



**City of Weston, WV  
Regular Session City Council Meeting  
Lewis County Courthouse  
Monday February 1, 2021  
6:00 PM**

Call in # - (415) 762-9988  
Meeting ID: 482 656 4989

1. Call to Order/Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of minutes
  - a. Regular Session – January 4, 2021
  - b. Special Session – January 15, 2021
5. Presentations
  - a. Request for Setting Public Hearing to Complete Brown Avenue Alleyway Closing
    - i. Presented by Tracey Weber
  - b. Liberty National Presentation for Life and Supplemental Employee Insurance
    - i. Presented by Allison Chickis
6. Receive and file reports of City boards, commissions, and outside agencies
  - a. Reports
    - i. Planning Commission
    - ii. Historic Landmarks Commission
    - iii. Board of Parks and Recreation Commissioners
    - iv. Arts Council
    - v. Weston Urban Renewal Authority
    - vi. Lewis County Economic Development Authority
    - vii. Weston Cemetery Board
    - viii. Board of Zoning Appeals
    - ix. Municipal Appeals Board
  - b. Vacancies (applications available at City Hall)
7. Report of Sanitary Board Director
8. Department Reports

- a. Finance Report
  - b. Department Reports
    - i. Street Department
    - ii. Police Department
    - iii. Fire Department
    - iv. Building/Code/Zoning Enforcement
  - c. City Manager Report
9. Old Business
- a. Floodplain Ordinance (action required)
  - b. Discussion on hiring a bookkeeper
  - c. Amendment to the zoning ordinance to allow beekeeping (action required)
  - d. Quote from Micrologic regarding internet and phone service (action required)
10. New Business
- a. Proposed Change to Parking on E 7<sup>th</sup> St. One Side
  - b. Discussion on Proposed Spring Cleanup during COVID
11. Visitors Section (5 Minute Maximum)
12. Reports of City Council
- a. Mayor Kim Harrison
  - b. Councilwoman Sherry Rogers, Ward 1
  - c. Councilman Randy Bohan, Ward 2
  - d. Councilman Debbie Gump, Ward 3
  - e. Councilman Herb Curtis, Ward 4
13. Adjourn

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Persons wishing to address City Council must register at least fifteen (15) minutes before the meeting commences.
- Agenda items may require an executive session motioned per WV Code §6-9A-4.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide for all Weston City Council meetings.

Item 4 (a) Regular Session January 4th, 2021 Minutes

Note: Minutes for the Jan 15th special session will not be approved at  
this meeting

## MINUTES OF THE JANUARY 4, 2020

### REGULAR SESSION OF WESTON CITY COUNCIL

1. Mayor Kim Harrison called the meeting to order at 6:00 p.m. at the Lewis County Courthouse located at 110 Center Avenue, Weston, WV 26452
2. Mayor Harrison asked for a moment of silent mediation and then asked City Manager Nate Stansberry to lead the Pledge of Allegiance.
3. Present at the meeting in person was Mayor Kim Harrison, Councilwoman Sherry Rogers, Councilman Randy Bohan via Zoom, Councilwoman Debbie Gump, Councilman Herb Curtis, City Manager, Nate Stansberry, City Clerk Kristin Droppleman Donaldson, Building Inspector Mike Starett, Police Chief Josh Thomas via Zoom, Asst. Fire Chief Jimmy Suttle and Sanitary Board Director, Dee Evans.
4. Mayor Kim Harrison asked for any corrections to the minutes for the regular session and specials from December. Councilwoman Sherry Rogers made a motion to approve the all the minutes with the date corrected on the regular session from December; Councilwoman Debbie Gump seconded the motion, motion carried.
5. Presentations.
6. Receive and file reports of City boards, commissions, and outside agencies
  - a. Reports –
    - i. Planning Commission – Anna Cardelli spoke on behalf of the planning commission and stated they will meet on January 12 at 4:30p at the city building
    - ii. Historic Landmarks Commission – Anna Cardelli stated the next meeting will be January 14 at 5pm at the City building. She also said the virtual walking tour is up and a work in progress. Mayor Harrison said the link for Chloe is on the City’s facebook page as well as the landmarks facebook page.
    - iii. Board of Parks and Recreation Commissioners – Mayor Harrison stated their will not be any parks meetings until spring.
    - iv. Arts Council – No one present on behalf of the Arts Council.
    - v. Weston Urban Renewal Authority – No one present on behalf of the URA
    - vi. LCEDA– Mayor Harrison stated that there wasn’t anything to report.
  - b. Vacancies (applications available at City Hall)
7. Report of Sanitary Board Director – Sanitary Board Director Dee Evans informed council that the Turnertown project is almost complete. A water pump is being put in at the plant to help with the water. Dee also said she is working on the audit procurement. She also stated the sanitary board has a work session scheduled at the city building this Thursday at 4pm.
8. Department Head Reports –
  - a. Finance Report
  - b. Department Reports

## MINUTES OF THE JANUARY 4, 2020

### REGULAR SESSION OF WESTON CITY COUNCIL

- i. Street Department – Street Department Foreman, Tyler Strader went over his report with council informing them of salt purchases for winter weather and equipment that has been sent off to be repaired.
- ii. Police Department – No additional information
- iii. Fire Department – Acting Fire Chief Jimmy Suttle stated that he could not complete his report until this morning due to some unforeseen circumstances.
- iv. Building Inspector – Building Inspector Mike Starett went over his monthly numbers. He also stated that with the help of the street department he has the parking lines painted. He also has a meeting set up with 7-eleven in regards to lighting and the vacant structure ordinance
  1. Mayor Harrison welcomed the new City Manager, Nate Stansberry and asked if he would like to say a few words. Mr. Stansberry said he was glad to be home and is looking forward to working with the staff and moving Weston forward.
  2. Councilwoman Debbie Gump made a motion to approve the department head reports as presented; Councilwoman Sherry Rogers seconded the motion, motion carried.

#### 9. New Business

- a. Floodplain Ordinance - Councilwoman Sherry Rogers made a motion to amend the floodplain ordinance to include “or designate”; Councilwoman Debbie Gump seconded the motion, motion carried.
- b. Discussion on hiring a bookkeeper – Councilwoman Debbie Gump made a motion to table the discussion until after the Mayor and City Manager meet with the current accountant firm Suttle and Stalnaker; Councilwoman Sherry Rogers seconded the motion, motion carried.
- c. Amendment to the zoning ordinance – Councilwoman Sherry Rogers made a motion to allow the planning commission to amend the zoning ordinance to include beekeeping; Councilwoman Debbie Gump seconded the motion, motion carried.
- d. To consider and act upon a proposed Supplemental Resolution entitled - SUPPLEMENTAL RESOLUTION MAKING PROVISIONS AS TO THE REPUBLICATION, REPOSTING, AND EFFECTIVE DATE OF THE SEWER RATE ORDINANCE OF THE CITY OF WESTON, AND MAKING OTHER PROVISIONS AS TO THE SEWER RATE ORDINANCE. Todd Swanson with Steptoe and Johnson informed council that there was a hiccup with the publication and the resolution was just to update the effective date to February 18, 2021. Councilwoman Debbie Gump made a motion to approve the resolution; Councilwoman Sherry Rogers seconded the motion, motion carried.
- e. Approve/deny opening an account with Citizen’s Bank for the fairs and festivals committee and designate signers – Councilwoman Sherry Rogers made a motion to open

## MINUTES OF THE JANUARY 4, 2020

### REGULAR SESSION OF WESTON CITY COUNCIL

an account at Citizens Bank for the fairs and festivals and designate the signers as, Mayor Kim Harrison, Vice Mayor Sherry Rogers, and City Manager Nate Stansberry; Councilwoman Debbie Gump seconded the motion, motion carried.

- f. Approve/deny quote from Micrologic regarding internet and phone services – Councilwoman Sherry Rogers made a motion to table the quote; Councilwoman Debbie Gump seconded the motion, motion carried.
- g. Approve/deny adding City Manager, Nate Stansberry to all city bank accounts – Councilman Herb Curtis made a motion to add Nate Stansberry to all city bank accounts; Councilwoman Sherry Rogers seconded the motion, motion carried.
- h. Windows estimate – Councilwoman Sherry Rogers made a motion to approve the window estimate pending state approval; Councilwoman Debbie Gump seconded the motion, motion carried.

#### 10. Visitor's Section

- a. Melissa Henline – Mrs. Henline came before council to complain about the drug use and deals on Broad Street. She stated she sees multiple drug deals from her house daily. She asked why nothing is being done. Chief Thomas asked that she come in the office on January 11, 2021 and meet with him to discuss the issue.

#### 11. Mayor/Council reports

- a. Mayor – Mayor Harrison had no additional comments.
- b. Ward I – Councilwoman Sherry Rogers stated she was working on flowerboxes downtown, getting them redone and painted. She also attended all City meetings for December. Councilwoman Rogers also thanked the Tyler for his quick response on the issue on Cottage Avenue. Councilwoman Rogers also said she checked with Jacksons Mill for town hall meetings free of charge.
- c. Ward II – Councilman Randy Bohan
- d. Ward III – Councilwoman Debbie Gump said she attended meetings in December. She also said she knows there is a drug issue and it's all over town. She attended the ribbon cutting for the new restaurant Buns and did the tour of the Town Hub location.
- e. Ward IV – Councilman Herb Curtis attended all council meetings in December. He also stated that the electric pole on E7th was fixed. Councilman Curtis stated he was been working with Mike on the trash ordinance and was involved with the street department interviews. Councilman Curtis also thanked Melissa for coming to the meeting.

- 12. Adjourn – Councilman Herb Curtis made a motion to adjourn the meeting at 7:34pm; Councilwoman Sherry Rogers seconded the motion; motion carried.

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Kim Harrison, Mayor City of Weston

ATTEST:

**MINUTES OF THE JANUARY 4, 2020**  
**REGULAR SESSION OF WESTON CITY COUNCIL**

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Kristin D. Donaldson, City Clerk  
City of Weston

Item 5 (a) Brown Alleyway Closing



**BEFORE THE COMMON COUNCIL OF THE CITY OF WESTON,  
LEWIS COUNTY, WEST VIRGINIA**

TO: THE COMMON COUNCIL OF THE CITY OF WESTON, LEWIS COUNTY, WEST VIRGINIA

Come now Petitioners, Rebekah Gant, William R. Goe and Jacqueline L. Goe, his wife, Jesse Prunty and Lora Cruz, by W.T. Weber, III, Esquire, appearing specially on their behalf, and respectively aver and request that the Common Council of the City of Weston close that certain unnamed alley, existing between those certain lots and parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, as indexed in the Land Books of Lewis County, West Virginia, as Tax Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, said alley being approximately 12 feet wide and 200 feet in length, as it exists from Eighth Street to the western boundary of the lot indexed on the said Tax Map 10 as Parcel 73. The area subject to this Petition is depicted on that certain Plat of "McGary Addition Extended, as Revised by the Council of Weston", dated November 4, 1921, of record in the Lewis County Clerk's Office in Plat File 99, and Plat Book 1, page 60, as part of "Block Five and Background".

In support of this Petition, Petitioners represents as follows:

1. That Petitioner, Lora Cruz is the owner of those certain tracts or parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, more particularly identified and indexed on the Land Books of Lewis County, West Virginia, in said Magisterial District, as Tax Map 10, Parcel No. 60, being the same tracts or parcels of real estate conveyed unto Lora Cruz, by deed dated June 24, 2011, of record in the office of the Clerk of the County Commission of Lewis County, West

Virginia, in Deed Book No. 657, at page 315.

2. That Petitioners William R. Goe and Jacqueline L. Goe, his wife, are the owners of those certain tracts or parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, more particularly identified and indexed on the Land Books of Lewis County, West Virginia, in said Magisterial District, as Tax Map 10, Parcel Nos. 61, 64, and 64, being the same tracts or parcels of real estate conveyed unto William R. Goe and Jacqueline L. Goe, his wife, by deed dated March 8, 1988, of record in the Lewis County Clerk's Office in Deed Book No. 472, at page 422.
3. That Petitioner, Rebekah A. Gant is the owner of those certain tracts or parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, more particularly identified and indexed on the Land Books of Lewis County, West Virginia, in said Magisterial District, as Tax Map 10, Parcel Nos. 66 and 67, being the same tracts or parcels of real estate conveyed unto Rebekah A. Gant (formerly Bryant), by deed dated October 27, 2008, of record in the office of the Clerk of the County Commission of Lewis County, West Virginia, in Deed Book No. 630, at page 348 and deed dated November \_\_\_, 2011, of record in the Lewis County Clerk's Office in Deed Book 660, at page 415.
4. That Petitioner, Jesse L. Prunty is the owner of those certain tracts or parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, more particularly identified and indexed on the Land Books of Lewis County, West Virginia, in said Magisterial District, as Tax Map 10, Parcel No. 68 and

- 74, being the same tracts or parcels of real estate conveyed unto Jesse L. Prunty, by deed dated December 2, 2014, of record in the office of the Clerk of the County Commission of Lewis County, West Virginia, in Deed Book No. 683, at page 706.
5. That there exists between Hacker's Creek, City, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, an unnamed 12' x 200' alley which is unopened and unused. Petitioner's respective tracts or parcels of real estate abut on both sides of said unnamed 12 foot alley.
  6. Petitioners further represent that to the best of their knowledge, information and belief, the unnamed alley is wholly situate within the corporate limits of the City of Weston.
  7. That the unnamed 12' alley subject to this Petition and subject to closure and vacation are unused by the general public and do not physically serve any individual, corporation or governmental body or agency, with the exception of the Petitioners herein.
  5. That the Petitioners presently own all lots abutting said section of alley.
  6. That the unnamed alley is not maintained by the City of Weston, the County of Lewis, or any other local, state or federal entity.
  7. That the section of unnamed 12' alley in its un-maintained condition is a potential liability to the City of Weston.
  8. The Petitioners' real estate and the 12' unnamed alley at issue in this matter before Council, are all a part of the "*McGary Addition Extended and Revised by the Council of Weston, November 4, 1921*", a plat of which is of record in the aforesaid

Clerk's Office in Plat Book No. 1, at page 60-61.

9. That the vacation and abandonment of this alley was at issue in that certain civil action, lately pending, before the Circuit Court of Lewis County, West Virginia, in the case styled Rebekah A. Lockwood (now Gant) v. The City of Weston, et al., Civil Action No. 17-C-48, wherein it was represented and ordered that the said 12' unnamed alley be vacated and closed and the City of Weston transfer all right, title and interest unto the respective property owners via quitclaim deed, which was not properly accomplished.
10. That this Petition is being brought to accomplish and complete the agreement of the parties as ordered by the Circuit Court.

WHEREFORE, pursuant to *West Virginia Code* § 8-12-5(1), Petitioners request that the Common Council of the City of Weston, Lewis County, West Virginia, close and vacate that certain section of the unnamed 12' alley as it exists between those certain lots or parcels of real estate set forth herein, and indexed on the Land Books of Lewis County, West Virginia, in Hacker's Creek, City, District, as Tax Map 10, Parcels 60, 61, 64, 65, 66, 67, 68 and 74, that an ordinance so abandoning said section of unnamed 12' alley be prepared and certified for entry and recorded in the office of the Clerk of the County Commission of Lewis County, West Virginia, and that title to the section of 12' unnamed alley be transferred to the Petitioners herein, and that the Common Council of the City of Weston authorize its Mayor to execute proper quitclaim deeds to the Petitioners for same, and that the Petitioners be granted any further relief deemed necessary in this matter.

Dated this 27<sup>th</sup> day of January, 2021.







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W.T. Weber, III, Esquire (Bar Id 6108)  
WEBER & WEBER  
P. O. Box 270  
Weston, West Virginia 26452  
304-269-2228  
Appearing Specially for Petitioners

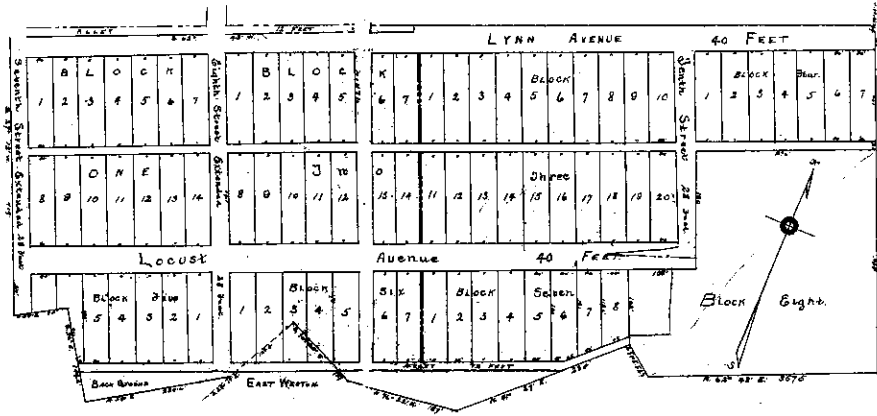
REBEKAH A. GANT,  
WILLIAM R. GOE AND JACEQUELINE  
L. GOE, JESSE L. PRUNTY AND LORA  
CRUZ  
Petitioners, by Counsel



 WWS  
 66 - GWT  
 GWS WWS  
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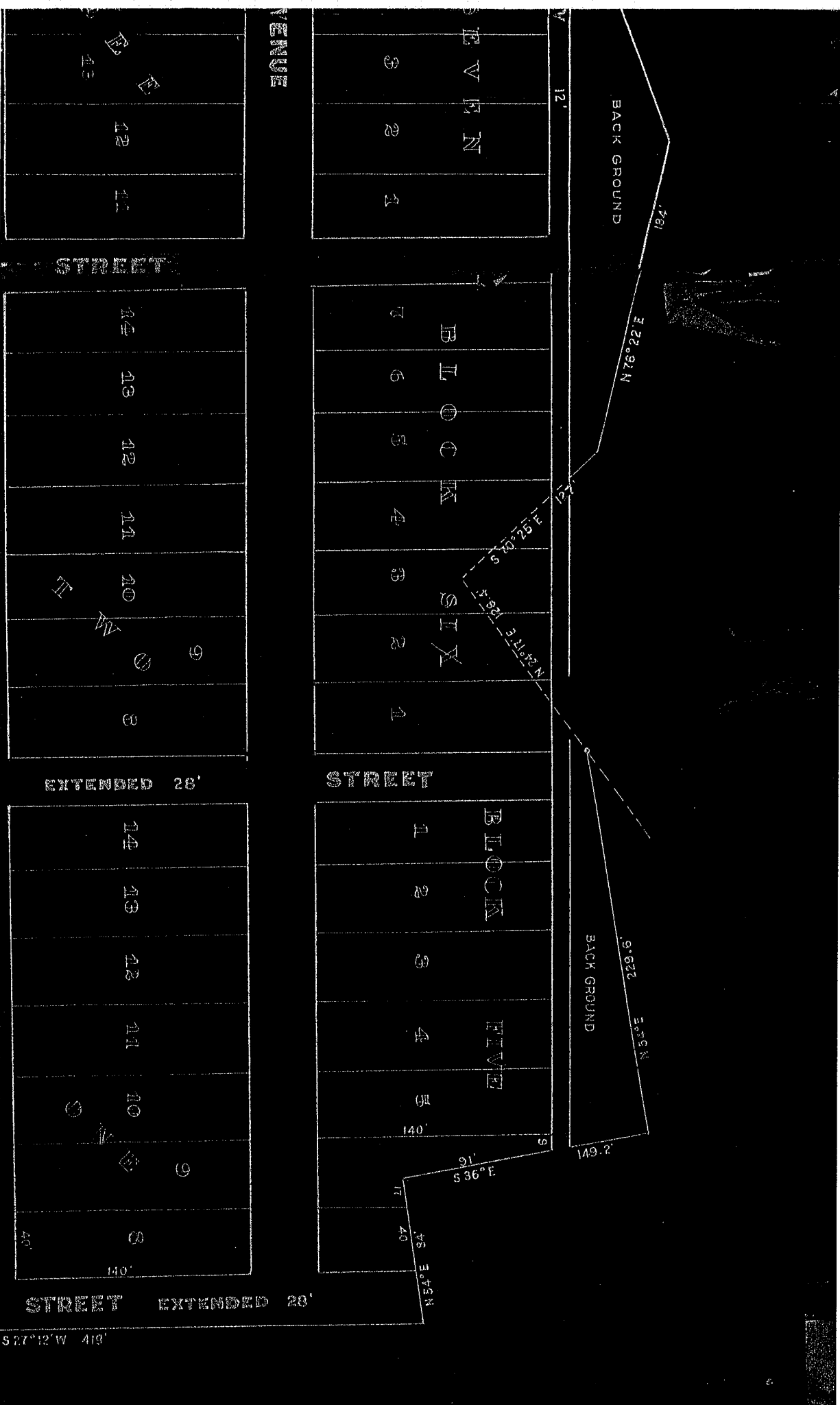
McGary Addition  
Extended

As Revised By The Council of Veterans  
November 6, 1941  
O.L. Henderson, Mayor  
W.L. Rogers, City Clerk



Original Map Recorded in Deed Book 84, Page 154.  
This Map Recorded in Plat Book 3, Page 60.

The State of West Virginia  
County of Lincoln  
I, the undersigned, Clerk of said County, do hereby certify that the foregoing Plat and this day presented to this office and acknowledged to me.  
*James H. ...*



STREET

EXTENDED 28'

STREET

STREET EXTENDED 28'

S 77° 12' W 419'

BACK GROUND

BACK GROUND

SEVERN

BLOCK SIX

BLOCK SEVEN

121.781

E 22.92 N

N 24.11 E 122.4

S 10.23 E 132.4

E 3.59 N

91.632

S 36.0 E 91.1

N 54.0 E 40.0

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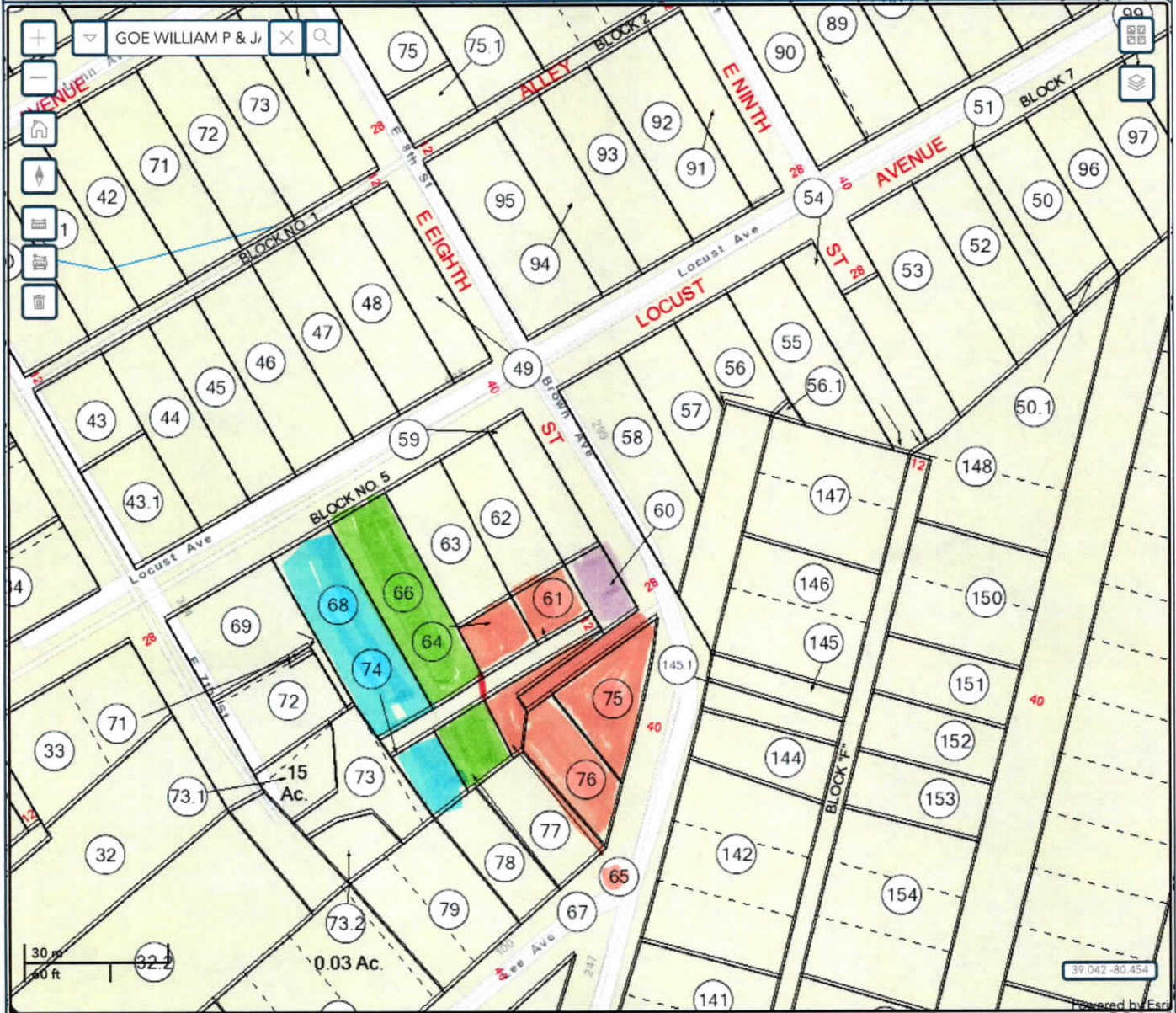
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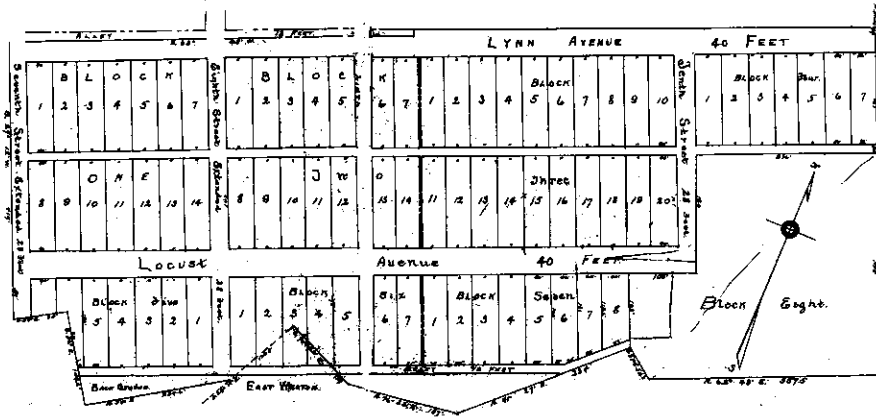


 WAZ  
 66 - GWT  
 GOS WTS  
 DWNTY  
 MAP10



### McClary Addition Extended

As Revised By The Council of Madison,  
November 4, 1881.  
O.L. HERRING, Mayor.  
W.L. BAKER, City Clerk.



Original Map Recorded in Deed Book 24, Page 486.  
This Map Recorded in Plat Book 3, Page 60.

The State of West Virginia,  
County Office, County Court, Lincoln County, W. Va. November 1881.  
I, the foregoing Plat was this day presented to  
and upon me submitted in token.

*James H. ...*

DRAFT

**LEGAL NOTICE**

Pursuant to the applicable provisions of the *Weston City Code* and the *West Virginia Code*, on the \_\_\_ day of \_\_\_\_\_, 2021, the Common Council of the City of Weston, Lewis County, West Virginia, at \_\_\_\_\_ o'clock p.m., or as soon thereafter as said matter may be heard at the Council Chambers of the City of Weston, 110 Center Avenue, Weston, West Virginia, 26452, (Lewis County Courthouse), the Common Council of the City of Weston will hold a public hearing to determine whether or not to abandon an unopened and unused section of a twelve (12) foot by two hundred (200) foot alley existing between Hacker's Creek City Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, as generally depicted upon the Tax Maps of Lewis County, West Virginia.

The section of the 12' unnamed alley sought to be closed is e a part of the "*McGary Addition Extended and Revised November 4, 1921*", of record in the office of the Clerk of the County Commission of Lewis County, West Virginia, in Plat Book No. 1, at page 60-61.

A copy of the *Petition to Abandon* may be reviewed or obtained at the City Clerk's Office, City of Weston, during regular business hours.

Dated this \_\_\_ day of February, 2021.

THE CITY OF WESTON,  
a Municipal Corporation

By: \_\_\_\_\_

Its \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE CLOSURE AND VACATION OF THAT CERTAIN UNOPENED AND UNNAMED ALLEY AS IT EXISTS IN THE CITY OF WESTON, LEWIS COUNTY, WEST VIRGINIA, BETWEEN THOSE CERTAIN TRACTS OR PARCELS OF REAL ESTATE AS THEY APPEAR ON THE LAND BOOKS OF LEWIS COUNTY, WEST VIRGINIA, IN HACKER'S CREEK DISTRICT, CITY OF WESTON, TAX MAP 10, PARCEL NOS. 60, 61, 64, 65, 66, 67, 68 and 74, SAID ALLEY BEING APPROXIMATELY 12 FEET WIDE AND 200 FEET LONG**

WHEREAS, on the \_\_\_ day of February, 2021, came Petitioners, Lora Cruz, William R. Goe and Jacqueline L. Goe, his wife, Rebekah Gant and Jesse Prunty, by W. T. Weber, III, Esquire, special counsel, and petitioned the Common Council of the City of Weston, Lewis County, West Virginia, to close and vacate that certain unnamed alley, existing between those certain lots and parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, as indexed in the Land Books of Lewis County, West Virginia, as Tax Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, said alley being approximately 12 feet wide and 200 feet in length.

WHEREAS, appearing from the Publisher's Affidavit of the Weston Democrat, the proper Notice of the Petitioners' Petition was published as a Class I legal advertisement on \_\_\_\_\_, as required by law; and,

WHEREAS, a public hearing on Petitioners' Petition was held on February \_\_\_, 2021, at \_\_\_\_\_ o'clock p.m., at the Lewis County Courthouse, 110 Center Avenue, Weston, West Virginia, 26452, with no person or entity appearing in opposition thereto; and;

WHEREAS, after hearing the representations of the Petitioners' counsel, and upon due and mature consideration of all matters presented on the Petitioners' Petition, the Common Council of the City of Weston found that the use and rights of no person or persons in the unopened portion of said alleyway, as described and set out in the Petitioners' Petition, will be impaired or lost by the closing and vacation thereof, that said unopened portion of said alleyway

is in an unmaintained condition, and that the unopened portion of the alleyway will be a liability to the City of Weston for so long as it remains a public way; and,

WEREAS, there being no written or oral objection to the Petitioners' Petition herein, the Common Council of the City of Weston, Lewis County, West Virginia, accepts said Petitioners' Petition as filed herein and further grants and authorizes the closure and vacation of said unopened portion of the alleyway, as set forth in Petitioners' Petition and herein.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COMMON COUNCIL OF THE CITY OF WESTON, that the certain unnamed portion of alley, existing between those certain lots and parcels of real estate situate in Hacker's Creek District, City of Weston, Lewis County, West Virginia, as indexed in the Land Books of Lewis County, West Virginia, as Tax Map 10, Parcel Nos. 60, 61, 64, 65, 66, 67, 68 and 74, said alley being approximately 12 feet wide and 200 feet in length, be closed and vacated.

It is further ORDAINED that the portion of the unnamed and unopened alley existing between the Lora Cruz lots (Tax Map 10, Parcel 60) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel 60; that the portion of the unnamed alley existing between the Goe Lots (Tax Map 10, Parcels 61, 64 and 65) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel Nos. 61, 64 and 65; that the portion of the unnamed alley existing between the Gant Lots (Tax Map 10, Parcels 66 and 67) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel No. 66; and, that the portion of the unnamed alley existing between the Prunty Lots (Tax Map 10, Parcels 68 and 74) shall become a part and parcel of Hacker's Creek District, City, Tax Map 10, Parcel No. 68, all pursuant to law. Effectively, that part of the unnamed alley existing between the Petitioners' respective lots shall become that Petitioner's property.

It is further ORDAINED that the Mayor of the Common Council of the City of Weston, execute a quitclaim deeds transferring all right title and interest in and to said unopened portion of the unnamed alleyway, unto the Petitioners as set forth herein.

Passed on First Reading: \_\_\_\_\_

Passed on Second Reading: \_\_\_\_\_

Ordinance Effective Date: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR



Item 6 (a) Other Agency Reports

**LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY  
110 CENTER AVENUE, 2<sup>ND</sup> FLOOR  
WESTON, WV 26452  
ANNUAL MEETING AGENDA  
WEDNESDAY, JANUARY 27, 2021**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **5:00 PM**            **Call Meeting to Order** *(action required)*
2.                      **Establishment of a Quorum via Sign In Sheet** *(action required)*
3.                      **Review and Approval of Prior Meeting Minutes (10/28/2020)**  
*(action required)*
4.                      **Review and Approval of Treasurer's Report**  
*(action required)*
5.                      **Report of the Nominating Committee** *(action required)*
6.                      **Election of Officers for 2021** *(action required)*
7.                      **Review of Certificate of Deposit Renewal and Award**  
*(action required)*
8.                      **Review of the Lewis County Economic Development By-Laws**  
*(action required)*

**APPOINTMENTS**

**CORRESPONDENCE**

9. **Jane Lew Public Service District and Weston Sanitary Board Updates:** The Jane Lew Public Service District December 10,2020 AND January 14, 2021 meeting agendas the Weston Sanitary Board Meeting Minutes are presented for review.  
*(information only)*
10. **Lewis County Convention and Visitors Bureau Calendar of Events:** The Lewis County Convention and Visitors Bureau Calendar of events for January, 2021 is presented for reeviw. *(information only)*
11. **Notification of Merger of IOGA and WVONGA:** The Independent Oil and Gas Association of WV and the WV Oil and Natural Gas Association have voted to merge into one organization to better represent the oil and gas interests in the State.  
*(information only)*

- 12. Community Development Block Grant Application:** The Lewis County Commission recently held a public hearing regarding a Community Development Block Grant application for water to the Copley, Wolfpen, Wheeler Fork and Oil Creek. This is the 5<sup>th</sup> year this project has been submitted for funding. Each year the submission moves the project further toward funding. Any additions or change to the project will put the application back to the bottom of the list. Currently, photographs, testimony and any information showing poor water quality are being sought for submission with the grant. *(information only)*
- 13. Notification from the Lewis County Commission of Board Appointment:** The Lewis County Commission has notified the Lewis County Economic Development Authority that County Commissioner Agnes G. Queen is the appointed member to the authority for 2021. *(information only)*

**BUSINESS:**

- 14. President, Projects, Board(s) and Committee(s) Reports:** Reports by the President, Project Reports, any board(s) and/or committee(s) reports by the membership. Site Review Committee/Site Selection Committee; Tower Grants; Strategic Planning Committee; Directors Update. *(information only)*
- 15. Approval of Expenses:** The membership will be asked to consider approval of the following expenses: *(action required)*
- |                            |                     |             |
|----------------------------|---------------------|-------------|
| a) WV Development Council  | Annual Dues         | \$100.00    |
| b) Lewis County Commission | Director Supplement | \$12,000.00 |

**ADJOURNMENT:**

- 16. With no further action being required by the Lewis County Economic Development Authority the meeting will be adjourned.** *(action required)*

**WORK SESSION:**

**FOLLOWING ADJOURNMENT OF THE REGULAR MEETING THE LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY WILL HOLD A WORK SESSION TO CONTINUE WORKING ON THE STRATEGIC PLAN**

**LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY**  
**110 CENTER AVENUE, 2<sup>ND</sup> FLOOR**  
**WESTON, WV 26452**  
**MEETING MINUTES**  
**WEDNESDAY, OCTOBER 28, 2020**

**MEMBERS PRESENT:** Marvin Murphy; Bob Taylor; Kim Gum; Ashley Montgomery; Ruth Straley; Stephanie Wolverton ; Ray Smith;

~~**MEMBERS PRESENT BY CONFERENCE CALL:** Shannon Cunningham-Snead; Kevin Stalnaker; Charles Stalnaker; Chris Heater; William White; Kim Harrison; Dwaine Doss.~~

**OTHERS PRESENT:** Cindy Whetsell, Director, Rod Wyman, County Commissioner Lay Pratt, CEC

**CALL MEETING TO ORDER:** The Meeting was called to order at 5:00 PM by Vice-President Marvin Murphy with a quorum in attendance. Due the COVID 19 Pandemic, a conference call was scheduled to allow members the option to participate at this meeting.

**APPROVAL OF MINUTES** The minutes of the August 26, 2020 meeting were approved on motion by Ray Smith with second by Ruth Straley.

**APPROVAL OF TREASURER'S REPORT:** The treasurer's will be presented at the next meeting.

**APPOINTMENTS**

None

**CORRESPONDENCE**

**Sanitary Board Updates:** The membership was provided with updates on both the Weston Sanitary Board and Jane Lew Public Service District.

The Weston Sanitary Board submitted a rate increase to council that was passed. There is a petition circulating against this increase.

Mayor Straley reported that the Jane Lew Public Service District has been successful getting past bills paid through CARES Act funds.

**West Virginia Secretary of State's Business Statistics Report for September 2020:** The West Virginia Secretary of State's Business Statistics report of September 2020 was presented for review. Lewis County is ranked 7 out of the 55 counties.

**BUSINESS:**

**President, Projects, Board(s) and Committee(s) Reports:** Reports by the President, Project Reports, any board(s) and/or committee(s) reports by the membership.

- a) Site Review Committee; Site Selection Committee-no update
- b) Strategic Plan- The second session planned for tonight has been postponed until in person meetings are safer.
- c) Website Development-Materials being provided to contactor.
- d) AML Tower Project- Advertisement for Request for Proposals for engineering services for the 299' tower in Roanoke is currently happening. The engineering on the AML project is still in progress. It is anticipated construction will begin in late Summer or early Fall.

**Approval of Expenses:** There were no expenses

**Lewis County Economic Development Authority Fiscal Year 2019 Audit:** The West Virginia State Auditor's Office has finished the Lewis County Economic Development Authority Fiscal Year 2019 audit. The only audit finding was segregation of duties. The membership approved sending a response stating we will attempt to provide additional segregation of duties on motion by Ruth Straley with second by Bill White.

**ADJOURNMENT:**

With no further action being required by the Lewis County Economic Development Authority the meeting was adjourned at 5:20 PM on motion by Ruth Straley with second by Bob Taylor.

**APPROVED:**

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January 27, 2021

## Lewis County Economic Development Authority

## Profit &amp; Loss

01/08/21

July through December 2020

Accrual Basis

	<u>Jul - Dec 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Support</b>	
Corporate Contributions	-2,500.00
<b>Total Direct Public Support</b>	-2,500.00
<b>Investments</b>	
Interest-Savings, Short-term CD	4,077.46
<b>Total Investments</b>	4,077.46
<b>Total Income</b>	1,577.46
<b>Expense</b>	
<b>Contract Services</b>	
Outside Contract Services	675.00
<b>Total Contract Services</b>	675.00
<b>Travel and Meetings</b>	
Conference, Convention, Meeting	50.00
<b>Total Travel and Meetings</b>	50.00
<b>Total Expense</b>	725.00
<b>Net Ordinary Income</b>	852.46
<b>Net Income</b>	852.46

**Lewis County Economic Development Authority**  
**Account Balances**  
**As of December 31, 2020**

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	<u>Dec 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>CD's, Savings and Investments</b>	
Certificate of Deposit	353,627.81
Golden Investment 2091119	45,703.98
Golden Investment 2108534	15,423.77
Golden Investment 2110431	50,396.18
	<hr/>
<b>Total CD's, Savings and Investments</b>	465,151.74
<b>Checking Accounts</b>	
Citizens Bank Checkmate II	29,697.17
LCEDA Alum Fork/Laurel Lick	54,487.29
LCEDA Housing Authority	1,034.00
LCEDA Northwest Project	18,972.80
	<hr/>
<b>Total Checking Accounts</b>	104,191.26
	<hr/>
<b>Total Checking/Savings</b>	569,343.00
	<hr/>
<b>Total Current Assets</b>	569,343.00
	<hr/>
<b>TOTAL ASSETS</b>	<b>569,343.00</b>

**BY LAWS OF THE**  
**LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY**

ARTICLE I – THE AUTHORITY

Section 1. Name of Authority. The name of the Authority shall be the “Lewis County Economic Development Authority.” It shall hereinafter, in these by laws, be referred to as “The Authority.”

Section 2. Authority to be a Public Corporation. The Authority and members thereof shall constitute and be a public corporation under its name, as provided by Chapter 7, Article 12, Section 1 et seq of the West Virginia Code, and as such shall have perpetual succession, may contract and be contracted with, sue and be sued, plead and be pleaded, and have and use a common seal.

Section 3. Powers and Authority. The Authority shall have and may exercise all of the powers and authority as provided and set forth in Chapter 7, Article 12, Section 1, through 14 of the West Virginia Code, as amended and set by the Legislature of the State of West Virginia may hereafter confer upon similar Development Authorities.

Section 4. Office of Authority. The office of The Authority shall be located within Lewis County, West Virginia, at such place as may be designated by The Authority.

Section 5. Place of Holding Meetings. All meetings of The Authority shall be held at the office of The Authority, or at such other place in Lewis County as the President of The Authority shall determine and shall be stated in the notice of such meeting.



## ARTICLE II – MEMBERS OF THE AUTHORITY

Section 1. Management and Control of The Authority. Management and control of The Authority, its property, operations, business and affairs shall to a Board of Authority, who shall be appointed by the Lewis County Commission.

Section 2. Members of the Board of The Authority. The Board of the Authority shall consist of not fewer than twelve (12) nor more than twenty one (21) persons who shall be appointed by the County Commission of Lewis County. At least a majority of the Board of The Authority shall be citizens and bona fide residents of Lewis County, West Virginia. As provided by statute, one member of the Board of The Authority shall be appointed by the Lewis County Commission to represent it on the Board and one member of the Board of the Authority shall be appointed by the Lewis County Commission to represent the City of Weston and a member to represent the City of Jane Lew on the Board, both the names of the representatives of the City of Weston and Jane Lew to be submitted to the Lewis County Commission by the Councils of said cities. Other members of The Authority shall include representatives of business, industry, government and labor. The Executive Director of the Lewis County Chamber of Commerce shall be an ex-officio member of the Authority.

Section 3. Terms of Appointment. In accordance with Chapter 7, Article 12, Section 3 of the West Virginia Code, initial appointments to the Board of The Authority shall be staggered terms of one, two, and three years, which shall be divided equally among the newly appointed members. Thereafter, members shall be appointed for terms of three (3) years each. Members may be appointed to additional terms. If a member resigns, is removed or his or her membership is terminated for any other reason during his or her terms of appointment , a successor shall be appointed by the Lewis County Commission to fill out the remainder of his or her term. Members in office at the expiration of their respective terms shall continue to serve until their successors have been appointed and have

qualified. The Authority may recommend to the Lewis County Commission that it remove a member of the board, who has without being excused by the President of the Authority, missed three regular meetings in any calendar year. The Lewis County Commission may at any time remove any member of the board of The Authority by an order duly entered of record and may appoint a successor member for any member so removed. Any active member who requests to be made inactive, due to illness or other reason judged acceptable by the Board, shall be made an inactive member for a period of up to two years. An inactive member is excused from meetings and is removed from the quorum requirement until reinstated. Any inactive member shall be reinstated as an active member by the decision of the Board that the individual is to be returned to active status.

### ARTICLE III – MEETINGS

Section 1. Annual Meeting of the Members. An annual meeting of the members of The Authority shall be held at the first regular meeting of the New Year, unless changed by vote of a majority of the members of the Authority, and at a time and place in Lewis County to be designated by the President: The Secretary shall send a notice of said meeting to all members by regular mail not less than fifteen (15) days before the meeting date or electronic correspondence no less than seven (7) days before the meeting. At each annual meeting, the members shall elect the officers of The Authority, for the term and as hereinafter provided, and shall transact such other business as may be properly considered by the members.

Section 2. Other Meetings of The Authority. Other meetings of the Board of The Authority shall be held from time to time at such times as may be deemed necessary and as may be called by the President of The Authority, or by a majority of the members of the Board of The Authority. The Secretary shall send notices of the meetings to all members by regular mail not less than fifteen (15)

days before the meeting date or electronic correspondence no less than seven(7) days before the meeting date.

Any information to be considered by the Board of the Authority must be presented to the Executive Director ten (10) days prior to the meeting date, otherwise it will be presented at the next subsequent meeting after, unless approved by vote of the majority of the Officer of the Authority or member of the Board of Authority.

Electronic attendance will be allowed if there is a legitimate need and it has been pre-approved by the President of the Authority.

Section 3. Quorum. A quorum of members at the annual or other scheduled meetings of the Board of The Authority shall be necessary to transact business and shall consist of not less than forty percent (40%) of the members. If less than a quorum shall be in attendance at any meeting, the meeting may be adjourned from time to time by a majority vote of the members present or represented, without any notice other than the announcement at the meeting, until a quorum shall attend. Any meeting at which a quorum is present may also be adjourned, in like manner, for such time, or upon such call, as may be determined by vote.

Section 4. Vote. Each member of the Board of The Authority shall be entitled to one (1) vote at any meeting of the Board of The Authority. Votes by proxy shall not be permitted. Ex officio members shall have no voting rights.

#### ARTICLE IV- OFFICERS

Section 1, Officers of The Authority. The Officers of The Authority shall consist of a President, Vice President, 2<sup>nd</sup> Vice President, Secretary and Treasurer, who shall, except for the annual meeting of the Board of the Authority. The officers so elected shall serve in their respective positions until the next

annual meeting of The Authority or until their successors are duly elected by the membership of The Authority.

Section 2. President. The President shall preside at all the meetings of the Executive Committee and act as Chairman at all the meetings of the members. The President shall have power to call special meetings of the members and Executive Committee for any purpose. When authorized by the Executive Committee he shall make and sign contracts and agreements in the name and on behalf of The Authority. While the Executive Committee is not in session, he shall have general management and control of the business and affairs of The Authority, and he shall generally do and perform all acts incident to the office of the President, or which are authorized or required by law.

Section 3. Vice President. The 1<sup>st</sup> and 2<sup>nd</sup> Vice Presidents shall have such powers and shall perform such duties as may be assigned to him by the Executive Committee. In case of the absence or disability of the President, the duties of the office of the President shall be performed by the 1<sup>st</sup> Vice President. In the absence of disability of the 1<sup>st</sup> Vice President to perform said duties the 2<sup>nd</sup> Vice President shall perform said duties unless and until the Executive Committee shall otherwise direct.

Section 4a. Secretary. The Secretary shall give, or cause to be given, notice of all meetings of members and Executive Committee, and all other notices required by law or by these By Laws, and in case of his absence or refusal or neglect so to do, any notice may be given by any person thereunto authorized by the President, or by the Executive Committee upon whose requisition the meeting is called as provided by these By Laws. He shall record all the proceedings of the meetings of the Board of the Authority and of the Executive Committee in a book to be kept for that purpose, and shall perform such other tasks as may be assigned to him by the Executive Committee or the President. He shall have the custody of the seal of the Authority and shall affix the same to all instruments requiring it, when authorized by the Executive Committee or the President, and attest the same.

Section 4b. Treasurer. The Treasurer shall have custody of all the funds, securities, evidence of indebtedness and other valuable documents of The Authority; he shall receive and give, or cause to be given, receipts and expenses for monies paid in on the account of The Authority and shall pay out of the funds on hand all debts of the Authority of whatever nature and upon approval of the same; he shall enter or cause to be entered in books of The Authority to be kept for the purpose, full and accurate accounts for all monies received and paid out on account of The Authority, and he shall perform all the duties incident to the office of Treasurer.

Section 5. Signatures. All checks, orders and drafts for the payment of money shall be signed by both the Treasurer and countersigned by one other officer or the Executive Director.

Section 6. Executive Director. An Executive Director shall be appointed by the Executive Committee. His/her duties shall be determined by the Executive Committee from time to time as appropriate.

Section 7. Fidelity Bond. The Authority may require bond for the officers authorized to sign checks.

#### ARTICLE V-EXECUTIVE COMMITTEE

Section 1. Members of the Executive Committee. There shall be an Executive Committee of six (6) members of the Board of The Authority which shall be comprised of the persons holding the following qualifying positions if they are members of the Authority, duly appointed by the Lewis County Commission:

- (1) President of The Authority, who shall be the chairman;
- (2) 1<sup>st</sup> Vice President of The Authority;
- (3) 2<sup>nd</sup> Vice President of The Authority;

(4) Secretary of The Authority

(5) Treasurer of The Authority

(6) Members of the Lewis County Development Committee

If any of the aforementioned parties are not duly appointed members of The Authority or, if members of The Authority hold two or more qualifying positions or decline to serve on the Executive Committee, or if their qualifying positions are vacant, then the President of the Authority shall appoint a member of The Authority to serve on the Executive Committee, in his or her place or stead, to serve until the next annual meeting of the Executive Committee or until such time as a person holding a similar position is appointed to The Authority. In the latter case, the member appointed to the Executive Committee by the President shall automatically vacate his position on the Executive Committee when the Lewis County Commission appoints to The Authority a person holding the vacant qualifying position and such person so appointed shall automatically become a member of the Executive Committee. If a member of The Authority holds two or more qualifying positions, then the President of The Authority shall designate which position shall be specified as the person's qualifying position on the Executive Committee and which position or positions shall be considered vacant and filled by appointment made by the President.

Recognizing that the Lewis County Commission has the exclusive statutory authority to appoint members to The Authority and that appointed members are appointed for fixed terms, the President of The Authority, on behalf of the Authority, (i) shall request the County Commission to appoint members holding the aforesaid positions to The Authority and (ii) shall request members who hold the aforesaid positions and who lose or terminate them for any reason to resign from The Authority and Executive Committee so their successors may be appointed thereto. If any such person declines or fails to resign, then his or her membership on The Authority shall continue for the balance of his or her appointed

term, unless removed by the Lewis County Commission, but such member's appointment to the Executive Committee shall be revoked and terminated as of the date of the termination of the position which qualified him for the Executive Committee.

Section 2. Terms of Members of the Executive Committee. Unless otherwise terminated as herein provided, the term of the office of each member of the Executive Committee, unless sooner terminated as specified in these By Laws, shall run from his or her first appointment or qualification until the next annual meeting of the Executive Committee. Thereafter the term shall be renewed each year until the next annual meeting or earlier termination if the person involved continues to hold the qualifying position or is appointed by the President.

Section 3. Authority of the Executive Committee. The Executive Committee shall have the authority to exercise all powers and authority of the Development Authority. It shall have the responsibility of establishing and meeting the long range goals and objectives of the Authority and to coordinate and direct all economic development activities in Lewis County.

Section 4. Vote Disqualification. No member of the Executive Committee shall vote on a question in which he or she is interested, otherwise act as a member, except the election of a president or other officer, or be present while the same is being considered; but if his retirement from the meeting in such cases reduces the number present below a quorum, the question may nevertheless be decided by those who remain. On any question, the names of those voting each way shall be entered on the record of their proceedings if any members at the time requires it.

Section 5. Vacancies. Unless otherwise herein provided, vacancies occurring in the membership of the Executive Committee, from whatever cause arising, may be filled from the ranks of The Authority by the majority of the remaining members thereof.

Section 6. Compensation of Members of the Executive Committee. Members of the Executive Committee shall not receive any compensation for their services as members of the Executive Committee, but may be entitled to reimbursements for their actual expenses.

#### ARTICLE VI - INDEMNIFICATION

Section 1. Indemnification of Officers, Members of The Authority and Members of the Executive Committee. Each member of the Executive Committee, each member of The Authority, and the officers shall be indemnified by the Authority against costs and expenses at any time reasonably incurred, and judgments and decrees at any time adjudged against them arising out of or in connection with any claim, action, suit or proceeding against them or to which they may be made a party by reason of being or having been a director or member of The Authority, unless they shall be adjudged guilty of willful and intentional misconduct respecting the matter of matters at the issue therein. If in the judgment of the Board of The Authority, a settlement of any claim so existing is deemed in the best interest of The Authority, any such member or officer shall be reimbursed for the amounts paid in effecting such settlements and reasonable expenses thereby incurred. The forgoing right of indemnification shall be in addition to any and all other rights to which any such member or officer may be entitled as a matter of law.

#### ARTICLE VII – MISCELLANEOUS PROVISIONS

Section 1. Fiscal Year. The fiscal year of The Authority shall end on the 30<sup>th</sup> day of June each year.

Section 2. Rules and Regulations, Administrative Policy and Practice. The Authority may, as circumstances require, adopt such rules and regulations, or administrative policies and practices, as it deems suitable for the administration of its technical and salaried personnel.



ARTICLE VIII – AMENDMENTS

Section 1 Amendment of By Laws. These By Laws may be amended by the affirmative vote of two-thirds (2/3) of The Authority members present and entitled to vote at any annual meeting or at any special meeting called for the purpose.

ARTICLE IX – EMPLOYEES AND CONTRACTORS

Section 1. The Authority may employ or contract with a person or firm as the Executive Director and hire others persons as employees or contractors or other purposes in furtherance of the objectives of The Authority.

Approved at a meeting of The Authority on the \_\_\_\_\_ day of

\_\_\_\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Jane Lew Public Service District

70 Park Avenue  
Jane Lew, WV 26378

## Regular Meeting

December 10, 2020 4:00 PM

### ~~ Public Board Meeting Agenda ~~ MEETING BY TELECONFERENCE

I. Call to Order (Flaxer)

#### ~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (11/12/2020)

III. General Manager's November Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Flaxer)

V. Personnel (Gee)

VI. Announcements (Gee)

VII. Correspondence (Gee)

#### ~~ OLD BUSINESS ~~

VIII. Rate Increase - Water & Sewer (Gee)

#### ~~ NEW BUSINESS ~~

IX. State Audit Procurement (Gee)

X. Late-Received Agenda Items (Gee)

XI. Adjournment

# Jane Lew Public Service District

70 Park Avenue  
Jane Lew, WV 26378

## Regular Meeting

January 14, 2021 4:00 PM

### ~~ Public Board Meeting Agenda ~~ **MEETING BY TELECONFERENCE**

I. Call to Order (Flaxer)

~~ ANNUAL ORGANIZATIONAL BUSINESS ~~

- II. Election of 2021 Officers
- III. Review of Rules of Procedure
- IV. Schedule of 2021 Meetings and Office Closures

~~ ROUTINE MONTHLY BUSINESS ~~

- V. Minutes (12/10/2020)
- VI. General Manager's December Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

- VII. PSD Policies and Job Descriptions (Flaxer)
- VIII. Personnel (Gee)
- IX. Announcements (Gee)
- X. Correspondence (Gee)

~~ OLD BUSINESS ~~

- XI. Rate Increase - Water & Sewer (Gee)

~~ NEW BUSINESS ~~

- XII. Late-Received Agenda Items (Gee)
- XIII. Adjournment

Weston Sanitary Board met Monday December 14, 2020 at 4:30pm at 171 Main Avenue, Weston, WV 26452. Meeting was called to order by Chairperson Kim Harrison. Others present were: Larry Bush, Tracey Weber III, Brock Perkins, Steve Haynes, Dan Ferrell, Cary Smith, Dee Evans, Lacy Pratt, (CEC Civil & Environmental Consultants) and Wes Donaldson.

Larry Bush made a motion to approve the November 2020 Minutes. Kim Harrison seconded the motion. Motion passed.

Larry Bush made a motion to approve the Treasurer's Report. Kim Harrison seconded the motion. Motion passed.

Larry Bush made a motion to approve the Outstanding Bills. Kim Harrison seconded the motion. Motion passed.

Larry Bush made a motion to approve the November Adjustments. Kim Harrison seconded the motion. Motion passed.

#### Old Business-BVTTSCC Project Update-Thrasher Engineering

Steve Haynes from Thrasher Engineering was present to discuss the punch list items that were still being addressed at this time. A couple of the bigger ones in particular were Bob Bush property which we are still in the process of coming to an agreement with and Mr. Heaster. We may need to settle a small financial issue with the contractor on that one.

There are a few other small issues that Thrasher and Contractor as well as Brock and Bernie are working through. Other than that, the project is just about complete.

#### New Business

##### New Project Discussion-Thrasher Engineering

It has been discussed in recent City Council Meetings as well as WSB that there is an issue in Shadybrook, specifically in the Franklin Ave., Delaware Ave, North River Ave areas whereby the storm/sewer lines need separated and replaced in order to prevent storm/sewer water from backing up into residents homes in that area when it rains. Some smoke testing and video has been done in this area when WSB had considered making this an add on to the project we are just finishing up. This shows some of the sewer line is compromised with roots, cracks, and breaks in the line.

It was decided in this meeting to schedule a work session with WSB, City Council, Thrasher Engineering (who did the investigation thus far), and Region 7 who could possibly help with Admin and looking for funding. This will be scheduled after the first of the year.

**Audit Procurement Committee**

An Audit Procurement Committee consisting of : Dee Evans, Larry Bush, Kim Harrison, & Tracey Weber III was presented for approval for the Procurement of Auditor for the 2019 and 2020 WSB Audlts. Larry Bush made a motion to approve this committee for the WSB 2019 & 2020 Audit Procurement. Kim Harrison seconded the motion. Motion passed.

**Departmental Reports**

**Brock Perkins-Plant**  
Nothing further at this time

**Dee Evans-Director**  
Nothing further at this time

**Board Member Comments**  
Nothing further at this time

**City Council/City Manager Comments**  
Nothing further at this time

**Adjournment**

Larry Bush made a motion to adjourn this meeting. Kim Harrison seconded the motion. Motion passed.

Meeting Adjourned.



Chairperson

Treasurer



# January 2021 Special Events

For more information on these and other events contact:  
Lewis County Convention and Visitors Bureau  
499 US Highway 33 East, Weston, WV 26452

304-269-7328

StonewallCountry.com

Please call before visiting to confirm activities & hours

## Special Events

### January 1: The Fearless Fools, Improv Comedy Night at Stonewall Resort

\$15 per person. Open to overnight guests, day guests, visitors, locals, and anyone who likes a good laugh. Also included in their Anti-New Year's Resolution package! Dry snacks will be provided, and a cash bar will be available. Book now - capacity is limited! Visit [stonewallresort.com](http://stonewallresort.com) for details or call 304-269-7400.

### January 1: Anti-New Year's Resolutions Package at Stonewall Resort

After a long 2020, we all deserve an extra chance to cut loose. Toss your New Year's resolutions to the side for a final weekend of guilt-free fun and relaxation with our anti-New Year's Resolution package at Stonewall Resort! Which includes The Fearless Fools, Improv Comedy Night! Resolutions can wait 'til Monday. Visit [stonewallresort.com](http://stonewallresort.com) for details or call 304-269-7400.

### January 2: 1970s Murder Mystery Dinner at Stonewall Resort

Packages for this event start at just \$259 per couple and include overnight accommodations in our lakeside Adirondack-style lodge plus a spectacular three course dinner theatre event with a drink ticket per person. This event will feature reduced capacity and socially distanced staging and set ups. Visit [stonewallresort.com](http://stonewallresort.com) for details or call 304-269-7400.

**Through January 30:** Stonewall Cinema Stonewall Resort in the Birch Room. Every Sat - 9:00 PM to 11:30 PM. Movie titles will be announced in each week's Activity Guide. *\*We'll be utilizing socially distanced set ups at all times. We continue to place the health and safety of our guests and employees as our highest and most important business priority. Our team is eager to serve, and we're committed to providing you with an atmosphere that's safe, soothing and serene. We take great pride in maintaining the highest standards of cleanliness and hygiene while also utilizing best practice in terms of social distancing during all interactions. To learn more about our advanced procedures, including use of UV wands, microbial sprays and electrostatic sprays.*

## Month Long Events

**Trans-Allegheny Lunatic Asylum:** through March - Private Tours for both small and large groups available. (Reservation Only). Ghost Hunts and Paranormal Tours are available. Check [www.talawv.com](http://www.talawv.com) for dates. Call 304-269-5070.

**Bingo:** Every Friday at Pricetown Vol. Fire Department. Call 304-269-4667 for details.

**Mountaineer Military Museum:** Call 304-472-3943 to schedule a private tour.

**Appalachian Glass:** Daily glass making demos 304-269-1030.

**Ember Arts:** Art Studio & More. Paint your own pottery, mosaics, canvas painting and other activities. 304-997-8743.

**WV Museum of American Glass:** Tour 9:30am to 5:00pm from Mon. to Sat. & 1:00 to 5:00 on Sun. 304-269-5006.

**Louis Bennett Public Library/Lewis County War Memorial:** Schedule curbside pick-up: 304-269-5151.

**Central WV Genealogy & History Library:** The library is working with limited staff. Please call 304-269-7091 with research questions or email: [hcpd@hackerscreek.com](mailto:hcpd@hackerscreek.com)

## Month Long Events

### TOURS & TASTINGS

**MannCave Distillery:** Tours and tastings are available on Saturdays, on a walk-in basis. Award-winning whiskey, moonshine, vodka and gin are available for purchase on site. The distillery is also producing hand sanitizer. [manncave.com](http://manncave.com)

**Lambert's Winery:** Nestled in the heart of West Virginia is a winery whose beauty is almost as exquisite as the fine selection of wines. For Winery Tours, Vineyard Catering & Cabin Rental, call 304-269-4903.

### OUTDOOR ADVENTURES

**Stonewall Sporting Clays:** Offers guests a complete sporting clay shooting experience. 724-231-3812. Remember to make your reservations for Thursday's BBQ Night Dinners served by Stonewall Resort.

## IOGA-WV And WVONGA To Merge Into GO-WV

From: Agnes Queen (aqueen4500@aol.com)

To: cindywhetsell@yahoo.com

Date: Tuesday, December 29, 2020, 11:44 PM EST

## **IOGA-WV And WVONGA To Merge Into GO-WV**

Members of the Independent Oil and Gas Association of West Virginia (IOGAWV) and West Virginia Oil and Natural Gas Association (WVONGA) have voted to merge into one organization — the Gas and Oil Association of WV (GO-WV).

“The natural gas industry and our state are stronger today than they were yesterday,” IOGAWV Board President Ben Sullivan said. “With the merger of these two great associations, the industry is better positioned now to advocate for public policy that will help grow this vital industry. We also have a singularly focused voice when it comes to publicizing our industry’s positive economic and environmental impact on this state, region and nation.

“As our individual member companies are doing with their businesses, GO-WV will create operational efficiencies and savings at a time where commodity prices are depressed,” Sullivan said.

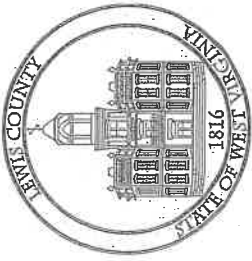
With the merger approved, a newly formed GO-WV board will work over the next few months to craft a new brand, consolidate offices and identify its agenda for the upcoming 2021 legislative session. IOGAWV Executive Director Charlie Burd will now become GO-WV’s executive director. “This is a historic moment,” said WVONGA Board President Thomas Westfall. “We celebrate and embrace this new association as we combine the strengths of two influential groups into one dynamic and powerful organization. In 2021, GO-WV will bring renewed vitality as we advance our state’s economy. The merger also provides a unique opportunity for sharing best safety and environmental practices across industry sectors.”

This industry employs thousands in West Virginia and is responsible for more than \$4 billion in state severance and property tax revenue since 2008.

“West Virginia is blessed with enough gas for generations into the future,” Burd said. “This region helps provide natural gas to power plants, manufacturing facilities and fertilizer to our farmers. Natural gas also is Earth’s cleanest burning fossil fuel. It provides affordable energy, reduces carbon dioxide emissions and helps to create local manufacturing jobs.”

### **About GO-WV**

*GO-WV will have more than 600 members, including producers, pipeline operators, local distribution companies, affiliate businesses and trade organizations. GO-WV’s goals are to promote and protect the industry by identifying and educating members about the challenges, opportunities and best practices within the industry; encourage and project a unity of purpose among members; educate the general public, elected officials and appointed representatives about the importance of the industry; and protect and improve the state’s economy and environment.*



**LEWIS COUNTY COMMISSION  
BOARD/COMMITTEE APPOINTMENTS  
2021**

BOARD/COMMITTEE	2020 REPRESENTATIVE	2021 REPRESENTATIVE
Lewis County Ambulance Authority	Commissioner Wyman	Commissioner Wyman
26 <sup>th</sup> Judicial Circuit Community Corrections	Commissioner Wyman	Commissioner Stewart
Lewis County Convention & Visitors Bureau	Commissioner Boyle	Commissioner Stewart
Lewis County 911 Advisory Board	Commissioner Wyman	Commissioner Wyman
Lewis County Fire Board	Commissioner Wyman	Commissioner Stewart
Lewis Upshur Local Emergency Planning Committee	Cindy Whetsell, County Administrator	Cindy Whetsell, County Administrator
Lewis County Economic Development Authority	Commissioner Queen	Commissioner Queen
Lewis County Safe Sites and Structures	Commissioner Queen	Commissioner Stewart
Lewis County Park Board	Commissioner Queen	Commissioner Queen
Region VII Planning & Development Council	Commissioner Queen	Commissioner Queen
WVU Extension Service	Commissioner Wyman	Commissioner Wyman
Region VI Workforce Investment Board	Commissioner Wyman	Commissioner Wyman
Lewis County Planning Commission	Cindy Whetsell, County Administrator	Cindy Whetsell, County Administrator

Any Commissioner may attend the following:  
 Lewis County Firefighters Association  
 Lewis Gilmer Solid Waste  
 Lewis County REAP



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**Subject: Renew your Membership Today!**

**From: [betty@wvedc.org](mailto:betty@wvedc.org)**

**Date: Thu, Jan 14, 2021 4:21 am**

**To: [lwhetsell@lewiscountywv.org](mailto:lwhetsell@lewiscountywv.org)**



## West Virginia Economic Development Council Annual Membership Dues Notice

Dear Cindy:

Your annual membership for the West Virginia Economic Development Council is One Hundred Dollars (\$100). Please [click here](#) to renew your membership today.

If you would prefer to pay by check, please mail it to:

WVEDC

300 Kanawha Blvd., E., Suite 400

Charleston, WV 25301

If you should have any question, please contact [betty@wvedc.org](mailto:betty@wvedc.org) or [dlieving@hadco.org](mailto:dlieving@hadco.org).

This email was sent to [lwhetsell@lewiscountywv.org](mailto:lwhetsell@lewiscountywv.org) by [betty@wvedc.org](mailto:betty@wvedc.org)  
of West Virginia Economic Development Council  
300 Kanawha Blvd, East, Suite 400  
Charleston, WV 25301

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Item 8 (a) Finance Report

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

Ordinary Income/Expense	Jul '20 - Jun 21	Budget	\$ Over Budget
<b>Income</b>			
382.000 REFUNDS AND REBATES	50.00		
wv coal severance	3,327.02	6,500.00	-3,172.98
WV TREASURY VENDER NTE	372,043.30		
301.000 · PROPERTY (AD VALOREM) TAXES	258,860.39	408,272.00	-149,411.61
302.000 · TAX PENALTIES & INTEREST	2,394.37	2,000.00	394.37
303.000 · GAS & OIL SERVANCE TAX	6,561.12	10,000.00	-3,438.88
304.000 · EXCISE TAX ON UTILITIES	146,116.96	375,000.00	-228,883.04
305.000 · B & O TAX	313,663.90	445,000.00	-131,336.10
306.000 · WINE & LIQUOR TAX (WLP)	20,069.59	45,000.00	-24,930.41
307.000 · ANIMAL CONTROL TAX	993.60	1,000.00	-6.40
314.000 · Sales Tax Revenue	0.00	575,000.00	-575,000.00
320.000 · FINES, FEES & COURT COSTS	4,353.00	25,000.00	-20,647.00
321.000 · PARKING VIOLATIONS	290.00	1,500.00	-1,210.00
325.000 · LICENSES	10,658.50	10,500.00	158.50
326.000 · PERMIT FEES	4,866.90	500.00	4,366.90
327.000 · MISC. PERMITS	75.00		
328.000 · FRANCHISE FEES	23,159.36	40,000.00	-16,840.64
330.000 · IRP FEES	0.00	50,000.00	-50,000.00
336.000 · CEMETERY REVENUES	0.00	1,000.00	-1,000.00
341.000 · MUNICIPAL SERVICE FEES	291,620.79	280,000.00	11,620.79
342.000 · PARKING METER REVENUES	1,391.23	15,000.00	-13,608.77
343.000 · OFF STREET PARKING	900.00	3,000.00	-2,100.00
344.000 · COLLECTIONS DELINQUENT ACCTS DELINQUENT MUNICIPAL	700.00		
<b>Total 344.000 · COLLECTIONS DELINQUENT ACCTS</b>	<b>700.00</b>		
361.000 · CHARGES FOR SERVICES	0.00	15,000.00	-15,000.00
367.000 · Other Grants	3,199.20	50,000.04	-46,800.84
368.000 · DONATIONS FOR NON GRANT CONTRIBUTIONS FROM OTHER ENTITI	0.00	0.00	0.00
<b>Total 368.000 · DONATIONS FOR NON GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
376.000 · VIDEO LOTTERY/GAMBLING INCOME	3,835.54	20,000.00	-16,164.46
381.000 · REIMBURSEMENTS	40,028.72		
389.000 · ACCIDENT REPORTS/INCIDENT	1,080.00	2,000.00	-920.00
397.000 · Video Lottery (LVL)	11,258.57	15,999.97	-4,741.40
399.000 · MISCELLANEOUS REVENUE	1,733.91		
<b>Total Income</b>	<b>1,523,230.97</b>	<b>2,397,272.01</b>	<b>-874,041.04</b>

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget
<b>Gross Profit</b>	1,523,230.97	2,397,272.01	-874,041.04
<b>Expense</b>			
103.0 · Salaries	384,369.79		
104.0 · Payroll Taxes	25,996.92		
105.0 · Insurance	70,369.11		
105.1 · Contrib. to Life Insurance	5,384.02		
107.0 · Pension Contribution	3,713.82		
110.0 · Wellness	692.69		
112.0 · Worker's Comp Insurance	10,835.00		
210.0 · Advertising	1,901.62		
211.0 · Telephone	5,522.92		
213.0 · Utilities	51,553.38		
215.0 · Building Maintenance	6,949.00		
216.0 · Equipment Maintenance	2,226.69		
217.0 · Vehicle Maintenance	7,356.76		
222.0 · Dues and Subscriptions	4,727.00		
223.0 · Professional Services	78,340.86		
225.0 · Other Taxes	10,846.43		
230.0 · Contracted Services	17,552.12		
231.0 · Bank Charges	2,033.99		
341.0 · Materials and Supplies	43,519.59		
343.0 · Gasoline and Oil	2,525.78		
345.0 · Uniforms	1,392.12		
409.101 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	0.00	0.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	0.00	0.00
410.101 · CITY COUNCIL OFFICIAL'S SALARIES	1,300.00	16,793.00	-15,493.00
410.104 · CITY COUNCIL PAYROLL TAXES	99.45	0.00	99.45
412.103 · CITY MANAGER WAGES	2,572.31	135,084.00	-132,511.69
412.104 · CITY MANAGER-PAYROLL TAXES	188.46	0.00	188.46
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	0.00	0.00
413.101 · TREASURER OFFICE SALARIES	0.00	0.00	0.00
413.104 · TREASURER OFFICE-PAYROLL TAXES	0.00	0.00	0.00
413.105 · TREASURER'S OFFICE-EMP INSURANC	0.00	0.00	0.00
413.106 · TREASURER'S OFFICE-RETIREMENT	0.00	0.00	0.00
414.101 · FINANCE OFFICE	0.00	105,095.00	-105,095.00
415.101 · CITY CLERK'S OFFICE - SALARY	8,491.62	75,355.00	-66,863.38
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	640.52	0.00	640.52
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	0.00
415.220 · CITY CLERK'S ADV/ LEGAL	9,400.00		
415.221 · CITY CLERK'S TRAINING & ED	0.00	0.00	0.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	0.00	0.00
416.101 · POLICE JUDGE'S OFFICIAL'S SALARY	0.00	10,805.00	-10,805.00
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	0.00	0.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	0.00	20,000.00	-20,000.00
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	75.00	50,500.00	-50,425.00
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	4,000.00	-4,000.00
436.101 · CODE ENFORCEMENT WAGES	4,841.24	61,200.00	-56,358.76
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40	0.00	366.40
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00
436.221 · CODE ENFORCEMENT TRAINING & ED	75.00	0.00	75.00
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	0.00	0.00
436.343 · CODE ENFORCEMENT FUEL	0.00	0.00	0.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	107,307.00	-107,307.00
440.110 · CITY HALL WORKERS COMP	0.00	0.00	0.00
440.211 · CITY HALL TELEPHONE	0.00	0.00	0.00
440.213 · CITY HALL UTILITIES	0.00	0.00	0.00
440.215 · CITY HALL M & R BLDGS & GROUNDS	300.00	63,250.00	-62,950.00
440.216 · CITY HALL M & R EQUIPMENT	0.00	0.00	0.00
440.218 · CITY HALL POSTAGE	27.55	0.00	27.55
440.220 · CITY HALL - ADVERTISING	0.00	0.00	0.00
440.222 · CITY HALL DUES & SUBS	125.00	0.00	125.00
440.224 · CITY HALL -LEGAL AND AUDITING	1,696.00	0.00	1,696.00
440.226 · CITY HALL INSURANCE & BONDS	5,000.00	0.00	5,000.00
440.230 · CITY HALL CONTRACTED SERVICES	360.00	0.00	360.00
440.232 · CITY HALL BANK CHARGES	0.00	0.00	0.00
440.237 · CITY HALL OTHER TAXES & FEES	0.00	0.00	0.00
440.341 · CITY HALL SUPPLIES & MATERIALS	0.00	0.00	0.00
459.0 · Capital Outlay - Equipment	43,533.73		
571.101 · PARKING SALARIES & WAGES	0.00	21,070.00	-21,070.00
571.104 · PARKING PAYROLL TAX	0.00	0.00	0.00
571.105 · PARKING EMPLOYEE INSURANCE	0.00	0.00	0.00
571.106 · PARKING RETIREMENT EXPENSE	0.00	0.00	0.00
571.211 · PARKING TELEPHONE	0.00	0.00	0.00
571.216 · PARKING M & R EQUIPMENT	0.00	0.00	0.00
571.341 · PARKING SUPPLIES & MATERIALS	0.00	0.00	0.00
571.343 · Parking Enforcement-Fuel	0.00	0.00	0.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	527,859.00	-527,859.00
700.103 · POLICE SALARIES & WAGES	22,942.08	0.00	22,942.08
700.104 · POLICE PAYROLL TAXES	952.03	0.00	952.03
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	0.00	0.00	0.00
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	0.00	0.00
700.211 · POLICE TELEPHONE	0.00	0.00	0.00
700.217 · POLICE M & R AUTOS/TRUCKS	0.00	0.00	0.00
700.221 · POLICE TRAINING & EDUCATION	0.00	0.00	0.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget
700.341 · POLICE SUPPLIES & MATERIALS	800.00	0.00	800.00
700.343 · POLICE FUEL, OIL & TIRES	0.00	0.00	0.00
700.345 · POLICE UNIFORMS	0.00	0.00	0.00
700.350 · POLICE - K-9 EXPENSES	45.40	0.00	45.40
700.459 · POLICE CAPITAL OUTLAY	0.00	0.00	0.00
706 · .106 - FIREMEN RETIREMENT EXPEN	8,765.29		
706.103 · FIRE DEPT SALARIES & WAGES	21,662.20	450,276.00	-428,613.80
706.104 · FIRE DEPT PAYROLL TAXES	631.85	0.00	631.85
706.105 · FIRE DEPT EMPLOYEE INSURANCE	7,440.13	0.00	7,440.13
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	0.00	0.00
706.230 · FIRE DEPT INVOICES	0.00	0.00	0.00
711.230 · COMM. CENTER 911 CONTRACTED SER	16,500.00	0.00	16,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	7,000.00	-7,000.00
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	368,510.00	-368,510.00
750.103 · STREETS & HWY SALARIES & WAGES	12,552.10	0.00	12,552.10
750.104 · STREETS & HWY PAYROLL TAX	929.02	0.00	929.02
750.105 · STREETS & HWY EMPL INSURANCE	0.00	0.00	0.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	0.00	0.00
750.213 · STREETS & HWY UTILITIES	0.00	0.00	0.00
750.215 · STREETS & HWY BLDG & GROUNDS	0.00	0.00	0.00
750.216 · STREETS & HWY M & R EQUIPMENT	0.00	0.00	0.00
750.217 · STREETS & HWY M & R AUTOS & TRU	2,723.63	0.00	2,723.63
750.219 · STREETS & HWY BLDG & EQUIP RENT	0.00	0.00	0.00
750.221 · STREETS & HWY TRAINING & ED	0.00	0.00	0.00
750.226 · STREETS & HWY INSURANCE & BOND	1,140.60		
750.230 · STREETS & HWY CONTRACTED SERVIC	120,409.00	0.00	120,409.00
750.341 · STREETS & HWY SUPPLIES & MAT	7,340.26	0.00	7,340.26
750.342 · STORMWATER DRAIN REPAIR/REPLACE	31,946.94	0.00	31,946.94
750.343 · STREETS & HWY FUEL, OIL & TIRES	2,423.00	0.00	2,423.00
751.213 · STREET LIGHTS UTILITIES	0.00	63,000.00	-63,000.00
752.213 · SIGNS & SIGNALS UTILITIES	0.00	2,500.00	-2,500.00
753.000 · STREETS SNOW REMOVAL	0.00	15,000.00	-15,000.00
755.230 · Street Const-Contracted Svcs	0.00	175,000.00	-175,000.00
903.000 · NON GRANT EXPENSES FROM DONATIO			
CITY PARKS	600.00		
FAIRS AND FESTIVALS	500.00		
Total 903.000 · NON GRANT EXPENSES FROM DONATIO	1,100.00		
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	500.00	-500.00
950.341 · BEAUTIFICATION-SUPPLIES	0.00	0.00	0.00
952.230 · CEMETERIES CONTRACTED SERVICES	4,100.00	0.00	4,100.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through June 2021

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	Jul '20 - Jun 21	Budget	\$ Over Budget
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	255,843.00	-255,843.00
Total Expense	1,081,305.42	2,535,947.00	-1,454,641.58
Net Ordinary Income	441,925.55	-138,674.99	580,600.54
Net Income	<b>441,925.55</b>	<b>-138,674.99</b>	<b>580,600.54</b>

**CITY OF WESTON**  
**Balance Sheet Prev Year Comparison**  
**As of January 31, 2021**

	Jan 31, 21	Jan 31, 20	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
101-10 · COAL SEVERANCE 01521008409	14,714.79	8,911.46	5,803.33
101.1 · GENERAL FUNDS 01521008454	862,177.25	689,485.39	172,691.86
101.2 · PAYROLL ACCOUNT 01521008506	-135,971.61	-47,097.83	-88,873.78
101.3 · RAINY DAY FUND 01521224364	995.16	995.16	0.00
101.4 · POLICE EQUIPMENT 01521101076	495.88	495.88	0.00
101.75 · POLICE K-9 FUND 01221260149	358.70	358.70	0.00
101.8 · OFF SET PROGRAM01521118823	500.01	500.01	0.00
101.99 · POLICEMANS PENSION AND RELIEF F	70,380.32	24,155.42	46,224.90
101.999 · FIREMENS PENSION FUND 0067757...	98,247.37	24,361.84	73,885.53
<b>Total Checking/Savings</b>	<b>911,897.87</b>	<b>702,166.03</b>	<b>209,731.84</b>
<b>Accounts Receivable</b>			
ACCIDENT & INCIDENT REPORTS	-60.00	-90.00	30.00
<b>B &amp; O TAXES</b>			
B & O DELINQUENT ACCOUNTS	-18.00	-18.00	0.00
B & O TAXES - Other	3,325.28	27,448.58	-24,123.30
<b>Total B &amp; O TAXES</b>	<b>3,307.28</b>	<b>27,430.58</b>	<b>-24,123.30</b>
<b>BUSINESS LICENSE.</b>	<b>489.83</b>	<b>362.35</b>	<b>127.48</b>
<b>EXCISE TAX</b>	<b>0.90</b>	<b>0.00</b>	<b>0.90</b>
<b>FINES, FEES &amp; COURT COST</b>	<b>-483.00</b>	<b>-448.00</b>	<b>-35.00</b>
<b>Fire Dept MVA Response</b>	<b>17,375.00</b>	<b>17,625.00</b>	<b>-250.00</b>
<b>FRANCHISE TAX</b>	<b>3,041.15</b>	<b>0.00</b>	<b>3,041.15</b>
<b>LIEN ON PROPERTY</b>	<b>2,112.00</b>	<b>2,310.00</b>	<b>-198.00</b>
<b>MISCELLANEOUS</b>	<b>-20.00</b>	<b>-20.00</b>	<b>0.00</b>
<b>MUNICIPAL FEES</b>	<b>213,002.18</b>	<b>212,707.68</b>	<b>294.50</b>
<b>PAID PARKING</b>	<b>-4,129.36</b>	<b>-4,129.36</b>	<b>0.00</b>
<b>PARKING VIOLATIONS.</b>	<b>-90.00</b>	<b>-95.00</b>	<b>5.00</b>
<b>PENALTY/LATE FEE</b>	<b>6,557.78</b>	<b>7,112.78</b>	<b>-555.00</b>
<b>PERMITS</b>			
Vacant Strucutre	750.00	0.00	750.00
PERMITS - Other	221.75	148.00	73.75
<b>Total PERMITS</b>	<b>971.75</b>	<b>148.00</b>	<b>823.75</b>
<b>REIMBURSEMENTS.</b>	<b>4,120.81</b>	<b>5,130.81</b>	<b>-1,010.00</b>
<b>UTILITY TAX</b>	<b>-3,041.15</b>	<b>-0.64</b>	<b>-3,040.51</b>
<b>Total Accounts Receivable</b>	<b>243,155.17</b>	<b>268,044.20</b>	<b>-24,889.03</b>
<b>Other Current Assets</b>			
Firement Pension Account	1,314,022.46	1,314,022.46	0.00
Policeman Pension Fund	1,543,358.67	1,543,358.67	0.00



**CITY OF WESTON**  
**Balance Sheet Prev Year Comparison**  
**As of January 31, 2021**

	Jan 31, 21	Jan 31, 20	\$ Change
106 · PETTY CASH FUND	247.00	247.00	0.00
12000 · UNDEPOSITED FUNDS	43,250.41	31,975.13	11,275.28
<b>Total Other Current Assets</b>	<b>2,900,878.54</b>	<b>2,889,603.26</b>	<b>11,275.28</b>
<b>Total Current Assets</b>	<b>4,055,931.58</b>	<b>3,859,813.49</b>	<b>196,118.09</b>
<b>Fixed Assets</b>			
131-1 · BUILDING-CITY HALL	31,990.26	31,990.26	0.00
131-3 · Vehicles - Bldg Inspector	6,000.00	6,000.00	0.00
131-4 · S/D AUTOMOBILES	14,568.00	14,568.00	0.00
133.1 · EQUIPMENT-POLICE	55,734.00	55,734.00	0.00
133.2 · STREETS & HWY M & R EQUIPMEN	73,461.00	73,461.00	0.00
133.3 · CITY HALL - EQUIPMENT	19,183.62	19,183.62	0.00
<b>Total Fixed Assets</b>	<b>200,936.88</b>	<b>200,936.88</b>	<b>0.00</b>
<b>Other Assets</b>			
186 · ACCRUAL FOR UNUSED VACATION	3,657.00	3,657.00	0.00
<b>Total Other Assets</b>	<b>3,657.00</b>	<b>3,657.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b>4,260,525.46</b>	<b>4,064,407.37</b>	<b>196,118.09</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
201 · ACCOUNTS PAYABLE	41,988.27	61,593.36	-19,605.09
225 · PEIA Insurance w/h	-20,432.40	-47,324.84	26,892.44
<b>Total Accounts Payable</b>	<b>21,555.87</b>	<b>14,268.52</b>	<b>7,287.35</b>
<b>Credit Cards</b>			
Fifth Third Bank Purchasing Car	-63,332.18	0.00	-63,332.18
<b>Total Credit Cards</b>	<b>-63,332.18</b>	<b>0.00</b>	<b>-63,332.18</b>
<b>Other Current Liabilities</b>			
221.2 · 941 Payroll W/H Liability	0.00	-31,805.99	31,805.99
224.1 · FIREMEN PENSION W/H	-1,030.17	8,416.86	-9,447.03
224.2 · POLICE PENSION E/H	654.97	3,248.10	-2,593.13
224.3 · CPRS RETIREMENT W/H	1,136.57	-10,150.79	11,287.36
225.1 · PEIA W/H	-77,384.42	-16,793.24	-60,591.18
250 · PAYROLL DEDUCTIONS			
225.2 · Optional Life Insurance W/H	-3,654.64	85.00	-3,739.64
225.3 · Dependent Life Insurance	143.00	21.48	121.52
225.4 · Supplemental Insurance	5,365.94	-964.92	6,330.86
227.2 · Municipal Fee-Employee w/h	700.00	325.00	375.00

**CITY OF WESTON**  
**Balance Sheet Prev Year Comparison**  
**As of January 31, 2021**

	Jan 31, 21	Jan 31, 20	\$ Change
Total 250 · PAYROLL DEDUCTIONS	2,554.30	-533.44	3,087.74
Total Other Current Liabilities	-74,068.75	-47,618.50	-26,450.25
Total Current Liabilities	-115,845.06	-33,349.98	-82,495.08
Total Liabilities	-115,845.06	-33,349.98	-82,495.08
Equity			
30000 · Opening Balance Equity	2,967,578.53	2,967,578.53	0.00
32000 · Unrestricted Net Assets	967,166.49	612,453.10	354,713.39
Net Income	441,625.50	517,725.72	-76,100.22
Total Equity	4,376,370.52	4,097,757.35	278,613.17
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,260,525.46</b>	<b>4,064,407.37</b>	<b>196,118.09</b>

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

Ordinary Income/Expense	Jul '20 - Jan 21	Budget	\$ Over Budget
<b>Income</b>			
382.000 REFUNDS AND REBATES	50.00		
wv coal severance	3,327.02	3,791.65	-464.63
WV TREASURY VENDER NTE	372,043.30		
301.000 · PROPERTY (AD VALOREM) TAXES	258,860.39	238,158.65	20,701.74
302.000 · TAX PENALTIES & INTEREST	2,394.37	1,166.65	1,227.72
303.000 · GAS & OIL SERVANCE TAX	6,561.12	5,833.35	727.77
304.000 · EXCISE TAX ON UTILITIES	146,116.96	218,750.00	-72,633.04
305.000 · B & O TAX	313,243.16	259,583.35	53,659.81
306.000 · WINE & LIQUOR TAX (WLP)	20,069.59	26,250.00	-6,180.41
307.000 · ANIMAL CONTROL TAX	993.60	583.35	410.25
314.000 · Sales Tax Revenue	0.00	335,416.65	-335,416.65
320.000 · FINES, FEES & COURT COSTS	4,353.00	14,583.35	-10,230.35
321.000 · PARKING VIOLATIONS	290.00	875.00	-585.00
325.000 · LICENSES	10,658.50	6,125.00	4,533.50
326.000 · PERMIT FEES	4,866.90	291.65	4,575.25
327.000 · MISC. PERMITS	75.00		
328.000 · FRANCHISE FEES	23,159.36	23,333.35	-173.99
330.000 · IRP FEES	0.00	29,166.65	-29,166.65
336.000 · CEMETERY REVENUES	0.00	583.35	-583.35
341.000 · MUNICIPAL SERVICE FEES	291,620.79	163,333.35	128,287.44
342.000 · PARKING METER REVENUES	1,391.23	8,750.00	-7,358.77
343.000 · OFF STREET PARKING	900.00	1,750.00	-850.00
344.000 · COLLECTIONS DELINQUENT ACCTS DELINQUENT MUNICIPAL	700.00		
<b>Total 344.000 · COLLECTIONS DELINQUENT ACCTS</b>	<b>700.00</b>		
361.000 · CHARGES FOR SERVICES	0.00	8,750.00	-8,750.00
367.000 · Other Grants	3,199.20	29,166.69	-25,967.49
368.000 · DONATIONS FOR NON GRANT CONTRIBUTIONS FROM OTHER ENTITI	0.00	0.00	0.00
<b>Total 368.000 · DONATIONS FOR NON GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
376.000 · VIDEO LOTTERY/GAMBLING INCOME	3,835.54	11,666.65	-7,831.11
381.000 · REIMBURSEMENTS	40,028.72		
389.000 · ACCIDENT REPORTS/INCIDENT	1,080.00	1,166.65	-86.65
397.000 · Video Lottery (LVL)	11,258.57	9,333.32	1,925.25
399.000 · MISCELLANEOUS REVENUE	1,733.91		
<b>Total Income</b>	<b>1,522,810.23</b>	<b>1,398,408.66</b>	<b>124,401.57</b>

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
<b>Gross Profit</b>	1,522,810.23	1,398,408.66	124,401.57
<b>Expense</b>			
103.0 · Salaries	384,369.79		
104.0 · Payroll Taxes	25,996.92		
105.0 · Insurance	70,369.11		
105.1 · Contrib. to Life Insurance	5,384.02		
107.0 · Pension Contribution	3,713.82		
110.0 · Wellness	692.69		
112.0 · Worker's Comp Insurance	10,835.00		
210.0 · Advertising	1,901.62		
211.0 · Telephone	5,402.23		
213.0 · Utilities	51,553.38		
215.0 · Building Maintenance	6,949.00		
216.0 · Equipment Maintenance	2,226.69		
217.0 · Vehicle Maintenance	7,356.76		
222.0 · Dues and Subscriptions	4,727.00		
223.0 · Professional Services	78,340.86		
225.0 · Other Taxes	10,846.43		
230.0 · Contracted Services	17,552.12		
231.0 · Bank Charges	2,033.99		
341.0 · Materials and Supplies	43,519.59		
343.0 · Gasoline and Oil	2,525.78		
345.0 · Uniforms	1,392.12		
409.101 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	0.00	0.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	0.00	0.00
410.101 · CITY COUNCIL OFFICIAL'S SALARIES	1,300.00	9,795.90	-8,495.90
410.104 · CITY COUNCIL PAYROLL TAXES	99.45	0.00	99.45
412.103 · CITY MANAGER WAGES	2,572.31	78,799.00	-76,226.69
412.104 · CITY MANAGER-PAYROLL TAXES	188.46	0.00	188.46
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	0.00	0.00
413.101 · TREASURER OFFICE SALARIES	0.00	0.00	0.00
413.104 · TREASURER OFFICE-PAYROLL TAXES	0.00	0.00	0.00
413.105 · TREASURER'S OFFICE-EMP INSURANC	0.00	0.00	0.00
413.106 · TREASURER'S OFFICE-RETIREMENT	0.00	0.00	0.00
414.101 · FINANCE OFFICE	0.00	61,305.40	-61,305.40
415.101 · CITY CLERK'S OFFICE - SALARY	8,491.62	43,957.10	-35,465.48
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	640.52	0.00	640.52
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	0.00
415.220 · CITY CLERK'S ADV/ LEGAL	9,400.00		
415.221 · CITY CLERK'S TRAINING & ED	0.00	0.00	0.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	0.00	0.00
416.101 · POLICE JUDGE'S OFFICIAL'S SALARY	0.00	6,302.90	-6,302.90
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	0.00	0.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	0.00	11,666.65	-11,666.65
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	75.00	29,458.35	-29,383.35
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	2,333.35	-2,333.35
436.101 · CODE ENFORCEMENT WAGES	4,841.24	35,700.00	-30,858.76
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40	0.00	366.40
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00
436.221 · CODE ENFORCEMENT TRAINING & ED	75.00	0.00	75.00
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	0.00	0.00
436.343 · CODE ENFORCEMENT FUEL	0.00	0.00	0.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	62,595.75	-62,595.75
440.110 · CITY HALL WORKERS COMP	0.00	0.00	0.00
440.211 · CITY HALL TELEPHONE	0.00	0.00	0.00
440.213 · CITY HALL UTILITIES	0.00	0.00	0.00
440.215 · CITY HALL M & R BLDGS & GROUNDS	300.00	36,895.85	-36,595.85
440.216 · CITY HALL M & R EQUIPMENT	0.00	0.00	0.00
440.218 · CITY HALL POSTAGE	27.55	0.00	27.55
440.220 · CITY HALL - ADVERTISING	0.00	0.00	0.00
440.222 · CITY HALL DUES & SUBS	125.00	0.00	125.00
440.224 · CITY HALL -LEGAL AND AUDITING	1,696.00	0.00	1,696.00
440.226 · CITY HALL INSURANCE & BONDS	5,000.00	0.00	5,000.00
440.230 · CITY HALL CONTRACTED SERVICES	360.00	0.00	360.00
440.232 · CITY HALL BANK CHARGES	0.00	0.00	0.00
440.237 · CITY HALL OTHER TAXES & FEES	0.00	0.00	0.00
440.341 · CITY HALL SUPPLIES & MATERIALS	0.00	0.00	0.00
459.0 · Capital Outlay - Equipment	43,533.73		
571.101 · PARKING SALARIES & WAGES	0.00	12,290.85	-12,290.85
571.104 · PARKING PAYROLL TAX	0.00	0.00	0.00
571.105 · PARKING EMPLOYEE INSURANCE	0.00	0.00	0.00
571.106 · PARKING RETIREMENT EXPENSE	0.00	0.00	0.00
571.211 · PARKING TELEPHONE	0.00	0.00	0.00
571.216 · PARKING M & R EQUIPMENT	0.00	0.00	0.00
571.341 · PARKING SUPPLIES & MATERIALS	0.00	0.00	0.00
571.343 · Parking Enforcement-Fuel	0.00	0.00	0.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	307,917.75	-307,917.75
700.103 · POLICE SALARIES & WAGES	22,942.08	0.00	22,942.08
700.104 · POLICE PAYROLL TAXES	952.03	0.00	952.03
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	0.00	0.00	0.00
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	0.00	0.00
700.211 · POLICE TELEPHONE	0.00	0.00	0.00
700.217 · POLICE M & R AUTOS/TRUCKS	0.00	0.00	0.00
700.221 · POLICE TRAINING & EDUCATION	0.00	0.00	0.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
700.341 · POLICE SUPPLIES & MATERIALS	800.00	0.00	800.00
700.343 · POLICE FUEL, OIL & TIRES	0.00	0.00	0.00
700.345 · POLICE UNIFORMS	0.00	0.00	0.00
700.350 · POLICE - K-9 EXPENSES	45.40	0.00	45.40
700.459 · POLICE CAPITAL OUTLAY	0.00	0.00	0.00
706 · .106 - FIREMEN RETIREMENT EXPEN	8,765.29		
706.103 · FIRE DEPT SALARIES & WAGES	21,662.20	262,661.00	-240,998.80
706.104 · FIRE DEPT PAYROLL TAXES	631.85	0.00	631.85
706.105 · FIRE DEPT EMPLOYEE INSURANCE	7,440.13	0.00	7,440.13
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	0.00	0.00
706.230 · FIRE DEPT INVOICES	0.00	0.00	0.00
711.230 · COMM. CENTER 911 CONTRACTED SER	16,500.00	0.00	16,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	4,083.35	-4,083.35
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	214,964.15	-214,964.15
750.103 · STREETS & HWY SALARIES & WAGES	12,552.10	0.00	12,552.10
750.104 · STREETS & HWY PAYROLL TAX	929.02	0.00	929.02
750.105 · STREETS & HWY EMPL INSURANCE	0.00	0.00	0.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	0.00	0.00
750.213 · STREETS & HWY UTILITIES	0.00	0.00	0.00
750.215 · STREETS & HWY BLDG & GROUNDS	0.00	0.00	0.00
750.216 · STREETS & HWY M & R EQUIPMENT	0.00	0.00	0.00
750.217 · STREETS & HWY M & R AUTOS & TRU	2,723.63	0.00	2,723.63
750.219 · STREETS & HWY BLDG & EQUIP RENT	0.00	0.00	0.00
750.221 · STREETS & HWY TRAINING & ED	0.00	0.00	0.00
750.226 · STREETS & HWY INSURANCE & BOND	1,140.60		
750.230 · STREETS & HWY CONTRACTED SERVIC	120,409.00	0.00	120,409.00
750.341 · STREETS & HWY SUPPLIES & MAT	7,340.26	0.00	7,340.26
750.342 · STORMWATER DRAIN REPAIR/REPLACE	31,946.94	0.00	31,946.94
750.343 · STREETS & HWY FUEL, OIL & TIRES	2,423.00	0.00	2,423.00
751.213 · STREET LIGHTS UTILITIES	0.00	36,750.00	-36,750.00
752.213 · SIGNS & SIGNALS UTILITIES	0.00	1,458.35	-1,458.35
753.000 · STREETS SNOW REMOVAL	0.00	8,750.00	-8,750.00
755.230 · Street Const-Contracted Svcs	0.00	102,083.35	-102,083.35
903.000 · NON GRANT EXPENSES FROM DONATIO			
CITY PARKS	600.00		
FAIRS AND FESTIVALS	500.00		
Total 903.000 · NON GRANT EXPENSES FROM DONATIO	1,100.00		
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	291.65	-291.65
950.341 · BEAUTIFICATION-SUPPLIES	0.00	0.00	0.00
952.230 · CEMETERIES CONTRACTED SERVICES	4,100.00	0.00	4,100.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	149,241.75	-149,241.75
Total Expense	1,081,184.73	1,479,302.45	-398,117.72
Net Ordinary Income	441,625.50	-80,893.79	522,519.29
Net Income	<b>441,625.50</b>	<b>-80,893.79</b>	<b>522,519.29</b>

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

Ordinary Income/Expense	Jul '20 - Jan 21	Budget	\$ Over Budget
<b>Income</b>			
382.000 REFUNDS AND REBATES	50.00		
Fire Dept MVA Responses	250.00		
wv coal severance	3,327.02	3,791.65	-464.63
WV TREASURY VENDER NTE	372,043.30		
301.000 · PROPERTY (AD VALOREM) TAXES	258,860.39	238,158.65	20,701.74
302.000 · TAX PENALTIES & INTEREST	9,067.18	1,166.65	7,900.53
303.000 · GAS & OIL SERVANCE TAX	6,561.12	5,833.35	727.77
304.000 · EXCISE TAX ON UTILITIES	144,830.06	218,750.00	-73,919.94
305.000 · B & O TAX	311,829.22	259,583.35	52,245.87
306.000 · WINE & LIQUOR TAX (WLP)	20,069.59	26,250.00	-6,180.41
307.000 · ANIMAL CONTROL TAX	993.60	583.35	410.25
314.000 · Sales Tax Revenue	0.00	335,416.65	-335,416.65
320.000 · FINES, FEES & COURT COSTS			
Court	105.00		
320.000 · FINES, FEES & COURT COSTS - Other	4,353.00	14,583.35	-10,230.35
<b>Total 320.000 · FINES, FEES &amp; COURT COSTS</b>	<b>4,458.00</b>	<b>14,583.35</b>	<b>-10,125.35</b>
321.000 · PARKING VIOLATIONS	290.00	875.00	-585.00
325.000 · LICENSES	10,446.82	6,125.00	4,321.82
326.000 · PERMIT FEES	4,053.15	291.65	3,761.50
327.000 · MISC. PERMITS	75.00		
328.000 · FRANCHISE FEES	20,118.21	23,333.35	-3,215.14
330.000 · IRP FEES	0.00	29,166.65	-29,166.65
336.000 · CEMETERY REVENUES	0.00	583.35	-583.35
341.000 · MUNICIPAL SERVICE FEES	257,628.22	163,333.35	94,294.87
342.000 · PARKING METER REVENUES	1,391.23	8,750.00	-7,358.77
343.000 · OFF STREET PARKING	900.00	1,750.00	-850.00
344.000 · COLLECTIONS DELINQUENT ACCTS			
DELINQUENT MUNICIPAL	416.66		
<b>Total 344.000 · COLLECTIONS DELINQUENT ACCTS</b>	<b>416.66</b>		
361.000 · CHARGES FOR SERVICES	0.00	8,750.00	-8,750.00
367.000 · Other Grants	3,199.20	29,166.69	-25,967.49
368.000 · DONATIONS FOR NON GRANT			
CONTRIBUTIONS FROM OTHER ENTITI	0.00	0.00	0.00
<b>Total 368.000 · DONATIONS FOR NON GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
376.000 · VIDEO LOTTERY/GAMBLING INCOME	3,835.54	11,666.65	-7,831.11
381.000 · REIMBURSEMENTS	37,257.50		
389.000 · ACCIDENT REPORTS/INCIDENT	1,080.00	1,166.65	-86.65



**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
397.000 · Video Lottery (LVL)	11,258.57	9,333.32	1,925.25
399.000 · MISCELLANEOUS REVENUE	1,733.91		
<b>Total Income</b>	<b>1,486,023.49</b>	<b>1,398,408.66</b>	<b>87,614.83</b>
<b>Gross Profit</b>	<b>1,486,023.49</b>	<b>1,398,408.66</b>	<b>87,614.83</b>
<b>Expense</b>			
103.0 · Salaries	384,369.79		
104.0 · Payroll Taxes	30,346.43		
105.0 · Insurance	70,369.11		
105.1 · Contrib. to Life Insurance	922.00		
107.0 · Pension Contribution	3,713.82		
110.0 · Wellness	692.69		
112.0 · Worker's Comp Insurance	22,206.00		
210.0 · Advertising	2,021.62		
211.0 · Telephone	5,668.03		
213.0 · Utilities	64,183.83		
215.0 · Building Maintenance	7,305.46		
216.0 · Equipment Maintenance	2,476.68		
217.0 · Vehicle Maintenance	8,537.78		
222.0 · Dues and Subscriptions	4,727.00		
223.0 · Professional Services	91,399.21		
225.0 · Other Taxes	10,846.43		
230.0 · Contracted Services	17,252.12		
231.0 · Bank Charges	2,033.99		
341.0 · Materials and Supplies	48,497.80		
343.0 · Gasoline and Oil	2,494.23		
345.0 · Uniforms	1,641.97		
409.101 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	0.00	0.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	0.00	0.00
410.101 · CITY COUNCIL OFFICIAL'S SALARIES	1,300.00	9,795.90	-8,495.90
410.104 · CITY COUNCIL PAYROLL TAXES	99.45	0.00	99.45
412.103 · CITY MANAGER WAGES	2,572.31	78,799.00	-76,226.69
412.104 · CITY MANAGER-PAYROLL TAXES	188.46	0.00	188.46
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	0.00	0.00
413.101 · TREASURER OFFICE SALARIES	0.00	0.00	0.00
413.104 · TREASURER OFFICE-PAYROLL TAXES	0.00	0.00	0.00
413.105 · TREASURER'S OFFICE-EMP INSURANC	0.00	0.00	0.00
413.106 · TREASURER'S OFFICE-RETIREMENT	0.00	0.00	0.00
413.237 · TREASURER'S FEES AND TAXES	-154.00		
414.101 · FINANCE OFFICE	0.00	61,305.40	-61,305.40
415.101 · CITY CLERK'S OFFICE - SALARY	8,491.62	43,957.10	-35,465.48
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	640.52	0.00	640.52
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	0.00
415.220 · CITY CLERK'S ADV/ LEGAL	9,400.00		
415.221 · CITY CLERK'S TRAINING & ED	0.00	0.00	0.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	0.00	0.00
416.101 · POLICE JUDGE'S OFFICAL'S SALARY	0.00	6,302.90	-6,302.90
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	0.00	0.00
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	0.00	0.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	0.00	11,666.65	-11,666.65
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	75.00	29,458.35	-29,383.35
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	2,333.35	-2,333.35
436.101 · CODE ENFORCEMENT WAGES	4,841.24	35,700.00	-30,858.76
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40	0.00	366.40
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00
436.221 · CODE ENFORCEMENT TRAINING & ED	75.00	0.00	75.00
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	0.00	0.00
436.343 · CODE ENFORCEMENT FUEL	0.00	0.00	0.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	62,595.75	-62,595.75
440.110 · CITY HALL WORKERS COMP	0.00	0.00	0.00
440.211 · CITY HALL TELEPHONE	0.00	0.00	0.00
440.213 · CITY HALL UTILITIES	0.00	0.00	0.00
440.215 · CITY HALL M & R BLDGS & GROUNDS	300.00	36,895.85	-36,595.85
440.216 · CITY HALL M & R EQUIPMENT	0.00	0.00	0.00
440.218 · CITY HALL POSTAGE	27.55	0.00	27.55
440.220 · CITY HALL - ADVERTISING	0.00	0.00	0.00
440.222 · CITY HALL DUES & SUBS	125.00	0.00	125.00
440.224 · CITY HALL -LEGAL AND AUDITING	1,696.00	0.00	1,696.00
440.226 · CITY HALL INSURANCE & BONDS	5,000.00	0.00	5,000.00
440.230 · CITY HALL CONTRACTED SERVICES	360.00	0.00	360.00
440.232 · CITY HALL BANK CHARGES	0.00	0.00	0.00
440.237 · CITY HALL OTHER TAXES & FEES	0.00	0.00	0.00
440.341 · CITY HALL SUPPLIES & MATERIALS	0.00	0.00	0.00
459.0 · Capital Outlay - Equipment	43,533.73		
571.101 · PARKING SALARIES & WAGES	0.00	12,290.85	-12,290.85
571.104 · PARKING PAYROLL TAX	0.00	0.00	0.00
571.105 · PARKING EMPLOYEE INSURANCE	0.00	0.00	0.00
571.106 · PARKING RETIREMENT EXPENSE	0.00	0.00	0.00
571.211 · PARKING TELEPHONE	0.00	0.00	0.00
571.216 · PARKING M & R EQUIPMENT	0.00	0.00	0.00
571.341 · PARKING SUPPLIES & MATERIALS	0.00	0.00	0.00
571.343 · Parking Enforcement-Fuel	0.00	0.00	0.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	307,917.75	-307,917.75
700.103 · POLICE SALARIES & WAGES	22,942.08	0.00	22,942.08
700.104 · POLICE PAYROLL TAXES	952.03	0.00	952.03
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	0.00	0.00	0.00

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	0.00	0.00
700.211 · POLICE TELEPHONE	0.00	0.00	0.00
700.217 · POLICE M & R AUTOS/TRUCKS	0.00	0.00	0.00
700.221 · POLICE TRAINING & EDUCATION	0.00	0.00	0.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	0.00	0.00
700.341 · POLICE SUPPLIES & MATERIALS	800.00	0.00	800.00
700.343 · POLICE FUEL, OIL & TIRES	0.00	0.00	0.00
700.345 · POLICE UNIFORMS	0.00	0.00	0.00
700.350 · POLICE - K-9 EXPENSES	45.40	0.00	45.40
700.459 · POLICE CAPITAL OUTLAY	0.00	0.00	0.00
706 · .106 - FIREMEN RETIREMENT EXPEN	8,765.29		
706.103 · FIRE DEPT SALARIES & WAGES	21,662.20	262,661.00	-240,998.80
706.104 · FIRE DEPT PAYROLL TAXES	631.85	0.00	631.85
706.105 · FIRE DEPT EMPLOYEE INSURANCE	7,440.13	0.00	7,440.13
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	0.00	0.00
706.230 · FIRE DEPT INVOICES	0.00	0.00	0.00
711.230 · COMM. CENTER 911 CONTRACTED SER	16,500.00	0.00	16,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	4,083.35	-4,083.35
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	214,964.15	-214,964.15
750.103 · STREETS & HWY SALARIES & WAGES	12,552.10	0.00	12,552.10
750.104 · STREETS & HWY PAYROLL TAX	929.02	0.00	929.02
750.105 · STREETS & HWY EMPL INSURANCE	0.00	0.00	0.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	0.00	0.00
750.213 · STREETS & HWY UTILITIES	0.00	0.00	0.00
750.215 · STREETS & HWY BLDG & GROUNDS	0.00	0.00	0.00
750.216 · STREETS & HWY M & R EQUIPMENT	0.00	0.00	0.00
750.217 · STREETS & HWY M & R AUTOS & TRU	2,723.63	0.00	2,723.63
750.219 · STREETS & HWY BLDG & EQUIP RENT	0.00	0.00	0.00
750.221 · STREETS & HWY TRAINING & ED	0.00	0.00	0.00
750.226 · STREETS & HWY INSURANCE & BOND	1,140.60		
750.230 · STREETS & HWY CONTRACTED SERVIC	120,409.00	0.00	120,409.00
750.341 · STREETS & HWY SUPPLIES & MAT	4,105.47	0.00	4,105.47
750.342 · STORMWATER DRAIN REPAIR/REPLACE	146.94	0.00	146.94
750.343 · STREETS & HWY FUEL, OIL & TIRES	2,423.00	0.00	2,423.00
751.213 · STREET LIGHTS UTILITIES	0.00	36,750.00	-36,750.00
752.213 · SIGNS & SIGNALS UTILITIES	0.00	1,458.35	-1,458.35
753.000 · STREETS SNOW REMOVAL	0.00	8,750.00	-8,750.00
755.230 · Street Const-Contracted Svcs	0.00	102,083.35	-102,083.35
903.000 · NON GRANT EXPENSES FROM DONATIO			
CITY PARKS	600.00		

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through January 2021

	Jul '20 - Jan 21	Budget	\$ Over Budget
<b>FAIRS AND FESTIVALS</b>	500.00		
<b>Total 903.000 · NON GRANT EXPENSES FROM DONATIO</b>	1,100.00		
<b>950.230 · BEAUTIFICATION-CONTRACTED SVCS</b>	0.00	291.65	-291.65
<b>950.341 · BEAUTIFICATION-SUPPLIES</b>	0.00	0.00	0.00
<b>952.230 · CEMETERIES CONTRACTED SERVICES</b>	5,200.00	0.00	5,200.00
<b>977.000 · STREET DEPT-S/T CAP IMPROVEMENT</b>	0.00	149,241.75	-149,241.75
<b>Total Expense</b>	1,091,113.01	1,479,302.45	-388,189.44
<b>Net Ordinary Income</b>	394,910.48	-80,893.79	475,804.27
<b>Net Income</b>	<b>394,910.48</b>	<b>-80,893.79</b>	<b>475,804.27</b>

## CITY OF WESTON

## Profit &amp; Loss

January 2021

	<u>Jan 21</u>
Ordinary Income/Expense	
Income	
301.000 · PROPERTY (AD VALOREM) TAXES	12,302.02
302.000 · TAX PENALTIES & INTEREST	330.18
304.000 · EXCISE TAX ON UTILITIES	13,235.36
305.000 · B & O TAX	52,192.11
307.000 · ANIMAL CONTROL TAX	16.20
320.000 · FINES, FEES & COURT COSTS	55.00
325.000 · LICENSES	278.50
326.000 · PERMIT FEES	2,223.40
328.000 · FRANCHISE FEES	3,190.39
341.000 · MUNICIPAL SERVICE FEES	904.12
343.000 · OFF STREET PARKING	120.00
381.000 · REIMBURSEMENTS	4,525.76
389.000 · ACCIDENT REPORTS/INCIDENT	90.00
399.000 · MISCELLANEOUS REVENUE	20.00
	<hr/>
Total Income	89,483.04
	<hr/>
Gross Profit	89,483.04
Expense	
103.0 · Salaries	-6,669.95
104.0 · Payroll Taxes	658.30
105.0 · Insurance	4,038.00
105.1 · Contrib. to Life Insurance	4,462.02
213.0 · Utilities	12,924.55
216.0 · Equipment Maintenance	299.71
217.0 · Vehicle Maintenance	335.32
223.0 · Professional Services	170.00
230.0 · Contracted Services	1,250.00
341.0 · Materials and Supplies	2,196.84
343.0 · Gasoline and Oil	108.64
345.0 · Uniforms	94.16
410.101 · CITY COUNCIL OFFICAL'S SALARIES	1,300.00
410.104 · CITY COUNCIL PAYROLL TAXES	99.45
412.103 · CITY MANAGER WAGES	2,572.31
412.104 · CITY MANAGER-PAYROLL TAXES	188.46
415.101 · CITY CLERK'S OFFICE - SALARY	8,491.62
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	640.52
415.220 · CITY CLERK'S ADV/ LEGAL	4,700.00
436.101 · CODE ENFORCEMENT WAGES	4,841.24
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40
700.103 · POLICE SALARIES & WAGES	22,942.08
700.104 · POLICE PAYROLL TAXES	952.03
706 · .106 - FIREMEN RETIREMENT EXPEN	8,765.29
706.103 · FIRE DEPT SALARIES & WAGES	21,662.20
706.104 · FIRE DEPT PAYROLL TAXES	631.85
750.103 · STREETS & HWY SALARIES & WAGES	12,552.10
750.104 · STREETS & HWY PAYROLL TAX	929.02
750.217 · STREETS & HWY M & R AUTOS & TRU	2,614.79
750.341 · STREETS & HWY SUPPLIES & MAT	6,787.94
750.342 · STORMWATER DRAIN REPAIR/REPLACE	31,800.00
	<hr/>
Total Expense	152,704.89
	<hr/>
Net Ordinary Income	-63,221.85
	<hr/>
Net Income	<u><u>-63,221.85</u></u>

**CITY OF WESTON**  
**Transactions by Account**  
**As of January 31, 2021**

Type	Date	Num	Name	Memo	Amount
<b>101.1 - GENERAL FUNDS 01521008454</b>					
Bill Pmt -Check	01/04/2021	14945	Hart Office		-239.69
Bill Pmt -Check	01/04/2021	14946	hometown outfitters		-350.94
Bill Pmt -Check	01/04/2021	14947	J & M Grafix, LLC		-220.00
Bill Pmt -Check	01/04/2021	14948	J F Allen	85650	-2,856.00
Bill Pmt -Check	01/04/2021	14949	J.E. HITT		-618.02
Bill Pmt -Check	01/04/2021	14950	K&E Computer Services		-136.00
Bill Pmt -Check	01/04/2021	14951	Knight Horse Shredding, LLC		-257.60
Bill Pmt -Check	01/04/2021	14952	Mon Power Electric	acct 110088548679	-85.03
Bill Pmt -Check	01/04/2021	14953	Ralston Press Inc		-125.00
Bill Pmt -Check	01/04/2021	14954	Raven Rock		-42.50
Bill Pmt -Check	01/04/2021	14955	Thomas J. O'Neill		-1,706.25
Bill Pmt -Check	01/04/2021	14956	West Virginia American Water Com...		-710.30
Bill Pmt -Check	01/04/2021	14957	Weston Sanitary Board.		-504.92
Bill Pmt -Check	01/04/2021	14958	KND Cleaning LLC		-950.00
Bill Pmt -Check	01/19/2021	15395	American Legal		-4,700.00
Bill Pmt -Check	01/19/2021	14996	Aramark		-249.85
Bill Pmt -Check	01/19/2021	14997	AT&T Mobility (FirstNet)		-210.59
Bill Pmt -Check	01/19/2021	14998	Breathing Air Systems		-729.39
Bill Pmt -Check	01/19/2021	14999	Core & Main		-166.47
Bill Pmt -Check	01/19/2021	15000	Corridor H		-2,423.00
Bill Pmt -Check	01/19/2021	15001	DataMax Corporation		-1,206.64
Bill Pmt -Check	01/19/2021	15002	Dominion Hope.		-1,892.89
Bill Pmt -Check	01/19/2021	15003	Encova Insurance		-4,038.00
Bill Pmt -Check	01/19/2021	15004	Fisher Auto Parts		-335.32
Bill Pmt -Check	01/19/2021	15005	Foster Feed.		-179.00
Bill Pmt -Check	01/19/2021	15006	G R B AUTO GLASS LLC		-125.00
Bill Pmt -Check	01/19/2021	15007	Galls		-44.19
Bill Pmt -Check	01/19/2021	15008	Guttman Energy		-266.92
Bill Pmt -Check	01/19/2021	15009	Hardman Trucking Inc		-1,515.00
Bill Pmt -Check	01/19/2021	15010	Hart Office		-53.09
Bill Pmt -Check	01/19/2021	15011	K&E Computer Services		-175.00
Bill Pmt -Check	01/19/2021	15012	Mon Power Electric		-11,105.13
Bill Pmt -Check	01/19/2021	15013	MOUNTAINEER HYDRAULICS & M...		-2,448.04
Bill Pmt -Check	01/19/2021	15014	P & G Hardware LLC		-1,502.74
Bill Pmt -Check	01/19/2021	15015	Raven Rock		-170.00
Bill Pmt -Check	01/19/2021	15016	Shentel		-298.67
Bill Pmt -Check	01/19/2021	15017	Shriver Trucking		-3,269.30
Bill Pmt -Check	01/19/2021	15018	Southern States.		-140.00
Bill Pmt -Check	01/19/2021	15019	State Equipment Inc		-539.35
Bill Pmt -Check	01/19/2021	15020	Suttle's Oil Field Services LLC		-724.07
Bill Pmt -Check	01/19/2021	15021	Suttle & Stalnaker PLLC		-3,185.00
Bill Pmt -Check	01/19/2021	15022	The Exponent Telegram		-1,842.77
Bill Pmt -Check	01/19/2021	15023	Tractor Supply Credit Plan	6035 3012 0284 3221	-151.94
Bill Pmt -Check	01/19/2021	15024	West Virginia American Water Com...		-1,263.85
Check	01/21/2021	15026	American Legal		-4,700.00
Total 101.1 - GENERAL FUNDS 01521008454					-58,453.46

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02/01/21

Accrual Basis

**CITY OF WESTON**  
**Transactions by Account**  
As of January 31, 2021

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	Type	Date	Num	Name	Memo	Amount
TOTAL						<u><u>-58,453.46</u></u>

Item 8 (b-1) Street Department Report



## January 2021

### Street Department

- Finished plumbing at Street Department
- Worked on slip at Montgomery Alley
- Cut sign posts for Building Inspector
- Assisted and hauled old siren from City Building to the Street Department
- Diverted spring water at Summit and Spring Street back into ditch
- Treated for snow and ice
- Graveled Montgomery Alley, Shady Drive, and Alley off of Mid and Monroe Street
- Installed new grate on drop inlet on Broad Street
- Cleaned and greased our equipment
- Trimmed trees on Madison Street
- Replaced old faded Stop Signs around town
- Cleaned out drop inlets around town
- Picked up banner off of Water Street
- Replaced brake line and key way on plow truck
- Purchased 25 ton of salt
- Cleaned upper and lower garages
- Repaired the washer fluid line on the plow truck
- Fixed Stop Sign at Loftus and Brown Avenue
- Picked up the pine out the planter boxes around town
- Removed an old bed liner that someone threw out behind old DC Barber Shop
- Drilled sign posts for the Building Inspector
- Picked up 3 planter boxes from in front of Bennett's Firestone
- Replaced 140 feet of drain pipe on Harrison Avenue and installed a new DI to resolve water issue
- Took sign posts to metal shop to be powder coated for Building Inspector
- Weekly Trash Duty

Item 8 (b-3) Fire Department Report



**WESTON FIRE DEPARTMENT**  
**REPORT FOR THE MONTH OF**  
**December 2020**  
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

71
7
50
21

70%
30%

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

52
1
4
0
0
0
43

FROM
FROM
FROM
FROM
FROM
FROM

1
0
0
3
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC'S INSIDE THE CITY
MVC'S OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
0
273
36.9
275
\$48,000
\$0
8
2
11
1
0
0
0

SAVED
SAVED

\$0
\$0

**ADDITIONAL REMARKS**

worked on city siren getting it installed  
 set thru fire act grant seminar  
 attended county fire association meeting jacksons mill fire dept  
 attend first aid and cpr class  
 finished civil service testing procedures and met with civil service board for fire dept testing  
 set test date for february 8th  
 was advised andrew reynolds would be taking another job last day would be january 29th

**Weston Fire Dept.**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2021} And {01/26/2021}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	2.81%	\$48,000	100.00%
	<u>2</u>	<u>2.81%</u>	<u>\$48,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	42	59.15%	\$0	0.00%
320 Emergency medical service, other	1	1.40%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	12	16.90%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	1.40%	\$0	0.00%
	<u>56</u>	<u>78.87%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	1.40%	\$0	0.00%
424 Carbon monoxide incident	2	2.81%	\$0	0.00%
444 Power line down	1	1.40%	\$0	0.00%
	<u>4</u>	<u>5.63%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
550 Public service assistance, Other	1	1.40%	\$0	0.00%
561 Unauthorized burning	1	1.40%	\$0	0.00%
	<u>2</u>	<u>2.81%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	5	7.04%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.40%	\$0	0.00%
	<u>6</u>	<u>8.45%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	1.40%	\$0	0.00%
	<u>1</u>	<u>1.40%</u>	<u>\$0</u>	<u>0.00%</u>

**Total Incident Count: 71**

**Total Est Loss: \$48,000**

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {01/01/2021} And {01/26/2021}  
and District = "1A "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	4.00%	\$48,000	100.00%
	<u>2</u>	<u>4.00%</u>	<u>\$48,000</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	38	76.00%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	4.00%	\$0	0.00%
	<u>40</u>	<u>80.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	2.00%	\$0	0.00%
424 Carbon monoxide incident	2	4.00%	\$0	0.00%
444 Power line down	1	2.00%	\$0	0.00%
	<u>4</u>	<u>8.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
550 Public service assistance, Other	1	2.00%	\$0	0.00%
561 Unauthorized burning	1	2.00%	\$0	0.00%
	<u>2</u>	<u>4.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
622 No Incident found on arrival at dispatch	1	2.00%	\$0	0.00%
	<u>1</u>	<u>2.00%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	2.00%	\$0	0.00%
	<u>1</u>	<u>2.00%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 50

Total Est Loss: \$48,000

Weston Fire Dept.

Aid Responses by Department (Summary)

Alarm Date Between {01/01/2021} And {01/26/2021}

Type of Aid	Count
<b>11 Buckhannon Fire Department</b>	
Automatic aid received	1
	<hr/>
	1
<b>2 Jane Lew Volunteer Fire Department</b>	
Automatic aid given	4
	<hr/>
	4
<b>3 Pricetown Volunteer Fire Department</b>	
Mutual aid received	1
Automatic aid received	2
	<hr/>
	3
<b>5 Jackson's Mill Volunteer Fire Department</b>	
Mutual aid received	1
Automatic aid given	1
	<hr/>
	2
<b>8 Lewis County Emergency Ambulance Authority</b>	
Automatic aid received	3
Mutual aid given	2
Automatic aid given	38
	<hr/>
	43

Weston Fire Dept.

Report of Weston City Incidents

Alarm Date Between {01/01/2021} And {01/26/2021}  
and District = "1A "

Alm Date	Alm Time	Location	Incident Type
01/02/2021	09:05:00	137 Minnich ST	311 Medical assist, assist EMS crew
01/03/2021	09:53:00	815 W 2nd ST	550 Public service assistance, Other
01/03/2021	21:27:00	917 Cemetery ST	311 Medical assist, assist EMS crew
01/04/2021	08:46:00	339 US Highway 33 E	324 Motor Vehicle Accident with no
01/04/2021	14:14:00	292 Rada AVE	311 Medical assist, assist EMS crew
01/05/2021	11:21:00	611 Broad ST	311 Medical assist, assist EMS crew
01/06/2021	08:06:00	251 S Main AVE	111 Building fire
01/06/2021	12:13:00	251 S Main AVE	111 Building fire
01/06/2021	17:49:00	124 E 1st ST /Criss Manor	311 Medical assist, assist EMS crew
01/07/2021	05:03:00	650 Craig ST /310	311 Medical assist, assist EMS crew
01/07/2021	06:39:00	745 W 2nd ST	444 Power line down
01/08/2021	11:50:00	218 W 4th ST	311 Medical assist, assist EMS crew
01/08/2021	16:06:00	623 W 2nd ST	311 Medical assist, assist EMS crew
01/08/2021	21:31:00	825 W 2nd ST	311 Medical assist, assist EMS crew
01/09/2021	16:30:00	650 Craig ST	311 Medical assist, assist EMS crew
01/09/2021	22:59:00	124 E 1st ST /Criss Manor/605	311 Medical assist, assist EMS crew
01/10/2021	11:39:00	650 Craig ST	311 Medical assist, assist EMS crew
01/11/2021	18:53:00	250 Court AVE	735 Alarm system sounded due to
01/12/2021	13:30:00	251 W 2nd ST	311 Medical assist, assist EMS crew
01/12/2021	14:51:00	219 Broad ST	311 Medical assist, assist EMS crew
01/13/2021	08:03:00	124 E 1st ST	311 Medical assist, assist EMS crew
01/13/2021	09:36:00	124 E 1st ST	311 Medical assist, assist EMS crew
01/13/2021	12:23:00	W 4th ST & N River AVE	324 Motor Vehicle Accident with no
01/13/2021	17:35:00	221 Wright ST	622 No Incident found on arrival at
01/13/2021	20:18:00	615 N River AVE	311 Medical assist, assist EMS crew
01/14/2021	09:18:00	392 W 2nd ST	311 Medical assist, assist EMS crew
01/14/2021	12:31:00	402 Medical Park DR	311 Medical assist, assist EMS crew
01/14/2021	15:48:00	142 Main AVE	412 Gas leak (natural gas or LPG)
01/14/2021	18:00:00	120 Bank ST	311 Medical assist, assist EMS crew
01/15/2021	10:46:00	650 Craig ST	311 Medical assist, assist EMS crew
01/16/2021	04:38:00	124 E 4th ST	311 Medical assist, assist EMS crew
01/17/2021	10:33:00	679 Locust AVE	311 Medical assist, assist EMS crew
01/18/2021	10:05:00	433 Charles ST	311 Medical assist, assist EMS crew
01/19/2021	07:15:00	10 Garton PLZ	311 Medical assist, assist EMS crew
01/19/2021	18:02:00	1226 12th ST	311 Medical assist, assist EMS crew
01/20/2021	10:31:00	433 Charles ST	311 Medical assist, assist EMS crew
01/20/2021	16:03:00	115 Burnside AVE	311 Medical assist, assist EMS crew
01/20/2021	18:12:00	137 Mulberry AVE	311 Medical assist, assist EMS crew
01/20/2021	20:17:00	333 Mid AVE	311 Medical assist, assist EMS crew
01/20/2021	21:09:00	807 Camden AVE	311 Medical assist, assist EMS crew
01/21/2021	00:37:00	333 Mid AVE	311 Medical assist, assist EMS crew
01/21/2021	09:18:00	313 W 2nd ST	424 Carbon monoxide incident

01/26/2021 07:14

Page 1

Weston Fire Dept.

Report of Weston City Incidents

Alarm Date Between {01/01/2021} And {01/26/2021}  
and District = "1A "

Alm Date	Alm Time	Location	Incident Type
01/21/2021	20:35:00	334 Kunst DR	311 Medical assist, assist EMS crew
01/22/2021	03:33:00	Gee Lick RD & W 2nd ST	311 Medical assist, assist EMS crew
01/22/2021	22:11:00	334 Kunst DR	311 Medical assist, assist EMS crew
01/23/2021	19:44:00	255 Willow ST	561 Unauthorized burning
01/23/2021	19:57:00	341 School DR	311 Medical assist, assist EMS crew
01/24/2021	13:06:00	124 E 1st ST	311 Medical assist, assist EMS crew
01/25/2021	19:39:00	130 Minnich ST	311 Medical assist, assist EMS crew
01/25/2021	20:07:00	291 Rada AVE	424 Carbon monoxide incident

Total Incident Count 50



Weston Fire Dept.

Report of Mutual Aid Runs

Alarm Date Between {01/01/2021} And {01/26/2021}  
and District In "1B "

Alm Date	Alm Time	Location	Incident Type
01/01/2021	20:43:00	1785 US Highway 19 N	324 Motor Vehicle Accident with no
01/03/2021	16:25:00	2120 US Highway 19 N	311 Medical assist, assist EMS crew
01/06/2021	21:02:00	1240 US Highway 19 S/Suite 6	311 Medical assist, assist EMS crew
01/07/2021	14:50:00	9000 US Highway 33 E	324 Motor Vehicle Accident with no
01/11/2021	05:03:00	85 MM Interstate 79	324 Motor Vehicle Accident with no
01/11/2021	19:54:00	539 Kenwood RD	611 Dispatched & cancelled en route
01/13/2021	17:58:00	48 Chapman AVE	311 Medical assist, assist EMS crew
01/16/2021	09:34:00	101 MM Interstate 79	324 Motor Vehicle Accident with no
01/16/2021	13:13:00	85 MM Interstate 79	324 Motor Vehicle Accident with no
01/16/2021	13:35:00	88 MM Interstate 79	324 Motor Vehicle Accident with no
01/18/2021	12:04:00	2000 Smith Run RD	324 Motor Vehicle Accident with no
01/18/2021	23:57:00	97 MM Interstate 79	324 Motor Vehicle Accident with no
01/19/2021	15:44:00	90 Stonecoal RD	611 Dispatched & cancelled en route
01/21/2021	18:48:00	205 Minuteman DR	320 Emergency medical service, other
01/21/2021	20:16:00	98 MM Interstate 79	611 Dispatched & cancelled en route
01/24/2021	11:58:00	103 MM Interstate 79	324 Motor Vehicle Accident with no
01/24/2021	17:09:00	83 MM Interstate 79	311 Medical assist, assist EMS crew

Total Incident Count 17

Item 8 (b-4) Building Inspector Report

**AGENDA**

**MEETING 2/3/2021**

**BUILDING PERMITS- 8**

**BUSINESS LICENSE – 4-CONTRACTORS**

**CITIZEN CONCERNS – 7 for all departments/ all are taken care of**

**DOOR HANGER WRNINGS – 8**

**WORKING ON 2 HOUR PARKING SIGNS FOR MAIN STREET, THEY HAVE BEEN SENT OUT FOR POWDER COAT. ALL SIGNS SHOULD BE IN PLACE BY 2<sup>ND</sup> WEEK OF FEBRUARY.**

**WORKED ON DEPOT STREET PROJECT.**

**HAD MEETING WITH COMPANY MOTT MCDONALD ABOUT RE-ROUTING WATER LINE FOR POLK CREEK BRIDGE AND GETTING PERMITS READY**

**WORKING WITH JIMMY SUTTLE ON VACANT BUILDINGS SO HE WILL KNOW WHICH HOUSES ARE VACANT. ALSO WORKING WITH HIM ON THE EAST 7<sup>TH</sup> STREET ROAD TO GET PARKING ON LEFT SIDE ONLY SO FIRE TRUCK CAN FIT THROUGH THERE.**

**MET WITH THE OWNER OF COLUMBIA CLUB COREY ROZZEL ABOUT FRONT OF BUILDING AND ADDRESSED THE ENTIRE BUILDING AS WE DID A WALK THROUGH.**

**MET WITH THE 7- ELEVEN STORES CARETAKER MIKE GLASSMAN. WE NOW HAVE EACH ONE ON THE VACANT REGISTRY AND TALKED ABOUT GETTING TENANTS IN THE BUILDINGS.**

**WORKING ON VACANT AND DILAPIDATED HOMES PUTTING THEM ON MAP SYSTEM OF THE G I S.**

Item 9 (a) Floodplain Ordinance Change

Development

Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

Flood

A general and temporary inundation of normally dry land areas.

Flood Insurance Rate Map (FIRM)

The official map on which the Federal Emergency Management Agency or Federal Insurance Administrator has delineated both the areas of special flood hazard areas and the risk premium zones applicable to the community

Flood Insurance Study:

The official report in which the Federal Emergency Management Agency has provided flood profiles, floodway information, and water surface elevations

Floodplain

- (1) A relatively flat or low land area adjoining a river, stream, or watercourse which is subject to partial or complete inundation;
- (2) An area subject to the unusual and rapid accumulation or runoff of surface waters from any source.

Floodplain Administrator

The Mayor shall be the floodplain Administrator. The Floodplain Administrator may also be identified as the Floodplain Manager.

Floodway

The channel of a river or other watercourse and the adjacent land area that must be reserved to discharge the base flood without increasing the water surface elevation of that flood more than one foot at any point.

Flood proofing

Any combination of structural and non-structural additions, changes or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Item 9 (c) Amendment to Zoning Ordinance to Allow Beekeeping

Proposed Amendments to Section 403.33 of the City of Weston Zoning Ordinance

**The following subsection shall be added to Section 403.33 –**

e. The keeping of bees is permitted as an accessory use to a [ ] dwelling (as defined in Section 209.03), provided that the number of hives, each with only one swarm, on property that is less than 10,000 square feet shall not exceed three (3), on property greater than one-quarter (¼) but less than one-half (½) acre shall not exceed four (4), on property greater than one-half (½) but less than one (1) acre shall not exceed six (6), and on property greater than one (1) acre shall not exceed eight (8), and shall be further subject to the following provisions:

1. The [ ] dwelling shall be located on the same lot as the bee hives;
2. The keeping of bees in the City of Weston shall at all times be conditioned upon and conducted in accordance with the West Virginia Honey Bee Best Management Practices (HBBMP) -- §61-2-4 of the Legislative Rule of the West Virginia Department of Agriculture; and
3. In addition to registration with and certification by the State of West Virginia (which registration must affirm participation in HBBMP), beekeeping within the City of Weston shall require a City permit, which may be obtained from the City Clerk after application to the Zoning Officer and an inspection performed by the Zoning Officer to determine that the given property and the location and set-up of the hive(s) are or will be fully in accord with HBBMP, which permit, once issued, shall be conditioned upon continuing compliance with applicable state law and this code, as well as the satisfactory outcome of any further inspections that the Zoning Officer may choose to carry out over time in his sole discretion.

**The following deletions (strikethroughs) and additions (underlined) shall be made to the following subsections of Section 403.33 –**

(f) Any sale resulting from composting, home agriculture, ~~or~~ keeping of rabbits, or beekeeping shall constitute a home-based business and is subject to all applicable provisions of this code.

(g) Composting, home agriculture, ~~and~~ keeping of rabbits, and beekeeping shall not take place in the front yard of any lot, except plants that are integrated with the principal structure's landscaping and primarily serve an ornamental purpose. Any of these practices occurring in the front yard at the time of enactment of this ordinance shall be deemed a nonconforming use which may not be expanded, including by adding new plantings intended for home agriculture.

(h) Prohibitions.

~~1. Beekeeping.~~

~~2. 1.~~ Livestock shall not be kept within the City, except up to two (2) livestock animals under one hundred (100) pounds that are primarily kept indoors as pets.

~~3. 2.~~ Slaughtering and processing more than twelve (12) rabbits per year is prohibited within the City.

**§19-13-4. Registration of bees; identification of apiaries; limitation on liability.**

(a) All persons keeping bees in this state shall apply for a certificate of registration for beekeeping from the commissioner, within ten days of the date that bees are acquired, by notifying the commissioner, in writing, of the number and location of colonies they own or rent, or which they keep for someone else, whether the bees are located on their own property or someone else's property. All apiary certificates of registration expire on June 30 of each year and must be renewed annually. Apiary certificates of registration issued in 2017 will be valid through June 30, 2018.

(b) All persons owning or operating an apiary which is not located on their own property must post the name and address of the owner or operator in a conspicuous place in the apiary.

(c) A person who:

(1) Owns and operates an apiary;

(2) Is registered with the commissioner; and

(3) Operates the apiary in a reasonable manner and in conformance with the West Virginia Department of Agriculture's written best management practices provided by rule, is not liable for any personal injury or property damage that occurs in connection with the keeping and maintaining of bees, bee equipment, queen breeding equipment, apiaries and appliances. The limitation of liability established by this section does not apply to intentional tortious conduct or acts or omissions constituting gross negligence.

(d) The commissioner shall promulgate legislative rules in accordance with article three, chapter twenty-nine-a of this code regarding the best management standards for the operation of apiaries. The limitation on liability contained in subsection (c) shall not take effect until legislative rules are promulgated in accordance with article three, chapter twenty-nine-a of this code.



## West Virginia Immunity Law & Honey Bee Best Management Practices

### § WV CODE—CHAPTER-19– AGRICULTURE 19-13-4 (c)

(3) Operates the apiary in a reasonable manner and in conformance with the West Virginia Department of Agriculture's written best management practices provided by rule, is not liable for any personal injury or property damage that occurs in connection with the keeping and maintaining of bees, bee equipment, queen breeding equipment apiaries and appliances. The limitation of liability established by this section does not apply to intentional tortious conduct or acts or omissions constituting gross negligence.

### TITLE 61— LEGISLATIVE RULE WV DEPARTMENT OF AGRICULTURE SERIES 2—WEST VIRGINIA APIARY LAW

#### 4.2. West Virginia Honey Bee Best Management Practices (HBBMP):

**4.2.a.** West Virginia Beekeepers shall post a honey bee caution sign in or near apiary

**4.2.b.** West Virginia Beekeepers shall limit the number of hives in relation to property lot size in accordance with the following

**4.2.b.1.** less than 1/2 acre— 4 colonies (1/2 acre=21,780 sq. ft., roughly 100ft. X 218ft)

**4.2.b.2.** more than 1/2 acre, less than 1 acre—6 colonies (1 Acre= 43,560 sq. ft., roughly 150ft. X 290ft.)

**4.2.b.3.** 1 acre or more— 8 colonies (1 acre = 43,560 sq. ft., roughly 150ft. X 290ft.)

**4.2.c.** Regardless of lot size: If all hives are situated at least 200 feet in any direction from all property lines of the lot on which the apiary is situated, or as long as all adjoining property that falls within a 200-foot radius of any hive is undeveloped property, there are no limit on the number of hives

#### 4.2.d. WEST VIRGINIA BEEKEEPERS:

**4.2.d.1.** Shall have hive entrances face away from neighboring property & in such a direction that bees fly across the beekeeper's property a sufficient distance to gain a height of 6 feet. If bordering property is within a distance of 50 feet, the beekeeper shall use barriers (hedges, shrubs, or fencing 6 feet high) to redirect the bees' flight pathway & establish be flight pathways above head height;

**4.2.d.2.** Shall maintain a water source near the colonies at a distance less than the nearest unnatural water supply;

**4.2.d.3.** Shall not keep an apiary within 50 feet of an established animal that is tethered, kenneled or otherwise prevented from escaping a stinging incident;

**4.2.d.4.** Should avoid opening colonies for inspection or manipulation when neighbors are present or in the immediate vicinity;

**4.2.d.5.** Should avoid purchasing queens & honey bees from areas that are documented as having been designated as an established Africanized Honey Bee (AHB) zone;

**4.2.d.6.** Shall manage all colonies to minimize swarming;

**4.2.d.7** Shall replace queens in colonies exhibiting defensive behavior that may be injurious to the general public or domesticated animals as determined by Department's apiary staff

**4.2.e.** A collection site for holding colonies prior to shipment, or a staging area, shall have undeveloped property surrounded by a natural barrier & shall be marked with a honey bee caution sign

**4.2.f.** Anyone transporting colonies shall secure the load & screen entrances or place a net over the colonies to prevent bees form escaping.

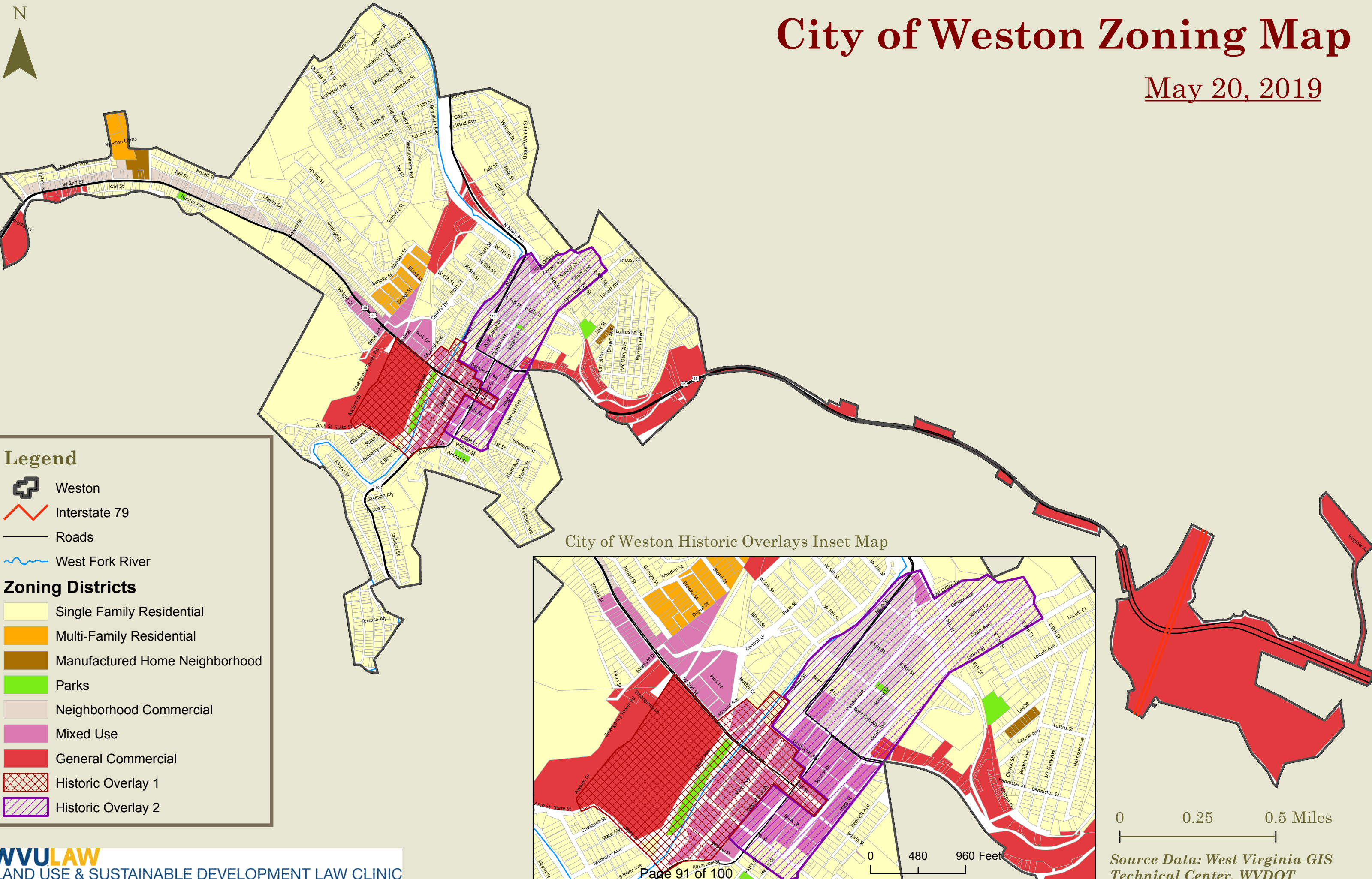
**4.2.g.** West Virginia Beekeepers shall properly discard all pesticides & other control agents after use according to label directions.

**4.2.h.** Honey bees used for public demonstrations, entertainment or educational purposed shall be enclosed so as to avoid the release of honey bees to the public.

**4.2.i.** In the event that Africanized Honey Bee (AHB) infestation is determined to be established in West Virginia by the Department, additional rules promulgated by the commissioner of Agriculture will be followed

# City of Weston Zoning Map

May 20, 2019



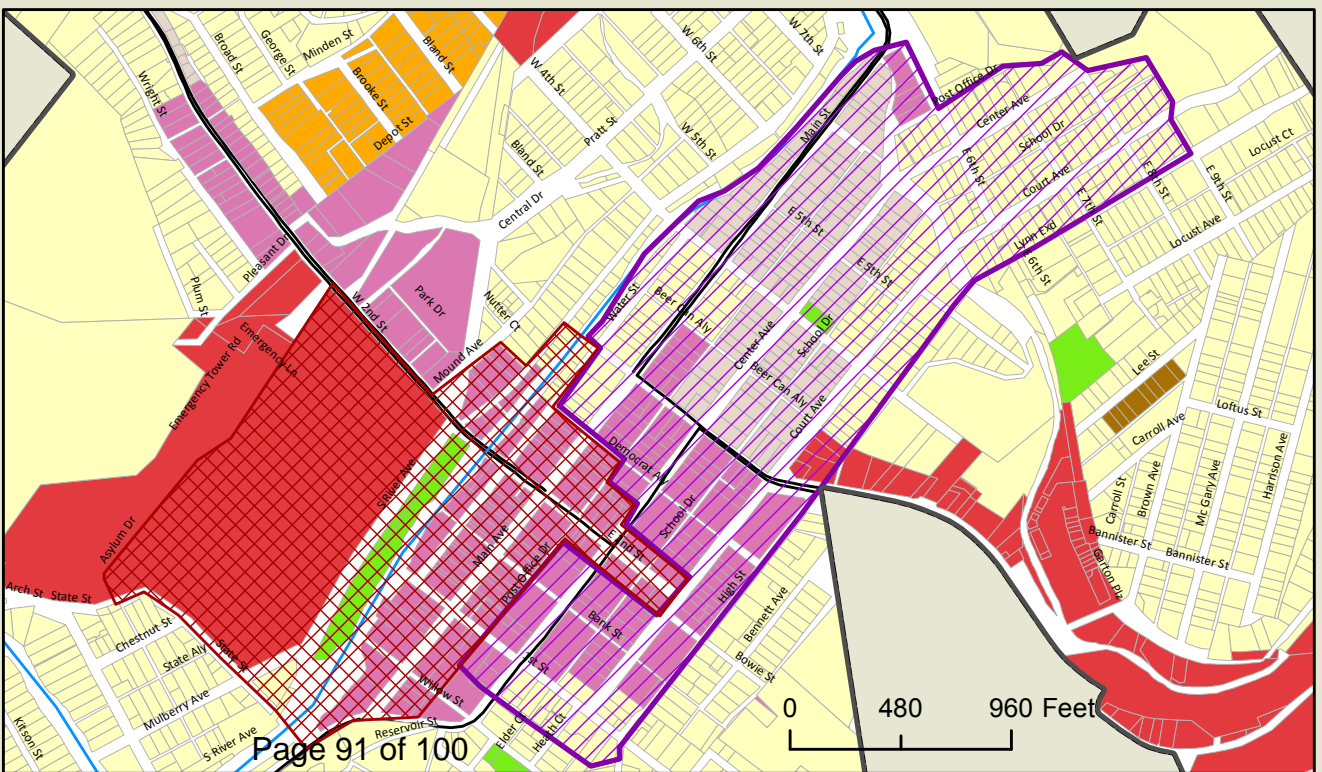
**Legend**

- Weston
- Interstate 79
- Roads
- West Fork River

**Zoning Districts**

- Single Family Residential
- Multi-Family Residential
- Manufactured Home Neighborhood
- Parks
- Neighborhood Commercial
- Mixed Use
- General Commercial
- Historic Overlay 1
- Historic Overlay 2

City of Weston Historic Overlays Inset Map



0 0.25 0.5 Miles

0 480 960 Feet

Source Data: West Virginia GIS Technical Center, WVDOT

Item 10 (a) Proposed Parking Change on E 7th St.



Attention: Nate Stansberry

January 21, 2021

Kim Harrison

Jimmy Suttle

I would like to make a proposal about the parking on 7<sup>th</sup> Street. I believe we should only allow street parking on the left side leaving the right side open due to it being a fire safety problem. This was brought to my attention by a concern citizen who spoke with me about the issue, stating people are even parking on the sidewalks. The street is approximately 264" (22 feet) wide and if you have a vehicle parked on both sides of the street at the same time, vehicles being approximately 102" (8.6 feet) wide, that only leaves about 60" of road for a fire truck that is approximately 110" wide to try to get through if there is a fire. Locust street has only right side parking and if 7<sup>th</sup> street has only left sided parking it would also allow better exiting for the fire truck. Please consider this proposal in order to help make our community safer by allowing our Firemen to reach any and all destinations within the city limits.

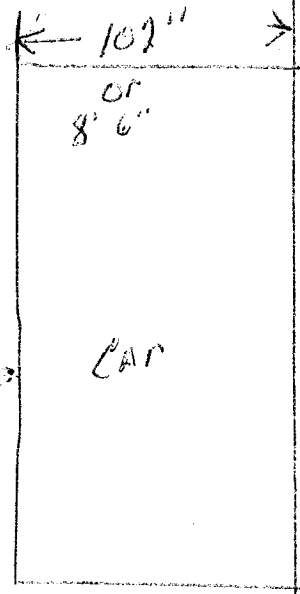
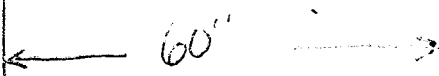
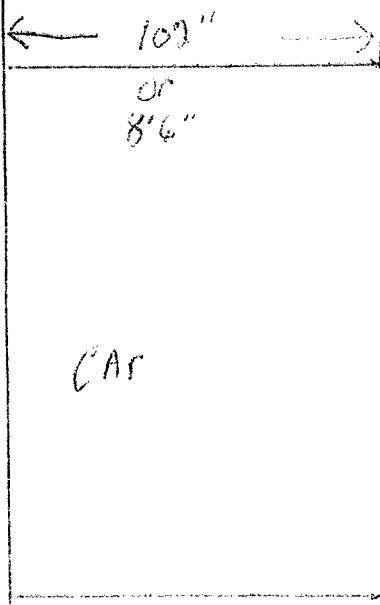
Thank You,

Mike Starett, Code Enforcement Officer

THIS EAST SIDE

E

Side walk



Side walk



W

Item 10 (b) Spring Cleanup



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west virginia department of environmental protection

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Division of Water and Waste Management  
Solid Waste Permitting Unit  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304  
Phone: 304-926-0465  
Fax: 304-926-0463

Austin Caperton, Cabinet Secretary  
dep.wv.gov

**SOLID WASTE ASSESSMENT FEE EXEMPTION APPLICATION**

Please complete and return to:

WV Department of Environmental Protection  
Division of Water and Waste Management  
Solid Waste Section  
601 57<sup>th</sup> Street SE  
Charleston, WV 25301

***NOTE: This exemption request must be submitted and signed by the receiving solid waste facility to be valid. This request needs to be at least two weeks prior to the start date.***

**PROJECT COORDINATOR:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**SOLID WASTE FACILITY** that has agreed to accept the waste:

NAME: \_\_\_\_\_ Meadowfill Landfill Inc. \_\_\_\_\_

LOCATION: \_\_\_\_\_ 1488 Dawson Drive Suite 101, Bridgeport, WV 26330 \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_ SWF 1032-98 \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ Kelli Sekela \_\_\_\_\_

**NAME OF PROJECT** and **brief description** of the type and **estimated amount of waste (in tons)**, including the **county** it will take place:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**PROJECT DATES:**

Beginning Date: \_\_\_\_\_

Ending Date: \_\_\_\_\_

**TYPE OF PROJECT:**

PPOD/Open Dump Reclamation

Adopt-A-Highway Program

County Sponsored Clean-up Project

City of Community Sponsored Clean-up Project

Solid Waste Authority Sponsored Clean-up Project

Adopt-A-Dump Program

Other (Please Describe)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that the information in this application is accurate and true to the best of my knowledge and belief. I understand that the filing of false, inaccurate, or misleading information is grounds for the revocation of the exemption.

\_\_\_\_\_  
Signature of  
Solid Waste Facility Representative

\_\_\_\_\_  
Date

*We will process your personal information (email address, mailing address and/or telephone number) in accordance with the State of West Virginia's Privacy Policy for appropriate and customary business purposes. Your personal information may be disclosed to other State agencies or third parties in the normal course of business or as needed to comply with statutory or regulatory requirements, including Freedom of Information Act requests. The Division of Water and Waste Management will*

***appropriately secure your personal information. If you have any questions about our use of your personal information, please contact the DEP's Chief Privacy officer at [depprivacyofficer@wv.gov](mailto:depprivacyofficer@wv.gov).***

Item 12 (a) Mayor's Report

Mayor's Report

January 2021

01/04/2021 Regular Council Meeting

01/06/2021 Steptoe & Johnson – Charter Meeting

CEC Engineering Meeting

01/07/2021 Work Session with WSB over Shadybrook Issues

01/13/2021 Weston Sanitary Board Meeting

01/14/2021 – Historic Landmarks Commission Meeting

01/14/2021 Chocolate Festival Meeting at WV Museum of American Glass

01/15/2021 Special Council Meeting

01/20/2021 Weston Planning Commission Meeting

01/21/2021 Signed Support Letter for grant application for Region VII PDC for GIS Mapping

01/25/2021 CEC Engineering Meeting

01/25/2021 Region VII PDC Meeting

01/25/2021 Toured potential site with LC Commission

01/26/2021 Weston Sanitary Board meeting with customer

01/27/2021 Lewis County EDA Meeting

01/28/2021 Special Council Meeting

01/29/2021 WV Municipal League Meeting