



City of Weston, WV
Regular Session City Council Meeting
Lewis County Courthouse
September 6, 2022 at 6:00 p.m.

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

AGENDA

Full Agenda Packets Available on www.CityofWestonwv.com

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Minutes
 - Regular Session – August 1, 2022
 - Special Session – August 22, 2022
- 5) Visitor Section (5 Minute Time Limit)
- 6) Presentations
 - A. Presentation to Jaime Billman for Americorp Service
 - B. Mike Perri - Local Government Specialist Introduction (Office of the State Treasurer Riley Moore, Treasurer)
 - C. James Gum - Lewis-Upshur LEPC Introduction
 - D. Betty Brooks, Terri Walker Request for Waiver of Required Business Licenses for Vendors for the October Fest on September 17, 2022 and Miracle of Main Street on December 3, 2022
 - E. Delegate Adam Burkhammer to Discuss WV Amendment 2 Implications
- 7) Receive and File Reports of City Boards, Commissions, and Outside Agencies Reports
 - A. **Weston Cemetery Board** Next Meeting – Monday, October 10, 2022, at 9:00 a.m. at the Municipal Building.
 - B. **Historic Landmark Commission** – Next Meeting -Thursday, September 8, 2022, at the Municipal Building (unapproved minutes of August 11, 2022 meeting).
 - C. **Weston Planning Commission** – Next Meeting – Wednesday, September 14, 2022, at the Municipal Building (unapproved minutes from August 29, 2022 meeting).
 - D. **Board of Parks and Recreation** – Next Meeting – Friday, September 16, 2022 at the Municipal Building (approved minutes of August 19, 2022 and unapproved minutes August 26, 2022 meeting).
 - E. **Lewis County EDA** – Next Meeting – Wednesday, September 28, 2022 at 5:00 p.m. at 110 Center Avenue 2nd Floor (packet included from August 24, 2022 meeting).
 - F. **Board of Zoning Appeals** – Next Meeting – Tuesday, September 13, 2022 at 6:00 p.m. at the Municipal Building.
 - G. **Code Appeals Board** – Next Meeting – September 15, 2022 at 6:00 p.m. at the Municipal Building
 - H. **Outside Agencies**

- I. **Neighborhood Watch** – Next Meeting – Wednesday, September 7, 2022 at 6:00 p.m. at 117 Center Avenue (upstairs).
- J. **Weston Housing Authority** – reappoint Larry Ransinger on Board of Directors for Housing Authority 5-year term (September 16, 2022 his expires)
- K. **Lewis-Upshur LEPC** – Next Meeting Wednesday, September 28, 2022 at 5:00 p.m. at 117 Center Avenue (Minutes from the August 24, 2022 Meeting)
- A) **Known Vacancies to be Filled** – Board of Zoning Appeals – 1 available position plus an alternate (2 total)
- 8) Sanitary Board Director Report
- 9) Department Reports
 - A. Finance -Suttle and Stalnaker CPA Monthly Report for August 2022
 - B. Street Department – August Report in Packet
 - C. Police Department – August Report in Packet
 - D. Fire Department - August Report in Packet
 - E. Building/Code/Zoning Report - August Report in Packet
 - F. City Attorney Report
 - G. City Clerk – August Report in Packet
 - H. City Manager Report
- 10) Old Business
 - A. Update on the 4th Street Bridge and Paving Projects
 - B. Ordinance 2022-11 Ordinance Reconfiguring and Redefining the Roles and Purpose of the Weston City Tree Board Second Reading
 - C. Request for Proposals Discussion
- 11) New Business
 - A. Mutual Aid Agreement Buckhannon Police Department (Action Requested)
 - B. Ordinance 2012- Ordinance for Long Term Parking
 - C. Haddix Halloween Approval (Approval Requested)
 - D. City Of Weston Trick or Treat Date (Approval Requested)
 - E. October Fest September 17, 2022 Application (Approval Requested)
 - F. Miracle on Main Street December 3, 2022 Application (Approval Requested)
 - G. Harsemania at TALA September 23 and 24, 2022 Application (Approval Requested)
 - H. Christmas Parade Theme – A Toyland Christmas November 25, 2022 at 6:00 p.m.
 - I. West Fork Conservation District Annual Banquet September 15, 2022 Invite
 - J. Quotation for Fire Department Turnout Gear (Approval Requested)
 - K. Oil and Gas Production Support per Sen. Manchin Request (Action Requested)
- 12) Reports of City Council
- 13) Adjournment

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Person wishing to address City Council must register before meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council
Minutes

Lewis County Courthouse
117 Center Avenue
August 01, 2022 at 6:00 p.m.

Present: Mayor Kim Harrison Edwards, Councilpersons Sherry Rogers, Randy Bohan, Debbie Gump (excused), Herb Curtis, City Manager Nate Stansberry, City Attorney Brian Bailey, City Clerk Judy Piercy, Finance Director Susie Johnston, Chief Josh Thomas, Chief Jimmy Suttle, Street Commissioner Mike Starett, Building/Code/Zoning Enforcement Officer Marty Lewis, and Weston Sanitary Director Dee Evans.

Call to Order: Mayor Harrison- Edwards called the meeting to order at 6:00 p.m.

Approval of Minutes: Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the meeting minutes of the Regular Session July 5, 2022 and Special Session July 25, 2022.
Motion carried.

Visitor Section (5 Minute time limit): No one signed up to speak.

Presentations: No presentations.

Receive and File Reports of City Boards, Commissions, and Outside Agencies: Mayor Harrison-Edwards went over the meeting dates for all the City Boards, Commissions, and Outside Agencies.

Reports

- i) Weston Cemetery Board
 - Next Meeting – Monday, October 10, 2022, at 9:00 a.m. at the Municipal Building.
 - Unapproved Minutes of Monday, July 11, 2022 Meeting
- ii) Historic Landmark Commission
 - Next Meeting – Thursday, August 11, 2022, at 5:00 p.m. at the Municipal Building.
 - Unapproved Minutes of Thursday, July 7, 2022 Meeting.
- iii) Weston Planning Commission
 - Next Meeting – Wednesday, September 14, at 4:30 p.m. at the Municipal Building.
 - Unapproved Minutes of the Thursday, June 23, 2022 Meeting.
- iv) Boards of Park and Recreation
 - Next Meeting - Friday, August 19, 2022, at 2:00 p.m. at the Municipal Building.
 - Unapproved Minutes of Friday, July 15, 2022 Minutes.
- v) Lewis County EDA Authority
 - Next Meeting – Wednesday, August 24, 2022, at 5:00 p.m. at 110 Center Avenue, 2nd Floor.
 - Packet Included from July 27, 2022 Meeting.
- vi) Board of Zoning Appeals

- Next Meeting – Tuesday, August 9, 2022, at 6:00 p.m. at the Municipal Building.
- vii) Codes Appeals Board
- Next Meeting – Thursday, August 18, 2022, at 6:00 p.m. at the Municipal Building.
 - Approval of Andy Darby’s Application for Codes of Appeal Board.
 - Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the application of Andy Darby for the Codes of Appeal Board. **(Roll call of votes, Councilman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**
- viii) Outside Agencies
- Eastern Gas Transmission and Storage
- Neighborhood Watch
- Next Meeting – Wednesday, September 7, 2022, at 6:00 p.m. at 117 Center Avenue, upstairs.
 - Mayor Harrison-Edwards reminded everyone of the Neighbor Watch Picnic will be at the home of Billy & Betty Brooks on August 5, 2022, at 5:00 p.m. this will be Ward III Councilwoman Gump’s ward meeting.
- Known Vacancies to be Filled
- Board of Zoning Appeals – 1 available position plus alternative (2) total.

Sanitary Board Director Report: WSD Dee Evans provided the council with a copy of her report. WSD Dee Evans informed the council that SYNAGRO has begun to mobilize, equipment on site, and working through the sludge sampling and permitting process through DEP and Waste Management. Michel, Inc., has the old blower removed and the new blower should be shipped by July 31, 2022. Once received and on-site should operate within several weeks. Phase II Project update was Region 7 has initiated an application to IJDC for funding, and the Procurement Process has begun as required for Accounting Services for this project. When the accountant has been procured, Rule 42 will need to be completed. WSD Dee Evans stated the office is working on packing boxes, scheduling movers for leased equipment, furniture, and tech support for the new office.

Department Reports:

Finance Department - Suttle and Stalnaker CPA Monthly Report for August 2022:

Finance Director Susie Johnston informed the council the amounts collected for the Excise/Utility Tax was \$14,687.54, Business License was \$5,882.50, the Business and Occupational Tax was \$103,667 and the Municipal Fees were \$163,504.50. Financial Director Susie Johnston is working on the Fire Department Audit. City Manager Stansberry gave the bank statement to the council of 1.185 million in the general fund. City Manager Stansberry also let the council know the ARPA second half check was received and deposited which makes it complete.

Street Department Report: Report in the Packet.

Police Department Report: No Report in Packet due to month not ending.



Fire Department Report: Report in Packet. Chief Jimmy Suttle stated he would be happy to answer any questions the council may have.

Building/Code/Zoning Report: Report in Packet.

City Attorney Report: City Attorney Bailey informed the council some clarifications on prior charter and citations were needed for American Legal. Mayor Harrison-Edwards asked in the Zoning Ordinance and the language change for Beekeeping and the Coffee House was included along with the signage for Lamar because this current council came in on the end of it. City Attorney Bailey expressed to the council that once we receive these back from American Legal, we will need to go over the ordinances.

City Clerk Report: Report in the Packet.

City Manager Report: City Manager Nate Stansberry spent a lot of time working on budget revisions and department budgets. City Manager Nate Stansberry informed the Municipal League Conference is this week and our four-management staff will be in and out of that conference throughout the week. We may have to close the office one day because we have no temporary help leaving one person in the office. The Police Department and Building/Code/Zoning Enforcement Office will be maintaining their duties.

City Manager Nate Stansberry had a couple of meetings with the Sanitary Board discussing future projects, they are in the initial stages and will share later. We also discussed employment advertising and audits. With our audit, I need to provide a few documents to get this audit wrapped up in the next month.

City Manager Nate Stansberry discussed the Board of Parks and Receptions informing us they have three members on the board and state statute allows up to seven. This would be very helpful for them as they are trying to create different events. City Manager Nate Stansberry informed us an ordinance will need to be made and we will try to reestablish that board and update the 1940's language used to give them a little more freedom. We had a discussion on insurance and that will go into the conversation as well as the ordinance.

City Manager Nate Stansberry is continuing to work on the RFP Downtown Master Plan and will have it on the Regular Session September Agenda for the council to look at before releasing it for advertising.

City Manager Nate Stansberry and City Attorney Bailey are working on the annexation response to get to Mr. Stump, the attorney we have spoken to, to have the initial conversation with Walmart.

City Manager Nate Stansberry has been thinking about the Land Reuse Authority because of different conversations this month and it comes back to housing. We need to find some agency to focus on those issues.

City Manager Nate Stansberry spoke with Mayor Harrison-Edwards and Ward I and would like to talk with each Ward Councilor about Municipal Fees. With the First Due Fire conversation, he has looked at

what the rates should be and will try to do a rate study for the Municipal Fees calculation. There are a lot of philosophical questions we need to ask ourselves about how we want to handle this and what we are trying to accomplish. City Manager Stansberry made a spreadsheet to make projections of what will happen. City Manager Stansberry would like to meet one-on-one with each ward and then the council as a group.

City Manager Nate Stansberry informed the council that Street Commissioner Mike Starett has some things lined up with the paving contractor and this month we should see some action before long in the city of Weston. We will have some adjusted pricing because of asphalt. Each road was going to get a 2-inch overlay, but we could do a 1.5-inch overlay. This will help us reduce the cost of paving by 25% on a tonnage basis and this will allow us to get our existing payment list completed. We would like to come back to the council for an ARPA allocation to do additional streets which Street Commissioner Mike Starett has the list.

Councilman Curtis made a motion seconded by Councilman Bohan to **approve** all department reports.
Motion carried

Old Business:

Update on the 4th Street Bridge: City Manager Stansberry informed the council he has not heard anything different since last week when we received the letter from the city attorney. The State is seeking a change order solution and working with a design consultant, and they think it will be not months but weeks to get that arranged so the contractor will be demobilizing and, in a sense, pulling off the job site in the interim.

Ordinance 2022-11 Ordinance Reconfiguring and Redefining the Roles and Purpose of the Weston City Tree Board Second Reading (Action Required): Robert Weaver provided the council with a handout with questions he had about Ordinance 2022-11. The Council looked over the handout and Councilman Bohan stated Mr. Weaver made valid points. City Manager Stansberry requested that the council could table the second reading of Ordinance 2022-11 until the next regular session. Councilman Curtis asked about the pruning of the trees or planting of the trees. City Attorney Bailey replied that the Building/Code/Zoning Enforcement can do that, and the city is not dictating what types of trees can or cannot be planted. Councilman Bohan made a motion seconded by Councilman Curtis to **table** the second reading of Ordinance 2022-11 Ordinance Reconfiguring and Redefining the Roles and Purpose of the Weston City Tree Board. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

New Business:

Neighborhood Yard Sale Application for August 5, 2022, 8:00 a.m. to 4:00 p.m. at 4th Street to North River is Blocked off (Action Required): Councilwoman Rogers made a motion seconded by Councilman Curtis to approve the Neighborhood Yard Sale Application for August 25, 2022, at 8:00 a.m. to 4:00 p.m. at 4th Street to North River is blocked off. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

Purchase of a Street Sweeper and Other Equipment Related to Maintenance (Action Required): City Manager Stansberry gave an overview of getting a street sweeper and the prices of purchasing new ones. City Manager Stansberry informed us that we were able to rent one for \$20,000 using it two to three times a year. The budget includes an amount of \$25,000 for a street sweeper and the stormwater fund using \$25,000 will be able to spend up to \$50,000 for a used one. Street Commissioner Mike Starett is cleaning out catch basins without the right equipment. City Manager Stansberry also stated the Street Department needs a jetter to clean out lines and we could work with the Sanitary Board. City Manager Stansberry requested from the council authorize him to be able to purchase a street sweeper for up to \$50,000 by splitting the cost (\$25,000) with the stormwater fund. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** authorization of City Manager Stansberry to purchase a street sweeper for the amount up to \$50,000 with splitting the cost (\$25,000) with the stormwater fund. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

REAP – FY 2023 RADPP Pilot Project Subgrant Application (Action Required): Building/Code/Zoning Enforcement Officer Marty Lewis informed the council that he and City Attorney Bailey went to a meeting in Charleston for the DEP. The DEP has ten million dollars to disburse for reimbursements for tearing down depilated housing, and the City of Weston is eligible up to \$300,000. Building/Code/Zoning Enforcement Officer Marty Lewis stated the corrective orders were mailed out and council was provided a copy of the application along with pictures on the houses. City Attorney Bailey stated there is a need to start working on the Gateways. City Manager Stansberry committed this will give motivation to own the properties and we have control to get the depilated houses down. City Manager stated we pay for having them torn down and the DEP will reimburse the city. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the REAP-FY 2023 RADPP Pilot Project Subgrant Application. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

Consideration of a Resolution Affirming the City of Weston Commitment to Support WV Veterans and Veterans Services (Action Required): Councilman Bohan read the Resolution Affirming the City of Weston Commitment to Support WV Veterans and Veterans Services. Councilwoman Rogers made a motion seconded by Councilman Bohan to **approve** the consideration of a Resolution Affirming the City of Weston’s Commitment to support WV Veteran and Veterans Services. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

Sick Donation Policy for Employees (Action Required): City Manager Nate Stansberry provided council with a draft copy of Donation of Sick and Vacation Time, and at council’s approval would like to have it reinstated. City Manager Nate Stansberry explained to council employees approached him on this matter wanting to donate time to a coworker who is taking care of a sick family member and is out of sick time. City Manager Nate Stansberry stated sick time is not time with any monetary value to the employee and it would be deducted at the same rate from their own bank when transferred to other employee. The donation will be on a voluntary basis and the employee would come to the city manager to request it. Councilman Curtis thought it was a good idea but with city manager approval adding not limiting the amount of time can be donated but a donor can only donate 40 hours. Councilwoman

Rogers made a motion seconded by Councilman Bohan to **approve** reinstating the sick donation policy for employees with the additional language added from Councilman Curtis. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilman Curtis yes). Motion carried.**

Street Department Personnel (Executive Session Requested): City Manager Stansberry made a request to enter executive session to discuss street department personnel. Councilman Curtis made a motion seconded by Councilman Bohan to **enter** executive session at 7:33 p.m. Motion carried. Councilwoman Rogers made a motion seconded by Councilman Bohan to **exit** executive session at 7:39p.m. **Motion carried.**

Council Reports:

Councilwoman Sherry Rogers Ward I: Councilwoman Rogers allowed Mr. Nicholson to speak in her time slot. Nicholson wanted to thank everyone for the work done Willow Street. Street Commissioner Mike Starett stated when he receives information about paving on Heath Court, he will let Mr. Nicholson know. Mr. Nicholson informed the council the people working at the house beside of him park in front of his house and along the side leaving no where to park. Mr. Nicholson also stated the people waiting to get into the house stand on the street and sidewalk smoking and tosses the cigarettes either in his yard or in the street. Mr. Nicholson stated he enjoyed Councilwoman Rogers Ward I meeting at the front porch and had a lot of good discussions.

Councilman Randy Bohan Ward II: Councilman Bohan commented that in this day and time names are popular and for the month of August I am putting Ward I, Ward III, and Ward IV on the back of Tiger Woods. Councilman Bohan is putting Ward II on the back of John Daly and the block party for Ward II is coming. Mayor Harrison-Edwards ask if a date had been set and Councilman Bohan stated no, not at this time.

Councilman Herb Curtis: Councilman Curtis stated that he needed to get his Ward IV meeting scheduled soon. Councilman Curtis informed everyone in his ward it has been quiet.

Adjournment:

Councilman Curtis made a motion seconded by Councilwoman Rogers to **adjourn** at 7:46 p.m. **Motion carried.**

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



Weston City Council
Special Session
Monday, August 22, 2022
Minutes

Present: Mayor Kim Harrison-Edwards, Council persons Sherry Rogers, Randy Bohan, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Attorney Brian Bailey, Finance Director Susie Johnston, Chief Josh Thomas, Chief Jimmy Suttle, Street Commissioner Mike Starett, Building/Code/Zoning Enforcement Officer Marty Lewis (excused), Sanitary Director Dee Evans.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 6:36 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

Public Comment: No public comments.

Old Business:

4th Street Over Polk Creek Bridge Change Order Update: City Manager Nate Stansberry informed council that the DOH gave their approval to allow the Bear Contracting change order request at no cost to the city. City Manager Stansberry informed that the bridge could be completed by mid-September.

New Business:

Goldsmith Settlement: City Attorney Bailey recused himself from the meeting. Attorney Ken Hopper joined via zoom to discuss the settlement. Councilman Gump made a motion seconded by Councilwoman Rogers to **enter** executive session at **6:39 p.m. Motion carried.** Councilwoman Gump made a motion seconded by Councilwoman Rogers to **exit** executive session at **6:51 p.m. Motion carried.**

City Attorney Discussion on Council Role in Amending Zoning Ordinance (Action Requested): City Attorney Bailey asked council with the amendments made in past to the Zoning Ordinance what was the process. Councilwoman Rogers stated the Weston Planning Commission brought it to council so we were aware of any changes, then council would review it and give it back to them for their approval. City Attorney Bailey stated if the Weston Planning Commission receives a request for a zoning change and it does not follow the Comprehensive Plan then council will not see the request. Mayor Harrison-Edwards to her understanding that was how it was overseen. City Attorney Bailey expressed the Weston Planning Commission will make the decision.

Weston Cultural Center Grant Agreement Approval (Action Requested): City Manager Stansberry provided council with a copy of the Weston Cultural Center Grant Agreement and announced we were awarded \$41,446.78. City Manager Nate Stansberry informed that we have not received any information of a grant applied for to use as a match. Councilwoman Rogers made a motion seconded by

Councilman Curtis to **approve** the Weston Cultural Center Grant Agreement. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilwoman Gump yes, Councilman Curtis yes).** Motion carried.

Police Cruiser Computer Upgrade Quote Approval (Action Requested): Chief Thomas explained to council with the new CAD System the police officers can work from their vehicle. The computers we are using are around 8 years old and are updated, and the keyboard does not have a light making it difficult for nighttime use. Chief Thomas informed of a benefit for the police officers they will be able to run a drivers license and you will get a picture of who the driver's license belongs to. Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the policer cruiser computer upgrade quote of \$9211.02. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilwoman Gump yes, Councilman Curtis yes).** Motion carried.

Request for \$100K of ARPA Funds for Additional Fall 2022 Paving (Action Requested): City Manager Nate Stansberry provided in the packet for council a list of the streets to be paved. City Street Commissioner Starett stated he spoke with the owner of Parrotta Paving Company, and we will have to put the 2-inch overlay on the streets per the contract. City Manager Nate Stansberry also provided council with a proposed additional paving on streets with a one and a half overlay and cost. Council from their wards discussed different streets and alleys that needed paving in their wards. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** \$175K of ARPA Funds for additional fall 2022 paving. **(Roll call of votes, Councilwoman Rogers yes, Councilman Bohan yes, Councilwoman Gump yes, Councilman Curtis yes).** Motion carried.

City Manager Update:

Annexation Briefing: City Manager Nate Stansberry informed council that we will be preparing a general briefing discussing the services the city can offer if a business would like to annex into the city limits. Councilman Bohan and Councilman Curtis both commented to the fact that the community has supported businesses and now they can help support the community back by annexing. City Manager Nate Stansberry will prepare a draft and send to council for their ideas and thoughts.

Downtown Masterplan RFP: City Manager Nate Stansberry provided council with a draft plan for developing the masterplan and sked council to review and provide feedback for the plan.

Downtown Camera RFP: City Manager Nate Stansberry informed council that he is working on getting other proposals for the downtown cameras.

Other Day to Day Updates:

City Manager Nate Stansberry discussed the First Fire Due letting council know he will prepare two proposals. One proposal will include an increase of Municipal Fees and Commercial Fees for current city residents and the First Fire Due. The second proposal will be no increase to the current Municipal Fees and Commercial Fees only adding the First Fire Due for council to see the difference and have a discussion.

Street Commissioner Starett informed council that he did go look at a street sweeper, but something did not work the street sweeper. Street Commissioner Starett did see the service paperwork for the street sweeper and after speaking with City Manager Nate Stansberry he will contact the company that did the service and ask them to give us an assessment on fixing the issue. City Manager Nate Stansberry and Street Commissioner Starett will keep council apprised.

City Manager Nate Stansberry informed council on the September Regular Session Agenda the employee vacation policy will be on the agenda for discussion.

City Manager Stansberry made a request to enter executive session for personnel discussion. Councilwoman Rogers made a motion seconded by Councilman Bohan to **enter** executive session at 8:11 p.m. **Motion carried.** Councilwoman Rogers made a motion seconded by Councilman Bohan to **exit** executive session at 8:19 p.m. **Motion carried.**

Adjournment:

Councilwoman Rogers made a motion seconded by Councilman Bohan to **adjourn** at 8:22 p.m.

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



Weston Historic Landmarks Commission Meeting

Thursday August 11th, 2022 at 5:00 p.m.

Weston Municipal Building

Call in: 1-415-762-9988

Meeting ID: 482-656-4989

Pass Code: 269

In attendance: Jamie Billman , Anna K. Cardelli , Kristen Bailey , Kim Harrison , Rebecca Jordan-Gleason, Brian McClain and Sherry Rogers . Also in attendance was Brenda Reed.

1. Call to order
 - a. The meeting was called to order at 5:04 p.m. by Rebecca Jordan-Gleason .
2. Approval of minutes
 - a. The July 7th, 2022 minutes were approved at 5:07 p.m.
3. Treasurer's Report
 - a. The treasurer's report was read by Anna K. Cardelli and was approved at 5:08 p.m.
4. Survey Update
 - a. HPI Forms were discussed by Jamie Billman and Kristen Bailey . Sam Peters, the volunteer from Fairmont State will be contacted soon about his progress and to see what is or isn't done.
 - b. Wesleyan Internship
 - i. Kristen was able to arrange an internship through West Virginia Wesleyan for an internship to continue the historic district Survey project.
5. Cultural Center Update
 - a. The Summer Music and History Alive project is going well. Three concerts are left on the 11th, 18th and 25th. One History Alive is left on the 13th.
6. Cemetery Update
 - a. The road to the cemetery was discussed, there are still some things to work out in regards to the roads final shape, but the re-milling and repaving is scheduled for later in the summer into early fall.
 - b. The cemetery has faced several recent storms and has suffered as such. It is the HLC's intention to apply for the upcoming Survey and Planning grant offered by the WV SHPO to have a three day cemetery workshop with atlas preservation.

7. Quarterly Newsletter
 - a. The format of the newsletter was discussed. The commission decided on a 5 page length as ideal. Kristen Bailey has already submitted an article. Anna will write one article, Jamie will write two articles. Rebecca will have an article or two from the asylum. The other commissioners can also contribute how they see fit.
8. Comprehensive Plan
 - a. Anna K. Cardelli who sits on both HLC and the Planning Commission has suggested that for the next meeting everyone come to the HLC meeting with what they would like to see in the comprehensive plan from the HLC perspective.
9. Grants Update
 - a. Some of the previous grants were discussed for clarification to all the commissioners.
 - b. It was discussed that the HLC intends to apply for several grants in the upcoming grant year including the previously mentioned WV SHPO survey and planning grant for the cemetery workshop.
 - c. It was also announced that the HLC was awarded the WV dept. of arts, culture and history's facilities grant for phase II of the cultural center project, pending the city manager's signature.
10. Street Signs Project
 - a. Sherry Rodgers announced her intention to start a facade improvements grant through the city for local businesses and homeowners to match their money for their facade improvement projects.
 - b. With the planning of her facade grants underway, the specifics of the street sign/benches project for the historic district was tabled.
11. Public Meeting
 - a. Brenda Reed brought several documents for the HLC including an original copy of the Colored Schools Pamphlet and an artifact for the asylum.
 - b. Jamie discussed the underway oral history project with one interview having been conducted that yielded good information.
12. Next Meeting
 - a. The next meeting will be on September 8th, 2022 at the city building with the usual call in information at 5:00 p.m.
13. Adjournment
 - a. The meeting adjourned at 5:55 p.m.



Minutes of the Weston Planning Commission
Monday, August 29, 2022 at 6:00 p.m.
Weston Municipal Building

The Monday, August 29, 2022, meeting of the Weston Planning Commission was called to order by President Dan Vaughn at 6:03 p.m. In attendance were, Dave Bush, Mayor Harrison -Edwards, Clara Atchison, City Manager Nate Stansberry, Councilman Herb Curtis, Bruce Adler, Mary James, Mike Starett, City Clerk Judy Piercy, and Kara Vaneck.

New Business:

- Rezoning Request of 519 Center Avenue

Dan briefly went over the procedures on the rezoning request for 519 Center Avenue, and it will need to be in the newspaper as a class 1 legal for 15 days. Dan stated we are here to hear Kara Vaneck's request to having 519 Center Avenue rezoned.

Kara handed out her zoning amendment proposal to change 519 Center Avenue from a single family residential to general commercial. Kara informed of the different functions she does in her business and with the growth of the business she is at her limit for space. Due to her rapid growth of online sales, she can no longer provide school tours, tours, and classes. Kara discussed site changes to accommodate the rezoning request of adding addition parking spaces in the back. Kara thought with the expansion it will help economic growth because she has hired 12 people to help work, and possibilities of grants.

Dan asked Kara if in the neighborhood would there be noises and smells. Kara explained with the delivery trucks they drop off up to four flats in the front and we do have smells when making the jams.

Bruce asked Kara what they will be doing in 519 Center that she is not doing now. Kara replied that she used to live in the upstairs apartment and now she does not. But she would like to leave the upstairs apartment for a long-term rental until business grows and it can be used for something else. Bruce went over several ways the amendment could be done.

Dan stated that the Planning Commission would keep the regular meeting date for September 14, 2022 at 4:30 and this will give time for the ad in the paper and time to discuss and present to council for the regular session meeting in October.

Old Business:

- Comprehensive Plan Update

Dan stated we are still gathering information for the plan. Mayor Harrison-Edwards asked Councilman Curtis if he had set a date for his Ward IV meeting and Councilman Curtis said it will be September 10, 2022 at 1:00 p.m. at the Oil Spot.

Public Comment:

Dan asked Mary, the owner of the property how she felt about rezoning 519 Center Avenue and if she lived in the house. Mary stated she had not lived in the house; it was a rental. Mary also stated with a



business behind her and one off to the side it would make sense to make it commercial for Kara to expand her business.

Next Meeting Date:

The next meeting date will be September 14, 2022 at 4:30 p.m. at the Municipal Building.

Adjournment:

Dave made a motion seconded by Clara to **adjourn** at 7:08 p.m. **Motion carried.**

President, Dan Vaughn



Board of Parks and Recreation
Meeting, Friday, August 19, 2022

The Board of Parks and Recreation did not have a meeting on Friday, August 19, 2022 at 2:00p.m., due to no quorum. The meeting was rescheduled for Friday, August 26, 2022 at 1:00 p.m.

John Riffle



Board of Parks and Recreation
Meeting, Friday, August 26, 2022

The Board of Parks and Recreation was called to order at 12:58 p.m. In attendance were John Riffle and Connie Riffle, Dee Evans, Mayor Kim Harrison-Edwards, City Manager Nate Stansberry and City Clerk Judy Piercy.

Approval of Minutes

Connie made a motion seconded by Dee to **approve** the minutes of July 15, 2022. **Motion carried.**

Treasurer's Report:

Mayor Harrison-Edwards read the bank statement that was \$1188.44. City Manager Nate Stansberry informed the board that the City's Assistant Finance Director will be looking into all the City's different organizations funding to make sure we track it easier for audit purposes.

Old Business

Lively Park, Willow Park, and Polk Creek (Discussion of Issues, if any):

City Manager Nate Stansberry commented that he thought Lively Park looked good. Connie asked if the water was on at Lively Park this year for the park and City Manager Nate Stansberry stated it was.

City Manager Nate Stansberry needs to buy swings for the swing set. John stated the teeter-totter was completely gone, and the city will be checking with the street department to see if it is at the street department. Connie and John discussed what type on swing set Willow Park had and Connie thought it would be nice to get a set like the school's use. The city needs to look at the frame and see what types of swings to order.

Connie talked about an event the Polk Creek Park held and it was a medieval battle with fake swords and shields. Connie thought it was an event done in different cities, and it did bring people to the park. John had a talk with individuals that were riding four wheelers, go carts on the playground tearing it up and they have not been back as of today's meeting. Connie stated that bicycles are not to be on the playground. A discussion about what equipment that was at the park and the Volleyball poles are there, but the net was not. Connie said the smaller kids were going under it and pulling it down. City Manager Nate Stansberry mentioned the National Parks Grant and the Boards of Park and Recreation could apply for and if awarded purchase a bathroom for the Polk Creek Park. The grant is a 50 – 50 match and the bathroom he was looking into was a modular design talked about previously. A discussion about a more, permanent pavilion and Mayor Harrison-Edwards thought it would be nice to connect it to the bathroom.

Kayak Event:

City Manager Nate Stansberry stated the DEP will be at the event on September 24, 2022, to remove tires from the river through the Lewis County Blueprint for National Public Land Day. A discussion on the



signage to put along the river advertising businesses and mileage. Connie discussed accessing the kayaks in the river and wanted to go through town, but at certain locations you needed to get out of the kayak and then put it back in the water.

Ice Skating:

City Manager Nate Stansberry informed the board he has reached out to the supplier in Wheeling but with no response. City Manager Nate Stansberry researched and found tiles to ice skate on, and it can be moveable and used anytime. We would have to provide skates and the ground would need to be level. City Manager Nate Stansberry will pursue looking for other vendors.

New Business

GameTime Playground Grant:

City Manager Nate Stansberry provided information about the grant and discussed it was a 100% match where you would buy the equipment and they would reimburse for the purchase. City Manager Nate Stansberry asked if anyone would like to look at the grant qualifications, go onto GameTime and see if the board was interested.

Property Damage at Polk Creek:

Property damage at Polk Creek Park was under discussion of Polk Creek Park.

Public Comment:

No comments.

Next Meeting Date:

The next meeting date will be September 16, 2022, at 2:00 p.m. at the Municipal Building.

Adjournment:

Dee made a motion seconded by Connie to **adjourn** at 1:39 p.m. **Motion carried.**

John Riffle



110 Center Avenue, 2nd Floor, Weston WV 26452
www.lceda.org 304-269-4993

**Lewis County Economic Development Authority Board Meeting
August 24th, 2022 - 5:00 PM**

Meeting Agenda

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. Call Meeting to Order (Action Required)
2. Establishment of a Quorum via Sign In Sheet (Action Required)
3. Review and Approval of Prior Meeting Minutes - June 29th, 2022 (Action Required)
4. Review and Approval of Treasurer's Report (Action Required)
5. Review of Executive Director's Report

Business

6. Committee and Municipality Reports
 - Phase 1 Water Project Agent Review Committee - Approval of agents
 - Site Survey Selection Committee - No Action
 - Website Committee - No Action
 - Lewis County - Agnes
 - City of Weston - Kim
 - Weston Sanitary Board Minutes / Update
 - Town of Jane Lew - Ruth
 - Jane Lew Public Service District Agenda / Update
7. Warehouse Marine Property - Director
 - On-line Auction update
8. Phase I Water - Director
 - Steven Buchanan from Thrasher is present to aid and answer questions*
 - Acquiring the required 167 water agreements - we have 96
 - We applied for SAM number, when received, Region VII in process of applying for a Water Development Authority's Economic Enhancement Grant for the increase cost.
 - Site Survey committee reviewed and graded Accounting, Local Legal, PSC Legal and Bond Council.
 - In process of grading ROW agents.
 - When local council is hired, will get ROW agreements and work on getting some in-house
 - Arnold Street will have to have water pipeline in front of road to qualify for Critical Need Grant.

9. Millstone Road Water Project - Starting the process to apply for Critical Need
10. Southern Lewis County Broadband Towers
Micrologic agreement update and proceeding without them.
11. 2021 Audit - Chris
12. Appalachian Gateways Communities - This is a partnership with Upshur County for training seminar to work together to utilize and promote public land with communities. Seeking approval to proceed under Lewis County EDA name (Action Required) a
13. WV Housing Summit Sept 16th, approval to go/expenses (Action Required)
14. Request for a letter to Senator Joe Manchin for voting against letter (Action Required)
15. Approval of expenses (Action Required)

Weston Democrat

Ad for Phase 1 For Right-A-Way Agents (Will be reimbursed from funds)	53.85
---	-------

Misc—Credit Card

WV Economic Development Council	150.00
Annual Meeting Registration	
Amazon Folders, Label Tape, Tabs, Mount Squares	48.05
Amazon Wall Clips	8.04

Total	259.94
-------	--------

Open Discussion

Adjournment (Action Required)

LEWIS COUNTY ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

July 27, 2022, 5:00 PM

Weston, WV 26452

MEMBERS PRESENT: Marvin Murphy, Greg Cunningham, Bob Taylor, Kim Harrison Edwards, Chris Richards, Ruth Straley, Lewis County Commissioner Agnes Queen and Economic Development Director Ray Smith.

OTHERS PRESENT: Lewis County Commissioner Rod Wyman, Lewis County Commissioner Bobby Stewart, Lewis County Administrator Cindy Whetsell and Steven Buchanan from Thrasher.

CALL TO ORDER: The meeting was called to order at 5:00 PM by First Vice President Marvin Murphy with a quorum of the membership present. The Pledge of Allegiance and a moment of silence started the meeting.

APPROVAL OF MINUTES: Minutes of the June 22, 2022 were presented and approved on a motion by Kim Harrison Edwards and second by Chris Richards.

APPROVAL OF TREASURER'S REPORT: The Treasurer's report was clarified by EDA Director Ray Smith. The Treasurer's Report was approved on a motion by Kim Harrison Edwards and a second by Commissioner Agnes Queen.

APPOINTMENTS: None.

CORRESPONDENCE:

Jane Lew Public Service District and Weston Sanitary Board Updates: The Jane Lew Public Service District July 14, 2022 Meeting Agenda and the Weston Sanitary Board Meeting Minutes of June 13, 2022 were presented for review. Kim Harrison Edwards announced that the Sanitary Board has moved to the prior Mountain State Waste building on North Main Street.

EXECUTIVE DIRECTOR'S REPORT

Ray Smith announced this report will be a regular report given at each board meeting. Report will be included in the documents included in the monthly package provided for the meeting. Major action was a request for assistance in developing a new website.

BUSINESS:

The Site Selection Committee will consist of Bob Taylor, Agnes Queen and Ruth Straley. Chris Heater will also be asked to be a member of the committee. Forms are available for identifying sites available for development.

Bob Taylor asked for cell tower information in regard to a Swap Shop question. The towers in southern Lewis County were built on speculation. Company first involved had a change in company.

Kim Harrison Edwards reported that Weston will have a Comprehensive Plan by 2023 by the Planning Committee. They will also be holding town meetings.

Ruth Straley reported that no action has been taken on correcting stormwater problem in Jane Lew. Also the Town is looking for contractors to bid on Lightburn Building renovation.

Kim Harrison Edwards made a motion and Ruth Straley seconded to auction the contents and structure materials of the Warehouse Marine Property. The vote was unanimous to proceed. A "hold harmless" form is required from an attorney and Tracey Weber III. The auction notice will be promulgated for 4-6 weeks. Go ahead was given to Ray Smith to notify Pyles Auction Company to proceed and they will tell us the date of the auction. Notice is to be given to the one tenant of the building when date is known.

Steve Buchanon from Thrasher was present to talk about current water project. The problem is a lack of customers signing the agreements for water – only 94 of the required 167. Ray Smith will go on tour of contract area to become more familiar with it.

The Economic Enhancement Grant (EEG) and the Enhanced Economic Enhancement Grant are being worked on with Region VII. Chris Richards made the motion and Agnes seconded to support applying for both and vote was unanimous. Agnes Queen, Chris Richards and Kim Harrison Edwards volunteered to be on the selection committee.

Ruth Straley made the motion and Cto pay the expenses Chris Richards seconded with unanimous vote to pay all presented expenses except Global Science and Technology which is delayed.

Marvin Murphy made the motion and Kevin Stalnaker seconded to adjourn. Vote was unanimous.

Approved on _____ 2022.

Lewis County Economic Development Authority
Balance Sheet
As of August 24, 2022

	<u>Aug 24, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
CD's, Savings and Investments	
Certificate of Deposit	253,086.88
Golden Investment 2091119	45,729.14
Golden Investment 2108534	15,428.90
Golden Investment 2110431	9,991.10
Total CD's, Savings and Investments	<u>324,236.02</u>
Checking Accounts	
Citizens Bank Checkmate II	89,356.17
LCEDA Housing Authority	1,035.00
Total Checking Accounts	<u>100,391.17</u>
Total Checking/Savings	<u>424,627.19</u>
Other Current Assets	
Water Projects	0.00
Total Other Current Assets	<u>0.00</u>
Total Current Assets	<u>424,627.19</u>
Fixed Assets	
Homewood Property	150,000.00
Total Fixed Assets	<u>150,000.00</u>
TOTAL ASSETS	<u><u>574,627.19</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	580,904.77
Net Income	-6,277.58
Total Equity	<u>574,627.19</u>
TOTAL LIABILITIES & EQUITY	<u><u>574,627.19</u></u>

Lewis County Economic Development Authority
Profit & Loss
 July 1 through August 24, 2022

	Jul 1 - Aug 24, 22
Ordinary Income/Expense	
Income	
Investments	
Interest-Savings, Short-term CD	4.20
Total Investments	4.20
Other Types of Income	
Grant Revenue	23,327.00
Rental Income	1,200.00
Total Other Types of Income	24,527.00
Program Income	
Membership Dues	-25.00
Total Program Income	-25.00
Total Income	24,506.20
Expense	
Advertising	
Internet & Social Media	3,437.50
Print Advertising	767.65
Total Advertising	4,205.15
Facilities and Equipment	
Equip Rental and Maintenance	5.02
Total Facilities and Equipment	5.02
Operations	
Dues and Subscriptions	250.00
Supplies	152.41
Total Operations	402.41
Other Taxes	
Property Taxes	1,553.88
Total Other Taxes	1,553.88
Payroll Expenses	
Payroll Reimbursement	24,442.32
Total Payroll Expenses	24,442.32
Travel and Meetings	
Conference, Convention, Meeting	175.00
Total Travel and Meetings	175.00
Total Expense	30,783.78
Net Ordinary Income	-6,277.58
Net Income	-6,277.58

12:57 PM
08/24/22
Accrual Basis

Lewis County Economic Development Authority
Summary Balance Sheet
As of August 24, 2022

	<u>Aug 24, 22</u>
ASSETS	
Current Assets	
Checking/Savings	424,627.19
Total Current Assets	424,627.19
Fixed Assets	150,000.00
TOTAL ASSETS	<u><u>574,627.19</u></u>
LIABILITIES & EQUITY	
Equity	574,627.19
TOTAL LIABILITIES & EQUITY	<u><u>574,627.19</u></u>



Main Bank
 P.O. Box 310 • Weston, WV 26452
 Mon. - Thurs. 8:30-3:00, Fri. 8:30-5:30
 (304) 269-7862

Jane Lew Branch
 Mon. - Fri. 8:30-5:30
 Sat. 8:30-12:00 Noon
 (304) 884-7825

LEWIS CO ECONOMIC
 DEVELOPMENT AUTHORITY
 110 CENTER AVE FL 2
 WESTON WV 26452



Statement Date: 07/29/2022

Account No.: 702156 Page: 1

CHECKMATE II SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 06/30/22		105,633.75
Debits	2	12,330.00
Miscellaneous Credits	1	24,527.00+
Interest Added This Statement		4.20+
Ending Balance On 07/29/22		117,834.95
Interest Paid This Year	30.40	
Interest Paid Last Year	26.97	
Average Balance (Ledger)	105,604.02+	

ALL CREDIT ACTIVITY

Date	Description	Amount
07/26/22	MISCELLANEOUS CREDIT	24,527.00
07/29/22	INTEREST PAID	4.20

CHECKS AND OTHER DEBITS

* Indicates a gap in the check numbers

Date	Check #	Amount	Date	Check #	Amount	Date	Check #	Amount
07/22/22	1760	12,000.00	07/21/22	1761	330.00			

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 06/30/22 was 105,633.75

Date	Balance	Date	Balance	Date	Balance
07/21/22	105,303.75	07/26/22	117,830.75		
07/22/22	93,303.75	07/29/22	117,834.95		

This Statement Cycle Reflects 29 Days

The Interest Earned And The Annual Percentage Yield Earned
 Are Based On The Period 07/01/2022 Through 07/29/2022

Continued

1/165/1



Main Bank
P.O. Box 310 • Weston, WV 26152
Mon - Thurs 8:30-5:00, Fri 8:30-5:30
(304) 769-2862

Jane Lew Branch
Mon - Fri 8:30-5:30
Sat 8:30-12:00 Noon
(304) 884-5825

Statement Date: 07/29/2022

Account No.:

702156 Page: 2

DUE TO RECENT PHONE CALLS IN OUR AREA, CITIZENS BANK WOULD LIKE TO REMIND OUR CUSTOMERS THAT WE DO NOT REQUEST ANY PERSONAL INFORMATION VIA PHONE, TEXT, EMAIL OR INTERNET WEBSITE. PLEASE PROTECT YOURSELF FROM IDENTITY THEFT.

Continued

1/165/2



Citizens Bank of Weston

LEWIS CO ECONOMIC
Account No. : 702156
Stmt. Date : 07/29/2022

Bank : 380
Images : 3
Page : 3

IMAGE STATEMENT

CITIZENS BANK OF WESTON WESTON, WV 26052		MISCELLANEOUS CREDIT/DEPOSIT	
DATE	07/26/22	AMOUNT	
CUSTOMER NAME	Lewis County Development Authority		
PREPARED BY	[Signature]		
RECEIPT NUMBER	702156	DT	07/26
		AMOUNT	\$ 24,527.00
⑆5555111100			

AM: 24,527.00 CK: DT: 07/26 SQ: 60300100 Deposit

LEWIS COUNTY DEVELOPMENT AUTHORITY 1760	
DATE	07/22/2022
AMOUNT	\$ 12,000.00
CUSTOMER NAME	LEWIS COUNTY COMMISSION
FOR	SALARY CONTRIBUTION
⑆001760⑆	⑆001501415⑆

AM: 12,000.00 CK: 1760 DT: 07/22 SQ: 60900610 Paid

LEWIS COUNTY DEVELOPMENT AUTHORITY 1761	
DATE	07/21/2022
AMOUNT	\$ 330.00
CUSTOMER NAME	LEWIS COUNTY COMMISSION
FOR	SALARY CONTRIBUTION
⑆001761⑆	⑆001501415⑆

AM: 330.00 CK: 1761 DT: 07/21 SQ: 80102260 Paid



12:32 PM
08/24/22

Lewis County Economic Development Authority
Reconciliation Summary
Citizens Bank Checkmate II, Period Ending 07/31/2022

	<u>Jul 31, 22</u>
Beginning Balance	105,633.75
Cleared Transactions	
Checks and Payments - 2 items	-12,330.00
Deposits and Credits - 2 items	24,531.20
Total Cleared Transactions	<u>12,201.20</u>
Cleared Balance	<u>117,834.95</u>
Uncleared Transactions	
Checks and Payments - 5 Items	-16,317.47
Total Uncleared Transactions	<u>-16,317.47</u>
Register Balance as of 07/31/2022	<u>101,517.48</u>
New Transactions	
Checks and Payments - 4 Items	-2,161.31
Total New Transactions	<u>-2,161.31</u>
Ending Balance	<u>99,356.17</u>



Main Bank
 P.O. Box 310 • Weston, WV 26452
 Mon - Thurs. 8:30 - 3:00, Fri. 8:30 - 5:30
 (304) 269-2862

Jane Lew Branch
 Mon-Fri. 8:30-5:30
 Sat. 8:30-12:00 Noon
 (304) 881-7825

LEWIS CO ECON DEV AUTHORITY
 ALUM FORK /LAUREL LICK PROJECT
 110 CENTER AVE FL 2
 WESTON WV 26452



Statement Date: 07/29/2022

Account No.:

45012 Page: 1

CHECKING ACCOUNT SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 06/30/22		0.00
Debits		0.00
Ending Balance On 07/29/22		0.00

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 06/30/22 was .00

Date	Balance	Date	Balance	Date	Balance
07/29/22	.00				

OVERDRAFT FEE SUMMARY

	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

This Statement Cycle Reflects 29 Days

DUE TO RECENT PHONE CALLS IN OUR AREA, CITIZENS BANK WOULD LIKE TO REMIND OUR CUSTOMERS THAT WE DO NOT REQUEST ANY PERSONAL INFORMATION VIA PHONE, TEXT, EMAIL OR INTERNET WEBSITE. PLEASE PROTECT YOURSELF FROM IDENTITY THEFT.

End Statement 1/67/1E

12:35 PM
08/24/22

Lewis County Economic Development Authority
Reconciliation Summary
LCEDA Alum Fork/Laurel Lick, Period Ending 07/31/2022

	<u>Jul 31, 22</u>
Beginning Balance	0.00
Cleared Balance	0.00
Register Balance as of 07/31/2022	0.00
Ending Balance	0.00



Main Bank
 P.O. Box 310 • Weston, WV 26452
 Mon-Thurs 8:30-3:00, Fri 8:30-5:30
 (304) 260-2862

Jane Lew Branch
 Mon-Fri 8:30-5:30
 Sat 8:30-12:00 Noon
 (304) 884-7825

LEWIS CO ECON DEV AUTHORITY
 (HOUSING AUTHORITY)
 110 CENTER AVE FL 2
 WESTON WV 26452



Statement Date: 07/29/2022

Account No.:

40264 Page: 1

CHECKING ACCOUNT SUMMARY

Type: REG Status: Active

Category	Number	Amount
Balance Forward From 06/30/22		1,035.00
Debits		0.00
Ending Balance On 07/29/22		1,035.00
Average Balance (Ledger)	1,035.00+	

DAILY BALANCE SUMMARY

Beginning Ledger Balance on 06/30/22 was 1,035.00

Date	Balance	Date	Balance	Date	Balance
07/29/22	1,035.00				

OVERDRAFT FEE SUMMARY

	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

This Statement Cycle Reflects 29 Days

DUE TO RECENT PHONE CALLS IN OUR AREA, CITIZENS BANK WOULD LIKE TO REMIND OUR CUSTOMERS THAT WE DO NOT REQUEST ANY PERSONAL INFORMATION VIA PHONE, TEXT, EMAIL OR INTERNET WEBSITE. PLEASE PROTECT YOURSELF FROM IDENTITY THEFT.

End Statement 1/40/1E

12:34 PM

08/24/22

Lewis County Economic Development Authority
Reconciliation Summary
LCEDA Housing Authority, Period Ending 07/31/2022

	<u>Jul 31, 22</u>
Beginning Balance	1,035.00
Cleared Balance	1,035.00
Register Balance as of 07/31/2022	1,035.00
Ending Balance	1,035.00

12:34 PM

08/24/22

Lewis County Economic Development Authority
Reconciliation Detail
LCEDA Housing Authority, Period Ending 07/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,035.00
Cleared Balance						1,035.00
Register Balance as of 07/31/2022						1,035.00
Ending Balance						1,035.00

**Lewis County EDA
Director's Report
07/26/22-08/19/22**

- July 26th - Attended Regional EDA meeting at the I-79 Technology Park hosted by James Estep CEO of the High Tech Foundation, learned about the park and what is coming in the future. Meet with Matt Borrer - WV Region Manager of Business Retention and Manufacture, Roberta Baylor - Preston EDA, Russell Rogerson - Morgantown Partnership, Allen Stagger - Marian Region Dev Corp, Patricia Henderson - Taylor EDA, Amy Wilson - Harrison EDC, Jennifer Wilt - Doddridge EDA, and Steve Parks - Richie EDA.
- Attended the Ireland Community Meeting, they express concern about the Southern Broadband towers and landlines.
- July 27th Attended the Annual Meeting of the Harrison County Economic Development Corporation, Lots of Harrison County businesses represented there, Airport Authority, Mon Health, WVU Medicine to name a few. I got to meet a few before they left.
- Lewis County EDA Board Meeting
- July 28th Meet with WesBanco to go over New Market Loans, for underserved communities used for job creation and expansion.
- August 1st Attended Lewis County Community Collaborative Zoom meeting.
- Tour Phase 1 Water Project with Thrasher—Steven Buchanan
- Attended Town Of Jane Lew Council Meeting
- August 2nd Met with NRE and Manncave Distilling with Matt Borrer, see how he might help, he followed up with emails and future meetings.
- August 4th Phase 1 Water Project Meeting, met with Cindy, WV Water, Thrasher and Region VII to go over project, work out how to proceed, how to cover increased cost and talked about future and critical need projects.
- August 5th Attended the Appalachian Gateways Communities Zoom. Partnership with Upshur County for a training seminar to work together to utilize and promote public land with communities.
- August 9th Attended a meeting with Commission and CEC about the study for Rt 33 Water & Sewer Project, expanded to several other areas.
- August 10th Attended Lewis County Greenways/Trails Feasibility Study
Initial meeting to discuss Blueprint trail route and assets throughout the county.
- August 12-16 Off - Daughters Wedding
- August 16th Attended the Ribbon Cutting at Loveberry Bake Shop

Attended Lewis County Commissioner meeting on July 26, August 9, 16

I am still in the process of organizing and prioritizing tasks .

I am still reaching out to other EDAs and officials to arrange meetings.

Have met with a few board members, but hopefully we can arrange more this month.

Things to stay on top of

August 23, 2022

EDA List

1. Brownfield Grant Attending 2022 WV Brownfields Conference with Cindy
5. Towers in Ireland /Southern Broadband Grant Talked to Rob Hinton (8/17), due to the limitations created by the RDOF funding they no longer want to do this project. He a zoom meeting on 008/22 with Region VII and Jamie Hoffman, will have to do another RFP, also getting vendor list off Jamie for direct contact.
6. Broadband Grant for planning/Region VII RFP will go in Weston Democrat on 8/31.
7. Warehouse Marine Property Awaiting Tracey Weber to get with me for agreement from Joe R Pyle for approval and verbiage on the scope and requirements. When signed I will notify renter.
10. Appalachian Glass Meeting The response from email 7/18 to Chip Turner with basic information and request meeting at his convenience got a return response was for the state to contact him, didn't want EDA involved. Would like someone from Commission who might have a relationship with Chip to reach out.
11. Roger Main - Copley Housing Charlie contacted and Mr. Main in no longer doing a housing project, retired and just selling the lots.
12. Blueprint Community Meeting Ask people at the Ireland Community Meeting (7/26) to have Blueprint meeting on 9/27 meeting, they will discuss and decide this months meeting.
23. Water Projects Phase 1 - Toured route of water with Steven Buchanan. Had meeting with Region VII, Thrasher and WV Water. Consensus is they will allow less sign ups and to adjust the ends of the routes to save money. Also large changes to initial quote are fine. Applied for SAM number to apply for Economic Enhancement Grant for the \$2.2 million overage.
Arnold Road - Will apply for Critical Need when Phase 1 pipeline is in front of road.
Millstone Road - Will start Critical Need application.
24. TALA Project Agnes told me information on project and is to arrange meeting. Did talk briefly to Rebecca and says that Tony is primary contact.
27. New Housing Study Response from Daniel Eades, WVU Extension Associate Professor and Rural Development Specialist from my email on 7/15. Has been busy doing studies, will contact me - looks like early spring in 2023. Scheduling a meeting with Randolph County Housing authority
28. Housing Summit Need housing study done first. Found information on one done 2016
29. Updating Sites Inventory Talked to website design for sites input, design and search - work in progress / need input Met with Matt Borrer on the state site, ask his input on form, Did a google meet with Mark Ward and got set up on WV site and how to post properties. Evaluate form, make fillable PDF and online - input needed. Gathering other sites - input needed.
31. EDA Website Talked to Trina (Global Science) and asked for delay. Asked for their input—sending me some information. Looking over most county sites, copied areas I liked, checking other sites/states, especially the site/business search & information.—input needed.

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

August 11, 2022 4:00 PM

~~ Public Board Meeting Agenda ~~

I. Call to Order (Mills)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (07/14/2022)

III. General Manager's July Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Flaxer)

V. Personnel (Gee)

VI. Announcements (Gee)

VII. Correspondence (Gee)

~~ OLD BUSINESS ~~

VIII. Request to Sell Sewer Property adjacent to Plant (Gee)

IX. Hiring a new General Manager (Gee)

~~ NEW BUSINESS ~~

X. Resignation of Board Member (Gee)

XI. Appointing new Board Member (Gee)

XII. Late-Received Agenda Items (Gee)

XIII. Adjournment

Weston Sanitary Board met Monday, July 11, 2022 at 4:30pm at 171 Main Avenue, Weston, WV 26452.
Meeting was called to order by Chairperson Kim Harrison-Edwards. Others present were: Larry Bush, Alden Butcher, Tracey Weber, III, Dee Evans, Sherry Rogers, and Nate Stansberry.

Alden Butcher made a motion to approve the June 2022 Minutes. Larry Bush seconded the motion.
Motion passed.

Alden Butcher made a motion to approve the Financial Report. Larry Bush seconded the motion.
Motion passed.

Alden Butcher made a motion to approve the Adjustments for June 2022. Larry Butcher seconded the motion.
Motion passed.

Old Business

BVTSCC Project Update-Thrasher Engineering

Steve, Tracey, and Roger Hull are to meet Wednesday evening at 5:00pm to discuss issues at Derico, Burke, and John residence.

Phase I

Contractor should be onsite this week

Blowers should be delivered the week of July 31.

Montgomery Case

Pro has not filed counter claim. Thrasher and WSB -Fraud and Breach of Contract
The Court has said there is no Fraud. Still waiting on them to respond.

Phase II Sludge Removal

Still waiting to hear if we made second cut for Congressional Money.

Bob almost ready to submit the PER to DEP for Sludge Removal

Will schedule a time for him to come up and discuss all the different ways of sludge removal and why drying beds were the way we chose to go.

AML Project Update

Application has been submitted

Office Move Update

Office will be closed August 3-5 for move and set up. Will re-open on August 8.

New Business

Nothing at this time

Departmental Reports

Brock Perkins-Plant

Still fighting rags and wipes with jet calls. Stormwater is a continual issue as well.

Dee Evans-Office

Working with Zack on Rate Analysis

Audit date extended

Still working on employee handbook

Will be giving update to LC Commission in August

Mike and I scheduled to go out to look at some stormwater and I & I issues

Inventories done for June 30

Board Member Comments

Nothing at this time

City Council/City Manager Comments

Nothing at this time

Adjournment

Alden Butcher made a motion to adjourn the meeting. Larry Bush seconded the motion. Motion passed.

Meeting adjourned.

Chairperson

Director

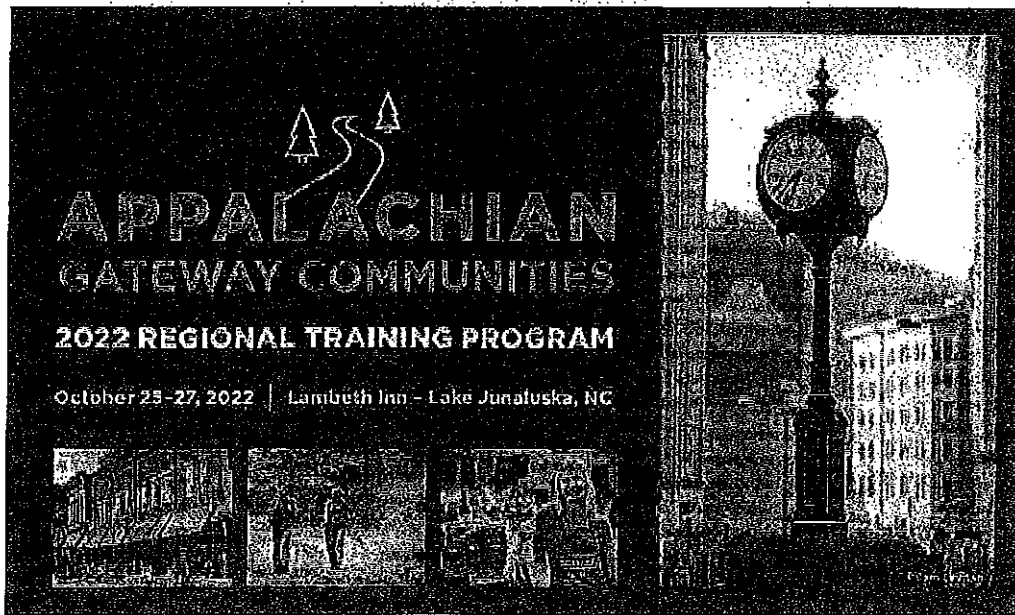
Appalachian Gateway Communities 2022 Regional Training Program

October 25, 2022, 12:00 AM - October 27, 2022, 12:00 AM

Facebook

Twitter

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The **Appalachian Gateway Communities Initiative (AGCI)**

<<https://www.conservationfund.org/projects/appalachian-gateway-communities-initiative>> – offered by The Conservation Fund in partnership with the Appalachian Regional Commission (ARC) and the National Endowment for the Arts (NEA) – are pleased to announce the 2022

Training Program for Appalachian Gateway Communities. Select community-based teams from gateway communities located in the Appalachian Region will participate in a 3-day in-person workshop October 25-27, 2022 in Lake Junaluska NC and pre- and post-workshop webinars. The training program will focus on the specific trends and opportunities in Appalachian gateway communities related to sustainable drivers for economic development, including how to leverage natural & cultural assets, revitalize downtowns, promote arts and culture opportunities, build cultural heritage & natural resource tourism, and create lasting economic opportunity.

The program fee is \$550/team, and teams must be located within an Appalachian county in **ARC's footprint** <<https://www.arc.gov/appalachian-counties-served-by-arc/>> (priority will be given to teams representing at least 1 county **classified as distressed or at-risk by ARC** <<https://www.arc.gov/classifying-economic-distress-in-appalachian-counties/>>. Deadline to submit a letter of interest is July 25th, and the final application deadline is August 22nd.

Learn More and Register <<https://www.conservationfund.org/our-work/conservation-leadership-network/upcoming-courses/1093-appalachian-gateway-communities-regional-workshop>>

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CHARLESTON, WV

**SEPTEMBER
14, 15, 16**

2022

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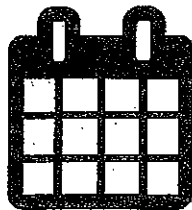
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Register now for the
**2022
CONFERENCE!**

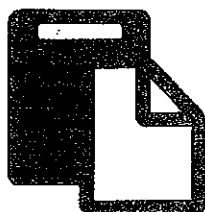


WEST VIRGINIA
**HOUSING
CONFERENCE**
Affordable Housing for West Virginia

(registration.html)



AGENDA
(agenda.html)



REGISTRATION

WV Housing Conference

September 14-16, 2022

Embassy Suites Hotel

300 Court Street | Charleston, WV 25301

www.EmbassySuitesCharlestonWV.com

Wednesday, September 14, 2022

9:00 AM - 4:00 PM Registration

12:00 PM - 1:15 PM Welcome, Opening Luncheon, and Keynote Presentation

1:30 PM - 2:30 PM Concurrent Sessions

2:30 PM - 2:45 PM Break / Visit Exhibitors

2:45 PM - 3:45 PM Concurrent Sessions

3:45 PM - 4:00 PM Break / Visit Exhibitors

4:00 PM - 5:00 PM Concurrent Sessions

Thursday, September 15, 2022

7:30 AM - 8:15 PM Continental Breakfast & Registration

8:30 AM - 9:30 AM Concurrent Sessions

9:30 AM - 9:45 AM Break / Visit Exhibitors

9:45 AM - 10:45 AM Concurrent Sessions

10:45 AM - 11:00 AM Break / Visit Exhibitors

11:00 AM - 12:00 PM Concurrent Sessions

12:00 PM - 1:15 PM Luncheon Presentation

1:30 PM - 2:30 PM Concurrent Sessions

2:30 PM - 2:45 PM Break / Visit Exhibitors

2:45 PM - 3:45 PM Concurrent Sessions

3:45 PM - 5:00 PM Networking Reception

Friday, September 16, 2022

7:30 AM - 8:15 PM Continental Breakfast & Registration

8:30 AM - 9:30 AM Plenary Session

9:30 AM - 9:45 AM Break / Visit Exhibitors

9:45 AM - 10:45 AM Plenary Session

10:45 AM - 11:00 AM Break / Visit Exhibitors

11:00 AM - 11:50 AM Concurrent Sessions

12:00 PM - 2:15 PM Closing Luncheon and Awards Presentation

Request for Letter against the

Ray,

Here are the letters we discussed on the phone. Look them over and make any edits that you see fit. Then, if you decide to get on board, put the text on letterhead, sign them (or have the president of the Chamber sign) and send them into the senators' Fairmont office. Please do not forget to send me copies of the signed letters for my records. You can either scan them and send them to me at this email address, or you can take a photo of them and send them to me at 304-439-0443. That is my cell phone number and it is always the best way to get in touch with me. Do not hesitate to call if you have any questions or concerns.

I do hope we can get you on board sir. Your support will make a huge difference.

U.S. Senator
Joe Manchin
230 Adams Street
Fairmont, WV 26554

Dear Senator Manchin:

As you know, high fuel costs are damaging our economy and hitting Americans in their pocketbooks. Therefore, I want to urge you to continue prioritizing efforts that reduce the high cost of fuel in whatever way you can.

However, one policy up for consideration isn't a winner. The cost of gasoline will not fall if punitive "windfall" taxes are levied on production companies. I ask that you openly oppose these efforts to impose a windfall tax as they will only be passed on to consumers in the form of higher fuel costs. In fact, history has shown us that this kind of tax is bad policy. In 1980 a windfall tax was imposed on U.S. oil and reports show that it decreased production and increased imports of foreign oil.

On the other hand, opening federal lands and waters for responsible production here in the United States and supporting pipeline approvals are policy choices that will help lower fuel costs.

We know that you are supportive of this effort, and we hope that you will continue to do so. We also ask that you speak to your fellow senators about the need for additional pipelines and the impact it will have on our energy future.

We also need to fast track natural gas projects to become energy independent. Natural gas plays a key role in the production of electricity here in the U.S. Studies show that natural gas was used to produce about 40 percent of the electricity in the nation in 2021. We must make sure that we can meet the need for natural gas with domestic production as we will see a 25 percent increase in the demand for natural gas by 2030.

The Lewis County Economic Development Authority represents companies here in north central West Virginia that work in oil and gas. We know the important role they play in our economy, as well as the economies of the state and our nation. These companies pay good wages to our residents, and they help provide heat and electricity to our homes and businesses. We need to pass policies that benefit these companies, not those that hurt them.

That is why we ask that you oppose any effort to pass punitive, windfall taxes that can impact the cost for companies and everyday Americans. We also ask that you support the effort to open federal lands for responsible energy production, support pipeline approvals and fast track natural gas projects here in the U.S.

Thank you,

Lewis County EDA

AS OIL COMPANIES RAKE IN CASH, ECONOMISTS AND ENVIRONMENTAL GROUPS ENDORSE WHITEHOUSE'S WINDFALL PROFITS TAX

Big Oil Windfall Profits Tax would protect consumers from giant oil companies taking advantage of world events to jack up prices

Washington, D.C. – Economists and environmental groups are expressing support for the Big Oil Windfall Profits Tax Act, legislation introduced by U.S. Senator Sheldon Whitehouse (D-RJ) earlier this month to curb profiteering by oil companies and provide Americans guaranteed relief from soaring prices at the gas pump.

New reports have emerged that Big Oil companies are planning on using windfall profits to pay large dividends to shareholders and buy back billions of dollars of their own shares, juicing already generous executive compensation. This underscores the need for a legislative solution to crack down on industry profiteering and put money back in Americans' pockets.

"Our bill has earned the support of economists and a broad cross-section of the Democratic caucus because it is an effective solution for getting Americans some relief from rising gas prices," said Whitehouse. *"Meanwhile, Big Oil companies are bringing to investors that they are flush with extra cash for shareholders and stock buybacks. We need to send some of those wild windfall profits back to the working people who paid for them at the pump."*

Under the Big Oil Windfall Profits Tax, large oil companies that produce or import at least 300,000 barrels of oil per day (or did so in 2019) will owe a per-barrel tax equal to 50 percent of the difference between the current price of a barrel of oil and the pre-pandemic average price per barrel between 2015 and 2019, a period when big oil companies were already earning large profits. The quarterly tax will apply to both domestically produced and imported barrels of oil to ensure a level playing field. Smaller companies accounting for

roughly 70 percent of the domestic production will be exempt, so oil giants like Exxon Mobil and Chevron cannot simply gouge consumers further without the threat of losing market share.

Revenue raised from the windfall profits of big oil companies will be returned to consumers in the form of a quarterly rebate, which would phase out for single filers who earn more than \$75,000 in annual income and joint filers who earn more than \$150,000. At \$120 per barrel of oil, the levy would raise approximately \$45 billion per year. At that price, single filers would receive approximately \$240 each year and joint filers would receive roughly \$360 each year.

The legislation is cosponsored by Senators Jeff Merkley (D-OR), Elizabeth Warren (D-MA), Bernie Sanders (I-VT), Richard Blumenthal (D-CT), Tammy Baldwin (D-WI), Sherrod Brown (D-OH), Jack Reed (D-RJ), Ed Markey (D-MA), Cory Booker (D-NJ), Michael Bennet (D-CO), Bob Casey (D-PA), Raphael Warnock (D-GA), Debbie Stabenow (D-MI), and Alex Padilla (D-CA). Congressman Ro Khanna (D-CA-17) introduced the legislation in the U.S. House of Representatives.

According to a recent poll by Hart research, eighty percent of voters favor a windfall profits tax on oil companies.

What the Endorsers Are Saying

"A windfall profits tax on Big Oil is exactly what's needed to help average working people through this fuel crisis. It's good policy, and it's the right thing to do." – Economist and former Labor Secretary Robert Reich

"In the midst of this economic and political crisis, oil and gas companies are taking advantage of world events, increasing their prices enormously despite no meaningful increase in their costs of production, raking in record profits at the expense of ordinary Americans. A windfall tax whose proceeds are used to help consumers is an economically

sound way to deliver relief. With the benefits of price gouging thereby reduced, some companies might even be discouraged from price gouging." – Joseph Stiglitz, Chief Economist and Senior Fellow at the Roosevelt Institute

"As the world witnesses Russia's horrific war and atrocities against Ukraine, Big Oil has seized this crisis as an opportunity for price gouging and profiteering. The oil and gas industry is reaping massive profits while consumers everywhere are feeling pain at the pump. The windfall profits tax will require fossil fuel companies to share their gains with families who are paying the price for a global crisis they didn't create. That's basic fairness." – Bobby McEaney, Director of the dirty energy project for Natural Resources Defense Council

"For too long, the oil and gas industry has been able to use the cover of inflation and international conflict to jack up prices for American consumers. We applaud Senator Whitehouse for his leadership in ensuring that vulnerable communities don't pay the price for fossil fuel industry greed." – Sierra Club Deputy Legislative Director Malaya Sorour

"After Russia's invasion of Ukraine, polluting industries wasted no time in exploiting a humanitarian crisis to increase their profits even while American families paid the price at the pump. We applaud Senator Whitehouse's legislation that would hold the oil and gas industry accountable for driving up prices and provide direct, much needed relief to families across this country who have been hit the hardest." – Earthjustice Legislative Representative Sara Cawley

"This legislation will stop Big Oil's war profiteering and deliver much-needed relief to consumers. While families are feeling pain at the pump, oil executives are making record profits because of the devastating war in Ukraine. Big Oil doesn't deserve a single penny extra by profiting during a time of war and crisis they helped create – instead, these windfall profits for a handful of executives should be used to help the consumers, especially low-income families, who are paying all the costs. We are glad to see Congress putting families

first - now it's time for Congress to pass this legislation that would help make Big Oil pay for a crisis they helped create at home and abroad." – Jamie Ham, Director of Fossil Free Media

"We applaud Senator Whitehouse and Representative Kama for their leadership in putting a stop to Big Oil's profiteering at the expense of ordinary Americans. As the US' biggest fossil fuel companies report near-record profits and seek to exploit the war in Ukraine for political and economic gain, America is getting a wake-up call to end its reliance on volatile and destructive fossil fuels." – Zorka Milin, Senior Advisor at Global Witness

What the Oil Companies are Saying

"As a result of our restored financial strength, we increased the annual dividend for the 39th consecutive year and announced a \$10 billion share repurchase program that started last month. Overall, a strong list of accomplishments." – Darren Woods, President and CEO of ExxonMobil, February 1, 2022

"Our cash flow-driven return of capital framework uniquely prioritizes our shareholders as the first call on cash flow generation, not the drill bit. And our recent actions underscore both our commitment to prioritizing our shareholders and the power of our portfolio in a constructive price environment. The outcomes speak for themselves. During the fourth quarter, we returned over 70% of our cash from operations or more than \$800 million to our equity investors, significantly exceeding our minimum 40% commitment. [...] Further, we continue to believe buybacks remain an excellent use of capital." – Lee Tillman, President and CEO of Marathon Oil, February 17, 2022

"At \$100 oil, \$150/b oil, we're not going to change our growth rate. We think it is important to return cash back to the shareholders." – Pioneer Natural Resources CEO Scott Sheffield, February 17, 2022

Press Contact

Meaghan McCabe, (401) 453-5294

WESTON HOUSING AUTHORITY
124 FIRST STREET

WESTON, WV. 26452
PHONE – 304-269-6159
FAX - 304-269-6454

BOARD OF DIRECTORS

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KATHRYN EVANS, COMMISSIONER
BETTY NICHOLSON, COMMISSIONER

EXECUTIVE DIRECTOR

RUTH A. KERNS

ADMINISTRATIVE ASSISTANT

JOYCE LAMB

August 15, 2022

Honorable Kim Harrison-Edwards
Mayor of the City of Weston
102 West Second Street
Weston, WV 26452

Dear Mayor:

We respectfully request that you reappoint Larry Ransinger on our Board of Directors for the Housing Authority for another 5 year term. His term expires September 16, 2022.

Should you have any questions regarding this request, please feel free to contact me at anytime.

Thanking you in advance for your consideration.

Regards,



Ruth Arlene Kerns
Executive Director

For Note & Council

KPL

-Lewis-Upshur LEPC Meeting Minutes

The Meeting was called to order 12:01 by D. Burnside in Lewis County.

The Pledge of Allegiance and Moment of Silence was led by D. Burnside.

The floor was given to

Members Present: See attached sign-in sheet.

MINUTES APPROVAL

Minutes were sent out in August (add Kim Harrison)

. Minutes were approved by acclimation

TREASURES REPORT

The treasurer's report was accepted

Chairman's Comments: Visiting a list of sites that have not complied we should be able to access the state website to get The critical site and the Tier 2 forms. D.

Grant Updates: (See New business)

Committee Reports: We need volunteers for the committees

Membership: Nothing to report

Public Education/Information: Nothing to report

Annual Exercise Planning Team (HSEEP): Glen Davis volunteers.

Bylaws: Nothing to report.

Hazard Assessment & Planning: Nothing to report

Tier II Reports: Reporting season has just ended

Off Site Emergency Response Plans: J Farry has been taking care of that. Lately.

Old Business: Nothing To Report

New Business: D Burnside has received information from Carrie W. on the new grant application we are looking at having 3,000 per county available for that grant. Lisa Paxton has been working with D. Burnside on these grants. We need to plan and have a public meeting. Which is a performance goal of the grant? Our LEPC bylaws were approved in 2012, our comprehensive emergency response plan should be updated annually, and has not been. We need to have an annual membership application approved. Even if you have done an application in the past, the list of people that are official voting persons to be updated.

J. Gum will resend that application. If you need to know categories they are on our website.

FOIA process was discussed.

Designate a person to be assigned as our county coordinator

Minutes in meetings are needed for the grand paperwork. October first is deadline for application but not all paperwork.

There is an HMEP grand application coming to us which we can fill out. They would like to see a new cycle of a commodity flow study and hazards analysis.

Possibility of using VIPS (Steve Wycoff is the lead) There will be a CERT class the end of the month.

Lewis County had 3 positions.

Dr. Reed suggested possibly students to help.

J. Farry willing to coordinate in Upshur County

J. Gum in Lewis County

The OEM budget in Upshur County had \$2000 in the budget for LEPC as well as funding from these and previous grants. There is not anything in FY2022 for it, if by March first it can be considered for FY 2023 (was under hazmat supplies)

Membership Comments:

Vacancies in our bylaws. Executive committee will meet to elect officers to finish out the remainder of 2021

there is vacancy of Upshur county coordinator and Chairman

James Gum volunteers for co-chair typically the county coordinators are the OEM Directors.

Carrie W. accepts that role for Upshur county coordinator

J. Reed has volunteered to be on the executive committee. D. Burnside volunteers for education for the next meeting.

D. Cutright, Most interested because of being situationally aware so that we can better respond to them.

Dr. Reed. Interest in what goes on in the community.

S. Nolte has learned a lot and it helps with his concern of what is going on in our community.

Kim Harrison feels it's important for the city of Weston to have consistent representation, and everyone staying informed.

Glen Davis, Captain of Buckhannon fire and Upshur county FD and wants to be able to coordinate for everyone.

J. Farry Private citizen is concerned with awareness and preparedness. And have ability to help mitigate any disasters we have

Edsel Smith. Has been around for a long time fire marshal's office suggested that he be volunteer. He has a lot of experience In hazmat.

Shannon W. has served in the 911 center the CERT etc.

Steve Moneypenny

James Gum as a 911 director seeing what we are sending out there, and what is there, and as an OEM director seeing what is out there in the community

Carrie W.

Serving dual roles as county administrator as DHSEM director is gathering information to responding in our community the LEPC is to thrive. Both counties need to work together.

D. Burnside, officially the amateur radio services for years, and has served with the LEPC he sees great reasons to participate in this organization. Wants to make sure his family and friends in emergency services help keep the community safe and looks forward to the future things to come.

Meeting is adjourned at 12:55 PM

Executive committee meeting.

J Gum nominates D Burnside Steve seconds.

D. Burnside nominates J Gum for co chair

J gum nominates Carrie W S. Whited seconds all in favor Carrie will be coordinator.



City of Weston
Gross Revenue by Source, Month-to-Month Comparison
Fiscal Year 2023

	Jul-22	Aug-22	YTD Total
Municipal Fees	\$ 163,604.50	\$ 48,019.00	\$ 211,623.50
B&O	\$ 104,930.11	\$ 78,219.63	\$ 183,149.74
Business License	\$ 5,927.50	\$ 3,675.90	\$ 9,603.40
Permits	\$ 562.50	\$ 682.50	\$ 1,245.00
Excise Tax	\$ 11,465.61	\$ 12,785.96	\$ 24,251.57
Reimbursement	\$ 1,214.17	\$ 4,672.48	\$ 5,886.65
Franchise Tax	\$ 3,213.32	\$ 250.00	\$ 3,463.32
Property Tax	\$ 3,481.81	\$ 36,463.09	\$ 39,944.90
Police	\$ 533.00	\$ 1,095.00	\$ 1,628.00
Animal Tax	\$ 5.52	\$ 70.00	\$ 75.52
Paid Parking	\$ 1,200.00	-	\$ 1,200.00
Money from Jerry Stout	\$ 311.40	-	\$ 311.40
Donation	\$ 818.00	-	\$ 818.00
Total Gross Revenue	\$ 297,267.44	\$ 185,933.56	\$ 483,201.00

Western the Heart of West Virginia

102 W. Second Street
 Weston, WV 26452

F 304.269.6141
 F 304.269.7842

Kim Harrison
 Mayor

THE HUNTINGTON NATIONAL BANK
 PO BOX 1558 EA1W37
 COLUMBUS OH 43216-1558



CITY OF WESTON
 GENERAL FUNDS
 102 W 2ND ST
 WESTON WV 26452-1601

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington Public Funds Economy Checking

Account: -----8454

Statement Activity From:
 08/01/22 to 08/31/22

Days in Statement Period 31

Average Ledger Balance* 1,217,941.74
 Average Collected Balance* 1,204,976.42

* The above balances correspond to the
 service charge cycle for this account.

Beginning Balance	\$1,185,619.18
Credits (+)	285,823.30
Regular Deposits	209,192.52
Electronic Deposits	76,630.78
Debits (-)	283,773.46
Regular Checks Paid	76,842.46
Electronic Withdrawals	204,256.00
Other Debits	2,675.00
Total Service Charges (-)	626.57
Ending Balance	\$1,187,042.45

Deposits (+)

Account:-----8454

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
08/02	8,355.09		Brch/ATM	08/11	2,251.00		Brch/ATM
08/02	3,437.75		Brch/ATM	08/11	2,139.50		Brch/ATM
08/02	2,643.51		Brch/ATM	08/11	1,918.50		Brch/ATM
08/11	38,192.76		Brch/ATM	08/11	1,819.48		Brch/ATM
08/11	28,466.63		Brch/ATM	08/11	1,347.09		Brch/ATM
08/11	26,797.44		Brch/ATM	08/11	1,117.76		Brch/ATM
08/11	20,849.64		Brch/ATM	08/24	11,090.87		Brch/ATM
08/11	14,100.50		Brch/ATM	08/24	4,229.99		Brch/ATM
08/11	12,145.40		Brch/ATM	08/24	4,204.99		Brch/ATM
08/11	7,565.47		Brch/ATM	08/24	2,568.32		Brch/ATM
08/11	4,975.65		Brch/ATM	08/24	2,315.73		Brch/ATM
08/11	2,856.22		Brch/ATM	08/24	1,092.12		Brch/ATM
08/11	2,711.11		Brch/ATM				

Other Credits (+)

Account:-----8454

Date	Amount	Description
08/01	575.00	INTUIT 65557365 DEPOSIT 220730 524771998921412
08/02	2,365.56	INTUIT 83157105 DEPOSIT 220802 524771998921412
08/03	677.00	INTUIT 93378615 DEPOSIT 220803 524771998921412
08/04	485.00	INTUIT 02850705 DEPOSIT 220804 524771998921412

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	<u>Jul 22</u>
Expense	
409.103 · MAYOR'S OFFICE OFFICIALS SALARIE	500.00
409.104 · MAYOR'S OFFICE PAYROLL TAXES	38.25
410.103 · CITY COUNCIL OFFICIAL'S SALARIES	800.00
410.104 · CITY COUNCIL PAYROLL TAXES	61.20
410.568 · CITY COUNCIL CONTRIBUTIONS	250.00
412.103 · CITY MANAGER WAGES	5,000.00
412.104 · CITY MANAGER-PAYROLL TAXES	375.22
412.221 · CITY MANAGER TRAINING AND ED	-300.00
412.341 · CITY MANAGER'S SUPPLIES & MATER	-33.10
414.103 · FINANCE OFFICE	5,821.54
414.104 · FINANCE DEPT PAYROLL TAXES	436.12
414.221 · FINANCE DEPT / TRAINING AND ED.	-300.00
414.230 · FINANCE DEPT CONTRACT SERV	741.22
414.237 · FINANCE OTHER FEES & TAXES	-61.50
415.101 · CITY CLERK'S OFFICE - SALARY	3,000.00
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	226.68
415.221 · CITY CLERK'S TRAINING & ED	-300.00
416.101 · POLICE JUDGE'S OFFICAL'S SALARY	650.00
416.104 · POLICE JUDGE'S PAYROLL TAX	49.73
417.103 · CITY ATTORNEY SALARIES & WAGES	2,038.55
417.104 · CITY ATTORNEY PAYROLL TAXES	155.95
417.221 · ATTORNEY TRAINING FEES	-300.00
436.101 · CODE ENFORCEMENT WAGES	3,579.24
436.104 · CODE ENFORCEMENT-PAYROLL TAX	273.81
436.221 · CODE ENFORCEMENT TRAINING & ED	255.46
436.230 · CODE ENFORCEMENT CONTRACT SVC	1,550.00
436.231 · CODE ENFORCEMENT TREE REMOVAL	3,550.00
436.341 · CODE ENFORCEMENT SUPPLIES	90.40
436.343 · CODE ENFORCEMENT FUEL	-119.86
436.345 · CODE ENFORCEMENT / UNIFORMS	71.99
436.601 · CODE ENFORCEMENT DEMOLITION SER	1,505.00
440.112 · CITY HALL WORKERS COMP	7,830.00
440.114 · COMMERCIAL LIABILITY INS	213.16
440.116 · CITY HALL / WVML UNEMPLOYMENT	1,120.19
440.211 · CITY HALL TELEPHONE	18.57
440.213 · CITY HALL UTILITIES	583.08
440.218 · CITY HALL POSTAGE	7.38
440.220 · CITY HALL - ADVERTISING	375.84
440.222 · CITY HALL DUES & SUBS	4,545.00
440.226 · CITY HALL INSURANCE LIABILITY	750.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	-886.14
440.230 · CITY HALL CONTRACTED SERVICES	-16.04
440.232 · CITY HALL BANK CHARGES	86.96
440.341 · CITY HALL SUPPLIES & MATERIALS	88.83
700.103 · POLICE SALARIES & WAGES	26,298.74
700.104 · POLICE PAYROLL TAXES	1,173.79
700.211 · POLICE TELEPHONE	-586.53
700.217 · POLICE M & R AUTOS/TRUCKS	1,427.00
700.221 · POLICE TRAINING & EDUCATION	-221.92
700.230 · POLICE CONTRACTED SERVICES	-50.00
700.341 · POLICE SUPPLIES & MATERIALS	-100.00
700.343 · POLICE FUEL, OIL & TIRES	-1,598.55
700.345 · POLICE UNIFORMS	-339.63
706.103 · FIRE DEPT SALARIES & WAGES	16,611.44
706.104 · FIRE DEPT PAYROLL TAXES	651.98
706.211 · FIRE DEPT TELEPHONE	154.85
706.215 · FIRE DEPT / BUILDING MAINT.	-6.88
706.216 · FIRE DEPT EQUIP MAINT	-203.44
706.217 · FD VEHICLE MAINTENANCE	-42.00
706.250 · FIRE DEPT GAS UTILITY	86.08
706.343 · FIRE DEPT GAS & OIL	-192.63
711.230 · COMM. CENTER 911 CONTRACTED SER	3,300.00
715.251 · FIRE HYDRANT WATER UTILITY	497.97
750.103 · STREETS & HWY SALARIES & WAGES	19,185.09
750.104 · STREETS & HWY PAYROLL TAX	1,433.53
750.213 · STREETS & HWY UTILITIES	
750.250 · STREET DEPT GAS UTILITY	33.48
750.213 · STREETS & HWY UTILITIES - Other	279.35
Total 750.213 · STREETS & HWY UTILITIES	312.83
750.216 · STREETS & HWY M & R EQUIPMENT	-1,322.22
750.217 · STREETS & HWY M & R AUTOS & TRU	-14.00
750.223 · STREETS & HWY PROFESSIONAL FEES	1,032.73
750.230 · STREETS & HWY CONTRACTED SERVIC	
750.231 · STREETS & HWY TREE REMOVAL	250.00
750.230 · STREETS & HWY CONTRACTED SERVIC - Other	21.42
Total 750.230 · STREETS & HWY CONTRACTED SERVIC	271.42
750.251 · STREET DEPT WATER	71.30
750.341 · STREETS & HWY SUPPLIES & MAT	
750.600 · STREET DEPT HOT MIX ASPHALT	876.34
750.341 · STREETS & HWY SUPPLIES & MAT - Other	1,773.73
Total 750.341 · STREETS & HWY SUPPLIES & MAT	2,650.07

	<u>Jul 22</u>
750.342 · STORMWATER DRAIN REPAIR/REPLACE	-1,713.93
750.343 · STREETS & HWY FUEL, OIL & TIRES	-1,827.24
751.213 · STREET LIGHTS UTILITIES	
751.216 · STREET LIGHTS MAINTENANCE/UPDAT	1,479.00
751.213 · STREET LIGHTS UTILITIES - Other	5,070.95
Total 751.213 · STREET LIGHTS UTILITIES	<u>6,549.95</u>
752.213 · SIGNS & SIGNALS UTILITIES	20.40
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	52.00
900.341 · RECREATION SUPPLIES	-68.89
950.230 · BEAUTIFICATION-CONTRACTED SVCS	100.00
950.341 · BEAUTIFICATION-SUPPLIES	-1,961.22
952.103 · CEMETARY / SALARIES	200.00
952.104 · CEMETARY / PAYROLL TAXES	15.30
952.230 · CEMETERIES CONTRACTED SERVICES	800.00
977.000 · STREET DEPT-S/T CAP IMPROVEMENT	<u>46,700.00</u>
Total Expense	163,670.12

August Report 2022

Street Department

- **Built frames out of angle iron for drop inlet rebuild projects on Charles Street and 6th Street**
- **Cut back brush and tree limbs on road sides throughout the city**
- **Painted out information on roads to be paved for the Paving Company**
- **Filled out MM109s and turned into DOH to continue process with the paving projects**
- **Reinstalled detour sign at the City Parking Lot**
- **Trimmed the trees/bushes within the City Parking Lot**
- **Installed new side boards on the dump truck**
- **Blacktop patched 15 ton on Mulberry and Olive Street**
- **Coned off the library retaining wall for future construction**
- **Cut and hauled fallen tree that had the road blocked on Spring Street**
- **Installed new 8-inch plastic pipe from the intersection of Upper 11th Street and Mid Avenue to the existing drain on Mid Avenue, then rebuilt and concreted a new drop inlet at that intersection**
- **Built and installed 2 drop inlet lids for the drop inlets within the Haleville Cemetery**
- **Weedeated and cut brush along the Polk Creek Channel**
- **Went up to Arnold Hill Cemetery and widened out the turn around area, then installed 2–3-inch stone and $\frac{3}{4}$ stone to give the turn around area a good base then finished by rolling it all in**
- **Blacktop patched 20 ton on Karl Street and the alley beside the City Building**
- **Handed out flyers giving citizens on the affective streets a heads up on what work will be going on with the paving company and what they can do to help as far as making sure vehicles were not in the way**
- **Weedeated from the Montgomery and View Street intersection to the Montgomery and Mid Avenue intersection**
- **Cut grass on 17 Center Avenue, two vacant properties on South Main, and 218 Court Avenue**
- **Took Blue Dodge to shop for repair, Blue Dodge is currently still waiting on parts**
- **Cut grass around the Street Department**
- **Cut grass on the sidewalks and curbs within the city**
- **Replaced two burnt out bulbs in the traffic light at the E 3rd Street Brown Avenue intersection**
- **Weedeated Minden Street and Brooke Street**

- **Removed 180 feet of collapsed terra cotta line on Karl Street and replaced it with 180 feet of 12-inch plastic pipe, then rebuilt and concreted the drop inlet**
- **Finished painting the handrail along the City Parking Lot**
- **Installed new climate control switch on the GMC**
- **Installed new tarp set up on the F550 to make it useable for blacktop**
- **Picked up dead deer**
- **Swept the library parking lot**
- **Weedeated road sides along Depot, Minden, Spring, and George Street**
- **Blacktop patched 5 ton for water cuts for the Water Company**
- **Supervised over the milling crew as they milled the indicated roads to be paved**
- **Prepped road edges and cleaned out the drains along the indicated roads to be paved**
- **Worked with the Fire Department to remove the concrete slabs at the front of their parking lot**
- **Installed new bristles on the skid steer broom**
- **Took both white GMCs to shop for repair, they are repaired and back up and running**
- **Weedeated Mid Avenue ditch line**
- **Cleaned and checked drains around the city**
- **Weekly Trash Duty**
- **Daily watering flowers**

Blacktop tonnage for August: Roughly 40 ton

Total Calls



WESTON POLICE DEPARTMENT

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abandoned Call	1
Abandoned Child	1
Abandoned Vehicle	4
Alarm Investigation	1
Altercation	1
Animal Lost/Found	1
Animal Problem	11
B&E Active	1
BOLO	1
Burglary	2
CAD2CAD	8
Cardiac Problem	1
Child Abuse	2
Complaint Firework	2
Complaint Parking	7
Complaint	8
Complaint Drug	1
Dispute	3
DOA/DOS	2
Domestic	7
Domestic Active	8
Domestic Non Active	2
Harassment	5
Illegal Burning	1
Illegal Vehicle	1
Information	1
Intoxicated Driver	1
Intoxicated Subject	1
Intruder	1
Investigation	6
Larceny	2
Leaving The Scene	3
Lost/Found Prop	1
Missing Person	2
Motorist Asstist	2
MVC/Motor Veh Crash	14
Noise Complaint	1
Open Cell Line	1
Open Door	1
Overdose	1
Pain	1
Property Damage	3
Property Retrieval	1
Prowler	1

Total Calls

Law Total Incident Report, by Nature of Incident

Page 2 of 2

<u>Nature of Incident</u>	<u>Total Incidents</u>
Reckless Driver	4
Remove Person	10
Roadway Obstruction	1
Sewage Problems	1
Speak To Officer	22
Static On Line	1
Stolen Property	3
Subject In Roadway	1
Suicidal Tendencies	1
Suspicious	4
Suspicious Pers	17
Suspicious Vehicle	2
Threats	3
Traffic Violation	13

Total reported: 209

Report Includes:

All dates between `00:00:00 08/01/22` and `00:00:00 09/01/22`, All agencies matching `WPD`, All natures less than `Traffic Stop`, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

Reports taken



WESTON POLICE DEPARTMENT

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Altercation	1
Animal Problem	2
Burglary	2
CAD2CAD	1
Domestic	1
Domestic Active	3
Information	1
Leaving The Scene	1
Lost/Found Prop	1
MVC/Motor Veh Crash	3
Property Damage	2
Speak To Officer	1
Stolen Property	1
Suspicious Pers	1
Traffic Violation	1
Welfare Check	1

Total reported: 23

Report Includes:

All dates between `00:00:00 08/01/22` and `00:00:00 09/01/22`, All agencies matching `WPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes matching `RPT`, All observed offenses, All reported offenses, All offense codes, All circumstance codes



WESTON POLICE DEPARTMENT

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
CAD2CAD	1
Domestic Active	1
Remove Person	1
Suspicious Pers	1
Traffic Violation	1

Total reported: 5

Report Includes:

All dates between `00:00:00 08/01/22` and `00:00:00 09/01/22`, All agencies matching `WPD`, All natures, All locations, All responsible officers, All dispositions matching `2`, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

August 2022 Citations

Address	Incident Date	Charge
102 West 2nd Street	8/6/2022 15:27	DRIVING SUSPENDED
102 West 2nd Street	8/6/2022 15:27	NO INSURANCE
117-121 Center Avenue	8/6/2022 17:14	FAILURE TO OBEY STOP SIGN
137-237 North Main Avenue	8/6/2022 17:36	NO PROOF INS
	8/6/2022 18:10	NO SEATBELT
	8/11/2022 6:34	FAILURE TO OBEY TRAFFIC SIGNAL
102 West 2nd Street	8/6/2022 16:40	NO MOTORCYCLE ENDORSEMENT
102 West 2nd Street	8/6/2022 16:40	NA
200-257 North River Avenue	8/11/2022 17:23	NO SEATBELT
	8/11/2022 17:46	NO PROOF INS
102 West 2nd Street	8/11/2022 18:24	NO SEATBELT
201-244 Water Street	8/12/2022 17:52	FAILURE TO OBEY TRAFFIC SIGNAL
201 Main Avenue	8/12/2022 18:11	NO SEATBELT
415-450 East 3rd Street	8/12/2022 18:32	NO SEATBELT
415-450 East 3rd Street	8/12/2022 18:32	NA
200-257 North River Avenue	8/18/2022 17:58	NO SEATBELT
200-257 North River Avenue	8/18/2022 18:13	DRIVING SUSPENDED
200-257 North River Avenue	8/18/2022 18:13	NO PROOF INS
200-257 North River Avenue	8/19/2022 17:30	SPEEDING
200-257 North River Avenue	8/19/2022 18:30	EXP MVI
100-135 Bank Street	8/23/2022 11:45	Overtime parking in 2 hour zone
117-121 Center Avenue	8/25/2022 17:41	NO PROOF INS
200-257 North River Avenue	8/25/2022 17:54	NO OPERATORS
102 West 2nd Street	8/27/2022 17:12	EXP MVI
225 West 4th Street	8/27/2022 17:37	EXP REGISTRATION

53 Warnings were issued and 1 criminal citation

August 2022 Crash reports

Report Number	Address	Date Of Crash	Municipality / Place of Crash
22W-00140	East 2nd Street	8/1/2022 0:00	WESTON
22W-00150	US-33, US-119	8/1/2022 0:00	WESTON
22W-00157	I-79	8/2/2022 0:00	WESTON
22W-00238	I-79	8/10/2022 0:00	WESTON
22W-00297		8/17/2022 0:00	WESTON
22W-00292	Water Street & East	8/16/2022 0:00	WESTON
22W-00346		8/23/2022 0:00	WESTON
22W-00329		8/20/2022 0:00	WESTON
22-011416	East 2nd Street	8/6/2022 0:00	WESTON



WESTON FIRE DEPARTMENT
REPORT FOR THE MONTH OF
 August 2022
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

125
5
79
31

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TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

12
0
1
0
1
0
51

FROM
FROM
FROM
FROM
FROM
FROM

4
4
0
1
1
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC'S INSIDE THE CITY
MVC'S OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
4
845
60
292
\$0
\$25,000
32
15
12
0
1
0
1

SAVED
SAVED

\$0
\$2,000

ADDITIONAL REMARKS

Attended all fire dept meetings and drills
 Worked on parking lot to get ready for paving
 put new brakes and did full service on city engine
 Attended county association meeting Janelew Fire Dept

Weston Fire Dept.

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {08/01/2022} And {08/31/2022}
and District = "1A "

Incident	Type	Date	Location	Description
22-0000784-0	FIRE	08/01/2022	828 W 2nd ST	Medical assist, assist EMS
22-0000785-0	FIRE	08/01/2022	US Highway 33 E & MM Interstate 79	Motor Vehicle Accident with
22-0000786-0	FIRE	08/01/2022	E 2nd ST E & Court AVE	Motor Vehicle Accident with
22-0000788-0	FIRE	08/01/2022	550 E 3rd ST E/Long John Silver's	Motor Vehicle Accident with
22-0000790-0	FIRE	08/01/2022	205 Minuteman DR /LCHS	Public service assistance,
22-0000791-0	FIRE	08/01/2022	US Highway 33 E & Staunton DR	Motor Vehicle Accident with
22-0000792-0	FIRE	08/01/2022	467 Main AVE	Public service assistance,
22-0000794-0	FIRE	08/02/2022	628 Broad ST	Medical assist, assist EMS
22-0000795-0	FIRE	08/02/2022	100 MM Interstate 79 /S.B.	Motor Vehicle Accident with
22-0000796-0	FIRE	08/02/2022	MM Interstate 79 & US Highway 33 E	Motor Vehicle Accident with
22-0000797-0	FIRE	08/03/2022	673 Locust AVE	Medical assist, assist EMS
22-0000798-0	FIRE	08/03/2022	673 Locust AVE	Medical assist, assist EMS
22-0000803-0	FIRE	08/05/2022	339 Court AVE	Medical assist, assist EMS
22-0000807-0	FIRE	08/06/2022	US Highway 33 E & Berlin RD	Motor vehicle accident with
22-0000809-0	FIRE	08/06/2022	72 Quarry Glen /307	Lock-out
22-0000812-0	FIRE	08/07/2022	124 E 1st ST /Criss Manor/504	Medical assist, assist EMS
22-0000814-0	FIRE	08/08/2022	240 Bland ST	Medical assist, assist EMS
22-0000816-0	FIRE	08/09/2022	107 Bank ST	Medical assist, assist EMS
22-0000817-0	FIRE	08/09/2022	99 MM Interstate 79	Dispatched & cancelled en
22-0000818-0	FIRE	08/09/2022	477 W 2nd ST	Medical assist, assist EMS
22-0000819-0	FIRE	08/09/2022	222 Lee ST	Medical assist, assist EMS
22-0000820-0	FIRE	08/09/2022	284 Garton AVE	Medical assist, assist EMS
22-0000821-0	FIRE	08/10/2022	650 Craig ST /307	Medical assist, assist EMS
22-0000822-0	FIRE	08/10/2022	99 MM Interstate 79	Motor Vehicle Accident with
22-0000827-0	FIRE	08/11/2022	W 2nd ST & Depot ST	Extrication of victim(s)
22-0000828-0	FIRE	08/11/2022	124 E 1st ST	Medical assist, assist EMS
22-0000829-0	FIRE	08/11/2022	124 E 1st ST	Medical assist, assist EMS
22-0000831-0	FIRE	08/12/2022	626 N River AVE	Medical assist, assist EMS
22-0000832-0	FIRE	08/12/2022	532 US Highway 33 E/Smoker Friendly	Alarm system sounded due to
22-0000833-0	FIRE	08/12/2022	29 Garton PLZ	Medical assist, assist EMS
22-0000835-0	FIRE	08/13/2022	613 Broad ST	Medical assist, assist EMS
22-0000837-0	FIRE	08/13/2022	205 Minuteman DR	Public service assistance,
22-0000838-0	FIRE	08/14/2022	39 Berlin RD /Sheetz Parking Lot	Electrical wiring/equipment
22-0000839-0	FIRE	08/14/2022	73 Lights Trailer Court	Animal problem
22-0000845-0	FIRE	08/17/2022	676 Locust AVE	Medical assist, assist EMS
22-0000846-0	FIRE	08/17/2022	Center AVE & E 3rd ST E	Motor Vehicle Accident with
22-0000847-0	FIRE	08/17/2022	815 W 2nd ST	Motor Vehicle Accident with
22-0000848-0	FIRE	08/18/2022	305 Rada AVE	Medical assist, assist EMS

Weston Fire Dept.

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {08/01/2022} And {08/31/2022}
and District = "1A "

Incident	Type	Date	Location	Description
22-0000850-0	FIRE	08/18/2022	266.5 High ST	Medical assist, assist EMS
22-0000851-0	FIRE	08/19/2022	133 Court AVE	Medical assist, assist EMS
22-0000852-0	FIRE	08/19/2022	240 Bland ST	Medical assist, assist EMS
22-0000853-0	FIRE	08/19/2022	673 Locust AVE	Medical assist, assist EMS
22-0000854-0	FIRE	08/19/2022	139 Bank ST /A	Medical assist, assist EMS
22-0000855-0	FIRE	08/20/2022	124 E 1st ST /607	Medical assist, assist EMS
22-0000856-0	FIRE	08/20/2022	650 Craig ST /203	Medical assist, assist EMS
22-0000857-0	FIRE	08/20/2022	230 Main AVE	Motor vehicle/pedestrian
22-0000858-0	FIRE	08/20/2022	569 W 2nd ST	Medical assist, assist EMS
22-0000859-0	FIRE	08/21/2022	27 Kitson ST	Medical assist, assist EMS
22-0000860-0	FIRE	08/21/2022	340 Spring ST	Medical assist, assist EMS
22-0000861-0	FIRE	08/21/2022	124 E 1st ST /Criss Manor/607	Medical assist, assist EMS
22-0000866-0	FIRE	08/22/2022	761 Camden AVE	Medical assist, assist EMS
22-0000867-0	FIRE	08/23/2022	124 E 1st ST /504	Medical assist, assist EMS
22-0000868-0	FIRE	08/23/2022	500 W 2nd ST	Motor Vehicle Accident with
22-0000869-0	FIRE	08/23/2022	131 Catherine ST	Authorized controlled
22-0000870-0	FIRE	08/24/2022	218 E 3rd ST E/Family Dollar	Medical assist, assist EMS
22-0000871-0	FIRE	08/24/2022	142 Main AVE /Titus Towers/22	Medical assist, assist EMS
22-0000872-0	FIRE	08/24/2022	115 Harrison AVE	Medical assist, assist EMS
22-0000873-0	FIRE	08/24/2022	110 Berlin RD /Walmart	Dispatched & cancelled en
22-0000876-0	FIRE	08/25/2022	403 Main AVE	Medical assist, assist EMS
22-0000878-0	FIRE	08/25/2022	650 Craig ST /110	Medical assist, assist EMS
22-0000879-0	FIRE	08/25/2022	102 W 2nd ST /City Building	Medical assist, assist EMS
22-0000880-0	FIRE	08/25/2022	35 Garton PLZ	False alarm or false call,
22-0000881-0	FIRE	08/25/2022	122 Quarry Glen /502	Smoke scare, odor of smoke
22-0000883-0	FIRE	08/25/2022	110 Chestnut ST	Dispatched & cancelled en
22-0000884-0	FIRE	08/25/2022	99.2 MM Interstate 79 /S.B.	Motor vehicle accident with
22-0000885-0	FIRE	08/26/2022	650 Craig ST /108	Smoke detector activation
22-0000886-0	FIRE	08/26/2022	107 Bank ST	Smoke or odor removal
22-0000887-0	FIRE	08/26/2022	6 Bailey AVE	Power line down
22-0000889-0	FIRE	08/26/2022	124 E 1st ST /607	Medical assist, assist EMS
22-0000890-0	FIRE	08/26/2022	124 E 1st ST /607	Medical assist, assist EMS
22-0000891-0	FIRE	08/27/2022	148 Court AVE	Medical assist, assist EMS
22-0000892-0	FIRE	08/28/2022	842 Cemetery ST	Medical assist, assist EMS
22-0000893-0	FIRE	08/28/2022	401 John ST	Alarm system activation, no
22-0000895-0	FIRE	08/29/2022	308 Cottage AVE	Medical assist, assist EMS
22-0000896-0	FIRE	08/29/2022	39 Berlin RD /Sheetz	Lock-out
22-0000897-0	FIRE	08/29/2022	26 Kitson ST	Medical assist, assist EMS

Weston Fire Dept.

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {08/01/2022} And {08/31/2022}
and District = "1A "

Incident	Type	Date	Location	Description
22-0000906-0	FIRE	08/31/2022	150 Jonathon ST	Dispatched & cancelled en
22-0000907-0	FIRE	08/31/2022	124 E 1st ST	Medical assist, assist EMS
22-0000908-0	FIRE	08/31/2022	224 Center AVE	Motor Vehicle Accident with

Total Incident Count 79

Weston Fire Dept.

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {08/01/2022} And {08/31/2022}
and District = "1B "

Incident	Type	Date	Location	Description
22-0000789-0	FIRE	08/01/2022	1524 Murphys Creek RD	Medical assist, assist EMS
22-0000793-0	FIRE	08/02/2022	3800 Skin Creek RD	Public service
22-0000801-0	FIRE	08/05/2022	962 US Highway 19 S/Bendale DOH	Motor Vehicle Accident with
22-0000802-0	FIRE	08/05/2022	83.5 MM Interstate 79 /South Bound	Dispatched & cancelled en
22-0000804-0	FIRE	08/05/2022	4591 Indian Fork RD	Public service assistance,
22-0000805-0	FIRE	08/05/2022	90 MM Interstate 79 /S.B.	Motor vehicle accident with
22-0000810-0	FIRE	08/07/2022	3145 Copley RD	Power line down
22-0000815-0	FIRE	08/09/2022	94 MM Interstate 79	Motor Vehicle Accident with
22-0000823-0	FIRE	08/10/2022	501 US Highway 19 N	Medical assist, assist EMS
22-0000825-0	FIRE	08/11/2022	91 MM Interstate 79	Motor Vehicle Accident with
22-0000826-0	FIRE	08/11/2022	1110 Gee Lick RD	Motor Vehicle Accident with
22-0000830-0	FIRE	08/12/2022	1785 US Highway 19 N	Public service assistance,
22-0000834-0	FIRE	08/12/2022	738 Copley RD	Public service assistance,
22-0000836-0	FIRE	08/13/2022	167 Heater Hollow	Medical assist, assist EMS
22-0000842-0	FIRE	08/15/2022	87.5 MM Interstate 79	Motor Vehicle Accident with
22-0000843-0	FIRE	08/15/2022	501 US Highway 19 N	Medical assist, assist EMS
22-0000849-0	FIRE	08/18/2022	70 Sprigg RD	Medical assist, assist EMS
22-0000862-0	FIRE	08/21/2022	97 MM Interstate 79 /NB	Motor vehicle accident with
22-0000863-0	FIRE	08/21/2022	US Highway 33 E & Hidden LA	Passenger vehicle fire
22-0000864-0	FIRE	08/21/2022	Goosepen RD & Crooked Fork RD	Motor Vehicle Accident with
22-0000874-0	FIRE	08/25/2022	2000 Berlin RD	Public service assistance,
22-0000875-0	FIRE	08/25/2022	101 MM Interstate 79	Motor Vehicle Accident with
22-0000877-0	FIRE	08/25/2022	3952 Indian Fork RD	Motor Vehicle Accident with
22-0000882-0	FIRE	08/25/2022	3404 Skin Creek RD	Passenger vehicle fire
22-0000888-0	FIRE	08/26/2022	1204 Copley RD	Power line down
22-0000898-0	FIRE	08/29/2022	2000 Goosepen RD	Power line down
22-0000899-0	FIRE	08/29/2022	Copley RD & Cove Lick RD	Motor Vehicle Accident with
22-0000902-0	FIRE	08/30/2022	2435 Berlin RD	No Incident found on arrival
22-0000903-0	FIRE	08/31/2022	US Highway 33 E & Georgetown RD	Motor vehicle accident with
22-0000904-0	FIRE	08/31/2022	22 Quarry Glen /101	Medical assist, assist EMS
22-0000905-0	FIRE	08/31/2022	22 Quarry Glen /101	Medical assist, assist EMS

Total Incident Count 31

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {08/01/2022} And {08/31/2022}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	1.60%	\$0	0.00%
131 Passenger vehicle fire	2	1.60%	\$22,000	100.00%
	4	3.20%	\$22,000	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	52	41.60%	\$0	0.00%
322 Motor vehicle accident with injuries	6	4.80%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.80%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	21	16.80%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.80%	\$0	0.00%
	81	64.80%	\$0	0.00%
4 Hazardous Condition (No Fire)				
440 Electrical wiring/equipment problem, Other	1	0.80%	\$0	0.00%
444 Power line down	5	4.00%	\$0	0.00%
	6	4.80%	\$0	0.00%
5 Service Call				
511 Lock-out	2	1.60%	\$0	0.00%
531 Smoke or odor removal	1	0.80%	\$0	0.00%
541 Animal problem	1	0.80%	\$0	0.00%
550 Public service assistance, Other	9	7.20%	\$0	0.00%
553 Public service	3	2.40%	\$0	0.00%
	16	12.80%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	10	8.00%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.80%	\$0	0.00%
631 Authorized controlled burning	1	0.80%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.80%	\$0	0.00%
	13	10.40%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.80%	\$0	0.00%
733 Smoke detector activation due to	1	0.80%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.80%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.60%	\$0	0.00%

Weston Fire Dept.

Incident Type Report (Summary)

Alarm Date Between {08/01/2022} And {08/31/2022}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	5	4.00%	\$0	0.00%

Total Incident Count: 125

Total Est Loss:

\$22,000

MARTY LEWIS
CODE ENFORCEMENT OFFICER
REPORT FOR AUGUST 2022

BUILDING PERMITS

TOTAL – 18

CITIZENS CONCERNS

TOTAL – 9

WARD I - 6

WARD II - 1

WARD III - 1

WARD IV – 1

WARNINGS

TOTAL – 12

CORRECTIVE ORDERS

TOTAL – 5

1. OVERSEEING CONSTRUCTION ON UNITED BANK AND COLUMBIA CLUB.
2. WORKING WITH CITY POLICE TO GET INOPERATIVE VEHICLES TOWED.
3. WORKING DILIGENTLY ON REAP PROGRAM.
4. WORKING WITH SANITARY DEPARTMENT ON STORMWATER DRAINAGE.
5. ATTENDED THE GREENWAY TRAIL MEETING.
6. SCHEDULED FOR TRAINING AND CERTIFICATION IN SEPTEMBER AND OCTOBER.



Business License Report

For the Month of

August 2022

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
Do Rite Construction Co., LLC Tom Cano 1598 Duck Creek Road Lost Creek, WV 26385	Contractor	08/02/2022
Pool Queen Constance Boyce 253 Middletown Road Whitehall, WV 26554 (304)-363-1557	All Other Business	08/18/2022
ABC Supply Co. Inc, (America Builders & Contractors) CONTRACTORS SUPPLY PO BOX 838 Beloit, WI 53512	All Other Business (DATAMAX) (Wholesale Building Materials)	08/30/2022
Karl Storz Endoscopy America Inc. 2151 E Grand Avenue El Segundo, California 90245 1-800-421-0837	All Other Business (DATAMAX)	08/30/2022
Creative Audio-Visual Group LLC Michael J. Carroll 3220 US – 60 Ona, WV 25545	All Other Business (Live Event Installation & Production) (DATAMAX)	08/30/2022

Ordinance 2022-11

Ordinance Reconfiguring and Redefining the Roles and Purposes of the Weston City Tree Board

Whereas, West Virginia Code §8-12-5(29) authorizes municipalities to “provide for the protection and conservation of shade or ornamental trees, whether on public or private property, and for the removal of trees or limbs of trees in a dangerous condition”;

Whereas, the City of Weston created a City Tree Commission in April, 1981;

Whereas, the City Tree Commission has been unused or under-utilized;

Whereas the requirements of the 1981 Ordinance, particularly the requirement of seven (7) members to be on the Commission, have become too cumbersome to effectively institute and maintain a Tree Commission;

Whereas, the 1981 Ordinance creating the City Tree Commission needs replaced;

The City of Weston now replaces the 1981 City Tree Commission Ordinance with this Ordinance:

Section 1. Definitions

TREE/TREES are defined as trees, shrubs, bushes, and other woody vegetation

STREET TREES are defined as trees, shrubs, bushes and all other woody vegetation upon or along any sidewalk or street in the City of Weston.

PARK TREES are defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the City of Weston, or to which the public has free access as a park.

PRIVATE PROPERTY TREES are defined as trees, shrubs, bushes and all other woody vegetation located on private property

Section 2. Issues Regarding Street Trees, Park Trees, and Private Property Trees Shall Be Heard by the Code Appeals Board

Issues that arise under the purview of this Ordinance shall be heard by the Weston Code Appeals Board (“Board”).

Section 3. Compensation.

Members of the Weston Code Appeals shall serve without compensation in matters related to this Ordinance.

Section 4. Duties and Responsibilities of Weston Code Appeals Board.

It may be, at the direction of City Council, the responsibility of the Weston Code Appeals Board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plans may, at the request of City Council, be presented annually to the City Council of the City of Weston and upon its acceptance an approval thereof shall constitute the official comprehensive City tree plan for the City of Weston, Lewis County, West Virginia.

The Board, when requested by the common council of the City of Weston, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work.

Section 5. Pruning; Corner Clearance; Appeals.

Every owner of any tree overhanging any street or right of way within the City shall prune the branches so that such branches shall:

- not obstruct the light from any street lamp; or
- obstruct the view of any street intersection.

All owners of private property trees shall maintain said trees so that there shall be a clear space of eight feet (8 feet) above the surface of the street or sidewalk. The City of Weston shall also maintain any street trees in the same manner.

Said owner shall remove all dead, diseased or dangerous private property trees, or broken or decayed limbs on private property trees which constitute a reasonable threat to the safety of the public. The City shall have the right to prune any private property tree when the tree:

- reasonably interferes with the proper spread of light along the street from a street-lamp; or
- reasonably interferes with visibility of any traffic control signal or device.

The City of Weston, through the Building Code Official, shall have the authority to order private property tree owners, at the cost to the owner, to prune or remove any private property tree(s) that poses a reasonable threat to public health or safety. Owners may appeal such decision to the Code Appeals Board. Such appeal must occur within 10 days of the order given by Weston. The Code Appeals Board shall oversee appeals consistent with its rules for hearing appeals.

The Code Appeals Board's decision can be appealed to any court competent jurisdiction.

The City of Weston shall maintain its Street and Park trees in a manner consistent with this Ordinance or other orders of the Weston Code Appeals Board.

Section 6. Dead or Diseased Tree Removal on Private Property

The City of Weston, through the Building Code Official, shall have the right to cause the removal of any dead or diseased private property tree the City when such tree constitutes a reasonable threat to public health and safety, reasonable threat to damage of property, or harbors insects or disease which constitute a reasonable threat to other trees within the City.

The Building Code Official will notify the owners of such trees, in writing, of the requirement to remove said trees. Removal shall be done by said owners at their own expense within sixty (60) days, or a shorter time if the situation requires it, after the date of service of notice. Owners may appeal such decision to the Code Appeals Board.

In the event of failure of owners to comply with such order, and no appeal is filed, the City shall have the authority to remove such trees and charge the costs of removal thereof to the owners of the property and to file liens, or seek other legal remedies, in the manner that other municipal liens are filed and enforced.

Section 7. Removal of Stumps.

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground. In the event a stump of a private property tree reasonably becomes a threat to public health or safety, the City of Weston shall have the authority to order said stump removed in a manner that alleviates the threat.

Section 8. Repeal of All Prior Conflicting Ordinances

All ordinances in conflict herewith are hereby repealed.

Section 9. Severability

If a part of this ordinance is for any reason declared unconstitutional or otherwise invalid, the decision of the Court shall not affect the validity of any remaining portion.

Section 10. Effective Date

This ordinance shall take effect on the day it is passed by City Council.

First Reading 7/5/2022

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

MUTUAL AID AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20____ by and between the Buckhannon Police Department and the Weston Police Department;

WHEREAS, the statutory provisions of Chapter 15, Article 10, Section 2-4 of the West Virginia Code specifically provide that each political subdivision within the State is empowered to make and enter into MUTUAL AID AGREEMENTS with other agencies of the state criminal justice system, in order to most effectively allocate law enforcement and other public safety services; and,

WHEREAS, the undersigned law enforcement departments as parties to this agreement desire to realize additional law enforcement protection for the citizens of their political subdivisions which they serve during emergency and other situations by making the most efficient use possible of the law enforcement personnel of the political subdivisions, and specifically of the two (2) aforementioned law enforcement departments; and,

WHEREAS, each of the law enforcement departments hereto agree to, when practicable, aid and assist each other in the event that emergency and other situations should occur, by the interchange of law enforcement services and the exchange of criminal investigative and other information; and,

WHEREAS, the parties hereto further invoke this voluntary aid and assistance agreement on a continuing basis for the interchange of law enforcement services in their day-to-day operations, particularly relating to drug and violent crime investigations; and,

WHEREAS, it is reasonable, necessary, and proper that this written MUTUAL AID AGREEMENT be executed to formalize the agreement for the interchange of such mutual aid on a municipal, countywide, and regional basis.

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the law enforcement departments hereto, as follows:

- 1) As used herein, the phrase "Emergency Situation" means an actual or potential condition within the jurisdiction of one or more of the law enforcement departments that poses an immediate threat to life or property that exceeds the resources and capability of the jurisdiction(s) to successfully bring the situation under control.
- 2) Each department agrees that in the event of any emergency situation, each other party to this Agreement shall furnish such personnel, equipment, facilities, or services as is, in the opinion of the assisting member, available. Provided, however, that each party

reserves the right to refuse to render assistance or to recall any or all rendered assistance, whenever it is determined that such actions are necessary for the continued protection of the assisting department's primary jurisdiction.

3) The following officers shall have the authority to invoke this agreement;

Police Department

- A. Chief of Police
- B. Deputy Chief of Police
- C. Captain
- D. Lieutenant
- E. On Duty Shift Supervisor

All parties shall provide each other with an updated list at least semi-annually, specifying the name, position, telephone number, and any other pertinent contact information of the above officials.

4) In order to invoke mutual aid under the provisions of this agreement, the designated official from the requesting department shall be required to contact the designated official of the responding party by telephone, radio, in writing, in person, or by any other reasonable communication. The responding department may request such information from the requesting department as is necessary to confirm the emergency situation and assess the type and amount of assistance that shall be provided.

5) During an emergency situation, all personnel from responding agencies shall report and work under the direction and supervision of the designated supervisor of the requesting agency at the emergency site. Provided, however, that at all times, the officers shall adhere to the policies and procedures of their own department, and shall only be required to render assistance, whenever it is determined that such action is not violative of their own departmental policies and procedures.

6) Personnel responding to any call for mutual aid outside of their appointed jurisdiction shall possess those law enforcement powers as provided for by the State of West Virginia.

7) In the event of any mutual aid request involving actual or potential mass arrests, responding department law enforcement officers shall make such arrests only for offenses directly related to the incident, and shall assist in the processing of arrestees as follows:

- a. Identification of arrestees
- b. Control of property obtained from arrestees
- c. Completion of arrest reports

- d. Transportation of arrestees
- e. Complete proper arrest warrant and prosecutorial procedures, and
- f. Court duty pertaining to arrests.

8) In any emergency situation where the MUTUAL AID AGREEMENT has been invoked, radio communications shall be established between all responding departments.

- 9) Each department providing personnel under the scope of this Agreement agrees to be exclusively responsible for the wages, pension, and workers' compensation benefits incurred by their own personnel as a result of any emergency situation.
- 10) Each department providing equipment under the scope of this Agreement agrees to be exclusively responsible for any damage or destruction resulting thereto as a consequence of acting in response to this Agreement.
- 11) Each department shall be responsible for maintaining and providing to each other on a semi-annual basis, from the date of both parties signing the Agreement, an accurate account of available resources including, but not limited to, available personnel per shift, equipment, and specialized units.
- 12) All parties shall develop and update on a regular basis, a plan providing for the effective mobilization of all of its resources, equipment, and facilities to cope with any type of emergency situation or unusual occurrence.
- 13) Mutual aid operational directives shall be cooperatively developed and updated on a regular basis by the parties hereto, and are operative between the parties in accordance with the provisions of such directives.
- 14) All parties agree to meet on a semi-annual basis to review all mutual aid plans and the provisions of this Agreement.

15) This Agreement shall become effective as to each party's law enforcement department when approved and executed by that department's political subdivision's governing body, and a copy of said Agreement is filed with the office of the Circuit Clerk of the

county in which the law enforcement departments involved operate. The Agreement shall remain in effect as between all parties until terminated in writing. Either party to this Agreement may terminate participation in this Agreement upon written notice addressed to the designated law enforcement officials of the other signatory law enforcement departments which are party to this Agreement.

- 16) The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement.

This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party.

17) All departments to this Agreement expressly agree to: (1) waive any and all claims against all the other departments hereto that may arise out of their activities performed outside their primary jurisdictions pursuant to this Agreement, and (2) indemnify, defend, save, and hold harmless the other departments to this Agreement from any and all claims asserted by any third parties or personal injury that may arise out of the activities of the other parties performed pursuant to this Agreement, and outside their primary jurisdictions under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the departments as herein provided.

BUCKHANNON POLICE DEPARTMENT

Matthew Gregory, Chief of Police

Date

Robert Skinner III, Mayor of the City of Buckhannon

Date

WESTON POLICE DEPARTMENT

Nate Stansberry, Weston City Manager

Date

Josh Thomas, Weston Chief of Police

Date

LEWIS COUNTY SCHOOLS

BUILDINGS AND GROUNDS USE

Please complete the Application for Buildings and Grounds Use and the attached Lease of School Buildings and Grounds and return to this office. A copy will be returned for your files and one copy will remain in the county office.

Principal

Superintendent

Approved

Approved

Denied

Denied

Principal's Signature _____ Date _____

Superintendent's Signature _____ Date _____

Applicant complete the following information:

1	Name of Organization	CITY OF WESTON		
2	Person Making application			
3	Address of applicant	102 W. 2ND ST, WESTON, W.V. 26452		
4	Telephone Number of applicant	304 269 6141		
5	Describe purpose for which Facility is desired	TRUNK OR TREAT EVENT		
6	Name specifically the school and area or areas to be used			
7	Dates desired; in order of Preference	1 10/29/12	2	3
8	Time to be in use	From: 12:00 NOON	To: 9:00 P.M.	
9	*Does your organization have liability insurance as prescribed by the Lewis County Board of Education: It is understood that evidence of such must be filed prior to date when facility is to be used.	HAND IN Motor Co.		X YES NO
DATE:		Lorey P. Haddock, SPONSOR Signature of Applicant		

*Outside organizations, using a school-owned properties of facilities: shall furnish liability insurance in the name of the Board of Education of the County of Lewis in a minimum of:

\$2,000,000 General Liability Limit (Aggregate)	\$1,000,000 Products and Completed Operations Limit	\$1,000,000 Personal and Advertising Injury Limit
\$1,250,000 General Liability Limit (Each Occurrence)	\$50,000 Damage to rented premises	

Please also note that the Lewis County Board of Education, in order to protect their own interest, will be listed as an additional insured on any policy obtained by any persons with use of properties owned by the Lewis County Board of Education. The insuring company of a pending cancellation if insurance within thirty days of the termination date would notify any listed additional insured. This would avoid lapses in coverage that the board was unaware of. The actual intent of General Liability policy is for the protection of third party individuals for property damage or bodily injury, not for property damage or bodily injury to the insured, attendees or members of the insured's organizations. This type of coverage can be obtained through alternative types of insurance policies:

***Please remind those attending your event that there is to be NO SMOKING/TOBACCO USE on school property!**



APPLICATION FOR DEMONSTRATION, PARADE OR EVENT

Name of demonstration, parade

or event: TRUNK OR TREAT (FIREWORKS)

Date of Application: 9/31/22 Time of Application: 10:40 AM

Date Planned: 10/29/22 Time Planned: 8-9 P.M. APPROX 15 MINUTES

Location to be held (Include Map): RUBENS ATHLETIC FIELD

TRUNK OR TREAT 6:30 - 8:15

8:15 - SPECIAL ENTERTAINMENT 8:45 FIREWORKS

Special Accommodations Requested: CAN CITY OF WESTON SET UP STAGE - WE WILL PAY.

Number of People/Vehicles/Floats: W/ GOOD WEATHER 1500 - 2000 ATTENDEES

Sponsor: H 3/11 MOTOR CO / CITY OF WESTON

Person Making Application: LARRY HADDIX

Signature: Larry Haddix

Telephone Number: 304 269 5727

Email Address: larryh@handmonitor.com

For office use only:

Approved: _____ Not Approved: _____

Conditions and/or Restrictions: _____

Chief of Police: _____

Fire Department Chief: _____

Mayor: _____

City Manager: _____

Street Department: _____

**2022 Ordinance Providing Supplemental Areas and Times
When Parking on City Property, in City Parking Lots, and on
City Streets Is Prohibited**

WHEREAS, Weston adopted a Traffic Code in September 2021;

WHEREAS, said Traffic Code indicates various places where parking a vehicle is forbidden;

WHEREAS, the City of Weston has determined that additional parking restrictions must be made;

WHEREAS, pursuant to West Virginia Code §8-12-2(a)(5), West Virginia Code §8-12-2(a)(9), West Virginia Code 8-12-5(4), West Virginia Code §8-12-5(23), West Virginia Code §8-12-5(36), West Virginia Code §8-12-5(44), the City of Weston now provides the following ordinance related to regulating its city property, city parking lots, and city streets:

WHEREAS, the City finds that cars parked on city property, in city parking lots, and on city streets during public events held on said city property and in city parking lots and city streets (such as, but not limited to fairs, festivals, celebrations) produce a public nuisance in that the logistics of the event must be altered and adapted to accommodate a vehicle parked in the city parking lot or city street being utilized;

WHEREAS, the City also finds that during events such as street cleaning, street paving, snow removal, and other general maintenance of the city property, city parking lots, and city streets, that parked cars hinder the City’s ability to provide city services such as road maintenance and snow removal, among other things;

The City now promulgates the following Ordinance:

In the event that any city property, city parking lots, or city streets are to be accessed for public events and/or maintenance, any cars parked on said property, parking lots, and streets shall be required to be moved in a timely manner;

The City shall notify the owner of vehicles in question in one or more of the following manners:

- 1) Notice for removal placed on the car itself;
- 2) Notice for removal mailed via certified mail to Owner’s last known address; or
- 3) In-person service of the notice

In conjunction with these notices, the City shall have the option of utilizing social media or other forms of media to announce the need for vehicles to be removed from relevant city property, city parking lots, and/or city streets. This form of notice is not intended to be the only form, or even “official” form, of notice for a vehicle to be moved.

The City shall provide notice no later than 48 hours prior to an public event or street maintenance. In the event 48 hours-notice cannot be accomplished, then the City shall notify the vehicle owner as soon as possible.

Vehicles must be moved no later than 2-hours prior to the beginning of a scheduled public event or street maintenance.

In the event that a vehicle is not moved, Weston is authorized to tow the vehicle (either by using Weston’s own equipment or by utilizing a private towing company or other private means of removal) to a place that reasonably removes the vehicle from the area affected by the public event or maintenance, which may include a towing company’s property. The owner of the vehicle shall be responsible for the costs of removing the vehicle.

In the event the Owner wishes to challenge the removal and/or the costs of removal, the Owner may ask the Weston Municipal Court to hear the issue. The Owner can institute Weston Municipal Court proceedings by contacting the Weston City Clerk’s office. The Owner can appeal the Weston Municipal Court’s decision to any Court of competent jurisdiction.

Owner may be represented at any and all stages of Weston Municipal Court.

Repeat offenders of this ordinance shall also be fined \$50 for every repeat offense.

In the event of non-payment of costs and/or fines, Owners shall be subject to all available legal avenues for Weston to acquire such costs/fine.

The Weston Police Department shall be charged with providing notice to relevant vehicle owners. The Weston Police Department may use other City departments or City resources to establish whether a vehicle(s) need to be moved relevant to this Ordinance.

In the event a portion of this Ordinance is deemed unconstitutional or deemed to have some other defect, the remaining portions of this Ordinance shall remain in force.

This Ordinance is not intended to usurp or otherwise repeal anything in the Weston Traffic Ordinance that was adopted in September 2021. If a conflict between this Ordinance and another Ordinance(s) arise, the more strict Ordinance shall apply.

First Reading: _____

Second Reading: _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk



APPLICATION FOR DEMONSTRATION, PARADE OR EVENT

Name of demonstration, parade or event: MSB Fall October Fest
Date of Application: 08/15/22 MSB Time of Application: 8:30 A.M.
Date Planned: September 11, 2022 Time Planned: 12:00 - 5:00 6:00
Location to be held (Include Map): 1st Street - 2nd Street

MAIN STREET 1/2 BANK ALLEY

Special Accommodations Requested: ROAD CLOSURE "Map attached"
NONE - WAIVER OF BUSINESS LICENSE

Number of People/Vehicles/Floats: ? (VENDORS) 8 HOURS

Sponsor: FESTIVAL COMMITTEE

Person Making Application: Betty Jo Brooks / secretary / co-treasurer

Signature: Betty Jo Brooks

Telephone Number: (304) 269-5969 - Home (304) 439-4461 - Cell

Email Address: brooksie04@netzero.net

For office use only:

Approved: _____ Not Approved: _____

Conditions and/or Restrictions: _____

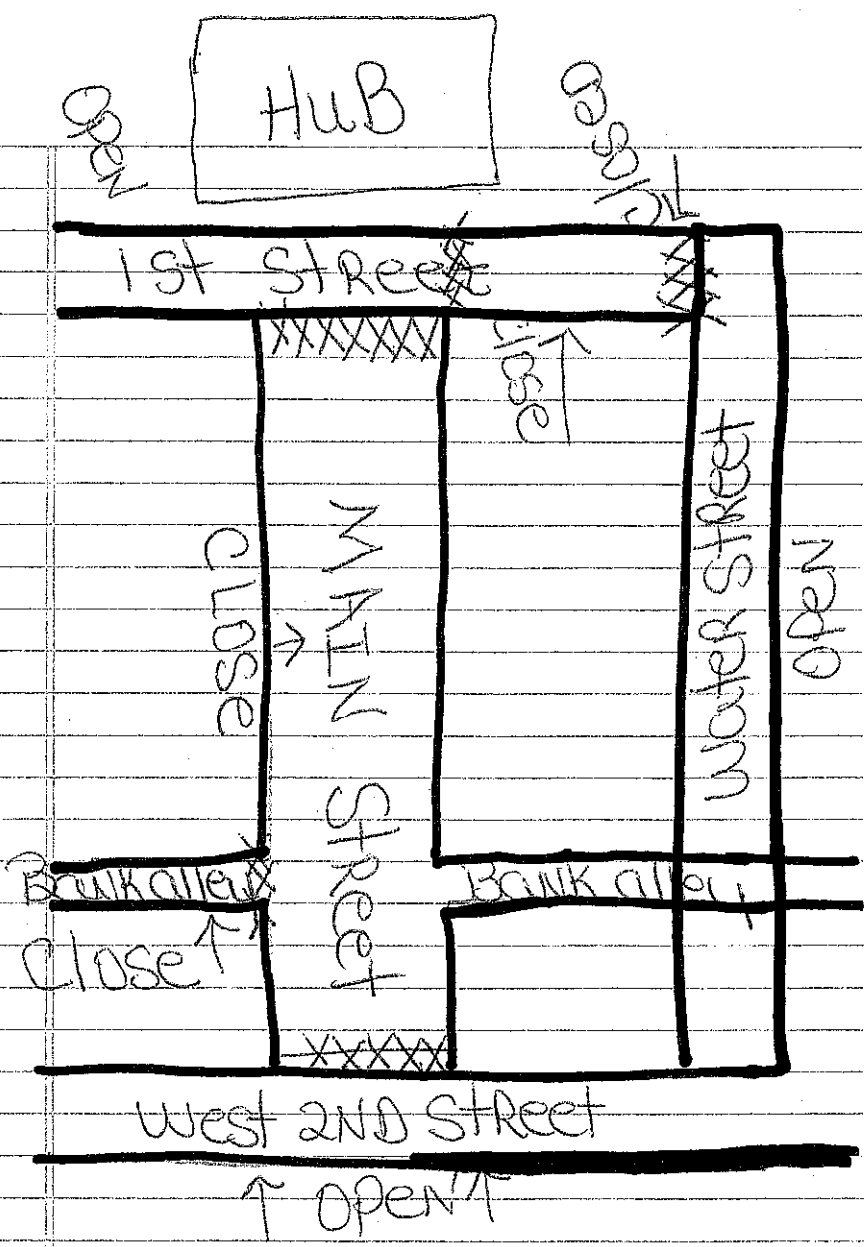
Chief of Police: _____

Fire Department Chief: _____

Mayor: _____

City Manager: _____

Street Department: _____





APPLICATION FOR DEMONSTRATION, PARADE OR EVENT

Name of demonstration, parade

or event: MIRACLE ON MAIN STREET

Date of Application: AUGUST 15, 2022 Time of Application: 8:40 AM.

Date Planned: December 3, 2022 Time Planned: 12:00-8:00

Location to be held (Include Map): 1st Street - 2nd Street

MAIN STREET 1/2 Bank alley

"Map attached"

Special Accommodations Requested: ROAD closure NONE - waiver of BUSINESS LICENSE (VENDORS) 8 HOURS

Number of People/Vehicles/Floats: ?

Sponsor: Festival Committee

Person Making Application: Betty Jo BROOKS- Secretary/co-treasurer

Signature: Betty Jo Brooks

Telephone Number: (304)-269-5969-Home -(304)439-4461-CELL

Email Address: brooksie04@netzero.net

For office use only:

Approved: _____ Not Approved: _____

Conditions and/or Restrictions: _____

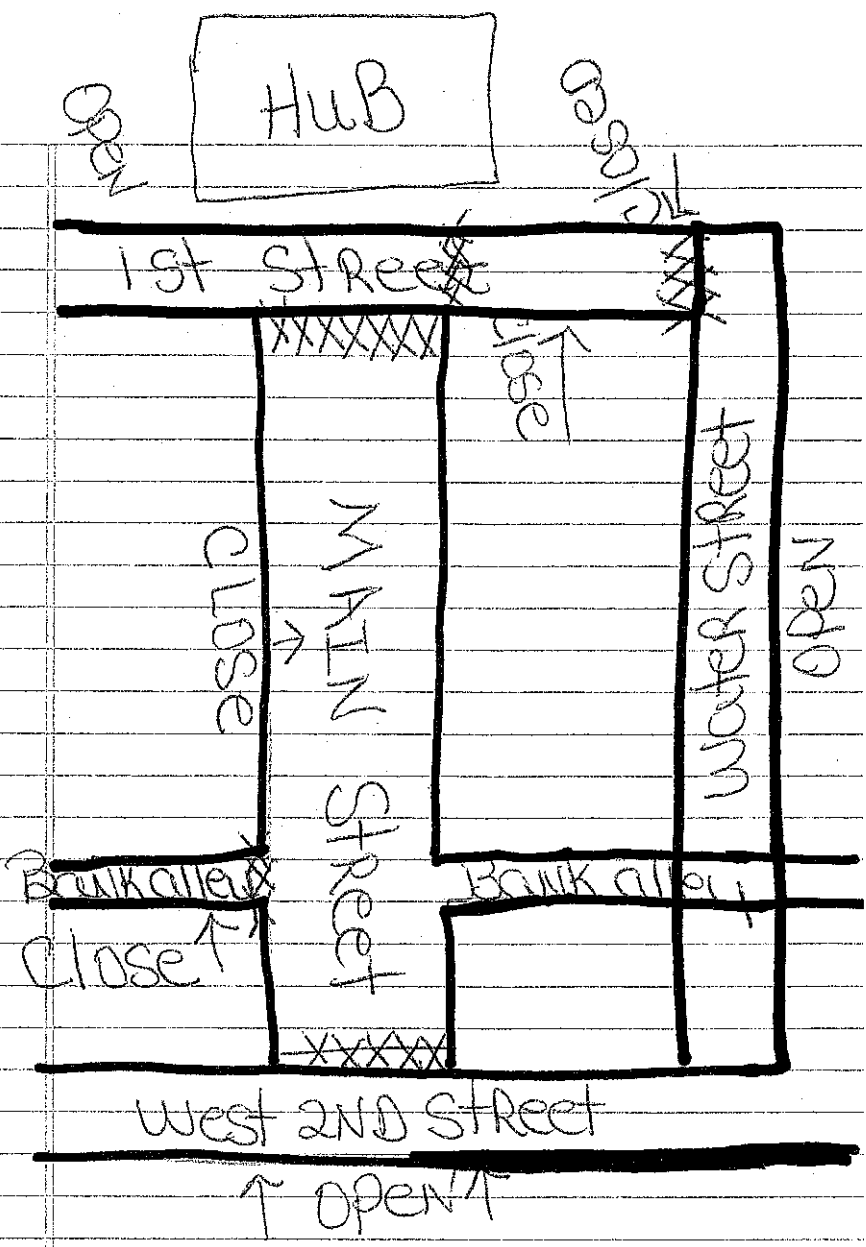
Chief of Police: _____

Fire Department Chief: _____

Mayor: _____

City Manager: _____

Street Department: _____





APPLICATION FOR DEMONSTRATION, PARADE OR EVENT

Name of demonstration, parade or event: Hearsemania Beer Vendor Country Roads Tap truck.
Date of Application: 8/25/22 Time of Application: _____
Date Planned: 9/23 + 9/24 Time Planned: noon to 11pm
Location to be held (Include Map): Tala

Special Accommodations Requested: —
Number of People/Vehicles/Floats: 200 to 400 / 50 vehicles
Sponsor: _____
Person Making Application: Rebecca Jordan Gleason
Signature: Rebecca Jordan Gleason
Telephone Number: 304 269-5070 or 304 641 0965
Email Address: rjordan@talhuxi.com

For office use only:
Approved: _____ Not Approved: _____
Conditions and/or Restrictions: _____

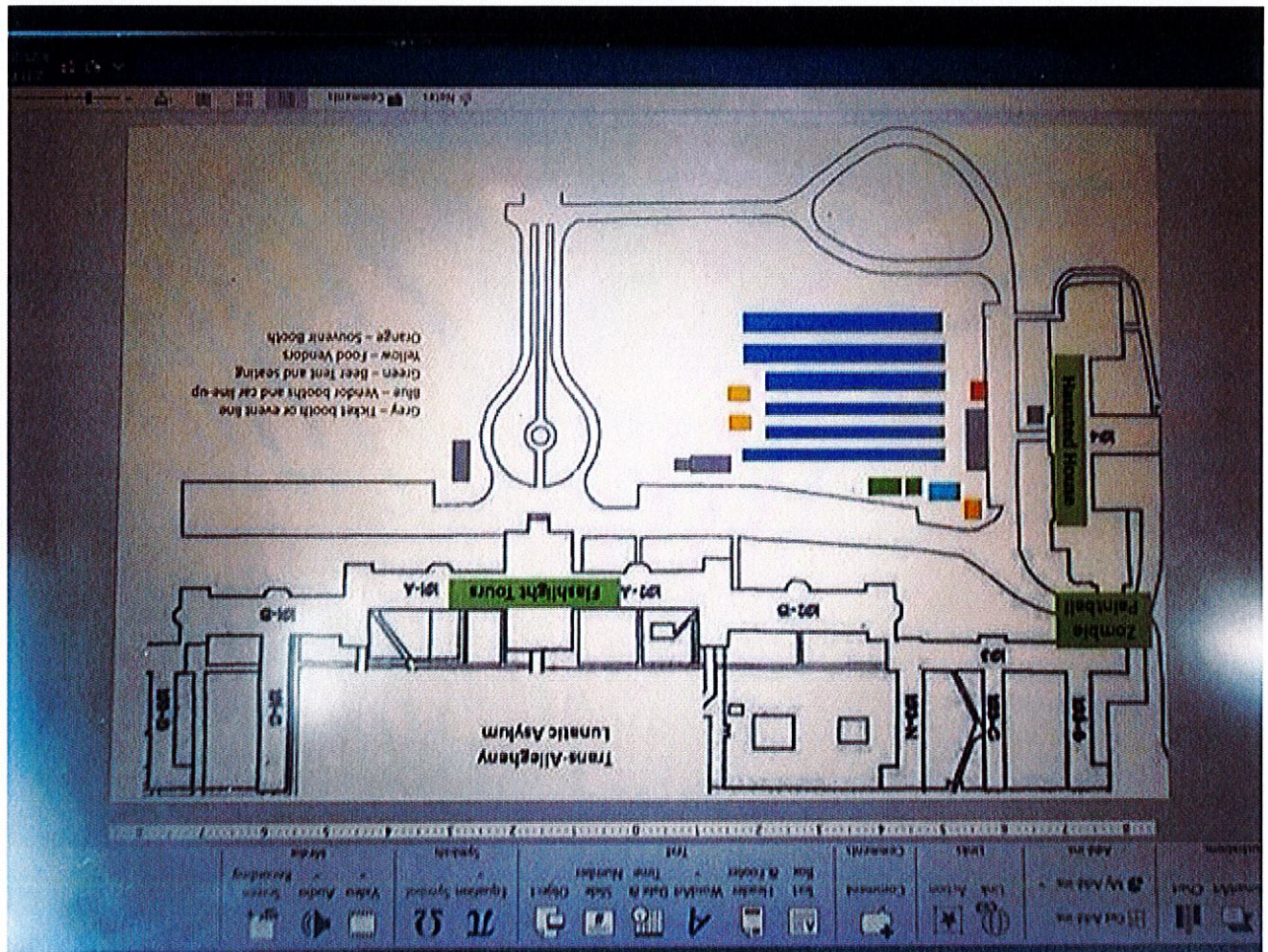
Chief of Police: _____
Fire Department Chief: _____
Mayor: _____
City Manager: _____
Street Department: _____



102 W. Second Street
Weston, WV 26452

P 304.269.6141
F 304.269.7842

Kim Harrison
Mayor





APPLICATION FOR DEMONSTRATION, PARADE OR EVENT

Name of demonstration, parade or event: Christmas Parade - "A Toyland Christmas"

Date of Application: 8-31-2022 Time of Application: 3:00

Date Planned: 11-25-2022 Time Planned: @ 6pm - lineup @ 5pm
RB Middle School

Location to be held (Include Map): Attached

Special Accommodations Requested: _____

Number of People/Vehicles/Floats: approximately 30

Sponsor: City of Weston

Person Making Application: Judy Piercy

Signature: Judy Piercy

Telephone Number: (304) 269-6141

Email Address: jpiercy@cityofwestonWV.com

For office use only:

Approved: _____

Not Approved: _____

Conditions and/or Restrictions: _____

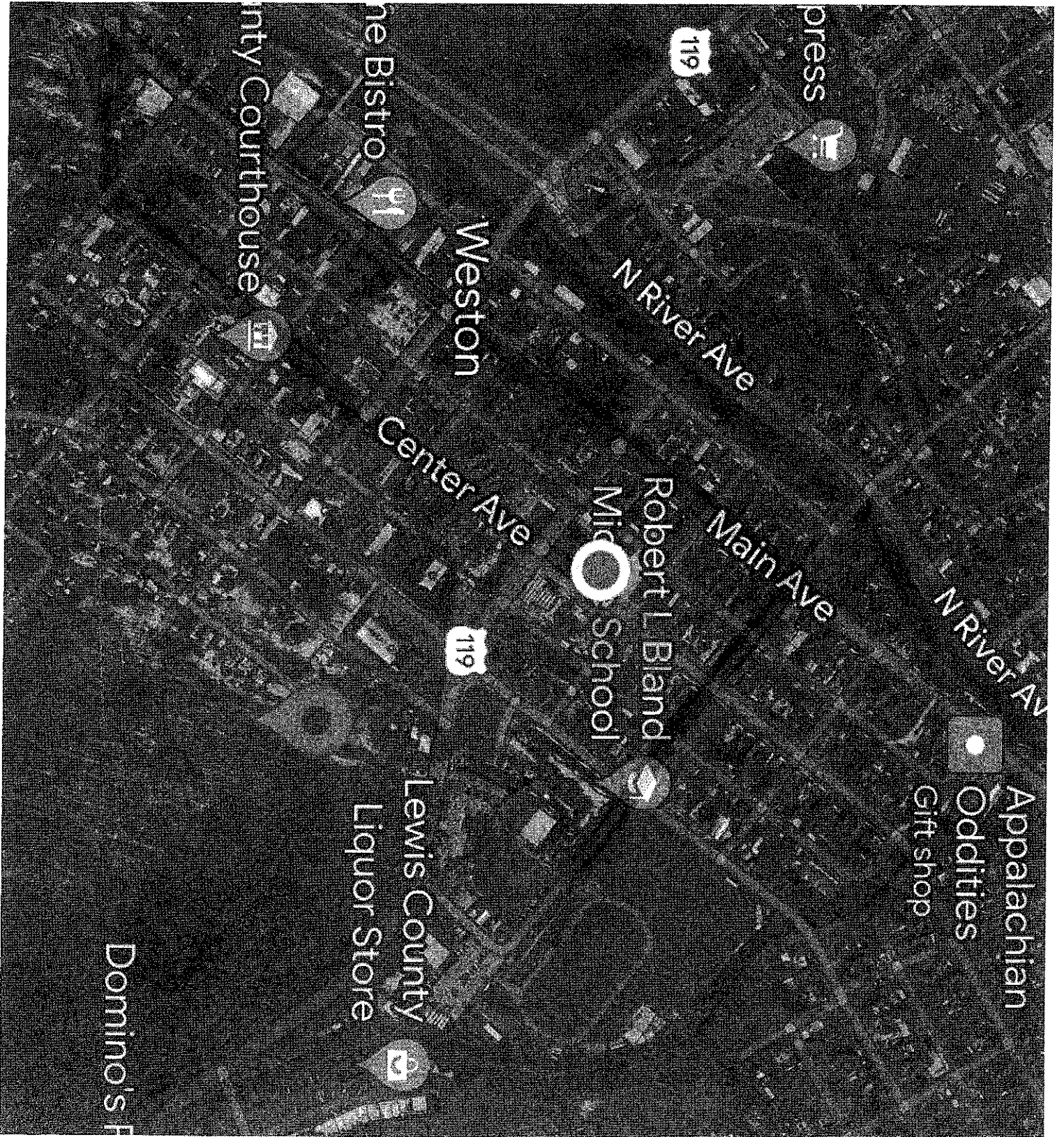
Chief of Police: _____

Fire Department Chief: _____

Mayor: _____

City Manager: _____

Street Department: _____





The WEST FORK CONSERVATION DISTRICT

Board of Supervisors

Cordially Invites You to Our

Annual Banquet

On Thursday, September 15, 2022

At the Doddridge County Park,
1252 Snowbird Road, West Union WV 26456

Registration at 5:30 p.m. Dinner will be served at 6:00 p.m.

This evening we will Recognize and Honor Our
Cooperators for their Outstanding Conservation Initiatives!

We look forward to seeing you!

Please RSVP to WFCD By September 9th! Number Attending: _____

Names: _____

Mail this form to: WFCD, 87 Ollie Lane, Ste 102, Mount Clare WV 26408 or

Call District Office: 304-627-2160 or Email to: ccarlin.wfcd@gmail.com



311 White Oak Lane
 Frostburg, Maryland 21532
 Phone # 301-689-2540 Fax
 # 301-689-1632
 www.firechasers.com

SALES ORDER	XXX
SALES QUOTE	
FIELD TEST	
REPAIR ORDER	

Ron Dugan
 311 White Oak Lane
 Frostburg, Maryland 21532
 301.689.2540 office
 240.580.0913 (cell)
 Email : rdugan@firechasers.com

Sept. 1, 2022	

Weston Fire Department
 321 Center Avenue
 Weston, West Virginia 26452

Jimmy Suttles; Fire Chief
 304-476-6665 {cell}
 jimmy012978@aol.com

ORDER NUMBER	DEPARTMENT	SALESPERSON	WHEN SHIP	TERMS	HOW SHIP
		Ron Dugan	90 to 110 Days	NET 30	Plus Shipping

QUANTITY	DESCRIPTION	PRICE	AMOUNT
4	Morning Pride #LTO-89IG Yellow "Tails" Coats SPECID: WYWESO00085	\$1,580.00	\$6,320.00
4	Morning Pride #LTO-89IG Yellow Pants SPECID: WYWESO00086	\$1,010.00	\$4,040.00
			10,360

TERMS
 No Charge For Large Sizes
 We Will Measure to Assure Proper Fit
 Delivery 90 to 110 Days After Sizing
 Net 30 Days Upon Invoicing
 Quote Valid Until December 25, 2022

ORDER-09-01-2022



QUOTE

13051 Redwater Drive
 Chester, VA 23836
 (800) 442-9700
 equipmentorders@atlanticemergency.com

Quote NO. 35145
 CUSTOMER ID
 DATE 08/16/2022
 EXPIRATION DATE 09/15/2022

Bill To Weston Volunteer Fire Department Inc. WV
 321 Center AVE
 Weston West Virginia 26452-2030
 United States

Ship To Weston Volunteer Fire Department Inc. WV
 United States

SALESPERSON	SALESPERSON CONTACT#	DELIVERY CONTACT	DELIVERY CONTACT#	PO#	PAYMENT TERMS	FREIGHT OPTIONS
Jay Parsons						Freight Included

QTY	ITEM#	NAME / VENDOR / DESCRIPTION	UNIT PRICE	LINE TOTAL
3	SPECIFY ITEM# IN DESCRIPTION	TURNOUT-PANT / GLOBE / GLOBE TURNOUT PANT GLOBE GPS PANT F22, 62-G	\$1,365.00	\$4,095.00
3	SPECIFY ITEM# IN DESCRIPTION	TURNOUT-COAT / GLOBE / GLOBE TURNOUT COAT GLOBE GXCEL COAT D22, 62-G	\$1,708.00	\$5,124.00
SUBTOTAL				\$9,219.00
TAX				0.00%
FREIGHT ESTIMATE				\$0.00
TOTAL				\$9,219.00

4/501
 5.460
 6.832

12,292

Quote Comments:
 THIS PRICING IS GOOD TILL SEPT 26, 2022
 AFTER THAT TIME GLOBE HAS AN 10% INCREASE THAT WILL TAKE EFFECT.
 SIZING AND ORDER HAS TO BE IN THE SYSTEM BY THAT DATE TO MAINTAIN THIS PRICING

Mayor Kim Harrison
City of Weston
102 W. 2nd Street
Weston, WV 26452

August 31, 2022

Dear Mayor Harrison,

Today we announced the acquisition of Hope Gas by Hearthstone. Hope's long history and deep roots over the past 123 years in West Virginia make it a vital part of the West Virginia landscape and a driver of future West Virginia prosperity, and we are so excited to bring back the Hope Gas name!

Now, we will start the process of standing up Hope's entire operation here in West Virginia. Over the next 18 months, we will be hiring over 100 local people, meaning your entire service will soon be provided by your friends and neighbors right here in the Mountain State. As we work through this process, the jobs will be posted on our website at [HopeGas.com](https://www.HopeGas.com). We would love to hear from you and your community members about individuals who want to collaborate with us!

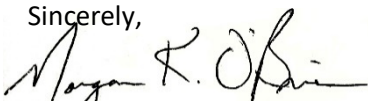
A key part of our strategy is growth, which is a win-win-win for our customers, our community, and the environment. Hope sits atop one of the largest natural gas reserves in the entire world. This resource is extremely valuable to West Virginia, but it is currently underused because of transportation constraints. By collaborating with our local producers to maximize production, and enhancing investment to reach more customers, we can get more locally produced natural gas into more homes and businesses in West Virginia. Hope's natural gas prices have historically been lower than neighboring natural gas utilities, in part because of the tremendous value of local production. By selling more West Virginia natural gas to West Virginians, we can help keep prices low while providing the environmental benefits that natural gas has relative to other fuels.

By expanding our services to currently underserved and unserved communities within our territory, we will not only be creating value for those who do not have access to the reasonably priced and plentiful natural gas beneath their feet, but we will also be creating more economic development opportunities within our state. The result will be more attractive sites for new companies who can invest in manufacturing, critical supply chain, and energy intensive businesses. They can plan for more efficient operations knowing they have access to abundant natural gas - not to mention the additional environmental benefits offered by natural gas. Each customer who converts from propane to natural gas reduces greenhouse gas emissions as much as planting 35 trees for every residential customer. We look forward to collaborating with you on future economic development opportunities.

Natural gas prices are at historic highs all over the world. Unfortunately, much of the current increase in prices is due to geopolitical events, such as the invasion of Ukraine, which drive up demand for liquified natural gas exports from the United States. We know paying for energy bills can be a hardship for customers during these times, and we are here to help. If your community members need extra assistance, we encourage you to tell them to visit [HopeGas.com](https://www.HopeGas.com) and learn more about payment options and additional resources available to them.

We look forward to a bright future in West Virginia and collaborating with you!

Sincerely,



Morgan O'Brien
President & CEO, Hope Gas, Inc.

U.S. Senator
Joe Manchin
[230 Adams Street](#)
[Fairmont, WV 26554](#)

Senator Manchin:

Lewis County has long been at the center of oil and gas production in the state, greatly benefitting our regional economy. The jobs created in this industry have powered our region for generations and we must do what we can to make sure it continues to do so. The Weston City Council is asking you to support the effort to increase domestic production of oil and gas.

Not only will increased domestic production create more high paying jobs in this state and the nation, but it will help us meet our own energy needs in this country without having to rely on imports. We have the resources in Appalachia to help our country become more secure with our energy production. We just need to tap into these resources. We also need to be able to move that gas to marketplaces around the country. To do so, we must build out our existing pipeline infrastructure.

Presently, it is difficult to get pipeline projects (and every other type of infrastructure project) off the ground because the permitting process is antiquated and burdensome. We need to streamline this process so pipelines can be built and built quickly to meet the increased demand for energy. Pipeline projects that are already in queue need to be approved so construction can begin.

Burdensome, punitive taxes on oil and gas companies should also be avoided at all costs. They are counterproductive and will only serve to drive down domestic production at a time when it desperately needs to be increased. These so-called "windfall profits" taxes are investment killers and they have been tried before. In the 1980s, President Jimmy Carter pressed for a punitive tax on oil and gas profits and domestic production dropped by 320 million barrels.

The United States has been blessed with a wealth of public, taxpayer owned lands that can be responsibly used for energy production. Opening taxpayer-owned lands to responsible exploration and drilling will help increase domestic oil and gas production and keep our homes heated, the lights on and our automobiles running without foreign energy imports.

We are quickly coming to a time when we will not only need to produce more energy to meet our needs, but also provide for our neighbors and allies around the globe. We have the potential to do this with domestic production. We need to realize that potential by streamlining the pipeline permit process, opening new taxpayer owned federal lands and waters for drilling and not imposing punitive taxes on profits. I strongly urge you to ask your colleagues to make permitting reform a priority and oppose any proposed windfall profits taxes.

Sincerely,

Mayor Kim Harrison, City of Weston