



**City of Weston, WV  
Regular Session City Council Meeting  
Lewis County Court House  
October 4, 2021, at 6:00 p.m.**

Call In# - (415) 762-9988  
Meeting ID: 482 656 4989  
Pass Code: 269

**AGENDA**

Full Agenda Packets Available on [www.CityofWestonwv.com](http://www.CityofWestonwv.com)

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Minutes
  - A) Regular Session – September 7, 2021
  - B) Emergency Session – September 9, 2021
  - C) Special Session – September 29, 2021
- 5) Presentations:

Weston Fire Department Recognition Award
- 6) Receive and File Reports of City Boards, Commissions and Outside Agencies
  - A) Reports
    - i) **Weston Cemetery Board**
      - Next Meeting – Monday October 11, 2021 at 9:00 a.m. at the Municipal Building
    - ii) **Historic Landmarks Commission**
      - Next Meeting – October 14, 2021 at 5:00 p.m. at the Municipal Building
    - iii) **Weston Planning Commission**
      - Next Meeting – Wednesday November 10, 2021 at 4:30 p.m. at the Municipal Building
    - iv) **Boards of Parks and Recreation**
      - Next Meeting – Friday October 22, 2021 at 2:00 p.m. at the Municipal Building
    - v) **Lewis County EDA Authority**
      - Next Meeting – October 26, 2021 at 5:00 p.m. at 110 Center Avenue, 2<sup>nd</sup> floor
      - Minutes available on online packet
    - vi) **Board of Zoning Appeals**
      - Next Meeting – October 12 or 19, 2021 at 6:00 p.m. at the Municipal Building
    - vii) **Codes Appeals Board**
      - Next Meeting October 21, 2021 at 6:00 p.m. at the Municipal Building
  - B) Known Vacancies to be Filled
    - i) **Municipal Appeals Board – (2)**
- 7) Sanitary Board of Director Report
- 8) Department Reports
  - A) Finance
    - i) Suttle & Stalnaker CPA Monthly Financial Report
  - B) Street Department
    - October Report

- C) Police Department
    - October Report
  - D) Fire Department
    - October Report
  - E) Building/Code/Zoning Report
    - October Report
  - F) City Attorney
    - October Report
  - G) City Clerk
    - October Business Licenses Issued Report
  - H) City Manager Report
- 9) Old Business
- A) Update on 4<sup>th</sup> Street Bridge Construction over Polk Creek
  - B) Dissolving URA Ordinance (Approval/Deny/Table)
  - C) Weston Land Reuse Agency Ordinance (Approve/Deny/Table)
  - D) Parks and Rec Christmas Dinner Use of RBMS Cafeteria Insurance Coverage (Approve/Deny/Table)
- 10) New Business
- A) Quotation on Fire Dept Turnout Gear Purchase (Approve/Deny/Table)
  - B) 5K Run Triple Crown Event Application– Victoria Stansberry (Approve/Deny/Table)
  - C) Application for Acquisition of Stonewall Jackson Statue from City of Charlottesville (Appr./Deny/Table)
- 11) Visitors Section (5 Minute Time Limit)
- 12) Reports of City Council
- 13) Adjourn

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register at least fifteen (15) minutes before meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council  
Regular Council Meeting  
Minutes

Lewis County Courthouse  
117 Center Avenue  
Weston, WV 26452  
June 7<sup>th</sup>, 2021  
6:00 p.m.

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Randy Bohan, Herb Curtis. City Manager Nate Stansberry, Interim City Clerk Judy Piercy, City Attorney Brian Bailey, Police Chief Josh Thomas, Chief Jimmy Suttle, Street Foreman Tyler Strader, Building/Code/Zoning Enforcement Officer Mike Starett.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards ask to stand for the Pledge of Allegiance led by Ray Smith Executive Director Lewis County Chamber of Commerce.

**Approval of Minutes:** Councilwoman Sherry Rogers made a motion seconded by Councilman Randy Bohan to approve the minutes of Regular Session June 7<sup>th</sup>,2021, Special Session June 14<sup>th</sup>,2021 and Special Session June 22<sup>nd</sup>,2021 meetings. Motion carried.

**Presentation:** None.

**Weston Cemetery Board:** Next meeting July 12,2021 9:00 a.m.

**Historic Landmarks Commission:** June 10<sup>th</sup>,2021 minutes in packet. Next meeting July 8<sup>th</sup>,2021. No update.

**Weston Planning Commission:** Next meeting August 11<sup>th</sup>,2021 at 4:30 p.m.

**Boards of Parks and Recreation:** No meeting on June 18<sup>th</sup>,2021 at 2:00 p.m. did not have a quorum. Next meeting July 16<sup>th</sup>,2021 at 2:00 p.m.

**Lewis County EDA Authority:** Next meeting June 29<sup>th</sup>, 2021.

**Weston Fine Arts Council:** Not active.

**Weston Urban Renewal Authority:** Not active.



**Board of Zoning Appeals:** Councilwomen Sherry Rogers made a motion seconded by Councilman Randy Bohan to approve Mackenzie Murphy’s application for the Board of Zoning Appeals. This is the final appointed elected. Motion carried.

**Municipal Appeals Board:** Councilman Herb Curtis made a motion seconded by Councilman Randy Bohan to approve Betty Brooks application for the Municipal Appeals Board. Motion carried.

**Sanitary Board of Directors:** No report excused for sickness in the family. Mayor Harrison-Edwards informed everyone the increase in the sewage rate was approved by the Public Service Commission and it will go into effect on the next billing cycle.

**Finance:** City Manager Nate Stansberry informed council that Suttle & Stalnaker will be coming to the next Special Session to go over with council the end of the year budget review which is due on June 15, 2021. City Manager Nate Stansberry relayed that we have a good chance to come in higher than projected in our Municipal Levy estimate. This will give us some flexibility to do a few things we were not expecting to do or hold over for other needs. State Auditor’s Office reached out to us and June 15, 2021 is when the budget revision is do. We will need to make sure what we have went over all the lines are revised and put in the correct balance which will close out our year end correctly. On July 1<sup>st</sup>, 2021 we will get current bank statement and revise next year’s budget with that number for the carry over to make it balance and provide that revision to the State as well. This will be the budget that we will be operating on, but keep in mind we can revise it by an act of council.

City Manager Nate Stansberry stated with no Finance Manger Suttle & Stalnaker has filled the gap for the city. Suttle & Stalnaker as a company is currently structured and this is not a roll they can take on as far as letting one of their employees be appointed. Councilman Herb Curtis explained that previously we approved to bring the finances with a company back locally. City Manager Nate Stansberry did not think that we approved per say to a particular company, but a declaration was stated we wanted to see brought in house and managed closer to home. Councilman Herb Curtis explained that maybe it was to advertise for a local company. Councilman Randy Bohan stated it was talked about for an opportunity for intown vendors. Councilman Herb Curtis told council that when we get into a good place to hire a Finance Manager if assistance is needed, we hire locally at some point.

**Street Department:** Report in packet. Street Foreman Tyler Strader excused with William Goldsmith sitting in.

**Police Department:** Report in packet. Chief Josh Thomas provided a map for the cameras in the downtown Main Avenue where he thought they would serve best. Chief Thomas would like a camera LPR (License Plate Reader) at Second and Main which will scan the license plates that pass for alerts such as stolen vehicles, wanted persons, missing persons and amber alerts. Councilwoman Sherry Rogers would like to have a camera at the school at First Street for a safety feature walking to and from school. City Manager Nate Stansberry will get pricing and prepare a proposal to bring to council incorporating it in the budget. Mayor Harrison-Edwards ask City Manager and Chief of Police if they received the information on grants available for the body cameras.

Chief Josh Thomas confirmed he did receive but some issues would have to be resolved and we need certification process. Chief Josh Thomas added that within parts of our policy we would have to be certified by an outside company.



**Fire Department:** Report in packet. The July 4<sup>th</sup> firework celebration will be held on July 3<sup>rd</sup>, 2021, with a rain date of July 4<sup>th</sup>, 2021. The gates at the Robert L Bland Middle school will be open and no charge for admission.

**Building/Code/Zoning:** Report in packet. Building/Code/Zoning Enforcement Officer Mike Starett read his report due to changes he made giving an update for each ward.

**City Attorney:** City Attorney Brian Bailey informed council that he has been looking into an ordinance to sell City Property, City Equipment (Gradall), City Vehicle (truck) and parking meters. The State Law requires us to make an ordinance to sell such items. City Attorney Brian Bailey briefed council that a statement was put out concerning some allegations of police misconduct to the news. In situations like this the insurance companies will bring outside council to take the lead. Our insurance company has been contacted and City Attorney Bryan Bailey has been in contact with the company to see what needs to be done.

**Interim City Clerk:** Report in packet.

**City Manager Report:** City Manager Nate Stansberry proposed a Special Session meeting on June 10<sup>th</sup>, 2021 for the year end budget revisions and will work with council via email to set it. City Manager Nate Stansberry also proposed another Special Session meeting for June 22<sup>nd</sup>, 2021 for WV Corp Insurance presentation along with getting a proposal from our current insurance carrier. The insurance policy is to renew July 1, 2021. City Manager Nate Stansberry scheduled a presentation on the Mid Avenue Slip Boring results for the June 22<sup>nd</sup>, 2021 meeting.

#### **Old Business:**

**Advertisement of Assistant Building Inspector Position (Approve/Deny/Table):** City Manager Nate Stansberry recommended that the advertisement of Assistant Building Inspector Position be tabled through budget revisions. Councilwoman Sherry Rogers made a motion second by Councilman Randy Bohan to table the advertisement of Assistant Building Inspector Position until the next Special Session. Motion carried.

**New Police Hire Budget Modification (Approve/Deny/Table):** Councilman Sherry Rogers made a motion seconded by Councilman Randy Bohan to table the New Police Hire Budget Modification until next Special Session. Motion carried.

**Approve Posting 15MPH Speed Limit Signs on Locust and Cottage (Approve/Deny/Table):** Councilman Herb Curtis made a motion second by Councilman Randy Bohan to approve the posting of 15MPH Speed Limit Signs on Locust Avenue and Cottage Avenue. Motion carried.

#### **New Business:**

**Municipal Judge Ordinances (Second Reading):** Councilwoman Sherry Rogers made a motion to have the second reading of Municipal Judge Ordinances by title only. The motion received a second from Councilman Randy Bohan. Motion carried. Interim City Clerk Judy Piercy read Municipal Judge Ordinances by title only. Councilwoman Sherry Rogers made a motion seconded by Councilman Randy



Bohan to approve the second reading by title only. Motion carried. The first reading by title only of Municipal Judge Ordinances was on May 3<sup>rd</sup>, 2021. The approval of the second reading enacts the Municipal Judge Ordinances as of June 7<sup>th</sup>, 2021.

**Park Rules Ordinances (Second Reading):** Council Sherry Rogers made a motion to have the second reading of the Park Rules Ordinances by title only. The motion received a second from Councilman Randy Bohan. Motion carried. Interim City Clerk Judy Piercy read the Park Ordinances by title only. Councilwoman Sherry Rogers made a motion second by Councilman Randy Bohan to approve the second reading by title only. Motion carried. The first reading by title only of Park Ordinances was on May 24<sup>th</sup>, 2021. The approval of the second reading enacts the Park Rules Ordinances as of June 7<sup>th</sup>, 2021.

**2 Hour Parking Side Street Ordinance (First Reading):** Councilwoman Sherry Rogers made a motion seconded by Councilman Randy Bohan to have the 2Hour Parking Side Street Ordinance first reading by title only. Motion carried. Interim City Clerk read the 2Hour Parking Side Street Ordinance first reading by title only. Councilwoman Sherry Roger made a motion seconded by Councilman Randy Bohan to approve the 2 Hour Parking Side Street Ordinance first reading by title only. Motion carried.

City Attorney Brian Bailey ask to be excused from the reading of the Residency Requirement for Appointed Employees due to a Conflict of Interest. Mayor Harrison-Edwards allowed City Attorney Brian Bailey to excuse himself.

**Residency Requirement for Appointed Employees (First Reading):** Councilwoman Sherry Rogers made a motion second by Councilman Herb Curtis to have the Residency Requirement for Appointed Employees first reading in its entirety. Interim City Clerk read the Residency Requirement for Appointed Employees first reading in its entirety. Councilwoman Sherry Rogers made a motion second by Councilman Herb Curtis to approve the Residency Requirement for Appointed Employees by title only. Motion carried.

**American Rescue Plan Agreement (Approve/Deny/Table):** Mayor Harrison-Edwards informed council that during the Municipal League calls they indicated in order to receive the first appropriation of funds we have to send documents. Registration needs to be sent to sand.gov, appointed contacts with their information along with signed terms and conditions and assurances of compliance with civil rights requirements by council and uploaded. An account was opened at the Citizens Bank for the deposit of these funds required by the statute to maintain funds separately. Councilman Randy Bohan expressed he voted no for the separate bank account. Councilman Randy Bohan ask for Section 9 Agreement, Terms, Conditions Subsection B, Roman Numeral 8 to be read. Mayor Harrison-Edwards read "The Uniform Relocation Assistance in Real Property Acquisitions Act of 1970." Councilman Randy Bohan would like for that to be researched. City Manager Nate Stansberry stated that it should probably be researched but if we find too many strings attached to the money, we can turn it back over. Councilman Randy Bohan stated that we need to make sure that we do not have to pay any penalties that could hurt our budget. Councilman Sherry Rogers made a motion second by Councilman Herb Curtis to approve the American Rescue Plan Agreement. Councilman Randy Bohan opposed the vote. Mayor Harrison-Edwards was the assenting vote and her vote was yes. Motion carried.



**Fireman Promotions and Wage Scales:**

**July 4<sup>th</sup> Red, White, Blue Lighting on Outside of House Support for the First Responders, Police Department, Fire Department Resolution (Approve/Deny Table):** Mayor Harrison-Edwards ask council to consider approving a resolution to encourage the citizens of Weston to show their patriotism on July 4<sup>th</sup>,2021 by displaying either red, white, blue lights on their property to show support for the First Responders, Police Department and Fire Department. Councilwoman Sherry Rogers made a motion second by Councilman Randy Bohan to approve the resolution to show support for the First Responders, Police Department, Fire Department. Motion carried.

**Visitors Section (5 Minute Time Limit):**

**Rhett Dusenbury:** Mr. Dusenbury, District Representative for Alex Mooney, reminded council that they would be happy to write a letter of support at his office for grants if needed. Mr. Dusenbury let everyone know that the census number has not come yet but will be going to Charleston. Mr. Dusenbury thanked council and everyone for all they do.

**James Bandy:** Mr. Bandy did not realize he had to sign in to speak and wanted to talk about the moving of the Stonewall Jackson Hospital. Mr. Bandy expressed his opinion on moving the hospital is not better access for the people who live in the city. As City Representatives you should stand and say not to move for the people who live in this area. We do not have restaurants that you can sit down and have dinner. The hospital had to pay a filing fee of \$35,000 for certification to move. The High School was moved out of city limits and with these moves the community is losing. Mayor Harrison-Edwards let Mr. Bandy know that Board of Directors makes the decision with our input and we have another meeting schedule in July.

**Reports of City Council:**

**Mayor Harrison-Edwards:** Mayor Harrison-Edwards informed council that she attended all her normal monthly meetings. Mayor Harrison-Edwards attended a Lewis County Commission productive luncheon on May 5<sup>th</sup>,2021. Mayor Harrison-Edwards and Lewis Count Commissioner Rod Wyman had lunch with Ms. Ingrid Lemme-Chalut. Ms. Lemme-Chalut is a travel writer doing a story on the Stonewall Jackson Resort, with a possibility of contacting PBS Station "Taste of History" cooking show hopefully to do a segment on WV Cooking. Mayor Harrison-Edwards reminded everyone that July 5<sup>th</sup>,2021 was a holiday and the Regular Session meeting will be on July 6<sup>th</sup>,2021 at 6: p.m.

**Councilwoman Sherry Rogers – Ward I:** Councilwoman Sherry Rogers attended all the Special Meeting and attended the Lewis County Commission meeting luncheon along with the Beautification meeting. Councilwoman Sherry Rogers wanted to commend Betty Brooks for the Neighborhood Watch meetings, Building/Code/Zoning Enforcement Officer Mike Starett for helping with the banners downtown. Councilwoman Sherry Rogers thanked Ashley Montgomery, Sue Coffield, Teresa Angotti, Barb Tucker, Barb Milhoff, TJ's Greenery House for the beautiful flowers downtown. She thanked Ray Smith for the Chamber of Commerce meet and greet. Councilwoman Sherry Rogers reminded everyone July 2<sup>nd</sup>,2021 from noon to 6 p.m. there will be a pet show at TALA. The admission price for the pet show is a bag of cat or dog food if you would like to bring one.



**Councilman Randy Bohan – Ward II:** Councilman Randy Bohan expressed if you look at the size of the agendas with all that is on it for discussion you will see things are going on behind the scenes. All things are not brought out to light but with the amount of business we discussed tonight we are moving forward. Councilman Randy Bohan commented that it was nice to see everyone and their smiling faces.

**Councilman Herb Curtis – Ward IV:** Councilman Herb Curtis informed that he is working with the residents in his ward with grass and trash pickup. Councilman Herb Curtis expressed his thanks to the Street Department for getting the streets cleaned up before the parade and Chamber of Commerce Ray Smith for the microphone use the Neighborhood Awareness meetings. Councilman Herb Curtis attend all the Special Session meetings. Councilman Herb Curtis agreed with Councilman Randy Bohan that a lot is being done behind the scenes and the public will see all the hard work being done by the City Administrators.

**Adjournment:** Councilman Herb Curtis made a motion second by Councilman Randy Bohan to adjourn at 8:24 p.m. Motion carried.

ATTEST:

\_\_\_\_\_  
Mayor, Kim Harrison-Edwards

\_\_\_\_\_  
Interim City Clerk, Judy Piercy





Weston City Council  
Minutes

Lewis County Courthouse  
117 Center Avenue  
Weston, WV 26452  
September 7, 2021  
6:00 p.m.

**Present:** Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis. City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Chief Josh Thomas, Chief Jimmy Suttle, Building/Code/Zoning Enforcement Officer Mike Starett and Sanitary Board Director Dee Evans.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked us to stand for the Pledge of Allegiance.

**Approval of Minutes:** Councilwoman Gump a motion seconded by Councilman Curtis to approve the minutes of Regular Session August 2, 2021, and Special Session August 23, 2021. **Motion carried.**

**Presentations:**

**Marketing Grant No Match Club:** Victoria Stansberry, Lewis County Blueprint Coordinator explained to council the Marketing Support for Arts Organization provides support for arts organizations to grow their on-line and in-person audiences, through the website development, advertisement, marketing services or consulting, or contracted or part-time marketing positions within the organization. The amount for this grant is up to \$7,500 and will address services and products for the Columbia Club Project. Councilwoman Sherry Rogers made a motion seconded by Councilwoman Debbie Gump to **approve** the Marketing Grant No Match Columbia Club. Roll call of votes, Rogers yea, Bohan yea, Gump yea, Curtis yea. **Motion carried.**

**HUMANITIES GRANT FOR CHRISTMAS EVENT:** Victoria Stansberry, Lewis County Blueprint Coordinator informed council this grant is \$1,500.00 maximum, to support small projects, single events, lectures, small museum exhibits, brochures, consultation needs, and planning for more complex projects. The match is 50/50 and in-kind is accepted. The proposed project is a Christmas living history event with crafts and refreshments. Council woman Sherry Rogers made a motion seconded by Councilman Randy Bohan to **approve** the Humanities Grant for Christmas Event. Roll call of votes, Rogers yea, Bohan yea, Gump yea, Curtis yea. **Motion carried.**

**Senior Housing and Rental Assistance:** Karen Jacobson, Executive Director Randolph Housing Authority informed council of a program that can help people with paying utilities and rent, evictions and



homeless, as well as the elderly and disabled. This program already helps some of the people in our area, but Ms. Jacobson feels Lewis County isn't utilizing the program to its full potential. The pre-application is online and each year needs resubmitted.

Councilman Randy Bohan ask if they could meet in executive session to discuss personnel. Councilwoman Sherry Rogers made a motion seconded by Councilwoman Debbie Gump to enter executive session to discuss personnel at 6:45 p.m. **Motion carried.**

Councilwoman Sherry Rogers made a motion seconded by Councilman Randy Bohan to exit executive session at 6:45 p.m. **Motion carried.**

#### **REPORTS:**

**Weston Cemetery Board:** Next Meeting – Monday October 11, 2021 at 9:00 a.m. at the Municipal Building.

**HISTORIC LANDMARKS COMMISSION:** Anna Cardelli gave an update on the Crossroads project, with still a lot to do getting prepared for the walking tours. The Americorp volunteer started today at the city.

**BOARDS OF PARKS AND RECREATION:** Next Meeting – Friday, September 17, 2021 at 2:00 p.m. at the Municipal Building.

**LEWIS COUNTY EDA AUTHORITY:** Next meeting – Wednesday, September 22, 2021 at 5:00 p.m. at 110 Center Avenue, 2<sup>nd</sup> Floor.

**BOARD OF ZONING APPEALS:** Next meeting scheduled for Tuesday, September 21, 2021 at 6:00 p.m. at the Municipal Building.

**CODES APPEALS BOARD:** Next meeting scheduled for Thursday, September 23, 2021 at 6:00 p.m. at the Municipal Building.

**WESTON HOUSING AUTHORITY:** Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** Kathryn Evans and Betty Nicholson for the Weston Housing Authority for a five-year term. **Motion carried.**

**SANITARY BOARD DIRECTOR REPORT:** Director Dee Evans updated council about negotiations ongoing with two landowners in Turnertown area regarding issues that happened because of the project. Contingency money was approved for a blower for the plant and sludge removal. The sludge removal will need to be re-bid. Dee Evans and Brock met with Stacy from Region VII for the GSI mapping project to set up an account for WSB online to view what records that have been converted from Thrasher files.



at the Plant UV Unit was drained and thoroughly cleaned and it is a daily struggle trying to manage sludge until a solution and funding is available. WSB and the City of Weston did black topping at H & M Motor Repair, Bank Alley and George Street. WSB had safety training and new employee orientation with Assured Partners. Report in packet.

**DEPARTMENT REPORTS:**

**Finance Report:** City Manager Nate Stansberry provided council the financial reports from Suttle & Stalnaker. City Manager Nate Stansberry pointed out that we were ahead on the municipal fee line.

**Street Department:** August report in packet.

**Police Department:** August report in packet.

**Fire Department:** August report in packet.

**Building/Code/Zoning:** August report in packet.

**City Attorney:** City Attorney Brian Bailey informed council that the municipal court hearing for an illegal burn settled without consternation, and Officer Wetzel did good work. Attorney Bailey found some ordinances in a file and will be going through to see what needs to be done. Attorney Bailey helped with planning of IPMC violations and notices, getting procedures set up for Codes Appeal Board meeting on September 23, 2021. Attorney Bailey explained to council this is a big learning curve for everyone and tool to get rid of dilapidated buildings and properties. Attorney Bailey told council they have the authority to put up a sign without a second ordinance reading based on Chapter 28 and can hold a meeting to approve/deny/table by majority vote to put up a sign. Attorney Bailey explained to make Minden Avenue a one-way street is different and a need for two ordinance readings is necessary because we are changing the traffic pattern.

**City Clerk:** August report in packet.

**City Manager Report:** Manager Stansberry informed council of the activities that happened last month. Interviews were conducted for the Assistant Building Inspector and have settled on a candidate will bring to council at a special session for hiring approval. The annual report for the fire and police pension was completed and will be discussed during this meeting. Manager Stansberry put out the Audit ARP and performed the review of the committee and attended the WV Municipal League Conference in August which was very beneficial. Manager Stansberry prepared the paving bid which is to be awarded later in the meeting. Manager Stansberry attended the Americorp Volunteer Training which included several days of webinar training. First Energy and Manager Stansberry met to discuss the downtown lighting and the pole agreement was brought up. For the city to hang banners on the poles we must have a pole agreement for liability. The agreement is an involved agreement which we will bring to council for approval when the details are worked out. Manager Stansberry has been working on ITT



infrastructure with Ravenrock on cabling for workstations at the city building. Manager Stansberry, Attorney Brian Bailey and Building/Code/Zoning Enforcement Mike Starett have been working with Attorney Tracy Weber pursuing ownership transfer to get titles cleared. The Columbia Club is up for State Sales Tax on September 28, 2021. We have pursued and had many conversations about the Weston Reuse Land Agency. The update on the REAP Grant is the property was finally staked out and Manager Stansberry will schedule a meeting with Taylor Construction & Salvage to get the pad established. Manager Stansberry had a second meeting with State Delegate Adam Burkhammer to discuss Weston's needs and desires and follow up with the meeting we had with the commission which was very positive. Manager Stansberry had a meeting with Stonewall Jackson Hospital about annexation. Also, he met with CEC Jane Hicks, project representative for the Mid Avenue slip. We are moving forward with the pile and lagging design at this point. Manager Stansberry will be contacting the landowner to see if we can push the lagging out further to have more road space.

Councilman Herb Curtis made a motion seconded by Councilwoman Sherry Rogers to **approve** department reports. **Motion carried**

### Old Business

**Discussion on 4<sup>th</sup> Street Bridge Construction Over Polk Creek:** The project is waiting for the utilities to relocate their lines. As of last week, First Energy trimming to change over the lines, but no update as of this week. City Manager Nate Stansberry will contact Dan Tennant for an update to see if we are still on track. City Manager Nate Stansberry had a meeting with the property owner next to the street garage about acquisition the property to allow access. The project is still on same track for the traffic control plan over Spring Street and Minden. City Manager Nate Stansberry will try again to speak with the property owner to find an agreement to allow that impasse to run through his property.

**Vacation Time Allotment by Policy (Approve/Deny/Table):** City Manager Nate Stansberry asked for the vacation time allotment by policy to be **tabled** at this time. Councilwoman Sherry Rogers made a motion seconded by Councilwoman Debbie Gump to table vacation time allotment by policy. **Motion carried.**

**Covid Policy (Approve/Deny/Table):** Manager Stansberry asked for the covid policy to be **tabled** at this time. Councilwoman Gump made a motion seconded by Councilman Bohan to table the covid policy. **Motion carried.**

**Assistant Building Inspector Position Ordinance (Second Reading) (Approve/Deny/Table):** Councilman Herb Curtis made a motion to have the second reading of Assistant Building Inspector Position Ordinance by title only. The motion received a second by Councilman Bohan. **Motion carried.** Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. City Clerk Judy Piercy read Assistant Building Inspector Position Ordinance seconding reading by title only. Councilman Bohan to **approve** the reading of Assistant Building Position Ordinance



Inspector second reading by title only. **Motion carried.** Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea.

The first reading by title only of Assistant Building Inspector Position Ordinance was on July 23, 2021. The approval of the second reading enacts Assistant Building Inspector Position Ordinance as of September 9, 2021.

**15 MPH on Winter Avenue Ordinance (Second Reading) (Approve/Deny/Table):** Councilwoman Rogers made a motion to have the second reading of 15 MPH on Winter Avenue Ordinance by title only. The motion received a second from Councilman Bohan. **Motion carried.** Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. City Clerk Judy Piercy read 15 MPH on Winter Avenue Ordinance second reading by title only. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the second reading by title only. **Motion carried.** Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea.

The first reading by title only of 15 MPH on Winter Avenue Ordinance was on August 23, 2021. The approval of the second reading enacts 15 MPH on Winter Avenue Ordinance as of September 9, 2021.

**Recommendation to Award Surplus Sale Bid:** Councilwoman Rogers made a motion seconded by Councilwoman Gump to award the high bidder David Lee Smith the 2006 F-250 Flatbed Truck for \$555.00 and the Gradall for \$628.00. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Homecoming Parade Application for September 30, 2021 at 6:00 p.m.:** Councilwoman Debbie Gump made a motion seconded by Councilwoman Rogers to **approve** the Homecoming Parade Application for September 30, 2021 at 6:00 p.m. Roll call of votes, Councilwoman Sherry Rogers yea, Councilman Randy Bohan yea, Councilwoman Debbie Gump yea, Councilman Herb Curtis yea. **Motion carried.**

#### **New Business:**

**Award Audit (Approve/Deny/Table):** Manager Stansberry followed the State Guideline via email with the members of Councilwoman Rogers, Municipal Clerk Susie Johnston, and Manager Stansberry. Councilman Curtis made a motion second by Councilman Bohan to **approve** to award audit to BHM CPA Group for Fiscal Year 2019/2020 in the amount of \$21,000.00. Roll call of votes, Councilwoman Rogers abstained, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Award Paving Bid (Approve/Deny/Table):** Manager Stansberry provided council with a Bid Sheet Analysis he went by. Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** to award paving bid to Coopers Asphalt. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**



**Night Call Policy for Police:** Chief Thomas informed council that his department is stretched thin. Officer Wetzel leaving for military training for 3 weeks we cannot provide 24-hour coverage. We would like to have an officer on call to take the night calls, with the amount of \$10.00 per hour. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** night call policy for police on as needed with \$10.00 per hour. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Dissolving URA Ordinance (Apply/Deny/Table):** Manager Stansberry made a recommendation to table dissolving URA Ordinance. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **table** Dissolving URA Ordinance. **Motion carried.**

**Annual Certification for Fire and Police Pension (Approve/Deny/Table):** Manager Stansberry provided council with the reports the accountants have certified, and we are on track. We submitted the report to the Municipal Pension Review Oversight Board. The board requires presentation to council and a certification. Councilwoman Gump made a motion seconded by Councilwoman Rogers to **approve** annual certification for fire and police pension. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried**

**Connie Riffle /Christmas Dinner Insurance Coverage Included (Approve/Deny/Table):** Councilwoman Gump made a motion seconded by Councilwoman Rogers to **table** Connie Riffle/Christmas dinner. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump, Councilman Curtis yea. **Motion carried.**

**Weston Land Reuse Agency Ordinance (First Reading) (Approve/Deny/Table):** Councilwoman Gump made a motion seconded by Councilman Curtis to **table** Weston Land Reuse Agency Ordinance. **Motion carried.**

**Chamber of Commerce Business After Hours (Approve/Deny/Table):** Ray Smith, Executive Director Chamber of Commerce would like to utilize the Holt property across from the glass museum on September 15<sup>th</sup> from 6:00 p.m. to 8:00 p.m. The After-Hours Event is sponsored by the Weston Democrat, Citizens Bank of Weston, Museum of American Glass of WV and Lewis County First. Alcohol will be served in open containers with a three limit. Chief Thomas cannot give permission to violate the law, but the permit requesting an open container exemption was completed for the event. Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the Chamber of Commerce Business After Hours. Roll call of votes, Councilwoman Rogers abstained from voting, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Visitors Section (5 Minute Time Limit)**

Ray Smith Chamber of Commerce thanked the city, street department and Building/Code/Zoning Enforcement Officer Mike Starett and Manager Stansberry for the support in putting up the Veterans banners. The Chamber had its annual meeting last week and changed its bylaws with 14 members attending. The chamber would like for the city to appoint a representative to attend the meetings. The



meetings are held the third Tuesday of each month at 5:30 p.m. The city and the chamber can let each other know what is going on, and any upcoming events.

**Reports of City Council:**

**Mayor Harrison-Edwards:** Mayor Harrison-Edwards distributed her report of meetings she attended.

**Councilwoman Sherry – Ward I:** Councilwoman Rogers attended a lot of the meetings. Councilwoman Rogers will be listening to the Brownsfield Webinar via Zoom and will relay information on possible grants. Councilwoman Rogers appreciated the attendance and welcomed input from the citizens. Councilwoman Rogers thought the citizens concern form was a very helpful form and urged citizens to use it even if you do not know what ward you reside in. The public has a voice, and the city council are always accessible.

**Councilman Randy Bohan – Ward II:** Councilman Bohan stated that it has been a long time since we received accolades from other towns, we are doing something right. Councilman Bohan expressed that meant a lot to him and read the congratulation card for our award to everyone.

**Councilwoman Debbie – Ward III:** Councilwoman Gump expressed how excited it is to have the streets paved. Councilwoman Gump attended the Fire Departments Anniversary Dinner and commented how nice it was. Councilwoman Gump thanked the fire department employees and the volunteers for all they do. Councilwoman Gump stated that a lot of people are seeing the police in their neighborhoods, and it has been a struggle for coverage, but everyone appreciates the police being out.

**Councilman Herb Curtis – Ward IIII:** Councilman Curtis thanked everyone for their attendance. Councilman Herb Curtis is working closely with the residents in his ward with all the burglaries and the drugs. Hopefully with some assistance the issues can be resolved. Councilman Curtis and his wife Kim attended the WV Fireman’s Convention dinner at Stonewall Resort. The speakers spoke about the calls they go on days at a time and how their families don’t know when they are coming home. Councilman Curtis would like to thank all the firefighters over the years for all they have done. Councilman Curtis ask for a moment of silence for the all the lost fire fighters.

**Adjournment:**

Councilman Curtis made a motion seconded by Councilman Bohan to adjourn at 8:23 p.m.

**Motion carried.**

**ATTEST:**

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**Mayor Kim Harrison-Edwards**



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City Clerk, Judy Piercy





Weston City Council  
Emergency Meeting  
September 9, 2021  
Minutes

**PRESENT:** Mayor Kim Harrison-Edwards, Councilwoman Sherry Rogers, Councilwoman Debbie Gump, City Manager Nate Stansberry, City Clerk Judy Piercy. Councilman Randy Bohan and Councilman Herb Curtis via Zoom.

**CALL TO ORDER:** Mayor Harrison-Edwards called the meeting to order at 4:30 p.m.

**PLEDGE OF ALLEGIANCE:** Mayor Harrison-Edwards asked to stand for the Pledge of Allegiance.

**NEW BUSINESS:** City Manager Nate Stansberry informed council that our cruiser was wrecked during a pursuit last week. The estimate for the damage was \$15,000 and the cruiser was valued at under \$10,000. The insurance company confirmed today it was a total loss. Two officers are currently without a vehicle and mechanical issues with the other car. Today by happenstance, while checking on the lighting system for the car previously ordered were told Jenkins Ford received two police cruisers. One of the cruisers was already sold to another county. After consultation with City Attorney Brian Bailey this qualified for an emergency with public safety response being jeopardized by not having these vehicles.

A quote for the police interceptor at base price of \$32,965. Called the lighting technician that we typically use, and the price range was around \$4,900. The total for both arrangements will be around \$38,000. The amount of \$40,000 budgeted for the new cruiser ordered, and it doesn't look like we are going to receive it anytime soon. City Manager Nate Stansberry is asking council to spend the \$40,000 that was budgeted for the cruiser we ordered to purchase this vehicle. However, if we do receive the ordered vehicle, we have a couple options. A revision of the budget can be done and add the vehicle which is the most extreme option. A budget revision at the end of the year if we don't expend the entire line for the police department. City Manager Nate Stansberry expressed the second option would be the better option. If we do receive the vehicle, we ordered in this fiscal year we would lease for the first year with the payment amount between \$8,000 and \$9,000. Councilwoman Sherry Rogers made a motion seconded by Councilman Herb Curtis to **approve** the purchase of the police cruiser at base price amount of \$32,965 plus additional cost to have it fully equipped. Roll call of votes, Councilwoman Sherry Rogers yea, Councilman Randy Bohan yea, Councilwoman Debbie Gump yea and Councilman Herb Curtis yea. **Motion carried.**

**ADJOURNMENT:**

Councilman Herb Curtis made a motion seconded by Councilman Randy Bohan to adjourn at 4:45 p.m. **Motion carried.**



ATTEST

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Mayor Kim Harrison-Edwards

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City Clerk, Judy Piercy



Special Session  
Wednesday September 29, 2021  
Minutes

**Present:** Mayor Kim Harrison-Edwards, Councilwoman Sherry Rogers, Councilman Randy Bohan, Councilwoman Debbie Gump, Councilman Herb Curtis. City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Chief Josh Thomas, Chief Jimmy Suttle and Building/Code/Zoning Enforcement Officer Mike Starett.

**Call to Order:** Mayor Harrison-Edwards called the meeting to order at 4:30 p.m.

**Pledge of Allegiance:** Mayor Harrison-Edwards asked us to stand for the Pledge of Allegiance.

**Presentations:** None

**Old Business:**

**Hiring of Assistance Building Inspector (Approve/Deny/Table):** Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** hiring of Assistance Building Inspector Andrew Darby part time for twenty hours a week at \$20.00 per hour. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis absent for the vote. **Motion carried.**

**Covid Policy (Approve/Deny/Table):** Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the Covid Policy for eighty hours. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan nay, Councilwoman Gump yea, Councilman Curtis yea.

**Vacation Policy (Approve/Deny/Table):** City Manager Stansberry requested to enter executive session for discussion of personnel.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to enter executive session at 4:51 p.m. **Motion carried.**

Councilman Bohan made a motion seconded by Councilwoman Gump to exit executive session at 5:00 p.m. **Motion carried.**

Councilwoman Rogers made a motion seconded by Councilman Bohan to **table** vacation policy. **Motion carried.**

**Insurance Claim for Police Cruiser (Approve/Deny/Table):** Councilwoman Rogers made a motion \$11,376.26. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Police Vehicle Grant (Approve/Deny/Table):** Councilman Bohan made a motion seconded by Councilman Curtis to **approve** the submission for police vehicle grant. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Approval Budgeted Salary Increases for Office Staff (Approve/Deny/Table):** City Manager Stansberry requested to enter executive session for discussion of personnel.

Attorney Brian Bailey recused himself from the executive session for approval of budgeted salary increases for office staff.

Councilwoman Gump made a motion seconded by Councilman Bohan to enter executive session at 5:09 p.m. **Motion carried.**

Councilwoman Rogers made a motion seconded by Councilwoman Gump to exit executive session at 5:29 p.m. **Motion carried.**

Councilwoman Gump recommendation for budgeted salary increase for office staff up to \$5000 retroactive to August 1, 2021. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

#### **New Business:**

**Homecoming Dance Event Application – October 2, 2021:** Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the homecoming dance event application on October 2, 2021. Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea, Councilman Curtis yea. **Motion carried.**

**Comprehensive Plan Discussion:** City Manager Stansberry thought a meeting should be scheduled to sit down and begin the comprehensive plan. A roster from a managerial perspective will be provided to council of what the city needs and would like to have with prioritizing of the list before getting the public's opinion.

**RPA Funding Planning Discussion:** A discussion of the ARPA funding will take place at the comprehensive plan discussion. Councilwoman Gump would like to let the public know the regulations of the use of the money. City Manager Stansberry stated that the regulations will be presented to the public in future public informational sessions.

#### **Public Comment Period**

A citizen named Rebecca commented to the issue not everyone has social media to check for meetings or cancellations. The city needs to find another way to get information out to the public. City Manager Stansberry asked if she would have any suggestions on how to do so, no response was given outside of keeping the website up to date by City Manager Stansberry.

#### **City Manager Update**

**ATV Ordinance Amendment:** Attorney Bailey expressed to council that Chapter 28 Traffic Code was brought current with previous state code but was recently update adding the ATV driving on road requirements. Attorney Bailey stated the Senate Bill 690 was passed and this is what state code is now using. We can amend Chapter 28 Traffic Code and add Senate Bill 690 language to make it current. Attorney Bailey will prepare the amendments and bring to council for further actions.

**Municipal Fee Appeals Board Ordinance:** Attorney Bailey explained to council that in 2009 an Ordinance was established that elaborated on how to appeal if you disagreed with the municipal fee, which created the Municipal Fee Board. Attorney Bailey indicated that a first reading of ordinance has been located and we must operate under the ordinance of 2009 until a second reading occurs. City Manager Stansberry will correspond with council via email and will bring to an agenda for further action.

**Day to Day Updates:**

City Manager Stansberry let council know that the police cruiser ordered will be delivered soon and we will be putting together a leasing agreement to bring to council for approval. The civil service testing has been advertised in the Democrat multiple issues for testing for police officers.

City Manager Stansberry and Street Foreman Tyler Strader met with Cooper Asphalt, the paving contractor. High Street got milled and is ready for paving, that section was not on the list but an opportunity for the small section became available. Heath Court still needs attention to the sidewalks, road crossings and replacement of pipe which will be done after winter. City Manager Stansberry informed council that the street department will begin patching after the paving starts.

City Manager Stansberry and Municipal Clerk Susie Johnston attended the State's Tax Sale.

**Adjournment:**

Councilwoman Gump made a motion seconded by Councilman Bohan to adjourn at 5:58 p.m. **Motion carried.**

Attest

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Mayor, Kim Harrison-Edwards

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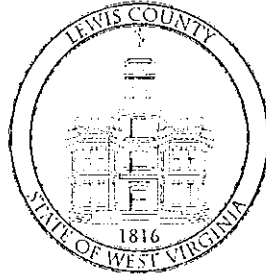
City Clerk, Judy Piercy

## **5. Presentations**

**6. Receive and File Reports of City Boards, Commissions, and Outside Agencies**

**COUNTY COMMISSION  
OF LEWIS COUNTY**

110 Center Avenue  
Weston WV 26452  
Phone:( 304)269-8200  
FAX: (304)269-2416  
Email:lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
Rod Wyman, President  
Agnes Queen, Commissioner  
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
Agenda for Tuesday, September 28, 2021**

**SILENT MEDITATION and PLEDGE OF ALLEGIANCE**

1. 10:00 AM **Call Meeting to Order**
2. 10:05 AM **John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review on Friday, September 24, 2021.  
*(action required)*

**APPOINTMENTS**

3. 10:10AM **Senators Romano and Martin, Delegate Burkhammer**  
**RE: Presentation of Award for the Lewis County Senior Center**  
Senators Romano and Martin, with Delegate Burkhammer, will present a funding award to the Lewis County Senior Center for their parking lot.  
*(action required)*
4. 10:15AM **Terri Flint, HOPE Inc.**  
**RE: Domestic Violence Awareness Month Proclamation**  
The Lewis County Commission will be asked to execute a proclamation declaring October as Domestic Violence Awareness Month in Lewis County.  
*(action required)*

**CORRESPONDENCE**

5. **Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for Thursday, September 23, 2021 is presented for review.*(information only)*
6. **Louis Bennett Public Library Hotel Motel Tax Monthly Expenditure Reports:** The Louis Bennett Public Library submits July 2020 through June 2021 monthly Hotel Motel Tax Expenditure Reports for review. *(information only)*



## BUSINESS

7. **Boards and Committee Report(s):** Reports by Commissioners of any board(s) or committee(s) attended including: COVID Conference Calls; NACo Conference Calls; WV Broadband Update; WV Department of Highways Regional Meeting; WV Framers Cohort; COVID Clinic; Region VII Planning and Development Council; Lewis County Park Board. *(information only)*
8. **Lewis County Clerk's Request to Change to Certified Payments for Credit Card Collection:** The Lewis Clerk would like to change her office credit card collection system to Certified Payment. This company charges 2.4% per ransaction with no minimum. Additionally, the clerk requests the Lewis County Commission purchase 6 new credit card scanners for her office to be used with this system in the amount of \$480.00. *(action required)*
9. **West Virginia Department of Agriculture Certificate of Compliance for the Lewis County Assessor's Office:** The West Virginia Department of Agriculture has notified the County Commission that Lewis County Assessor John Breen has satisfactorily complied with the requirements of the Farm Statistics Law. Mr. Breen is now entitled to compensation in the amount of \$4,915.70 per West Virginia Code §7-7-6C. *(action required)*
10. **Timesheet and Leave Requests:**  
None

## ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

11. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, September 24, 2021. *(action required)*
12. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, September 24, 2021. *(action required)*
13. **Presentation by the County Clerk of the Orders of the Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, September 24, 2021. *(action required)*
14. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, September 24, 2021. *(action required)*

## ADJOURNMENT:

15. With no further action being required by the Lewis County Commission, the meeting will be adjourned. *(action required)*

### **LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code sS6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- At any time during the meeting the need for the County Commission to enter an executive session may be present.

**Roberts Rules of Order is utilized as a guide only.**

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location: Upshur County Courthouse Annex  
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call

Date of Meeting: September 23, 2021

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• September 16, 2021

### Items for Discussion / Action / Approval:

1. Consider request to appoint Virgil D. Miller, Sheriff of Upshur County, as the Administrator for the estate of Waid James Armentrout. \*
2. Memorandum from Tabatha R. Perry, Assistant County Administrator / DHSEM Assistant Director, requesting the appointment of Adam Brumley, Upshur County Parks and Recreation Facilities Director, to the Mountaineer Trail Network Authority, effective immediately. Upon approval, Mr. Brumley will serve as the recreation industry representative for the remainder of the two-year term set to expire on June 30, 2022. \*
3. Approval and Signature of 2021 – 19<sup>th</sup> Grant Cycle WV Courthouse Facilities Improvement Authority Application for Funding Assistance in the amount of \$82,560. The maximum grant award is \$100,000 with a 20% match. The project consists of replacing the existing exterior lift located at the Courthouse with an enclosed lift. \*
4. Correspondence from Shane Jenkins, President of the WV Strawberry Festival Association rescinding his previous request for financial assistance through ARP funds and reverting back to the previous \$5,000 donation request from the general fund. \*
5. Correspondence from Joseph L. Carrico, President of the Upshur County Firefighters Association, recommending the appointment of Sid Huffman as Fire Association representative, effective immediately. Upon approval, Mr. Huffman's term will expire on June 30, 2024. \*
6. Review and signature of the Upshur County Fire Board, Inc. incentive for the four Tax Deputies who process Fire Fees collected in the Sheriff's Office. The total cost to the Fire Board for one year is \$2,467.92. This supplement will begin with the first pay period in October and will be contingent upon an annual review in September of each year. \* Under separate cover  
*Item may lead to Executive Session per WV Code §6-9A-4 (A)*
7. Consider retirement of employee. \* Under separate cover  
*Item may lead to Executive Session per WV Code §6-9A-4 (A)*

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Upshur County Mileage Reports – August, 2021
  - Upshur 911
  - Maintenance
  - Emergency Management
  - Sheriff
  - Addressing and Mapping
  - Community Corrections
  - Dog Pound
2. Lewis-Upshur Animal Control Facility Reports for the month of August, 2021
  - Adoption Financial Transactions
  - Cat Report
  - Animal Report
  - Animal Control/Humane Officer Animal Report -- unavailable
3. Appointments Needed or Upcoming:
  - Upshur County Fire Board (7/1/2021-6/30/2024) – Fire Association Representative
  - Upshur County Farmland Protection Board (7/1/21-6/30/25) – Farm Bureau Representative
  - Upshur County Fire Board (unexpired term 6/30/22) – Community Representative – 1<sup>st</sup> Mag. District
  - Wes-Mon-Ty Resource Conservation & Development (7/1/2021 – 6/30/2023) -- County Commission
  - Safe Sites & Structures Enforcement Agency (6/30/2022) – Community Representative

*\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [trperry@upshurcounty.org](mailto:trperry@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\**

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Ty Landis, Youth Environmental Club – Presentation of proposed amphitheater renovation project at the Upshur County Recreational Park (tabled 7/29/21)
2. Bid award – COPS Grant #2020-SVWX-0033 Notification System Upgrade Project (tabled 8/12/21)

Next Regular Meeting of the Upshur County Commission  
September 30, 2021 --- 9:00 a.m.  
Upshur County Courthouse Annex

The Upshur County Commission will meet as the Board of Assessment Appeals on October 1, 2021 beginning at 9 a.m.

Louis Bennett Public Library  
2020-2021  
Monthly Expenditures

<p>Jul-20 Hotel/Motel</p>
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<b>Beginning of Month Balance</b>	\$ 87,522.73
Income	\$ 1,553.73
Expenses	\$ 4,280.18
End of Month Balance	\$ 84,796.28

<b>Utilities</b>	
Dominion/ Gas	\$ 22.86
Monpower / Electricity	\$ 331.36
Micrologic	\$ 85.55
Phone	
* Frontier	\$ 182.48
* Anan (telephone system)	\$ 95.55
Sanitary Board	\$ 23.69
WVAM Water	\$ 32.34
Monthly Sub-Total	\$ 773.83

<b>Maintenance</b>	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 120.00
Mountain State Waste	\$ 32.35
Messengers Back Flow	\$ -
Weather Service	\$ -
Monthly Sub-Total	\$ 199.35

<b>Project Expencies</b>	
General Maintenance	\$ 3,307.00

Brick Being Painted at back door

Total Monthly Expenditures	\$ 4,280.18
End of Month Hotel-Motel Balance	\$ 84,796.28



August 2020 Hotel/Motel	
----------------------------	--

<b>Beginning of Month Balance</b>	\$ 84,796.28
Income	\$ 6,203.88
Expenses	\$ 6,594.76
End of Month Balance	\$ 84,405.40

Utilities	
Dominion/ Gas	\$ 22.86
Monpower / Electricity	\$ 427.60
Phone	\$ 85.55
* Clearly (telephone system)	\$ 424.14
Sanitary Board	\$ 23.69
WVAM Water	\$ 32.14
Monthly Sub-Total	\$ 1,015.98

Maintenance	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 200.00
Mountain State Waste	\$ 32.35
Walmart	\$ 57.74
Monthly Sub-Total	\$ 337.09

Supplies

Project Expencies	
General Maintenance	\$ 5,241.69

Sunnyside Construction Front Balcony Deposit
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Total Monthly Expenditures	\$ 6,594.76
End of Month Hotel-Motel Balance	\$ 84,405.40



Sept. 2020 Hotel/Motel	
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<b>Beginning of Month Balance</b>	\$ 84,405.40
Income	\$ 7,976.36
Expenses	\$ 6,552.79
End of Month Balance	\$ 85,828.97

Utilities	
Dominion/ Gas	\$ 22.86
Monpower / Electricity	\$ 389.24
Phone	\$ 85.55
*Clearly	\$ 185.30
Sanitary Board	\$ 25.15
WVAM Water	\$ 32.34
Monthly Sub-Total	\$ 740.44

Maintenance	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 94.00
Harris Lawn Care	\$ 280.00
Mountain State Waste	\$ 32.35
Messengers Back Flow	
Weather Service	
Monthly Sub-Total	406.35

Project Expencies	
General Maintenance	\$ 5,406.00

Sunny Side Construction  
Front Balcony job done  
Basement System Yr Main.

Total Monthly Expenditures	\$ 6,552.79
End of Month Hotel-Motel Balance	\$ 85,828.97

Oct-20 Hotel/Motel	
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<b>Beginning of Month Balance</b>	\$	85,828.97
Income	\$	7,474.02
Expenses	\$	1,890.91
End of Month Balance	\$	91,412.08

<b>Utilities</b>		
Dominion/ Gas	\$	22.14
Monpower / Electricity	\$	295.71
Phone	\$	85.55
* Clearly	\$	185.15
Sanitary Board	\$	25.15
WVAM Water	\$	32.24
Monthly Sub-Total	\$	645.94

<b>Maintence</b>		
Aspen Technologies		
* Security Cameras		
Dodson / Pest Spray	\$	47.00
Harris Lawn Care	\$	200.00
Mountain State Waste	\$	32.35
Monthly Sub-Total	\$	279.35

<b>Project Expencies</b>		
General Maintence	\$	965.62
		Kings's Electric Maintence Supplies

Total Monthly Expenditures	\$	1,890.91
End of Month Hotel-Motel Balance	\$	91,412.08

Nov-20 Hotel/Motel	
-----------------------	--

<b>Beginning of Month Balance</b>	\$ 91,412.08
Income	\$ 7,295.71
Expenses	\$ 1,077.88
End of Month Balance	\$ 97,629.91

<b>Utilities</b>	
Dominion/ Gas	\$ 25.73
Monpower / Electricity	\$ 323.14
Phone	\$ 85.55
Clearly	\$ 185.15
* Anan (telephone system)	\$ 95.55
Sanitary Board	\$ 25.15
WVAM Water	\$ 32.24
Monthly Sub-Total	\$ 772.51

<b>Maintenance</b>	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	
Mountain State Waste	\$ 32.37
Messengers Back Flow	\$ 200.00
Weather Service	
Monthly Sub-Total	\$ 279.37

<b>Project Expencies</b>	
General Maintenance	\$ 26.00

Maintenance Supplies

Total Monthly Expenditures	\$ 1,077.88
End of Month Hotel-Motel Balance	\$ 97,629.91

Dec-20 Hotel/Motel	
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<b>Beginning of Month Balance</b>	\$	97,626.91
Income	\$	2,093.71
Expenses	\$	2,750.52
End of Month Balance	\$	96,973.10

<b>Utilities</b>		
Dominion/ Gas	\$	200.45
Monpower / Electricity	\$	323.56
Phone	\$	85.55
Clearlyfly	\$	185.15
* Anan (telephone system)	\$	95.55
Sanitary Board	\$	25.15
WVAM Water	\$	32.24
Monthly Sub-Total	\$	947.65

<b>Maintence</b>		
Aspen Technologies		
* Security Cameras		
Dodson / Pest Spray	\$	47.00
Harris Lawn Care		
Mountain State Waste	\$	32.37
Messengers Back Flow		
Weather Service		
Monthly Sub-Total	\$	79.37

<b>Project Expencies</b>		
General Maintenance	\$	1,723.50
		Ted's Heating and Cooling Radiator repair

Total Monthly Expenditures	\$	2,750.52
End of Month Hotel-Motel Balance	\$	96,973.10

Louis Bennett Public Library Hotel/Motel	Jan-21
---	--------

<b>Beginning of Month Balance</b>	\$ 96,973.10
Income	\$ 7,531.15
Expenses	\$ 1,191.07
End of Month Balance	\$ 103,313.18

Utilities	
Dominion/ Gas	\$ 491.67
Monpower / Electricity	\$ 257.57
Micrologic	\$ 85.55
* clearly	\$ 185.77
* Anan (telephone system)	
Sanitary Board	\$ 47.00
WVAM Water	\$ 32.24
Monthly Sub-Total	\$ 1,099.80

Maintenance	
Aspen Technologies	
* Security Cameras	\$ -
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	
Mountain State Waste	\$ 32.68
Messengers Back Flow	\$ 11.59
Weather Service	
Monthly Sub-Total	\$ 91.27

Project Expencies	
General Maintenance	\$ -
Total Monthly Expenditures	\$ 1,191.07
End of Month Hotel-Motel Balance	\$ 103,313.18

Louis Bennett Public Library Hotel/Motel	February 2021
---	---------------

<b>Beginning of Month Balance</b>	\$ 103,313.18
Income	\$ 3,255.98
Expenses	\$ 2,257.15
End of Month Balance	\$ 104,312.01

<b>Utilities</b>	
Dominion/ Gas	\$ 747.62
Monpower / Electricity	\$ 179.76
Micrologic	\$ 85.55
* Clearly	\$ 185.77
* Anan (telephone system)	
Sanitary Board	\$ 3.30
WVAM Water	\$ 32.37
Monthly Sub-Total	\$ 1,234.37

<b>Maintenance</b>	
Aspen Technologies	
* Security Cameras	\$ 510.00
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 50.00
Mountain State Waste	
Messengers Back Flow	\$ 34.46
Weather Service	
Monthly Sub-Total	\$ 641.46

<b>Project Expencies</b>	
General Maintenance	\$ 381.32
Total Monthly Expenditures	\$ 2,257.15
End of Month Hotel-Motel Balance	\$ 104,312.01

Louis Bennet Public Library Hotel/Motel	Mar-21
--	--------

<b>Beginning of Month Balance</b>	\$ 104,312.01
Income	\$ 1,211.52
Expenses	\$ 7,800.60
End of Month Balance	\$ 97,722.93

Utilities	
Dominion/ Gas	\$ 780.06
Monpower / Electricity	\$ 297.87
Micrologic	\$ 85.55
* Clearlyfly	\$ 185.77
* Anan (telephone system)	\$ 95.55
Sanitary Board	\$ 25.15
WVAM Water	\$ 43.41
Monthly Sub-Total	\$ 1,513.36

Maintenance	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	
Mountain State Waste	\$ 68.92
Messengers Back Flow	
Weather Service	
Monthly Sub-Total	\$ 115.92

Project Expencies	
General Maintenance	\$ 6,171.32
Total Monthly Expenditures	\$ 7,800.60
End of Month Hotel-Motel Balance	\$ 97,722.93

Louis Bennett Public Library Hotel/Motel	Apr-21
---	--------

<b>Beginning of Month Balance</b>	\$ 97,722.93
Income	\$ 2,742.91
Expenses	\$ 1,901.09
End of Month Balance	\$ 98,564.75

<b>Utilities</b>	
Dominion/ Gas	\$ 450.08
Monpower / Electricity	\$ 285.26
Micrologic	\$ 145.55
* Clearly	\$ 185.77
* Anan (telephone system)	
Sanitary Board	\$ 25.15
WVAM Water	\$ 80.28
Monthly Sub-Total	\$ 1,172.09

<b>Maintence</b>	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 80.00
Mountain State Waste	\$ -
Messengers Back Flow	
Weather Service	
Monthly Sub-Total	\$ 127.00

<b>Project Expencies</b>	
General Maintence	\$ 602.00
Total Monthly Expenditures	\$ 1,901.09
End of Month Hotel-Motel Balance	\$ 98,564.75



Louis Bennett Public Library Hotel/Motel	May-21
---	--------

<b>Beginning of Month Balance</b>	\$ 98,564.75
Income	\$ 6,148.11
Expenses	\$ 1,385.50
End of Month Balance	\$ 103,327.36

Utilities	
Dominion/ Gas	\$ 353.48
Monpower / Electricity	\$ 233.67
Micrologic	\$ 85.55
* Clearly	\$ 185.98
* Anan (telephone system)	
Sanitary Board	\$ 25.15
WVAM Water	
Monthly Sub-Total	\$ 883.83

Maintenance	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 300.00
Mountain State Waste	\$ 34.56
Messengers Back Flow	
Weather Service	
Monthly Sub-Total	\$ 381.56

Project Expencies	
General Maintenance	\$ 120.11
Total Monthly Expenditures	\$ 1,385.50
End of Month Hotel-Motel Balance	\$ 103,327.36

Louis Bennett Public Library Hotel/Motel	Jun-21
---	--------

<b>Beginning of Month Balance</b>	\$ 103,327.36
Income	\$ 12,517.68
Expenses	\$ 18,877.75
End of Month Balance	\$ 96,967.29

Utilities	
Dominion/ Gas	\$ 120.80
Monpower / Electricity	\$ 172.11
Micrologic	\$ 85.55
* Clearly	\$ 185.98
* Anan (telephone system)	\$ 95.00
Sanitary Board	\$ 29.07
WVAM Water	\$ 23.63
Monthly Sub-Total	\$ 712.14

Maintenance	
Aspen Technologies	
* Security Cameras	
Dodson / Pest Spray	\$ 47.00
Harris Lawn Care	\$ 250.00
Mountain State Waste	\$ 34.46
Messengers Back Flow	
Weather Service	
Monthly Sub-Total	\$ 331.46

Project Expencies	
General Maintenance	\$ 17,834.15
Total Monthly Expenditures	\$ 18,877.15
End of Month Hotel-Motel Balance	\$ 96,967.29



[Print](#) | [Close Window](#)

Subject: [FWD: Re: Documents needed for signature]  
From: lewiscountyclerk@lewiscountywv.org  
Date: Tue, Sep 21, 2021 1:18 pm  
To: "Cindy Whetsell" <lwhetsell@lewiscountywv.org>  
Attach: image001.jpg  
image002.png

Cindy, Here is the response on customers charge with Certified Payments. You may want to note his name & number if you decide to check on Tax Office using this.

Cindy

*Cynthia S. Rowan  
Lewis County Clerk  
110 Center Avenue  
Weston, WV 26452*

*304-269-8215  
304-269-8202 (fax)*

----- Original Message -----

Subject: Re: Documents needed for signature  
From: Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>  
Date: Tue, September 21, 2021 11:27 am  
To: "'[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)'"  
<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>

Hello Cindy,

Your rate on each cc transaction is 2.40% to your citizens. Is that what you needed?

Best Regards,

**Matthew Landers**  
VP of Sales  
C: [504.444.8864](tel:504.444.8864)

**Certified Payments by Deluxe®**  
**Govolution by Deluxe®**

100 Throckmorton St, Suite 1800, Fort Worth, TX 76102 | [Certifiedpayments.com](http://Certifiedpayments.com)

**From:** Matthew Landers  
**Sent:** Friday, September 17, 2021 11:58:00 AM  
**To:** '[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)' <[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>  
**Subject:** RE: Documents needed for signature

Should ship out soon, you will have an invoice at some point. Have a great day!

Best Regards,

**Matthew Landers**

VP of Sales  
C: 504.444.8864

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---

**From:** [lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org) <[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>  
**Sent:** Friday, September 17, 2021 11:33 AM  
**To:** Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>  
**Subject:** RE: Documents needed for signature

YES! Thank you very much!! Cindy

*Cynthia S. Rowan  
Lewis County Clerk  
110 Center Avenue  
Weston, WV 26452*

*304-269-8215  
304-269-8202 (fax)*

----- Original Message -----

Subject: RE: Documents needed for signature  
From: Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>  
Date: Fri, September 17, 2021 12:00 pm  
To: "'[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)'"  
<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>

```
#wmQuoteWrapper /* Font Definitions */ @font-face {font-family:"Cambria Math";
panose-1:2 4 5 3 5 4 6 3 2 4;} #wmQuoteWrapper @font-face {font-family:Calibri;
panose-1:2 15 5 2 2 2 4 3 2 4;} #wmQuoteWrapper @font-face {font-family:Verdana;
panose-1:2 11 6 4 3 5 4 4 2 4;} #wmQuoteWrapper @font-face {font-family:"Book
Antiqua"; panose-1:2 4 6 2 5 3 5 3 3 4;} #wmQuoteWrapper /* Style Definitions */
p.MsoNormal, #wmQuoteWrapper li.MsoNormal, #wmQuoteWrapper div.MsoNormal
{margin:0in; font-size:11.0pt; font-family:"Calibri",sans-serif;} #wmQuoteWrapper
span.EmailStyle23 {mso-style-type:personal-reply; font-family:"Calibri",sans-serif;
color:windowtext;} #wmQuoteWrapper .MsoChpDefault {mso-style-type:export-only;
font-size:10.0pt;} #wmQuoteWrapper @page WordSection1 {size:8.5in 11.0in;
margin:1.0in 1.0in 1.0in 1.0in;} #wmQuoteWrapper div.WordSection1
{page:WordSection1;}
```

80 a piece. Is that okay?

Best Regards,

**Matthew Landers**

VP of Sales  
C: 504.444.8864

**Certified Payments by Deluxe®**

100 Throckmorton St, Suite 1800, Fort Worth, TX 76102 | [Certifiedpayments.com](https://www.certifiedpayments.com)

**From:** [lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)

<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>

**Sent:** Friday, September 17, 2021 9:47 AM

**To:** Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>

**Subject:** RE: Documents needed for signature

Matthew, I need six (6). Any discount for purchasing that many?? Cindy

*Cynthia S. Rowan*  
*Lewis County Clerk*  
110 Center Avenue  
Weston, WV 26452

304-269-8215  
304-269-8202 (fax)

----- Original Message -----

Subject: RE: Documents needed for signature

From: Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>

Date: Fri, September 17, 2021 9:32 am

To: ""[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)""  
<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>

Cindy,

How many Pin pads do you want for the office? 3?

Best Regards,

**Matthew Landers**

VP of Sales  
C: 504.444.8864

**Certified Payments by Deluxe®**

100 Throckmorton St, Suite 1800, Fort Worth, TX 76102 | [Certifiedpayments.com](https://www.certifiedpayments.com)

**From:** [lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)  
<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>  
**Sent:** Wednesday, November 18, 2020 9:49 AM  
**To:** Matthew Landers  
<[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>  
**Subject:** RE: Documents needed for signature

Please see attached the signed documents.

Thank you,

*Cynthia S. Rowan*  
*Lewis County Clerk*  
110 Center Avenue  
Weston, WV 26452

304-269-8215  
304-269-8202 (fax)

----- Original Message -----

Subject: Documents needed for signature  
From: Matthew Landers <[Matthew.Landers@certifiedpayments.net](mailto:Matthew.Landers@certifiedpayments.net)>  
Date: Tue, November 17, 2020 3:56 pm  
To: ""[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)""  
<[lewiscountyclerk@lewiscountywv.org](mailto:lewiscountyclerk@lewiscountywv.org)>

Hello Mrs. Rowan,

Please see the attached. On the Bureau set up document. Please complete the areas open and sign at the bottom on the black line below Agency info.

The other two documents are very easy and just need signatures and titles on those as well. Please call me with any questions and thank you for your business.....you will be very happy with Certified Payments.

Best Regards,

**Matthew Landers** | Vice President of Sales



100 Throckmorton St. Suite 200 | Ft. Worth, TX 76102  
**Office** 866.539.2020 | **Mobile** 504.444.8864  
[matthew.landiers@certifiedpayments.net](mailto:matthew.landiers@certifiedpayments.net)



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The information contained herein (or in any attachment) is privileged and confidential and intended only for the recipient listed above. If you are not the intended recipient, please advise the sender immediately by reply e-mail and delete this message and any attachments without retaining a copy. Review, re-transmission, dissemination or other use of, or action taken in reliance upon, this information by persons or entities other than the intended recipient is prohibited. While reasonable efforts have been made to ensure that attachments are virus-free, it is the recipient's sole responsibility to scan all attachments for viruses.

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# West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner  
Joseph L. Hatton, Deputy Commissioner



## ASSESSOR'S CERTIFICATE OF COMPLIANCE

TO THE HONORABLE COUNTY COURT OF LEWIS COUNTY

The Assessor of Lewis County, John L. Breen, has completed the Farm Census of 2021 and has satisfactorily complied with the requirements of the Farm Statistics Law. He is, therefore, eligible to receive compensation from the County Court according to Chapter 7, Article 7, Section 6C of the New Code of West Virginia.

A handwritten signature in black ink that reads "Kent A. Leonhardt".

---

Commissioner of Agriculture

**7. and 8. Sanitary Board and Department Head Reports**

**WESTON SANITARY BOARD  
171 MAIN AVENUE  
WESTON, WV 26452  
(304)269-1300**

**MONTHLY REPORT  
October 4, 2021**

**PROJECT UPDATE**

- Negotiations ongoing with two landowners in the Turnertown area regarding issues that have come about as a result of the project.
- Contingency Money has been approved for a Blower for the Plant and Sludge Removal. After talking to DEP and Project Admin, it has been determined that the Sludge Removal will have to be rebid.
- Discussions are ongoing with Region 7, our Accountant, & Engineers regarding our next steps with sludge removal.

**PLANT REPORT**

- Daily Lab samples taken and transported to lab.
- Routine lawn maintenance
- Weekly UV and Filter Cleaning & Maintenance
- Met with Mountain State Waste on Sludge Hauling
- Met with Board Member, City Manager regarding sludge removal
- Met with EPA, Thrasher, Attorney, Director, Chairperson regarding CAP
- Started Program with WVU on Covid Testing/Plant Influent

**COLLECTION**

- Repaired line in ditch on John Street coming from Radio Hill
- Working on Slip-lining of force main @Foster Feed
- Working with Street Department on several Issues
- Working with Street Department on Blacktopping our repairs
- Repairs for Franklin, Charles, & Belview

**PUMP STATIONS**

- Grass/Weed maintenance at all Stations
- Built & poured concrete knee wall @Dansers to hold corner posts
- Dismantled old service at Water Company
- Dismantled old service beside Marketplace Station
- Pulled pumps at Hickory House, Dansers, Grease Pit, Kincheloe, & Bennett

## JET CALLS

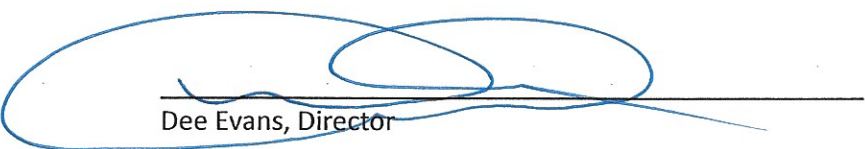
- 9 Jet Calls 5 Customer 4 Mains

## OFFICE-Director

- Safety Training with Assured Partners
- Working on Collections of Final Customer past due accounts
- Water Terminations for October
- Weekly Department Head Meetings with City Manager
- Continue working with Region7 on GIS Project
- Monthly Adjustments
- Implementing new software to email customer billing if requested
- Attended Parks & Rec Regular Monthly Meeting
- A/P, Payroll, Reporting
- Annual PSC Report
- Met with DEP/EPA regarding CAP
- Discussions with Street Department/Mayor regarding Stormwater project in Shadybrook
- Calls with Engineers from Burgess and Niple regarding Sludge Removal at Plant
- Discussions regarding sludge hauling with MSW
- Daily/Weekly conversations with Engineers/Special Council regarding project
- Audit Procurement
- Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills

## STORMWATER

- Working with residents to get stormwater drains that are tied into personal sewer drains separated to help alleviate I & I.



---

Dee Evans, Director

**CITY OF WESTON**  
**Profit & Loss Budget Performance**  
**September 2021**

	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
wv coal severance	0.00	583.33	2,338.74	1,750.03	7,000.00
301.000 · PROPERTY (AD VALOREM) TAXES	0.00	33,256.17	54,295.89	99,768.47	399,074.00
302.000 · TAX PENALTIES & INTEREST	1,633.17	416.67	5,105.13	1,249.97	5,000.00
303.000 · GAS & OIL SERVANCE TAX	0.00	479.17	0.00	1,437.47	5,750.00
304.000 · EXCISE TAX ON UTILITIES	157,107.65	26,666.67	211,217.78	79,999.97	320,000.00
305.000 · B & O TAX	10,257.63	37,500.00	153,833.91	112,500.00	450,000.00
306.000 · WINE & LIQUOR TAX (WLP)	0.00	4,916.67	14,425.01	14,749.97	59,000.00
307.000 · ANIMAL CONTROL TAX	205.20	83.33	580.50	250.03	1,000.00
314.000 · Sales Tax Revenue	0.00	47,916.67	176,680.32	143,749.97	575,000.00
320.000 · FINES, FEES & COURT COSTS					
Court	99.64		169.64		
320.000 · FINES, FEES & COURT COSTS - Other	0.00	416.67	1,478.00	1,249.97	5,000.00
<b>Total 320.000 · FINES, FEES &amp; COURT COSTS</b>	<b>99.64</b>	<b>416.67</b>	<b>1,647.64</b>	<b>1,249.97</b>	<b>5,000.00</b>
321.000 · PARKING VIOLATIONS	0.00	41.67	150.00	124.97	500.00
325.000 · LICENSES	1,002.50	875.00	10,077.50	2,625.00	10,500.00
326.000 · PERMIT FEES	333.50	0.00	1,740.25	0.00	0.00
327.000 · MISC. PERMITS	0.00		25.00		
328.000 · FRANCHISE FEES	0.00	3,125.00	3,113.35	9,375.00	37,500.00
330.000 · IRP FEES	0.00	2,916.67	18,574.10	8,749.97	35,000.00
336.000 · CEMETERY REVENUES	0.00	83.33	0.00	250.03	1,000.00
341.000 · MUNICIPAL SERVICE FEES	16,530.19	23,500.00	226,728.61	70,500.00	282,000.00
342.000 · PARKING METER REVENUES	0.00	83.33	0.00	250.03	1,000.00
343.000 · OFF STREET PARKING	120.00	250.00	480.00	750.00	3,000.00
344.000 · COLLECTIONS DELINQUENT ACCTS					
DELINQUENT MUNICIPAL	0.00		47.22		
344.000 · COLLECTIONS DELINQUENT ACCTS - Other	0.00	0.00	0.00	0.00	0.00
<b>Total 344.000 · COLLECTIONS DELINQUENT ACCTS</b>	<b>0.00</b>	<b>0.00</b>	<b>47.22</b>	<b>0.00</b>	<b>0.00</b>
352.000 · FIRE PROTECTION FEE	0.00	833.33	0.00	2,500.03	10,000.00
361.000 · CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
367.000 · Other Grants					
367.005 · CARES ACT	0.00		851,115.04		
367.000 · Other Grants - Other	0.00	0.00	0.00	0.00	0.00
<b>Total 367.000 · Other Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>851,115.04</b>	<b>0.00</b>	<b>0.00</b>
376.000 · VIDEO LOTTERY/GAMBLING INCOME					
376.001 · GREENBRIER DISTRIBUTION INCOME	0.00		74.26		
376.002 · TABLE GAMES DISTRIBUTION INCOME	0.00		1,831.54		
376.000 · VIDEO LOTTERY/GAMBLING INCOME - Other	0.00	625.00	0.00	1,875.00	7,500.00
<b>Total 376.000 · VIDEO LOTTERY/GAMBLING INCOME</b>	<b>0.00</b>	<b>625.00</b>	<b>1,905.80</b>	<b>1,875.00</b>	<b>7,500.00</b>
381.000 · REIMBURSEMENTS	1,235.80	8,507.00	9,499.16	25,521.00	102,084.00
382.00 · Refunds and Rebates	0.00	125.00	0.00	375.00	1,500.00
383.000 · SALE OF FIXED ASSETS	1,183.00	0.00	1,183.00	0.00	0.00
389.000 · ACCIDENT REPORTS/INCIDENT	390.00	166.67	990.00	499.97	2,000.00
397.000 · Video Lottery (LVL)	0.00	1,666.67	4,014.57	4,999.97	20,000.00

## CITY OF WESTON Profit & Loss Budget Performance September 2021

	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
399.000 · MISCELLANEOUS REVENUE	10.00	0.00	30.00	0.00	0.00
436.218 · CODE ENFORCEMENT POSTAGE	0.00		-105.00		
<b>Total Income</b>	<b>190,108.28</b>	<b>195,034.02</b>	<b>1,749,693.52</b>	<b>585,101.82</b>	<b>2,340,408.00</b>
<b>Gross Profit</b>	<b>190,108.28</b>	<b>195,034.02</b>	<b>1,749,693.52</b>	<b>585,101.82</b>	<b>2,340,408.00</b>
<b>Expense</b>					
103.0 · Salaries	0.00		0.00		
104.0 · Payroll Taxes	0.00		0.00		
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	500.00	0.00	1,500.00	6,000.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	38.25	0.00	114.75	459.00
410.103 · CITY COUNCIL OFFICIAL'S SALARIES	1,300.00	800.00	3,900.00	2,400.00	9,600.00
410.104 · CITY COUNCIL PAYROLL TAXES	99.45	61.17	298.33	183.47	734.00
410.341 · CITY COUNCIL MATERIALS & SUPPLY	0.00	41.67	60.00	124.97	500.00
412.103 · CITY MANAGER WAGES	2,892.32	5,416.67	10,116.96	16,249.97	65,000.00
412.104 · CITY MANAGER-PAYROLL TAXES	212.94	414.42	748.98	1,243.22	4,973.00
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
412.110 · CITY MANAGER'S WORKERS COMP	0.00	0.00	0.00	0.00	0.00
412.211 · CITY MANAGER TELEPHONE	0.00		403.24		
412.220 · CITY MANAGER ADV. / LEGAL	0.00	41.67	0.00	124.97	500.00
412.221 · CITY MANAGER TRAINING AND ED	0.00	41.67	0.00	124.97	500.00
412.222 · CITY MANAGER DUES / SUBSCRIP	0.00	41.67	50.00	124.97	500.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	83.33	181.01	250.03	1,000.00
413.237 · TREASURER'S FEES AND TAXES	-22.00		-66.00		
414.103 · FINANCE OFFICE	0.00	10,666.67	0.00	31,999.97	128,000.00
414.104 · FINANCE DEPT PAYROLL TAXES	0.00	816.00	0.00	2,448.00	9,792.00
414.105 · FINANCE DEPT / INSURANCE	0.00	0.00	0.00	0.00	0.00
414.106 · FINANCE DEPT / RETIREMENT	0.00	0.00	0.00	0.00	0.00
414.110 · FINANCE DEPT / WORKERS COMP	0.00	0.00	0.00	0.00	0.00
414.218 · FINANCE DEPT / POSTAGE	0.00	250.00	0.00	750.00	3,000.00
414.220 · FINANCE LEGAL FEES AND ADVICE	0.00	41.67	0.00	124.97	500.00
414.221 · FINANCE DEPT / TRAINING AND ED.	0.00	20.83	0.00	62.53	250.00
414.223 · FINANCE DEPT. PROF. SERVICES					
414.224 · FINANCE DEPT. AUDIT SERVICES	0.00	2,000.00	0.00	6,000.00	24,000.00
414.223 · FINANCE DEPT. PROF. SERVICES - Other	4,805.00	3,333.33	16,185.00	10,000.03	40,000.00
<b>Total 414.223 · FINANCE DEPT. PROF. SERVICES</b>	<b>4,805.00</b>	<b>5,333.33</b>	<b>16,185.00</b>	<b>16,000.03</b>	<b>64,000.00</b>
414.230 · FINANCE DEPT CONTRACT SERV	1,427.85	2,583.33	9,779.06	7,750.03	31,000.00
414.237 · FINANCE OTHER FEES & TAXES	0.00		5,073.74		
414.341 · FINANCE DEPT / SUPPLIES	0.00	83.33	0.00	250.03	1,000.00
415.101 · CITY CLERK'S OFFICE - SALARY	8,966.41	3,250.00	25,952.69	9,750.00	39,000.00
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	675.80	248.67	2,004.70	745.97	2,984.00
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00	0.00	0.00
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	3,203.58	0.00	0.00
415.110 · CITY CLERK / WORKERS COMP	0.00	0.00	0.00	0.00	0.00
415.218 · CITY CLERK'S POSTAGE	0.00	333.33	0.00	1,000.03	4,000.00
415.220 · CITY CLERK'S ADV/ LEGAL	0.00	83.33	0.00	250.03	1,000.00
415.221 · CITY CLERK'S TRAINING & ED	0.00	83.33	649.72	250.03	1,000.00
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	0.00	83.33	35.00	250.03	1,000.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	83.33	394.86	250.03	1,000.00
416.101 · POLICE JUDGE'S OFFICIAL'S SALARY	0.00	983.33	0.00	2,950.03	11,800.00

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416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	75.25	0.00	225.75	903.00
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	41.67	0.00	124.97	500.00
416.341 · POLICE JUDGE SUPPLIES & MATER	0.00	83.33	0.00	250.03	1,000.00
417.103 · CITY ATTORNEY SALARIES & WAGES	1,446.26	2,500.00	5,106.40	7,500.00	30,000.00
417.104 · CITY ATTORNEY PAYROLL TAXES	110.63	191.25	390.63	573.75	2,295.00
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	0.00	83.33	0.00	250.03	1,000.00
417.221 · ATTORNEY TRAINING FEES	0.00	41.67	0.00	124.97	500.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	5,534.97	1,000.00	7,459.37	3,000.00	12,000.00
417.341 · CITY ATTORNEY / SUPPLIES	0.00	166.67	0.00	499.97	2,000.00
419.240 · MAIN ST / FACADE IMPROVEMENT	0.00	833.33	0.00	2,500.03	10,000.00
419.341 · MAIN ST BEAUTIFICATION SUPPLIES	0.00	250.00	319.92	750.00	3,000.00
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	0.00	0.00	0.00	0.00	0.00
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	416.67	4,727.00	1,249.97	5,000.00
436.101 · CODE ENFORCEMENT WAGES	4,841.25	6,083.33	14,523.73	18,250.03	73,000.00
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40	459.00	1,099.21	1,377.00	5,508.00
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00	0.00	0.00
436.110 · CODE ENFORCEMENT WORKERS COMP	0.00	0.00	0.00	0.00	0.00
436.217 · CODE ENFORMENT VEHICLE MAINT	0.00	83.33	732.23	250.03	1,000.00
436.220 · CODE ENFORCEMENT LEGAL ADS	0.00	333.33	515.00	1,000.03	4,000.00
436.221 · CODE ENFORCEMENT TRAINING & ED	0.00	83.33	0.00	250.03	1,000.00
436.222 · CODE ENFORCEMENT / DUES & SUB	0.00	166.67	0.00	499.97	2,000.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	0.00	5,708.33	722.25	17,125.03	68,500.00
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	416.67	19.26	1,249.97	5,000.00
436.343 · CODE ENFORCEMENT FUEL	0.00	183.33	245.56	550.03	2,200.00
436.345 · CODE ENFORCEMENT / UNIFORMS	0.00	75.00	136.80	225.00	900.00
437.000 · CITY HALL PLANNING AND ZONING	0.00	0.00	0.00	0.00	0.00
440.105 · CITY HALL CONTRIBUTION LIFE INS	0.00	25,923.08	49,294.66	77,769.28	311,077.00
440.106 · CITY HALL / CPRB CONTRIBUTIONS	0.00	5,016.00	0.00	15,048.00	60,192.00
440.109 · CITY HALL EYE AND DENTAL INSUR	0.00	0.00	3,331.94	0.00	0.00
440.112 · CITY HALL WORKERS COMP	6,133.00	3,323.67	18,098.00	9,970.97	39,884.00
440.113 · CITY HALL / EYE & DENTAL INS	0.00	833.33	0.00	2,500.03	10,000.00
440.114 · COMMERCIAL LIABILITY INS	14,031.25	4,702.25	28,364.42	14,106.75	56,427.00
440.115 · CITY HALL / COLONIAL INS	0.00	900.00	908.84	2,700.00	10,800.00
440.116 · CITY HALL / WVML UNEMPLOYMENT	0.00	1,250.00	0.00	3,750.00	15,000.00
440.211 · CITY HALL TELEPHONE	252.71	391.67	608.44	1,174.97	4,700.00
440.213 · CITY HALL UTILITIES					
440.250 · CITY HALL GAS UTILITY	131.95	208.33	156.70	625.03	2,500.00
440.251 · CITY HALL WATER	0.00	100.00	202.59	300.00	1,200.00
440.253 · CITY HALL ELECTRIC	0.00	425.00	0.00	1,275.00	5,100.00
440.213 · CITY HALL UTILITIES - Other	654.95	0.00	1,979.15	0.00	0.00
<b>Total 440.213 · CITY HALL UTILITIES</b>	<b>786.90</b>	<b>733.33</b>	<b>2,338.44</b>	<b>2,200.03</b>	<b>8,800.00</b>
440.215 · CITY HALL M & R BLDGS & GROUNDS	0.00	250.00	0.00	750.00	3,000.00
440.216 · CITY HALL M & R EQUIPMENT	0.00	416.67	0.00	1,249.97	5,000.00
440.218 · CITY HALL POSTAGE	0.00	750.00	28.20	2,250.00	9,000.00
440.220 · CITY HALL - ADVERTISING	0.00	250.00	14.27	750.00	3,000.00
440.221 · CITY HALL TRAINING / TUITION	0.00	83.33	0.00	250.03	1,000.00
440.222 · CITY HALL DUES & SUBS	0.00	125.00	839.06	375.00	1,500.00
440.223 · CITY HALL-CONTRACTED SERVICES	0.00	83.33	0.00	250.03	1,000.00
440.224 · CITY HALL -LEGAL AND AUDITING	0.00	83.33	0.00	250.03	1,000.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	0.00	1,416.67	7,099.14	4,249.97	17,000.00
440.230 · CITY HALL CONTRACTED SERVICES	310.00	83.33	2,078.84	250.03	1,000.00



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440.232 · CITY HALL BANK CHARGES	0.00	41.67	1,431.33	124.97	500.00
440.236 · CITY H ALL PROPERTY TAXES	0.00	41.67	285.14	124.97	500.00
440.252 · CITY HALL SANITARY SEWAGE	0.00	41.67	76.97	124.97	500.00
440.341 · CITY HALL SUPPLIES & MATERIALS	61.77	750.00	1,979.90	2,250.00	9,000.00
440.343 · CITY HALL / GASOLINE AND OIL	0.00	83.33	0.00	250.03	1,000.00
440.345 · CITY HALL / UNIFORMS	0.00	25.00	0.00	75.00	300.00
571.101 · PARKING SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
698.000 · TRANSFERS / REIMBURSEMENTS	0.00	12,500.00	0.00	37,500.00	150,000.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00	0.00	0.00	0.00	0.00
700.103 · POLICE SALARIES & WAGES	23,225.39	28,399.67	72,686.64	85,198.97	340,796.00
700.104 · POLICE PAYROLL TAXES	1,063.75	2,172.58	3,343.88	6,517.78	26,071.00
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	0.00
700.106 · POLICE RETIREMENT EXPENSE	0.00	1,032.92	0.00	3,098.72	12,395.00
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	2,500.00	2,468.40	7,500.00	30,000.00
700.110 · POLICE WORKERS COMP	0.00	0.00	0.00	0.00	0.00
700.211 · POLICE TELEPHONE	0.00	600.00	0.00	1,800.00	7,200.00
700.212 · POLICE DEPARTMEN WIRELESS PHONE	2,345.70	0.00	2,345.70	0.00	0.00
700.214 · POLICE TRAVEL	0.00	250.00	0.00	750.00	3,000.00
700.216 · POLICE M & R EQUIPMENT	407.38	250.00	2,837.99	750.00	3,000.00
700.217 · POLICE M & R AUTOS/TRUCKS	1,044.20	708.33	5,666.91	2,125.03	8,500.00
700.218 · POLICE POSTAGE	0.00	0.00	24.80	0.00	0.00
700.221 · POLICE TRAINING & EDUCATION	0.00	625.00	209.69	1,875.00	7,500.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	8.33	0.00	25.03	100.00
700.223 · POLICE PROFESSIONAL SERVICES	0.00	166.67	126.22	499.97	2,000.00
700.225 · POLICE LAUNDRY & DRY CLEANING	0.00	0.00	74.00	0.00	0.00
700.229 · POLICE COURT COST & DAMAGES	0.00	0.00	560.00	0.00	0.00
700.230 · POLICE CONTRACTED SERVICES	0.00	125.00	0.00	375.00	1,500.00
700.323 · POLICE / COMPUTER SOFTWARE	0.00	83.33	91.59	250.03	1,000.00
700.341 · POLICE SUPPLIES & MATERIALS	0.00	520.83	24.17	1,562.53	6,250.00
700.343 · POLICE FUEL, OIL & TIRES	0.00	1,500.00	2,474.47	4,500.00	18,000.00
700.345 · POLICE UNIFORMS	0.00	279.17	239.56	837.47	3,350.00
700.350 · POLICE - K-9 EXPENSES	0.00	0.00	875.00	0.00	0.00
700.459 · POLICE CAPITAL OUTLAY	32,965.00	4,533.33	32,965.00	13,600.03	54,400.00
706 · .106 - FIREMEN RETIREMENT EXPEN	0.00	435.67	0.00	1,306.97	5,228.00
706.103 · FIRE DEPT SALARIES & WAGES	14,453.81	15,168.33	44,548.99	45,505.03	182,020.00
706.104 · FIRE DEPT PAYROLL TAXES	527.85	1,160.42	1,713.39	3,481.22	13,925.00
706.105 · FIRE DEPT EMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	0.00
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	3,333.33	3,156.52	10,000.03	40,000.00
706.110 · FIRE DEPT WORKERS COMP	0.00	1,250.00	0.00	3,750.00	15,000.00
706.114 · FIRE DEPARTMENT VFD INSURANCE	0.00	2,500.00	0.00	7,500.00	30,000.00
706.211 · FIRE DEPT TELEPHONE	152.47	285.00	152.47	855.00	3,420.00
706.213 · FIRE DEPT UTILITIES ELECTRIC	822.08	333.33	2,402.08	1,000.03	4,000.00
706.215 · FIRE DEPT / BUILDING MAINT.	0.00	666.67	0.00	1,999.97	8,000.00
706.216 · FIRE DEPT EQUIP MAINT	0.00	666.67	4,354.07	1,999.97	8,000.00
706.217 · FD VEHICLE MAINTENANCE	0.00	625.00	56.00	1,875.00	7,500.00
706.221 · FIRE DEPT TRAINING / TUITION	0.00	166.67	0.00	499.97	2,000.00
706.223 · F D PROFESSIONAL SERVICES	0.00	375.00	0.00	1,125.00	4,500.00
706.230 · FIRE DEPT CONTRACTED SERVICES	0.00	83.33	666.00	250.03	1,000.00
706.250 · FIRE DEPT GAS UTILITY	108.91	291.67	238.76	874.97	3,500.00
706.251 · FIRE DEPT WATER	0.00	62.50	67.04	187.50	750.00
706.252 · FIRE DEPT SANITARY SEWAGE	0.00	62.50	59.98	187.50	750.00

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706.255 · FIRE DEPARTMENT WIRELESS PHONE	0.00		306.38		
706.341 · FD MATERIAL & SUPPLIES	0.00	416.67	0.00	1,249.97	5,000.00
706.343 · FIRE DEPT GAS & OIL	0.00	666.67	239.87	1,999.97	8,000.00
706.345 · FIRE DEPT UNIFORMS	0.00	291.67	167.20	874.97	3,500.00
706.353 · FIRE DEPT / SOFTWARE	0.00	70.83	0.00	212.53	850.00
706.458 · FD CAPITAL OUTLAY OTHER IMP	0.00	1,666.67	0.00	4,999.97	20,000.00
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	0.00	8,247.58	0.00	24,742.78	98,971.00
711.230 · COMM. CENTER 911 CONTRACTED SER	3,300.00	3,300.00	9,900.00	9,900.00	39,600.00
714.001 · POLK CREEK WATER SHED AGREEMENT	0.00	375.00	0.00	1,125.00	4,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	500.00	0.00	1,500.00	6,000.00
715.251 · FIRE HYDRANT WATER UTILITY	995.96		1,493.94		
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	0.00	0.00	0.00	0.00
750.103 · STREETS & HWY SALARIES & WAGES	17,486.90	18,701.50	51,257.90	56,104.50	224,418.00
750.104 · STREETS & HWY PAYROLL TAX	1,299.95	1,430.67	3,807.84	4,291.97	17,168.00
750.105 · STREETS & HWY EMPL INSURANCE	0.00	5,424.08	0.00	16,272.28	65,089.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	1,620.17	0.00	4,860.47	19,442.00
750.110 · STREETS & HWY WORKERS COMP	0.00	240.00	0.00	720.00	2,880.00
750.211 · STREETS & HWY TELEPHONE	0.00	208.33	0.00	625.03	2,500.00
750.213 · STREETS & HWY UTILITIES					
750.250 · STREET DEPT GAS UTILITY	81.25	541.67	143.65	1,624.97	6,500.00
750.253 · STREET DEPT / ELECTRIC	0.00	416.67	0.00	1,249.97	5,000.00
750.213 · STREETS & HWY UTILITIES - Other	223.53		768.65		
<b>Total 750.213 · STREETS &amp; HWY UTILITIES</b>	<b>304.78</b>	<b>958.34</b>	<b>912.30</b>	<b>2,874.94</b>	<b>11,500.00</b>
750.215 · STREETS & HWY BLDG & GROUNDS	0.00	187.50	0.00	562.50	2,250.00
750.216 · STREETS & HWY M & R EQUIPMENT	667.77	416.67	3,684.48	1,249.97	5,000.00
750.217 · STREETS & HWY M & R AUTOS & TRU	1,034.46	416.67	1,527.40	1,249.97	5,000.00
750.219 · STREETS & HWY BLDG & EQUIP RENT	520.14	416.67	636.62	1,249.97	5,000.00
750.220 · STREETS & HWY ADV/LEGAL	0.00	20.83	0.00	62.53	250.00
750.221 · STREETS & HWY TRAINING & ED	0.00	83.33	0.00	250.03	1,000.00
750.222 · STREETS & HWY DUES & SUBS	0.00	41.67	0.00	124.97	500.00
750.223 · STREETS & HWY PROFESSIONAL FEES	0.00	833.33	0.00	2,500.03	10,000.00
750.230 · STREETS & HWY CONTRACTED SERVIC	0.00	541.67	0.00	1,624.97	6,500.00
750.251 · STREET DEPT WATER	47.89	266.67	201.39	799.97	3,200.00
750.252 · STREET DEPT SANITARY SEWAGE	0.00	208.33	202.32	625.03	2,500.00
750.341 · STREETS & HWY SUPPLIES & MAT					
750.600 · STREET DEPT HOT MIX ASPHALT	2,415.84	833.33	5,878.44	2,500.03	10,000.00
750.601 · STREET DEPT STONE	0.00	416.67	0.00	1,249.97	5,000.00
750.620 · STREET DEPT STREET SIGNS	0.00		85.24		
750.341 · STREETS & HWY SUPPLIES & MAT - Other	61.38	0.00	3,597.55	0.00	0.00
<b>Total 750.341 · STREETS &amp; HWY SUPPLIES &amp; MAT</b>	<b>2,477.22</b>	<b>1,250.00</b>	<b>9,561.23</b>	<b>3,750.00</b>	<b>15,000.00</b>
750.343 · STREETS & HWY FUEL, OIL & TIRES	0.00	833.33	1,785.56	2,500.03	10,000.00
750.345 · STREET DEPT UNIFORMS	0.00	233.33	794.32	700.03	2,800.00
750.457 · CAPITAL OUTLAY-BUILDINGS	0.00	1,250.00	0.00	3,750.00	15,000.00
750.459 · STREETS & HWY CAPITAL OUTLAY	0.00	10,416.67	0.00	31,249.97	125,000.00
750.615 · STREET DEPT DISPOSAL	0.00	83.33	0.00	250.03	1,000.00
751.213 · STREET LIGHTS UTILITIES	4,698.81	4,750.00	14,234.10	14,250.00	57,000.00
752.213 · SIGNS & SIGNALS UTILITIES	177.03	200.00	547.66	600.00	2,400.00
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	0.00	500.00	0.00	1,500.00	6,000.00

**CITY OF WESTON**  
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	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
752.459 · SIGNS & SIGNALS / EQUIP CAPITAL	0.00	416.67	0.00	1,249.97	5,000.00
753.000 · STREETS SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
753.230 · SNOW REMOVAL CONTRACT SVCS	0.00	208.33	0.00	625.03	2,500.00
753.341 · SNOW REMOVAL SUPPLIES	0.00	625.00	0.00	1,875.00	7,500.00
753.459 · SNOW REMOVAL / EQUIP CAPITAL	0.00	408.33	4,900.00	1,225.03	4,900.00
755.230 · Street Const-Contracted Svcs	0.00	15,000.00	0.00	45,000.00	180,000.00
755.341 · STREET CONST. SUPPLIES	0.00	833.33	0.00	2,500.03	10,000.00
756.230 · ST. CLEANING CONTRACT SVCS	0.00	208.33	0.00	625.03	2,500.00
756.341 · ST. CLEANING SUPPLIES	0.00	1,250.00	0.00	3,750.00	15,000.00
756.459 · ST. CLEANING EQUIP. CAPITAL	0.00	0.00	0.00	0.00	0.00
757.341 · SIDEWALKS / SUPPLIES	0.00	416.67	0.00	1,249.97	5,000.00
805.341 · STORM SEWER / SUPPLIES	0.00	1,875.00	0.00	5,625.00	22,500.00
805.459 · STORM SEWER / EQUIP. CAPITAL	0.00	0.00	0.00	0.00	0.00
900.000 · Parks and Recreation	0.00	958.33	0.00	2,875.03	11,500.00
900.230 · RECREATION CONTRACTED SERVICES	80.00		191.30		
903.000 · NON GRANT EXPENSES FROM DONATIO FAIRS AND FESTIVALS	0.00	0.00	0.00	0.00	0.00
<b>Total 903.000 · NON GRANT EXPENSES FROM DONATIO</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
914.000 · Rails to Trails	0.00	250.00	0.00	750.00	3,000.00
920.002 · WV CULTURE & HISTORY GRANT	0.00	0.00	0.00	0.00	0.00
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	0.00	900.00	0.00	0.00
952.103 · CEMETARY / SALARIES	0.00	200.00	0.00	600.00	2,400.00
952.104 · CEMETARY / PAYROLL TAXES	0.00	15.33	0.00	46.03	184.00
952.230 · CEMETERIES CONTRACTED SERVICES	1,100.00	1,283.33	3,000.00	3,850.03	15,400.00
975.000 · GENERAL GOV. / CAPITAL IMPROV	0.00	11,661.42	0.00	34,984.22	139,937.00
976.000 · PUBLIC SAFETY / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	10,000.00	360.00	30,000.00	120,000.00
978.000 · HEALTH & SAN. / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
979.000 · CULTURE & REC / CAPITAL IMPROV	0.00	6,250.00	0.00	18,750.00	75,000.00
980.000 · SOCIAL SVCS / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
<b>Total Expense</b>	<b>165,540.36</b>	<b>301,947.65</b>	<b>526,786.95</b>	<b>905,843.15</b>	<b>3,623,372.00</b>
<b>Net Ordinary Income</b>	<b>24,567.92</b>	<b>-106,913.63</b>	<b>1,222,906.57</b>	<b>-320,741.33</b>	<b>-1,282,964.00</b>
<b>Net Income</b>	<b>24,567.92</b>	<b>-106,913.63</b>	<b>1,222,906.57</b>	<b>-320,741.33</b>	<b>-1,282,964.00</b>

**CITY OF WESTON**  
**Balance Sheet**  
**As of September 30, 2021**

	Sep 30, 21	Sep 30, 20	% Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
101-10 · COAL SEVERANCE 01521008409	20,912.90	13,181.96	58.7%
101.1 · GENERAL FUNDS 01521008454	1,541,781.51	837,749.06	84.0%
101.2 · PAYROLL ACCOUNT 01521008506	-94,933.23	-2,563.87	-3,602.7%
101.3 · RAINY DAY FUND 01521224364	995.16	995.16	0.0%
101.35 · ARPA Funding Account	851,115.04	0.00	100.0%
101.4 · POLICE EQUIPMENT 01521101076	495.88	495.88	0.0%
101.75 · POLICE K-9 FUND 01221260149	358.70	358.70	0.0%
101.8 · OFF SET PROGRAM01521118823	500.01	500.01	0.0%
<b>Total Checking/Savings</b>	<b>2,321,225.97</b>	<b>850,716.90</b>	<b>172.9%</b>
<b>Accounts Receivable</b>			
ACCIDENT & INCIDENT REPORTS	30.00	30.00	0.0%
B & O TAXES	2,348.97	11,190.12	-79.0%
BUSINESS LICENSE.	8,006.77	6,609.98	21.1%
EXCISE TAX	-1,087.74	0.90	-120,960.0%
Fire Dept MVA Response	19,975.00	17,625.00	13.3%
LIEN ON PROPERTY	1,870.00	2,156.00	-13.3%
MUNICIPAL FEES	266,290.23	263,959.64	0.9%
PENALTY/LATE FEE	5,595.28	6,157.78	-9.1%
PERMITS	316.62	286.62	10.5%
REIMBURSEMENTS.	6,423.44	1,390.81	361.9%
UTILITY TAX	1,094.38	1,220.88	-10.4%
<b>Total Accounts Receivable</b>	<b>310,862.95</b>	<b>310,627.73</b>	<b>0.1%</b>
<b>Other Current Assets</b>			
DUE FROM - FIRE PENSION	29,258.98	30,667.26	-4.6%
DUE FROM - POLICE PENSION	29,335.23	29,291.52	0.2%
Firement Pension Account	1,306,437.63	1,314,022.46	-0.6%
Policeman Pension Fund	1,543,358.67	1,543,358.67	0.0%
106 · PETTY CASH FUND	247.00	247.00	0.0%
12000 · UNDEPOSITED FUNDS	19,316.10	5,842.38	230.6%
<b>Total Other Current Assets</b>	<b>2,927,953.61</b>	<b>2,923,429.29</b>	<b>0.2%</b>
<b>Total Current Assets</b>	<b>5,560,042.53</b>	<b>4,084,773.92</b>	<b>36.1%</b>
<b>Fixed Assets</b>			
131-1 · BUILDING-CITY HALL	225.00	225.00	0.0%
131-2 · BUILDING-STREET DEPT	-234.49	-234.49	0.0%
131-4 · S/D AUTOMOBILES	14,568.00	14,568.00	0.0%
133.1 · EQUIPMENT-POLICE	7,177.00	7,177.00	0.0%
133.2 · STREETS & HWY M & R EQUIPMEN	37,961.00	37,961.00	0.0%

**CITY OF WESTON**  
**Balance Sheet**  
As of September 30, 2021

	Sep 30, 21	Sep 30, 20	% Change
133.3 · CITY HALL - EQUIPMENT	19,183.62	19,183.62	0.0%
<b>Total Fixed Assets</b>	<b>78,880.13</b>	<b>78,880.13</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>5,638,922.66</b>	<b>4,163,654.05</b>	<b>35.4%</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
201 · ACCOUNTS PAYABLE	113,542.30	158,780.44	-28.5%
225 · PEIA Insurance w/h	-20,432.40	0.00	-100.0%
<b>Total Accounts Payable</b>	<b>93,109.90</b>	<b>158,780.44</b>	<b>-41.4%</b>
<b>Credit Cards</b>			
Fifth Third Bank Purchasing Car	-51,229.04	-30,824.17	-66.2%
<b>Total Credit Cards</b>	<b>-51,229.04</b>	<b>-30,824.17</b>	<b>-66.2%</b>
<b>Other Current Liabilities</b>			
224.1 · FIREMEN PENSION W/H	37,674.61	34,844.00	8.1%
224.2 · POLICE PENSION E/H	34,172.10	25,830.46	32.3%
224.3 · CPRS RETIREMENT W/H	-6,249.57	-5,182.09	-20.6%
225.1 · PEIA W/H	-91,138.54	-72,147.97	-26.3%
250 · PAYROLL DEDUCTIONS			
225.2 · Optional Life Insurance W/H	-3,065.50	-1,658.76	-84.8%
225.3 · Dependent Life Insurance	211.94	111.44	90.2%
225.4 · Supplemental Insurance	11,497.44	3,571.63	221.9%
227.2 · Municipal Fee-Employee w/h	737.50	362.50	103.5%
<b>Total 250 · PAYROLL DEDUCTIONS</b>	<b>9,381.38</b>	<b>2,386.81</b>	<b>293.1%</b>
260 · Employee Reimbursement Payable	-35.00	0.00	-100.0%
<b>Total Other Current Liabilities</b>	<b>-16,195.02</b>	<b>-14,268.79</b>	<b>-13.5%</b>
<b>Total Current Liabilities</b>	<b>25,685.84</b>	<b>113,687.48</b>	<b>-77.4%</b>
<b>Total Liabilities</b>	<b>25,685.84</b>	<b>113,687.48</b>	<b>-77.4%</b>
<b>Equity</b>			
30000 · Opening Balance Equity	2,967,578.53	2,967,578.53	0.0%
32000 · Unrestricted Net Assets	1,349,741.40	816,377.23	65.3%
Net Income	1,295,916.89	266,010.81	387.2%
<b>Total Equity</b>	<b>5,613,236.82</b>	<b>4,049,966.57</b>	<b>38.6%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,638,922.66</b>	<b>4,163,654.05</b>	<b>35.4%</b>

## CITY OF WESTON Profit & Loss Budget vs. Actual September 2021

Ordinary Income/Expense	Sep 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
wv coal severance	0.00	583.33	-583.33	0.0%
<b>301.000 · PROPERTY (AD VALOREM) TAXES</b>	0.00	33,256.17	-33,256.17	0.0%
<b>302.000 · TAX PENALTIES &amp; INTEREST</b>	1,633.17	416.67	1,216.50	392.0%
<b>303.000 · GAS &amp; OIL SERVANCE TAX</b>	0.00	479.17	-479.17	0.0%
<b>304.000 · EXCISE TAX ON UTILITIES</b>	157,107.65	26,666.67	130,440.98	589.2%
<b>305.000 · B &amp; O TAX</b>	10,257.63	37,500.00	-27,242.37	27.4%
<b>306.000 · WINE &amp; LIQUOR TAX (WLP)</b>	0.00	4,916.67	-4,916.67	0.0%
<b>307.000 · ANIMAL CONTROL TAX</b>	205.20	83.33	121.87	246.2%
<b>314.000 · Sales Tax Revenue</b>	0.00	47,916.67	-47,916.67	0.0%
<b>320.000 · FINES, FEES &amp; COURT COSTS</b>				
Court	99.64			
<b>320.000 · FINES, FEES &amp; COURT COSTS - Other</b>	0.00	416.67	-416.67	0.0%
<b>Total 320.000 · FINES, FEES &amp; COURT COSTS</b>	99.64	416.67	-317.03	23.9%
<b>321.000 · PARKING VIOLATIONS</b>	0.00	41.67	-41.67	0.0%
<b>325.000 · LICENSES</b>	1,002.50	875.00	127.50	114.6%
<b>326.000 · PERMIT FEES</b>	333.50	0.00	333.50	100.0%
<b>328.000 · FRANCHISE FEES</b>	0.00	3,125.00	-3,125.00	0.0%
<b>330.000 · IRP FEES</b>	0.00	2,916.67	-2,916.67	0.0%
<b>336.000 · CEMETERY REVENUES</b>	0.00	83.33	-83.33	0.0%
<b>341.000 · MUNICIPAL SERVICE FEES</b>	16,530.19	23,500.00	-6,969.81	70.3%
<b>342.000 · PARKING METER REVENUES</b>	0.00	83.33	-83.33	0.0%
<b>343.000 · OFF STREET PARKING</b>	120.00	250.00	-130.00	48.0%
<b>344.000 · COLLECTIONS DELINQUENT ACCTS</b>	0.00	0.00	0.00	0.0%
<b>352.000 · FIRE PROTECTION FEE</b>	0.00	833.33	-833.33	0.0%
<b>361.000 · CHARGES FOR SERVICES</b>	0.00	0.00	0.00	0.0%
<b>367.000 · Other Grants</b>	0.00	0.00	0.00	0.0%
<b>376.000 · VIDEO LOTTERY/GAMBLING INCOME</b>	0.00	625.00	-625.00	0.0%
<b>381.000 · REIMBURSEMENTS</b>	1,235.80	8,507.00	-7,271.20	14.5%
<b>382.00 · Refunds and Rebates</b>	0.00	125.00	-125.00	0.0%
<b>383.000 · SALE OF FIXED ASSETS</b>	1,183.00	0.00	1,183.00	100.0%
<b>389.000 · ACCIDENT REPORTS/INCIDENT</b>	390.00	166.67	223.33	234.0%
<b>397.000 · Video Lottery (LVL)</b>	0.00	1,666.67	-1,666.67	0.0%
<b>399.000 · MISCELLANEOUS REVENUE</b>	10.00	0.00	10.00	100.0%
<b>Total Income</b>	190,108.28	195,034.02	-4,925.74	97.5%
<b>Gross Profit</b>	190,108.28	195,034.02	-4,925.74	97.5%
<b>Expense</b>				

## CITY OF WESTON Profit & Loss Budget vs. Actual September 2021

	Sep 21	Budget	\$ Over Budget	% of Budget
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	0.00	500.00	-500.00	0.0%
409.104 · MAYOR'S OFFICE PAYROLL TAXES	0.00	38.25	-38.25	0.0%
410.103 · CITY COUNCIL OFFICIAL'S SALARIES	1,300.00	800.00	500.00	162.5%
410.104 · CITY COUNCIL PAYROLL TAXES	99.45	61.17	38.28	162.6%
410.341 · CITY COUNCIL MATERIALS & SUPPLY	0.00	41.67	-41.67	0.0%
412.103 · CITY MANAGER WAGES	2,892.32	5,416.67	-2,524.35	53.4%
412.104 · CITY MANAGER-PAYROLL TAXES	212.94	414.42	-201.48	51.4%
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00	0.0%
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00	0.0%
412.110 · CITY MANAGER'S WORKERS COMP	0.00	0.00	0.00	0.0%
412.220 · CITY MANAGER ADV. / LEGAL	0.00	41.67	-41.67	0.0%
412.221 · CITY MANAGER TRAINING AND ED	0.00	41.67	-41.67	0.0%
412.222 · CITY MANAGER DUES / SUBSCRIP	0.00	41.67	-41.67	0.0%
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	83.33	-83.33	0.0%
413.237 · TREASURER'S FEES AND TAXES	-22.00			
414.103 · FINANCE OFFICE	0.00	10,666.67	-10,666.67	0.0%
414.104 · FINANCE DEPT PAYROLL TAXES	0.00	816.00	-816.00	0.0%
414.105 · FINANCE DEPT / INSURANCE	0.00	0.00	0.00	0.0%
414.106 · FINANCE DEPT / RETIREMENT	0.00	0.00	0.00	0.0%
414.110 · FINANCE DEPT / WORKERS COMP	0.00	0.00	0.00	0.0%
414.218 · FINANCE DEPT / POSTAGE	0.00	250.00	-250.00	0.0%
414.220 · FINANCE LEGAL FEES AND ADVICE	0.00	41.67	-41.67	0.0%
414.221 · FINANCE DEPT / TRAINING AND ED.	0.00	20.83	-20.83	0.0%
414.223 · FINANCE DEPT. PROF. SERVICES				
414.224 · FINANCE DEPT. AUDIT SERVICES	0.00	2,000.00	-2,000.00	0.0%
414.223 · FINANCE DEPT. PROF. SERVICES - Other	4,805.00	3,333.33	1,471.67	144.2%
<b>Total 414.223 · FINANCE DEPT. PROF. SERVICES</b>	<b>4,805.00</b>	<b>5,333.33</b>	<b>-528.33</b>	<b>90.1%</b>
414.230 · FINANCE DEPT CONTRACT SERV	1,427.85	2,583.33	-1,155.48	55.3%
414.341 · FINANCE DEPT / SUPPLIES	0.00	83.33	-83.33	0.0%
415.101 · CITY CLERK'S OFFICE - SALARY	8,966.41	3,250.00	5,716.41	275.9%
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	675.80	248.67	427.13	271.8%
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00	0.0%
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	0.00	0.0%
415.110 · CITY CLERK / WORKERS COMP	0.00	0.00	0.00	0.0%
415.218 · CITY CLERK'S POSTAGE	0.00	333.33	-333.33	0.0%
415.220 · CITY CLERK'S ADV/ LEGAL	0.00	83.33	-83.33	0.0%
415.221 · CITY CLERK'S TRAINING & ED	0.00	83.33	-83.33	0.0%
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	0.00	83.33	-83.33	0.0%
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	83.33	-83.33	0.0%
416.101 · POLICE JUDGE'S OFFICAL'S SALARY	0.00	983.33	-983.33	0.0%
416.104 · POLICE JUDGE'S PAYROLL TAX	0.00	75.25	-75.25	0.0%
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	41.67	-41.67	0.0%
416.341 · POLICE JUDGE SUPPLIES & MATER	0.00	83.33	-83.33	0.0%
417.103 · CITY ATTORNEY SALARIES & WAGES	1,446.26	2,500.00	-1,053.74	57.9%

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
**September 2021**

	Sep 21	Budget	\$ Over Budget	% of Budget
417.104 · CITY ATTORNEY PAYROLL TAXES	110.63	191.25	-80.62	57.8%
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	0.00	83.33	-83.33	0.0%
417.221 · ATTORNEY TRAINING FEES	0.00	41.67	-41.67	0.0%
417.223 · CITY ATTORNEY PROFESSION SERVIC	5,534.97	1,000.00	4,534.97	553.5%
417.341 · CITY ATTORNEY / SUPPLIES	0.00	166.67	-166.67	0.0%
419.240 · MAIN ST / FACADE IMPROVEMENT	0.00	833.33	-833.33	0.0%
419.341 · MAIN ST BEAUTIFICATION SUPPLIES	0.00	250.00	-250.00	0.0%
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	0.00	0.00	0.00	0.0%
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	416.67	-416.67	0.0%
436.101 · CODE ENFORCEMENT WAGES	4,841.25	6,083.33	-1,242.08	79.6%
436.104 · CODE ENFORCEMENT-PAYROLL TAX	366.40	459.00	-92.60	79.8%
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00	0.0%
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00	0.0%
436.110 · CODE ENFORCEMENT WORKERS COMP	0.00	0.00	0.00	0.0%
436.217 · CODE ENFORMENT VEHICLE MAINT	0.00	83.33	-83.33	0.0%
436.220 · CODE ENFORCEMENT LEGAL ADS	0.00	333.33	-333.33	0.0%
436.221 · CODE ENFORCEMENT TRAINING & ED	0.00	83.33	-83.33	0.0%
436.222 · CODE ENFORCEMENT / DUES & SUB	0.00	166.67	-166.67	0.0%
436.230 · CODE ENFORCEMENT CONTRACT SVC	0.00	5,708.33	-5,708.33	0.0%
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	416.67	-416.67	0.0%
436.343 · CODE ENFORCEMENT FUEL	0.00	183.33	-183.33	0.0%
436.345 · CODE ENFORCEMENT / UNIFORMS	0.00	75.00	-75.00	0.0%
437.000 · CITY HALL PLANNING AND ZONING	0.00	0.00	0.00	0.0%
440.105 · CITY HALL CONTRIBUTION LIFE INS	0.00	25,923.08	-25,923.08	0.0%
440.106 · CITY HALL / CPRB CONTRIBUTIONS	0.00	5,016.00	-5,016.00	0.0%
440.112 · CITY HALL WORKERS COMP	6,133.00	3,323.67	2,809.33	184.5%
440.113 · CITY HALL / EYE & DENTAL INS	0.00	833.33	-833.33	0.0%
440.114 · COMMERCIAL LIABILITY INS	14,031.25	4,702.25	9,329.00	298.4%
440.115 · CITY HALL / COLONIAL INS	0.00	900.00	-900.00	0.0%
440.116 · CITY HALL / WVML UNEMPLOYMENT	0.00	1,250.00	-1,250.00	0.0%
440.211 · CITY HALL TELEPHONE	252.71	391.67	-138.96	64.5%
440.213 · CITY HALL UTILITIES				
440.250 · CITY HALL GAS UTILITY	131.95	208.33	-76.38	63.3%
440.251 · CITY HALL WATER	0.00	100.00	-100.00	0.0%
440.253 · CITY HALL ELECTRIC	0.00	425.00	-425.00	0.0%
440.213 · CITY HALL UTILITIES - Other	654.95	0.00	654.95	100.0%
<b>Total 440.213 · CITY HALL UTILITIES</b>	<b>786.90</b>	<b>733.33</b>	<b>53.57</b>	<b>107.3%</b>
440.215 · CITY HALL M & R BLDGS & GROUNDS	0.00	250.00	-250.00	0.0%
440.216 · CITY HALL M & R EQUIPMENT	0.00	416.67	-416.67	0.0%
440.218 · CITY HALL POSTAGE	0.00	750.00	-750.00	0.0%
440.220 · CITY HALL - ADVERTISING	0.00	250.00	-250.00	0.0%
440.221 · CITY HALL TRAINING / TUITION	0.00	83.33	-83.33	0.0%
440.222 · CITY HALL DUES & SUBS	0.00	125.00	-125.00	0.0%
440.223 · CITY HALL-CONTRACTED SERVICES	0.00	83.33	-83.33	0.0%



**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
**September 2021**

	Sep 21	Budget	\$ Over Budget	% of Budget
440.224 · CITY HALL -LEGAL AND AUDITING	0.00	83.33	-83.33	0.0%
440.229 · CITY HALL COMPUTER SER & SOFTWA	0.00	1,416.67	-1,416.67	0.0%
440.230 · CITY HALL CONTRACTED SERVICES	310.00	83.33	226.67	372.0%
440.232 · CITY HALL BANK CHARGES	0.00	41.67	-41.67	0.0%
440.236 · CITY H ALL PROPERTY TAXES	0.00	41.67	-41.67	0.0%
440.252 · CITY HALL SANITARY SEWAGE	0.00	41.67	-41.67	0.0%
440.341 · CITY HALL SUPPLIES & MATERIALS	61.77	750.00	-688.23	8.2%
440.343 · CITY HALL / GASOLINE AND OIL	0.00	83.33	-83.33	0.0%
440.345 · CITY HALL / UNIFORMS	0.00	25.00	-25.00	0.0%
571.101 · PARKING SALARIES & WAGES	0.00	0.00	0.00	0.0%
698.000 · TRANSFERS / REIMBURSEMENTS	0.00	12,500.00	-12,500.00	0.0%
700.101 · POLICE OFFICIAL'S SALARIES	0.00	0.00	0.00	0.0%
700.103 · POLICE SALARIES & WAGES	23,225.39	28,399.67	-5,174.28	81.8%
700.104 · POLICE PAYROLL TAXES	1,063.75	2,172.58	-1,108.83	49.0%
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00	0.0%
700.106 · POLICE RETIREMENT EXPENSE	0.00	1,032.92	-1,032.92	0.0%
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	2,500.00	-2,500.00	0.0%
700.110 · POLICE WORKERS COMP	0.00	0.00	0.00	0.0%
700.211 · POLICE TELEPHONE	0.00	600.00	-600.00	0.0%
700.212 · POLICE DEPARTMEN WIRELESS PHONE	2,345.70			
700.214 · POLICE TRAVEL	0.00	250.00	-250.00	0.0%
700.216 · POLICE M & R EQUIPMENT	407.38	250.00	157.38	163.0%
700.217 · POLICE M & R AUTOS/TRUCKS	1,044.20	708.33	335.87	147.4%
700.221 · POLICE TRAINING & EDUCATION	0.00	625.00	-625.00	0.0%
700.222 · POLICE DUES & SUBSCRIPTION	0.00	8.33	-8.33	0.0%
700.223 · POLICE PROFESSIONAL SERVICES	0.00	166.67	-166.67	0.0%
700.230 · POLICE CONTRACTED SERVICES	0.00	125.00	-125.00	0.0%
700.323 · POLICE / COMPUTER SOFTWARE	0.00	83.33	-83.33	0.0%
700.341 · POLICE SUPPLIES & MATERIALS	0.00	520.83	-520.83	0.0%
700.343 · POLICE FUEL, OIL & TIRES	0.00	1,500.00	-1,500.00	0.0%
700.345 · POLICE UNIFORMS	0.00	279.17	-279.17	0.0%
700.459 · POLICE CAPITAL OUTLAY	32,965.00	4,533.33	28,431.67	727.2%
706 · .106 - FIREMEN RETIREMENT EXPEN	0.00	435.67	-435.67	0.0%
706.103 · FIRE DEPT SALARIES & WAGES	14,453.81	15,168.33	-714.52	95.3%
706.104 · FIRE DEPT PAYROLL TAXES	527.85	1,160.42	-632.57	45.5%
706.105 · FIRE DEPT EMPLOYEE INSURANCE	0.00	0.00	0.00	0.0%
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	3,333.33	-3,333.33	0.0%
706.110 · FIRE DEPT WORKERS COMP	0.00	1,250.00	-1,250.00	0.0%
706.114 · FIRE DEPARTMENT VFD INSURANCE	0.00	2,500.00	-2,500.00	0.0%
706.211 · FIRE DEPT TELEPHONE	152.47	285.00	-132.53	53.5%
706.213 · FIRE DEPT UTILITIES ELECTRIC	822.08	333.33	488.75	246.6%
706.215 · FIRE DEPT / BUILDING MAINT.	0.00	666.67	-666.67	0.0%
706.216 · FIRE DEPT EQUIP MAINT	0.00	666.67	-666.67	0.0%
706.217 · FD VEHICLE MAINTENANCE	0.00	625.00	-625.00	0.0%

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
**September 2021**

	Sep 21	Budget	\$ Over Budget	% of Budget
706.221 · FIRE DEPT TRAINING / TUITION	0.00	166.67	-166.67	0.0%
706.223 · F D PROFESSIONAL SERVICES	0.00	375.00	-375.00	0.0%
706.230 · FIRE DEPT CONTRACTED SERVICES	0.00	83.33	-83.33	0.0%
706.250 · FIRE DEPT GAS UTILITY	108.91	291.67	-182.76	37.3%
706.251 · FIRE DEPT WATER	0.00	62.50	-62.50	0.0%
706.252 · FIRE DEPT SANITARY SEWAGE	0.00	62.50	-62.50	0.0%
706.341 · FD MATERIAL & SUPPLIES	0.00	416.67	-416.67	0.0%
706.343 · FIRE DEPT GAS & OIL	0.00	666.67	-666.67	0.0%
706.345 · FIRE DEPT UNIFORMS	0.00	291.67	-291.67	0.0%
706.353 · FIRE DEPT / SOFTWARE	0.00	70.83	-70.83	0.0%
706.458 · FD CAPITAL OUTLAY OTHER IMP	0.00	1,666.67	-1,666.67	0.0%
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	0.00	8,247.58	-8,247.58	0.0%
711.230 · COMM. CENTER 911 CONTRACTED SER	3,300.00	3,300.00	0.00	100.0%
714.001 · POLK CREEK WATER SHED AGREEMENT	0.00	375.00	-375.00	0.0%
715.213 · FIRE HYDRANTS - UTILITIES	0.00	500.00	-500.00	0.0%
715.251 · FIRE HYDRANT WATER UTILITY	995.96			
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00	0.00	0.00	0.0%
750.103 · STREETS & HWY SALARIES & WAGES	17,486.90	18,701.50	-1,214.60	93.5%
750.104 · STREETS & HWY PAYROLL TAX	1,299.95	1,430.67	-130.72	90.9%
750.105 · STREETS & HWY EMPL INSURANCE	0.00	5,424.08	-5,424.08	0.0%
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	1,620.17	-1,620.17	0.0%
750.110 · STREETS & HWY WORKERS COMP	0.00	240.00	-240.00	0.0%
750.211 · STREETS & HWY TELEPHONE	0.00	208.33	-208.33	0.0%
750.213 · STREETS & HWY UTILITIES				
750.250 · STREET DEPT GAS UTILITY	81.25	541.67	-460.42	15.0%
750.253 · STREET DEPT / ELECTRIC	0.00	416.67	-416.67	0.0%
750.213 · STREETS & HWY UTILITIES - Other	223.53			
<b>Total 750.213 · STREETS &amp; HWY UTILITIES</b>	<b>304.78</b>	<b>958.34</b>	<b>-653.56</b>	<b>31.8%</b>
750.215 · STREETS & HWY BLDG & GROUNDS	0.00	187.50	-187.50	0.0%
750.216 · STREETS & HWY M & R EQUIPMENT	667.77	416.67	251.10	160.3%
750.217 · STREETS & HWY M & R AUTOS & TRU	1,034.46	416.67	617.79	248.3%
750.219 · STREETS & HWY BLDG & EQUIP RENT	520.14	416.67	103.47	124.8%
750.220 · STREETS & HWY ADV/LEGAL	0.00	20.83	-20.83	0.0%
750.221 · STREETS & HWY TRAINING & ED	0.00	83.33	-83.33	0.0%
750.222 · STREETS & HWY DUES & SUBS	0.00	41.67	-41.67	0.0%
750.223 · STREETS & HWY PROFESSIONAL FEES	0.00	833.33	-833.33	0.0%
750.230 · STREETS & HWY CONTRACTED SERVIC	0.00	541.67	-541.67	0.0%
750.251 · STREET DEPT WATER	47.89	266.67	-218.78	18.0%
750.252 · STREET DEPT SANITARY SEWAGE	0.00	208.33	-208.33	0.0%
750.341 · STREETS & HWY SUPPLIES & MAT				
750.600 · STREET DEPT HOT MIX ASPHALT	2,415.84	833.33	1,582.51	289.9%
750.601 · STREET DEPT STONE	0.00	416.67	-416.67	0.0%

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
**September 2021**

	Sep 21	Budget	\$ Over Budget	% of Budget
750.341 · STREETS & HWY SUPPLIES & MAT - Other	61.38	0.00	61.38	100.0%
<b>Total 750.341 · STREETS &amp; HWY SUPPLIES &amp; MAT</b>	<b>2,477.22</b>	<b>1,250.00</b>	<b>1,227.22</b>	<b>198.2%</b>
750.343 · STREETS & HWY FUEL, OIL & TIRES	0.00	833.33	-833.33	0.0%
750.345 · STREET DEPT UNIFORMS	0.00	233.33	-233.33	0.0%
750.457 · CAPITAL OUTLAY-BUILDINGS	0.00	1,250.00	-1,250.00	0.0%
750.459 · STREETS & HWY CAPITAL OUTLAY	0.00	10,416.67	-10,416.67	0.0%
750.615 · STREET DEPT DISPOSAL	0.00	83.33	-83.33	0.0%
751.213 · STREET LIGHTS UTILITIES	4,698.81	4,750.00	-51.19	98.9%
752.213 · SIGNS & SIGNALS UTILITIES	177.03	200.00	-22.97	88.5%
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	0.00	500.00	-500.00	0.0%
752.459 · SIGNS & SIGNALS / EQUIP CAPITAL	0.00	416.67	-416.67	0.0%
753.000 · STREETS SNOW REMOVAL	0.00	0.00	0.00	0.0%
753.230 · SNOW REMOVAL CONTRACT SVCS	0.00	208.33	-208.33	0.0%
753.341 · SNOW REMOVAL SUPPLIES	0.00	625.00	-625.00	0.0%
753.459 · SNOW REMOVAL / EQUIP CAPITAL	0.00	408.33	-408.33	0.0%
755.230 · Street Const-Contracted Svcs	0.00	15,000.00	-15,000.00	0.0%
755.341 · STREET CONST. SUPPLIES	0.00	833.33	-833.33	0.0%
756.230 · ST. CLEANING CONTRACT SVCS	0.00	208.33	-208.33	0.0%
756.341 · ST. CLEANING SUPPLIES	0.00	1,250.00	-1,250.00	0.0%
756.459 · ST. CLEANING EQUIP. CAPITAL	0.00	0.00	0.00	0.0%
757.341 · SIDEWALKS / SUPPLIES	0.00	416.67	-416.67	0.0%
805.341 · STORM SEWER / SUPPLIES	0.00	1,875.00	-1,875.00	0.0%
805.459 · STORM SEWER / EQUIP. CAPITAL	0.00	0.00	0.00	0.0%
900.000 · Parks and Recreation	0.00	958.33	-958.33	0.0%
900.230 · RECREATION CONTRACTED SERVICES	80.00			
903.000 · NON GRANT EXPENSES FROM DONATIO FAIRS AND FESTIVALS	0.00	0.00	0.00	0.0%
<b>Total 903.000 · NON GRANT EXPENSES FROM DONATIO</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
914.000 · Rails to Trails	0.00	250.00	-250.00	0.0%
920.002 · WV CULTURE & HISTORY GRANT	0.00	0.00	0.00	0.0%
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00	0.00	0.00	0.0%
952.103 · CEMETARY / SALARIES	0.00	200.00	-200.00	0.0%
952.104 · CEMETARY / PAYROLL TAXES	0.00	15.33	-15.33	0.0%
952.230 · CEMETERIES CONTRACTED SERVICES	1,100.00	1,283.33	-183.33	85.7%
975.000 · GENERAL GOV. / CAPITAL IMPROV	0.00	11,661.42	-11,661.42	0.0%
976.000 · PUBLIC SAFETY / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	10,000.00	-10,000.00	0.0%
978.000 · HEALTH & SAN. / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
979.000 · CULTURE & REC / CAPITAL IMPROV	0.00	6,250.00	-6,250.00	0.0%
980.000 · SOCIAL SVCS / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>165,540.36</b>	<b>301,947.65</b>	<b>-136,407.29</b>	<b>54.8%</b>

12:50 PM  
10/04/21  
Cash Basis

**CITY OF WESTON**  
**Profit & Loss Budget vs. Actual**  
**September 2021**

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	<u>Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Ordinary Income	24,567.92	-106,913.63	131,481.55	-23.0%
Net Income	<u>24,567.92</u>	<u>-106,913.63</u>	<u>131,481.55</u>	<u>-23.0%</u>

**CITY OF WESTON**  
**Transaction Detail by Account**  
**September 2021**

Type	Date	Num	Name	Memo	Class	Clr	Split	Paid Amount	Balance
<b>101.1 · GENERAL FUNDS 01521008454</b>									
Bill Pmt -Check	09/16/2021	15383	Assured Partners C...				201 · ACCOU...	-14,031.25	-14,031.25
Bill Pmt -Check	09/16/2021	15359	DataMax Corporation				201 · ACCOU...	-1,427.85	-15,459.10
Bill Pmt -Check	09/16/2021	15360	Dominion Energy WV				201 · ACCOU...	-187.34	-15,646.44
Bill Pmt -Check	09/16/2021	15361	Eagles Construction...				201 · ACCOU...	-1,100.00	-16,746.44
Bill Pmt -Check	09/16/2021	15362	Encova Insurance				201 · ACCOU...	-6,133.00	-22,879.44
Bill Pmt -Check	09/16/2021	15363	Fisher Auto Parts				201 · ACCOU...	-667.77	-23,547.21
Bill Pmt -Check	09/16/2021	15364	Greer Industries, Inc.				201 · ACCOU...	-2,415.84	-25,963.05
Bill Pmt -Check	09/16/2021	15365	Hart Office				201 · ACCOU...	-61.77	-26,024.82
Bill Pmt -Check	09/16/2021	15366	J T Martin				201 · ACCOU...	-60.00	-26,084.82
Bill Pmt -Check	09/16/2021	15367	Jefferds Corporation				201 · ACCOU...	-520.14	-26,604.96
Bill Pmt -Check	09/16/2021	15368	Jenkins Ford				201 · ACCOU...	-32,965.00	-59,569.96
Bill Pmt -Check	09/16/2021	15369	Lewis County 911				201 · ACCOU...	-3,300.00	-62,869.96
Bill Pmt -Check	09/16/2021	15370	McCarty's Portable ...				201 · ACCOU...	-80.00	-62,949.96
Bill Pmt -Check	09/16/2021	15371	Mon Power Electric				201 · ACCOU...	-6,576.40	-69,526.36
Bill Pmt -Check	09/16/2021	15372	MOUNTAINEER HY...				201 · ACCOU...	-1,034.46	-70,560.82
Bill Pmt -Check	09/16/2021	15373	P & G Hardware LLC				201 · ACCOU...	-61.38	-70,622.20
Bill Pmt -Check	09/16/2021	15374	Parr Public Safety E...				201 · ACCOU...	-1,044.20	-71,666.40
Bill Pmt -Check	09/16/2021	15375	Radcliff's Service Ce...				201 · ACCOU...	-407.38	-72,073.78
Bill Pmt -Check	09/16/2021	15376	Roger Flesher				201 · ACCOU...	-250.00	-72,323.78
Bill Pmt -Check	09/16/2021	15377	Shentel				201 · ACCOU...	-405.18	-72,728.96
Bill Pmt -Check	09/16/2021	15378	Steptoe & Johnson, ...				201 · ACCOU...	-5,534.97	-78,263.93
Bill Pmt -Check	09/16/2021	15379	Suttle & Stalnaker P...				201 · ACCOU...	-4,805.00	-83,068.93
Bill Pmt -Check	09/16/2021	15380	West Virginia Ameri...				201 · ACCOU...	-680.64	-83,749.57
Bill Pmt -Check	09/16/2021	15381	West Virginia Ameri...	1028-210015...			201 · ACCOU...	-497.98	-84,247.55
Bill Pmt -Check	09/22/2021	15382	AT&T Mobility (First...	287301322393			201 · ACCOU...	-2,345.70	-86,593.25
Total 101.1 · GENERAL FUNDS 01521008454								-86,593.25	-86,593.25
<b>TOTAL</b>								<b>-86,593.25</b>	<b>-86,593.25</b>

## September Report 2021

### Street Department

- Milled and Swept in Ward 2 for blacktop patching
- Poured concrete for Depot Street Walking Bridge Ramp
- Cleaned ditch out on Depot Street
- Blacktop patched 5 ton in Ward 2
- Cut meter post on First Street
- Changed Hydraulic Fluid and Filter on Log Splitter
- Milled and Swept for blacktop patching in Ward 2
- Raised Drop Inlet on Broad Street to proper elevation for upcoming paving
- Fixed the handle on the Seesaw at Willow Creek Park
- Painted parking lines at Water Street Parking Lot
- Blacktop patched 5 ton in Ward 2
- Delivered stage to Eric Spelsberg for his event
- Hauled Mulched to Polk Creek Park
- Painted curbs and lines on E 3<sup>rd</sup> Street and Main Street
- Graded alley off of 9<sup>th</sup> Street with the Skid steer
- Cleaned ditches along Broad Street
- Painted lines on Bank Alley
- Weed eater Maintenance
- Picked up brush on Alley off of 11<sup>th</sup> Street
- Cleaned drop inlets in Ward 2
- Weedeated sidewalks and curbs along 33 East
- Temps helped handout food at Our Neighbor
- Weedeated Polk Creek School creek bank
- Burned brush pile at the shop
- Worked on cutting and removing additional meter post around town
- Temps began cutting on Polk Creek Waterway for West Virginia Conservation Agency
- Hauled Top Soil and Rock to Arnold Hill Cemetery for grounds repair
- Blacktop Patched 5 ton for Sewer Company at John Street and School Drive then used remaining amount on Upper Arnold Street and High Street
- Cut brush and tree limbs on Terrace Avenue
- Changed Green Traffic Light at Center Avenue and E 3<sup>rd</sup> Street intersection
- Took down hanging baskets along Mainstreet
- Picked up and delivered 30 Mums to the Town Hub for storage until ready to be put in
- Weedeated curbs and sprayed weedkiller along W 2<sup>nd</sup> Street, E 2<sup>nd</sup> Street, and

## **Court Street**

- **Fixed Cleanout on Maple Drive**
- **Greased and cleaned equipment**
- **Installed new bristles on our Sweeper Attachment for our Skid Steer**
- **Cut grass at 211 Harrison Avenue**
- **Went through a training course presented by LTAP for Snow and Ice**
- **Helped hang lights with the bucket truck at the Town Hub**
- **Fixed 15MPH speed limit sign on McGary Avenue**
- **Replaced a Red Traffic Light at Center Avenue and W 2<sup>nd</sup> Street intersection**
- **Milled out section on High Street so Cooper Asphalt can pave that section**
- **Water flowers downtown**
- **Trash Duty**
- **Cemetery Street Drain Project**

**Materials-** (70 feet of 10-inch ADS Pipe) (1 10-inch Tee for ADS Pipe)

(1 12-10-inch reducer for ADS Pipe) (1 Precast Concrete Catch Basin with metal grate included) (Crush and Run Rock) (Hydraulic Cement) (Seed and Straw)

- We replaced an old homemade drain that the property owner put together with a Precast Concrete Catch Basin in order to properly raise the elevation of our drainage pipe to fit the 2-inch overlay that will be laid down when the paving process begins. After the catch basin was set in place we proceeded to go across the road and dig up the 6-inch metal line that was taking in the water that came off of the hill behind resident's house. We replaced it with 70 feet of 10-inch ADS Pipe to maximize the flow of water. Then we inserted a 10-inch Tee to tie in from the Precast Concrete Catch basin across the road and into the 70 feet of 10-inch ADS Pipe described above. Once the Tee was tied in, we inserted a 10-12-inch reducer to tie everything together as one and into the main drain outlet. Once all the pipe was put together, we back filled with Crush and Run in our trenches and threw out Seed and Straw in the grass locations.

- **Broad Street Drain Project**

**Materials-** (60 feet of 8-inch ADS Pipe) (1 24-inch ADS Catch Basin) (1 Metal Grate and Frame) (High Strength Concrete) (Crush and Run Rock)

- We found that the metal 8-inch drain line in front of 516 Broad Street was collapsed so we began by digging it up and removing it from the trench. Then we installed 40 feet of 8-inch ADS Pipe from

**the ditch along Broad Street into the 24-inch ADS Catch Basin and then 20 feet of 8-inch ADS Pipe from the Catch Basin across the road and into Polk Creek Waterway. After the pipe and catch basin was sat in place, we began to back fill with Crush and Run Rock and used High Strength Concrete to lock in our 24 inch catch basin, connecting pipe, and Grate and Frame.**

Blacktop Tonnage for September: 15 ton



# Weston Police Department Individual Monthly Activity Log

Year: 2021

Name: Thomas

ACTIVITY LOG				DAILY TOTALS										
MONTH	TOTAL HOURS	CALLS	# OF PERSONS ARRESTED	ARRESTS		ROAD VIOLATIONS		REPORTS		S & A HOURS	POLICE HOURS		SPECIALTY HOURS	OTHER HOURS
				Misdemeanor	Felony	Warnings	Citations	Criminal	Accident		PATROL	CI		
January	553.5	123	8	5	5	67	3	15	6	86.5	146	205.5	25	90.5
February	652	105	4	3	5	101	5	6	1	86	217	203	7	139
March	595.5	125	13	14	10	96	13	12	13	95	201	184.5	9.5	105.5
April	773	135	5	4	1	167	21	9	5	142	188	259	25	159
May	969	152	13	21		206	33	19	13	142	299.5	281	24	202.5
June	994.5	198	8	10	4	172	22	12	14	174.5	305.5	260	19.5	235
July	979	209	20	18	10	87	21	17	15	118	312	289	20.5	239.5
August	766.5	128	9	8	2	101	7	19	12	48	288.5	225		205
Sept.	742	146	8	9	2	96	4	15	15	69	232.5	246	1	193.5
October														
Nov.														
Dec.														
<b>TOTALS</b>	<b>7025</b>	<b>1321</b>	<b>88</b>	<b>92</b>	<b>39</b>	<b>1093</b>	<b>129</b>	<b>124</b>	<b>94</b>	<b>961</b>	<b>2190</b>	<b>2153</b>	<b>131.5</b>	<b>1569.5</b>



Chief of Police Josh Thomas  
102 West Second Street  
Weston, WV 26452

Telephone: 304-269-3207  
Fax: 304-269-6128  
Email: jpthomas@cityofwestonwv.com

### September 2021 Criminal Investigations

**Misdemeanors:**

- 1 – Domestic Battery  
09/09/2021 – Arrested
- 1 – Possession of controlled substance  
09/09/2021 – Arrested
- 1 – Fleeing  
09/09/2021 – Arrested
- 2 – Vehicle B&E  
09/15/2021 – Open  
09/15/2021 – Open
- 2 – Battery  
09/15/2021 – Unfounded  
09/21/2021 – Arrested
- 1 – Shoplifting  
09/23/2021 – Arrested
- 1 – Littering  
09/30/2021 – Open

**Felonies:**

- 3 – Unattended Death  
09/02/2021 – Closed  
09/11/2021 – Closed  
09/11/2021 – Closed
- 1 – Breaking and Entering  
09/15/2021 – Open
- 1 – Fraudulent scheme  
09/07/2021 – Open
- 1 – Grand Larceny  
09/13/2021 – Open

**\*Note some CI's are part of the same incident and only assigned one CI # and will be more than total CI's\***

**Investigations carried over from previous month(s)**

- 1 – Malicious Assault (being investigated as murder)  
07/04/2021 – Arrested/Still active
- 1 – Sexual Assault  
07/09/2021 – Active
- 1 – Breaking and Entering  
07/30/2021 – Active
- 1 – Brandishing a Weapon  
08/14/2021 – Arrested
- 1 – Destruction of Property  
08/08/2021 – Open
- 3 – Vehicle B&E  
08/17/2021 – Warrant issued  
08/17/2021 – Open  
08/22/2021 – Open
- 2 – Breaking and Entering  
08/03/2021 – Open  
08/10/2021 – Open
- 4 – Burglary  
08/17/2021 – Arrested and warrant issued  
08/19/2021 – Open  
08/27/2021 – Open  
08/31/2021 – Open
- 1 – Grand Larceny  
08/17/2021 – Arrested and warrant issued  
08/27/2021 – Open  
08/31/2021 – Open



**WESTON FIRE DEPARTMENT**  
 REPORT FOR THE MONTH OF  
 September 2021  
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

109
5
69
32

66%
26%

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

63
0
1
0
2
0
54

FROM
FROM
FROM
FROM
FROM
FROM

1
1
0
3
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
2
594
69.06
212.32
\$0
\$475,000
26
7
14
0
1
0
2

SAVED
SAVED

\$0
\$0

**ADDITIONAL REMARKS**

Attended all fire dept meetings and drills  
 Attended county Association meeting Midway Fire Dept  
 Worked on Insurance quotes for Department  
 Worked on fire dept gun bash  
 Assited with traffic control for homecoming

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {09/01/2021} And {09/30/2021}  
and District = "1A "

Incident	Type	Date	Location	Description
21-0000778-0	FIRE	09/01/2021	Cottage AVE & Arnold ST	Power line down
21-0000780-0	FIRE	09/01/2021	401 John ST /504	Medical assist, assist EMS
21-0000781-0	FIRE	09/02/2021	124 E 1st ST /404	Medical assist, assist EMS
21-0000783-0	FIRE	09/02/2021	834 Winter AVE	Dispatched & cancelled en
21-0000784-0	FIRE	09/02/2021	71 Asylum DR	Medical assist, assist EMS
21-0000785-0	FIRE	09/02/2021	613 Broad ST	Medical assist, assist EMS
21-0000786-0	FIRE	09/02/2021	401 John ST /810	Medical assist, assist EMS
21-0000787-0	FIRE	09/02/2021	124 E 1st ST /709	Medical assist, assist EMS
21-0000788-0	FIRE	09/04/2021	650 Craig ST	Dispatched & cancelled en
21-0000791-0	FIRE	09/05/2021	440 Delaware AVE	Medical assist, assist EMS
21-0000792-0	FIRE	09/05/2021	650 Craig ST	Medical assist, assist EMS
21-0000794-0	FIRE	09/06/2021	116 Bank ST	Alarm system sounded due to
21-0000796-0	FIRE	09/06/2021	116 W 6th ST	Medical assist, assist EMS
21-0000798-0	FIRE	09/06/2021	337 Mid AVE	Medical assist, assist EMS
21-0000800-0	FIRE	09/06/2021	650 Craig ST /101	Medical assist, assist EMS
21-0000801-0	FIRE	09/06/2021	291 Rada AVE	Medical assist, assist EMS
21-0000804-0	FIRE	09/08/2021	Staunton DR & US Highway 33 E	Motor Vehicle Accident with
21-0000806-0	FIRE	09/08/2021	200 E 3rd ST E	Medical assist, assist EMS
21-0000809-0	FIRE	09/09/2021	815 W 2nd ST	Medical assist, assist EMS
21-0000812-0	FIRE	09/11/2021	S Main AVE	Motor Vehicle Accident with
21-0000814-0	FIRE	09/11/2021	34 Gay ST	Medical assist, assist EMS
21-0000815-0	FIRE	09/11/2021	650 Craig ST /408	Medical assist, assist EMS
21-0000816-0	FIRE	09/11/2021	211 W 7th ST	Unauthorized burning
21-0000819-0	FIRE	09/12/2021	215 Bland ST	Medical assist, assist EMS
21-0000821-0	FIRE	09/13/2021	650 Craig ST /100	Medical assist, assist EMS
21-0000824-0	FIRE	09/14/2021	650 Craig ST /101	Medical assist, assist EMS
21-0000825-0	FIRE	09/14/2021	220 McGary AVE	Medical assist, assist EMS
21-0000826-0	FIRE	09/14/2021	650 Craig ST /101	Medical assist, assist EMS
21-0000830-0	FIRE	09/15/2021	Charles ST	Medical assist, assist EMS
21-0000832-0	FIRE	09/15/2021	Broad ST	Medical assist, assist EMS
21-0000834-0	FIRE	09/16/2021	124 E 1st ST /301	Medical assist, assist EMS
21-0000835-0	FIRE	09/16/2021	650 Craig ST /310	Medical assist, assist EMS
21-0000836-0	FIRE	09/16/2021	333 Broad ST	Medical assist, assist EMS
21-0000837-0	FIRE	09/17/2021	751 Camden AVE	Dispatched & cancelled en
21-0000838-0	FIRE	09/17/2021	632 W 2nd ST	Medical assist, assist EMS
21-0000843-0	FIRE	09/18/2021	815 W 2nd ST	Dispatched & cancelled en

**Weston Fire Dept.**

**Copy of Copy of Fire and EMS Combined List by Inci**

**Alarm Date Between {09/01/2021} And {09/30/2021}  
and District = "1B "**

<b>Incident</b>	<b>Type</b>	<b>Date</b>	<b>Location</b>	<b>Description</b>
21-0000779-0	FIRE	09/01/2021	87 MM Interstate 79	Motor Vehicle Accident with
21-0000782-0	FIRE	09/02/2021	380 Keister hollow	No Incident found on arrival
21-0000789-0	FIRE	09/04/2021	32 Quarry Glen /101	Medical assist, assist EMS
21-0000790-0	FIRE	09/05/2021	6153 US Highway 33 W	Dispatched & cancelled en
21-0000793-0	FIRE	09/05/2021	105 MM Interstate 79	Dispatched & cancelled en
21-0000795-0	FIRE	09/06/2021	100 Jennings Run RD	Public service assistance,
21-0000797-0	FIRE	09/06/2021	85 MM Interstate 79	Motor Vehicle Accident with
21-0000799-0	FIRE	09/06/2021	US Highway 33 E & Staunton DR	Motor Vehicle Accident with
21-0000802-0	FIRE	09/06/2021	90 MM Interstate 79	Motor Vehicle Accident with
21-0000803-0	FIRE	09/07/2021	1500 Smith Run RD	Dispatched & cancelled en
21-0000805-0	FIRE	09/08/2021	409 Gee Lick RD	Public service assistance,
21-0000807-0	FIRE	09/08/2021	97.5 MM Interstate 79	Motor Vehicle Accident with
21-0000808-0	FIRE	09/08/2021	MM Interstate 79 & US Highway 19 S	Motor Vehicle Accident with
21-0000810-0	FIRE	09/09/2021	1990 Gee Lick RD	Dispatched & cancelled en
21-0000811-0	FIRE	09/10/2021	97.5 MM Interstate 79	Dispatched & cancelled en
21-0000813-0	FIRE	09/11/2021	820 US Highway 19 S	Motor Vehicle Accident with
21-0000818-0	FIRE	09/12/2021	441 US Highway 19 N	Motor Vehicle Accident with
21-0000820-0	FIRE	09/13/2021	451 US Highway 33 E	Gas leak (natural gas or
21-0000823-0	FIRE	09/14/2021	7000 Skin Creek RD	Motor Vehicle Accident with
21-0000828-0	FIRE	09/15/2021	37 Track ST	Medical assist, assist EMS
21-0000829-0	FIRE	09/15/2021	Georgetown RD	Dispatched & cancelled en
21-0000831-0	FIRE	09/15/2021	US Highway 19 N	Dispatched & cancelled en
21-0000839-0	FIRE	09/17/2021	US Highway 33 E & Market Place Mall	Motor Vehicle Accident with
21-0000840-0	FIRE	09/17/2021	105 MM Interstate 79	Motor Vehicle Accident with
21-0000841-0	FIRE	09/18/2021	89 MM Interstate 79	Motor Vehicle Accident with
21-0000842-0	FIRE	09/18/2021	613 Old Mill RD	Medical assist, assist EMS
21-0000856-0	FIRE	09/22/2021	22 Quarry Glen /101	Medical assist, assist EMS
21-0000858-0	FIRE	09/22/2021	1600 Jacksonville RD	Motor Vehicle Accident with
21-0000868-0	FIRE	09/25/2021	721 US Highway 19 S	Power line down
21-0000874-0	FIRE	09/26/2021	8613 Georgetown RD	Medical assist, assist EMS
21-0000875-0	FIRE	09/27/2021	Sleep Camp RD	Passenger vehicle fire
21-0000883-0	FIRE	09/29/2021	Sawmill RD & US Highway 33 E	Motor vehicle accident with

**Total Incident Count            32**

**Weston Fire Dept.**

**Copy of Copy of Fire and EMS Combined List by Inci**

**Alarm Date Between {09/01/2021} And {09/30/2021}  
and District = "1A "**

<b>Incident</b>	<b>Type</b>	<b>Date</b>	<b>Location</b>	<b>Description</b>
21-0000844-0	FIRE	09/19/2021	293 Rada AVE	Medical assist, assist EMS
21-0000845-0	FIRE	09/19/2021	277 Rada AVE /A	Medical assist, assist EMS
21-0000846-0	FIRE	09/19/2021	140 Mulberry AVE	Unauthorized burning
21-0000847-0	FIRE	09/21/2021	650 Craig ST	Medical assist, assist EMS
21-0000848-0	FIRE	09/21/2021	230 Hospital PLZ	Dispatched & cancelled en
21-0000849-0	FIRE	09/21/2021	131 Mulberry AVE	Motor Vehicle Accident with
21-0000850-0	FIRE	09/21/2021	131 Mulberry AVE	Medical assist, assist EMS
21-0000851-0	FIRE	09/22/2021	1003 N River AVE	Medical assist, assist EMS
21-0000852-0	FIRE	09/22/2021	401 John ST /708	Medical assist, assist EMS
21-0000853-0	FIRE	09/22/2021	650 Craig ST /400	Medical assist, assist EMS
21-0000855-0	FIRE	09/22/2021	US Highway 33 E & Mud Lick RD	Motor Vehicle Accident with
21-0000857-0	FIRE	09/22/2021	277 Rada AVE	Medical assist, assist EMS
21-0000859-0	FIRE	09/23/2021	E 4th ST & Main AVE	Motor Vehicle Accident with
21-0000860-0	FIRE	09/23/2021	650 Craig ST /Weston Commons/402	Medical assist, assist EMS
21-0000861-0	FIRE	09/23/2021	807 Camden AVE	Medical assist, assist EMS
21-0000862-0	FIRE	09/23/2021	229 N River AVE	Medical assist, assist EMS
21-0000863-0	FIRE	09/23/2021	704 Cliff ST	Medical assist, assist EMS
21-0000864-0	FIRE	09/24/2021	W 4th ST & N River AVE	Dispatched & cancelled en
21-0000865-0	FIRE	09/24/2021	71 Asylum DR	Medical assist, assist EMS
21-0000866-0	FIRE	09/24/2021	71 Asylum DR	Medical assist, assist EMS
21-0000867-0	FIRE	09/25/2021	464 Broad ST	Medical assist, assist EMS
21-0000870-0	FIRE	09/26/2021	124 E 1st ST /Criss Manor/306	Medical assist, assist EMS
21-0000871-0	FIRE	09/26/2021	650 Craig ST /Weston Commons/110	Medical assist, assist EMS
21-0000872-0	FIRE	09/26/2021	151 Main AVE /In Front of Roshell's	Motor Vehicle Accident with
21-0000876-0	FIRE	09/28/2021	650 Craig ST	Medical assist, assist EMS
21-0000877-0	FIRE	09/28/2021	421 Main AVE	Medical assist, assist EMS
21-0000878-0	FIRE	09/28/2021	106 Bank ST	Medical assist, assist EMS
21-0000880-0	FIRE	09/28/2021	401 John ST /708	Medical assist, assist EMS
21-0000881-0	FIRE	09/29/2021	401 John ST /708	Medical assist, assist EMS
21-0000882-0	FIRE	09/29/2021	401 John ST /708	Medical assist, assist EMS
21-0000884-0	FIRE	09/29/2021	650 Craig ST /101	Medical assist, assist EMS
21-0000885-0	FIRE	09/30/2021	E 3rd ST E & Court AVE	Motor vehicle accident with
21-0000886-0	FIRE	09/30/2021	124 E 1st ST /303	Medical assist, assist EMS

**Total Incident Count            69**

Weston Fire Dept.

Activity & Training Hours/Points Summary

Activity/Training Date Between {09/01/2021} And  
{09/30/2021}

Staff Member	Alt ID	Hours	Hours Paid	Points
103	Barrett, Hunter	6.95	6.95	12.00
125	Bleigh, Jamey	22.89	22.89	29.00
111	Burkhammer, Ryan	22.42	22.42	28.00
117	Clem, Charles E	3.95	3.95	3.00
106	Clem, Chuck W	0.85	0.85	0.00
122	Fallon, Ryan	5.49	5.49	3.00
115	Goodwin, Randy B	2.15	2.15	1.00
110	Hall, Gary G	7.26	7.26	4.00
116	Hall, Joshua D	2.95	2.95	1.00
104	Hall, Travis J	4.58	4.58	2.00
136	Heater, Justice	14.29	14.29	16.00
121	Holden, Ben	10.88	10.88	8.00
161	James, Kenneth K	0.60	0.60	1.00
141	Kiddy, Robert C	0.12	0.12	0.00
135	Lipps, Tyson	5.25	5.25	6.00
118	McHenry, Mark	2.62	2.62	2.00
128	Queen, Brian	11.81	11.81	19.00
126	Queen, Kevin	4.86	4.86	5.00
105	Reed, Matthew D	5.24	5.24	6.00
107	Reynolds, Andrew	5.05	5.05	4.00
167	Riley, Kevin J	0.35	0.35	0.00
108	Rogers, Christopher	2.40	2.40	2.00
124	Rogucki, Eric	7.39	7.39	9.00
102	Ruppert, Cory	10.21	10.21	12.00
120	Schrader, Heath	1.42	1.42	3.00
123	Skidmore, Lucas	6.95	6.95	9.00
114	Stalnaker, Brian M	2.08	2.08	2.00
100	Suttle, James L	18.58	18.58	19.00
101	Talbert, Keith	14.02	14.02	16.00
119	Taylor, Andy	1.43	1.43	3.00
109	Watson, Josh	12.30	12.30	16.00
127	Woofter, Bill	6.19	6.19	4.00



Weston Fire Dept.

Aid Responses by Department (Summary)

Alarm Date Between {09/01/2021} And {09/30/2021}

Type of Aid	Count
<b>2 Jane Lew Volunteer Fire Department</b>	
Automatic aid received	1
Mutual aid given	1
	<hr/>
	2
<b>3 Pricetown Volunteer Fire Department</b>	
Automatic aid received	3
Automatic aid given	2
	<hr/>
	5
<b>4 Walkersville Volunteer Fire Department</b>	
Automatic aid received	1
	<hr/>
	1
<b>5 Jackson's Mill Volunteer Fire Department</b>	
Automatic aid received	1
	<hr/>
	1
<b>8 Lewis County Emergency Ambulance Authority</b>	
Mutual aid given	7
Automatic aid given	47
	<hr/>
	54

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {09/01/2021} And {09/30/2021}  
and District = "1A "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	52	75.36%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.44%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	8.69%	\$0	0.00%
	<u>59</u>	<u>85.50%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	1.44%	\$0	0.00%
	<u>1</u>	<u>1.44%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
561 Unauthorized burning	2	2.89%	\$0	0.00%
	<u>2</u>	<u>2.89%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	6	8.69%	\$0	0.00%
	<u>6</u>	<u>8.69%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	1.44%	\$0	0.00%
	<u>1</u>	<u>1.44%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 69

Total Est Loss: \$0

**Weston Fire Dept.**

**Incident Type Report (Summary)**

**Alarm Date Between {09/01/2021} And {09/30/2021}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	0.91%	\$0	0.00%
131 Passenger vehicle fire	1	0.91%	\$2,500	100.00%
	<u>2</u>	<u>1.83%</u>	<u>\$2,500</u>	<u>100.00%</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	57	52.29%	\$0	0.00%
322 Motor vehicle accident with injuries	2	1.83%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	20	18.34%	\$0	0.00%
	<u>79</u>	<u>72.47%</u>	<u>\$0</u>	<u>0.00%</u>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.91%	\$0	0.00%
444 Power line down	2	1.83%	\$0	0.00%
	<u>3</u>	<u>2.75%</u>	<u>\$0</u>	<u>0.00%</u>
<b>5 Service Call</b>				
550 Public service assistance, Other	3	2.75%	\$0	0.00%
561 Unauthorized burning	2	1.83%	\$0	0.00%
	<u>5</u>	<u>4.58%</u>	<u>\$0</u>	<u>0.00%</u>
<b>6 Good Intent Call</b>				
611 Dispatched & cancelled en route	17	15.59%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.91%	\$0	0.00%
	<u>18</u>	<u>16.51%</u>	<u>\$0</u>	<u>0.00%</u>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	0.91%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.91%	\$0	0.00%
	<u>2</u>	<u>1.83%</u>	<u>\$0</u>	<u>0.00%</u>

**Total Incident Count: 109**

**Total Est Loss:**

**\$2,500**



Mike Starett Code Enforcement Agenda

BUILDING PERMITS

8

CITIZEN CONCERNS

13

WARD I

3

WARD II

6

WARD III

3

WARD IV

1

CORRECTIVE ORDER

4

WARD I

2

WARD II

2

WARD III

0

WARD IV

0

CONDEMNATION

5

WARD I

2

WARD II

1

WARD III

1

WARD IV

1



DEMOLITION

4

WARD I –241 S. MAIN, 251 S. MAIN, 140 MULBERRY

3

WARD II

0

WARD III

0

WARD IV - 270 HIGH ST.

1

WARNINGS

4

WARD I

0

WARDII

1

WARD III

3

WARD IV

0

1. ON SEPTEMBER 7<sup>TH</sup> 2021 I PROCEEDED TO 241 S. MAIN, 270 HIGH STREET, 251 S. MAIN STREET, 140 MULBERRY STREET, AND 108 OAK STREET I PUT CONEMNATION NOTICES & CITY DEMOLITION NOTICES ON EACH HOUSE, I ALSO SENT CERTIFIED LETTTERS TO EACH HOME OWNER. GETTING BIDS FOR TEAR DOWNS EXCEPT FOR 108 OAK AND THEY SAID THEY WOULD FIX THEIR HOUSE UP TO STANDARD.



2. WORKED WITH DNR OFFICERS ON 211 W. 7<sup>TH</sup> STREET WHERE HOLES WERE DUG IN THE YARD AND THEY HAD BEEN URNING TRASH AND GARBAGE.

3. BEEN WORKING ON GETTING CODE OF APPEALS FOR 17 CNETER STREET.

4. WORKED WITH CITIZENS ON 4 DIFFERENT CORRECTIVE ORDERS

5. WORKED WITH MR. PAUL TITUS @ TAYLOR'S ROOMIING TO GET APARTMENTS FIXED AND CLEAN DUE TO A CITIZEN CONCERN OF NOT BEING A HEALTHY ENVIROMENT. WORKED WITH BRIAN PLUM @ BROAD STREET CHURCH, JENNIFER @ RANDOLPH COUNTY HOUSING AUTHORITY TO GET TENANTS HOUSED, ALL TENENTS HAD A CHOICE TO BE PLACED IN A HOTEL OR STAY WITH FAMILY WHILE BUILDING WAS BEING BROUGHT UP TO HEALTH CODE REGULATIONS, WORKED WITH SHONDA @ OUR NEIGHBOR TO GET APROXIMATELY 50 BOXES OF FOOD SENT TWICE TO THE TENANTS WHILE THEY WERE BEING REHOUSED, WORKED WITH LESLIE AT WV COMMUNITY ACTION TO PROVIDE TRANSPORTATION FOR THEM AND BARB @ LEWIS CO. FAMILY RESOURCE NETWORK. THE LEWIS COUNTY ANIMAL CONTROL MIKE FRANCIS WAS BROUGHT IN TO HELP MAINTAIN THE ANIMALS. THE BUILDING HAS BEEN BROUGHT UP TO CODE AND ALL TENANTS HAVE SINCE BEEN RETURNED TO THEIR APARTMENTS.

## Business License Report

For the Month of

September 2021

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
The Cottage Food Barn 415 E 3 <sup>rd</sup> Street Weston, WV 26452	All Other Businesses Restaurant	09/13/2021
Brinks Security PO BOX 814530 Dallas, Texas 75381	All Other Businesses Security Alarms Monitoring Services	09/17/2021
Carl's Odd Job Services Carl Gable 1240 US HWY 19S Apt 18 Weston, WV 26452	New Handyman License	09/21/2021
Gare Dogs 120 South Main Avenue Weston, WV 26452	All Other Businesses (Renewal of 3years ago)	09/23/2021
Coin Cloud/Cash Cloud Inc. 202 Bland St. Weston Mtn State Feed 96 US Hwy 33 East, Weston Vape Street 139 E 2 <sup>nd</sup> St. Weston Southern Texas Barbeque Restaurant	All Other Businesses (Currency Machine)	09/23/2021

## **9. Old Business**



## **10. New Business**



# QUOTE

13051 Redwater Drive  
 Chester, VA 23836  
 (800) 442-9700  
 equipmentorders@atlanticemergency.com

Quote NO. 23664  
 CUSTOMER ID  
 DATE 09/23/2021  
 EXPIRATION DATE 10/23/2021

**Bill To** Weston Volunteer Fire Department Inc. WV  
 321 Center AVE  
 Weston West Virginia 26452-2030  
 United States

**Ship To** Weston Volunteer Fire Department Inc. WV  
 United States

SALESPERSON	SALESPERSON CONTACT#	DELIVERY CONTACT	DELIVERY CONTACT#	PO#	PAYMENT TERMS	FREIGHT OPTIONS
Jay Parsons						Freight Included

QTY	ITEM #	NAME / VENDOR / DESCRIPTION	UNIT PRICE	LINE TOTAL
2	SPECIFY ITEM# IN DESCRIPTION	TURNOUT-PANT / GLOBE / GLOBE TURNOUT PANT GLOBE GPS PANT	\$1,125.00	\$2,250.00
2	SPECIFY ITEM# IN DESCRIPTION	TURNOUT-COAT / GLOBE / GLOBE TURNOUT COAT GLOBE GXCEL COAT D22, 62-G	\$1,413.00	\$2,826.00
			SUBTOTAL	\$5,076.00
			TAX	0.00%
			FREIGHT ESTIMATE	\$0.00
			TOTAL	\$5,076.00

Quote Comments:  
 THIS PRICING IS GOOD TILL OCTOBER 27, 2021.  
 AFTER THAT TIME GLOBE HAS AN 8% INCREASE THAT WILL TAKE EFFECT.  
 SIZING AND ORDER HAS TO BE IN THE SYSTEM BY 10-29-2021 TO MAINTAIN THIS PRICING

# PUBLIC ADVISORY

## STREETS CLOSED FOR 5K

**SATURDAY, OCTOBER 9, 2021**

**RACE START: 9 AM**

A Costume Fun Run will take place along the route below.

The race will begin at 9 AM and is expected to be over at approximately 10 AM with the finish line on 2nd Street being closed longer for the awards ceremony. We appreciate your patience and caution as participants, volunteers, and first responders carry out and enjoy this community event.



**EVENT DETAILS & REGISTRATION: [bit.ly/lctriplecrown](https://bit.ly/lctriplecrown)**

## **SOLICITATION OF OFFERS**

**The City of Charlottesville invites persons interested  
in acquiring ownership of Historic Bronze  
Sculptures Depicting Confederate Generals Robert E Lee and  
Jonathan “Stonewall” Jackson  
Owned by the City of Charlottesville  
Initial Deadline for Submission: Friday, October 15, 2021**

### **1.0 BACKGROUND**

- 1.1** The City of Charlottesville is soliciting offers from entities interested in acquiring ownership of bronze figurative sculptures depicting the 19th century Confederate Generals Robert E Lee and Jonathan “Stonewall” Jackson. The Sculptures were created by the internationally renowned sculptors, Charles Keck (Jackson sculpture) and Henry Shrady and Leo Lentelli (Lee sculpture). Both sculptures are designed to sit atop tall rectangular granite bases. Together, the sculptures will be referred to as “the Statues”.
- 1.2** The City only will entertain offers that propose acquisition of the Statues, individually or as a pair, as well as their corresponding bases (together, the “Statues”). Each offer must set out detailed terms for the Offeror’s acquisition and removal/relocation of the Statues.
- 1.3** The Statues have been disassembled and are currently being stored at a City-owned Location that is easily accessed by trucks and moving equipment.

### **2.0 CONTENTS OF OFFER**

- 2.1** Offers shall be legally binding offers, signed by an individual who is authorized by the Offeror to bind it to the terms of the offer. The Offer shall warrant that the terms of its offer will be and remain valid for a period of 120 days from the date of submission.
- 2.2** If a particular offer proposes that the City Council consider donating the Statues to the Offeror for nominal consideration, the Offer shall include detailed factual information documenting that the Offeror is an entity eligible to receive donations of property under the provisions of Virginia Code §15.2-953. In that

case, the Offer shall identify the specific charitable activity referenced in §15.2-953 that applies to the Offeror.

If an Offeror is NOT eligible to receive donations of property under the provisions of Virginia Code §15.2-953, the Offer shall contain the Offeror's opinion as to the fair market value (FMV) of the Statues, supported by such factual information as the Offeror deems relevant.

**2.3** Each Offer shall describe in detail the Offeror's intended use of the Statues. If the Statues will be re-erected and displayed by the Successful Offeror at a new location, the offer shall include a description of the location to which the Statues will be re-erected, and will describe and illustrate the Offeror's plan to provide a recontextualization of the story narrative "revealing their history as symbols of white supremacy" (City of Charlottesville Blue Ribbon Commission on Race, Memorials, and Public Spaces, December 19, 2016). This description shall be noted as the Recontextualization Plan.

**2.4** Each Offer shall describe the Offeror's Historic Statues and Artifact Experience (Indicate prior experience in owning, maintaining, and displaying historic Statues or artifacts). Further, each Offer shall articulate the Offeror's financial ability to carry out its proposed use and/or Recontextualization Plan, and any other terms of the Offer.

**2.5** The Recontextualization Plan must include an accurate narrative of the historic significance of the sculptures and the unique ability to convey an important—although difficult and complex—story about the statue's significance in Charlottesville's past and its legacy today. Using an "additive" approach, this recontextualization's success would rely on the inclusion of new accurate historical information and transformation of the sculptures and their place in the city's evolution.

The recontextualization needs to be done clearly and unambiguously indicating the rejection of the Jim Crow-era narratives that dominated when the statues were erected. New design that deemphasizes the centrality of the sculpture and counters the Lost Cause narratives could achieve a real transformation of both space and

narrative.

The Recontextualization Plan shall also identify the means by which the Offeror's Plan will be made binding into the future, not only as to the Offeror, but also as to the Offeror's heirs, successors and assigns (i.e., anyone who purchases the property or land from the Offeror).

- 2.6** The City will not be liable for any costs associated with removal, relocation or re-erection of the Statues. Each Offer must confirm that the Offeror will be solely responsible for all such costs, including transportation. Once the Statues is conveyed to a successful Offeror, the Offeror will be solely responsible as to the means and methods, and any contractual services required, for moving, transporting and re-erecting the Statues.
- 2.7** Each Offer shall include the name(s) of the individual(s) authorized to negotiate on behalf of the Offeror and to bind the Offeror to the terms of the Offer, along with documentation of the authority (a corporate resolution, etc.). Each such individual shall be identified by their full name, and contact information (telephone number, email address).

### **3.0 EVALUATION CRITERIA**

The Charlottesville City Council may sell or otherwise dispose of the Statues, as may be in the best interests of the public. In assessing what is in the public interest, City Council may consider any factors it deems relevant, including, without limitation, the following:

- 3.1** The Offeror's opinion of the fair market value of the Statues, and any financial benefits to be realized, or financial obligations incurred, in the event that the City Council were to accept the Offer.
- 3.2** The City Council's assessment of the quality and long-term sustainability of the Offeror's Recontextualization Plan.
- 3.3** City Council's assessment of the desirability of the Offeror's intended use of the Statues, and whether or not the intended use is consistent with City Council's core values.

### **4.0 SUBMITTAL REQUIREMENTS**

**4.1** Offers shall be submitted in an envelope labeled with the words “Confederate Statues Offer” and will contain documentation and information demonstrating how the Offer satisfies the criteria set forth within Sections 2 and 3, above. Offers shall be delivered to the Office of the City Manager at 605 East Main Street, Charlottesville, VA 22902, or mailed via U.S. Mail, first-class, postage prepaid, to the Office of the City Manager, P.O. Box 911, Charlottesville, Virginia, 22902; or via electronic mail at [statues@charlottesville.gov](mailto:statues@charlottesville.gov). Offers received by 3:00 PM on Friday, October 15, 2021 will be considered by City Council at a meeting within 90 days thereafter.

**4.2** Letter of Transmittal

Each offer shall be accompanied by a transmittal letter (in the same envelope). The transmittal letter will identify “Confederate Statues Offer” as the item proposed to be acquired by the Offeror. Each transmittal letter, and each Offer, shall be signed by an individual who is legally authorized to bind the Offeror to the terms of the Offer. The terms of the Offer shall be confirmed as being valid for a period of 120 days from the date of the Offer.

**5.0 PROCEDURES FOR CONSIDERATION OF OFFERS**

**5.1** The City Manager shall collect the submitted offers and present them at a regularly scheduled meeting of the City Council (with the intent for offers received by October 15, 2021 to be considered by Council at a future City Council meeting. The City Council shall then instruct the City Manager how to proceed with negotiations with one or more Offerors.

**5.2** The City reserves the right to reject any or all offers received, and to waive any defects or variations in the contents of an Offer from the requirements of this solicitation.

**6.0 GENERAL TERMS AND CONDITIONS**

**6.1** It is the responsibility of the Offeror to assure that its Offer is received by the City Manager in the manner specified within this solicitation, on or before the date set for receipt of offer.

**6.2** If any prospective Offeror has questions about this solicitation, the Offeror should

contact the City, via electronic mail at [statues@charlottesville.gov](mailto:statues@charlottesville.gov) no later than five (5) working days before the due date. All questions must be through email correspondence to [statues@charlottesville.gov](mailto:statues@charlottesville.gov).

- 6.3** Offerors are advised that oral explanations or instructions given by City staff, the City Manager, or any City employees during this solicitation process, or at any time prior to action by City Council, shall be nonbinding. City Council is the sole decision-maker regarding the final disposition of the Statues.
- 6.4** The City may make such reasonable investigations as deemed proper and necessary to determine the ability of the Offeror to complete the purchase of the property as negotiated, and the Offeror shall furnish to the City all such information and data for this purpose as may be requested.
- 6.5** The Successful Offerors shall be allowed to personally and visually inspect the property by appointment, after being notified that their Offer has been selected for final consideration. Contact the City by email to set an appointment [statues@charlottesville.gov](mailto:statues@charlottesville.gov).

## **7.0 CODES & STANDARDS**

In preparing the details of its offer and its proposed plan for removal of the Statues, the Offeror, its officers, agents, employees, and any subcontractors, in the performance of this Agreement shall comply with all applicable statutes and laws of the United States and the Commonwealth of Virginia, the Charter and ordinances of the City of Charlottesville, and the applicable rules and regulations of the agencies of each.



## **12. Reports of City Council**