Fixed Assets</b>                  | <u>150,000.00</u>        |
| <b>TOTAL ASSETS</b>                        | <u><u>605,431.77</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>            |                          |
| <b>Equity</b>                              |                          |
| Retained Earnings                          | 580,904.77               |
| Net Income                                 | 24,527.00                |
| <b>Total Equity</b>                        | <u>605,431.77</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>      | <u><u>605,431.77</u></u> |

## Lewis County EDA

### Director's Report

07/01/22-07/25/22

July 1st to present - Organizing the office and learning the aspects of the job, I have talked to a few board members to get suggestions, their views & wants, answer questions, hope to talk to most of the rest next month. Learning about our projects and the processes, the organizations we belong too and/or utilize.

July 8th - Was on the call for the monthly Hardwood alliance board meeting, wasn't a quorum, mostly introductions. They will be going to the International Woodworking Fair in Atlanta next month.

July 12 and 19 - Attended County Commission meetings and afterwards go over the Action List, unfortunately we have not had a chance to cover all of these in person. See attached sheet for the EDA action list and updates.

July 12th - Had a request from Paul Fallon from Orion Strategies for a letter to Senator Joe Manchin to support the Litigation Funding Transparency Act. Reached out to Tracey for advisement and then asked the Executive Board if they wish to do, it was agreed not to do a letter.

July 13th - Was part of a delegation to meet with Peoples Gas to assist Stonewall Resort to get the natural gas needed for their upcoming projects. Peoples Gas says they have it worked out to be able to supply the resort. The resort is getting a need requirement to Peoples Gas.

July 14th - Met with Matt Borrer of the WV Economic Development to go over what he could help with, their commercial sites on their webpage, access to such and meeting with the manufactures in our county.

July 15 - EDA Website call with Trina, received our contract, ask for her input and put on delay. She expressed that she wishes to have a site we want and will attract viewer/interest.

July 15 - Met with Thrasher, Steven Buchannan and Daniel Ferrell. Discussed Phase 1 water project, received maps and records. They went over project, importance of getting user agreements, cost overruns and possible applying for additional funds through WV Water Authority's Economic Enhancement Grant and/or their Critical Needs Grant. Will come to our next board meeting and also do a drive through the project for us.

July 19th - Met with Tia from Joe R. Pyle auctioneers, went through building and discussed. I was mistaking and discussed the sale of everything, I have corrected. She is getting together information for review. While at the site, saw that NRE was operating, went there and did introductions and arrange contact with Matt Borrer.

July 20th - Met with Region VII, Shane Whitehair, Cary Smith and Carrie Wallace. Went over Phase 1 water project, broadband grant and protentional broadband study. Also other money available for job retention and creation.

July 21st - Attended by phone the monthly board meeting of the WV EDA, did introductions and just listened. They have programs that I need to find out about.

July 22nd - Did google meet with Matt Borrer (WV Economic Development Manager of Business Retention and Expansion) and NRE Gene Cowgar, (Foundry Plant Manager). Discussed what Matt could help with, I



discuss Region 6 and HRDF can help with hiring and training wages. I followed up with email with contacts. Matt setting up in person meeting on Aug 2nd.

July 22nd - Had meeting with Jennifer Bostian , the Executive Director of the Upshur County EDA. Discussed working together and sharing information.

ACTION LIST - EDA (List of weekly updates with LC Commission)

1. Brownfield Grant                      Attending 2022 WV Brownfields Conference with Cindy
6. Southern Broadband Grant        Email Rob Hinton (7/15) (cc Todd Swanson) for introduction and request meeting at his convenience. Email to Emiel Butcher on 7/21. If no response, I will contact directly or go visit to find out if they are still interested in project.
7. Warehouse Marine Property       Bobby got me information for Joe R Pyle - Alan Heldreth  
Talked with him, option to sell building, land and together. Only cost would be advertising, buyer assumes all cost. Met with Tia on Tues (19th) at 1:30 pm to look over building and will advise best way. After talking to Cindy, revised to just selling the building, Tia is getting us information.
10. Appalachian Glass Meeting       Email 7/18 to Chip Turner with basic information and request meeting at his convenience. Return response was for the state to contact him, didn't want EDA involved. Would like someone from Commission who might have a relationship with Chip to reach out.
11. Roger Main - Copley Housing    Email Roger Main. Charles Stalnaker is in contact, will reach out and If Mr. Main wish, will get me his contact information.
12. Blueprint Community Meeting    Will ask people at the Ireland Community Meeting (7/26) if the September meeting (9/27) would be ok for a Blueprint Community Meeting also.
23. Water Projects                      Phase 1—Met with Steven Buchanan/Daniel Ferrell Friday on 7/15  
Met with Region VII on 7/20 and discussed aspects of project and how best to proceed and additional funding.  
Using Critical Need funding for water for Mill Stone/Walkersville
24. TALA Project                        Agnes told me information on project and is to arrange meeting
27. New Housing Study                Response from Daniel Eades, WVU Extension Associate Professor and Rural Development Specialist from my email on 7/15. Has been busy doing studies, will contact me this week - looks like early spring in 2023.  
  
Housing Summit                        Need housing study done first. Found information on one done 2016
29. Updating Sites Inventory        Cindy has current information when I am ready  
Talked to website design for sites input, design and search - work in progress / need input.  
Met with Matt Borrer on the state site, ask his input on form, Did a google meet with Mark Ward and got set up on WV site and how to post properties.  
Evaluate form, make fillable PDF and online - input needed.  
Gathering other sites - input needed.
31. EDA Website                        Talked to Trina (Global Science) and asked for delay. Asked for their input—sending me some information. Looking over most county sites, copied areas I liked, checking other sites/states, especially the site/business search & information.—input needed.

# Jane Lew Public Service District

70 Park Avenue

Jane Lew, WV 26378

## Regular Meeting

July 14, 2022 4:00 PM

### ~~ Public Board Meeting Agenda ~~ MEETING BY TELECONFERENCE

I. Call to Order (Mills)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (06/09//2022)

III. General Manager's June Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Flaxer)

V. Personnel (Gee)

VI. Announcements (Gee)

VII. Correspondence (Gee)

~~ OLD BUSINESS ~~

VIII. Request to Sell Sewer Property adjacent to Plant (Gee)

IX. Rate Increase for Water (Gee)

X. Expiration of Tom Bailey's Term of Office (Gee)

~~ NEW BUSINESS ~~

XI. Hiring a new General Manager (Gee)

XII. Late-Received Agenda Items (Gee)

XIII. Adjournment



Dear Public Official:

At BHE GT&S, through its local operating company, Eastern Gas Transmission and Storage (EGTS), safety is a way of doing business. EGTS is a leading provider of natural gas and related services to customers in the energy-intensive Midwest, Mid-Atlantic and Northeast regions of the United States. EGTS has its primary office located in Bridgeport, WV. The natural gas that we store and transport supports large customers, including major utilities, municipalities, industrial customers, and manufacturers providing a critical link between end-users and wholesale supply. The company is committed to safe operations, safe facilities, and safety-minded employees. This letter fulfills our federally regulated requirement of notification to you.

The company integrates the safety of the community, employees, and operations into every decision. We do not work safely only to comply with a regulation; we work safely because protecting our employees and the communities we serve is the right thing to do. To support this mission, EGTS has developed extensive Integrity Management Programs for its entire network of pipelines. These plans are regularly evaluated for effectiveness and process improvement.

As part of EGTS's Integrity Management Program, the company must identify High Consequence Areas (HCA) within proximity to natural gas pipelines, and the wells associated with underground storage. In general HCA's are highly populated areas where a failure has the potential to cause greater harm to the public or environment. Facilities within HCA's undergo a more rigorous integrity assessment schedule with risk analysis to ensure general safety and to mitigate any potential issues in advance.

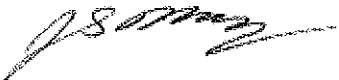
The company partners with the state One-Call programs (811) and believes that through these organizations, public outreach, and our own damage-prevention activities, we will be informed of most day-to-day excavations near our facilities. However, the One-Call programs cannot be effective without the help and support of the community and public officials.

Your organization may play a vital role in planning and development stages for newly identified sites. Please help by notifying EGTS as you become aware of new locations that have the potential to become HCA's and by sharing this information with others in your organization to do the same.

Some of our pipelines and facilities are critical to the nation's infrastructure, so we provide maps of our facilities only in limited circumstances. Since EGTS submits its pipelines to PHMSA, subject to the Integrity Management Rule, they are readily available and can be viewed publicly by logging on to the National Pipeline Mapping System web site <https://www.npms.phmsa.dot.gov/>. Transmission pipelines and contact information, can be viewed through this system. The natural gas storage wells that EGTS owns and operates in New York, West Virginia, and Pennsylvania can be found at your state's environmental protection website.

To learn more about EGTS's Damage-Prevention, Integrity Management and Emergency Preparedness programs, please contact me or visit [www.bhegts.com/PIM](http://www.bhegts.com/PIM). In an emergency related to our facilities, please call Eastern Gas Transmission and Storage directly at 1-888-264-8240.

Sincerely,



Jason Harshbarger  
State Policy Director – WV & OH  
925 White Oaks Blvd.  
Bridgeport, WV 26330  
Office: 681-842-3242  
Email: [Jason.Harshbarger@bhegts.com](mailto:Jason.Harshbarger@bhegts.com)

## July Report 2022

### Street Department

- **Removed and cut fallen tree out of road way on South River Avenue**
- **Weedeated both sides and back area of Columbia Club**
- **Assisted tree service with removal of remainder of tree on South River Avenue**
- **Delivered 5 flower boxes on Main Street**
- **Installed more windows at the City Building**
- **Cut brush off of Center Avenue bridge**
- **Cleaned drop inlet on Upper 11<sup>th</sup> Street and prepped for a rebuild**
- **Hauled trash and trim out of the City Building**
- **Blacktop patched 8 ton in Ward 3**
- **Built ramps on both sides of the walking bridge in front of TALA**
- **Worked on light poles along Main Street**
- **Picked up fallen two-hour parking sign along W 2<sup>nd</sup> Street**
- **Cut and hauled brush on North River Avenue and Spring Street**
- **Hung additional banners in town and repaired damaged ones**
- **Cut brush along concrete wall on Brown Avenue below Bannister Street**
- **Helped load stage for Mr. Spelsberg**
- **Marked out 811s**
- **Cold patched holes on the Water Street side of the walking bridge**
- **Cleaned drop inlet on Neighbors Lane**
- **Cut brush back on the right of way above Willow Park**
- **Trimmed back trees over Willow Creek**
- **Removed old fencing and fence post from Willow Park**
- **Milled parking area at Willow Park and blended in blacktop millings to create a wider parking area**
- **Milled alley off of dead-end side of Willow Street and blended in blacktop millings to fix the ruts and high spots**
- **Cut grass at the Street Department**
- **Cleaned drop inlet and gutter drain from Foster Feed to Brooke Street**
- **Cleaned ditch out at the top of Brooke Street**
- **Replaced drop inlet grates with new grate and frames on E 6<sup>th</sup> Street**
- **Rebuilt drop inlet at intersection of Charles and Burnside**
- **Swept parking lot in front of TALA and parking lot on Water Street with the skid steer and sweeper**
- **Started on drain job at the intersection of Upper 11<sup>th</sup> Street and Mid Avenue**
- **Watered flowers in town daily**

- **Trash Duty**
- **Cleaned all garages and buildings at the Street Department**
- **Cleaned and greased equipment at the shop**
- **Pruned trees in the city parking lot**
- **Cleaned drain with excavator at the top of Moss and Jackson Street**
- **Cut vegetation along Depot Street Bridge**
- **Two men were on duty from 2pm – 1am to help with trash and cleaning of the 4<sup>th</sup> of July Festival at the City Parking Lot and the Town Hub**

**Blacktop Tonnage for July: 8 ton**



WESTON FIRE DEPARTMENT  
 REPORT FOR THE MONTH OF  
 July 2022



"On the job 'til the job is done"

|                              |
|------------------------------|
| TOTAL CALLS                  |
| TOTAL MEETINGS & DRILLS      |
| TOTAL CALLS INSIDE THE CITY  |
| TOTAL CALLS OUTSIDE THE CITY |

|    |
|----|
| 92 |
| 8  |
| 48 |
| 35 |

|  |
|--|
|  |
|  |

|                          |
|--------------------------|
| TOTAL MUTUAL-AID CALLS   |
| ASSISTS TO JACKSONS MILL |
| ASSISTS TO JANE LEW      |
| ASSISTS TO MIDWAY        |
| ASSISTS TO PRICETOWN     |
| ASSISTS TO WALKERSVILLE  |
| ASSISTS TO THE SQUAD     |

|    |
|----|
| 9  |
| 1  |
| 1  |
| 0  |
| 1  |
| 0  |
| 38 |

|      |
|------|
| FROM |
| FROM |
| FROM |
| FROM |
| FROM |
| FROM |

|   |
|---|
| 1 |
| 4 |
| 0 |
| 2 |
| 1 |
| 0 |

|                             |
|-----------------------------|
| OUT OF COUNTY CALLS         |
| PAID MAN LEFT THE CITY      |
| TOTAL MILES                 |
| TOTAL APPARATUS HOURS       |
| TOTAL MAN HOURS             |
| TOTAL LOSS IN THE CITY      |
| TOTAL LOSS OUTSIDE THE CITY |
| BURNING PERMITS ISSUED      |
| MVC'S INSIDE THE CITY       |
| MVC'S OUTSIDE THE CITY      |
| WORKING STRUCTURE FIRES     |
| WORKING AUTO FIRES          |
| WORKING BRUSH FIRES         |
| WORKING FIRES, OTHER        |

|          |
|----------|
| 0        |
| 2        |
|          |
| 63       |
| 739      |
| \$0      |
| \$83,800 |
| 31       |
| 4        |
| 12       |
| 1        |
| 2        |
| 0        |
| 0        |

|       |
|-------|
| SAVED |
| SAVED |

|          |
|----------|
| \$0      |
| \$35,000 |

**ADDITIONAL REMARKS**  
 Attended fire department meeting and drills  
 attended all department head meeting

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {07/01/2022} And {07/28/2022}  
and District = "1B "

| Incident     | Type | Date       | Location                           | Description                  |
|--------------|------|------------|------------------------------------|------------------------------|
| 22-0000686-0 | FIRE | 07/01/2022 | 91 MM Interstate 79 /SB            | Road freight or transport    |
| 22-0000689-0 | FIRE | 07/01/2022 | 46 Quarry Glen /201                | Medical assist, assist EMS   |
| 22-0000694-0 | FIRE | 07/04/2022 | 94 MM Interstate 79 /SB            | Motor vehicle accident with  |
| 22-0000705-0 | FIRE | 07/07/2022 | 70 Middle Run RD                   | Medical assist, assist EMS   |
| 22-0000706-0 | FIRE | 07/08/2022 | 400 Goosepen RD                    | Public service assistance,   |
| 22-0000710-0 | FIRE | 07/09/2022 | 4727 Copley RD                     | Motor vehicle accident with  |
| 22-0000711-0 | FIRE | 07/09/2022 | 46 Quarry Glen /201                | Smoke scare, odor of smoke   |
| 22-0000713-0 | FIRE | 07/10/2022 | 93 MM Interstate 79                | No Incident found on arrival |
| 22-0000723-0 | FIRE | 07/14/2022 | US Highway 33 E & Georgetown RD    | Motor Vehicle Accident with  |
| 22-0000724-0 | FIRE | 07/14/2022 | Rohrbough Siding RD                | Rescue or EMS standby        |
| 22-0000729-0 | FIRE | 07/16/2022 | 3000 US Highway 33 E/Near Gladys   | Motor vehicle accident with  |
| 22-0000730-0 | FIRE | 07/16/2022 | 146 Quarry Glen /605               | Medical assist, assist EMS   |
| 22-0000733-0 | FIRE | 07/17/2022 | 86 MM Interstate 79 /SB            | Passenger vehicle fire       |
| 22-0000739-0 | FIRE | 07/19/2022 | 85 MM Interstate 79 /NB            | Motor Vehicle Accident with  |
| 22-0000747-0 | FIRE | 07/20/2022 | US Highway 33 E & Georgetown RD    | Motor vehicle accident with  |
| 22-0000751-0 | FIRE | 07/21/2022 | 91 MM Interstate 79 /SB            | Motor vehicle accident with  |
| 22-0000754-0 | FIRE | 07/23/2022 | 1500 Copley RD                     | Dispatched & cancelled en    |
| 22-0000755-0 | FIRE | 07/23/2022 | 3208 Georgetown RD                 | Public service assistance,   |
| 22-0000756-0 | FIRE | 07/23/2022 | 2545 Smith Run RD                  | Dispatched & cancelled en    |
| 22-0000758-0 | FIRE | 07/23/2022 | 258 National DR                    | Public service               |
| 22-0000761-0 | FIRE | 07/24/2022 | 1797 US Highway 19 N               | Building fire                |
| 22-0000762-0 | FIRE | 07/25/2022 | 22 Quarry Glen /101                | Medical assist, assist EMS   |
| 22-0000763-0 | FIRE | 07/25/2022 | 22 Quarry Glen                     | Public service               |
| 22-0000764-0 | FIRE | 07/25/2022 | 85.5 MM Interstate 79 /North       | Motor Vehicle Accident with  |
| 22-0000765-0 | FIRE | 07/25/2022 | 97.5 MM Interstate 79 /South Bound | Motor Vehicle Accident with  |
| 22-0000766-0 | FIRE | 07/25/2022 | 98.2 MM Interstate 79 /N. B.       | Motor Vehicle Accident with  |
| 22-0000767-0 | FIRE | 07/25/2022 | 98.2 MM Interstate 79 /S.B.        | Motor Vehicle Accident with  |
| 22-0000769-0 | FIRE | 07/26/2022 | 22 Quarry Glen /101                | Medical assist, assist EMS   |
| 22-0000770-0 | FIRE | 07/26/2022 | 98 MM Interstate 79                | Motor Vehicle Accident with  |
| 22-0000771-0 | FIRE | 07/26/2022 | 575 Murphys Creek RD               | Power line down              |
| 22-0000772-0 | FIRE | 07/26/2022 | 85 MM Interstate 79                | Motor vehicle accident with  |
| 22-0000773-0 | FIRE | 07/26/2022 | US Highway 33 E & Staunton DR      | Motor Vehicle Accident with  |
| 22-0000774-0 | FIRE | 07/26/2022 | 2500 Berlin RD                     | Dispatched & cancelled en    |
| 22-0000775-0 | FIRE | 07/26/2022 | 823 Smith Run RD                   | Motor Vehicle Accident with  |
| 22-0000776-0 | FIRE | 07/27/2022 | US Highway 19 N & Hickory Hill RD  | Motor Vehicle Accident with  |

**Total Incident Count 35**



Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {07/01/2022} And {07/28/2022}  
and District = "1A "

| Incident     | Type | Date       | Location                           | Description                 |
|--------------|------|------------|------------------------------------|-----------------------------|
| 22-0000745-0 | FIRE | 07/19/2022 | S Main AVE & Center AVE            | Medical assist, assist EMS  |
| 22-0000746-0 | FIRE | 07/20/2022 | 401 John ST /810                   | False alarm or false call,  |
| 22-0000748-0 | FIRE | 07/20/2022 | 306 Center AVE /Go Mart            | Medical assist, assist EMS  |
| 22-0000749-0 | FIRE | 07/21/2022 | 99 MM Interstate 79 /NB            | Motor Vehicle Accident with |
| 22-0000750-0 | FIRE | 07/21/2022 | 110 Berlin RD /Walmart Gas Station | Smoke detector activation   |
| 22-0000752-0 | FIRE | 07/21/2022 | 359 E 7th ST                       | Medical assist, assist EMS  |
| 22-0000753-0 | FIRE | 07/22/2022 | 124 E 1st ST                       | Medical assist, assist EMS  |
| 22-0000760-0 | FIRE | 07/24/2022 | S Main AVE                         | Dispatched & cancelled en   |
| 22-0000768-0 | FIRE | 07/26/2022 | 650 Craig ST /100                  | Medical assist, assist EMS  |
| 22-0000777-0 | FIRE | 07/27/2022 | 707 W 2nd ST                       | Medical assist, assist EMS  |

Total Incident Count 48

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {07/01/2022} And {07/28/2022}  
and District = "1A "

| Incident     | Type | Date       | Location                          | Description                 |
|--------------|------|------------|-----------------------------------|-----------------------------|
| 22-0000687-0 | FIRE | 07/01/2022 | 124 E 1st ST /404                 | Medical assist, assist EMS  |
| 22-0000690-0 | FIRE | 07/01/2022 | 711 Cliff ST                      | Medical assist, assist EMS  |
| 22-0000692-0 | FIRE | 07/03/2022 | 1253 12th ST                      | Medical assist, assist EMS  |
| 22-0000693-0 | FIRE | 07/04/2022 | 711 Cliff ST                      | Medical assist, assist EMS  |
| 22-0000696-0 | FIRE | 07/05/2022 | 233 S Main AVE                    | Medical assist, assist EMS  |
| 22-0000697-0 | FIRE | 07/05/2022 | 508 Broad ST                      | Medical assist, assist EMS  |
| 22-0000698-0 | FIRE | 07/05/2022 | 860 Walnut ST                     | Medical assist, assist EMS  |
| 22-0000699-0 | FIRE | 07/06/2022 | 290 Rada AVE                      | Medical assist, assist EMS  |
| 22-0000700-0 | FIRE | 07/07/2022 | 260 S River AVE                   | Public service assistance,  |
| 22-0000701-0 | FIRE | 07/07/2022 | 700 Lynn AVE                      | Alarm system sounded due to |
| 22-0000702-0 | FIRE | 07/07/2022 | 277 Rada AVE                      | Medical assist, assist EMS  |
| 22-0000703-0 | FIRE | 07/07/2022 | 860 Walnut ST                     | Medical assist, assist EMS  |
| 22-0000704-0 | FIRE | 07/07/2022 | 46 Quarry Glen /201               | Alarm system sounded due to |
| 22-0000707-0 | FIRE | 07/08/2022 | 709 W 2nd ST                      | Unauthorized burning        |
| 22-0000708-0 | FIRE | 07/08/2022 | 408 Monroe AVE                    | Smoke or odor removal       |
| 22-0000709-0 | FIRE | 07/08/2022 | 742 Camden AVE                    | Medical assist, assist EMS  |
| 22-0000714-0 | FIRE | 07/10/2022 | Karl ST                           | Authorized controlled       |
| 22-0000715-0 | FIRE | 07/11/2022 | 433 Charles ST                    | Medical assist, assist EMS  |
| 22-0000716-0 | FIRE | 07/11/2022 | 290 Rada AVE                      | Medical assist, assist EMS  |
| 22-0000717-0 | FIRE | 07/11/2022 | 104 Court AVE                     | Medical assist, assist EMS  |
| 22-0000718-0 | FIRE | 07/11/2022 | 124 E 1st ST /503                 | Medical assist, assist EMS  |
| 22-0000720-0 | FIRE | 07/12/2022 | 104 Court AVE                     | Medical assist, assist EMS  |
| 22-0000721-0 | FIRE | 07/13/2022 | 124 E 1st ST /404                 | Medical assist, assist EMS  |
| 22-0000722-0 | FIRE | 07/13/2022 | 207 McGary AVE                    | Medical assist, assist EMS  |
| 22-0000726-0 | FIRE | 07/15/2022 | 401 John ST /605                  | Alarm system sounded due to |
| 22-0000727-0 | FIRE | 07/15/2022 | 107 Brown AVE                     | Medical assist, assist EMS  |
| 22-0000728-0 | FIRE | 07/16/2022 | 100 MM Interstate 79 /North Bound | Motor vehicle accident with |
| 22-0000731-0 | FIRE | 07/17/2022 | 290 Rada AVE                      | Medical assist, assist EMS  |
| 22-0000732-0 | FIRE | 07/17/2022 | 124 E 1st ST /Criss Manor/702     | Medical assist, assist EMS  |
| 22-0000734-0 | FIRE | 07/18/2022 | 346 Spring ST                     | Medical assist, assist EMS  |
| 22-0000735-0 | FIRE | 07/18/2022 | 333 Broad ST                      | Medical assist, assist EMS  |
| 22-0000736-0 | FIRE | 07/18/2022 | Circle DR                         | Power line down             |
| 22-0000737-0 | FIRE | 07/18/2022 | 244 W 2nd ST                      | Medical assist, assist EMS  |
| 22-0000738-0 | FIRE | 07/19/2022 | 124 E 1st ST /Criss Manor/404     | Medical assist, assist EMS  |
| 22-0000741-0 | FIRE | 07/19/2022 | 650 Craig ST /Weston Commons/107  | Medical assist, assist EMS  |
| 22-0000742-0 | FIRE | 07/19/2022 | 110 W 5th ST                      | Medical assist, assist EMS  |
| 22-0000743-0 | FIRE | 07/19/2022 | 290 Rada AVE                      | Medical assist, assist EMS  |
| 22-0000744-0 | FIRE | 07/19/2022 | 124 E 1st ST /Criss Manor/503     | Medical assist, assist EMS  |

Weston Fire Dept.

Dollar Value Saved & Loss Analysis

Alarm Date Between {07/01/2022} And {07/28/2022}

a

| Incident Type                 | Count    | Total Values     | Total Losses    | Total Saved     | Percent Lost | Percent Saved |
|-------------------------------|----------|------------------|-----------------|-----------------|--------------|---------------|
| 111 Building fire             | 1        | \$115,000        | \$60,000        | \$55,000        | 52.17%       | 47.83%        |
| 131 Passenger vehicle fire    | 1        | \$3,000          | \$3,800         | \$-800          | 126.67%      | **.**%        |
| 132 Road freight or transport | 1        | \$0              | \$20,000        | \$-20,000       | 0.00%        | 0.00%         |
| <b>Grand Totals</b>           | <b>3</b> | <b>\$118,000</b> | <b>\$83,800</b> | <b>\$34,200</b> |              |               |

Total Percent Lost: 71.02%

Total Percent Saved: 28.98%

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {07/01/2022} And {07/28/2022}

| Incident Type              | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|----------------------------|-------|------------------|----------------|---------------|
| 7 False Alarm & False Call | 5     | 5.43%            | \$0            | 0.00%         |

Total Incident Count: 92

Total Est Loss: \$138,800

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {07/01/2022} And {07/28/2022}

| Incident Type  | Count     | Pct of Incidents | Total Est Loss   | Pct of Losses  |
|--|-----------|------------------|------------------|----------------|
| <b>1 Fire</b>  |           |                  |                  |                |
| 111 Building fire  | 1         | 1.08%            | \$115,000        | 82.85%         |
| 131 Passenger vehicle fire                               | 1         | 1.08%            | \$3,800          | 2.73%          |
| 132 Road freight or transport vehicle fire               | 1         | 1.08%            | \$20,000         | 14.40%         |
|  | <u>3</u>  | <u>3.26%</u>     | <u>\$138,800</u> | <u>100.00%</u> |
| <b>3 Rescue &amp; Emergency Medical Service Incident</b> |           |                  |                  |                |
| 311 Medical assist, assist EMS crew                      | 40        | 43.47%           | \$0              | 0.00%          |
| 322 Motor vehicle accident with injuries                 | 7         | 7.60%            | \$0              | 0.00%          |
| 324 Motor Vehicle Accident with no injuries              | 13        | 14.13%           | \$0              | 0.00%          |
| 352 Extrication of victim(s) from vehicle                | 1         | 1.08%            | \$0              | 0.00%          |
| 381 Rescue or EMS standby                                | 1         | 1.08%            | \$0              | 0.00%          |
|  | <u>62</u> | <u>67.39%</u>    | <u>\$0</u>       | <u>0.00%</u>   |
| <b>4 Hazardous Condition (No Fire)</b>                   |           |                  |                  |                |
| 444 Power line down                                      | 2         | 2.17%            | \$0              | 0.00%          |
|  | <u>2</u>  | <u>2.17%</u>     | <u>\$0</u>       | <u>0.00%</u>   |
| <b>5 Service Call</b>                                    |           |                  |                  |                |
| 531 Smoke or odor removal                                | 1         | 1.08%            | \$0              | 0.00%          |
| 550 Public service assistance, Other                     | 3         | 3.26%            | \$0              | 0.00%          |
| 553 Public service                                       | 3         | 3.26%            | \$0              | 0.00%          |
| 561 Unauthorized burning                                 | 1         | 1.08%            | \$0              | 0.00%          |
|  | <u>8</u>  | <u>8.69%</u>     | <u>\$0</u>       | <u>0.00%</u>   |
| <b>6 Good Intent Call</b>                                |           |                  |                  |                |
| 611 Dispatched & cancelled en route                      | 9         | 9.78%            | \$0              | 0.00%          |
| 622 No Incident found on arrival at dispatch             | 1         | 1.08%            | \$0              | 0.00%          |
| 631 Authorized controlled burning                        | 1         | 1.08%            | \$0              | 0.00%          |
| 651 Smoke scare, odor of smoke                           | 1         | 1.08%            | \$0              | 0.00%          |
|  | <u>12</u> | <u>13.04%</u>    | <u>\$0</u>       | <u>0.00%</u>   |
| <b>7 False Alarm &amp; False Call</b>                    |           |                  |                  |                |
| 700 False alarm or false call, Other                     | 1         | 1.08%            | \$0              | 0.00%          |
| 733 Smoke detector activation due to                     | 1         | 1.08%            | \$0              | 0.00%          |
| 735 Alarm system sounded due to malfunction              | 3         | 3.26%            | \$0              | 0.00%          |

Weston Fire Dept.

Aid Responses by Department (Summary)

Alarm Date Between {07/01/2022} And {07/28/2022}

| Type of Aid   | Count |
|---|-------|
| <b>1 Weston Volunteer Fire Department</b>           |       |
| Mutual aid given                                    | 1     |
|   | <hr/> |
|   | 1     |
| <b>2 Jane Lew Volunteer Fire Department</b>         |       |
| Automatic aid received                              | 4     |
| Automatic aid given                                 | 1     |
|   | <hr/> |
|   | 5     |
| <b>3 Pricetown Volunteer Fire Department</b>        |       |
| Mutual aid received                                 | 2     |
| Automatic aid received                              | 1     |
|   | <hr/> |
|   | 3     |
| <b>4 Walkersville Volunteer Fire Department</b>     |       |
| Automatic aid received                              | 1     |
|   | <hr/> |
|   | 1     |
| <b>5 Jackson's Mill Volunteer Fire Department</b>   |       |
| Automatic aid received                              | 1     |
| Mutual aid given                                    | 1     |
|   | <hr/> |
|   | 2     |
| <b>8 Lewis County Emergency Ambulance Authority</b> |       |
| Mutual aid given                                    | 1     |
| Automatic aid given                                 | 37    |
|   | <hr/> |
|   | 38    |

CODE ENFORCEMENT JULY 2022 REPORT

BUILDING PERMITS

12

CITIZEN CONCERNS

14

WARD I- 5

WARD II- 4

WARD III- 3

WARD IV- 2

WARNINGS

11

CORRECTIVE ORDERS

21

- 1.) WROTE VIOLATIONS FOR IPMC VIOLATIONS
- 2.) WROTE VIOLATIONS FOR ZONING VIOLATIONS
- 3.) SCHEDULED MORE CERTIFICATION TESTING
- 4.) ISSUED VACANT STRUCTURE LETTERS
- 5.) ISSUED CORRECTIVE ORDERS FOR DILAPIDATED BLDGS
- 6.) ATTENDED DEP MEETING IN CHARLESTON WITH ATTORNEY BRIAN BAILEY, AND FILLED OUT GRANT APPLICATION FOR MONEY TO DEMOLISH DILAPIDATED BLDGS
- 7.) PERFORMED INSPECTIONS AS NECESSARY
- 8.) ADDRESSED CITIZEN CONCERNS IN A TIMELY MANNER
- 9.) ISSUED BUILDING PERMITS



## Business License Report

For the Month of

July 2022

| <u>Name</u>   | <u>Occupation</u> | <u>Date</u> |
|---|-------------------|-------------|
| TRI STATE PAVING &<br>SEALCOATING, INC.<br>PO BOX 1094<br>HURRICANE, WV 25526<br>(304) 522-3868 | CONTRACTOR        | 07/01/2022  |
| ERSKINE CONSTRUTION<br>& SEALCOAT<br>155 CIRCLE DRIVE<br>LUMBERPORT, WV 26386<br>(304)222-9272  | CONTRACTOR        | 07/01/2022  |
| ATOPPLUMBING LLC<br>1610 25 <sup>TH</sup> STREET<br>PARKERSBURG, WV 26101<br>(304) 834-9913     | CONTRACTOR        | 07/08/2022  |
| ROYAL GLASS LLC<br>2267 WHITE HALL BLVD<br>WHITE HALL, WV 26554<br>(304) 366-3791               | CONTRACTOR        | 07/11/2022  |
| SENTRY SURVEILLANCE LLC<br>73 A PLUS RENTAL DRIVE<br>BUCKHANNON, WV 26201                       | ALL OTHER         | 07/21/2022  |





APPALACHIN ENTERPRISES LLC  
248 BROOKE DRIVE  
GRAFTON, WV 26354  
(540) 336-0345

CONTRACTOR

027/25/2022

## **Ordinance 2022-11**

### **Ordinance Reconfiguring and Redefining the Roles and Purposes of the Weston City Tree Board**

Whereas, West Virginia Code §8-12-5(29) authorizes municipalities to “provide for the protection and conservation of shade or ornamental trees, whether on public or private property, and for the removal of trees or limbs of trees in a dangerous condition”;

Whereas, the City of Weston created a City Tree Commission in April, 1981;

Whereas, the City Tree Commission has been unused or under-utilized;

Whereas the requirements of the 1981 Ordinance, particularly the requirement of seven (7) members to be on the Commission, have become too cumbersome to effectively institute and maintain a Tree Commission;

Whereas, the 1981 Ordinance creating the City Tree Commission needs replaced;

The City of Weston now replaces the 1981 City Tree Commission Ordinance with this Ordinance:

#### **Section 1. Definitions**

TREE/TREES are defined as trees, shrubs, bushes, and other woody vegetation

STREET TREES are defined as trees, shrubs, bushes and all other woody vegetation upon or along any sidewalk or street in the City of Weston.

PARK TREES are defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the City of Weston, or to which the public has free access as a park.

PRIVATE PROPERTY TREES are defined as trees, shrubs, bushes and all other woody vegetation located on private property

#### **Section 2. Issues Regarding Street Trees, Park Trees, and Private Property Trees Shall Be Heard by the Code Appeals Board**

Issues that arise under the purview of this Ordinance shall be heard by the Weston Code Appeals Board (“Board”).

### **Section 3. Compensation.**

Members of the Weston Code Appeals shall serve without compensation in matters related to this Ordinance.

### **Section 4. Duties and Responsibilities of Weston Code Appeals Board.**

It may be, at the direction of City Council, the responsibility of the Weston Code Appeals Board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plans may, at the request of City Council, be presented annually to the City Council of the City of Weston and upon its acceptance an approval thereof shall constitute the official comprehensive City tree plan for the City of Weston, Lewis County, West Virginia.

The Board, when requested by the common council of the City of Weston, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work.

### **Section 5. Pruning; Corner Clearance; Appeals.**

Every owner of any tree overhanging any street or right of way within the City shall prune the branches so that such branches shall:

- not obstruct the light from any street lamp; or
- obstruct the view of any street intersection.

All owners of private property trees shall maintain said trees so that there shall be a clear space of eight feet (8 feet) above the surface of the street or sidewalk. The City of Weston shall also maintain any street trees in the same manner.

Said owner shall remove all dead, diseased or dangerous private property trees, or broken or decayed limbs on private property trees which constitute a reasonable threat to the safety of the public. The City shall have the right to prune any private property tree when the tree:

- reasonably interferes with the proper spread of light along the street from a street-lamp; or
- reasonably interferes with visibility of any traffic control signal or device.

The City of Weston, through the Building Code Official, shall have the authority to order private property tree owners, at the cost to the owner, to prune or remove any private property tree(s) that poses a reasonable threat to public health or safety. Owners may appeal such decision to the Code Appeals Board. Such appeal must occur within 10 days of the order given by Weston. The Code Appeals Board shall oversee appeals consistent with its rules for hearing appeals.

The Code Appeals Board's decision can be appealed to any court competent jurisdiction.

The City of Weston shall maintain its Street and Park trees in a manner consistent with this Ordinance or other orders of the Weston Code Appeals Board.

**Section 6. Dead or Diseased Tree Removal on Private Property**

The City of Weston, through the Building Code Official, shall have the right to cause the removal of any dead or diseased private property tree the City when such tree constitutes a reasonable threat to public health and safety, reasonable threat to damage of property, or harbors insects or disease which constitute a reasonable threat to other trees within the City.

The Building Code Official will notify the owners of such trees, in writing, of the requirement to remove said trees. Removal shall be done by said owners at their own expense within sixty (60) days, or a shorter time if the situation requires it, after the date of service of notice. Owners may appeal such decision to the Code Appeals Board.

In the event of failure of owners to comply with such order, and no appeal is filed, the City shall have the authority to remove such trees and charge the costs of removal thereof to the owners of the property and to file liens, or seek other legal remedies, in the manner that other municipal liens are filed and enforced.

**Section 7. Removal of Stumps.**

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground. In the event a stump of a private property tree reasonably becomes a threat to public health or safety, the City of Weston shall have the authority to order said stump removed in a manner that alleviates the threat.

**Section 8. Repeal of All Prior Conflicting Ordinances**

All ordinances in conflict herewith are hereby repealed.

**Section 9. Severability**

If a part of this ordinance is for any reason declared unconstitutional or otherwise invalid, the decision of the Court shall not affect the validity of any remaining portion.

**Section 10. Effective Date**

This ordinance shall take effect on the day it is passed by City Council.

First Reading 7/5/2022

Second Reading \_\_\_\_\_

\_\_\_\_\_  
Kim Harrison-Edwards, Mayor

\_\_\_\_\_  
Judy Piercy, City Clerk

City of Weston  
102 West 2nd Street  
Weston, WV 26452

Nate Stansberry, City Manager

Brian Bailey, City Attorney

Kim Harrison-Edwards  
Randy Bohan  
Debbie Gump  
Herb Curtis  
Sherry Rogers

**Ordinance 2022-11: Ordinance Reconfiguring and Redefining the Roles and Purposes of the Weston City Tree Board**

Everyone,

On your agenda for the 08.01.22 Regular Session of Council is the second reading of the above ordinance.

Having been read in detail I feel the need to express concerns about the ordinance itself as well as the city's desires for it's existing tree canopy and role it might play in the future.

As presented I see the proposed ordinance as one that desires to address trees and other green species, intentionally or not, as a liability and nuisance to be managed, much in the same manner as the city does dilapidated and unsafe structures, one that I fear will only also hasten quality and decline, and to negative effect, instead of conserving and promoting the same as an asset of long term benefit to the community,

Three immediate and obvious areas of concern:

First, although the issues laid out are valid and should be of concern, they should also be only a part of an overall initiative that indeed "provides for the protection and conservation of shade and ornamental trees", an aspect of which this proposed ordinance is sorely lacking. As is, the net effect will be for unnecessary disfigurement or removal of existing trees, likely the most valuable large shade specimens, with ornamental varieties being substituted where larger alternatives would be preferable,

or worse, no new plantings in general, resulting in an ever diminishing monoculture rather than a healthy, sustainable, growing, diverse, canopy and environment.

Second, the ordinance calls for evaluations to be made by Weston's Code Enforcement Officer, which is completely inadequate. Any evaluation, especially when condemning a tree, needs to be made by a Certified Arborist. This is especially important should the tree in question be on private property. The alternative is unqualified decisions being made and possible abuse by those with a simple wont for trees to be removed in general.

Third, as outlined in the ordinance, tree work can be ordered by the city or done by its own staff. If so, there need to be specifically stated guidance that all pruning and other attendant care must adhere to modern best practice guidelines as outlined by the International Society of Arboriculture.

Hundreds of thousands of communities worldwide have realized the benefit and importance of trees and other green specimens when it comes to improved quality of life and economic growth and development, ones enshrined in policy and initiative. I would hope that the City of Weston is of the same progressive vision and open to discussion of how to bring those benefits here.

I respectfully request that council table the second reading of Ordinance 2022-11 until such time as all aspects of this important issue can be thoroughly presented, something of which I would look forward to being a part.

Sincerely,



Robert E Weaver Jr  
Design and Consulting  
*a Limited Liability Company*

Architectural, Landscape, and Lighting, Design  
Historic Preservation and Rehabilitation

282 US Highway 19 North  
Weston, WV 26452-7031  
304.695.0185 / 681.533.0925  
[rewjrdo@gmail.com](mailto:rewjrdo@gmail.com)





**APPLICATION FOR PARADE PERMIT**

Name of Parade: Neighborhood Yard Sale  
Date of Application: 7/12/2022 Time of Application: 11:21 am  
Date of Parade: ~~Aug 8~~ Aug 5, Time of Parade: 8/4 pm  
Parade Route (Include Map): where 4th St. from  
N. River is blocked off.

Number of Vehicles/Floats: Booths/tables. Still open - <sup>no more</sup> than 50  
Sponsor: Rebecca Baldwin (organizer)  
Person Making Application: Rebecca Baldwin  
Signature: Rebecca Baldwin  
Telephone Number: (304) 997-8114  
Email Address: bbecky10@aol.com

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Chief of Police: \_\_\_\_\_  
Fire Department Chief: \_\_\_\_\_  
Mayor: \_\_\_\_\_  
City Manager: \_\_\_\_\_  
Street Department: \_\_\_\_\_



**West Virginia Department of Environmental Protection:  
Reclamation of Abandoned and Dilapidated Properties Program**

FY2023 RADPP Pilot Project Subgrant Application

|  |                                   |  |
|--|-----------------------------------|--|
| <u>City of Weston</u>                          | <u>55-6000269</u>                 | <u><del>FEIN</del> LYTYQ4AGABNS</u>    |
| Name of Applicant (Commission or Municipality) | Federal Identification No. (FEIN) | Unique Entity Identifier No. (SAM.gov) |
| <u>102 W. 2<sup>ND</sup> St.</u>               | <u>Weston</u>                     | <u>WV</u>                              |
| Street or Box No. (Mailing Address)            | City                              | State                                  |
|  |                                   | <u>26452</u>                           |
|  |                                   | Zip                                    |
| <u>MARY LEWIS</u>                              | <u>mlewis@cityofwestonWV.com</u>  | <u>304-269-6141</u>                    |
| Contact Person for This Application            | E-Mail Address                    | Daytime Phone                          |

Amount Requested from DEP \$ 300,000<sup>00</sup>

I (We) hereby certify that the information provided in this application is true and correct. I (We) understand that falsification of any information in this document, whether by fraud or omission, will result in failure to receive grant funds from the West Virginia Department of Environmental Protection.

\_\_\_\_\_  
Signature of Chairperson or Mayor                      Date

\_\_\_\_\_  
Name (Typed)

\_\_\_\_\_  
Position / Title



FY2023 RADPP

**Sub Grant Budget**

Please list all grant costs directly associated with the proposed demolition projects. Provide as much detail as possible.

|  |   |         |
|--|---|---------|
| Personnel Costs                              | COVERED BY CITY                                       | 0       |
| Other Non-Contractual Direct Costs           | ASBESTOS TESTING & ABASEMENT INS OR BONDS. TITLE WORK | 40,000  |
| Contractual - Non-Demolition                 | ARCHITECT/ENGINEER                                    | 45,000  |
| Contractual - Demolition                     | CONTRACTOR TO PERFORM WORK                            | 215,000 |
| <b>Brief Description</b>                     | <b>Address</b>  |         |
| 2 STORY SINGLE FAMILY                        | 324 BROAD ST.   |         |
| <del>303 S. MAIN</del> 2 STORY SINGLE FAMILY | 303 S MAIN  |         |
| SINGLE STORY SINGLE FAMILY                   | 375 W. 2ND ST.  |         |
| SINGLE FAMILY SINGLE STORY                   | 425 W. 2ND ST.  |         |
| 2 STORY SINGLE FAMILY                        | 451 W 2ND ST.   |         |
| 2 STORY SINGLE FAMILY                        | 208 BENNETT AVE                                       |         |
| 2 STORY SINGLE FAMILY                        | 251 WRIGHT ST.  |         |
| SINGLE STORY SINGLE FAMILY                   | 301 WRIGHT ST.  |         |

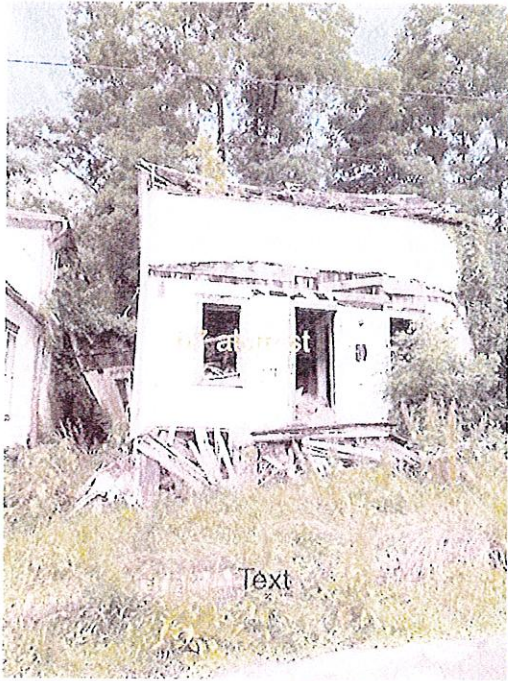
\* PRIORITY MAY CHANGE BASED ON PROPERTY STATUS

**Total Grant Requests** \$ 300,000

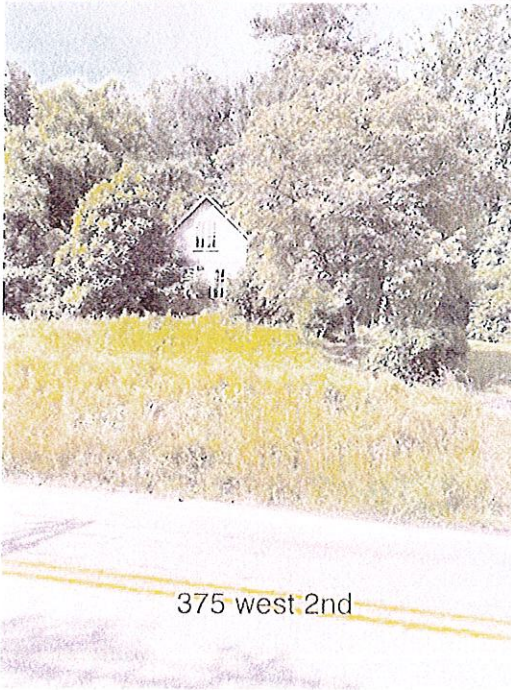
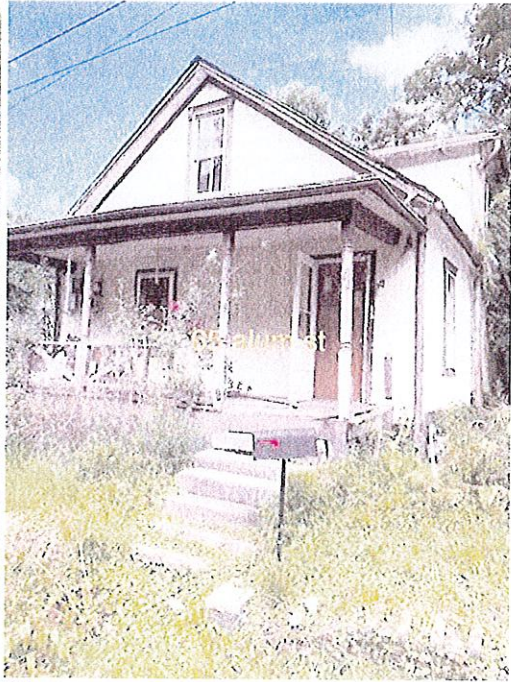
Note: So as to expedite review by the State Historic Preservation Office, SHPO Forms Process # 106 should be submitted to DEP's REAP Program. We will forward them on to SHPO in batches in a manner that will assure their accelerated consideration and approval. **NONE ARE HISTORIC BLDGS**

You must have the following requirements completed prior to award being issued. Please check all that apply:

- Area being served has adopted an Abandoned & Dilapidated Building ordinance.
- Vendor Registration in wvOASIS – Applicant has completed the vendor registration in wvOASIS. (If you have questions, contact DEP for assistance.)
- Applicant is in compliance with Workers Compensation, Unemployment Compensation and Tax Department.



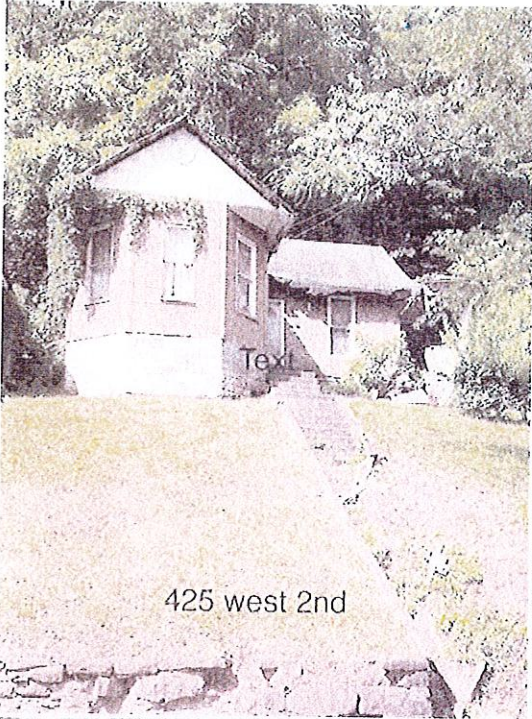
Text



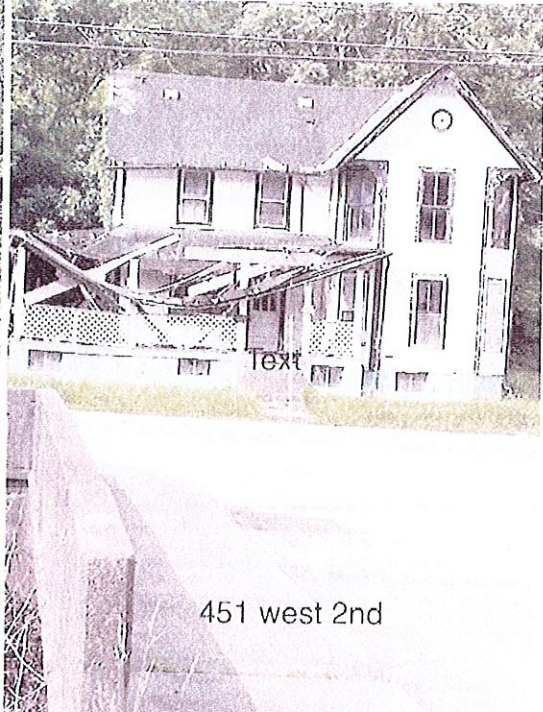
375 west 2nd



324 Broad st



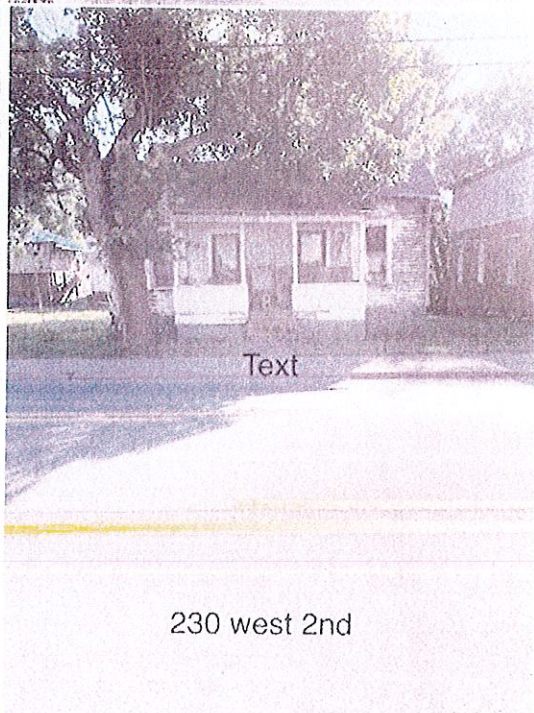
425 west 2nd



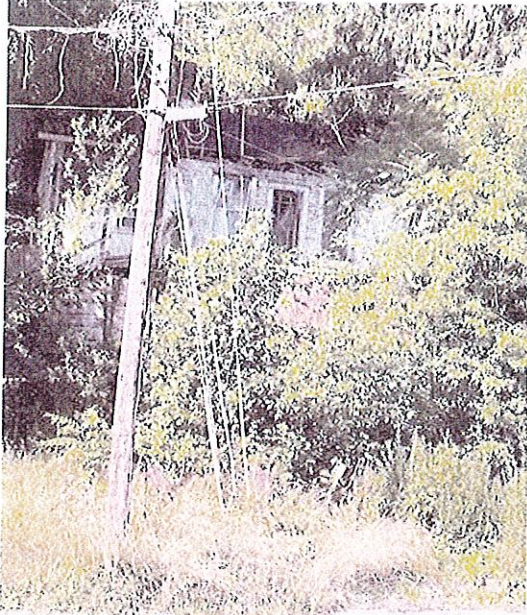
451 west 2nd



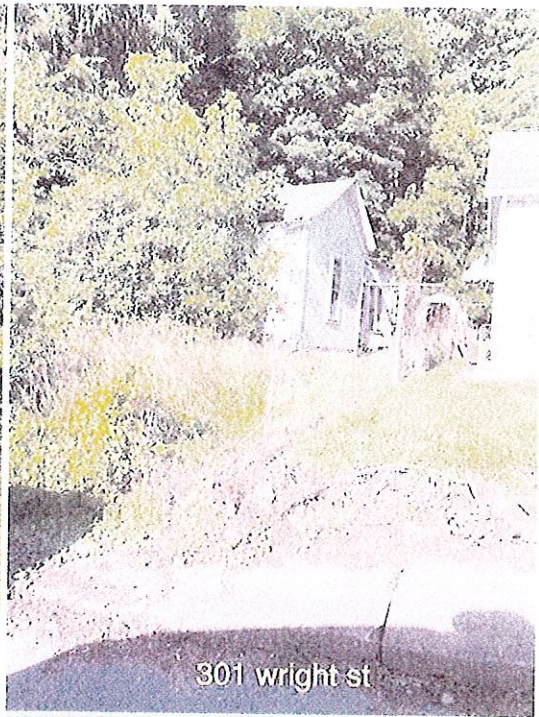
370 broad st



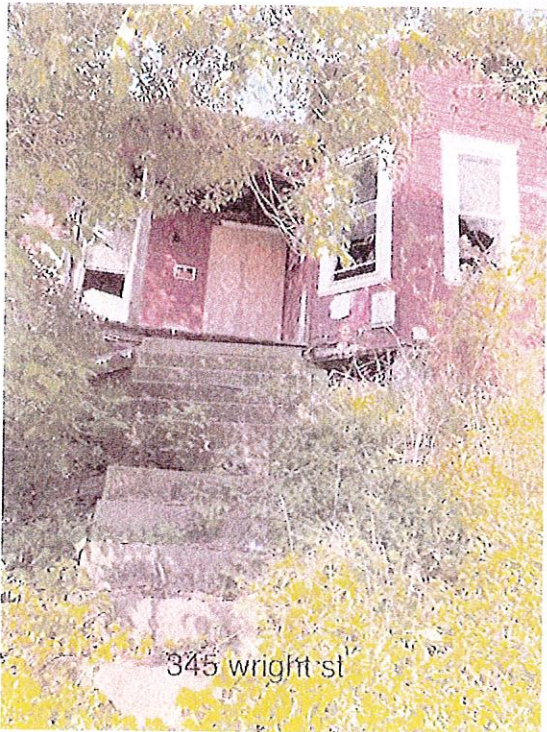
230 west 2nd



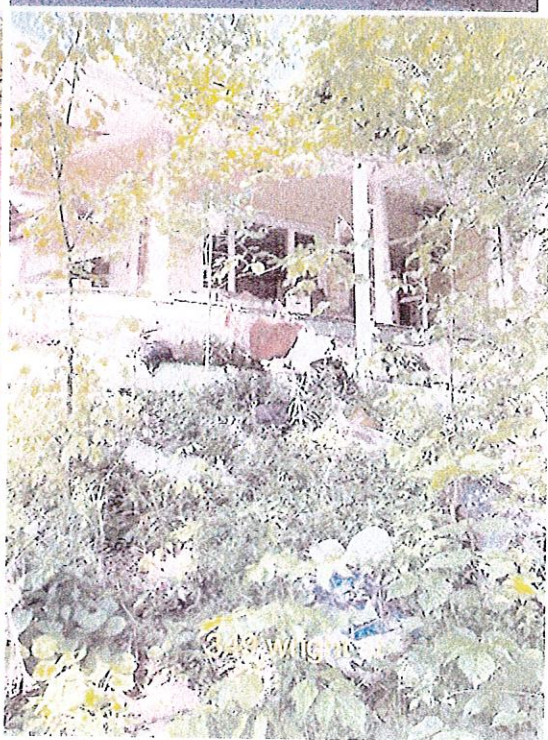
251 wright st



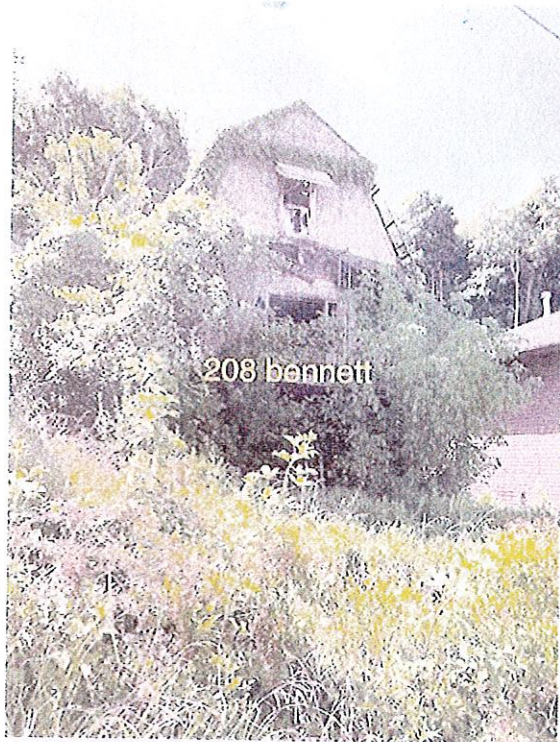
301 wright st



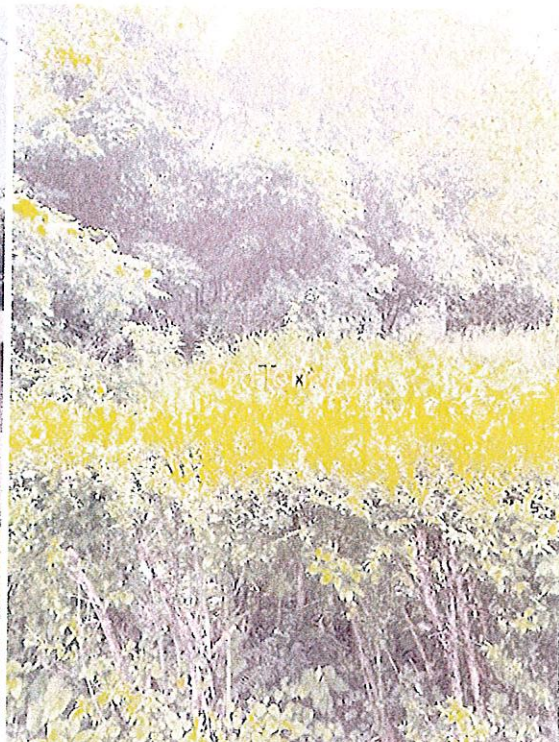
345 wright st



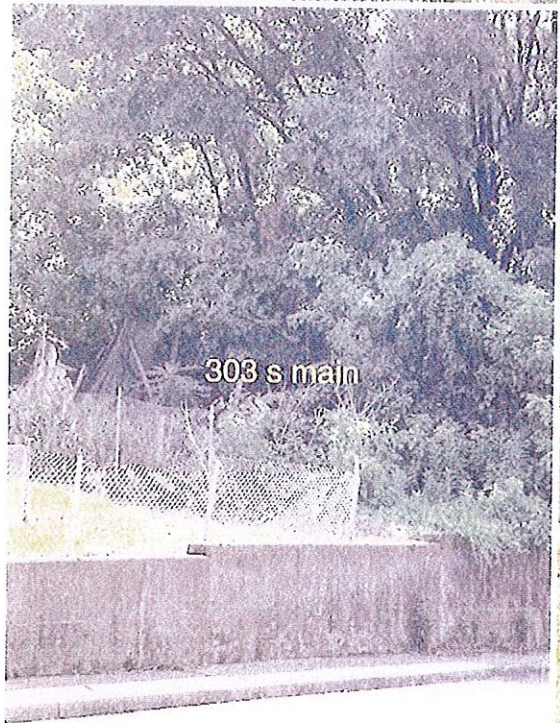
345 wright st



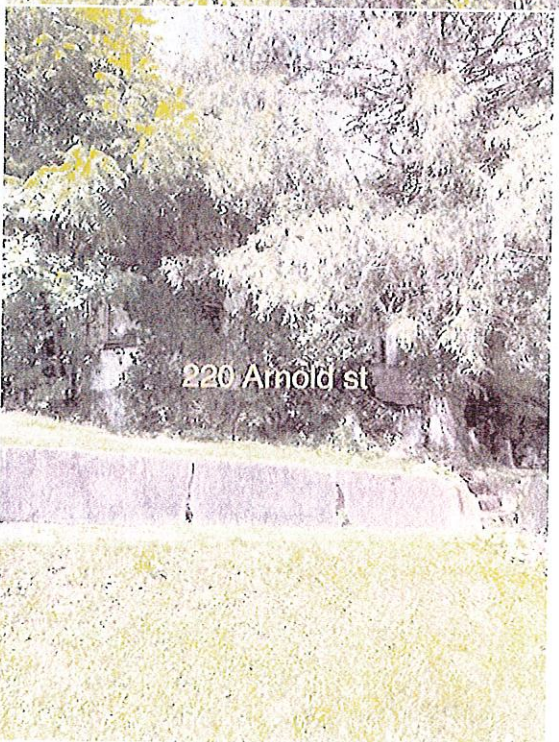
208 bennett



220 x



303 s main



220 Arnold st

## Nate Stansberry

---

**From:** addressing <addressing@lce-911.com> on behalf of addressing  
**Sent:** Monday, July 25, 2022 11:30 AM  
**To:** Nate Stansberry  
**Cc:** jgum@lewisoeem.com; ktalbert@lewiscountywv.org  
**Subject:** South Center Ave  
**Attachments:** S CENTER AVE.pdf

Dear City Council,

For many years there has been a street in Weston named South Center Avenue, it spans from the "Y" of Center/Main ave to the intersection of Willow St, at which point the remainder of the street is called Center Ave.

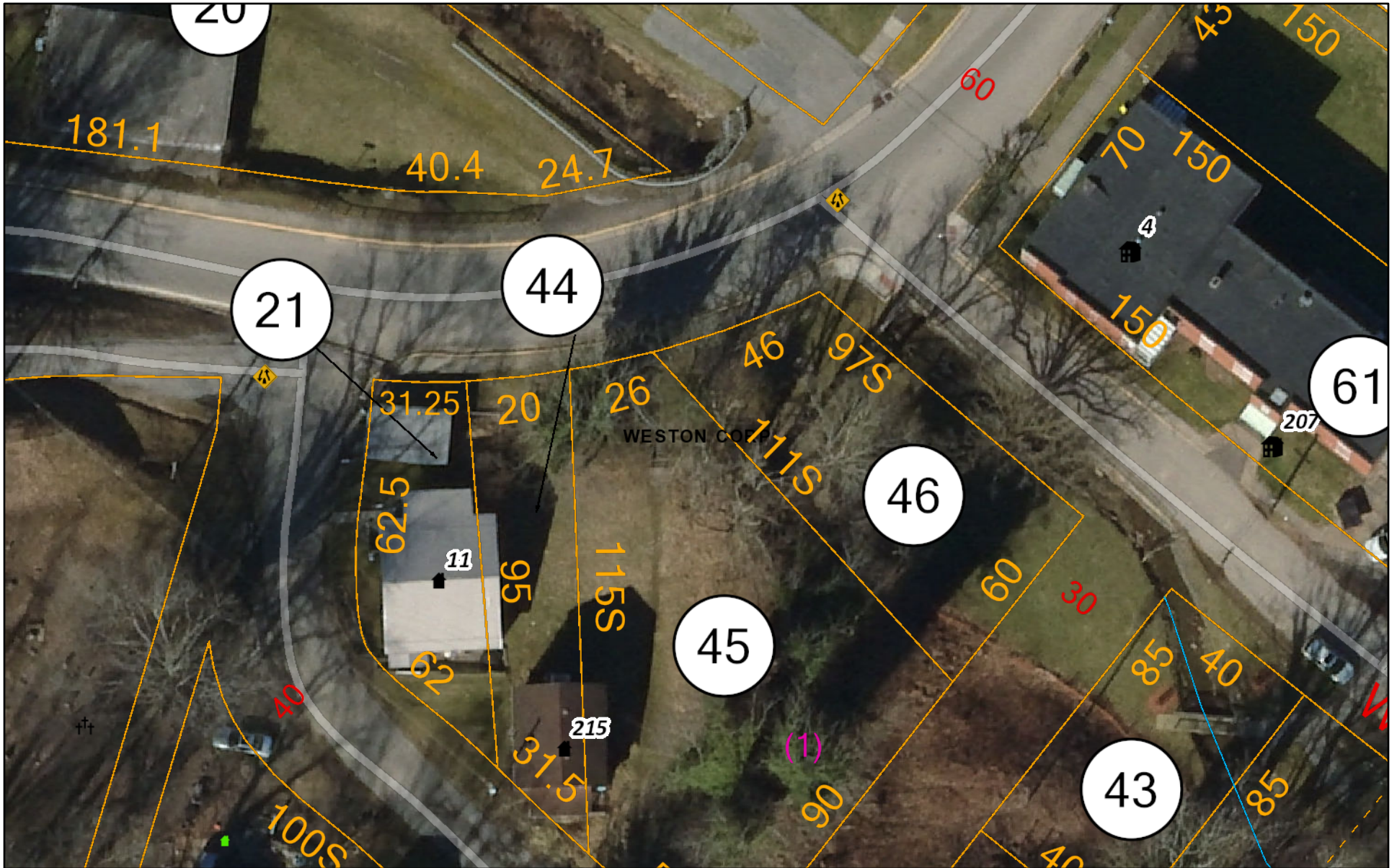
There is one physical address associated with this segment of the street, and it has recently become vacant. We see this as a great opportunity to make our mapping better and addresses easier to find for the future with no negative impact. The additional lots are not currently addressed and can be addressed as Center Ave.

The current house is 11 S. Center Ave, and could be readdressed as 2 S. Center Ave or as 211 Arnold St. the latter making the most sense to addressing, as the current entrance would lead to the most efficient fire/ems response by placing vehicles closer to the entrance of the home.

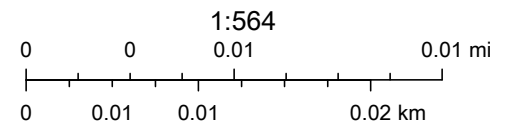
Thank you for your consideration.

Steve Moneypenny  
Lewis-Gilmer E-911 Addressing.

# Lewis County Map



July 25, 2022



August 1, 2022

**A RESOLUTION AFFIRMING THE CITY OF WESTON'S COMMITMENT TO SUPPORT WEST VIRGINIA  
VETERANS AND VETERANS SERVICES**

**WHEREAS**, the City of Weston has a deep appreciation and respect for our nation's military members and veterans; and

**WHEREAS**, the City of Weston recognizes the need for consistently adequate and readily available health and medical services for West Virginia's estimated 70,000 veterans, and

**WHEREAS**, the City of Weston has serious concerns regarding the United States Department of Veterans Affairs recommendations submitted to the Asset Infrastructure Review Committee and published in Federal Register, Document Number 2022-05256, which if accepted and implemented would eliminate in-patient medical, surgical, mental health and emergency room care at 3 of West Virginia's VA Medical Centers, including the Louis A. Johnson VA Medical Center in Clarksburg, WV; and

**WHEREAS**, the City of Weston recognizes that healthcare providers in West Virginia are at their breaking point and believes that adding an estimated 70,000 patients into an already understaffed and overwhelmed rural healthcare system would be disastrous; and

**WHEREAS**, the City of Weston recognizes that the recommendations listed in Federal Register Document #2022-05256 are an effort to consolidate VA services in metropolitan areas, however, the City believes it should not be done at the expense of rural Americans who put their lives on the line and gave immeasurable sacrifices for this country, and the VA should not abdicate its responsibility to care for these men and women regardless of where in this great nation they reside; and

**NOW THEREFORE, BE IT RESOLVED**, by the City of Weston, West Virginia, that:

The City of Weston, West Virginia hereby publicly affirms its unwavering support for West Virginia Veterans. Therefore, the City of Weston hereby declares its belief that all current VA Medical Centers in West Virginia should remain open with all current operational capabilities, and asserts as public notice its opposition to the United States Department of Veterans' Affairs recommendations laid out in Federal Register Document Number 2022-05256. The City of Weston will support all appropriate State and Community efforts to deter this actions from proceedings.

**PASSED** by the City of Weston on this the 1<sup>st</sup> day of August, 2022

---

Kim Harrison-Edwards, Mayor

---

Judy Piercy, City Clerk



### 308-Donation of Sick and Vacation Time

Employees may donate a maximum of 40 hours of Sick Time to another employee(s) per year with City Manager approval, and an additional 40 hours with Council approval. An employee may receive donated Sick Time only after they have exhausted all of their own Sick Time and Vacation Time, and at the point they incur the need for Sick Time. Therefore, it is expressly prohibited for an employee to donate Sick Time for a future event or for an employee to receive donated Sick Time when they have either Sick or Vacation hours in their “benefit banks”. ~~In addition, an employee may only receive donated sick time after they have been off from work for at least two calendar weeks directly related to their injury or illness (or that of a qualified family member).~~

Vacation Time may be donated to another employee at a maximum of 40 hours per year, and requires approval of the City Manager. An employee may receive donated Vacation Time only after they have exhausted all of their Vacation Time and they have a need for extended time off (e.g. a family non-medical catastrophic event).

The donation of the sick or vacation time shall result in the equal value of donated time to be deducted from the donor employee’s “benefit bank.”