



**City of Weston, WV
Regular Session City Council Meeting
Lewis County Court House
February 7, 2022 at 6:00 p.m.**

Call In# - (415) 762-9988
Meeting ID: 482 656 4989
Pass Code: 269

AGENDA

Full Agenda Packets Available on www.CityofWestonwv.com

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Minutes
 - A) Work Session -- 1-3-2022 Minutes
 - B) Regular Session – 1-3-2022 Minutes
 - C) Special Session – 1-20-2021 Minutes
 - D) Special Session – 2-2-2022 Minutes
- 5) Visitors Section (5 Minute Time Limit)
 - A) Betty Brooks
 - B) Dr. John Williams
- 6) Presentations - None
- 7) Receive and File Reports of City Boards, Commissions and Outside Agencies
 - A) Reports
 - i) **Weston Cemetery Board**
 - Next Meeting –Monday, February 14, 2022 at 9:00 a.m. at the Municipal Building
 - ii) **Historic Landmarks Commission**
 - Next Meeting – Thursday, February 10, 2022 at 5:00 p.m. at the Municipal Building
 - iii) **Weston Planning Commission**
 - Next Meeting –Wednesday, February 9, 2022 at 4:30 p.m. at the Municipal Building
 - iv) **Boards of Parks and Recreation**
 - Next Meeting – Friday, March 18, 2022 at 2:00 p.m. at the Municipal Building
 - v) **Lewis County EDA Authority**
 - Next Meeting – Wednesday, February 23, 2022 at 5:00 p.m. at 110 Center Avenue, 2nd Floor
 - vi) **Board of Zoning Appeals**
 - Next Meeting – Tuesday, February 8, 2022 at 6:00 p.m. at the Municipal Building
 - vii) **Codes Appeals Board**
 - Next Meeting Thursday, February 17, 2022 at 6:00 p.m. at the Municipal Building
 - viii) **Outside Agencies**
 - **Neighborhood Watch** – Next Meeting Wednesday, March 2, 2022 at 6:00 p.m. at the Lewis County Court House.
 - **Annual Public Meeting of the Lewis/Upshur LEPC** – Minutes in packet
 - **Board of Directors Agenda/Minutes for 12/14/2021** – held at Heaters Insurance Services.
 - B) Known Vacancies to be Filled
 - Board of Zoning Appeals – 2 available positions, plus an alternate (3 total)

- Appoint Member of Council or City Manager to Lewis/Gilmer SW Authority
- 8) Sanitary Board Director Report
- 9) Department Reports
- A) Finance
 - i) Suttle & Stalnaker CPA Monthly Financial Report for December 2021
 - B) Street Department
 - January Report in Packet
 - C) Police Department
 - January Report in Packet
 - D) Fire Department
 - January Report in Packet
 - E) Building/Code/Zoning Report
 - January Report in Packet
 - F) City Attorney
 - January Report in Packet
 - G) City Clerk
 - January Business Licenses Issued Report in Packet
 - H) City Manager Report
 - January Report in Packet; Update on Mid-Avenue Project
- 10) Old Business
- A) 2022-1 Ordinance Authorizing the Sale/Transfer of City Related to WV Department of Transportation, Division of Highways Bridge Project, State Project No. S321-N 16/70-0.02 00 (Second Reading) (Approve/Deny/Table)
 - B) 2022-3 Ordinance to Acquire 241 S. Main (Second Reading) (Approve/Deny/Table)
 - C) 2022-4 Ordinance to Acquire 251 S. Main (Second Reading) (Approve/Deny/Table)
 - D) 2022-5 Ordinance to Acquire Easement for 4th St Traffic Control (First Reading) (Approve/Deny/Table)
 - E) Department Organizational Restructure (Approve/Deny/Table)
- 11) New Business
- A) Appoint Susie Johnston as Finance Director (Approve/Deny/Table)
 - B) West Fork Conservation Polk Creek Watershed Dams and Channel (Cost Share Agreement) \$4400. Fiscal Year 2022 (Approve/Deny/Table)
 - C) 2022-6 Ordinance: Updated Vacant Structure and Vacant Property Ordinance (First Reading) (Approve/Deny/Table)
 - D) 2022-7 Ordinance: Updated On-Site Citations Ordinance (First Reading) (Approve/Deny/Table)
 - E) 2022-8 Ordinance: Denial and/or Revocation of Licenses and Permits (First Reading) (Approve/Deny/Table)
 - F) Columbia Club Front Demolition Works (Approve/Deny/Table)
- 12) Reports of City Council
- 13) Adjourn

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register at least fifteen (15) minutes before meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.



- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.

4. Approval of Minutes



Weston City Council
Work Session
January 3, 2022
Minutes

Present: Mayor Kim Harrison-Edwards, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump and Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, and City Attorney Brian Bailey.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 5:02 p.m.

Personnel Discussion of City Manager Performance:

Councilwoman Rogers made a motion seconded by Councilwoman Gump to enter executive session at 5:02 p.m. City Manager Stansberry requested that the City Clerk also attend. Councilman Bohan stated nay to enter executive session.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to exit executive session at 6:02 p.m.

Adjournment:

Councilwoman Gump made a motion seconded by Councilwoman Rogers to adjourn at 6:03 p.m.

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



Weston City Council
Minutes

Lewis County Courthouse
117 Center Avenue
January 3, 2021
6:00 p.m.

Present: Mayor Kim Harrison-Edwards, Councilwoman Sherry Rogers, Councilman Randy Bohan, Councilwoman Debbie Gump, Councilman Herb Curtis. City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Patrolman First Class Kaleigh Wetzel, Chief Jimmy Suttle, Street Foreman Tyler Strader, Building/Code/Zoning Enforcement Officer Mike Starett.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 6:03 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

Visitors Section (5 Minute Time Limit): No one signed up to speak.

Presentation:

Cooper Asphalt/Eric Sherrard Street Paving: Mr. Sherrard thanked council for the opportunity to speak and apologized for not getting the project completed sooner with machinery break downs causing the delay. Councilwoman Rogers asked if the streets were identified earlier this may help with getting paving completed. Mr. Sherrard stated if bidding is done in the winter, it is harder to identify the street because of snow, the best time would be early spring.

Receive and File Reports of City Boards, Commissions and Outside Agencies:

- A) Reports
 - i) Weston Cemetery Board
 - Next Meeting – Monday, February 14, 2022 at 9:00 a.m. at the Municipal Building.
 - ii) Historic Landmarks Commission
 - Next Meeting – Thursday, February 10, 2021 at 5:00 p.m. at the Municipal Building.
 - iii) Weston Planning Commission
 - Next Meeting – Wednesday, April 13, 2022 at 4:30 p.m. at the Municipal Building
 - iv) Boards of Parks and Recreation
 - Next Meeting – Friday, March 18, 2022 at 2:00 p.m. at the Municipal Building.
 - v) Lewis County EDA Authority
 - Next Meeting – Wednesday, February 23, 2022 at 5:00 p.m. at 110 Center Avenue, 2nd Floor

- vi) Board of Zoning Appeals
 - Next Meeting – Tuesday, February 8, 2022 at 6:00 p.m. at the Municipal Building.
- vii) Code of Appeals Board
 - Next Meeting – Thursday, February 17, 2022 at 6:00 p.m. at the Municipal Building.
- viii) Outside Agencies
 - Neighborhood Watch – Next Meeting – Wednesday, January 5, 2022 at 6:00 p.m. at the Court House.

Known Vacancies to be Filled:

- Board of Zoning Appeals – 2 available positions, plus an alternate (3 total)

Sanitary Board Director Report: Report in Packet.

Department Reports:

Finance Report/Suttle & Stalnaker CPA Monthly Report: City Manager Stansberry provided council with the Profit & Loss Budget Performance and the Profit & Loss Budget vs Actual and the Balance Sheet Previous Year Comparison and the General Check Ledger Report for December 2021. City Manager Stansberry stated that last month the revenue review was completed making sure it was coded properly. An example, when the WV Treasury Department sends a check without documentation, we are not sure where it goes. City Manager Stansberry expressed when you call down to the WV Treasury Department sometimes, they are uncertain what it is for. A struggle the city is having we do not have an employee designated to reconciliation that are required to make a proper financial report. City Manager Stansberry explained to council the income line on the revenue side has been corrected previous meetings the Cares Act was included. The expenditure side is still a work in progress, and he was working with accountants to get this completed. An example, City Manager Stansberry gave was on the salary line. Councilwoman Rogers asked if it would be easier to report a month behind. City Manager Stansberry stated it would be very helpful if we could delay the report a month in advance.

Street Department Report: Report in Packet.

Police Department Report: Report in Packet.

Fire Department Report: Report in Packet.

Building/Code/Zoning Reports: Report in Packet.

City Attorney Report: City Attorney Bailey updated council on the codification pointing out the amount we charge for a violation may need to be brought up to current rates, if council would like to change.

City Attorney Bailey is reading over the codifications and the deadline for changes is February 23, 2022, but if more time is needed, we could request it.

City Clerk Report: Report in Packet.

City Manager Report: Report in Packet.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **approve** all department reports. **Motion carried.**

Old Business:

Discussion on Status of Vacant Building Ordinance: City Attorney Bailey informed council that after research he has located where the ordinance was read and approved but still looking for the language that was read. City Attorney Bailey stated that the ordinance has a few deficiencies but could be corrected by February 2022 regular session meeting.

Discussion on 4th Street Bridge Construction over Polk Creek: City Manager Stansberry informed council the start date for the bridge construction has been around the first of January 2022, now it could be within one to two weeks. City Manager Stansberry spoke with the Lewis County Bus Garage and was told the bus does not travel over that bridge and was told no students lived on that side. Councilwoman Gump stated that the bus may not travel over the bridge, but the kids walk across the bridge to catch the bus. City Manager Stansberry replied that he will speak to the bus garage again.

Ord. 2022-02 to Give WV DOT – DOH Haleville/Shadybrook Property (First Reading): Councilwoman Rogers made a motion seconded by Councilwoman Gump to have the **first reading** of Ordinance 2022-01 to give WV DOT – DOH Haleville/Shadybrook Property by title only. **(Roll call of votes, Councilwoman Rogers yeah, Councilman Bohan nay, Councilwoman Gump yea). Motion carried.** City Clerk Judy Piercy read the Ordinance 2022-01 to give WV DOT – DOH Haleville/Shadybrook Property.

Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the first reading of Ordinance 2022-01 to give WV DOT – DOH Haleville/Shadybrook Property by title only. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan nay, Councilwoman Gump yea). Motion carried.**

New Business:

Recommendation for Award of Dilapidated Structures Demolition Bids (Approve/Deny/Table): City Manager Stansberry made a recommendation to **award** the dilapidated structures demolition bids to Enviroclean LLC. for all four properties.

Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the demolition bid to Enviroclean LLC for property at **140 Mulberry Street, Weston, WV. (Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea). Motion carried.**

Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the demolition bid to Enviroclean LLC for property at **241 South Main Street, Weston, WV. (Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea). Motion carried.**

Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the demolition bid to Enviroclean LLC for property at **251 South Main Street, Weston, WV. (Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea). Motion carried.**

Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the demolition bid to Enviroclean LLC for property at **270 High Street, Weston, WV. (Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea). Motion carried.**

Approve Bear Contracting for Additional Work on 4th Street Bridge Pier (Approve/Deny): City Manager Stansberry informed council that Bear Contracting would like to enter a contract for additional work on the 4th Street Bridge to remove the pier. The amount of removing the pier is \$22,000, and the Bear Contracting has not given the city the contract at this time. Councilwoman Gump made a motion seconded by Council Bohan to **approve** Bear Contracting for additional work on the 4th Street Bridge to remove the pier for \$22,000. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea). Motion carried.**

Ordinance to Acquire Columbia Club Property (First Reading) (Approve/Deny/Table): Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the first reading of acquiring Columbia Club Property by title only. City Clerk Judy Piercy read the ordinance 2022 -02 to acquire Columbia Club Property by title only.

Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the first reading of ordinance 2022-02 to acquire Columbia Property by title only. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yeah, Councilwoman Gump yea). Motion carried.**

Ordinance to Acquire Easement for 4th Street Traffic Control (First Reading) (Approve/Deny/Table): Councilwoman Rogers made a motion seconded by Councilwoman Gump to **table** the ordinance to acquire easement for 4th Street traffic control. **(Roll call of votes, Councilwoman Rogers yea, Councilman Bohan yea, Councilwoman Gump yea) Motion carried.**

Discussion on Onsite Citation Process and Requirements: City Attorney Bailey informed council the Onsite Citation Ordinance is signed and in place, but after reading the ordinance City Attorney Bailey will be working on some rewording to make the ordinance clearer.

Discussion of Process for Identifying Street Light Outages: City Manager Stansberry informed council that the street department will be checking the streetlights once a month.

Reports of City Council:

Mayor Kim Harrison-Edwards: Mayor Harrison-Edwards reminded council of the Ethics Act and the Open Meeting Acts to register online for the virtual meeting. The Webcast for Congressional Earmarks via WV Municipal League meeting will be held January 18, 2022 at 2p.m., and the Budget Training in Clarksburg, WV on February 15 or 17, 2022.

Councilwoman Rogers – Ward I: Councilwoman Rogers thanked all city employees for their service and dedication. Councilwoman Rogers thanked City Manager Stansberry for moving the “public comment” section to the beginning of the meeting to accommodate the citizens.

Councilman Bohan – Ward II: Councilman Bohan stated that things are a little rough on 4th Street with closing the access, I’m requesting the police to drive by 4th Street more often when they get a chance.

Councilwoman Gump – Ward III: Councilwoman Gump stated that she appreciated having the packet early and it being a hard copy made it easier. Councilwoman Gump made a reference to a work session in August 2020 with a list on what council wanted to accomplish. Councilwoman Gump stated we have accomplished a lot of things we set out to do, it might take some time to get things done but we are getting them done.

Councilman Curtis – Ward IV: Councilman Curtis thanked the street department for the construction on the drainage issue on Brown Avenue and stated that things are quiet in his ward.

Adjournment: Councilwoman Gump made a motion seconded by Councilwoman Rogers to adjourn at 7:49 p.m.

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



**Weston City Council
Special Session
January 20, 2022
Minutes**

Present: Mayor Kim Harrison-Edwards, Councilpersons: Randy Bohan, Debbie Gump, and Herb Curtis. City Manager Nate Stansberry, City Attorney Brian Bailey, City Clerk Judy Piercy, Chief Josh Thomas, Chief Jimmy Suttle, Building/Code/Zoning Mike Starett, Assistant Building Inspector Andy Darby, Historic Landmarks Vice President Anna Cardelli and Julie Crowl. Via ZOOM, Councilwoman Sherry Rogers, and Ashley Montgomery.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 4:31 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked all to stand for the Pledge of Allegiance.

Public Comment/Presentation: Anna provided council with a handout of the grants which included the due dates, match or no-match requesting for consideration of approval.

Preservation Alliance of WV Grant – Facilities due March 18, 2022: This grant will be utilized to cover Weston’s portion of monies for Phase II & Phase III of the Columbia Club facilities construction. The amount asking will be \$200,000 no cash match. Councilman Curtis made a motion seconded by Councilwoman Rogers to **approve** submission of the Preservation Alliance of WV Grant. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

WV Department of Arts, Culture and History – Letter of Intent due February 1st, 2022: The letter of intent for Weston Cultural Center/Columbia Club is the letter outlining what will be completed by the end of Phase I on this project with the amount projected is to be \$99,999. Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** submission of the WV Department of Arts, Culture and History **letter of intent. Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

WV Humanities Council Grant – due February 1, 2022: This grant is for up to \$20,000 with our cost portion being 25% of the budget and will account for programming for the Weston Cultural Center/Columbia Club. This grant will highlight the history of the building and the transition through the restoration project into present day. Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** submission of the WV Humanities Council Grant. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

WV Humanities Council Grant – due February 1, 2022: This is a \$1500 no match grant which will be submitted in conjunction with an ongoing oral history project. This grant will allow for exhibits and possibly cover the expense for newspaper advertising and for catalogic archival services fee. Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** submission of the WV



Humanities Council Grant. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan, Councilwoman Gump yah, Councilman Curtis yah).**

Old Business:

4th Street Bridge Construction over Polk Creek Pier Contract (Approve/Deny/Table): City Attorney Bailey provided council with a copy of the construction contract from Bear Construction LLC to review. Councilman Curtis made a motion seconded by Councilman Bohan to approve the 4th Street Bridge Construction over Polk Creek Pier Contract. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

2022-02 Ordinance to Acquire Columbia Club Property (Second Reading) (Approve/Deny/Table):

Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the second reading of the 2022-02 Ordinance to acquire Columbia Club Property by title only. **Motion carried.**

City Clerk Piercy read the second reading of the 2022-02 Ordinance to acquire Columbia Club Property by title only.

Councilman Curtis made a motion seconded by Councilman Bohan to **approve** the second reading of the 2022-02 Ordinance to acquire Columbia Club Property by title only. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

The first reading of 2022-02 Ordinance to acquire Columbia Club Property was on 01-03-2022. The approval of the second reading enacts the 2022-02 Ordinance to acquire Columbia Club Property as of January 20, 2022.

Discussion of WSB Update/Clarify Actions Regards to Signed Change Order: Mayor Harrison-Edwards passed out to council information on the WSB and discussed how the plant was designed in the beginning, also discussion on the Butcherville/Turnertown project.

Discussion of Dates for ARPA Funding Community Round Table Discussion: City Manager Stansberry informed council that a special session will be set up for February 2, 2022 for discussion of Budget Reviews and ARPA Funding. Councilwoman Rogers stated that including the public to see what their thoughts are will help with the decisions council makes. City Manager Stansberry suggested February 23, 2022 for a meeting with the public.

2022-03 Ordinance to Acquire 241 S. Main (First Reading) (Approve/Deny/Table): Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** the 2022-03 Ordinance to acquire 241 S. Main first reading by title only. **Motion carried.**

City Clerk Piercy read the first reading of 2022-03 ordinance to acquire 241 S. Main by title only.

Councilman Curtis made a motion seconded by Councilwoman Gump to **approve** the first reading of 2022-03 Ordinance to acquire 241 S. Main by title only. **Motion carried. (Roll call of votes, Councilwoman Rogers yah, Councilman Bohan yah, Councilwoman Gump yah, Councilman Curtis yah).**

2022-04 Ordinance to Acquire 251 S. Main (First Reading) (Approve/Deny/Table): Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the first reading of 2022-04 Ordinance to acquire 251 S. Main by title only. **Motion carried.**

City Clerk Piercy read the first reading of 2022-04 Ordinance to acquire 251 S. Main by title only.



Councilwoman Gump made a motion seconded by Councilman Bohan to **approve** the first reading of 2022-04 Ordinance to acquire 251 S. Main by title only. **Motion carried. (Roll call of votes, Councilwoman Roger yah, Councilman Bohan yah, Councilwoman Gump, Councilman Curtis yah).**

2022-05 Ordinance to Acquire Easement for 4th Street Traffic Control (First Reading)

(Approve/Deny/Table): City Attorney Bailey provided council with a copy of the contract for 4th street traffic control. Councilwoman Gump made a motion seconded by Councilman Bohan to **table** 2022-05 Ordinance to acquire easement for 4th street traffic control due to the needed inclusion of a permanent easement. **Motion carried.**

Personnel Discussion for Street Department and Finance Department: City Manager Stansberry requested to enter executive session for approximately 20 minutes to discuss personnel.

Councilwoman Gump made a motion seconded by Councilman Bohan to **enter** executive session at **5:36** p.m.

Councilman Curtis made a motion seconded by Councilwoman Gump to **exit** executive session at 5:59 p.m.

City Manager Update: City Manager Stansberry briefly went over items that he was working on and will give more detail at the next special session.

Adjournment: Councilwoman Gump made a motion seconded by Councilman Curtis to **adjourn** at 6:03 p.m.

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



Weston City Council
Special Session
February 2, 2022
Minutes

Present: Councilpersons: Sherry Rogers, Randy Bohan, Debbie Gump. City Manager Nate Stansberry, City Attorney Brian Bailey, City Clerk Judy Piercy, Chief Josh Thomas, Chief Jimmy Suttle, Building/Code/Zoning Mike Starett, Assistant Building Inspector Andy Darby, Susie Johnston, and Rebecca Young Weston Democrat. Via ZOOM, Mayor Kim Harrison Edwards.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 4:32 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked all to stand for the Pledge of Allegiance.

Public Comment/Presentation: Rebecca Young complimented the city for paving Cemetery Street.

Old Business:

Review and Discussion of Organizational Restructure: City Manager Stansberry provided council with a handout of the organizational structure with changes to the finance department and street department. City Manager Stansberry would like to schedule a time for council to meet the candidate for Assistant Finance Director. City Manager Stansberry informed council that the Municipal Fee Clerk Susie Johnston will be the Finance Director along with her municipal fee clerk duties. The building department will be reduced to one and manned by Andrew Darby.

Paving Contract Renewal Discussion: City Manager Stansberry stated that Cooper Asphalt is no longer paving and would like to put bids out for paving of the streets. Councilwoman Rogers and Councilwoman Gump asked about the existing contract with the city. Mayor Harrison-Edwards asked City Attorney Bailey to review and discuss at the next meeting.

Review Comprehensive Plan: City Manager Stansberry provided council with a copy of the comprehensive plan and each line discussed changing the priority levels and recommendations if needed. Councilwoman Gump expressed different items from a work session priority list in 2020 have been completed.

ARPA Planning Discussion: City Manager Stansberry and council discussed what they would like to see happen in each ward. The paving of the streets, sidewalks, drains, ditches, sewage lines and parking lots were consistent with each ward and with Mayor Harrison-Edwards. Mayor Harrison-Edwards would like to focus on the Arnold Cemetery access road and parking. City Manager Stansberry would like to explore the broadband and utilities. City Manager Stansberry reminded council that we need to have a 3-year staggering plan for the funding to avoid audits. City Manager Stansberry will prepare a public meeting for February 23, 2022 at 6:00 p.m. at the Masonic Temple to get suggestions from the public.

New Business:



Financial Review and Budget Priorities: City Manager Stansberry provided council with review of the Profit & Loss Budget Performance for January 2022 and pointed out a few lines that need to be corrected, and a few totals to be aware of when looking through. City Manager Stansberry reassured council that it is a slow process, but we are making sure each line is being classified correctly.

City Manager Update: City Manager Stansberry informed council that he and Chief Josh Thomas will be having a meeting with principal Jeovanna Comer of Peterson-Central Elementary School on traffic issues at the school.

Adjournment:

Councilwoman Gump made a motion seconded by Councilwoman Rogers to adjourn at 6:39 p.m.

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy

5. Presentations

7. and 8. Sanitary Board and Department Head Reports

AGENDA

Annual Public Meeting of the Lewis/Upshur LEPC

- I Welcome to the meeting.
- II Why do we have an annual meeting?

Letting the every one know who we are!

- III Educational presentation
- IV Unfinished business
- V New business
- VI Election of Officers for 2022

March 16, 12:00 Lewis

Lewis-Upshur LEPC Meeting Minutes

The Meeting was called to order by J. Gum at 12:04 in Lewis County.

The Pledge of Allegiance and Moment of Silence was led by J. Gum.

Members Present: See attached sign-in sheet.

Motion was made by G. Davis and seconded by Dr Reed to approve the minutes from the previous meeting. Motion was approved.

Treasurers report was accepted as read. We still need to Get our Chairman's signature on the card.

Chairman's Comments: No Comments at this time.

Grant Updates:

Serc Grant was applied for it has been successfully received some are stuck in the state auditor's office and they should be mailed as soon as they are released. They have added additional usages for the grant funds, Planning, Develop revise review and assess our response plans, and procedures, prepare for public preparedness meetings. Under organization we can include administration expenses, postage IT expenses, websites, computers. Training for LEPC members and organizations and travel expenses. Exercises must have ha hazmat component. They should be coordinated through WV EM division of training. Unallowable expenses is any kind of response equipment contractors for emergency response cleanup, damage assessment and unallowable money for training exercises. No more than 50% can be used for food or drinks. The LEPC must comply with all of the agency fiscal requirements of the organization.

There are upcoming grants available that may be able to be used or the same things.

Committee Reports:

Membership: nothing to report

Bylaws: Nothing to report

Send Rhett email ✓

Public Education/Information: Nothing to report

Annual Exercise Planning Team (HSEEP): There have been some meetings on getting our commodity flow study in process.

Hazard Assessment & Planning: Nothing to report

Tier II Reports: J. Gum hasn't seen any lately they should start coming in for next year soon.

Off Site Emergency Response Plans: nothing to report currently. Most will have to be starting over we only have two that are current. WV American water had a meeting and they are doing away with chlorine for their future uses. Our Tanks of chlorine will be removed.

Old Business: One of the things we need to do to satisfy the requirements of grants. Is annual meetings. D. Burnside proposes we have an annual meeting in January. J. Gum proposed the meeting be at Buckhannon fire. G. Davis will look into that. That will be January 19th S. Money penny will advertise about that. Record delta, Weston Democrat. (connect Buckhannon) ? Last meeting, we spoke of the FOIA request info, for things in Lewis county we will use the OEM/Commission FOIA request. D. Burnside would like a statement from each county and both said they would do that.

New Business: World band competition is coming in for 2023 in Buckhannon C. Wallace has spoken to S. Dunbrack and they are discussing exercises.

D. Burnside contacted J.H. Consulting and asked for a price on the commodity flow study, it was identified as \$5000 for that service and a report. S. nolte asked the life cycle of the commodity flow study.

S. Nolte would like to make a motion to contract J. H consulting the commodity flow study for \$5000 2nd by c. Wallace The motion Passed.

Membership Comments: paridon is controlling exercise being held online and Dr. Reed suggested we look at communication problems.

K. Talbert spoke with WV American water treatment in bendable they wanted to talk about trench/rescue and confined space rescue, their director advised that they are not using chlorine and it is less dangerous to the environment and people. He would like to schedule a tour with Director Gum.

D. Burnside would like to have an avenue to put questions back and forth and to have a generic email. S Money Penny will contact our system administrator to update contacts and create a generic email that will go to multiple sources so that people can that information

Public Comment:

J. Reed asked about the brushfire in Jane Lew to see if we can do anything better there was response from 5 counties with a 17 department response, different frequencies on the radio were problems. Then separating them for the different incidents on each one. The fire association is working on a solution for that, multi county response is difficult. Upshur County was able to switch to Lewis County fire as did Braxton, some of the issues were among our in county fire departments. For the most part Lewis Was assisting Harrison County.

Com L and com T part of the ICS was not properly used. And it's important that they know they exist, and knowing that a unified command structure exist.

C. Wallace reported the grand for the microwave link for \$200,000 has been awarded and it will be done by September.

Jan 19, 2022 next meeting.

Meeting is adjourned by acclimation.

LEWIS UPSHUR LOCAL EMERGENCY PLANNING COMMITTEE

FINANCIAL REPORT January 2022

SERC/ commission funds

Beginning balance	\$10, 131.12
Deposit 12/14/21	6,000.00
State of WV SERC Grant	
Ending balance	\$16,131.12

LEWIS UPSHUR LOCAL EMERGENCY PLANNING COMMITTEE

FINANCIAL REPORT January 2022

SERC/ commission funds

Beginning balance	\$10, 131.12
Deposit 12/14/21 State of WV SERC Grant	6,000.00
Ending balance	\$16,131.12

Board of Directors Agenda
January 18th, 2022
Held at Lewis County Commission Room

Record Zoom
Establish Quorum

Review and Approve the December Minutes
Review and Approve the December Financial Reports
Review and Approve ED Report

Current Business:

Chamber Software
Committee Reports
Upcoming Events and Fundraisers

Open Discussion:

Mission Statement: Our mission is to support the business community in Lewis County by creating opportunities for businesses to grow and succeed.

**Board of Directors Meeting Minutes
December 21st, 2021**

The meeting was called to order at 5:30 pm by Thomas Newbrough and a quorum was noted. Present were Thomas Newbrough, Ray Smith, Andre D'Amore, Julie Petit, Alyssa Lambert, Kate Garton, Anna Cardelli, Gina Starett, and Angela Cedeno.

The November Meeting Minutes (Motion by ? & seconded by Julie Petit) passed with all ayes.

Ray updated treasurer's report. Christmas fund and checking account figures updated. Motion to approve by Julie Petit and seconded by Andre D'Amore.

Ray gave executive director's report and discussed the month of November. Nominations for executive board members is coming up. Motion to approve by Anna Cardelli, seconded by Gina Starett.

Discussion on more participation for lunch and learn, growth and attendance. Key words to draw attention, education and reimbursement for employees. Suggestion for exploring different time slots.

Thomas Newbrough discussed memberships.

Angie Cedeno had no reports for education and workforce.

The event committee had nothing to report.

Chamber printer was discussed. Suggested fee for ink jet printer was \$300. Motion was made to spend up to \$500 on printer by Andre D'Amore. Motion seconded by Gina Starett.

Budget was discussed. Trade approval to be done by executive board.

Discussed 2022 direction, concentrating on events and fundraising with the focus on 100 years. Considerations were summer picnic, golf tournament, stonewall sporting clays, chili cookoff, and catered lunch. After hours events could be held at Mountaineer RV lobby.

A motion to adjourn the meeting was made by Andre D'Amore and seconded by Julie Petit. The motion approved with all ayes.

Lewis County Chamber

Financial Report

Jan 18,2022

Main Checking

Balance of Statement on 12/6/21 33533.46

<u>Chk #</u>	<u>Date</u>	<u>Name</u>	<u>Desc.</u>	<u>Amount</u>	<u>Balance</u>
4682	12/21/2021	Ray Smith	Payroll 11/14-11/27	858.44	32675.02
4683	12/21/2021	Ray Smith	Payroll 11/28-12/13	858.44	31816.58
4684	12/21/2021	Minnich Florist	Gala - Centerpieces	145.52	31671.06
4685	12/21/2021	Erie Insurance	Insurance Policy	1016.56	30654.50
4687	12/21/2021	LC Printing	L&L Posters	20.00	30634.50
4689	12/22/2021	Stonewall Resort	Gala Bill	9836.86	20797.64
					20797.64
	12/21/2021	Deposit		4642.31	25439.95
	1/5/2022	Interest		1.39	25441.34

Balance of Statement 01/05/22 25441.34

Outstanding Checks

4688	12/21/2021	J&M Grafixs	Hometown Heroes	880.00	24561.34
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Deposits

	1/18/2022	City of Weston	Hometown heroes	2914.00	27475.34
	1/18/2022	Dominion Energy	Membership	1500.00	28975.34

Balance of 01/18/22 28975.34

Gala Sponsorships Outstanding

<u>Name</u>	<u>Contact</u>	<u>Package</u>	<u>Contact</u>	<u>Amount</u>
Mon Health SJMH	Kevin Stalnaker	Entertainment	Angie	3000.00
BHE GT&S	Gina M. Palmer	Award - LC of the Year	Tina	2000.00
G. J. Garton Ins.	Chris Heater	Silver	Tina	500.00
Huntington Bank	Tina Taylor/Tammy We	Silver	Tina	500.00
Caplan's Jewelry Store		Bronze	Tina	250.00
Kitchen & Bath Gallery	Ashley Carpenter	Bronze	Julie	250.00
Lamberts Winery	JB & Alissa Lambert	Bronze	Alissa	250.00
Total Receivables				6750.00

Christmas Light Fund Account

Balance of 01/18/22 5218.69

Chamber Software

Name	GrowthZone	CC-Assist	Membership works	Chamber Nation
Links	https://www.	https://www.	https://mem	https://www.
Initial Setup	1499.00	500.00		999.00
Yearly Fee	2988.00	1320.00	816.00	1188.00
Monthly	249.00	110.00	68.00	99.00
Website	1788.00	2160.00	n/a	?
Monthly	149.00	180.00	n/a	

Lewis County Chamber of Commerce
Executive Director's Report Dec 21st, 2021 - Jan 17th, 2022

Dec 22nd Ribbon Cutting for GY6 Barber Co. on Main Ave, Weston. Good turnout, thanks to Thomas for being the MC. Had Rhett Dusenbury from Congressman Mooney's Office, Delegate Adam Burkhammer, Commissioners Rod Wyman, Bobby Steward and Agnes Queen. Weston City Mayor Kim Harrison, Council people Sherry Rogers, Herb Curtis, Debby Gump. Media was Weston Democrat and WBOY

Jan 6th Meeting with Congressman David McKinley, the congressman staff reached out to us and wanted to meet with a limited number of business owners. They will be coming back for more business meetings, as well as government and other organizations. All did get a chance to voice concerns to the Congressman and I followed up with email to all that attended to form a list of concerns to return back to the Congressman. I was notified by Manncave Distilling he did have a follow up meeting.

Jan 12th Our first Business and Breakfast with Dale Carnegie Training for Time Management. Event sponsored by Edward Jones, catered by Buns and held at Coffeehouse. We had 27 in person and 10 zoom participation. It was a great presentation. Sent out survey to attendees for satisfaction and also suggestion. Dale Carnegie was impressed with numbers and would like to do more in the future. Putting together a video for those members who couldn't attend.

Using Constant Contact for email and Sparrow Survey. Reports attached.

Did our first Chamber Connect Newsletter, distributed around 100 copies. Ask a few members for stories for next month, will send out email with electronic version soon. Will be selling ads and promoting our agenda.

We looked at another Chamber Software, I need to get one more scheduled and a follow up on others.

I am still working on QuickBooks, I will finish this week and get with Anna and/or Gina to hand off.

We purchased a Epson Workforce 7820 - Large format ink jet printer—works great and allows for limited sign/poster/newsletter printing.

Old Business still open is scheduling reminder of 2020 awards - FRN, Teresa McCormick and Lori Hamrick, clearing out old office and Credit Card (need to get them more information).

CHAMBER IS GOING TO BE 100 YEARS OLD Went to WVU Archives in Morgantown to get needed newspaper and information about history of Chamber. Found some of what I needed, but need to go back sometime for more information for middle years, especially why we are 85 dinners for 100 years. Will be using this information for promotion and post throughout the year.

Education and Workforce Committee

I have reached again to RLBMS to see needs to help them through our committee.

Weston Democrat is reaching out to Blue Spoon Catering - Cindy Weimer (High School) for their lunch & learn on 2/22. Chair Angie will report

Event Committee

1/10 Met with Membership Committee (Andre, Julie and Alissa) and went over events, gala and other information. Fix dates for Breakfast or Lunch being the 2nd Wednesday of Month and the After Hours being the last Thursday of the month. Chair Julie will report and get boards approval on discussed.

Membership Committee

1/6 Met with Membership Committee (Thomas and Mike) and went over membership

changes. Simplifying levels and benefits. Currently working out changes to get back to committee to review.

Upcoming Dates

Jan 27th	After Hours	Stonewall Resort
Feb 22nd	Lunch & Learn	Having a website can help your business or Non-profit SUCCEED - Noon - Coffeehouse/LCHS?
Feb 24th	Business After Hours	Schmoozapalooza - Schmooze & Sip Speed Networking Event 3:30 pm Check in / 4-6pm Network / 6pm Social Lambert's Winery - \$20 person / \$30 Non-member

Attended meeting of the
 County Commission Meetings
 Central Weston Neighborhood Watch
 Jane Lew Town Council in person
 Weston City Council in Zoom (missed first hour)
 Lewis County EDA

By the Numbers	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Memberships	64?		72	0	3	21	32	40?	55	58
Website Hits			70	128	274	122	120	255	123	165
Facebook Likes	1721	1754	1766	1776	1793	1805	1827	1848	1859	1862
Instagram Followers	157		179	184	189	193	201	206	207	206
Constant Contact Sent / Open / Clicks										1376 44% 2%

2021 Year in Review

- 10 Ribbon Cuttings
- 3 Virtual Events
- 2 Lunch & Learn
- 3 Networking Events
- 1 Annual Board Meeting
- 1 Grand Gala

**Board of Directors Agenda
December 14th, 2021
Held at the Heater Insurance Services**

Establish Quorum

Review and Approve the November Minutes
Review and Approve the November Financial Reports
Review and Approve ED Report

Current Business:

Committee Reports
Nominating Committee
Lunch and Learn 12/16 12pm Coffeehouse
Chamber Software/Constant Contact/Website
Chamber Printer
Budget
Map out next year's direction – 100 years anniversary of Chamber

Open Discussion:

Mission Statement: Our mission is to support the business community in Lewis County by creating opportunities for businesses to grow and succeed.

Board of Directors Meeting Minutes
November 16th, 2021
Held at Heater Insurance Services

The meeting was called to order at 5:35 pm by Thomas Newbrough and a quorum was noted. Present were Thomas Newbrough, Angie Cedeño, Anna Cardelli, David Harris, Tracy Queen, Chris Heater, Mike Hines, Alyssa Lambert, Ray Smith, Tina Cunningham, and Gina Starett.

The August Meeting Minutes (Motion by Mike Hines & seconded by Tina Cunningham) passed with all ayes.

Ray Smith gave Executive Director Report (Motion to approve by Anna Cardelli and seconded by Tina Cunningham) and the motion to accept with approved with all ayes. Report indicated memberships were up by 40, Facebook/Instagram followers are up, and the first breakfast will be set for January 12.

Chamber software is being reviewed by Ray Smith and Angie Cedeno. Yearly subscription is under \$3,000. There are three other companies to be reviewed.

Education Workforce Committee surveys went out. Survey results are in and will be discussed in upcoming meeting.

Event Committee discussed waiting for event survey results from the GALA. Tina Cunningham requested to be a part of the committee.

The Board discussed the Christmas light fund. The City of Weston has requested help from the Chamber to cover costs for the lights on the city Christmas tree. The Chamber can match up to \$5,000 in funds. The light fund was set up to maintain Christmas lights in the city. Citizen's bank has donations in the light fund account.

The Board discussed more fundraising events. Ideas such as gun raffles, golf, and Stonewall Sporting Clays were suggested. It was suggested to put an emphasis on advertising leading up to the fundraising event. Gina Starett is reaching out to Nutter Fort Fire Department for information on raffles. Money from these fundraisers would be used toward the Chamber.

The Board discussed the Annual Chamber dinner. Items discussed:

- Approximately \$27,500 in funds raised
- Date of event needs to be set earlier
- Event should be geared toward advertising for businesses
- Valet service
- Hiring individuals for check-in
- Time and date of event

- Location of event
- Seating arrangements
- Adding signs to the ball room
- Including a back drop of photos at check-in
- Moving food stations to another room/timing of food stations
- Sponsorship and ticket sales
- Entertainment
- Length of awards (should be around 10 min and it lasted 30 min)
- Raffle tickets for TV sold \$400.

A motion to adjourn the meeting was made by Mike Hines and seconded by Gina Starett.
The motion approved with all ayes.

Lewis County Chamber of Commerce

Account Balances 12/21/21

Christmas Light Fund 5218.04

Main Checking Account 34294.52

Grand Gala Breakdown

Income	Type		Sponsor	Tickets	Raffle	Other	Fees
10/29/2021	Paypal	5039.75	3828.92	110.00		1275.00	174.17
11/1/2021	Square	2055.71	2000.00	131.00			75.29
11/5/2021	Square	106.00		110.00			4.00
11/12/2021	Square	23.97				25.00	1.03
11/12/2021	Everbrite	1215.00		1215.00			
11/19/2021	Cash/Check	14619.58	14375.00			244.58	
11/19/2021	Cash/Check	9250.00	9250.00				
12/21/2021	Cash/Check	4642.31	1250.00	2105.00	365.00	922.31	
Receivables			6750.00				
Totals			37453.92	3671.00	365.00	2466.89	254.49

Total Dinner Income 41235.43

Expenses

Resort Bill Room, Meal, Equipment, Staff	9836.86
Program Printing	916.97
Discount	-426.38
Placards	227.90
Minnich Florist - Centerpieces	145.52
Thank you cards	138.94
Thank you Bags	127.58
Name Tags	35.00
Ext Labor/Taxes - 4 weeks	2265.00

Net Income 27968.04



YOU ARE INVITED
LEWIS COUNTY CHAMBER'S LUNCH & LEARN
REGION VI WORKFORCE DEVELOPMENT BOARD
AND WIOA EMPLOYER PROGRAMS

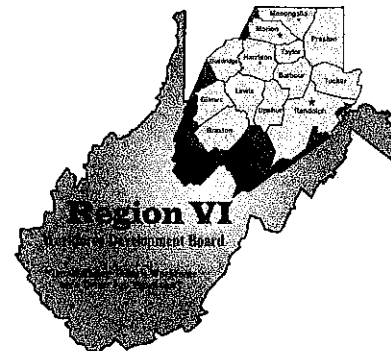
Hello Members,

We have a very informative Lunch and Learn scheduled at the Coffeehouse on December 16 at Noon. The Workforce Innovation and Opportunity Act (WIOA) helps job seekers and workers access employment, education, training, support services to succeed in the labor market and match employers with skilled workers they need to compete in the global economy. The Region VI Workforce Development Board provides WIOA funded training services to employers and individuals located in the Region VI service area.

WIOA Employer Programs include On-the-Job Training, Customized Training, and Incumbent Worker Training. Employers can receive up to 75% reimbursement for an eligible new hire's wages during training by utilizing On-the-Job Training. Customized and Incumbent Worker Training provides reimbursement to employers for training for employees.

Speakers will cover and/or answer questions on the Workforce Innovation and Opportunity Act (WIOA) and the services offered.

- **YouthReady Program** - This program offers work contracts with employers that could pay 100% of wages up to 480 hours to eligible businesses. Also, paying the employee for support services as needed. YouthReady also offers a stipend of \$5/hr for approved classroom training.
- **WIOA Scholarships** - These scholarships, up to \$12,000, are available so individuals can attend training or get the certification so they may obtain a marketable profession.
- **Hiring a WIOA eligible participant** not only benefits the hire but also benefits the employer with various levels of support i.e. Incumbent Worker Training, Transitional Training, and Customized Training.
- **On-the-Job Training** - WIOA offers On-the-Training monthly reimbursement of employees' wages up to 75% for eligible employers.
- **How you can help** with presenting your business experience or help with mock interviews with classes.



Click on the image above to go to Region VI Website for more information.

This lunch & learn is **FREE** for our chamber members, \$8 for their guests, or \$12 for non-members. This includes the speakers, all materials, food, and drink.


[Click Here to RSVP Online for Members, Guests and Non-Members](#)

or RSVP by calling the chamber office at [304-269-2608](tel:304-269-2608)

RSVP deadline Monday, December 15 at Noon.

Thank you, and I hope to see you there.

Sincerely,
Ray Smith
Executive Director


LUNCH & LEARN


**Region VI Workforce Development Board
WIOA EMPLOYER PROGRAMS**

FREE FUNDING AVAILABLE


The Workforce Innovation and Opportunity Act (WIOA) helps job seekers and workers access employment, education, training, support services to succeed in the labor market and match employers with skilled workers they need to compete in the global economy. The Region VI Workforce Development Board provides WIOA funded training services to employers and individuals located in the Region VI service area.

WIOA Employer Programs include On-the-Job Training, Customized Training, and Incumbent Worker Training. Utilizing On-the-Job Training, employers can receive up to 75% reimbursement for an eligible new hire's wages during training. Customized and Incumbent Worker Training provides reimbursement to employers for training for employees.

SPEAKERS



APRIL PIERSON
One Stop Coordinator



TRACEY KENNEDY
Business Service Representative

**DEC 16
12:00 PM**

THE COFFEEHOUSE
402 MAIN AVE, WESTON

FREE FOR CHAMBER MEMBERS
\$12 FOR NON-MEMBERS
\$ 8 for Guest of Members
This price includes all speakers, food and drinks.

NEED TO RSVP
Contact Ray Smith at 304-269-2608
or email lcinfo@lchamber.org
Register & Pay Online at
www.lcchamber.org/lunchlearn

Lewis County Chamber of Commerce
PO Box 1074 - 346 Market Place Mall
Weston, WV 26452
Phone / Fax / Text (304) 269-2608

Visit our
website



OUR PRESIDENT'S CIRCLE PARTNERS



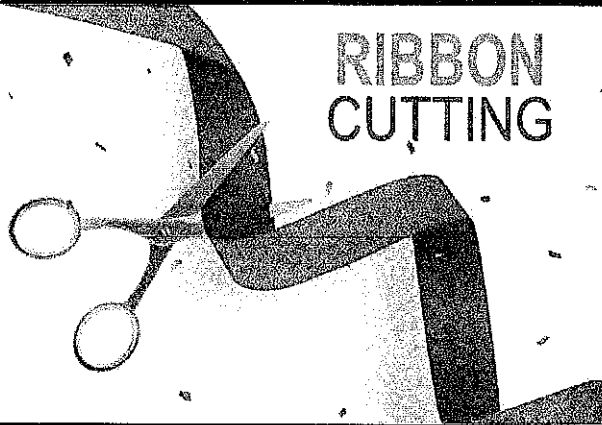
OUR FOUNDATION PARTNERS





**RIBBON
CUTTING**

**GRAND
OPENING**
~ ~ ~



GY6 BARBER CO.

December 22nd ~ 4:30 PM

102 Main Ave, Weston, WV 26452

You are invited to the Grand Opening and Ribbon Cutting to celebrate the opening of the GY6 Barber Co. on 140 Main Avenue in Weston on Dec 22nd at 4:30 pm.



Come out and meet the owner's Rob and Jennifer Eiler and take a tour of their newly renovated barbershop.

Light refreshments will be served.

Any questions, please give me a call at 304-269-2608 or email me.



Please come out and show your support; We hope to see you there.

Visit and Like GY6 Barber Co. Facebook Page

The Lewis County Chamber of Commerce is honored to do Ribbon Cuttings for

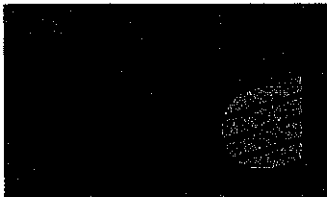
If you are interested in our services or becoming a member, please contact the Lewis County Chamber of Commerce at 304-269-2608 or Email Us.

Lewis County Chamber of Commerce
 PO Box 1074 - 346 Market Place Mall
 Weston, WV 26452
 Phone / Fax / Text (304) 269-2608



Visit our website

OUR PRESIDENT'S CIRCLE PARTNERS



OUR FOUNDATION PARTNERS



Lewis County Chamber of Commerce
Executive Director's Report Nov 16th to Dec 20th, 2021

Nov 20th Ribbon Cutting for 4H Youth Foundation for the new cabin in Jane Lew. Good turnout, thanks to Tina for being the MC. Had Rhett Dusenbury from Congressman Mooney's Office, Delegate Adam Burkhammer, Commissioners Rod Wyman and Agnes Queen and County Clerk Cindy Rowan. Media was Weston Democrat, WBOY and WDTV.

Dec 16th Lunch & Learn with Region VI Workforce Development Board talking about Youth Programs and WIOA Employer Program. Small turn out, but good involved group. A lot of good information for covering cost of hiring new employees and also paying for training and certification for new and existing employees.

Sent out the Thank You cards to all the Gala Sponsors. Post thank you, ads and video of all sponsors on Facebook. Posted pictures on Facebook.

Hometown Heroes Banners - Took down and given to Ashley Montgomery at the Weston Town Hub to be put up. The city did cut a check for reimbursement of hardware but in my name. Waiting for it to be corrected.

Attended several demo of Chamber Software and several follow ups. I need to get with committee to go over findings and reschedule some follow ups.

Signed up for Constant Contact for email. Spend time reorganizing email list, so we have current membership, and the past 3 years membership and also most business email in Lewis County. Using Constant Contact sent out for Lunch & Learn Region VI (57% open, 2% Clicks). Did our first Member 2 Member Discount - Quality Water (46% open, 1 % Clicks) and for our Open House - GY6 Barber Shop (same day stats—38% Open, 1% clicks). I have included these emails. I believe this will greatly enhance our emails and presentation of such. Can track, see non-useable email, resend and other features I am still learning on. Was able to include our President Circle and Foundation members logo and clickable links at bottom of emails.

Did our first Chamber Connect Video as a tease for our Lunch and Learn. Region VI was impressed and I believe another great way to improve our value. Still learning on better editing. We will be doing a follow-up with Region VI programs on a regular Chamber Connect in coming weeks.

QuickBooks is still in the works, will be working with Anna and Gina first of next year. We had some issues with meeting and me being ready to hand off.

Talking to "All of Us" National Program and coordinating with them on promoting their nationwide effort to do the most diverse nationwide health database to see how biology, lifestyle and environment affect health.

Old Business still open is scheduling reminder of 2020 awards - FRN, Teresa McCormick and Lori Hamrick, clearing out old office and Credit Card (need to get them more information and getting the Chamber Newsletter out.

CHAMBER IS GOING TO BE 100 YEARS OLD Need to schedule year long information, postings, tie in events. Done some research from Weston Democrat, HCPD, reaching out to others that have information, as well as former board, members, and directors. Do a after hours with some of these people and Chamber Connect with some. Theme for our year and our gala. Official WV charter date of 1/7/2022 by Robert L. Bland, J.H. Brewater, E. G. Davisson, Thomas A. Edwards, T.F. Koblegard, Charles Lively, S. L. Richards, Charles M. Snaith, M.S. Sprigg and T.A. Whelan.

Education and Workforce Committee

I have reached out twice to RLBMS to see needs to help them through our committee. I did contact Blue Spoon Catering - Cindy Weimer (High School), unfortunately the scheduled upcoming events are not on times or days they could help. Will reconnect when we have more confirmed event dates.

Event Committee

Need to have meeting to go over next year and rough out the complete year. Need to do a sponsorship plan for these events.

Membership Committee

Need to schedule meeting to review/revise membership package, new membership year begins Jan 1st, 2022. Will be doing mailed invoices.

Nominating Committee

Need to form a committee to elect officers for the new year (Jan 1—Dec 31st)

Upcoming Dates

- Dec 22nd Ribbon Cutting GY6 Barber Shop 4:30 pm - 140 Main Ave, Weston
- Jan 6th Meeting with Congressman McKinley and staff Wishes to meet with a small group of Lewis County Businesses to discuss issues - Chamber Office
- Jan 12th Business over Breakfast Dale Carnegie Class on Time Management 7:30 am Breakfast and 8:30 am Class
- Feb 22nd Lunch & Learn Having a website can help your business or Non-profit SUCCEED - Noon - Coffeehouse?
- Mar 26th After Hours Non-Profits opportunity to show community what they have, get volunteers and donations. Providence Banquet Hall in Jane Lew? 5:00?

Attended meeting of the

- County Commission Meetings
- Alum Bridge Neighborhood Watch
- Lewis County Blueprint
- Lewis County EDA

By the Numbers	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Memberships	64?		72	0	3	21	32	40?	52
Website Hits			70	128	274	122	120	255	123
Facebook Likes	1721	1754	1766	1776	1793	1805	1827	1848	1859
Instagram Followers	157		179	184	189	193	201	206	207



Quality Water Services, LLC

160 John St.
Weston, WV 26452
Phone: (304) 269-0072
Email: info@qualitywaterserviceswv.com

To Lewis County Chamber of Commerce Members,

You're receiving this letter as a courtesy of Quality Water Services regarding the backflow prevention device which is likely already located in your place of business. You may be aware that this device is mandatory and requires annual testing by a certified tester to remain in compliance and to ensure the safety of the public water system.

Quality Water Services not only staffs certified testers to help your business fulfill this annual requirement, but you can be at ease knowing that we are licensed and insured. Quality Water Services goes above and beyond by completing and submitting all appropriate backflow compliance paperwork, as well as working directly with your utility company to handle your backflow prevention device and utility service needs when necessary. To simplify this process, even more, we utilize a secure, web-based system for full compliance tracking for all our customers which conveniently includes sending auto-reminders prior to testing renewal.

Keep your focus on operating your business and consider allowing Quality Water Services to alleviate the worry of your backflow device compliance. We're proud to provide these services for one low rate of \$200/year and offer a **10% discount to Lewis County Chamber of Commerce members**. Don't delay and give us a call today at (304) 269-0072!

Sincerely,
Your Trusted Team at Quality Water Services, LLC

10 %
DISCOUNT
for
CHAMBER MEMBERS

BACKFLOW



Visit the Quality Water Services
Website

Visit and Like Quality Water
Services Facebook Page

The Lewis County Chamber of Commerce sends out one paid Member 2 Member Discount Marketing email per week. This message is sent by the Lewis County Chamber of Commerce on behalf of a member of business and community leaders. Contact us to promote your business, organization, event, or service through our Member 2 Member Market Service.

WESTON SANITARY BOARD

171 MAIN AVENUE

WESTON, WV 26452 (304)269-1300

MONTHLY REPORT

February 4, 2022

PROJECT UPDATE

- Steptoe & Johnson Attorney sent response back to Landowner explaining what his final options were. Landowner will contact Attorney directly instead of going through WSB.
- Ads for Phase I Sludge Removal and Blower will run in the paper on Feb. 9 and Feb. 16
- Mandatory Pre-Bid Meeting Thursday, February 24
- Bid-Opening Thursday March 10

PHASE II PROJECT UPDATE

- Procurement Letter with RFQ for Engineers for Phase II Sludge Removal Project has been mailed
- Ads for Engineering Services for this Project will run in paper Feb 2 and Feb 9
- Proposals to be submitted back to WSB Office no later than Feb 18 at 4:00pm

PLANT REPORT

- Met with several new Engineering Firms to discuss Specifics about Phase II Sludge Removal Project
- Spoke with several contractors about Phase I Sludge Removal Project
- Weekly UV and Filter Cleaning & Maintenance
- Continue Program with WVU on Covid Testing/Plant Influent
- Safety Training with Assured Partners
- Discussions with Region VI' regarding Sludge Removal Project Phase II—Procurement and Funding
- Cleaning and Maintenance on Screens, buildings, filter membranes, UV, chlorine building and garages.
- Organizing and Cleaning Garages

COLLECTION

- New Tap on North River Avenue and Parking Lot Behind Wendys
- Several Miss Utility Mark Outs
- Worked with WVAWC on a water line replacement near one of our Statons to ensure that our Force Main was protected.
- Plowed snow on our access roads to plant and all pump stations.

PUMPS


- Rebuilt Weston Manor Station with assistance from Precision Pumps. Added rails for pumps. Also added new lid.
- Vacuum Pump on Vac Truck went out. Adam put in new couplers, flushed and cleaned pump and it is working fine again.
- Routine maintenance on Pumps and Pump Stations

JET CALLS

- 19 Jet Calls 14 Customer 5 Mains

OFFICE-Director

- Discussions with Region VII regarding Phase II of Sludge Removal ad content and dates
- Discussions with Thrasher Engineering regarding Phase I Sludge Removal ad content and dates and meeting dates for Pre-Bid and Bid Opening
- Discussions with Thrasher Engineering on outstanding issues with residents on BVTTSCC Project
- Discussions with Attorney from Steptoe & Johnson on issue with resident on BVTTSCC Project
- Discussions with WVU and Engineering firm regarding new water and sewer lines
- Safety Training with Assured Partners
- Working on Accounts Receivable Past Due Accounts
- Weekly Department Head Meetings with City Manager
- Monthly Adjustments
- A/P, Payroll, Reporting
- Working with State Auditors Office on 2019 & 2020 Audits
- Worked with Accountant Office on Project Close-out Accounting Reports
- Daily/Weekly conversations with Engineers/Special Council regarding project
- Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills
- Continue to work on Email Billing for Customers



Dee Evans, Director

CITY OF WESTON
Balance Sheet Prev Year Comparison
As of January 31, 2022

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
101-10 · COAL SEVERANCE 01521008409	0.00	16,799.97	-16,799.97	-100.0%
101.1 · GENERAL FUNDS 01521008454	1,229,462.83	1,182,571.71	46,891.12	4.0%
101.2 · PAYROLL ACCOUNT 01521008506	-130,387.28	-32,610.92	-97,776.36	-299.8%
101.3 · RAINY DAY FUND 01521224364	995.16	995.16	0.00	0.0%
101.4 · POLICE EQUIPMENT 01521101076	495.88	495.88	0.00	0.0%
101.75 · POLICE K-9 FUND 01221260149	358.70	358.70	0.00	0.0%
101.8 · OFF SET PROGRAM01521118823	500.01	500.01	0.00	0.0%
Total Checking/Savings	1,101,425.30	1,169,110.51	-67,685.21	-5.8%
Accounts Receivable				
ACCIDENT & INCIDENT REPORTS	-98.33	-98.33	0.00	0.0%
ANIMAL TAX	-399.60	-399.60	0.00	0.0%
B & O TAXES				
B & O CURRENT ACCOUNTS	-0.01	-0.01	0.00	0.0%
B & O DELINQUENT ACCOUNTS	-18.00	-18.00	0.00	0.0%
B & O TAXES - Other	-170,669.12	-162,845.82	-7,823.30	-4.8%
Total B & O TAXES	-170,687.13	-162,863.83	-7,823.30	-4.8%
BANK DEPOSIT CORRECTIONS	-925.00	-925.00	0.00	0.0%
BUSINESS LICENSE.	-3,280.28	-3,168.04	-112.24	-3.5%
CERTIFIEDS	-6.11	-6.11	0.00	0.0%
EXCISE TAX	-11,600.72	-5,590.28	-6,010.44	-107.5%
FINES, FEES & COURT COST	5,171.27	5,171.27	0.00	0.0%
Fire Dept MVA Response	-100.00	-100.00	0.00	0.0%
IRP FEE FOR INTERSTATE TRUCKS	-9,972.17	-9,972.17	0.00	0.0%
MISCELLANEOUS	-70.00	-70.00	0.00	0.0%
MISCELLANEOUS PERMITS	-5.50	-5.50	0.00	0.0%
MUNICIPAL FEES	-26,107.90	-25,840.90	-267.00	-1.0%
PAID PARKING	-4,329.36	-4,329.36	0.00	0.0%
PARKING VIOLATIONS.	-160.00	-160.00	0.00	0.0%
PENALTY/LATE FEE	1,816.36	1,816.36	0.00	0.0%
PERMITS	-266.00	-261.00	-5.00	-1.9%
PROPERTY TAXES	-29,259.05	-29,259.05	0.00	0.0%
REIMBURSEMENTS.	-1,743.88	-3,672.21	1,928.33	52.5%
Rental Inspection	-300.00	-300.00	0.00	0.0%
STATE GRANTS	-2,700.00	-2,700.00	0.00	0.0%
Use Tax Receivable	-140,531.89	-140,531.89	0.00	0.0%
UTILITY TAX	-1,572.87	-0.87	-1,572.00	-180,689.7%
WVTREASURY LVL CREDIT	-2,969.90	-2,969.90	0.00	0.0%

CITY OF WESTON
Balance Sheet Prev Year Comparison
As of January 31, 2022

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
Total Accounts Receivable	-400,098.06	-386,236.41	-13,861.65	-3.6%
Other Current Assets				
DUE FROM - FIRE PENSION	37,951.11	31,099.10	6,852.01	22.0%
DUE FROM - POLICE PENSION	32,303.88	24,155.42	8,148.46	33.7%
Firement Pension Account	6,463.03	6,463.03	0.00	0.0%
Policeman Pension Fund	-3,160.48	-3,160.48	0.00	0.0%
106 · PETTY CASH FUND	247.00	247.00	0.00	0.0%
12000 · UNDEPOSITED FUNDS	161,231.27	116,362.69	44,868.58	38.6%
Total Other Current Assets	235,035.81	175,166.76	59,869.05	34.2%
Total Current Assets	936,363.05	958,040.86	-21,677.81	-2.3%
Fixed Assets				
131-1 · BUILDING-CITY HALL	225.00	225.00	0.00	0.0%
133.3 · CITY HALL - EQUIPMENT	1,435.18	1,435.18	0.00	0.0%
Total Fixed Assets	1,660.18	1,660.18	0.00	0.0%
TOTAL ASSETS	938,023.23	959,701.04	-21,677.81	-2.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
201 · ACCOUNTS PAYABLE	90,916.39	90,116.39	800.00	0.9%
221 · FICA TAXES PAYABLE	-29,464.31	-29,464.31	0.00	0.0%
223 · STATE TAXES W/H PAYABLE	1,388.00	1,388.00	0.00	0.0%
224 · CPRB EMPLOYEE W/H	-5,439.16	-5,439.16	0.00	0.0%
225 · PEIA Insurance w/h	-60,906.16	-60,906.16	0.00	0.0%
227 · GARNISHMENTS W/H	-428.52	-428.52	0.00	0.0%
228 · UNEMPLOYMENT COMP PAYABLE	1,691.66	1,691.66	0.00	0.0%
229 · WORKERS COMP PAYABLE	330.62	330.62	0.00	0.0%
Total Accounts Payable	-1,911.48	-2,711.48	800.00	29.5%
Credit Cards				
Fifth Third Bank Purchasing Car	-50,195.72	-44,445.61	-5,750.11	-12.9%
Total Credit Cards	-50,195.72	-44,445.61	-5,750.11	-12.9%
Other Current Liabilities				
221.2 · 941 Payroll W/H Liability	-148.11	-148.11	0.00	0.0%
224.1 · FIREMEN PENSION W/H	11,304.74	11,060.29	244.45	2.2%
224.2 · POLICE PENSION E/H	14,620.29	11,313.11	3,307.18	29.2%
224.3 · CPRS RETIREMENT W/H	9,063.58	2,224.53	6,839.05	307.4%
225.1 · PEIA W/H	-83,131.95	-103,454.64	20,322.69	19.6%
239 · DEFERRED REVENUES	1,449.00	1,449.00	0.00	0.0%
250 · PAYROLL DEDUCTIONS				

CITY OF WESTON
Balance Sheet Prev Year Comparison
As of January 31, 2022

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
225.2 · Optional Life Insurance W/H	-2,644.82	-3,620.41	975.59	27.0%
225.3 · Dependent Life Insurance	283.86	146.83	137.03	93.3%
225.4 · Supplemental Insurance	14,885.97	5,622.27	9,263.70	164.8%
227.2 · Municipal Fee-Employee w/h	737.50	700.00	37.50	5.4%
Total 250 · PAYROLL DEDUCTIONS	13,262.51	2,848.69	10,413.82	365.6%
260 · Employee Reimbursement Payable	-35.00	0.00	-35.00	-100.0%
Total Other Current Liabilities	-33,614.94	-74,707.13	41,092.19	55.0%
Total Current Liabilities	-85,722.14	-121,864.22	36,142.08	29.7%
Total Liabilities	-85,722.14	-121,864.22	36,142.08	29.7%
Equity				
30000 · Opening Balance Equity				
10 · coal severance fund	8.29	8.29	0.00	0.0%
30000 · Opening Balance Equity - Other	67,018.89	85,603.05	-18,584.16	-21.7%
Total 30000 · Opening Balance Equity	67,027.18	85,611.34	-18,584.16	-21.7%
32000 · Unrestricted Net Assets	874,844.13	414,502.44	460,341.69	111.1%
Net Income	81,874.06	581,451.48	-499,577.42	-85.9%
Total Equity	1,023,745.37	1,081,565.26	-57,819.89	-5.4%
TOTAL LIABILITIES & EQUITY	938,023.23	959,701.04	-21,677.81	-2.3%

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
wv coal severance	0.00	0.00	0.00	0.0%
301.000 · PROPERTY (AD VALOREM) TAXES	15,714.35	33,256.17	-17,541.82	47.3%
302.000 · TAX PENALTIES & INTEREST	1,020.10	416.67	603.43	244.8%
303.000 · GAS & OIL SERVANCE TAX	0.00	479.17	-479.17	0.0%
304.000 · EXCISE TAX ON UTILITIES	6,788.19	26,666.67	-19,878.48	25.5%
305.000 · B & O TAX	69,804.41	37,500.00	32,304.41	186.1%
306.000 · WINE & LIQUOR TAX (WLP)	0.00	4,916.67	-4,916.67	0.0%
307.000 · ANIMAL CONTROL TAX	43.20	83.33	-40.13	51.8%
314.000 · Sales Tax Revenue	0.00	47,916.67	-47,916.67	0.0%
320.000 · FINES, FEES & COURT COSTS				
Court	75.00			
320.000 · FINES, FEES & COURT COSTS - Other	403.00	416.67	-13.67	96.7%
Total 320.000 · FINES, FEES & COURT COSTS	478.00	416.67	61.33	114.7%
321.000 · PARKING VIOLATIONS	0.00	41.67	-41.67	0.0%
325.000 · LICENSES	345.00	875.00	-530.00	39.4%
326.000 · PERMIT FEES	619.35			
328.000 · FRANCHISE FEES	3,508.49	3,125.00	383.49	112.3%
330.000 · IRP FEES	2,943.47	2,916.67	26.80	100.9%
336.000 · CEMETERY REVENUES	0.00	83.33	-83.33	0.0%
341.000 · MUNICIPAL SERVICE FEES	15,055.53	23,500.00	-8,444.47	64.1%
342.000 · PARKING METER REVENUES	0.00	83.33	-83.33	0.0%
343.000 · OFF STREET PARKING	0.00	250.00	-250.00	0.0%
352.000 · FIRE PROTECTION FEE	0.00	833.33	-833.33	0.0%
361.000 · CHARGES FOR SERVICES				
COPIES	360.00			
Total 361.000 · CHARGES FOR SERVICES	360.00			
376.000 · VIDEO LOTTERY/GAMBLING INCOME	0.00	625.00	-625.00	0.0%
381.000 · REIMBURSEMENTS	6,435.00	8,507.00	-2,072.00	75.6%
382.00 · Refunds and Rebates	0.00	125.00	-125.00	0.0%
383.000 · SALE OF FIXED ASSETS	20.00			
389.000 · ACCIDENT REPORTS/INCIDENT	180.00	166.67	13.33	108.0%
397.000 · Video Lottery (LVL)	0.00	1,666.67	-1,666.67	0.0%
399.000 · MISCELLANEOUS REVENUE	20.00			
Total Income	123,335.09	194,450.69	-71,115.60	63.4%
Gross Profit	123,335.09	194,450.69	-71,115.60	63.4%
Expense				

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	4,000.00	500.00	3,500.00	800.0%
409.104 · MAYOR'S OFFICE PAYROLL TAXES	306.00	38.25	267.75	800.0%
410.103 · CITY COUNCIL OFFICIAL'S SALARIES	-1,400.00	800.00	-2,200.00	-175.0%
410.104 · CITY COUNCIL PAYROLL TAXES	-107.10	61.17	-168.27	-175.1%
410.341 · CITY COUNCIL MATERIALS & SUPPLY	0.00	41.67	-41.67	0.0%
412.103 · CITY MANAGER WAGES	15,983.92	5,416.67	10,567.25	295.1%
412.104 · CITY MANAGER-PAYROLL TAXES	1,222.96	414.42	808.54	295.1%
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00	0.0%
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00	0.0%
412.110 · CITY MANAGER'S WORKERS COMP	0.00	0.00	0.00	0.0%
412.220 · CITY MANAGER ADV. / LEGAL	0.00	41.67	-41.67	0.0%
412.221 · CITY MANAGER TRAINING AND ED	0.00	41.67	-41.67	0.0%
412.222 · CITY MANAGER DUES / SUBSCRIP	0.00	41.67	-41.67	0.0%
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	83.33	-83.33	0.0%
413.101 · TREASURER OFFICE SALARIES	41,455.72			
413.104 · TREASURER OFFICE-PAYROLL TAXES	3,065.98			
413.237 · TREASURER'S FEES AND TAXES	-22.00			
414.103 · FINANCE OFFICE	0.00	10,666.67	-10,666.67	0.0%
414.104 · FINANCE DEPT PAYROLL TAXES	0.00	816.00	-816.00	0.0%
414.105 · FINANCE DEPT / INSURANCE	0.00	0.00	0.00	0.0%
414.106 · FINANCE DEPT / RETIREMENT	0.00	0.00	0.00	0.0%
414.110 · FINANCE DEPT / WORKERS COMP	0.00	0.00	0.00	0.0%
414.218 · FINANCE DEPT / POSTAGE	0.00	250.00	-250.00	0.0%
414.220 · FINANCE LEGAL FEES AND ADVICE	0.00	41.67	-41.67	0.0%
414.221 · FINANCE DEPT / TRAINING AND ED.	0.00	20.83	-20.83	0.0%
414.223 · FINANCE DEPT. PROF. SERVICES				
414.224 · FINANCE DEPT. AUDIT SERVICES	0.00	2,000.00	-2,000.00	0.0%
414.223 · FINANCE DEPT. PROF. SERVICES - Other	0.00	3,333.33	-3,333.33	0.0%
Total 414.223 · FINANCE DEPT. PROF. SERVICES	0.00	5,333.33	-5,333.33	0.0%
414.230 · FINANCE DEPT CONTRACT SERV	0.00	2,583.33	-2,583.33	0.0%
414.341 · FINANCE DEPT / SUPPLIES	0.00	83.33	-83.33	0.0%
415.101 · CITY CLERK'S OFFICE - SALARY	-35,271.02	3,250.00	-38,521.02	-1,085.3%
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	-2,616.13	248.67	-2,864.80	-1,052.0%
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00	0.0%
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	0.00	0.0%
415.110 · CITY CLERK / WORKERS COMP	0.00	0.00	0.00	0.0%
415.218 · CITY CLERK'S POSTAGE	0.00	333.33	-333.33	0.0%
415.220 · CITY CLERK'S ADV/ LEGAL	0.00	83.33	-83.33	0.0%
415.221 · CITY CLERK'S TRAINING & ED	0.00	83.33	-83.33	0.0%
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	0.00	83.33	-83.33	0.0%
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	83.33	-83.33	0.0%
416.101 · POLICE JUDGE'S OFFICIAL'S SALARY	5,671.02	983.33	4,687.69	576.7%
416.104 · POLICE JUDGE'S PAYROLL TAX	397.80	75.25	322.55	528.6%
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	41.67	-41.67	0.0%

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
416.341 · POLICE JUDGE SUPPLIES & MATER	0.00	83.33	-83.33	0.0%
417.103 · CITY ATTORNEY SALARIES & WAGES	2,219.44	2,500.00	-280.56	88.8%
417.104 · CITY ATTORNEY PAYROLL TAXES	169.79	191.25	-21.46	88.8%
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	0.00	83.33	-83.33	0.0%
417.221 · ATTORNEY TRAINING FEES	0.00	41.67	-41.67	0.0%
417.223 · CITY ATTORNEY PROFESSION SERVIC	0.00	1,000.00	-1,000.00	0.0%
417.341 · CITY ATTORNEY / SUPPLIES	0.00	166.67	-166.67	0.0%
419.240 · MAIN ST / FACADE IMPROVEMENT	0.00	833.33	-833.33	0.0%
419.341 · MAIN ST BEAUTIFICATION SUPPLIES	0.00	250.00	-250.00	0.0%
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	416.67	-416.67	0.0%
436.101 · CODE ENFORCEMENT WAGES	-9,685.30	6,083.33	-15,768.63	-159.2%
436.104 · CODE ENFORCEMENT-PAYROLL TAX	-708.00	459.00	-1,167.00	-154.2%
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00	0.0%
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00	0.0%
436.110 · CODE ENFORCEMENT WORKERS COMP	0.00	0.00	0.00	0.0%
436.217 · CODE ENFORMENT VEHICLE MAINT	0.00	83.33	-83.33	0.0%
436.220 · CODE ENFORCEMENT LEGAL ADS	0.00	333.33	-333.33	0.0%
436.221 · CODE ENFORCEMENT TRAINING & ED	0.00	83.33	-83.33	0.0%
436.222 · CODE ENFORCEMENT / DUES & SUB	0.00	166.67	-166.67	0.0%
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	0.00	5,708.33	-5,708.33	0.0%
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	416.67	-416.67	0.0%
436.343 · CODE ENFORCEMENT FUEL	0.00	183.33	-183.33	0.0%
436.345 · CODE ENFORCEMENT / UNIFORMS	0.00	75.00	-75.00	0.0%
440.105 · CITY HALL CONTRIBUTION INSURANC	0.00	25,923.08	-25,923.08	0.0%
440.106 · CITY HALL / CPRB CONTRIBUTIONS	0.00	5,016.00	-5,016.00	0.0%
440.112 · CITY HALL WORKERS COMP	3,988.00	3,323.67	664.33	120.0%
440.113 · CITY HALL / EYE & DENTAL INS	0.00	833.33	-833.33	0.0%
440.114 · COMMERCIAL LIABILITY INS	0.00	4,702.25	-4,702.25	0.0%
440.115 · CITY HALL / COLONIAL INS	0.00	900.00	-900.00	0.0%
440.116 · CITY HALL / WVML UNEMPLOYMENT	594.50	1,250.00	-655.50	47.6%
440.211 · CITY HALL TELEPHONE	0.00	391.67	-391.67	0.0%
440.213 · CITY HALL UTILITIES				
440.250 · CITY HALL GAS UTILITY	0.00	208.33	-208.33	0.0%
440.251 · CITY HALL WATER	0.00	100.00	-100.00	0.0%
440.253 · CITY HALL ELECTRIC	0.00	425.00	-425.00	0.0%
440.213 · CITY HALL UTILITIES - Other	0.00	0.00	0.00	0.0%
Total 440.213 · CITY HALL UTILITIES	0.00	733.33	-733.33	0.0%
440.215 · CITY HALL M & R BLDGS & GROUNDS	2,800.00	250.00	2,550.00	1,120.0%
440.216 · CITY HALL M & R EQUIPMENT	0.00	416.67	-416.67	0.0%
440.218 · CITY HALL POSTAGE	0.00	750.00	-750.00	0.0%
440.220 · CITY HALL - ADVERTISING	277.71	250.00	27.71	111.1%
440.221 · CITY HALL TRAINING / TUITION	0.00	83.33	-83.33	0.0%
440.222 · CITY HALL DUES & SUBS	0.00	125.00	-125.00	0.0%
440.223 · CITY HALL-CONTRACTED SERVICES	0.00	83.33	-83.33	0.0%
440.224 · CITY HALL -LEGAL AND AUDITING	0.00	83.33	-83.33	0.0%

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
440.229 · CITY HALL COMPUTER SER & SOFTWA	0.00	1,416.67	-1,416.67	0.0%
440.230 · CITY HALL CONTRACTED SERVICES	280.88	83.33	197.55	337.1%
440.232 · CITY HALL BANK CHARGES	0.00	41.67	-41.67	0.0%
440.236 · CITY H ALL PROPERTY TAXES	0.00	41.67	-41.67	0.0%
440.252 · CITY HALL SANITARY SEWAGE	0.00	41.67	-41.67	0.0%
440.341 · CITY HALL SUPPLIES & MATERIALS	0.00	750.00	-750.00	0.0%
440.343 · CITY HALL / GASOLINE AND OIL	0.00	83.33	-83.33	0.0%
440.345 · CITY HALL / UNIFORMS	0.00	25.00	-25.00	0.0%
698.000 · TRANSFERS / REIMBURSEMENTS	0.00	12,500.00	-12,500.00	0.0%
700.103 · POLICE SALARIES & WAGES	29,454.90	28,399.67	1,055.23	103.7%
700.104 · POLICE PAYROLL TAXES	1,386.38	2,172.58	-786.20	63.8%
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00	0.0%
700.106 · POLICE RETIREMENT CPRB	0.00	1,032.92	-1,032.92	0.0%
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	2,500.00	-2,500.00	0.0%
700.110 · POLICE WORKERS COMP	0.00	0.00	0.00	0.0%
700.211 · POLICE TELEPHONE	0.00	600.00	-600.00	0.0%
700.212 · POLICE DEPARTMEN WIRELESS PHONE	586.18			
700.214 · POLICE TRAVEL	0.00	250.00	-250.00	0.0%
700.216 · POLICE M & R EQUIPMENT	0.00	250.00	-250.00	0.0%
700.217 · POLICE M & R AUTOS/TRUCKS	0.00	708.33	-708.33	0.0%
700.221 · POLICE TRAINING & EDUCATION	0.00	625.00	-625.00	0.0%
700.222 · POLICE DUES & SUBSCRIPTION	0.00	8.33	-8.33	0.0%
700.223 · POLICE PROFESSIONAL SERVICES	0.00	166.67	-166.67	0.0%
700.230 · POLICE CONTRACTED SERVICES	0.00	125.00	-125.00	0.0%
700.323 · POLICE / COMPUTER SOFTWARE	0.00	83.33	-83.33	0.0%
700.341 · POLICE SUPPLIES & MATERIALS	0.00	520.83	-520.83	0.0%
700.343 · POLICE FUEL, OIL & TIRES	0.00	1,500.00	-1,500.00	0.0%
700.345 · POLICE UNIFORMS	0.00	279.17	-279.17	0.0%
700.459 · POLICE CAPITAL OUTLAY	0.00	4,533.33	-4,533.33	0.0%
706 · .106 - FIREMEN RETIREMENT EXPEN	0.00	435.67	-435.67	0.0%
706.103 · FIRE DEPT SALARIES & WAGES	17,554.80	15,168.33	2,386.47	115.7%
706.104 · FIRE DEPT PAYROLL TAXES	659.81	1,160.42	-500.61	56.9%
706.105 · FIRE DEPT EMPLOYEE INSURANCE	0.00	0.00	0.00	0.0%
706.106 · FIRE DEPT RETIREMENT CPRB	0.00	435.67	-435.67	0.0%
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	3,333.33	-3,333.33	0.0%
706.110 · FIRE DEPT WORKERS COMP	0.00	1,250.00	-1,250.00	0.0%
706.114 · FIRE DEPARTMENT VFD INSURANCE	0.00	2,500.00	-2,500.00	0.0%
706.211 · FIRE DEPT TELEPHONE	155.04	285.00	-129.96	54.4%
706.213 · FIRE DEPT UTILITIES ELECTRIC	0.00	333.33	-333.33	0.0%
706.215 · FIRE DEPT / BUILDING MAINT.	0.00	666.67	-666.67	0.0%
706.216 · FIRE DEPT EQUIP MAINT	0.00	666.67	-666.67	0.0%
706.217 · FD VEHICLE MAINTENANCE	0.00	625.00	-625.00	0.0%
706.221 · FIRE DEPT TRAINING / TUITION	0.00	166.67	-166.67	0.0%
706.223 · F D PROFESSIONAL SERVICES	0.00	375.00	-375.00	0.0%

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
706.230 · FIRE DEPT CONTRACTED SERVICES	0.00	83.33	-83.33	0.0%
706.250 · FIRE DEPT GAS UTILITY	0.00	291.67	-291.67	0.0%
706.251 · FIRE DEPT WATER	0.00	62.50	-62.50	0.0%
706.252 · FIRE DEPT SANITARY SEWAGE	0.00	62.50	-62.50	0.0%
706.255 · FIRE DEPARTMENT WIRELESS PHONE	120.69			
706.341 · FD MATERIAL & SUPPLIES	0.00	416.67	-416.67	0.0%
706.343 · FIRE DEPT GAS & OIL	0.00	666.67	-666.67	0.0%
706.345 · FIRE DEPT UNIFORMS	0.00	291.67	-291.67	0.0%
706.353 · FIRE DEPT / SOFTWARE	0.00	70.83	-70.83	0.0%
706.458 · FD CAPITAL OUTLAY OTHER IMP	0.00	1,666.67	-1,666.67	0.0%
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	0.00	8,247.58	-8,247.58	0.0%
711.230 · COMM. CENTER 911 CONTRACTED SER	3,300.00	3,300.00	0.00	100.0%
714.001 · POLK CREEK WATER SHED AGREEMENT	0.00	375.00	-375.00	0.0%
715.213 · FIRE HYDRANTS - UTILITIES	0.00	500.00	-500.00	0.0%
750.103 · STREETS & HWY SALARIES & WAGES	16,820.23	18,701.50	-1,881.27	89.9%
750.104 · STREETS & HWY PAYROLL TAX	1,248.89	1,430.67	-181.78	87.3%
750.105 · STREETS & HWY EMPL INSURANCE	0.00	5,424.08	-5,424.08	0.0%
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	1,620.17	-1,620.17	0.0%
750.110 · STREETS & HWY WORKERS COMP	0.00	240.00	-240.00	0.0%
750.211 · STREETS & HWY TELEPHONE	0.00	208.33	-208.33	0.0%
750.213 · STREETS & HWY UTILITIES				
750.250 · STREET DEPT GAS UTILITY	0.00	541.67	-541.67	0.0%
750.253 · STREET DEPT / ELECTRIC	235.67	416.67	-181.00	56.6%
Total 750.213 · STREETS & HWY UTILITIES	235.67	958.34	-722.67	24.6%
750.215 · STREETS & HWY BLDG & GROUNDS	130.00	187.50	-57.50	69.3%
750.216 · STREETS & HWY M & R EQUIPMENT	0.00	416.67	-416.67	0.0%
750.217 · STREETS & HWY M & R AUTOS & TRU	0.00	416.67	-416.67	0.0%
750.219 · STREETS & HWY BLDG & EQUIP RENT	0.00	416.67	-416.67	0.0%
750.220 · STREETS & HWY ADV/LEGAL	0.00	20.83	-20.83	0.0%
750.221 · STREETS & HWY TRAINING & ED	0.00	83.33	-83.33	0.0%
750.222 · STREETS & HWY DUES & SUBS	0.00	41.67	-41.67	0.0%
750.223 · STREETS & HWY PROFESSIONAL FEES	0.00	833.33	-833.33	0.0%
750.230 · STREETS & HWY CONTRACTED SERVIC				
750.232 · STREET DEPT CHRISTMAS LIGHTS	175.00			
750.230 · STREETS & HWY CONTRACTED SERVIC - Other	0.00	541.67	-541.67	0.0%
Total 750.230 · STREETS & HWY CONTRACTED SERVIC	175.00	541.67	-366.67	32.3%
750.251 · STREET DEPT WATER	37.27	266.67	-229.40	14.0%
750.252 · STREET DEPT SANITARY SEWAGE	0.00	208.33	-208.33	0.0%
750.341 · STREETS & HWY SUPPLIES & MAT				
750.600 · STREET DEPT HOT MIX ASPHALT	55,600.94	833.33	54,767.61	6,672.1%
750.601 · STREET DEPT STONE	0.00	416.67	-416.67	0.0%
750.610 · STREET DEPT WINTER SALT	2,692.48			

CITY OF WESTON
Profit & Loss Budget vs. Actual
January 2022

	Jan 22	Budget	\$ Over Budget	% of Budget
750.341 · STREETS & HWY SUPPLIES & MAT - Other	0.00	0.00	0.00	0.0%
Total 750.341 · STREETS & HWY SUPPLIES & MAT	58,293.42	1,250.00	57,043.42	4,663.5%
750.343 · STREETS & HWY FUEL, OIL & TIRES	0.00	833.33	-833.33	0.0%
750.345 · STREET DEPT UNIFORMS	0.00	233.33	-233.33	0.0%
750.457 · CAPITAL OUTLAY-BUILDINGS	0.00	1,250.00	-1,250.00	0.0%
750.459 · STREETS & HWY CAPITAL OUTLAY	0.00	10,416.67	-10,416.67	0.0%
750.615 · STREET DEPT DISPOSAL	0.00	83.33	-83.33	0.0%
751.213 · STREET LIGHTS UTILITIES	4,850.20	4,750.00	100.20	102.1%
752.213 · SIGNS & SIGNALS UTILITIES	149.74	200.00	-50.26	74.9%
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	0.00	500.00	-500.00	0.0%
752.459 · SIGNS & SIGNALS / EQUIP CAPITAL	0.00	416.67	-416.67	0.0%
753.230 · SNOW REMOVAL CONTRACT SVCS	0.00	208.33	-208.33	0.0%
753.341 · SNOW REMOVAL SUPPLIES	0.00	625.00	-625.00	0.0%
753.459 · SNOW REMOVAL / EQUIP CAPITAL	0.00	408.33	-408.33	0.0%
755.230 · Street Const-Contracted Svcs	0.00	15,000.00	-15,000.00	0.0%
755.341 · STREET CONST. SUPPLIES	0.00	833.33	-833.33	0.0%
756.230 · ST. CLEANING CONTRACT SVCS	0.00	208.33	-208.33	0.0%
756.341 · ST. CLEANING SUPPLIES	0.00	1,250.00	-1,250.00	0.0%
756.459 · ST. CLEANING EQUIP. CAPITAL	0.00	0.00	0.00	0.0%
757.341 · SIDEWALKS / SUPPLIES	0.00	0.00	0.00	0.0%
805.341 · STORM SEWER / SUPPLIES	0.00	1,875.00	-1,875.00	0.0%
805.459 · STORM SEWER / EQUIP. CAPITAL	0.00	0.00	0.00	0.0%
900.000 · Parks and Recreation	0.00	958.33	-958.33	0.0%
900.230 · RECREATION CONTRACTED SERVICES	40.00			
914.000 · Rails to Trails	0.00	0.00	0.00	0.0%
952.103 · CEMETARY / SALARIES	1,600.00	200.00	1,400.00	800.0%
952.104 · CEMETARY / PAYROLL TAXES	122.40	15.33	107.07	798.4%
952.230 · CEMETERIES CONTRACTED SERVICES	0.00	1,283.33	-1,283.33	0.0%
975.000 · GENERAL GOV. / CAPITAL IMPROV	0.00	11,661.42	-11,661.42	0.0%
976.000 · PUBLIC SAFETY / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	10,000.00	-10,000.00	0.0%
978.000 · HEALTH & SAN. / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
979.000 · CULTURE & REC / CAPITAL IMPROV	0.00	6,250.00	-6,250.00	0.0%
980.000 · SOCIAL SVCS / CAPITAL IMPROV	0.00	0.00	0.00	0.0%
Total Expense	169,544.79	301,716.65	-132,171.86	56.2%
Net Ordinary Income	-46,209.70	-107,265.96	61,056.26	43.1%
Net Income	-46,209.70	-107,265.96	61,056.26	43.1%

CITY OF WESTON
Profit & Loss Budget Performance
 January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
wv coal severance	0.00	0.00	0.00	0.00	0.00
301.000 · PROPERTY (AD VALOREM) TAXES	15,714.35	33,256.17	266,977.90	232,793.15	399,074.00
302.000 · TAX PENALTIES & INTEREST	1,020.10	416.67	9,211.88	2,916.65	5,000.00
303.000 · GAS & OIL SERVANCE TAX	0.00	479.17	7,291.34	3,354.15	5,750.00
304.000 · EXCISE TAX ON UTILITIES	6,788.19	26,666.67	148,389.96	186,666.65	320,000.00
305.000 · B & O TAX	69,804.41	37,500.00	357,609.01	262,500.00	450,000.00
306.000 · WINE & LIQUOR TAX (WLP)	0.00	4,916.67	28,927.24	34,416.65	59,000.00
307.000 · ANIMAL CONTROL TAX	43.20	83.33	893.70	583.35	1,000.00
314.000 · Sales Tax Revenue	0.00	47,916.67	323,060.31	335,416.65	575,000.00
320.000 · FINES, FEES & COURT COSTS					
Court	75.00		244.64		
320.000 · FINES, FEES & COURT COSTS - Other	403.00	416.67	4,077.00	2,916.65	5,000.00
Total 320.000 · FINES, FEES & COURT COSTS	478.00	416.67	4,321.64	2,916.65	5,000.00
321.000 · PARKING VIOLATIONS	0.00	41.67	160.00	291.65	500.00
325.000 · LICENSES	345.00	875.00	12,695.00	6,125.00	10,500.00
326.000 · PERMIT FEES	619.35		7,358.35	0.00	0.00
327.000 · MISC. PERMITS	0.00		25.00		
328.000 · FRANCHISE FEES	3,508.49	3,125.00	18,811.93	21,875.00	37,500.00
330.000 · IRP FEES	2,943.47	2,916.67	67,474.88	20,416.65	35,000.00
336.000 · CEMETERY REVENUES	0.00	83.33	0.00	583.35	1,000.00
341.000 · MUNICIPAL SERVICE FEES	15,055.53	23,500.00	278,306.62	164,500.00	282,000.00
342.000 · PARKING METER REVENUES	0.00	83.33	0.00	583.35	1,000.00
343.000 · OFF STREET PARKING	0.00	250.00	2,710.00	1,750.00	3,000.00
344.000 · COLLECTIONS DELINQUENT ACCTS					
DELINQUENT MUNICIPAL	0.00		47.22		
344.000 · COLLECTIONS DELINQUENT ACCTS - Other	0.00		0.00	0.00	0.00
Total 344.000 · COLLECTIONS DELINQUENT ACCTS	0.00		47.22	0.00	0.00
352.000 · FIRE PROTECTION FEE	0.00	833.33	0.00	5,833.35	10,000.00
361.000 · CHARGES FOR SERVICES					
COPIES	360.00		360.00		
361.000 · CHARGES FOR SERVICES - Other	0.00		0.00	0.00	0.00
Total 361.000 · CHARGES FOR SERVICES	360.00		360.00	0.00	0.00
367.000 · Other Grants					
367.005 · CARES ACT	0.00		0.00		
367.000 · Other Grants - Other	0.00		507.56	0.00	0.00
Total 367.000 · Other Grants	0.00		507.56	0.00	0.00
376.000 · VIDEO LOTTERY/GAMBLING INCOME					
376.001 · GREENBRIER DISTRIBUTION INCOME	0.00		210.99		
376.002 · TABLE GAMES DISTRIBUTION INCOME	0.00		5,621.23		
376.000 · VIDEO LOTTERY/GAMBLING INCOME - Other	0.00	625.00	0.00	4,375.00	7,500.00
Total 376.000 · VIDEO LOTTERY/GAMBLING INCOME	0.00	625.00	5,832.22	4,375.00	7,500.00
381.000 · REIMBURSEMENTS					
381.706 · VFD Reimbursements	0.00		10,874.34		
381.000 · REIMBURSEMENTS - Other	6,435.00	8,507.00	25,634.23	59,549.00	102,084.00
Total 381.000 · REIMBURSEMENTS	6,435.00	8,507.00	36,508.57	59,549.00	102,084.00
382.000 · Refunds and Rebates	0.00	125.00	799.80	875.00	1,500.00
383.000 · SALE OF FIXED ASSETS	20.00		1,473.00	0.00	0.00
389.000 · ACCIDENT REPORTS/INCIDENT	180.00	166.67	2,250.00	1,166.65	2,000.00
397.000 · Video Lottery (LVL)	0.00	1,666.67	11,865.49	11,666.65	20,000.00

CITY OF WESTON
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 January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
399.000 · MISCELLANEOUS REVENUE	20.00		110.00	0.00	0.00
436.218 · CODE ENFORCEMENT POSTAGE	0.00		-237.84		
978.458 · HEALTH & SANITATION	0.00		-18,209.90		
Total Income	123,335.09	194,450.69	1,575,530.88	1,361,154.55	2,333,408.00
Gross Profit	123,335.09	194,450.69	1,575,530.88	1,361,154.55	2,333,408.00
Expense					
103.0 · Salaries	0.00		0.00		
104.0 · Payroll Taxes	0.00		0.00		
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	4,000.00	500.00	4,000.00	3,500.00	6,000.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	306.00	38.25	306.00	267.75	459.00
410.103 · CITY COUNCIL OFFICAL'S SALARIES	-1,400.00	800.00	6,400.00	5,600.00	9,600.00
410.104 · CITY COUNCIL PAYROLL TAXES	-107.10	61.17	489.59	428.15	734.00
410.341 · CITY COUNCIL MATERIALS & SUPPLY	0.00	41.67	100.00	291.65	500.00
412.103 · CITY MANAGER WAGES	15,983.92	5,416.67	37,700.00	37,916.65	65,000.00
412.104 · CITY MANAGER-PAYROLL TAXES	1,222.96	414.42	2,827.87	2,900.90	4,973.00
412.105 · CITY MANAGER'S EMP INSURANCE	0.00	0.00	0.00	0.00	0.00
412.106 · CITY MANAGER RETIREMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
412.110 · CITY MANAGER'S WORKERS COMP	0.00	0.00	0.00	0.00	0.00
412.211 · CITY MANAGER TELEPHONE	0.00		806.44		
412.220 · CITY MANAGER ADV. / LEGAL	0.00	41.67	175.23	291.65	500.00
412.221 · CITY MANAGER TRAINING AND ED	0.00	41.67	135.00	291.65	500.00
412.222 · CITY MANAGER DUES / SUBSCRIP	0.00	41.67	50.00	291.65	500.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	0.00	83.33	181.01	583.35	1,000.00
412.343 · CITY MANAGER FUELS	0.00		60.23		
413.101 · TREASURER OFFICE SALARIES	41,455.72		41,455.72		
413.104 · TREASURER OFFICE-PAYROLL TAXES	3,065.98		3,065.98		
413.237 · TREASURER'S FEES AND TAXES	-22.00		-110.00		
414.103 · FINANCE OFFICE	0.00	10,666.67	0.00	74,666.65	128,000.00
414.104 · FINANCE DEPT PAYROLL TAXES	0.00	816.00	0.00	5,712.00	9,792.00
414.105 · FINANCE DEPT / INSURANCE	0.00	0.00	0.00	0.00	0.00
414.106 · FINANCE DEPT / RETIREMENT	0.00	0.00	0.00	0.00	0.00
414.110 · FINANCE DEPT / WORKERS COMP	0.00	0.00	0.00	0.00	0.00
414.218 · FINANCE DEPT / POSTAGE	0.00	250.00	1,084.74	1,750.00	3,000.00
414.220 · FINANCE LEGAL FEES AND ADVICE	0.00	41.67	1,791.27	291.65	500.00
414.221 · FINANCE DEPT / TRAINING AND ED.	0.00	20.83	0.00	145.85	250.00
414.223 · FINANCE DEPT. PROF. SERVICES					
414.224 · FINANCE DEPT. AUDIT SERVICES	0.00	2,000.00	0.00	14,000.00	24,000.00
414.223 · FINANCE DEPT. PROF. SERVICES - Other	0.00	3,333.33	39,598.50	23,333.35	40,000.00
Total 414.223 · FINANCE DEPT. PROF. SERVICES	0.00	5,333.33	39,598.50	37,333.35	64,000.00
414.230 · FINANCE DEPT CONTRACT SERV	0.00	2,583.33	27,475.80	18,083.35	31,000.00
414.237 · FINANCE OTHER FEES & TAXES	0.00		5,073.74		
414.341 · FINANCE DEPT / SUPPLIES	0.00	83.33	103.69	583.35	1,000.00
415.101 · CITY CLERK'S OFFICE - SALARY	-35,271.02	3,250.00	21,679.67	22,750.00	39,000.00
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	-2,616.13	248.67	1,724.53	1,740.65	2,984.00
415.105 · CITY CLERK'S OFFICE-EMP INSURAN	0.00	0.00	0.00	0.00	0.00
415.106 · CITY CLERK'S OFFICE-RETIREMENT	0.00	0.00	12,856.28	0.00	0.00
415.110 · CITY CLERK / WORKERS COMP	0.00	0.00	0.00	0.00	0.00
415.218 · CITY CLERK'S POSTAGE	0.00	333.33	497.44	2,333.35	4,000.00
415.220 · CITY CLERK'S ADV/ LEGAL	0.00	83.33	0.00	583.35	1,000.00
415.221 · CITY CLERK'S TRAINING & ED	0.00	83.33	649.72	583.35	1,000.00
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	0.00	83.33	35.00	583.35	1,000.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	0.00	83.33	579.08	583.35	1,000.00
416.101 · POLICE JUDGE'S OFFICAL'S SALARY	5,671.02	983.33	5,671.02	6,883.35	11,800.00
416.104 · POLICE JUDGE'S PAYROLL TAX	397.80	75.25	397.80	526.75	903.00
416.221 · POLICE JUDGE'S TRAINING & ED	0.00	41.67	0.00	291.65	500.00
416.341 · POLICE JUDGE SUPPLIES & MATER	0.00	83.33	0.00	583.35	1,000.00
417.103 · CITY ATTORNEY SALARIES & WAGES	2,219.44	2,500.00	15,446.53	17,500.00	30,000.00
417.104 · CITY ATTORNEY PAYROLL TAXES	169.79	191.25	1,181.65	1,338.75	2,295.00

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	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	0.00	83.33	0.00	583.35	1,000.00
417.221 · ATTORNEY TRAINING FEES	0.00	41.67	590.00	291.65	500.00
417.223 · CITY ATTORNEY PROFESSION SERVIC	0.00	1,000.00	8,878.92	7,000.00	12,000.00
417.341 · CITY ATTORNEY / SUPPLIES	0.00	166.67	0.00	1,166.65	2,000.00
419.240 · MAIN ST / FACADE IMPROVEMENT	0.00	833.33	0.00	5,833.35	10,000.00
419.341 · MAIN ST BEAUTIFICATION SUPPLIES	0.00	250.00	579.62	1,750.00	3,000.00
424.000 · CONTRIBUTIONS TO COMMS/AUTHORIT	0.00		0.00	0.00	0.00
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	0.00	416.67	4,727.00	2,916.65	5,000.00
436.101 · CODE ENFORCEMENT WAGES	-9,685.30	6,083.33	27,915.70	42,583.35	73,000.00
436.104 · CODE ENFORCEMENT-PAYROLL TAX	-708.00	459.00	2,135.55	3,213.00	5,508.00
436.105 · CODE ENFORCEMENT-EMP INSURANC	0.00	0.00	0.00	0.00	0.00
436.106 · CODE ENFORCEMENT-RETIREMENT	0.00	0.00	0.00	0.00	0.00
436.110 · CODE ENFORCEMENT WORKERS COMP	0.00	0.00	0.00	0.00	0.00
436.217 · CODE ENFORMENT VEHICLE MAINT	0.00	83.33	809.66	583.35	1,000.00
436.220 · CODE ENFORCEMENT LEGAL ADS	0.00	333.33	3,012.22	2,333.35	4,000.00
436.221 · CODE ENFORCEMENT TRAINING & ED	0.00	83.33	433.13	583.35	1,000.00
436.222 · CODE ENFORCEMENT / DUES & SUB	0.00	166.67	0.00	1,166.65	2,000.00
436.230 · CODE ENFORCEMENT CONTRACT SVC	0.00	5,708.33	1,573.25	39,958.35	68,500.00
436.341 · CODE ENFORCEMENT SUPPLIES	0.00	416.67	383.87	2,916.65	5,000.00
436.343 · CODE ENFORCEMENT FUEL	0.00	183.33	560.84	1,283.35	2,200.00
436.345 · CODE ENFORCEMENT / UNIFORMS	0.00	75.00	166.80	525.00	900.00
437.000 · CITY HALL PLANNING AND ZONING	0.00		0.00	0.00	0.00
440.105 · CITY HALL CONTRIBUTION INSURANC	0.00	25,923.08	153,999.04	181,461.60	311,077.00
440.106 · CITY HALL / CPRB CONTRIBUTIONS	0.00	5,016.00	3,856.90	35,112.00	60,192.00
440.109 · CITY HALL EYE AND DENTAL INSUR	0.00		10,095.98		
440.112 · CITY HALL WORKERS COMP	3,988.00	3,323.67	64,208.96	23,265.65	39,884.00
440.113 · CITY HALL / EYE & DENTAL INS	0.00	833.33	0.00	5,833.35	10,000.00
440.114 · COMMERCIAL LIABILITY INS	0.00	4,702.25	31,654.17	32,915.75	56,427.00
440.115 · CITY HALL / COLONIAL INS	0.00	900.00	908.84	6,300.00	10,800.00
440.116 · CITY HALL / WVWL UNEMPLOYMENT	594.50	1,250.00	1,583.41	8,750.00	15,000.00
440.211 · CITY HALL TELEPHONE	0.00	391.67	1,826.85	2,741.65	4,700.00
440.212 · CITY HALL WIRELESS PHONE	0.00		201.58		
440.213 · CITY HALL UTILITIES					
440.250 · CITY HALL GAS UTILITY	0.00	208.33	156.70	1,458.35	2,500.00
440.251 · CITY HALL WATER	0.00	100.00	202.59	700.00	1,200.00
440.253 · CITY HALL ELECTRIC	0.00	425.00	0.00	2,975.00	5,100.00
440.213 · CITY HALL UTILITIES - Other	0.00	0.00	4,351.18	0.00	0.00
Total 440.213 · CITY HALL UTILITIES	0.00	733.33	4,710.47	5,133.35	8,800.00
440.215 · CITY HALL M & R BLDGS & GROUNDS	2,800.00	250.00	2,940.00	1,750.00	3,000.00
440.216 · CITY HALL M & R EQUIPMENT	0.00	416.67	0.00	2,916.65	5,000.00
440.218 · CITY HALL POSTAGE	0.00	750.00	227.46	5,250.00	9,000.00
440.220 · CITY HALL - ADVERTISING	277.71	250.00	392.15	1,750.00	3,000.00
440.221 · CITY HALL TRAINING / TUITION	0.00	83.33	955.80	583.35	1,000.00
440.222 · CITY HALL DUES & SUBS	0.00	125.00	2,989.06	875.00	1,500.00
440.223 · CITY HALL-CONTRACTED SERVICES	0.00	83.33	0.00	583.35	1,000.00
440.224 · CITY HALL -LEGAL AND AUDITING	0.00	83.33	0.00	583.35	1,000.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	0.00	1,416.67	12,714.12	9,916.65	17,000.00
440.230 · CITY HALL CONTRACTED SERVICES	280.88	83.33	4,638.17	583.35	1,000.00
440.232 · CITY HALL BANK CHARGES	0.00	41.67	4,994.51	291.65	500.00
440.236 · CITY H ALL PROPERTY TAXES	0.00	41.67	285.14	291.65	500.00
440.252 · CITY HALL SANITARY SEWAGE	0.00	41.67	219.93	291.65	500.00
440.341 · CITY HALL SUPPLIES & MATERIALS	0.00	750.00	5,121.53	5,250.00	9,000.00
440.343 · CITY HALL / GASOLINE AND OIL	0.00	83.33	0.00	583.35	1,000.00
440.345 · CITY HALL / UNIFORMS	0.00	25.00	0.00	175.00	300.00
571.101 · PARKING SALARIES & WAGES	0.00		0.00	0.00	0.00
698.000 · TRANSFERS / REIMBURSEMENTS	0.00	12,500.00	0.00	87,500.00	150,000.00
700.101 · POLICE OFFICIAL'S SALARIES	0.00		0.00	0.00	0.00
700.103 · POLICE SALARIES & WAGES	29,454.90	28,399.67	199,106.29	198,797.65	340,796.00
700.104 · POLICE PAYROLL TAXES	1,386.38	2,172.58	9,298.18	15,208.10	26,071.00
700.105 · POLICE EMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	0.00

CITY OF WESTON
Profit & Loss Budget Performance
 January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
700.106 · POLICE RETIREMENT CPRB	0.00	1,032.92	0.00	7,230.40	12,395.00
700.107 · POLICE CONTRIBUTION TO PENSION	0.00	2,500.00	13,734.82	17,500.00	30,000.00
700.110 · POLICE WORKERS COMP	0.00	0.00	0.00	0.00	0.00
700.211 · POLICE TELEPHONE	0.00	600.00	0.00	4,200.00	7,200.00
700.212 · POLICE DEPARTMENT WIRELESS PHONE	586.18		4,104.24		
700.214 · POLICE TRAVEL	0.00	250.00	0.00	1,750.00	3,000.00
700.216 · POLICE M & R EQUIPMENT	0.00	250.00	4,125.55	1,750.00	3,000.00
700.217 · POLICE M & R AUTOS/TRUCKS	0.00	708.33	6,247.42	4,958.35	8,500.00
700.218 · POLICE POSTAGE	0.00		24.80		
700.220 · POLICE - ADVERTISING	0.00		75.00		
700.221 · POLICE TRAINING & EDUCATION	0.00	625.00	1,639.69	4,375.00	7,500.00
700.222 · POLICE DUES & SUBSCRIPTION	0.00	8.33	0.00	58.35	100.00
700.223 · POLICE PROFESSIONAL SERVICES	0.00	166.67	4,910.22	1,166.65	2,000.00
700.225 · POLICE LAUNDRY & DRY CLEANING	0.00		74.00		
700.229 · POLICE COURT COST & DAMAGES	0.00		1,330.00		
700.230 · POLICE CONTRACTED SERVICES	0.00	125.00	3,629.00	875.00	1,500.00
700.323 · POLICE / COMPUTER SOFTWARE	0.00	83.33	176.59	583.35	1,000.00
700.341 · POLICE SUPPLIES & MATERIALS	0.00	520.83	24.17	3,645.85	6,250.00
700.343 · POLICE FUEL, OIL & TIRES	0.00	1,500.00	5,809.94	10,500.00	18,000.00
700.345 · POLICE UNIFORMS	0.00	279.17	269.56	1,954.15	3,350.00
700.350 · POLICE - K-9 EXPENSES	0.00		875.00		
700.459 · POLICE CAPITAL OUTLAY	0.00	4,533.33	33,422.72	31,733.35	54,400.00
706 . .106 - FIREMEN RETIREMENT EXPEN	0.00	435.67	0.00	3,049.65	5,228.00
706.103 · FIRE DEPT SALARIES & WAGES	17,554.80	15,168.33	114,900.23	106,178.35	182,020.00
706.104 · FIRE DEPT PAYROLL TAXES	659.81	1,160.42	4,365.99	8,122.90	13,925.00
706.105 · FIRE DEPT EMPLOYEE INSURANCE	0.00	0.00	0.00	0.00	0.00
706.106 · FIRE DEPT RETIREMENT CPRB	0.00	435.67	0.00	3,049.65	5,228.00
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	0.00	3,333.33	14,454.00	23,333.35	40,000.00
706.110 · FIRE DEPT WORKERS COMP	0.00	1,250.00	0.00	8,750.00	15,000.00
706.114 · FIRE DEPARTMENT VFD INSURANCE	0.00	2,500.00	21,748.68	17,500.00	30,000.00
706.211 · FIRE DEPT TELEPHONE	155.04	285.00	773.07	1,995.00	3,420.00
706.213 · FIRE DEPT UTILITIES ELECTRIC	0.00	333.33	4,977.57	2,333.35	4,000.00
706.215 · FIRE DEPT / BUILDING MAINT.	0.00	666.67	0.00	4,666.65	8,000.00
706.216 · FIRE DEPT EQUIP MAINT	0.00	666.67	16,440.32	4,666.65	8,000.00
706.217 · FD VEHICLE MAINTENANCE	0.00	625.00	79.30	4,375.00	7,500.00
706.221 · FIRE DEPT TRAINING / TUITION	0.00	166.67	0.00	1,166.65	2,000.00
706.223 · F D PROFESSIONAL SERVICES	0.00	375.00	800.00	2,625.00	4,500.00
706.230 · FIRE DEPT CONTRACTED SERVICES	0.00	83.33	666.00	583.35	1,000.00
706.250 · FIRE DEPT GAS UTILITY	0.00	291.67	1,366.11	2,041.65	3,500.00
706.251 · FIRE DEPT WATER	0.00	62.50	229.98	437.50	750.00
706.252 · FIRE DEPT SANITARY SEWAGE	0.00	62.50	182.80	437.50	750.00
706.255 · FIRE DEPARTMENT WIRELESS PHONE	120.69		685.58		
706.341 · FD MATERIAL & SUPPLIES	0.00	416.67	0.00	2,916.65	5,000.00
706.343 · FIRE DEPT GAS & OIL	0.00	666.67	2,043.63	4,666.65	8,000.00
706.345 · FIRE DEPT UNIFORMS	0.00	291.67	167.20	2,041.65	3,500.00
706.353 · FIRE DEPT / SOFTWARE	0.00	70.83	0.00	495.85	850.00
706.458 · FD CAPITAL OUTLAY OTHER IMP	0.00	1,666.67	0.00	11,666.65	20,000.00
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	0.00	8,247.58	26,971.89	57,733.10	98,971.00
711.230 · COMM. CENTER 911 CONTRACTED SER	3,300.00	3,300.00	23,100.00	23,100.00	39,600.00
714.001 · POLK CREEK WATER SHED AGREEMENT	0.00	375.00	0.00	2,625.00	4,500.00
715.213 · FIRE HYDRANTS - UTILITIES	0.00	500.00	0.00	3,500.00	6,000.00
715.251 · FIRE HYDRANT WATER UTILITY	0.00		4,212.70		
750.101 · STREETS & HWY OFFICAL'S SALARIE	0.00		0.00	0.00	0.00
750.103 · STREETS & HWY SALARIES & WAGES	16,820.23	18,701.50	127,147.99	130,910.50	224,418.00
750.104 · STREETS & HWY PAYROLL TAX	1,248.89	1,430.67	9,443.13	10,014.65	17,168.00
750.105 · STREETS & HWY EMPL INSURANCE	0.00	5,424.08	0.00	37,968.60	65,089.00
750.106 · STREETS & HWY RETIREMENT EXPENS	0.00	1,620.17	0.00	11,341.15	19,442.00
750.110 · STREETS & HWY WORKERS COMP	0.00	240.00	0.00	1,680.00	2,880.00
750.211 · STREETS & HWY TELEPHONE	0.00	208.33	0.00	1,458.35	2,500.00

CITY OF WESTON
Profit & Loss Budget Performance
January 2022

Table with 6 columns: Description, Jan 22, Budget, Jul '21 - Jan 22, YTD Budget, Annual Budget. Rows include various utility and maintenance categories like STREETS & HWY UTILITIES, STREET DEPT GAS UTILITY, etc.

CITY OF WESTON
Profit & Loss Budget Performance
 January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
903.000 · NON GRANT EXPENSES FROM DONATIO FAIRS AND FESTIVALS	0.00		0.00	0.00	0.00
Total 903.000 · NON GRANT EXPENSES FROM DONATIO	0.00		0.00	0.00	0.00
914.000 · Rails to Trails	0.00	0.00	0.00	0.00	0.00
920.002 · WV CULTURE & HISTORY GRANT	0.00		0.00	0.00	0.00
950.230 · BEAUTIFICATION-CONTRACTED SVCS	0.00		900.00	0.00	0.00
950.341 · BEAUTIFICATION-SUPPLIES	0.00		12,234.56		
952.103 · CEMETARY / SALARIES	1,600.00	200.00	1,600.00	1,400.00	2,400.00
952.104 · CEMETARY / PAYROLL TAXES	122.40	15.33	122.40	107.35	184.00
952.230 · CEMETERIES CONTRACTED SERVICES	0.00	1,283.33	5,700.00	8,983.35	15,400.00
952.341 · Cemetary materials & supplies	0.00		1,218.56		
975.000 · GENERAL GOV. / CAPITAL IMPROV	0.00	11,661.42	0.00	81,629.90	139,937.00
976.000 · PUBLIC SAFETY / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	0.00	10,000.00	360.00	70,000.00	120,000.00
977.700 · CROSSROADS	0.00		300.00		
978.000 · HEALTH & SAN. / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
979.000 · CULTURE & REC / CAPITAL IMPROV	0.00	6,250.00	0.00	43,750.00	75,000.00
980.000 · SOCIAL SVCS / CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
Total Expense	169,544.79	301,716.65	1,503,928.98	2,112,016.75	3,620,600.00
Net Ordinary Income	-46,209.70	-107,265.96	71,601.90	-750,862.20	-1,287,192.00
Other Income/Expense					
Other Income					
Management Review	0.00		10,272.16		
Total Other Income	0.00		10,272.16		
Net Other Income	0.00	0.00	10,272.16	0.00	0.00
Net Income	-46,209.70	-107,265.96	81,874.06	-750,862.20	-1,287,192.00

CITY OF WESTON
Balance Sheet
 As of January 31, 2022

	Jan 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101.1 · GENERAL FUNDS 01521008454	1,229,462.83
101.2 · PAYROLL ACCOUNT 01521008506	-130,387.28
101.3 · RAINY DAY FUND 01521224364	995.16
101.4 · POLICE EQUIPMENT 01521101076	495.88
101.75 · POLICE K-9 FUND 01221260149	358.70
101.8 · OFF SET PROGRAM01521118823	500.01
	1,101,425.30
Accounts Receivable	
ACCIDENT & INCIDENT REPORTS	-98.33
ANIMAL TAX	-399.60
B & O TAXES	
B & O CURRENT ACCOUNTS	-0.01
B & O DELINQUENT ACCOUNTS	-18.00
B & O TAXES - Other	-170,669.12
	-170,687.13
Total B & O TAXES	-170,687.13
BANK DEPOSIT CORRECTIONS	-925.00
BUSINESS LICENSE.	-3,280.28
CERTIFIEDS	-6.11
EXCISE TAX	-11,600.72
FINES, FEES & COURT COST	5,171.27
Fire Dept MVA Response	-100.00
IRP FEE FOR INTERSTATE TRUCKS	-9,972.17
MISCELLANEOUS	-70.00
MISCELLANEOUS PERMITS	-5.50
MUNICIPAL FEES	-26,107.90
PAID PARKING	-4,329.36
PARKING VIOLATIONS.	-160.00
PENALTY/LATE FEE	1,816.36
PERMITS	-266.00
PROPERTY TAXES	-29,259.05
REIMBURSEMENTS.	-1,743.88
Rental Inspection	-300.00
STATE GRANTS	-2,700.00
Use Tax Receivable	-140,531.89
UTILITY TAX	-1,572.87
WVTREASURY LVL CREDIT	-2,969.90
	-400,098.06
Total Accounts Receivable	-400,098.06

CITY OF WESTON
Balance Sheet
As of January 31, 2022

	Jan 31, 22
Other Current Assets	
DUE FROM - FIRE PENSION	37,951.11
DUE FROM - POLICE PENSION	32,303.88
Firement Pension Account	6,463.03
Policeman Pension Fund	-3,160.48
106 · PETTY CASH FUND	247.00
12000 · UNDEPOSITED FUNDS	161,231.27
Total Other Current Assets	235,035.81
Total Current Assets	936,363.05
Fixed Assets	
131-1 · BUILDING-CITY HALL	225.00
133.3 · CITY HALL - EQUIPMENT	1,435.18
Total Fixed Assets	1,660.18
TOTAL ASSETS	938,023.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201 · ACCOUNTS PAYABLE	90,916.39
221 · FICA TAXES PAYABLE	-29,464.31
223 · STATE TAXES W/H PAYABLE	1,388.00
224 · CPRB EMPLOYEE W/H	-5,439.16
225 · PEIA Insurance w/h	-60,906.16
227 · GARNISHMENTS W/H	-428.52
228 · UNEMPLOYMENT COMP PAYABLE	1,691.66
229 · WORKERS COMP PAYABLE	330.62
Total Accounts Payable	-1,911.48
Credit Cards	
Fifth Third Bank Purchasing Car	-50,195.72
Total Credit Cards	-50,195.72
Other Current Liabilities	
221.2 · 941 Payroll W/H Liability	-148.11
224.1 · FIREMEN PENSION W/H	11,304.74
224.2 · POLICE PENSION E/H	14,620.29
224.3 · CPRS RETIREMENT W/H	9,063.58
225.1 · PEIA W/H	-83,131.95
239 · DEFERRED REVENUES	1,449.00
250 · PAYROLL DEDUCTIONS	
225.2 · Optional Life Insurance W/H	-2,644.82
225.3 · Dependent Life Insurance	283.86

CITY OF WESTON
Balance Sheet
As of January 31, 2022

	<u>Jan 31, 22</u>
225.4 · Supplemental Insurance	14,885.97
227.2 · Municipal Fee-Employee w/h	<u>737.50</u>
Total 250 · PAYROLL DEDUCTIONS	13,262.51
260 · Employee Reimbursement Payable	<u>-35.00</u>
Total Other Current Liabilities	<u>-33,614.94</u>
Total Current Liabilities	<u>-85,722.14</u>
Total Liabilities	-85,722.14
Equity	
30000 · Opening Balance Equity	
10 · coal severance fund	8.29
30000 · Opening Balance Equity - Other	<u>67,018.89</u>
Total 30000 · Opening Balance Equity	67,027.18
32000 · Unrestricted Net Assets	874,844.13
Net Income	<u>81,874.06</u>
Total Equity	<u>1,023,745.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>938,023.23</u></u>

CITY OF WESTON
Transaction Detail By Account
January 2022

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
304.000 · EXCISE TAX ON UTILITIES									
Invoice	01/03/2022	06302...	MAIN 702 N Mountain State ...	TAXES IM...		UTILITY TAX	1,059.21	1,059.21	1,059.21
Invoice	01/03/2022	06302...	CSC WIRELESS, LLC	TAXES IM...		UTILITY TAX	0.16	0.16	1,059.37
Invoice	01/03/2022	06302...	West Virginia American Water	TAXES IM...		UTILITY TAX	2,545.06	2,545.06	3,604.43
Invoice	01/14/2022	06302...	Mountain Communications. LL...	TAXES IM...		UTILITY TAX	3.35	3.35	3,607.78
Invoice	01/14/2022	06302...	Mountain Communications. LL...	TAXES IM...		UTILITY TAX	3.36	3.36	3,611.14
Invoice	01/14/2022	06302...	Mountain Communications. LL...	TAXES IM...		UTILITY TAX	3.31	3.31	3,614.45
Invoice	01/14/2022	06302...	Spectrotel, Inc	TAXES IM...		UTILITY TAX	2.70	2.70	3,617.15
Invoice	01/18/2022	06302...	Frontier	TAXES IM...		UTILITY TAX	313.83	313.83	3,930.98
Invoice	01/19/2022	1963	Granite Telecommunications ...	EXCISE		EXCISE TAX	147.02	147.02	4,078.00
Invoice	01/19/2022	1964	New Cingular Wireless PCS	EXCISE		EXCISE TAX	475.37	475.37	4,553.37
Invoice	01/19/2022	1965	SprintCom, Inc.	EXCISE		EXCISE TAX	0.63	0.63	4,554.00
Invoice	01/19/2022	1966	A T&T Corp EXCISE	EXCISE		EXCISE TAX	0.85	0.85	4,554.85
Invoice	01/19/2022	1967	COMCAST PHONE OF WES...	EXCISE		EXCISE TAX	0.26	0.26	4,555.11
Invoice	01/19/2022	1968	MCI Communications Service...	EXCISE		EXCISE TAX	0.03	0.03	4,555.14
Invoice	01/19/2022	1969	DISH WIRELESS LLC	EXCISE		EXCISE TAX	0.19	0.19	4,555.33
Invoice	01/19/2022	1971	MITEL CLOUD SERVICES, INC	EXCISE		EXCISE TAX	1.15	1.15	4,556.48
Invoice	01/19/2022	1972	MCIMETRO ACCESS TRANS...	EXCISE		EXCISE TAX	0.90	0.90	4,557.38
Invoice	01/21/2022	1973	Sprint Spectrum LP	EXCISE		EXCISE TAX	84.55	84.55	4,641.93
Invoice	01/21/2022	1974	T Mobile	EXCISE		EXCISE TAX	25.11	25.11	4,667.04
Invoice	01/21/2022	1976	Ooma, Inc.	EXCISE		EXCISE TAX	2.79	2.79	4,669.83
Invoice	01/24/2022	1977	BEST BUY HEALTH, INC.	EXCISE		EXCISE TAX	69.20	69.20	4,739.03
Invoice	01/24/2022	06302...	Mountaineer Gas Company	TAXES IM...		UTILITY TAX	491.44	491.44	5,230.47
Invoice	01/25/2022	1980	Clear Rate Communications, I...	EXCISE		EXCISE TAX	10.12	10.12	5,240.59
Invoice	01/25/2022	06302...	Lumos Networks LLC EXCISE	TAXES IM...		UTILITY TAX	420.67	420.67	5,661.26
Invoice	01/25/2022	06302...	Shenandoah Cable Television...	TAXES IM...		UTILITY TAX	9.48	9.48	5,670.74
Invoice	01/28/2022	06302...	MAIN 702 N Mountain State ...	TAXES IM...		UTILITY TAX	1,117.45	1,117.45	6,788.19
Total 304.000 · EXCISE TAX ON UTILITIES								6,788.19	6,788.19
TOTAL								6,788.19	6,788.19

9. Old Business

January Report 2022

Street Department

- **Cleaned out drain on Brooke Street, Depot Street, and P&G**
- **Cleaned out the bottom shop**
- **Burned the brush pile at the shop**
- **Installed new sink and plumbing in the upper shop**
- **Cleaned and disposed of old useless trash, pipe, etc., around the shop yard**
- **Deep cleaned front lunch room, break room, and locker room**
- **Cleaned drains on Minden Street, Spring Street, and View Street**
- **Took down Christmas banners**
- **Took down Christmas tree and lights from the City Building**
- **Installed the plow and chains on the Blue Dodge**
- **Cleaned ditch on Lower Wright Street**
- **Took the air conditioners out of the windows at the shop and winterized the windows at the shop**
- **Changed burnt out stop light at Brown Avenue**
- **Repairs on the snow plow and salt spreaders**
- **Treated for Ice and Snow**
- **Took down the Curly Qs at Gomart and Chinese Restaurant**
- **Took down Santa Clause, Reindeer, and Snow Flakes on Main Street**
- **Kings Electric assisted us by letting us use his bucket truck to speed up the process along with our own bucket truck**
- **Worked on ditch on Brown Avenue to try and keep the water out of the road**
- **Cleaned the ditch on Orchard Street and Bennett Avenue**
- **Filled potholes on Montgomery Alley**
- **Cold patched pothole at 4th and Main**
- **Installed new light socket on the Blue Dodge**
- **Continued to treat for ice and snow for the most part of the end of January**
- **Cold patched potholes on 12th Street, 4th and Main, Central Drive, Alley between City Building, and Water Street**
- **Assisted Covid Testing Crew with our generator**
- **Cleaned and checked drop inlets before high quantity of rain**
- **Salted steps from CVS to Bennett Avenue on city alley**
- **Salted Bridge sidewalks on Court Avenue, Center Avenue, West Second, Depot Street, sidewalk around St. Matthews Church, and business sidewalks**
- **Assisted Sanitary Department on hole on Bank Alley**

Street Department Work Plan Status 2021-2022

Streets		Notes	
Activity	Status	Notes	Notes
Milling and Patching Potholes Cold Patch Potholes Clean and haul Downtown garbage cans Mowing and Weeding City Lots Brush Cut back on roads Water Downtown Flowers	April - November January - April Weekly Biweekly starting in Apr 2021/ Biweekly starting in April 2022 As needed Daily/As Needed	Plan to every Tues, Wed As needed Hired Out/ 2022 continue with hiring crew	
Install Banners Downtown Inspection Stickers/Equipment Maintenance Skid Steer Tire replacement Spring Clean up	Expected in April-November 2021/ Expected April-November 2022 Jan.-Dec. 2021/ Jan.-Dec. 2022 May 2021/ March 2022 April 12-16 2021/ April 11-15 2022	DONE: awaiting additional banners DONE/ DONE/ DONE/	2021(DONE Ward 1- Upper Arnold Street, Ward 2- Broad Street/Maple Drive, Ward 3- Cemetery Street Ward 4- Patch on top of High Street).....2022 Ward 1- Heath Court, Reservoir Street, Arnold Street, Bank Alley, Water Street Ward 2 - Brooke Street, Water Street Ward 3- Mid Avenue, Monroe Avenue Ward 4- Court Avenue, E 6th Street from Center Avenue to Court Avenue
Paving Projects 2022 Depot Street Walking Bridge Repair Hang Christmas lights Install New Teeth on Milling Machine River Bank Mowing Polk Creek Bank Mowing Installation of new Stop Signs Installation of new Street Name Signs Mid Avenue Slip DOH Downtown Paving Project Prep Fire Dept Sidewalk	May-December 2021/April-November 2022 May-21 Week before Thanksgiving 2021/ Week before Thanksgiving 2022 January of 2022 Bi-Monthly 2021/ Bi-Monthly 2022 May-October 2022 February-July 2022 February-July 2022 Late Spring 2022 Spring 2022 Spring 2022	DONE DONE/ DONE Hired Out/ 2022 continue with hiring crew 88 still remaining to be purchased and installed 194 Street Name, Warning, Four Way signs still remaining to be purchased and installed Acquire ROW; Bid out and construct Fix sewer and stormwater crossings; repair sidewalk and curb where needed Bid or in-house; complete before paving fire department	
Drainage		Notes	
Cleaning Drop Inlets around town Clean Ditches Around Town 11th Street/Mid Ave Drain Project Brown Avenue Drain Project W 6th Street Drain Project 112 Oak Street Back Yard Drain Repair Brooke Street Drain Job 556 Broad Street Drain Project (Prepped for Paving) 233 Cottage Avenue Drain Project Clean Curbs and Streets in town 352 Lower Arnold Street Drain Repair (Prepped for paving) 518 Broad Street Drain Repair (Prepped for paving) 508 Maple Drive Drain Repair (Prepped for Paving) 510 Broad Street Drain Repair (Prepped for Paving) 112 Harrison Avenue Drain Repair 242 Brown Avenue Drain Repair 726 Cemetery Street Drain Job (Prepped for Paving) 974 Cemetery Street Drain Job (Prepped for Paving) 302 Central Drive Drain Repair and slip repair	Biweekly 2021-2022 Ongoing 2021-2022 Upon Revision of City Manager Expected in Spring/Summer of 2022 Expected in Summer of 2022 Expected in August-September 2021 Summer of 2022 March of 2022 Expected in May and November 2021/ Expected in May and October 2022 Expected in October 2021 Expected in September 2021 Expected in October 2021 Expected in October 2021 Expected in March 2021 Expected in December 2021 Expected in November 2021 Expected in October 2021 Expected in May 2021	Rain days As needed Summer 2022 Installing 406 feet of 10-12 inch ADS Drain pipe from the bend of Brown Avenue to the parallel alley between Locust and Lynn Avenue, will be installing a new concrete drop inlets as well (Storm Sewer Separation Account) Installing 3 new 24 inch drop inlets, 220 feet of new 12 inch ADS pipe, and 100 feet of 8 inch ADS pipe down to the end of W 6th Street DONE (Installed a new drop inlet/cleanout into yard of drain pipe location, replaced 20 feet of collapsed 15 inch metal drain pipe with 20 feet of corrugated drain pipe, also installed 2 20 foot sections of french drain pipe to catch the spring water all leading into the drop inlet) DONE (Installed 2 new 24 inch drop inlets, 70 feet of 4 inch smooth wall drain pipe with a clean out attached, and 56 feet of 8 inch smooth wall drain pipe to the ditch along Broad Street) Installing a new drop inlet and 32 feet of 8 inch smooth wall drain pipe to drain into Willow Creek DONE/ DONE (Installed 24 inch concrete catch basin, 8 inch outlet pipe under Lower Arnold Street into holler, installing 8 inch pipe within the ditch line into the catch basin) DONE (Installed new 24 inch drop inlet and 8 inch pipe to go across underneath Broad Street and into Polk Creek Channel) DONE (Installed new 10 inch pipe along the right side of Maple Drive to tie into existing drop inlet) DONE (Rebuilt existing drop inlet in front of property and replaced 6 inch metal drain pipe and installed 8 inch ADS drain pipe from drop inlet to Polk Creek Channel) DONE (Replaced 120 feet of 6 inch metal terra cotta pipe with 8 inch smooth wall pipe to existing outlet) DONE (Replaced 110 feet of 8 inch collapsed terra cotta pipe with 8 inch smooth wall pipe and installed a new 24 inch drop inlet (still awaiting concrete due to weather) DONE (Tied existing lines into one new 24 inch drop inlet) DONE (Installed a new 24 inch precast concrete catch basin on left side of the road and tied in 20 feet of 12 inch ADS pipe into 50 feet of 12 inch ADS pipe into existing drop inlet) DONE (Excavated the area of the slip and installed new rock bedding, concrete slabs for reinforcement on the bank side, and a new 24 inch drop inlet with 20 feet of 10 inch pipe from the drop inlet draining to Polk Creek Channel)	



Chief of Police Josh Thomas
102 West Second Street
Weston, WV 26452

Telephone: 304-269-3207
Fax: 304-269-6128
Email: jpthomas@cityofwestonwv.com

December 2021 Criminal Investigations

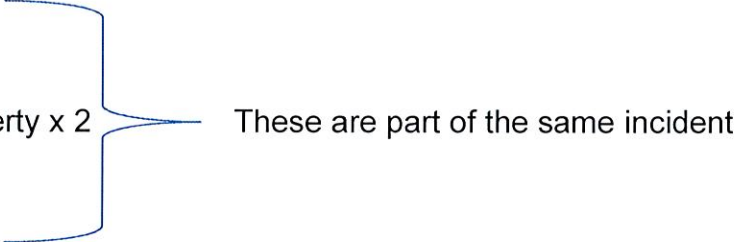
Misdemeanors:

Felonies:

<ul style="list-style-type: none"> 1 – Trespassing 1/03/2022 – Arrested 1 – Leaving the scene 1/04/2022 – Arrested 2 – Shoplifting 1/07/2022 – Arrested 1/18/2022 – Arrested 1 – Fleeing 1/09/2022 – Arrested 1 – Unlawful taking of vehicle 1/09/2021 – Arrested 1 – Driving Revoke 2nd 1/14/2022 – Arrested 1 – Obstructing 1/15/2022 – Arrested 1 – Destruction of Property 1/20/2022 – Active 1 – Violation of Protective Order 3rd 1/26/2022 – Warrant Issued 	
---	--

Note some CI's are part of the same incident and only assigned one CI # and will be more than total CI's

Investigations carried over from previous month(s)

- 1 – Malicious Assault (being investigated as murder)
07/04/2021 – Arrested/Still active
 - 3 – Sexual Assault
07/09/2021 – Open
10/06/2021 – Open
10/24/2021 – Open
 - 1 - Burglary x 2
Stalking
Animal Cruelty x 2
Destruction of Property x 2
10/12/2021
10/18/2021
 - 2 – Sexual Abuse (child victims)
10/06/2021 – Active
 - 1 – Fraudulent Use of Access Device
11/30/2021 – Active
 - 1 – Child Abuse
11/19/2021 – Active
 - 2 – Petit Larceny
12/11/2021 – Active
12/26/2021 – Active
 - 1 – Breaking and Entering
12/06/2021 – Active
 - 2 – Fraudulent Use of Access Device
12/12/2021 – Active
12/10/2021 - Active
 - 1 – Grand Larceny (vehicle)
12/12/2021 – Active
 - 1 – Negligent Homicide
12/31/2021 – Active
- 
- These are part of the same incident

Weston Police Department Individual Monthly Activity Log

Year: 2022

Name: Chief Thomas

ACTIVITY LOG													DAILY TOTALS												
MONTH	TOTAL HOURS	CALLS	# of PERSONS ARRESTED	ARRESTS		ROAD VIOLATIONS		REPORTS		S & A HOURS	POLICE HOURS		SPECIALTY HOURS	OTHER HOURS											
				Misdemeanor	Felony	Warnings	Citations	Criminal	Accident		Patrol	CI													
January	795	103	10	18	4	37	2	9	10	57	173	280	46	239											
February																									
March																									
April																									
May																									
June																									
July																									
August																									
Sept.																									
October																									
Nov.																									
Dec.																									
TOTALS	795	103	10	18	4	37	2	9	10	57	173	280	46	239											



WESTON FIRE DEPARTMENT
REPORT FOR THE MONTH OF
January 2022
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

138
4
87
34

63%
24%

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

72
0
3
1
1
0
61

FROM
FROM
FROM
FROM
FROM
FROM

0
5
0
0
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC's INSIDE THE CITY
MVC's OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
3
549
55.73
403.77
\$9,000
\$0
11
14
16
1
1
0
1

SAVED
SAVED

\$2,000,000
\$0

ADDITIONAL REMARKS

Attended all fire dept meetings and drills
 Attended EMT class
 Attended mock disaster brief sharpe hospital
 Worked on services for all trucks at station
 working on truck specs for future city engine
 working on preplans for large business in the city

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

**Alarm Date Between {01/01/2022} And {01/31/2022}
and District = "1A "**

Incident	Type	Date	Location	Description
22-0000001-0	FIRE	01/01/2022	US Highway 33 E & Berlin RD	Motor vehicle accident with
22-0000008-0	FIRE	01/02/2022	1130 Mud Lick RD	Service Call, other
22-0000011-0	FIRE	01/02/2022	200 N River AVE	Electrical wiring/equipment
22-0000012-0	FIRE	01/02/2022	650 Craig ST /110	Medical assist, assist EMS
22-0000013-0	FIRE	01/02/2022	307 Rada AVE	Medical assist, assist EMS
22-0000014-0	FIRE	01/02/2022	815 W 2nd ST	Dispatched & cancelled en
22-0000016-0	FIRE	01/03/2022	817 Terrace AVE	Motor Vehicle Accident with
22-0000018-0	FIRE	01/04/2022	124 E 1st ST /404	Medical assist, assist EMS
22-0000020-0	FIRE	01/04/2022	124 E 1st ST /310	Medical assist, assist EMS
22-0000021-0	FIRE	01/04/2022	117 McGary AVE	Smoke or odor removal
22-0000022-0	FIRE	01/04/2022	561 Broad ST	Medical assist, assist EMS
22-0000023-0	FIRE	01/04/2022	23 Garton PLZ	Incinerator overload or
22-0000024-0	FIRE	01/04/2022	127 Chestnut ST	No Incident found on arrival
22-0000026-0	FIRE	01/05/2022	124 E 1st ST /Criss Manor/501	Medical assist, assist EMS
22-0000027-0	FIRE	01/05/2022	569 W 2nd ST	Medical assist, assist EMS
22-0000028-0	FIRE	01/06/2022	401 John ST /209	Medical assist, assist EMS
22-0000033-0	FIRE	01/07/2022	605 Court AVE	Medical assist, assist EMS
22-0000034-0	FIRE	01/07/2022	124 E 1st ST /210	Dispatched & cancelled en
22-0000035-0	FIRE	01/08/2022	US Highway 33 E & Berlin RD	Extrication of victim(s)
22-0000036-0	FIRE	01/08/2022	650 Craig ST	Medical assist, assist EMS
22-0000037-0	FIRE	01/08/2022	736 Craig ST	Medical assist, assist EMS
22-0000038-0	FIRE	01/08/2022	246 Arnold ST	Smoke detector activation,
22-0000040-0	FIRE	01/09/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000041-0	FIRE	01/09/2022	240 S River AVE	Water or steam leak
22-0000042-0	FIRE	01/09/2022	N River AVE & 11th ST	Medical assist, assist EMS
22-0000043-0	FIRE	01/09/2022	1225 12th ST	Medical assist, assist EMS
22-0000044-0	FIRE	01/09/2022	99 MM Interstate 79 /North Bound	Motor Vehicle Accident with
22-0000045-0	FIRE	01/09/2022	650 Craig ST /Weston Commons/203	Dispatched & cancelled en
22-0000046-0	FIRE	01/09/2022	100 Market Place Mall /Vape Shop	No Incident found on arrival
22-0000047-0	FIRE	01/09/2022	13 Linden AVE	Water problem, Other
22-0000048-0	FIRE	01/10/2022	124 E 1st ST /503	Medical assist, assist EMS
22-0000051-0	FIRE	01/10/2022	609 W 2nd ST	Gas leak (natural gas or
22-0000055-0	FIRE	01/13/2022	356 E 7th ST /8	Medical assist, assist EMS
22-0000058-0	FIRE	01/13/2022	W 2nd ST & Water ST	Motor Vehicle Accident with
22-0000060-0	FIRE	01/14/2022	569 W 2nd ST	Medical assist, assist EMS
22-0000061-0	FIRE	01/14/2022	5 Main AVE	Motor Vehicle Accident with

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {01/01/2022} And {01/31/2022}
and District = "1A "

Incident	Type	Date	Location	Description
22-0000062-0	FIRE	01/15/2022	70 Henry ST	Power line down
22-0000063-0	FIRE	01/15/2022	356 E 7th ST	Medical assist, assist EMS
22-0000064-0	FIRE	01/16/2022	147 Jackson ST	Medical assist, assist EMS
22-0000066-0	FIRE	01/16/2022	417 Monroe AVE	Medical assist, assist EMS
22-0000067-0	FIRE	01/17/2022	Mid AVE & Montgomery RD	No Incident found on arrival
22-0000069-0	FIRE	01/17/2022	99 MM Interstate 79 /South Bound On	Motor Vehicle Accident with
22-0000070-0	FIRE	01/17/2022	99 MM Interstate 79 /South Bound On	Motor Vehicle Accident with
22-0000071-0	FIRE	01/17/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000072-0	FIRE	01/17/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000073-0	FIRE	01/18/2022	742 Camden AVE	Medical assist, assist EMS
22-0000074-0	FIRE	01/18/2022	124 E 1st ST	Medical assist, assist EMS
22-0000078-0	FIRE	01/19/2022	281 Rada AVE	Gas leak (natural gas or
22-0000079-0	FIRE	01/19/2022	742 Camden AVE	Medical assist, assist EMS
22-0000085-0	FIRE	01/20/2022	275 Rada AVE	Extrication of victim(s)
22-0000086-0	FIRE	01/20/2022	650 Craig ST /209	Medical assist, assist EMS
22-0000087-0	FIRE	01/21/2022	103 Court AVE	Medical assist, assist EMS
22-0000088-0	FIRE	01/21/2022	1233 12th ST	Medical assist, assist EMS
22-0000089-0	FIRE	01/21/2022	761 Camden AVE	Medical assist, assist EMS
22-0000090-0	FIRE	01/21/2022	307 Spring ST	Medical assist, assist EMS
22-0000091-0	FIRE	01/21/2022	357 Court AVE	Medical assist, assist EMS
22-0000092-0	FIRE	01/22/2022	410 Monroe AVE	Medical assist, assist EMS
22-0000093-0	FIRE	01/22/2022	39 Circle DR /3	Medical assist, assist EMS
22-0000094-0	FIRE	01/23/2022	N River AVE & 11th ST	Motor Vehicle Accident with
22-0000097-0	FIRE	01/23/2022	2 Brown AVE	Motor vehicle accident with
22-0000098-0	FIRE	01/23/2022	650 Craig ST /209	Medical assist, assist EMS
22-0000099-0	FIRE	01/23/2022	39 Berlin RD /Sheetz	Excessive heat, scorch burns
22-0000100-0	FIRE	01/24/2022	1233 12th ST	Medical assist, assist EMS
22-0000102-0	FIRE	01/24/2022	347 N River AVE	Motor Vehicle Accident with
22-0000104-0	FIRE	01/24/2022	736 Craig ST	Medical assist, assist EMS
22-0000107-0	FIRE	01/25/2022	124 E 1st ST /Criss Manor/404	Medical assist, assist EMS
22-0000109-0	FIRE	01/26/2022	124 E 1st ST /APT: 206	Medical assist, assist EMS
22-0000110-0	FIRE	01/26/2022	239 Court AVE	Medical assist, assist EMS
22-0000111-0	FIRE	01/26/2022	124 E 1st ST /206	Medical assist, assist EMS
22-0000112-0	FIRE	01/26/2022	99.5 MM Interstate 79	Motor Vehicle Accident with
22-0000114-0	FIRE	01/26/2022	220 McGary AVE	Medical assist, assist EMS
22-0000115-0	FIRE	01/26/2022	Walnut ST	Medical assist, assist EMS

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {01/01/2022} And {01/31/2022}
and District = "1A "

Incident	Type	Date	Location	Description
22-0000116-0	FIRE	01/27/2022	McGary AVE	Medical assist, assist EMS
22-0000117-0	FIRE	01/27/2022	Cottage AVE	Water or steam leak
22-0000119-0	FIRE	01/27/2022	Center AVE	Water or steam leak
22-0000120-0	FIRE	01/27/2022	106 Bank ST	Medical assist, assist EMS
22-0000121-0	FIRE	01/28/2022	558 W 2nd ST	Medical assist, assist EMS
22-0000124-0	FIRE	01/28/2022	124 E 1st ST /503	Medical assist, assist EMS
22-0000127-0	FIRE	01/29/2022	518 Main AVE /Pickens Automotive	No Incident found on arrival
22-0000128-0	FIRE	01/29/2022	355 Arch ST	Medical assist, assist EMS
22-0000129-0	FIRE	01/29/2022	856 Terrace AVE	Medical assist, assist EMS
22-0000130-0	FIRE	01/29/2022	99 MM Interstate 79 /North Bound On	Medical assist, assist EMS
22-0000131-0	FIRE	01/29/2022	100 MM Interstate 79 /Median	Motor Vehicle Accident with
22-0000133-0	FIRE	01/30/2022	102 W 2nd ST	Medical assist, assist EMS
22-0000134-0	FIRE	01/30/2022	650 Craig ST	Medical assist, assist EMS
22-0000135-0	FIRE	01/30/2022	E 3rd ST E & Center AVE	Motor Vehicle Accident with
22-0000137-0	FIRE	01/31/2022	635 Court AVE	Medical assist, assist EMS

Total Incident Count 87

Weston Fire Dept.

Copy of Copy of Fire and EMS Combined List by Inci

Alarm Date Between {01/01/2022} And {01/31/2022}
and District = "1B "

Incident	Type	Date	Location	Description
22-0000002-0	FIRE	01/01/2022	Fern DR	Authorized controlled
22-0000005-0	FIRE	01/01/2022	Copley RD & Butchers Fork RD	Dispatched & cancelled en
22-0000006-0	FIRE	01/01/2022	Loveberry RD & Copley RD	No Incident found on arrival
22-0000009-0	FIRE	01/02/2022	Copley RD & Crooked Fork RD	Service Call, other
22-0000010-0	FIRE	01/02/2022	1135 Wolfpen Run RD	Medical assist, assist EMS
22-0000015-0	FIRE	01/03/2022	2000 Georgetown RD	Motor vehicle accident with
22-0000017-0	FIRE	01/03/2022	130 US Highway 33 E	Motor Vehicle Accident with
22-0000019-0	FIRE	01/04/2022	84 MM Interstate 79	Dispatched & cancelled en
22-0000029-0	FIRE	01/06/2022	8900 US Highway 33 E	Motor Vehicle Accident with
22-0000030-0	FIRE	01/06/2022	101 MM Interstate 79	Motor Vehicle Accident with
22-0000031-0	FIRE	01/06/2022	98 MM Interstate 79	Motor Vehicle Accident with
22-0000032-0	FIRE	01/06/2022	101 MM Interstate 79	Motor Vehicle Accident with
22-0000039-0	FIRE	01/08/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000050-0	FIRE	01/10/2022	205 Minuteman DR	Medical assist, assist EMS
22-0000052-0	FIRE	01/10/2022	767 US Highway 33 W	Motor Vehicle Accident with
22-0000053-0	FIRE	01/12/2022	US Highway 33 E & Sawmill RD	Motor Vehicle Accident with
22-0000054-0	FIRE	01/12/2022	US Highway 33 E & Georgetown RD	Motor Vehicle Accident with
22-0000057-0	FIRE	01/13/2022	US Highway 33 E & Sauls Run RD	Motor Vehicle Accident with
22-0000059-0	FIRE	01/13/2022	836 Old Route 33	Dispatched & cancelled en
22-0000068-0	FIRE	01/17/2022	100 MM Interstate 79 /North Bound	Motor Vehicle Accident with
22-0000075-0	FIRE	01/18/2022	Sauls Run RD & US Highway 33 E	Dispatched & cancelled en
22-0000076-0	FIRE	01/18/2022	2605 Georgetown RD	Motor Vehicle Accident with
22-0000080-0	FIRE	01/19/2022	137 Davisson DR	Medical assist, assist EMS
22-0000081-0	FIRE	01/19/2022	788 US Highway 33 E	Passenger vehicle fire
22-0000083-0	FIRE	01/20/2022	1500 US Highway 19 N	Motor Vehicle Accident with
22-0000084-0	FIRE	01/20/2022	US Highway 19 N & Forinash RD	Motor Vehicle Accident with
22-0000095-0	FIRE	01/23/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000096-0	FIRE	01/23/2022	22 Quarry Glen	Medical assist, assist EMS
22-0000101-0	FIRE	01/24/2022	91 MM Interstate 79	Medical assist, assist EMS
22-0000105-0	FIRE	01/24/2022	96 MM Interstate 79 /South Bound	Motor Vehicle Accident with
22-0000113-0	FIRE	01/26/2022	140 Thorn Hill RD	Medical assist, assist EMS
22-0000118-0	FIRE	01/27/2022	Quarry Glen	Medical assist, assist EMS
22-0000126-0	FIRE	01/28/2022	500 Skin Creek RD	Motor Vehicle Accident with
22-0000132-0	FIRE	01/30/2022	1598 Berlin RD	Smoke detector activation

Total Incident Count 34

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {01/01/2022} And {01/31/2022}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
115 Incinerator overload or malfunction, fire	1	0.72%	\$6,000	66.66%
131 Passenger vehicle fire	1	0.72%	\$3,000	33.33%
	<u>2</u>	<u>1.44%</u>	<u>\$9,000</u>	<u>100.00%</u>
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	0.72%	\$0	0.00%
	<u>1</u>	<u>0.72%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	61	44.20%	\$0	0.00%
322 Motor vehicle accident with injuries	4	2.89%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	29	21.01%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	1.44%	\$0	0.00%
	<u>96</u>	<u>69.56%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	1.44%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.72%	\$0	0.00%
444 Power line down	1	0.72%	\$0	0.00%
	<u>4</u>	<u>2.89%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	2	1.44%	\$0	0.00%
520 Water problem, Other	1	0.72%	\$0	0.00%
522 Water or steam leak	3	2.17%	\$0	0.00%
531 Smoke or odor removal	1	0.72%	\$0	0.00%
	<u>7</u>	<u>5.07%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	18	13.04%	\$0	0.00%
622 No Incident found on arrival at dispatch	7	5.07%	\$0	0.00%
631 Authorized controlled burning	1	0.72%	\$0	0.00%
	<u>26</u>	<u>18.84%</u>	<u>\$0</u>	<u>0.00%</u>

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {01/01/2022} And {01/31/2022}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
733 Smoke detector activation due to	1	0.72%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.72%	\$0	0.00%
	<u>2</u>	<u>1.44%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 138

Total Est Loss:

\$9,000

Weston Fire Dept.

Dollar Value Saved & Loss Analysis

Alarm Date Between {01/01/2022} And {01/31/2022}

a

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
115 Incinerator overload or	1	\$200,000	\$6,000	\$194,000	3.00%	97.00%
131 Passenger vehicle fire	1	\$9,000	\$3,000	\$6,000	33.33%	66.67%
Grand Totals	2	\$209,000	\$9,000	\$200,000		

Total Percent Lost: 4.31%

Total Percent Saved: 95.69%

Weston Fire Dept.

Aid Responses by Department (Summary)

Alarm Date Between {01/01/2022} And {01/31/2022}

Type of Aid	Count
10 Out of County	
Automatic aid received	1
	<hr/>
	1
2 Jane Lew Volunteer Fire Department	
Automatic aid received	5
Automatic aid given	3
	<hr/>
	8
3 Pricetown Volunteer Fire Department	
Mutual aid given	1
	<hr/>
	1
6 Midway Volunteer Fire Department	
Automatic aid given	1
	<hr/>
	1
8 Lewis County Emergency Ambulance Authority	
Automatic aid received	1
Mutual aid given	5
Automatic aid given	55
	<hr/>
	61

MIKE STARETT & ANDREW DARBY
CODE ENFORCEMENT

AGENDA

CITIZEN CONCERNS – 2

WARD I – 1

WARD II –

WARD III –

WARD IV – 1

BUILDING PERMITS

12

CORRECTIVE ORDERS

3- ALL IN WARD II

WARNINGS

WARD I – 4

WARD II- 0

WARD III- 0

WARD IV- 3

MIKE STARETT

- 1- Worked on MLK Day helping street dept plow snow.
- 2- Worked on dilapidated structures making maps for each ward.
- 3- Working with Jerry Paugh L.C. Transportation on Peterson School traffic problem and tree limb removal on River Road.
- 4- Working with United Bank on new drive through with Mr. John Springston.
- 5- Helped Street dept with snow removal.
- 6- Attended meeting with State Auditor John McCuskey.

ANDREW DARBY

- 1- Helped Street dept. with snow removal.
- 2- Made maps of vacant structures throughout city.
- 3- Worked on several corrective orders for wright street.

4- Worked on collecting bids for the Columbia Club remodel.

5- Worked on bid packets for tree cutting and grass mowing.

6- Patrolled streets and looked for violations.



Business License Report

For the Month of

January 2022

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
Burr's Lock and Key LLC 270 Rada Avenue, Weston (304) 439-4649	All Other/Locksmith	01/11/2022
Raven Contracting LLC Tim/Cheyene Troxell 795 Carter Rd French Creek, WV 26218 (304) 719-5320	Contractor	01/11/2022
Trulieve, WV. INC. Eric Powers 137 Staunton Drive, Weston (844) 878-5438	All Other/State Licensed Medical Cannabis	01/14/2022
K Z Electric Kevin Zirbs(?) 412 Bear Den Road Elkins, WV 26241 (304) 642-8539	Contractor	01/27/2022
Ironhorse Enterprise LLC Vincent Judy 1032 Kelly Mountain Rd Elkins, WV 26241 – (304)288-6666	Contractor	01/27/2022



<u>Name</u>	<u>Occupation</u>	<u>Date</u>
United Construction Co., Inc 3120 Northwestern Pike Parkersburg, WV 26104 (304) 422-2141	Contractor	02/02/2022
State Farm (Weston Temp Office) 21 Garton Plaza Weston, WV 26452	Insurance Agent	02/02/2022
Pinkney Real Estate Holding LLC 21 Garton Plaza Weston, WV 26452	All Other	02/03/2022

City Manager Report—Jan 2022

Building Dept

Assisted in the bid and rebid process. Also worked with Mr. Darby to begin the GIS attribution of vacant structures on a map and have been party to the discussions on the on site citations and vacant buildings ordinances.

Completed the purchase process of the Columbia Club and have been working with Building Department to solicit bids and secured architect. Reviewed bids for mowing and tree removal.

Finance

Regular monthly payments and reporting. Gathered data for accountants for the audit. Continued progress on organizing financial reports. Interviewed candidates for the open finance position and reorganization plan.

Fire

General pension board support activities. Completed final request for state drawdown funds.

Police

General pension board support activities. Met at Peterson Central school to discuss pickup issues and DOH to request consideration of altered traffic pattern.

Streets

Worked with Attorney to get bridge contract and easement secured and ready for works. Worked with employees on reorganization plan. Interviewed 14 candidates for open position. Completed REAP quarterly report. Final report started and will be submitted in next week.

Parks and Rec

Solicited information on bathroom grant for Polk Creek park from SJMH and CXT Precast.

Meetings and Special Events

Attended HLC and Planning Commission meetings

Attended the WVML Conference and City Manager's Association Meeting

Weston Sanitary Board Monthly Meeting

10. New Business

Ordinance 2022-01

A 2022 Ordinance Authorizing the Sale/Transfer of City Property Related to a West Virginia Department of Transportation, Division of Highways Bridge Project, State Project No. S321-N 16/70-0.02 00

WHEREAS, the West Virginia Department of Transportation, Division of Highways ("DOH") has requested that the City of Weston convey to the DOH a non-controlled access right of way, for public road purposes as designated in the property description(s) of the proposed deed attached to this ordinance;

WHEREAS said property can be described as: "the property needed for the bridge between Haleville and Shadybrook" or similar language;

WHEREAS, WV Code §8-11-3(6) requires City Council of Weston to pass an ordinance to transfer property belonging to the City of Weston;

WHEREAS, the City of Weston intends for this ordinance to be the authorization for giving the DOH the right of way that the DOH is requesting concerning State Project No S321-N 16/70-0.02 00, concerning the property description(s) of the proposed deed attached to this ordinance;

Any ordinances in conflict with this ordinance are hereby repealed;

That if any part of this ordinance for any reason be declared unconstitutional, or otherwise invalid, the decision of the Court shall not effect the validity of any remaining part.

This ordinance shall take effect on the day after the Second reading of this ordinance

First Reading 1/3/2022

Second Reading _____

Mayor

City Clerk

Ordinance Acquiring Property at 241 South Main Street in Weston, West Virginia

Whereas, the City of Weston has an opportunity to acquire a property in the city limits;

Whereas, this property contains a burned and dilapidated structure;

Whereas, the City of Weston desires to demolish the burned and dilapidated structure;

Whereas, the property at issue is private property;

Whereas, the owner of the property at issue desires to transfer the property to the City of Weston;

Whereas, the owner of the property at issue has given consent for Weston to acquire the property;

Whereas, WV Code §8-11-3(6) requires an ordinance for the purchase of private property by the municipality;

The City of Weston now intends to acquire land identified in the Lewis County Courthouse Records as:

District 07, Map 11, PID 98

This property is reasonably believed to be owned by Peggy L. Lattea and a description of the property can be found in Deed Book 557 Page 408. The legal description of the property is as follows:

“...a certain lot or parcel of real estate, situate in what is known as Kitsonville, in the City of Weston, Lewis County, West Virginia, and generally described as follows:

Said lot or parcel of real estate with its appurtenances is also situate in what is locally known as Arnold’s Addition to Kitsonville as shown on a certain map or plat entitled ‘Plat of Arnold’s Addition’ dated November 11, 1908, of record in the office of the Clerk of the County Commission of said Lewis County in Deed Book No. 64, page 9, and is 50 feet of the northern end of Lot No. 3 as shown on the last aforesaid map or plat and adjoins property formerly owned by Frank Mathews. Said lot or parcel of real estate runs for 50 feet on what was formerly known as the Weston and Gauley Bridge Turnpike (now United States Highway No. 19) and extends back therefrom by parallel lines a distance of 150 feet to Jackson Avenue.”

This property is believed to have the address of 241 South Main Street. In any event, the legal description shall control any confusion over which property the City of Weston is acquiring.

If any portion of this ordinance be declared unconstitutional, the remaining portions shall remain in full force and effect.

First Reading: 1/20/2022

Second Reading: _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

Ordinance Acquiring Property at 251 South Main Street in Weston, West Virginia

Whereas, the City of Weston has an opportunity to acquire a property in the city limits;

Whereas, this property contains a burned and dilapidated structure;

Whereas, the City of Weston desires to demolish the burned and dilapidated structure;

Whereas, the property at issue is private property;

Whereas, the owner of the property at issue desires to transfer the property to the City of Weston;

Whereas, the owner of the property at issue has given consent for Weston to acquire the property;

Whereas, WV Code §8-11-3(6) requires an ordinance for the purchase of private property by the municipality;

The City of Weston now intends to acquire land identified in the Lewis County Courthouse Records as:

251 S. Main Avenue Weston, WV 26452

District 07, Map 11, PID 100

This property is reasonably believed to be owned by Ashley Hooton and a description of the property can be found in Deed Book 737 Page 487. The legal description of the property is as follows:

“All that certain lot, tract or parcel of real estate, together with the improvements thereon and the appurtenances thereunto belonging, situate in Court House City District, in the City of Weston, Lewis County, West Virginia, and more particularly bounded and described as follow:

Situate near the town of Weston, in Arnold’s Addition to Kitsonville, fronting 54 5/8 feet on Jackson Avenue in said Addition to Kitsonville, and extending back therefrom by parallel lines 150 feet to Weston and Gauley Bridge turnpike, and being one-half of Lot No.2 and 18 3/8 feet of Lot No. 1 in said Arnold’s Addition to Kitsonville, and further being designated as 251 South Main Street, Weston, West Virginia.”

If any portion of this ordinance be declared unconstitutional, the remaining portions shall remain in full force and effect.

First Reading: 1/20/2022

Second Reading: _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk



WEST FORK CONSERVATION DISTRICT

87 Ollie Lane Suite 102 E - Mt. Clare, WV 26408 - Phone (304) 627-2160

January 19, 2022

City of Weston
102 W. Second St.
Weston, WV 26452

RE: Polk Creek Watershed Dams and Channel

To Whom it May Concern,

The West Fork Conservation District respectfully requests funds of \$4,400.00 for FY22. This is per the Cost-Share Agreements signed by the City for the operation, maintenance and repair (OM&R) program for the Polk Creek Watershed Structures and Channel. If you would like to meet to discuss the agreement, please let us know.

The cost-share agreement enables us to work together as partners to maintain these vital structures for the benefit of Weston and Lewis County.

Thank you for your attention to this request and should you have any questions, please give me a call at 627-2160.

Sincerely,

Robin Ward
Administrative Specialist

CONSERVATION – DEVELOPMENT – SELF-GOVERNMENT

Program: OM&R Funding
City/County: City of Weston
Agreement #

**City of Weston Flood Control
Operation, Maintenance Funding Agreement**

THIS AGREEMENT made this _____ day of _____, 2022, by and between the City of Weston Commission, West Fork Conservation District, and the West Virginia Conservation Agency.

AUTHORITY: WVCA: W.Va. Code 19-21A-4
City of Weston: W. Va. Code 8-12-5(9)

THE PURPOSE of this agreement is to recognize the need for ongoing operation, maintenance and inspection for critical infrastructure and to provide annual funding to operate and maintain the flood control structures in City of Weston.

It is Mutually agreed that:

This agreement shall run on a 12-month fiscal year, July 1 to June 30. This agreement may be extended for up to five years by mutual consent of each party.

All sponsors agree to provide funding to the West Fork Conservation District on an annual fiscal year basis to address the operation and maintenance of the structures covered under this agreement.

Unless otherwise noted, the annual contributions will be:

City of Weston	\$4,400.00
West Virginia Conservation Agency ...	\$4,400.00

The West Fork Conservation District shall send a letter in January of each year requesting these funds in accordance with the list above.

As part of the request, the West Fork Conservation District, in collaboration with the West Virginia Conservation Agency, shall make a report to the City of Weston on prior fiscal year's operation and maintenance work, and provide a projection of work that will be performed during the upcoming fiscal year.

All parties listed above shall attend the scheduled operation and maintenance inspections on an annual basis at a time mutually agreed to by the parties.

Any costs outside of the regular operation and maintain will be negotiated and become part of a separate agreement between the parties.

Page 2
OM&R Funding Agreement
City of Weston
Agreement #

West Virginia Conservation Agency funding is subject to annual appropriations from the WV Legislature.

City of Weston's funding is subject to annual appropriations.

This agreement reflects the entire understanding between the parties. Any changes to this agreement shall be in writing and signed by all parties.

This agreement is governed by West Virginia law. If any part of this agreement is declared to be invalid by a body having competent jurisdiction, the remaining terms and conditions of the agreement survive in their entirety.

CITY OF WESTON

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
City of Weston on
the ____ day of _____, 2022,
in the State of West Virginia.

Attest:

(Signature)

(Title)

WEST FORK CONSERVATION DISTRICT

By: _____

Title: _____

Date: _____

This action authorized at an
Official meeting of the
West Fork Conservation District on
the ____ day of _____, 2022,
in the State of West Virginia.

Attest:

(Signature)

(Title)

OM&R Funding Agreement
City of Weston
Agreement #

WEST VIRGINIA CONSERVATION AGENCY

By: _____

Title: _____

Date: _____

Ordinance 2022-06

City of Weston Vacant Building and Vacant Property Registration and Maintenance Program

WHEREAS the City of Weston intends to pass an ordinance concerning vacant buildings and vacant properties within the city limits of Weston,

WHEREAS, West Virginia Code §8-12-16C permits municipalities to adopt rules concerning the registration of vacant buildings and vacant properties,

WHEREAS, the City of Weston now adopts the following ordinance, to be known as the “Vacant Structure/Property Ordinance”

§1 ADOPTION

Pursuant to West Virginia Code §8-12-16C, the City of Weston enacts an updated Vacant Building and Property Registration and Maintenance Program. Any prior vacant structure or vacant building and property registrations programs or codes or ordinances (“prior codes”) are hereby repealed and replaced with this ordinance. Any penalties or civil actions instituted under prior codes are still in effect until the resolution of such penalties or civil actions.

§2 PURPOSE

(a) The City has determined that an uninspected and unmonitored vacant building may present a fire hazard, may provide temporary occupancy by transients (including drug users and traffickers), may detract from private and/or public efforts to rehabilitate or maintain surrounding buildings, and that the health, safety and welfare of the public is served by the regulation of such vacant buildings.

(b) Owners of uninspected and unmonitored vacant buildings shall register such vacant buildings with the City, make payment of a fee for the registration thereof, and otherwise conform to these vacant building regulations.

(c) This article ensures that, through a registration, inspection, and monitoring process, vacant buildings will be kept weather tight and secure from trespassers, will provide safe entry to police officers and firefighters in times of emergency, will not impede private and/or public efforts to rehabilitate or maintain surrounding buildings, and will not present otherwise a public hazard.

(d) The City, by and through its departments (particularly the Building Code Enforcement Department) shall inspect and monitor vacant buildings (especially vacant downtown buildings), shall assess the effects of the condition of those buildings on nearby structures, and shall promote substantial efforts to rehabilitate and develop such buildings when appropriate.

These provisions will streamline and consolidate the existing procedure (that is, complaint, research, notification, inspection, orders, fines, liens, appeals and due process lien enforcement), by placing the responsibility to register and maintain vacant structures on the building owner before a building's condition falls into disrepair or otherwise merits a complaint. (Ord. 13816. Passed 7-21-09.)

§3 DEFINITIONS.

Weston Vacant Structure and Vacant Property Registration Ordinance

(a) Definitions. For purposes of this section, the following words and phrases shall have the meanings respectively ascribed to them as follows:

(1) Boarded: A building or structure subject to the provision of this section shall be deemed to be "boarded" if in place of one or more exterior doors, other than a storm door, or of one or more windows, there is a sheet or sheets of plywood or similar material covering the space for such door or window.

(2) Exterior maintenance and major systems: The phrase "exterior maintenance and major systems" shall mean the safe and lawful maintenance of the facade, windows, doors, roof and other parts of the exterior of the building and the maintenance of its major systems consisting of the roof, the electrical and plumbing systems, the water supply system, the sewer system, and the sidewalk, driveway, if any, area of the lot, as applicable and as enforced by the ECDD, particularly in connection with codes adopted by the City as well as all applicable local, state and federal laws.

(3) Occupied: Any building or structure shall be deemed to be occupied if one or more persons actually conducts a lawful business or resides in all or any part of the building as the licensed business occupant, or as the legal or equitable owner/occupant(s) or tenant(s) on a permanent, non-transient basis, or any combination of the same. For purposes of this section, evidence offered to prove that a building is so occupied may include, but shall not be limited to, the regular receipt of delivery of regular mail through the U.S. Postal Service; proof of continual telephone, electric, gas, heating, water and sewer services; a valid city business license, or the most recent, federal, state or city income tax statements indicating that the subject property is the official business or residence address of the person or business claiming occupancy; or proof of bonafide pre-rental inspection.

(4) Open: A building or structure subject to the provisions of this section shall be deemed to be "open" if any one or more exterior doors other than a storm door is broken, open and/or closed but, without a properly functioning lock to secure it, or if one or more windows is broken or not capable of being locked and secured from intrusion, or any combination of the same.

(5) Owner: An owner of the freehold of the premises or any lesser estate therein, a mortgagee, a vendee-in-possession, assignee of rents, receiver, executor, trustee, lessee, agent or any other person, firm or corporation that is directly or indirectly in control of a building subject to the provisions of this section, and as set forth below.

(6) Vacant: a building or structure shall be deemed to be vacant if no person or persons actually, currently conducts a lawfully licensed business, or lawfully resides, dwells, or lives in any part of the building as the legal or equitable owner(s) or tenant-occupant(s), or owner-occupant(s), or tenant(s) on a permanent, non-transient basis. A building or structure shall be deemed vacant and subject to the registration and possible penalty provisions provided herein if the exterior maintenance and other relevant systems of the building and the surrounding real property thereof are in violation of the building codes or health and sanitation codes and if there is not proof of continual utility service evidencing actual use of electric, gas (i.e., applicable heating sources), water service, etc. Continued is meant to be without more than one thirty (30) day interruption in any given three hundred sixty (360) day period. In order for such continual utility service to be considered as being actually in use as described in this section, it must be more than merely registered to the owner for purposes of billing and must be utilized, at a minimum, in order to keep the property and the major systems of the building

Weston Vacant Structure and Vacant Property Registration Ordinance

in compliance with building and safety codes. The person or entity asserting that there has been continued utility service has the burden to produce actual bills evidencing utility service for the relevant period.

(b) All vacant structures shall also comply with the following criteria:

(1) Exterior property areas are to be mowed regularly and non-cultivated gardens maintained at no more than 17 inches of growth. All noxious weeds are prohibited.

(2) Structure is to be broom swept and cleared of all contents, not including building materials or components to be used in the future renovation at that structure.

(3) Electrical service is to be provided to the building via temporary pole service on the exterior of the structure or create a permanent service for the structure and install two GFCI protected receptacles.

(4) NEC and OSHA compliant string lighting is to be provided to the entire structure so that it may be illuminated as needed to view the structure.

(5) Unstable interior and exterior surfaces and components are to be removed. Unstable or unsound accessory buildings are to be razed or renovated.

(6) Using wood sheet goods; all loose, deteriorated and broken windows and doors are to be covered to eliminate the danger of their falling and to prevent the unwanted entry of trespassers. Such wood sheet goods are to be cut and neatly fit, not just nailed over the opening.

(7) All loose or deteriorated trim, gutter or overhang extensions (masonry or frame) are to be removed or reattached to prevent falling.

(8) Regular routine monitoring of the structure is to occur by the owner to ensure that the building is being kept in compliance with the above items.

(9) Utilities need to be connected to the structure.

(10) The Building Code Official may allow, at his discretion, deviations from these requirements if the situation and fairness allow such deviation(s).

(c) Applicability. The requirements of this section shall be applicable to each owner of any building that is found to be vacant pursuant to the language contained herein. Each such owner shall cause to be filed a notarized registration statement, which shall include the street address and parcel number of each such vacant building, the names and addresses of all owners, as hereinafter described, and any other information deemed necessary by the Building Code Enforcement Department. The registration fee(s) as required by this section shall be billed by the City and shall be paid by last day of the month when the property has been registered. For purposes of this section, the following shall also be applicable:

(1) If the owner is a corporation, the registration statement shall provide the names and residence addresses of all officers and directors of the corporation and shall be accompanied by a copy of the most recent annual franchise tax report filed with the secretary of state;

(2) If an estate, the name and business address of the executor of the estate;

- (3) If a trust, the name and address of all trustees, grantors, and beneficiaries;
- (4) If a partnership, the names and residence addresses of all partners with an interest of ten percent or greater;
- (5) If any other form of unincorporated association, the names and residence addresses of all principals with an interest of ten percent or greater;
- (6) If an individual person, the name and residence address of that individual person.

§4 INSPECTION.

At the time of registration, the Building Code Official, Fire Chief, and Police Chief shall determine whether it is necessary for any or all of them to inspect the structure so as to identify any public safety issues needing addressed. Inspections shall also be available to verify the status of any property concerning occupancy, vacancy, etc. If an internal inspection is deemed necessary, the owner will be notified of the same and arrangements made for the same. If the owner fails or refuses to consent to and arrange for an inspection, the city will seek an administrative search warrant from a court of competent jurisdiction, which shall include the Municipal Court, to authorize inspection of the premises for the purpose of determining the structural integrity of the building, the repairs necessary to ensure its structural integrity and that it will be safe for entry by fire fighters and police officers in time of emergency, and that the building and its contents do not present a hazard to the public during the time that the building remains vacant.

§5 CORRECTIVE ACTION.

The property owners shall be notified in writing of any corrective action deemed necessary for life, safety and building code matters by City officials, the applicable code provisions or regulations, and will be afforded a reasonable time to the corrective action. Corrective action concerning the occupancy of vacant structures is discussed later herein.

§6 REGISTRATION GENERALLY.

(a) At the time of adoption of this ordinance, all owners of realty within the City of Weston that contain a vacant structure, as defined above, shall register the same with the Building Code Enforcement Department. For those structures that qualify as a vacant structure and after the adoption of this article, the owner thereof shall be required to register the structure with the Building Code Enforcement Department within 30 days after the structure is found to meet the definition of a vacant structure. The registration form shall require information from the registrant deemed necessary by the City Manager, Building Inspector, Fire Chief, and Police Chief of the City, so as to ensure that the purpose of this article is met. Specifically, the above named City officers shall have the authority to require that the property owner provide a professional opinion (architect, engineer, etc.) to determine the structural integrity of the building, the repairs necessary to ensure its structural integrity and that it will be safe for entry by fire fighters and police officers in time of emergency, and that the building and its contents do not present a hazard to the public during the time the building remains vacant. The above named officers shall have the authority to issue orders to the owner for corrective action deemed necessary. The Building Inspector and Fire Chief shall rely upon the West Virginia State Building Code and Fire Code, as well as other applicable law, for guidance during any such structural review.

(b) Registration statement and fees; local agent. If none of the vacant structure or vacant property owners at issue is shown at an address within the state, the registration statement also shall provide the name and address of a person who resides within the state and who is authorized to accept service of process on behalf of the owners and who shall be designated as a responsible, local party or agent, both for purposes of notification in the event of an emergency affecting the public health, safety or welfare and for purposes of service of any and all notices or registration statements as herein authorized and in connection herewith. Registration shall be required for all vacant buildings, whether vacant and secure, vacant and open or vacant and boarded, and shall be required whenever any building has remained vacant for 45 consecutive days or more. In no instance shall the registration of a vacant building and the payment of registration fees be construed to exonerate the owner, agent or responsible party for compliance with any other building code or housing code requirement. One registration statement may be filed to include all vacant buildings of the owner so registering, but each structure constitutes a separate fee. The owner of the vacant property as of the last day of the month when the property has been registered of each calendar year shall be responsible for the payment of the non-refundable registration fee. Said fee shall be billed by the City and based on the duration of the vacancy as determined by the following scale:

- (1) No fee for properties that are vacant for less than one year;
- (2) \$500.00 for properties that are vacant for at least one year but less than two years;
- (3) \$1,000.00 for properties that are vacant for at least two years but less than three years;
- (4) \$2,000.00 for properties that are vacant for at least three years but less than four years;
- (5) \$3,500.00 for properties that are vacant for at least four years but less than five years; and
- (6) \$4,000.00 for properties that are vacant for at least five years, plus an additional \$300.00 for each year in excess of five years.

§7 RIGHT OF APPEAL/WAIVER OF REGISTRATION FEE.

- (a) Appeal Rights. The owner shall have the right to appeal the imposition of the registration fees to the City Manager. An appeal shall exist upon the filing of an application, in writing, to the Building Code Enforcement Department no later than 15 calendar days after the date of the billing statement. On appeal, the owner shall bear the burden of providing satisfactory objective proof of occupancy as defined in this article specifically.

Within 5 days of receiving an appeal, the Building Code Official shall alert the City Manager to such appeal and the City Manager shall hear said appeal within 30 calendar days of the date the appeal was filed. The City Manager shall provide the parties with adequate notice of any hearing. Parties to the hearing may be represented by another person.

- (b) One Time Waiver of Registration Fee A one-time waiver of the registration fee, or an extension of a waiver for up to 90 days from the date of the current billing statement is available. A party may seek such waiver through the Building Code Enforcement Department. The Building Code Official shall provide such waiver to the City Manager within 5 days of receiving such waiver request. The waiver may

be granted by the City Manager or his designee upon review and advice of the Building Code Official and/or other relevant authorities, if the owner:

(1) Demonstrates with satisfactory proof to the City Manager or his designee that he/she is in the process of demolition, rehabilitation, or other substantial repair of the vacant building; and

(2) Objectively demonstrates to the City Manager or his designee a reasonable anticipated length of time for the demolition, rehabilitation, or other substantial repair of the vacant building;

(3) Provides satisfactory proof to the City Manager or his designee that he/she was actively attempting to sell or lease or rent the property during the vacancy period; or

(4) Provides satisfactory proof to the City Manager, to be evaluated on a case-by-case basis, that the vacancy is temporary and may be due to illness of the owner, active military service, or some other reasonable explanation believed to be short term in nature and document able as necessary.

(c) Within 30 days, or as soon thereafter as possible, after the waiver application is received by the City Manager or his designee, the City Manager or his designee shall grant or deny the waiver or request for extension, in writing, and dispatch the written decision by mail to the owner. If the owner properly submitted an application for a one-time waiver or request for extension to the City Manager or his designee, and the City Manager or his designee rendered a decision which the owner seeks to appeal, the owner may appeal to the Weston Municipal Court. To constitute a timely appeal, the owner must file an application in writing no later than fifteen (15) calendar days from the date of the City Manager or his designee's decision. The Municipal Court shall either grant or deny the appeal. Thereafter the decision of the Municipal Court is final unless within fifteen (15) days of such decision the owner appeals for injunctive relief to the Circuit Court of Lewis County.

§8 AMENDING INFORMATION.

(a) Duty to Amend Registration Statement. If the status of the registration information changes during the course of any calendar year, it is the responsibility of the owner, responsible party or agent for the same to contact the Building Code Enforcement Department with 30 days of the occurrence of such change and advise the Building Code Official in writing of those changes.

(b) Exceptions. This section shall not apply to any building owned by the United States, the state, the City, or any of their respective agencies or political subdivisions.

(c) Violations and Penalties for Failure to Register. The failure or refusal for any reason of any owner, or agent of an owner acting on behalf of the owner, to register a vacant building upon adoption of this section or to pay any fees required to be paid pursuant to the provisions of this section, within thirty days after they become due, shall constitute a violation punishable upon conviction thereof by a fine in the amount of not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00) for each failure or refusal to pay a required vacant building fee, as applicable. In such cases, whenever the minimum fine of one hundred dollars (\$100.00) is imposed, it shall not be subject to suspension or reduction for any reason.

§9 REINSPECTION.

Weston Vacant Structure and Vacant Property Registration Ordinance

All vacant structures are subject to reinspection on an annual basis or as deemed necessary pursuant to §4 of this ordinance.

§10 NON-PAYMENT OF FEES/LIENS.

(a) Delinquent Registration Fees as a Lien. After the owner is given notice of the amount of the registration fee due, except for those owners that have properly perfected an appeal pursuant to subsection (b)(4) above, and the owner fails to pay the amount due, said amount shall constitute a debt due and owing to the City and the City may commence a civil action to collect such unpaid debt.

(b) "Lien" or "liens" as used in this section shall arise whenever the fees and charges as described in this section are levied or imposed. The liens created in this article shall be subject to the provisions of relevant federal, state, or municipal law that control liens, legal processes related to liens, and remedies related to liens, or other laws that are related to liens.

(c) If an owner fails to pay the registration fee as assessed and the City begins the collection action to enforce its lien, then the Code Enforcement Officer shall post the written notice on the property and send the written notice to the owner(s) by certified and regular mail.

(d) The City may take action to sell the subject property by means of forfeiture and the court ordered enforcement process to collect the debt owed the City. Should the City take the steps necessary to sell the subject property, the City shall do so, subject to all liens and real and personal property taxes that are due. Purchasers of the subject property shall be similarly responsible for registration pursuant to this section in the same manner as the prior owner and must begin the registration process anew if said property remains vacant.

§11 UNPAID REGISTRATION FEES/LEGAL REMEDIES

For unpaid registration fees, the City of Weston is authorized to take any legal measures necessary and available to obtain any unpaid fees.

Unpaid registration fees will result in the inability of the fee-ower to obtain other city permits (such as building, business, etc.). The Building Code Official may use his discretion to determine any hardship exceptions to this rule.

§12 REGISTRATION FEES USED FOR SPECIFIC PURPOSES

Consistent with West Virginia Code §8-12-16C, all registration fees shall be deposited into their own account and the fees collected shall be used to:

- improve public safety efforts, especially for police and fire personnel, who most often contend with the dangerous situations manifested in vacant properties;
- monitor and administer this program;
- repair, close or demolish a vacant structure as authorized by WV Code §8-12-16.

§13 RELATION TO OTHER CODES AND LAWS.

It is to be understood that the intent and purpose of this Ordinance are separate and distinct from other parts and sections of the Codified Ordinances of the City of Weston and the general laws of the State of

Weston Vacant Structure and Vacant Property Registration Ordinance

West Virginia which may also be applicable. The provisions of this Ordinance are applicable to the owners of such vacant buildings as set forth herein and are in addition to and not in lieu of any and all other applicable provisions of Weston City Code, Weston Building Code, or any other applicable provisions of the City of Weston municipal code.

1718.14 SEVERABILITY.

The provisions of this Ordinance are severable. If any part of this Ordinance is held to be invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance shall remain in full force and effect.

First Reading _____

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Pierce, City Clerk

Ordinance 2022-07

CITY OF WESTON ON-SITE CITATION ORDINANCE

WHEREAS the City of Weston intends to pass an ordinance to create more methods to abate nuisances in the City,

WHEREAS, West Virginia Code §8-12-5(10) authorizes municipalities to prohibit the accumulation and require the disposal of garbage, refuse, debris, waste, ashes, trash, and other similar accumulations whether on private or public property;

WHEREAS, West Virginia Code §8-12-5(23) permits municipalities to provide for the elimination of hazards to public health and safety and to abate or cause to be abated anything which in the opinion of the governing body is a public nuisance;

WHEREAS, the City of Weston now adopts the following ordinance, to be known as the “On-Site Citation Ordinance”

§1 ADOPTION

The City of Weston enacts this On-Site Citation. Any prior On-Site Citation ordinances or programs or codes (“prior codes”) are hereby repealed and replaced with this ordinance. Any penalties or civil actions instituted under prior codes are still in effect until the resolution of such penalties or civil actions.

§2 PUBLIC NUISANCE DEFINED

For the purpose of this article, a public nuisance shall be taken to mean a thing or act, committed or permitted, failure to act, occupation or use of property which:

- (a) Shall annoy, injure or endanger the safety, health, comfort or repose of any number of persons;
- (b) Shall offend the public decency;
- (c) Shall unlawfully interfere with, obstruct or tend to obstruct or render dangerous for passage, any public park, public playground, street, alley or highway; or,
- (d) Shall in any way render any number of persons insecure in life or in the use and enjoyment of their property.

§3 NUISANCES AFFECTING HEALTH.

The following are hereby declared to be public nuisances affecting health:

- (a) All decayed or unwholesome food offered for sale to the public, or kept or maintained so as to be obnoxious.
- (b) All diseased animals running at large.
- (c) All ponds, pools of water, or vessels holding stagnant water in which mosquitoes can breed.
- (d) Carcasses of animals not buried or otherwise disposed of in a sanitary manner within eighteen hours after death.
- (e) Accumulation of manure or rubbish which are breeding places for flies, mosquitoes or vermin.
- (f) Privy vaults and garbage cans which are not fly tight.
- (g) All noxious weeds and other rank growth of vegetation upon public or private property.
- (h) All public exposure of persons having contagious disease.

(i) All other acts, omission of acts, occupations and use of property which are in fact a menace or detriment to the public health, including nuisances that may also be identified under the West Virginia State Building Code as adopted by the City of Weston.

§3 NUISANCES AFFECTING MORALS.

The following are hereby declared to be public nuisances affecting public morals and decency:

- (a) All gambling devices, slot machines and punchboards, not permitted by State statute.
- (b) All houses, apartments, tenements, or any part or parts thereof, kept for the purpose of prostitution or promiscuous sexual intercourse and houses of ill fame and bawdy houses.
- (c) All places where intoxicating liquors are manufactured, sold, bartered or given away in violation of law, or where persons are permitted to resort for the purpose of drinking intoxicating liquors kept for sale, barter or distribution in violation of law, and all liquors, bottles, kegs, pumps, bars and other property kept at and used for maintaining such a place.
- (d) Any vehicle used for any immoral or illegal purpose.
- (e) All indecent or obscene pictures, books, pamphlets, magazines and newspapers.
- (f) Betting, bookmaking, selling baseball pools, race horse pools, and all apparatuses used in such connection. This ordinance shall not apply to any gambling that the state of West Virginia has deemed to be legal.
- (g) Gambling houses and all poolrooms where minors under the age of eighteen years are permitted to enter and are permitted to loaf and loiter therein; where punchboards, slot machines, race horse pools, baseball pools or any other scheme, device or apparatus is kept and promoted which constitutes a game of chance, gambling device or any other scheme by whatsoever name known which is classed as and is defined by state statute as a game of chance.

§4 NUISANCES AFFECTING PEACE AND SAFETY.

The following are declared to be public nuisances affecting peace and safety:

- (a) All snow and ice not removed from public sidewalks in accordance with rules and regulations promulgated by the City Manager and approved by Council.
- (b) All limbs of trees which project over a sidewalk or street and which are less than eight feet above the surface of such public sidewalk or ten feet above the surface of such street.
- (c) All buildings, walks or other structures which have been damaged by fire, decay or otherwise, and which are so situated as to endanger the safety of the public.
- (d) All explosives, flammable liquids and other dangerous substances stored in any manner or in any amount other than that provided by this Code or other ordinance of the City.
- (e) All use or display of fireworks, except as provided by this Code or other ordinance of the City.
- (f) All loud or unusual noises, either made or permitted to be made or condoned, and annoying vibrations, which offend the peace and quiet of persons of ordinary sensibilities.
- (g) Obstructions and excavations affecting the ordinary use by the public, of streets, alleys and sidewalks, or public grounds, except under such conditions as are provided by this Code or other ordinance of the City.
- (h) All hanging signs, awnings and other similar structures over the streets or sidewalks so situated or constructed as to endanger public safety.
- (i) The allowing of rainwater, ice or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk.
- (j) All barbed-wire fences which are located within three feet of any public sidewalk or thoroughfare.
- (k) The distribution of handbills, except as provided by this Code and other ordinance of the City.

(l) All abandoned or discarded items of personal property, junk or collection of equipment exposed to public view, including automobiles, furniture, stoves, refrigerators, freezers, cans, boxes and containers.

§5 DEPOSITING MATERIAL IN WATERWAYS IN THE CITY.

(a) No person shall deposit or throw or cause to be deposited or thrown any offal from any slaughterhouse or any other building or any dead animals or fowl or other deleterious material into the waterways of Weston or its tributaries within the corporate limits of the City.

(b) Upon conviction of a violation of any provision of the first paragraph of this section, the person so convicted shall have a reasonable time to remove the offal or dead animal or fowl or other deleterious material involved in the conviction, within the discretion of the Chief of Police, but such time shall not exceed five (5) days.

§6 COMPLAINTS; NOTICE.

(a) The Police Chief, any police officer, the Chief of the Fire Department, any member of the Fire Department, the City Building Code Official, the City Health Officer, or any member of the Health Department, or any bona fide citizen residing in the City may file under oath a complaint against any person maintaining or harboring any nuisance.

(b) If such complaint is filed by a citizen other than by some one of the City officials above designated, such complaint may be laid before the City Municipal Court ("Court") and if Court directs, the City Court Clerk shall issue notice to be served upon the person charged with maintaining or harboring such nuisance, requiring him to appear before the Court, at a designated time, and to show cause, if any he can, why such nuisance should not be abated. Such notice shall be served, as other legal notices are served, on the owner, lessee, agent, manager in charge, or any servant or employee in charge or control of the premises where the nuisance in question is alleged to exist, at least five days prior to the time set therein for the hearing before Council.

(c) If the complaint is filed by any City official above named, the City Court Clerk shall forthwith issue such notice without the necessity of referring the complaint to the Court.

§7 HEARING BEFORE MUNICIPAL COURT

Pursuant to notice, the Court shall conduct a hearing pursuant to this article, at which hearing both the complainant and the person so charged with maintaining such nuisance, together with such witnesses as they may produce shall be fully heard. Upon such hearing a continuance for proper cause shown may be granted at the instance of either party. If upon the hearing of the matter the Court shall determine that such nuisance exists as charged in the complaint, it shall provide an order for its abatement as follows:

(a) If such nuisance be in a place of business or other establishment for the conduct of which the City has issued a license, then such license may be revoked.

(b) If the nuisance found to exist be that of conducting a house of ill fame bawdy house, house of prostitution, gambling house, or place for the handling, sale or other disposition of intoxicating liquors contrary to the statutes of the state or the provisions of this Code or other ordinances of the City, the Court order may order said nuisance to be abated within any means authorized by city, state, or federal law.

(c) If any nuisance be found to exist other than those specially enumerated in subsections (a) and (b) hereof, and the provisions of this ordinance does not provide for its abatement, the Court may issue a warrant, upon the complaint of any official of the City, or any bona fide resident, filed before the Court,

and prosecution shall immediately be had of any person shown to be maintaining or harboring such nuisance.

§8 RESPONSIBILITY OF OWNERS. LESSEES. TENANTS.

(a) Any person having control over any premises upon or in which a nuisance is maintained or harbored in violation of this article whether he be the owner, lessee, sublessee, tenant, occupant or the agent or manager in charge for any such owner, lessee, sublessee, tenant or occupant thereof, shall be subject to the provisions of this article and may be proceeded against in all respects as fully as is provided in the foregoing provisions of this article with reference to the occupant of such premises.

(b) Prosecutions under this article shall not be deemed to be exclusive, but shall be in addition to all other penalties provided by any other provision of this Code or other ordinance of the City authorizing the prosecution and conviction for any violation of the provisions of this Code or other ordinances of the City, even though the result of the offense charged would be the setting up, maintaining or harboring of a nuisance and within the purview of this article.

§9 FINES AND PENALTIES

§99 GENERAL PENALTY.

Any person who shall knowingly cause or create any public nuisance or permit any public nuisance to be created or to be placed upon or to remain upon any premises owned or occupied by him, shall be guilty of a misdemeanor, and shall, in addition to all other penalties provided for in this ordinance be subject to fines and penalties of other relevant sections of the Weston City Code. After an order for the violator to abate a nuisance has been issued, each day a nuisance is maintained or harbored shall constitute a separate offense and may be proceeded against by separate prosecution until such nuisance is abated.

First Reading _____

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

2022- ____

Ordinance to Require Payment of Any and All Municipal Fees, Tax, or the Like Before City Licenses and Permits Shall be Issued

WHEREAS, West Virginia Code §8-13-13(a) permits municipalities to impose upon the users of the city service reasonable rates, fees, and charges to be collected in a manner specified in the ordinance;

WHEREAS, the City of Weston is now specifying a manner in which Municipal Fees and Building Code Fees are to be collected;

WHEREAS, the City of Weston now declares that permits related to licenses, permits, and the like shall not be issued unless, and until, the seeker of the license is fully paid on any municipal fee, tax, or the like.

If any portion of this ordinance shall be declared unenforceable, the remaining sections of this ordinance shall remain in effect.

First Reading _____

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

12. Reports of City Council