



City of Weston, WV
Regular Session City Council Meeting
Lewis County Courthouse
March 4, 2024 at 6:00 p.m.

Call In#: (415) 762-9988

Meeting ID: 482-656-4989

Pass Code: 269

AGENDA

Full Agenda Packets Available on www.CityofWestonwv.com

- 1) Call to Order/Moment of Silence
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Visitors Section (5 Minute Time Limit)
- 5) Presentation(s)
- 6) Approval of Minutes
 - Regular Session –February 5, 2024
 - Special Session – February 15, 2024
- 7) Receive and File Reports of City Boards, Commissions, and Outside Agencies Reports
 - A. Weston Cemetery Board - Next Meeting – Tuesday, March 12, 2024, at 4:00 p.m.
 - i. at the Municipal Building
 - ii. Regular Meeting – Tuesday, May 14, 2024, at 4:00 p.m. at the Municipal Building
 - B. Historic Landmark Commission - Next Meeting – Thursday, March 14, 2024 at 6:00 p.m.
 - i. at the Municipal Building
 - ii. Paul Braun Grant – No Match Grant - From \$200,000 to \$750.00
 - C. Weston Planning Commission - Next Meeting – Wednesday, March 13, 2024 at 4:00 p.m.
 - i. at the Municipal Building.
 - D. Board of Parks and Recreation - Next Meeting – No meeting scheduled/reorganization
 - i. at the Municipal Building.
 - E. Lewis County EDA - Next Meeting – Wednesday, March 27, 2024 at 5:00 p.m.
 - i. 110 Center Avenue, Second Floor
 - F. Board of Zoning Appeals - Next Meeting – Tuesday, March 12, 2024 at 6:00 p.m.
 - i. at the Municipal Building
 - G. Code Appeals Board - Next Meeting – Thursday, March 21, 2024 at 6:00 p.m.
 - i. at the Municipal Building.
 - H. Weston Tree Commission – Next Meeting – Thursday, March 28, 2024 at 4:00 p.m.
 - ii. at the Municipal Building.
 - I. Weston Arts Council – Next Meeting – Tuesday, March 12, 2024 at 6:00 p.m.
 - i. at West Hall
 - J. Weston Municipal Appeals Board – 1 position for the public
 - K. Outside Agencies
 - i. Neighborhood Watch – Next Meeting – Wednesday, March 6, 2024 at 6:00 p.m. held at the Weston Fire Department



- ii. Lewis/Gilmer Solid Waste Authority - Next Meeting – Wednesday, April 17, 2024 at 6:30 p.m. in Lewis County at Jane Lew Park
- iii. West Virginia Municipal League Handout
- L. Known Vacancies to be Filled
 - i. Board of Zoning Appeals – 1 position – 1 alternate
 - ii. Weston Tree Commission – 1 position
- 8) Sanitary Board of Director Report
- 9) Department Reports
 - A. Finance – February Report
 - i. Transfer of \$1900 from General Fund to Vacant Structure Fund (Action Requested)
 - ii. Approval of Expense Check Detail Report for February 2024 (Action Requested)
 - B. Street Department – February Report in Packet.
 - C. Police Department – February Report in Packet.
 - D. Fire Department – February Report in Packet
 - E. Building/Code/Zoning – February Report in Packet
 - i. Cat Program Progress Report
 - F. City Attorney Report
 - G. City Clerk – February Report in Packet
 - H. City Manager Report – February Report in Packet
- 10) Old Business
 - A. Ordinance 2024-01 Creating the Weston Land Reuse Agency (Second Reading) (Action Requested)
 - B. Ordinance 2024-02 Municipal Fee and First Due Fire Fee (First Reading) (Action Requested)
- 11) New Business
 - A. Awarding of Demolition Bids for 369 West Second Street, 313 East Second Street and 240 Wright Street, 258 Brown Avenue, 220 Arnold Street, 230 Wilson Street, 828 Winter Avenue (Action Requested)
 - B. Awarding of Mowing Bid for Cemeteries to Dave Taylor, Awarding of Mowing of Rt 19 Lot, River Front and Riverbanks and Lively Park to Epps Property Maintenance LLC, Awarding of Mowing of Willow Park, Polk Creek Park, Holt Property, and Non-Compliance Lots to Robinson Lawn Care (Action Requested) (Back up mowing if needed for Non-Compliance Lots to Epps property Maintenance LLC)
 - C. Potesta \$100,000 for Phase II Sludge Removal from ARPA Funding (Action Requested)
 - D. Spring Clean Up dates on April 8 through April 12, 2024 (Action Requested)
 - E. Farmers Market Site Agreement Starting Date May 3, 2024 (Action Requested)
 - F. Budget Presentation FY 2025.
- 12) Reports of City Council
- 13) Adjournment

Meeting Management Guidelines

- Regular meeting agendas will be posted and available to the public before closure two (2) days prior to the meeting.
- Persons wishing to address City Council must register before the meeting.
- Agenda items may require an executive session motioned per WV Code 6-9A-4.
- All votes are unanimous unless otherwise stated.
- Roberts Rule of Order is utilized as a guide for all Weston City Council meetings.



Weston City Council
Minutes

Lewis County Court House
117 Center Avenue
February 5, 2024

Present: Mayor Kim-Harrison Edwards, Councilpersons Sherry Rogers, Steven White, Debbie Gump, Herb Curtis, City Manager Nate Stansberry, City Clerk Judy Piercy, City Attorney Brian Bailey, Finance Manager Joe Solberg, Chief Mike Posey, Chief Jimmy Suttle, Building/Code/Zoning Enforcement Officer Marty Lewis, Street Commissioner Mike Starett, Sanitary Board Director Dee Evans.

Call to Order/Moment of Silence: Mayor Harrison-Edwards asked for a moment of silence and called the meeting to order at 6:00 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

Visitors Section (5 Minute Time Limit):

Mary James came to the meeting wanting to ask if sewage could be run to Smith Run Road. City Manager Stansberry informed Ms. James that the WSB meeting will be held on Thursday, February 15, 2024 at 4:30 p.m. and encouraged her to attend. Also, Ms. James wanted to discuss Façade Grant and asked when the next round would start. Mayor Harrison-Edwards explained we will be going over the update shortly.

Presentations:

Laura Anderson Update on AmeriCorps:

Laura provided a slide show for the council that detailed what the goals were for the City of Weston AmeriCorps Program which included to encourage healthy lifestyles by creating opportunities for community members. Also, to support our public education for students to grow and develop skills. Laura, the AmeriCorps Program Director is partnering with Robert Band Middle School for a after school program along with the Lewis County Board of Education. The Lewis County Senior Center supports the program through volunteering and plans to apply for a grant that will align with the program. The Weston Arts Council will allow students to collaborate on various art projects. The City is collaborating with the WV Grant Resource to secure a 21st Century Grant to improve the after-school program, if the grant is received it will allow to offer field trips, have quest speakers, recreational equipment, and have on-site liaison to offer more opportunities. The main area of focus and types of positions the AmeriCorps will host an estimated 18 members to serve in designated areas of the community, and with the after-school program for Lewis County Middle School Students and the City of Weston Parks and Recreation Department. The members' focus will include city beautification projects, walkability/trails, adult recreational leagues, youth, and adult programming to name a few.

Approval of Minutes: Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** the Regular Session Meeting Minutes of January 2, 2024 and the Work Session Meeting Minutes of January 16, 2024. **Motion carried.**

Receive and File Reports of City Boards, Commissions, and Outside Agencies:

Mayor Harrison-Edwards read over the dates and time of the meetings. HLC submitted two applications for consideration and Councilwoman Rogers made a motion seconded by Councilman White to **approve** the application for Audrey Burkett and Rebecca Young. **Motion carried.**

Finance Manager Solberg gave a brief update on the Phase One Façade Grant letting the council know that five out of the ten awarded the Façade Grant has met all the requirements and a check has been mailed. Finance Manager Solberg informed that the other participants struggled to find contractors.

Implementing Phase Two Façade Grant \$25,000 (Action Requested): City Manager Stansberry explained to the council that Phase Two of the Façade Grant was earmarked through the ARPA dollars. Councilwoman Rogers made a motion seconded by Councilman White to **approve** the Phase Two of the Façade Grant. **Motion carried.** Councilwoman Rogers was hopeful to have a meeting in March and this time around make it easier for all applicants to complete the application. Ms. James asked what the ARPA dollars were, and Councilwoman Rogers explained it was the money that the government gave out. Ms. James commented to the fact that the applications would not be ready until March and Councilwoman Rogers confirmed they would not be ready until March.

The Weston Planning Commission is working on the Comprehensive Plan and Mayor Harrison-Edwards invited everyone to the meeting. City Manager Stansberry informed the council that Alan Westfall was the President for the Weston Planning Commission and Vice President was Dan Vaughn please reach out to either one of them.

The Parks and Recreation Board submitted an application for Miranda Hawkins for consideration. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the application for Miranda Hawkins for the Parks and Recreation Board. **Motion carried.**

The Weston Tree Commission submitted an application for Guillermo Cid for consideration. Councilman White made a motion seconded by Councilwoman Gump to **approve** the Tree Board Application for Guillermo Cid. **Motion carried.**

Councilwoman Rogers gave an update on the Weston Arts Council which will be meeting on February 13, 6:00 p.m. at West Hall for monthly meetings and will teaming up with AmeriCorps, Different Pop-Up Events, Farmers Market, and with the HLC. They will be doing knitting, crocheting, and activities with the Summer Concert Series. City Manager Stansberry suggested that the Weston Arts Council needs to be examined by the council since they have not been active for some time and check on the 5013C because proper paperwork was not filed and questioned what entity they would be under. City Manager Stansberry stated that the City of Weston continues to receive a copy of their bank statement. Councilwoman Rogers informed that members are still in attendance and 5013C form is underway.

The Municipal Appeals Board members consists of a member from the Chamber of Commerce in which Chris Bailey, Executive Director, will be the representative. A member from the City Council will be Councilman Steven White from Ward II as a representative, and a representative from the public will need to be named.

Known Vacancies to be Filled: Board of Zoning Appeals has one position open and one alternate making a total of two. The Tree Commission has one position available after appointing Guillermo Cid application at tonight's meeting.

Sanitary Board of Director Report: Report was in the packet. WSB Director gave the following updates:

- The 2017 Chevy Truck was down needing a transmission, will be getting estimates.
- WSB meeting will Thursday, February 15, 2024 at 4:30 p.m.
- No terminations were sent out in the month of November and December. We have sent out 575 notices and 133 second termination letters were sent out. The WSB took in \$107,000 which proves the letters do work, and \$9000 in credit card receipts.

Finance Report: Finance Solberg provided the council with Profit and Loss from July 2023 through January 2024, Consolidated Fund Balance Sheet as of January 31, 2024, Bank Statements for General Fund, Payroll Account, Coal Severance Tax Fund, Huntington Public Funds Economy Checking, K-9 Fund, Huntington Public Fund Business Premier Savings, Holding Account, Police Equipment Fund, Vacant Structure Fund, Check Detail. Finance Manager Solberg passed out at the meeting the bank statement for American Rescue Plan. Finance Manager Solberg requested action for the following items.

- **Transfer of Funds for General Fund to Vacant Structure Fund in the amount of \$150.00.**
Councilwoman Gump made a motion seconded by Councilman Curtis to **approve** moving \$150.00 from General Fund to Vacant Structure Fund. **Motion carried.**
- **Approval of Expense Check Detail Report.**
Council made a motion seconded by Council to **approve** the Expense Check Detail Report. **Motion carried.**
- **Budget Adjustment (Action Requested):**
City Manager Stansberry requested that the Budget Adjustment be discussed in the Police Pay Scale. Mayor Harrison-Edwards agreed to do that.
- Finance Manager Solberg provided the council with a Collections Contract through DataMax Corporation and explained the process and the percentage DataMax would keep for their services. Finance Manager Solberg had checked with different cities and felt this was the least expensive way to go and a faster process than putting a property lien or going to court. Councilman Curtis made a motion seconded by Councilman White to **approve** the Collections Contract. **Motion carried.**

Street Department: Report was in the packet. Street Commissioner Starett informed the council of the following:

- Street Commissioner Starett pointed out the number of hours used for the snow removal and the amount of salt that was needed. Councilwoman Gump complimented the Street Department of what a wonderful job they did keeping up with the snow removal and Councilwoman Rogers agreed as well.

Police Department: Report was in the packet. Chief Posey informed the council of the following:

- Councilwoman Gump asked Chief Posey about the parking wrong way and Chief Posey said they continue to still monitor the parking.

Fire Department: Report was in the packet. Chief Suttle informed the council of the following:

- Chief Suttle told the council that it was a busy month.
- Mayor Harrison-Edwards asked Chief Suttle what the Forestry Grant was? Chief Suttle explained that it is to help equip our forestry truck and the amount is \$2,500 with a twenty percent match.

Building/Code/Zoning Report: Report was in the packet: Building/Code/Zoning Enforcement Officer informed the council of the following:

- A map was provided for the council showing the dilapidated houses and location.
- How many houses were taken down with the grant received which was twenty-five houses.
- A bid for the remaining three properties which includes 369 West Second Street, 313 West Second Street, and 240 Wright Street. The packets will go out this month and will be put on the next regular session meeting for approval. Building/Code/Zoning Enforcement Officer Lewis stated we will be pressed to get them down within the time limit of the grant.

Cat Program Process Report: Report was in the packet. Building/Code/Zoning Enforcement Officer Marty Lewis informed the council of the following:

- Trapped several of the cats on Lynn Avenue. Five cats that were trapped have been neutered and adopted out. Some of the cats were extremely sick and had to be euthanized.

City Attorney Report: City Attorney Bailey wanted to make a couple positive statements:

- The city passed an ordinance where the residents could complain about barking dogs in Municipal Court. City Attorney Bailey called it the quasi-civil action for people to complain about dogs in court. Law enforcement would go out and not hear the dog bark, this was hard on the police to deal with that. We had an individual file a complaint with the Municipal Court, the court is still working through the process, but I wanted to let you know the ordinance is being used. Councilwoman Rogers stated it was helpful feedback because it was hard on law enforcement.
- City Attorney Bailey stated that the second positive statement is the Board of Zoning Appeals had a tough situation a couple of weeks ago. Some of the public showed up and gave statements but were very cordial and made friendly statements. The Board of Zoning Appeals were cordial with the final decision. At the meeting it was positive on both sides, and I encourage the Board of Zoning Appeals and the public to keep being positive.

City Clerk Report: Report was in the packet.

City Manager Report: Monthly status report was in the packet. City Manager Stansberry informed the council of the following:

- **Annexation Update**

City Manager Stansberry informed the council that there was nothing to note about the general meeting. At the meeting one individual lived outside the city limits was for annexation, but not in this area the city was focusing on. One lived inside the city limits that was for the annexation. City Manager Stansberry thought that the Walmart Corporation will be getting back in touch with him this week and he will let the council know when he knows. City Manager Stansberry stated the residents did not think we

had enough to offer them, and at the end of the day it is about the money. City Manager Stansberry spoke with a stake holder who offered to sit down and discuss annexation. The thoughts being the city should be targeting the businesses along Rt 33 Corridor before the Berlin neighborhood. City Manager Stansberry is working on a potential different direction offering more incentives through paradigm shifting through the State of West Virginia. The City will be looking to see if we have the authority to do a property tax rebate for residents, commercial properties, or annex businesses under certain business categories.

- **Administration Assistant**

City Manager Stansberry informed the council that we had a Wesleyan College student approach us and wanted to do an internship with criminal justice. The position would be unpaid, but she will be helping with grant writing and work only twelve hours a week at \$11.00 an hour. The grant we are working on is the Community Block Grant and is due either March or April. She will also work with the police department, the Municipal Court, and helping with other areas that are needed.

- **Cameras**

City Manager Stansberry was informed a few weeks ago that when the weather breaks Lynx would be out to work on the cameras, we have yet to see them and no communication when they will be here. City Manager Stansberry will reach out to the company again. Councilwoman Rogers asked if the city could find another business to install the cameras, and if the company we have are in breach of contract. City Manager Stansberry stated that yes, we could possibility pursue something within the realm of the contract but is hesitant because it is difficult to find anyone to approach this project. The criticality depends on the mode at the tower to connect all the devices. Councilman Curtis stated that we need to get this done because it has been a year and a half into the project.

- **Banner Project**

The city is working with Mountaineer Military Museum, and it is off and running. The same arrangements as last year, the city hanging the banners and collecting the renewal fees then the city will turn it over to the Mountaineer Military Museum when completed.

- **Mowing Bids**

The mowing bids were advertised, and the Cemetery would like to look at their portion of the mowing bid and will try to manage themselves. The bids will be brought to the council at next month's Regular Session meeting.

- Mayor Harrison-Edwards reminded City Manager Stansberry that we will be having a Web Conference with Region 7 on Planning/Development for the Riverfront Park. City Manager Stansberry stated that the Riverfront Project has been slow to come to fruition. Region 7 has been engaged in some capacity at this point helping assist us through some environmental issues. City Manager Stansberry informed upon their review Region 7 recommends that we proceed with engaging an engineering design firm. City Manager Stansberry will keep the cost down as much as possible.

- **Columbia Club**

City Manager Stansberry informed the council that we did receive two proposals for an architectural planning grant, which will be on the agenda for the next HLC agenda.

Councilwoman Gump made a motion seconded by Councilman White to **approve** all department reports. **Motion carried.**

Old Business

Ordinance 2024-01 Creating the Weston Land Reuse Agency (First Reading) (Action Requested): Mayor Harrison-Edwards shared with the council why the importance of the Land Reuse Agency Ordinance was becoming more eminent than ever since the House Bill 5321 was introduced to the Legislature. With this bill it would require city government, whoever applies for the DEP Grants the requirement is a twenty percent match moving forward. The DEP Grant we received for \$300,000 would require \$60,000 worth of match. Mayor Harrison-Edwards continued to express that she felt the Land Reuse Agency is the way of sustaining and having those monies available so the city can continue the process of taking down more houses and structures in the future. The Land Reuse Agency has the right of first refusal at tax sales, and no waiting for the public auction and more control on who gets the property. Councilwoman Gump and Councilwoman Rogers stated they felt all four council members should be on the board, because it would give proper representation for our constituents and the property that is in question. City Manager Stansberry stated after reviewing the ordinance he did not think that the Building/Code Inspector should be on the Land Reuse Agency because working on the issues with the agency would make relationships smoother. City Manager Stansberry did not think it was necessary for the city manager to be on that board if we are taking the tact of a strong council board. City Attorney Bailey informed that the only requirement was one citizens of the City of Weston needed to be on the board, and the members can be between five and eleven members. City Attorney Bailey will be putting the members as the Mayor, a Resident approved by the council, all City Council Members, and a person nominated by the Economic Development Agency approved by the council.

Councilwoman Rogers made a motion seconded by Councilman White to **approve** to have the first reading of Ordinance 2024-01 Creating the Weston Land reuse Agency in incorporating the changes as noted by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

City Clerk Judy Piercy read the Ordinance 2024-01 Creating the Weston Land Reuse Agency first reading with incorporating changes as noted by title only.

Councilwoman Gump made a motion seconded by Councilman White to **approve** the first reading of Ordinance 2024-01 Creating the Weston Land Reuse Agency incorporating changes as noted by title only. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

Finance Manager Solberg provided the council a copy of the Request for Revision to Approved Budget for taking \$12,500 from Account Number 699 Contingencies with a balance of \$45,773 moving it to Account Number 700 Police Department with the amount of \$475,788 revised amount being \$488,288. Councilwoman Rogers made a motion seconded by Councilman White to **approve** the moving of \$12,500 from Contingencies (Account Number 699) leaving a balance of \$33,273 to Police Department (Account Number 700) revised amount for the Police Department \$488,288. **(Roll call of votes, Councilwoman Rogers yes, Councilman White yes, Councilwoman Gump yes, Councilman Curtis yes). Motion carried.**

Police Pay Scale (Action Requested): City Manager Stansberry provided in the packet for the council a step progression system that has been reformulated. This shows the patrol officer base pay being brought up to match the Lewis County Sheriff's Office. Each rank received a \$500 increase and \$500 for each year of service starting out. City Manager Stansberry added incentives for education and incentives for past and current military to add to base pay. City Manager Stansberry pointed out the officers listed by rank and what the current pay is, and the proposal of the new pay will be increased too. Councilwoman Rogers questioned the \$500 annually plus the \$2500 annually. City Manager Stansberry explained if the candidate has the educational attainment which is added in the base pay, if it does not change it will be the progressive \$500 annually. Councilman Curtis gave his opinion that we were valuing education more than training and ranks. Just because you have it structured; we are not going to get a candidate with a bachelor's degree for a police officer's position which most people run from. Councilman Curtis expressed that training should supersede education. City Manager Stansberry stated that he was trying to fit this step progression around the officers we have now. City Manager Stansberry and Chief Posey had a meeting with all the officers and discussed the pay increase and performance was brought up and the officers did push back, and at the end of the meeting there were valid pushbacks. City Manager Stansberry said the stops, pullovers and the citations are a key performance indicator, and it is not necessarily the citation portion, but the public interaction as a department. The City of Weston needs to develop a police department that wants to be out amongst the public, drop in for twenty minutes or so at a little league game to present in the community. Councilwoman Rogers asked if we should go into executive session since we are talking about personnel. City Attorney Bailey stated that it is a general conversation, no one particular. City Manager Stansberry stated he was ok with said, and Councilwoman Rogers reply she was not ok with what she might say. Councilwoman Rogers will send her questions and or comments via email. Councilman White made a motion seconded by Councilwoman Rogers to **approve** Police Pay Scale. **Motion carried.**

Discussion of Goals Set List: A copy of the goals set list was provided for the council to see. City Manager Stansberry informed the council that he has incorporated the goals in his excel sheet for each month and if you have any questions his office is always open for discussion. Councilman Curtis apologized for not making to his office yet and City Manager Stansberry said he understood and asked Councilman Curtis to let him know when a good time would be. Councilman Curtis asked about the handrailing that needed to be put up. City Manager Stansberry stated the Street Department was waiting for a break in the weather.

New Business

Ordinance 2024-02 Municipal Fee and First Due Fire Fee (First reading) (Action Requested): Councilwoman Rogers suggested that the council needs to spend more time on this and would like to see another work session soon to talk about the proposal. Councilwoman Rogers stated this is the first time we have seen it in writing and would like to discuss our options with Fire Chief Suttle. Councilman Curtis asked if any changes were made, and Councilwoman Rogers said change had been made. City Manager Stansberry commented that we have picked some arbitrary numbers of increases over what our current fees are now, and we provided a breakdown. We can change this fee to more reflect the fire fee and share this cost of burden with the county side to a larger degree. City Manager Stansberry shared that

square footage rate was added for commercial property which was aggressive which could use some discussion.

City Manager Stansberry added that some commercial properties have vacant lots that are not paying for police service and street and sidewalk services by the property, but are getting the service, which should be included in this ordinance. Councilwoman Rogers agreed and stated it should be placed on the next Special Session agenda. Councilwoman Rogers made a motion seconded by Councilman Curtis to **table** Ordinance 2024-02 Municipal Fee and First Due Fire Fee. **Motion carried.**

Set Date for Budget Work Session (Action Requested): Finance Manager Solberg stated per State Code we must have a budget meeting between March 7, 2024 and March 28, 2024. Finance Manager Solberg and City Manager Stansberry will be working on the budget this month and invited the council to stop by their office and discuss the budget with them. The council agreed to have the meeting on Monday, March 18, 2024 at 6:00 p.m.

Support Weston as the First POW MIA City in West Virginia and the Purchase of Two Signs for the Entry Way at \$125.00 each (Action Requested): Mayor Harrison-Edwards thanked Barbara McVaney for sticking with us tonight. Ms. McVaney brought the information to us for Weston to serve as the first POW/MIA City in West Virginia, and Mayor Harrison-Edwards thought it was nice and fitting to honor our POW. In the packet was included to purchase two signs for the gateways with a cost of \$125 each to support that program. Ms. Mcvaney explained that Mr. Joe Pringle, our POW son, has purchased two of the signs for the gateways and they are at the City Building along with the proclamation. Ms. McVaney asked if approved she would like to contact the POW/MIA Museum in St. Louis, Missouri, and Mr. Pringle's son. Ms. McVaney stated she would like to have the unveiling on April 6, 2024 at the Military Museum Opening and read the proclamation.

Councilwoman Gump was honored to make a motion seconded by Councilman Curtis to **approve** to Support Weston as the First POW MIA City in West Virginia and the Purchase of Two Signs for the Entry at \$125.00 each. **Motion carried.** Street Commissioner Starett stated that his father-in-law Harold Montgomery was a POW, and he would like to purchase one of those signs.

Ordinance 2024-03 Ballot Order for Excess Levy (Streets) (Action Requested): City Manager Stansberry stated that we had a good discussion about this at the last meeting but after listening to Councilman Curtis words that it could hurt us with the possibility of annexation and his recommendation was to table until the general election. City Manager Stansberry appreciates their willingness to consider but the more we talked about it with the timing aspect this would be the better approach. Councilwoman Rogers asked if it was for both ordinances, and City Manager Stansberry replied it was.

Councilwoman Rogers made a motion seconded by Councilwoman Gump to **table** Ordinance 2024-03 Ballot Order for Excess Levy (Streets) and Ordinance 2024-04 Ballot Order for Excess Levy (Buildings, Sidewalks, Beautification) (Action Requested) until a later date. **Motion carried.**

Peterson Central Traffic Issue and Weston Police Response: Chief Posey explained to the council that if the gate is opened at least fifteen minutes before school is to be let out, they can pull into the circle and traffic is not backed up, but they usually wait until ten minutes before, and it creates a problem. Chief Posey spoke with the school bus garage director Jerry Paugh. City Manager Stansberry asked Chief Posey if the traffic came to a complete stop and Chief Posey responded that it did. City Manager Stansberry stated that the traffic needs to be flowing. Chief Posey stated that we do not have the manpower to have an officer out at the school every day and asked what direction he was to take. City Manager Stansberry stated if they had annexed into the city, we would have been able to provide better coverage for the traffic situation. Councilman White commented if they would have annexed into the city, yes, we could have provided coverage, now we are using our hours to provide coverage. The council agreed to provide service as time allows.

Naming of the Street at Arnold Cemetery Kelly Spur (Action Requested):

Mayor Harrison-Edwards provided the council with a copy of the map and made a request for the street name to be changed. Mayor Harrison-Edwards also spoke with Kelly Spur, and she was honored with the change. Street Commissioner Starett commented that it was not a street but a driveway. Mayor Harrison-Edwards spoke with 911 about the change and they will be taking care of the addressing. Councilwoman Rogers made a motion seconded by Councilwoman Gump to **approve** the Naming of the Street at Arnold Cemetery to Kelly Spur. **Motion carried.**

Reports of City Council

Mayor Harrison Edwards passed out her report and informed the council of the following:

- Mayor Harrison-Edwards thanked Marty Lewis and Joe Solberg who attended the CORRN (County Recovery Resource Network) meeting with her. The meetings are about ways to reduce homelessness and a healthy way to live from drugs. The meetings are the first Sunday of each month at the trailer at Stonewall Jackson Memorial Hospital.
- The Opioid WV First Foundation are making bylaws, and they will have a representative from the City and the County. Mayor Harrison-Edwards stated that the smaller counties received more of the money and in the future, they will distribute the money differently.

Ward I Councilwoman Rogers thanked everyone for their hard work and the citizens for coming to the meeting. Councilwoman Rogers thanked the Street Department for the snow removal.

Ward II Councilman White thanked the Street Department for the snow removal and the EMS for the job they helped with in Ward II. Councilman White stated that transits have seemed to have disappeared which he was appreciated and appreciates Code Enforcement for all that he does.

Ward III Councilwoman Gump agreed with Councilwoman Rogers and Councilman White that the Street Department did a wonderful job with the snow removal, better than the State did. Councilwoman Gump reminded everyone that the Chocolate Festival will be on February 10, 2023, and it will be a major fundraiser for the Glass Museum. Councilwoman Gump thanked



Building/Code Enforcement Officer for getting the mess on Cemetery Street and in Shadybrook straightened out.

Ward IV Councilman Curtis thanked the Street Department for the snow removal and for Mariah helping with the cat situation. Councilman Curtis thanked everyone for the work they do.

Adjournment

Councilman Curtis made a motion seconded by Councilman White to **adjourn** at 8:18 p.m.
Motion carried.

Attest:

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy



City Council Special Session
Thursday, February 15, 2024
City Municipal Building
Minutes

Present: Mayor Kim Harrison-Edwards, Councilwoman Sherry Rogers, Councilman Steven White, Councilwoman Debbie Gump, City Manager Nate Stansberry, City Attorney Brian Bailey, Finance Manager Joe Solberg, Chief Mike Posey, Chief Jimmy Suttle, Building/Code/Zoning Enforcement Officer Marty Lewis, Sanitary Board Director Dee Evans.

Call to Order: Mayor Harrison-Edwards called the meeting to order at 6:00 p.m.

Pledge of Allegiance: Mayor Harrison-Edwards asked everyone to stand for the Pledge of Allegiance.

Public Comment: No one signed up to speak.

Old Business:

Annexation Update: City Manager Stansberry informed the council that he has been talking back and forth with Walmart, and the latest email was about the property tax increase. City Manager Stansberry referenced the City of Buckhannon having a property rebate program which was not for annexation but for industrial development. City Manager Stansberry wanted Walmart to know that the City of Weston hears their concerns and possibilities of some flexibility we can offer if they volunteer to annex. City Manager Stansberry informed the council that he has made a draft of the next steps to take if they do not volunteer to annex and will present them at the March Regular Session Meeting if we hear from Walmart.

Ordinance 2024-02 Municipal Fee and First Due Fire Fee (First Reading) (Action Requested): City Manager Stansberry told the council that is not the same ordinance that was presented to you at the February Regular Session meeting as some modifications were made. City Manager Stansberry provided the council with two versions for the meeting, First Due Fire Version and Fire, Street and Police version with the latter being what we work from traditionally. The city does not know what the collection rate will be, it is hard to project. Finance Manager Solberg informed the council of surrounding counties, and they are seeing a 60% to 75% collection rate. City Manager Stansberry added that the city can ramp up the services as money allows. Councilwoman Gump asked if the participation is only at 50% after the budget is gone do we pull from the other contingencies to cover the fire department. City Manager Stansberry answered the need to be wise and prudent on how we move forward. City Manager Stansberry stated that we cannot change our service at all, but instead of hiring four bodies we can only hire two. This will be at the discretion of the fire chief to make those safety decisions on major incidents. City Manager Stansberry informed that the best proactive states two people outside of fire and two inside, four people is needed to provide that level of service which was our starting point. The Municipal side we kept to inflation and Commercial side would be by square footage, however we are still subsidizing some of the fire services with general tax dollars. With the commercial businesses they are paying additional taxes such as property taxes and Business and Occupational Taxes (B & O) which we felt they are contributing to the fire fee and a flat rate

will be charged. City Manager Stansberry stated that the commercial businesses outside of city limits will be charged by square footage.

City Attorney Bailey referred to the law's broad term "as reasonable" if all charges are reasonable. City Attorney Bailey referenced surrounding areas that went to the Supreme Court.

Chief Suttle explained the safety aspect of sending one person out by themselves. Chief Suttle also spoke about the five-minute rule that a fire truck needs to be out the door and if we do not have enough people to go on a call some calls are unanswered.

Councilwoman Rogers asked Chief Suttle if he had looked at both versions and asked what his opinion was. Chief Suttle confirmed that he did look at both versions and thinks that the Fire, Street and Police version was the one he would pick because of just the Fire Version was expensive. Finance Manager Solberg explained how the fees were broken down. Mayor Harrison-Edwards asked how this would affect the street maintenance. City Manager Stansberry informed that it would not cover the cost of the streetlights.

Councilwoman Gump asked if the city could add inflation increase. Finance Manager Solberg explained that every year the Social Security Administration puts out a cost-of-living adjustment. At that time, the council should direct the Finance Manager to bring that cost-of-living adjustment each year to the meeting to see when doing the budget if increases need to be made. Councilwoman Gump asked if it should be done automatically and not wait years to increase it again. Councilwoman Gump stated that no one wants to increase rates, but we do not have a choice if it does not cover the cost. Finance Manager Solberg stated that if everything goes up to 15% for inflation in troubled times the fees will go up more. Mayor Harrison-Edwards thought that would not be feasible.

City Manager Stansberry gave his opinion of whoever was running the city administration should be required to bring some kind of study of inflation and the impact on the budget that the Municipal Fee has annually. Councilwoman Gump asked if it could be reviewed every three years. Councilwoman Rogers and City Manager Stansberry suggested on an annual basis.

Mayor Harrison-Edwards asked Councilman White if he had an opinion on the matter. Councilman White stated that we are functioning decently from the Fire, Street, and Police Version. The people in Ward II are complaining with not enough police officers to cover the drug situation and with all the transients. Councilman White asked how we are going to cover the police, fire, and streets. City Manager Stansberry explained it to Councilman White that all the money goes into the preverbal pot and is divvied out to the police, fire, and streets. If we select the Fire Version only it must be designated just for fire only.

Councilwoman Gump asked about quarterly payment arrangements or monthly payment arrangements. Finance Manager Solberg explained that some communities are including it on the monthly sewer bill, but we are not able to do that at this point. Finance Manager Solberg went over several billing options that were available and if the citizens are in communication with the city, we will work with them.

Chief Suttle informed the council that the First Due Fire is in a 224 square mile range and gave the various locations they travel to. Finance Manager Solberg will bill the Municipal Fee in July as always and will bill the First Due Fire Fee in January 2025.

City Manager Stansberry informed the council they do not have to vote on this tonight because they are receiving new information. Mayor Harrison Edwards asked if City Attorney Bailey could make the changes discussed and send out an email for the council to look at and be ready for a decision at the March Regular Session meeting.

Councilwoman Gump made a motion seconded by Councilwoman Rogers to **table** Ordinance 2024-02 Municipal Fee and First Due Fire Fee. **Motion carried.**

Appoint Member of Region VII Governance Structure to Facilitate Project Submissions to the WV First Foundation. Town of Jane Lew Supports the Appointment of Kim Harrison-Edwards (Action Requested): The Regional Opioid Board through WV First Foundation which covers 13 counties. The County and City Officials met, and they are each going to have a representative on that board. Mayor Harrison-Edwards spoke with Mayor Straley from Jane Lew, and she wanted Mayor Harrison-Edwards to be on that board. Mayor Harrison-Edwards agreed to accept her nomination as part of the Municipal recommendation. The funding is premium and submitting a proposal and we want to make sure that whatever funding is available that the City of Weston is well represented at the table. Councilwoman Gump made a motion seconded by Councilman White to **appoint** Mayor Kim Harrison-Edwards to the board. **Motion carried.**

City Manager Update: City Manager Stansberry gave the following update on the WSB:

- It was a fun-filled week at the Sanitary Board talking about rate increases. We know sanitary service is another service that has not seen a rate consideration for a couple of years.
- The WSB had a meeting with the accountant to get things going with a rate study. City Manager Stansberry stated that he foresees a couple of rate increases. One of the increases is for the project with the sludge. The sludge rate must be at a certain rate for funding as part of the project funding. The second increase will be on the business side of the rate study.
- A discussion of the service level and the cost outside of the municipal boundaries. The WSB has around 50 pumps and 40 are outside of our boundaries. They are going to give strong consideration to the rates and be able to have a scientific method to say if we are going to charge a premium rate for outside of our boundaries why is this happening and what should it cost.
- Mayor Harrison-Edwards stated that this requires some accounting changes and thankfully WBS Director Evans and Financial Manager Solberg have been working on this together to identify the costs inside and outside of the city to have a better financial picture.
- Status of the Phase II Project-they are doing everything possible to get ready to go to bid and construction by the end of the year to capture the funds we have allocated of the Economic Enhancement Grant, which is a requirement.
- As part of this project the funding package we were going to contribute \$100,000 of ARPA monies towards the sludge portion, the amount was 3.8 million which includes the design work. Potesta Engineering has been working per bono with the theory that once the project was accepted, they would get paid. This has been two years without cost and have not received a payment. The superiors were requesting to see if they can receive some money from the project to manage their books a little better. City Manager



Stansberry thought that if the project moves forward or not there is a cost we are going to have to pay. City Manager Stansberry will look to see what the cost is and try to pay for the preliminary engineering work, bringing a request to the council for payment consideration.

Adjournment

Councilwoman Rogers made a motion seconded by Councilwoman Gump to **adjourn** at 7:15 p.m. **Motion carried.**

Attest

Mayor, Kim Harrison-Edwards

City Clerk, Judy Piercy

LEWIS / GILMER SOLID WASTE AUTHORITY

PO Box 523, Weston, WV

Sand Fork Town Hall, Sand Fork, WV

AGENDA

2/07/2024

CALL TO ORDER:

ROLL CALL:

STAFF:

MINUTES / CORRESPONDENCE:

FINANCIAL / CD REPORTS:

OLD BUSINESS:

Election of Officers:

Audit:

Environmental Science Club / River Cleanup:

Replacement Board Members – DEP – PSC – GC Commission:

Weston bin site:

Glenville bin site: installation of sign

Jane Lew bin site:

Multifunction Recycling location:

WV Bad Building Program:

Weston – West Fork River cleanup:

TRI:

Tire Amnesty – Glenville: - 9/6/23 -- Tire Amnesty – Lewis: 11/8/23

NEW BUSINESS:

Election of Officers: tabled from 8/16/2023 meeting

10/18/2023 meeting a quorum was not present

01/17/2024 meeting was rescheduled due to inclement weather to 02/07/2024

Request from Lois at MSW per her supervisor – labels for cardboard bins – “NOT FOR COMMERCIAL USE”

Youth Environmental Program Coordinator - Beth Henry-Vance beth.a.henryvance@wv.gov

NEXT MEETING: 04/17/2024 – Lewis County at 6:30 pm

ADDITIONAL BUSINESS:

MOTION TO ADJOURN:

LEWIS / GILMER SOLID WASTE AUTHORITY

PO Box 523

Weston, WV 26452

08/16/2023 - Minutes

Glennville VFD – Glennville, WV

CALL TO ORDER: call to order at 6:40 pm by vice-chairman, Rick Gould with the Pledge of Allegiance

ROLL CALL: Rick Gould – Martin Hess – Nabil Nasserri – Nate Stansberry

STAFF PRESENT: Tom Stark – Betsy Peebles

GUESTS: Debbie Stark

MINUTES / CORRESPONDENCE: Motion by Nate Stansberry to accept minutes as presented – Seconded by Martin Hess – Motion carried

FINANCIAL / CD REPORTS: Motion to accept financial / CD reports as presented by Martin Hess – Seconded by Nabil Nasserri – Motion carried

OLD BUSINESS:

Audit: Tom Stark reported audit was dropped off to Ferrari & Associates, PLLC for 6/2020 – discussion of the costs involved with the audit – after 3 years the audit can again be handled by the State Auditor's office at a lower cost

Environmental Science Club & River Cleanup – Nabil Nasserri reported that had just gotten back in school & are in planning for an Adopt-A-Highway at the roundabout in Glennville & river cleanup

Glennville State Recycling Program: on-hold for the foreseeable future

Replacement Board Members: Kayla Walsh has been appointed by LC Commission – replacement needed for Jane Friedmann (DEP) – replacement for Rick Wiley (PSC) - replacement for Rick Lawson (GC Commission)

Somerville Store Recycling bin location: Martin Hess reported that he & Johnie Heater had spoken with the owner & the owner does not want to proceed

Transfer Station: tabled per JP & will no longer be listed on the agenda but may be revisited in the future

Weston bin & signage: sign has been installed – still having issues with the public leaving items on the ground (primarily cardboard boxes) – discussion followed - This is also a problem at Glennville & Weston – contact MSW to get bins on a regular pull schedule – possible public service notice – small signs at entrance to the bins asking folks to read the larger sign

Multifunction Recycling Location: Nate Stansberry reported the property has been dozed – no further action at this time but he is looking into various options

WV Bad Building Program: Nate Stansberry reported they have completed 4 more demolitions & have 5 more advertised – Weston is working with the property owners regarding the costs of building removal to expand the grant funds the City obtained

Weston – West Fork River Cleanup – Nate Stansberry reported nothing is scheduled at this time

TRI – NEW GM – John Miller – j.miller@tryrezresources.com – 304-269-0091

Weston Carp Festival – Nate Stansberry reported on the June festival – had a great turnout

NEW BUSINESS:

Glenville bin site sign is ready for installation – Martin Hess for arrange for have the posts installed & will contact Rick Gould to bring the sign to Glenville

Tire Amnesty – Gilmer County scheduled for September 6th - 8 am to 2 pm – lot beside Tudors on Rt 5 (email flyer to board members – they will assist in spreading the word) – Lewis County scheduled for November 8th – 8 am to 2 pm – beside airfield at Jackson Mill

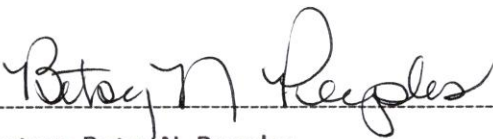
Election of officers – tabled for next meeting

NEXT MEETING: October 18, 2023 – Jane Lew Park building – 6:30 PM

ADDITIONAL BUSINESS: None

MOTION TO ADJOURN: motion to adjourn by Martin Hess – seconded by Nabil Nasserri – adjourned at 8:05 pm

Chairman, Johnie Heater
Vice-Chairman, Rick Gould



Secretary, Betsy N. Peebles

**Lewis/Gilmer County Solid Waste Authority
Fund Balance Sheet
January 17, 2024**

ASSETS

Cash		\$38,826
Cash Certificate of Deposits		\$43,524
Accounts Receivable		\$11,223
Prepaid Insurance		\$645
		\$94,218
Total Assets		\$94,218

LIABILITIES AND FUND BALANCE

Liabilities

Accounts Payable		\$1,108
Fund Balance		
Lewis/Gilmer County Solid Waste Authority Fund Balance Sheet January 17, 2024		
Nonspendable: Prepaid Insurance		\$645
Unassigned		\$92,465

ASSETS

		\$93,110
		\$93,110
Total Liabilities and Fund Balance		\$94,218

For Management Purposes Only

		\$11
Prepaid Insurance		\$645
		\$92,465
		\$93,110

**Lewis/Gilmer County Solid Waste Authority
Statement of Revenues, Expenditures and
Changes in Fund Balance
January 17, 2024**

Revenues

Assessment Fees State	\$36,110.03	
Interest Income	\$9.08	
Assessment Fees Local	\$104.55	
Miscellaneous	\$0.00	
		\$36,223.66

Expenditures

Contract Labor	\$0.00	
Wages	\$22,375.00	
Taxes	\$973.04	
Supplies	\$301.42	
Insurance	\$0.00	
Capital Expenditures	\$0.00	
Office Expense / Postage	\$132.00	
Professional Fees	\$3,450.00	
Repairs	\$0.00	
Recycling and Education Support	\$0.00	
Advertising	\$0.00	
Miscellaneous	\$561.00	
Travel Expense	\$5,345.22	
Meals	\$10.00	
		\$32,546.68

(Deficiency) of revenues (under) expenditures

\$3,676.98

Fund Balance Beginning of Year

\$88,788.00

Fund Balance at End of Year

\$92,464.98

For Management Purposes Only

0.00
0.00
\$0.00
\$0.00
\$5,315.22
\$0.00

2024 Legislative Session

Bills of Interest

The League Priorities

SB 265 – Raising threshold at which auction is required for real and personal property

- *What it does:* Raises the auction limit from \$1,000 to \$10,000 and to allows for sale of real property to adjacent property owners
- *Why we like it:* Relieves financial burden of holding auction for small amounts; allows sale of rehabbed property.
- *Where it is:* Passed the Senate. In House Government Organization Committee.

SB 554 and HB 5420 – Raising threshold for bids for public projects

- *What they do:* Raise the bid requirement for construction projects including public works projects from \$25,000 to \$50,000.
- *Why we like it:* Allows smaller projects to proceed without bids. Shortens the time for small projects to be completed.
- *Where they are:* SB 554 is on second reading on today's Senate calendar. HB 5420 is in the House Government Organization Committee.

The League Supports

SB 217 Authorizing negotiation when all bids exceed maximum budget

- *What it does:* Allows municipalities to negotiate with the lowest bidder if all bids exceed the maximum budget.
- *Why we like it:* Keeps municipalities from having to re-bid if all bids are over budget, speeding up project timelines.
- *Where it is:* Passed the Senate. In House Government Organization.

SB 670 Reallocating portion of insurance tax to Municipal Pensions Security Fund

- *What it does:* Reallocates ten basis points of the one percent premium tax on fire insurance and casualty policies from the Teachers Retirement System to the Municipal Pensions Security Fund.
- *Why we like it:* Provides incentive to plans currently in alternative or conservation to move toward Optional I or II.
- *Where it is:* Senate Pensions Committee.

HB 4507 Tax Credit for façade improvements

- *What it does:* Implements tax credit for improving buildings with no historic value that are located in historic districts
- *Why we like it:* Provides incentive to improve non-historic property in historic districts
- *Where it is:* House Finance Committee.

2024 LEGISLATIVE SESSION

Bills of Interest

The League Opposes

HB 4602 Repeal municipal license and tax when state license required

- *What it does:* Eliminates municipal business license and tax
- *Why we oppose it:* Cities will have no authority to require businesses to register with the city;
- *Where it is:* House Government Organization Committee

HB 4249 To clarify that municipal B&O taxes shall only apply to the owner of a contract, and not to subcontractors on a project

- *What it does:* Prohibits cities from collecting B&O on “subcontractors”
- *Why we oppose it:* Bill wording is vague and confusing. No fiscal information on the impact to city revenue.
- *Where it is:* House Finance Committee

HB 4196 Relating to municipal home rule appeals

- *What it does:* Establishes new system for challenging ordinances passed by home rule cities
- *Why we oppose it:* A means for challenge already exists without imposing the severe financial penalty contained in this bill.
- *Where it is:* House Judiciary Committee

HB 4943 To Facilitate the Creation of Home Based businesses

- *What it does:* Limits zoning regulations for home-based businesses.
- *Why we oppose it:* Sponsored by out of state interests, very broad restrictions on how zoning applies to home-based businesses.
- *Where it is:* First reading on the House Special Calendar today.

HB 4517 Municipalities may not assess a user fee when employees not present in the municipality

- *What it does:* Attempts to apply to fees withheld by employers for employees who are physically working in a city
- *Why we oppose it:* Wording is vague and confusion, may inadvertently include many different types of city service fees.
- *Where it is:* Was erroneously sent to House Pensions Committee. Second reference to House Judiciary Committee.

WV Legislature Info Packet



WESTON SANITARY BOARD
702 N. MAIN AVENUE
WESTON, WV 26452
304-269-1300

COUNCIL REPORT-MARCH 2024

PROJECT UPDATES

PHASE I PROJECT

- LTCP has been review by WSB and submitted to DEP for review and approval.

PHASE II PROJECT

- The Facility Plan will be submitted to the DEP on March 8
- POTESTA is progressing on the Design of the sludge drying beds with the assistance of Brock Perkins
- Updated Engineering Agreement has been executed by both POTESTA and the WSB
- The WSB must have their audits for 2021 and 2022 completed and submitted to the WV Water Development Board
- WSB Accountant is currently working on the required 42 for this project
- Part of the funding for this project is a WDA Economic Enhancement Grant. One of the conditions of this grant require that the project be bid to the contractor by the end of December 2024.

PLANT

- Chevy Truck Repair-Transmission
- Working with POTESTA on design of Sludge Drying Beds
- Geo Tech Boring
- Installed both rebuilt motors for Filter Building
- General Maintenance
- Daily Samples
- Chlorine Delivery
- Monthly DEP Reporting
- Meeting with Vendors

COLLECTION

- Miss Utility on Mark-outs
- Line work on Alley at West 7th Street
- Repaired Line on Winter Avenue-caused spill on 2nd rain

- Worked with Kokosing on line relocation at new bride
- Measured line for Main Line Extension on Lynn Avenue
- City broke line in alley by Monroe Street-repaired
- Several Jet Calls

JJET CALLS

17 Total 12 Main Line 5 Laterals

PUMPS

- Installed Pump at Station 5
- Pulled Pumps at Subway, Freemans Creek. Bendale, Bennett
- Electric tripped out causing issue at Deerfield Station-Reset
- Worked on floats at Karl Street Station
- Issue at Performance Chevy resulted in call out-was on the customer
- Sent pump off from Bennett Station
- High Rain Volumes causing pumps to run constantly a couple days

DIRECTOR/OFFICE

- ≡ Worked with Accountant on PSC Annual Report
- ≡ Worked with Accountant on Bill Analysis
- ≡ Worked with Accountant on Rule 42 for Project
- ≡ Worked with Finance Manager and City Manager on reclassifying WSB A/P
- ≡ Prepared info for Board/Council and Attended WSB Meetings
- ≡ Attended City Council Meetings
- ≡ Compiling Master List of pump names and numbers for Finance Manager
- ≡ Working with Auditor on Audits
- ≡ Working with City Manager and Customers on Requested Main Line Extensions
- ≡ Covering front office as staff had family issues and sickness several days in February
- ≡ Will be submitting several Water Terminations the week of 3.4.24
- ≡ Mailed over 3200 customer Bills to Residents in
- ≡ Mailed out over 350 Past Due/Termination Letters to Customers
- ≡ Ongoing Discussions/Meetings with Potesta regarding Phase II Sludge Removal Project
- ≡ Multiple Past Due Phone Calls and Follow-Up Calls made
- ≡ Negotiating with customers for Deferred Payment Arrangements
- ≡ Weekly Department Head Meetings with City Manager/City Clerk
- ≡ Monthly Adjustments
- ≡ Accounts Payable
- ≡ Payroll Reports
- ≡ Daily/Monthly Reports

- ☐ PEIA Maintenance and Billing
- ☐ PERS Reporting/Billing
- ☐ Daily/Weekly conversations with Engineers/Region 7 regarding project
- ☐ Working with customers to obtain assistance from Mountaineer Rental for past due WSB Bills
- ☐ Taking calls for Plant to help alleviate extra work for guys at plant

Dee Evans, Director

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

Jul '23 - Feb 24

Ordinary Income/Expense

Income

301.000 · PROPERTY (AD VALOREM) TAXES	270,509.27
302.000 · TAX PENALTIES & INTEREST	4,819.77
303.000 · GAS & OIL SERVANCE TAX	40,398.42
304.000 · EXCISE TAX ON UTILITIES	136,890.16
305.000 · B & O TAX	546,749.16
306.000 · WINE & LIQUOR TAX (WLP)	42,698.39
307.000 · ANIMAL CONTROL TAX	1,062.70
314.000 · Sales Tax Revenue	448,517.55
320.000 · FINES, FEES & COURT COSTS	
Court	75.00
320.000 · FINES, FEES & COURT COSTS - Other	7,687.00
Total 320.000 · FINES, FEES & COURT COSTS	7,762.00
321.000 · PARKING VIOLATIONS	30.00
325.000 · LICENSES	10,033.93
326.000 · PERMIT FEES	10,954.56
328.000 · FRANCHISE FEES	21,698.85
330.000 · IRP FEES	76,212.80
340.000 · Parks & Rec Revenues	
340.001 · Carp Festival Revenues	430.00
Total 340.000 · Parks & Rec Revenues	430.00
341.000 · MUNICIPAL SERVICE FEES	214,863.30
342.000 · PARKING METER REVENUES	70.00
343.000 · OFF STREET PARKING	425.00
345.000 · Rents, Royalties, & Concessions	-400.00
366.000 · STATE GOVERNMENT GRANTS	86,964.88
368.000 · DONATIONS FOR NON GRANT	
368.010 · Donations for Military Museum	2,270.00
Total 368.000 · DONATIONS FOR NON GRANT	2,270.00
376.000 · VIDEO LOTTERY/GAMBLING INCOME	
376.001 · GREENBRIER DISTRIBUTION INCOME	217.14
376.002 · TABLE GAMES DISTRIBUTION INCOME	6,048.20
Total 376.000 · VIDEO LOTTERY/GAMBLING INCOME	6,265.34
381.000 · REIMBURSEMENTS	29,292.96
383.000 · SALE OF FIXED ASSETS	1,128.60
389.000 · ACCIDENT REPORTS/INCIDENT	1,960.00
397.000 · Video Lottery (LVL)	13,649.15

Total Income 1,975,256.79

Gross Profit 1,975,256.79

Expense

409.000 · MAYOR'S OFFICE	
409.103 · MAYOR'S OFFICE OFFICALS SALARIE	3,500.00

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

	Jul '23 - Feb 24
409.104 · MAYOR'S OFFICE PAYROLL TAXES	267.75
409.105 · MAYOR'S TRAINING & EDUCATION	300.00
Total 409.000 · MAYOR'S OFFICE	4,067.75
410.00 · CITY COUNCIL	
410.103 · CITY COUNCIL OFFICAL'S SALARIES	5,600.00
410.104 · CITY COUNCIL PAYROLL TAXES	428.40
410.341 · CITY COUNCIL MATERIALS & SUPPLY	60.00
410.568 · CITY COUNCIL CONTRIBUTIONS	1,000.00
Total 410.00 · CITY COUNCIL	7,088.40
412.000 · CITY MANAGER	
412.103 · CITY MANAGER WAGES	38,865.16
412.104 · CITY MANAGER-PAYROLL TAXES	2,909.36
412.221 · CITY MANAGER TRAINING AND ED	38.39
412.222 · CITY MANAGER DUES / SUBSCRIP	26.00
Total 412.000 · CITY MANAGER	41,838.91
413.237 · TREASURER'S FEES AND TAXES	0.00
414.000 · FINANCE OFFICE	
414.103 · FINANCE OFFICE WAGES	39,820.77
414.104 · FINANCE DEPT PAYROLL TAXES	2,956.51
414.214 · FINANCE DEPT TRAVEL	447.61
414.218 · FINANCE DEPT / POSTAGE	946.11
414.220 · FINANCE LEGAL FEES AND ADVICE	170.00
414.221 · FINANCE DEPT / TRAINING AND ED.	300.00
414.230 · FINANCE DEPT CONTRACT SERV	5,049.57
414.237 · FINANCE OTHER FEES & TAXES	2,399.03
414.341 · FINANCE DEPT / SUPPLIES	630.53
Total 414.000 · FINANCE OFFICE	52,720.13
415.000 · CITY CLERK'S OFFICE	
415.103 · CITY CLERK'S OFFICE - WAGES	40,438.64
415.104 · CITY CLERK'S OFFICE-PAYROLL TAX	3,065.89
415.218 · CITY CLERK'S POSTAGE	1,320.00
415.222 · CITY CLERK'S DUES & SUBSCRIPTIO	35.00
415.341 · CITY CLERKS SUPPLIES & MATERIAL	109.94
Total 415.000 · CITY CLERK'S OFFICE	44,969.47
416.000 · POLICE JUDGE'S OFFICE	
416.103 · POLICE JUDGE'S OFFICAL'S SALARY	4,550.00
416.104 · POLICE JUDGE'S PAYROLL TAX	348.11
Total 416.000 · POLICE JUDGE'S OFFICE	4,898.11
417.000 · CITY ATTORNEY'S OFFICE	
417.103 · CITY ATTORNEY SALARIES & WAGES	20,410.56
417.104 · CITY ATTORNEY PAYROLL TAXES	1,561.41
417.218 · CITY ATTORNEY POSTAGE	8.56
417.220 · CITY ATTORNEY LEGAL FEES ADVICE	12,330.13

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

	Jul '23 - Feb 24
417.222 · CITY ATTORNEY DUES AND SUBSCRIP	2,190.44
417.223 · CITY ATTORNEY PROFESSION SERVIC	1,200.00
Total 417.000 · CITY ATTORNEY'S OFFICE	37,701.10
435.000 · REGIONAL DEVELOPMENT AUTHORITY	
435.222 · REGIONAL DEV AUTHORITY-DUES&SUB	4,545.00
Total 435.000 · REGIONAL DEVELOPMENT AUTHORITY	4,545.00
436.000 · BUILDING AND CODE	
436.103 · CODE ENFORCEMENT WAGES	24,833.64
436.104 · CODE ENFORCEMENT-PAYROLL TAX	1,858.51
436.217 · CODE ENFORMENT VEHICLE MAINT	3,038.19
436.218 · CODE ENFORCEMENT POSTAGE	704.28
436.220 · CODE ENFORCEMENT LEGAL ADS	337.71
436.221 · CODE ENFORCEMENT TRAINING & ED	855.55
436.222 · CODE ENFORCEMENT / DUES & SUB	286.00
436.230 · CODE ENFORCEMEMENT CONTRACT SVC	
436.600 · CODE ENFORCEMENT TREE REMOVAL	4,055.00
436.601 · CODE ENFORCEMENT DEMOLITION SER	148,817.71
436.602 · CODE ENFORCEMENT MOWING	7,190.00
Total 436.230 · CODE ENFORCEMEMENT CONTRACT SVC	160,062.71
436.341 · CODE ENFORCEMENT SUPPLIES	216.30
436.343 · CODE ENFORCEMENT FUEL	490.27
436.345 · CODE ENFORCEMENT / UNIFORMS	77.97
436.650 · spayed and neutered FELINE	2,135.10
436.000 · BUILDING AND CODE - Other	35.00
Total 436.000 · BUILDING AND CODE	194,931.23
438.000 · ELECTIONS	
438.221 · POLL WORKING TRAINING	100.00
Total 438.000 · ELECTIONS	100.00
440.000 · CITY HALL	
440.105 · CITY HALL CONTRIBUTION INSURANC	115,510.82
440.106 · CITY HALL / CPRB CONTRIBUTIONS	17,240.74
440.112 · CITY HALL WORKERS COMP	30,185.00
440.113 · CITY HALL / EYE & DENTAL INS	7,526.96
440.114 · COMMERCIAL LIABILITY INS	66,629.00
440.115 · CITY HALL / COLONIAL INS	0.00
440.211 · CITY HALL TELEPHONE	6,667.10
440.213 · CITY HALL UTILITIES	
440.250 · CITY HALL GAS UTILITY	2,553.25
440.251 · CITY HALL WATER	869.88
440.252 · CITY HALL SANITARY SEWAGE	318.84
440.253 · CITY HALL ELECTRIC	3,541.79
440.213 · CITY HALL UTILITIES - Other	746.86
Total 440.213 · CITY HALL UTILITIES	8,030.62

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

	Jul '23 - Feb 24
440.215 · CITY HALL M & R BLDGS & GROUNDS	530.00
440.220 · CITY HALL - ADVERTISING	3,215.93
440.221 · CITY HALL TRAINING / TUITION	683.73
440.222 · CITY HALL DUES & SUBS	1,024.62
440.226 · CITY HALL INSURANCE LIABILITY	250.00
440.229 · CITY HALL COMPUTER SER & SOFTWA	13,272.92
440.230 · CITY HALL CONTRACTED SERVICES	
440.601 · City Hall Copler	5,239.46
440.230 · CITY HALL CONTRACTED SERVICES - Other	1,022.80
Total 440.230 · CITY HALL CONTRACTED SERVICES	6,262.26
440.232 · CITY HALL BANK CHARGES	2,009.77
440.236 · CITY H ALL PROPERTY TAXES	1,142.76
440.240 · CITY HALL REFUNDS/REIMBURSEMENT	0.00
440.341 · CITY HALL SUPPLIES & MATERIALS	3,956.82
440.457 · CIT HALL CAPITAL OUTLAY BUILDIN	1,080.00
440.600 · CITY HALL HUBCAP	22.93
440.000 · CITY HALL - Other	32.11
Total 440.000 · CITY HALL	285,274.09
700.000 · POLICE DEPARTMENT	
700.103 · POLICE SALARIES & WAGES	173,965.84
700.104 · POLICE PAYROLL TAXES	11,035.46
700.106 · POLICE RETIREMENT CPRB	9,899.47
700.107 · POLICE CONTRIBUTION TO PENSION	11,857.56
700.211 · POLICE TELEPHONE	3,683.48
700.216 · POLICE M & R EQUIPMENT	1,757.97
700.217 · POLICE M & R AUTOS/TRUCKS	8,001.54
700.218 · POLICE POSTAGE	328.50
700.221 · POLICE TRAINING & EDUCATION	4,753.84
700.222 · POLICE DUES & SUBSCRIPTION	6,244.00
700.229 · POLICE COURT COST & DAMAGES	1,650.00
700.230 · POLICE CONTRACTED SERVICES	50.00
700.323 · POLICE / COMPUTER SOFTWARE	1,523.00
700.341 · POLICE SUPPLIES & MATERIALS	4,412.11
700.343 · POLICE FUEL, OIL & TIRES	9,515.09
700.345 · POLICE UNIFORMS	2,536.35
700.350 · POLICE - K-9 EXPENSES	3,569.72
700.459 · POLICE CAPITAL OUTLAY	9,242.93
Total 700.000 · POLICE DEPARTMENT	264,026.86
706.000 · FIRE DEPARTMENT	
706.103 · FIRE DEPT SALARIES & WAGES	133,808.84
706.104 · FIRE DEPT PAYROLL TAXES	5,204.44
706.106 · FIRE DEPT RETIREMENT CPRB	4,614.54
706.107 · FIRE DEPT CONTRIBUTION TO PENSI	17,620.54

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

	Jul '23 - Feb 24
706.114 · FIRE DEPARTMENT VFD INSURANCE	28,123.26
706.211 · FIRE DEPT TELEPHONE	3,474.44
706.213 · FIRE DEPT UTILITIES	
706.250 · FIRE DEPT GAS UTILITY	4,228.42
706.251 · FIRE DEPT WATER	358.55
706.252 · FIRE DEPT SANITARY SEWAGE	228.48
706.253 · FIRE DEPT ELECTRIC	4,889.30
Total 706.213 · FIRE DEPT UTILITIES	9,504.75
706.216 · FIRE DEPT EQUIP MAINT	4,770.39
706.217 · FD VEHICLE MAINTENANCE	1,291.26
706.223 · F D PROFESSIONAL SERVICES	2,235.00
706.343 · FIRE DEPT GAS & OIL	895.38
706.345 · FIRE DEPT UNIFORMS	2,807.43
706.459 · FD CAPITAL OUTLAY AUTO/EQUIP	41,326.79
Total 706.000 · FIRE DEPARTMENT	255,677.06
711.000 · COMM. CNTR/CNTRL DISPATCH	
711.230 · COMM. CENTER 911 CONTRACTED SER	29,700.00
Total 711.000 · COMM. CNTR/CNTRL DISPATCH	29,700.00
715.000 · FIRE HYDRANTS	
715.213 · FIRE HYDRANTS - UTILITIES	497.97
715.251 · FIRE HYDRANT WATER UTILITY	3,485.79
Total 715.000 · FIRE HYDRANTS	3,983.76
750.000 · STREET DEPARTMENT	
750.103 · STREETS & HWY SALARIES & WAGES	168,148.81
750.104 · STREETS & HWY PAYROLL TAX	12,500.84
750.213 · STREETS & HWY UTILITIES	
750.250 · STREET DEPT GAS UTILITY	7,523.37
750.251 · STREET DEPT WATER	1,057.55
750.252 · STREET DEPT SANITARY SEWAGE	701.91
750.253 · STREET DEPT / ELECTRIC	1,802.96
750.213 · STREETS & HWY UTILITIES - Other	98.37
Total 750.213 · STREETS & HWY UTILITIES	11,184.16
750.214 · STREET DEPT TRAVEL	329.46
750.215 · STREETS & HWY BLDG & GROUNDS	4,577.57
750.216 · STREETS & HWY M & R EQUIPMENT	7,815.59
750.217 · STREETS & HWY M & R AUTOS & TRU	9,328.19
750.219 · STREETS & HWY BLDG & EQUIP RENT	1,053.99
750.230 · STREETS & HWY CONTRACTED SERVIC	
750.232 · STREET DEPT CHRISTMAS LIGHTS	1,097.71
Total 750.230 · STREETS & HWY CONTRACTED SERVIC	1,097.71
750.341 · STREETS & HWY SUPPLIES & MAT	
750.600 · STREET DEPT HOT MIX ASPHALT	5,949.34
750.601 · STREET DEPT STONE	3,286.98

CITY OF WESTON
Profit & Loss
July 2023 through February 2024

	Jul '23 - Feb 24
750.620 · STREET DEPT STREET SIGNS	889.58
750.341 · STREETS & HWY SUPPLIES & MAT - Other	668.98
Total 750.341 · STREETS & HWY SUPPLIES & MAT	10,794.88
750.343 · STREETS & HWY FUEL, OIL & TIRES	10,704.26
750.345 · STREET DEPT UNIFORMS	1,565.10
750.459 · STREETS & HWY CAPITAL OUTLAY	35,000.00
Total 750.000 · STREET DEPARTMENT	274,100.56
751.000 · STREET LIGHTS	
751.213 · STREET LIGHTS UTILITIES	45,883.31
Total 751.000 · STREET LIGHTS	45,883.31
752.000 · SIGNS AND SIGNALS	
752.213 · SIGNS & SIGNALS UTILITIES	1,589.27
752.341 · SIGNS & SIGNALS SUPPLIES & MAT	615.00
Total 752.000 · SIGNS AND SIGNALS	2,204.27
753.000 · STREETS SNOW REMOVAL	
753.341 · SNOW REMOVAL SUPPLIES	14,396.60
Total 753.000 · STREETS SNOW REMOVAL	14,396.60
755.000 · STREET CONSTRUCTION	
755.230 · Street Const-Contracted Svcs	163,876.05
755.341 · STREET CONST. SUPPLIES	6,195.72
Total 755.000 · STREET CONSTRUCTION	170,071.77
756.000 · STREET CLEANING	
756.341 · ST. CLEANING SUPPLIES	2,640.67
Total 756.000 · STREET CLEANING	2,640.67
757.000 · SIDEWALKS	
757.341 · SIDEWALKS / SUPPLIES	2,155.59
Total 757.000 · SIDEWALKS	2,155.59
805.000 · STORMSEWER	
805.219 · STORMWATER RENTAL EQUIP	500.00
805.341 · STORM SEWER / SUPPLIES	14,985.54
Total 805.000 · STORMSEWER	15,485.54
900.000 · Parks and Recreation	
900.219 · REC. BUILDING & EQUIPT RENTALS	5,653.00
900.230 · RECREATION CONTRACTED SERVICES	
900.630 · RECREATION MOWING SERVICES	6,275.00
900.230 · RECREATION CONTRACTED SERVICES - Other	2,805.00
Total 900.230 · RECREATION CONTRACTED SERVICES	9,080.00
900.341 · RECREATION SUPPLIES	5,694.95
Total 900.000 · Parks and Recreation	20,427.95
911.000 · HISTORIC LANDMARKS COMMISSION	
911.223 · HLC - Professional Services	2,500.00
911.230 · HISTORICAL COMM. CON. SERVICES	10,166.83
911.600 · HLC - REIMB. & OUTSIDE GRANTS	3,145.73

CITY OF WESTON
Profit & Loss
 July 2023 through February 2024

	Jul '23 - Feb 24
Total 911.000 · HISTORIC LANDMARKS COMMISSION	15,812.56
950.000 · BEAUTIFICATION	
950.341 · BEAUTIFICATION-SUPPLIES	14,931.90
950.000 · BEAUTIFICATION - Other	-300.00
Total 950.000 · BEAUTIFICATION	14,631.90
952.000 · CEMETERIES	
952.103 · CEMETARY / SALARIES	1,400.00
952.104 · CEMETARY / PAYROLL TAXES	107.10
952.230 · CEMETERIES CONTRACTED SERVICES	
952.600 · Mowing at Machpelah	14,200.00
952.601 · Mowing at Arnold	2,160.00
Total 952.230 · CEMETERIES CONTRACTED SERVICES	16,360.00
952.341 · Cemetary materials & supplies	301.90
Total 952.000 · CEMETERIES	18,169.00
Total Expense	1,827,501.59
Net Ordinary Income	147,755.20
Other Income/Expense	
Other Income	
Management Review	-28.56
Total Other Income	-28.56
Net Other Income	-28.56
Net Income	147,726.64

ARPA Fund Activity

Date	Transaction	Additions	Subtractions	Ledger Balance
FY2022	8/19/2021 Opening Account Deposit	\$851,115.04		
	12/21/2021 Sanitary Board - Sludge Removal		\$350,000.00	
	2/23/2022 Additional Disbursement - Deposit	\$1,354.54		
	5/18/2022 North Central Roofing - Library Roof		\$25,000.00	
	6/30/2022 <i>FYE Totals</i>	\$852,469.58	\$375,000.00	\$477,469.58
FY2023	7/1/2022 Waste Management (Thyme Bistro Demo Tipping Fee)		\$52,128.79	
	7/1/2022 Triple H Enterprises (Thyme Bistro Demolition)		\$132,487.38	
	7/7/2022 FY2023 Deposit	\$852,469.58		\$1,145,322.99
	8/12/2022 BCR Contracting LLC (Library Parking Lot Retaining Wall)		\$24,000.00	
	10/19/2022 Standard Equipment (Jetter Truck Complete Purchase)		\$108,250.00	
	10/3/2022 Kaige Roofing - Columbia Club Roof		\$40,000.00	
	11/10/2022 RavenRock (Camera Project)		\$16,640.00	
	12/8/2022 Parrotta Paving		\$200,000.00	
	1/4/2023 Advantage Technology (Camera Project)		\$60,261.31	
	2/9/2023 Advantage Technology (Camera Project)		\$12,373.75	
	2/10/2023 Kaige Roofing - Columbia Club Roof		\$14,500.00	
	2/10/2023 Advantage Technology (Camera Project)		\$3,719.50	
	6/30/2023 <i>FYE Totals</i>	\$852,469.58	\$664,360.73	\$665,578.43
FY2024	10/24/2023 Weston Sanitary Board - WSB Expenditures		\$169,800.07	
	2/29/2024 <i>FYTD Totals</i>		\$169,800.07	\$495,778.36

ARPA Expenditures Committed

Date	Transaction	Amount
FY24/25	Advantage Technology	\$3.01
	RavenRock	\$31,500.00
	Sludge Phase II	\$100,000.00
	Riverfront Project/Intersection	\$40,275.34
	Paint Machine	\$10,000.00
	Fencing	\$50,000.00
	Streetscape/Downtown Improvements	\$200,000.00
	Façade Grant	\$50,000.00
	Stormwater Improvements	\$14,000.00
	Total Proposed Expenditures	\$495,778.35
2/28/2024	Balance of ARPA Funds in Citizens Bank Checking	\$95,778.35
2/28/2024	Balance of ARPA Funds in Citizens Bank CD	\$400,000.00
	ARPA Expenditures Not Yet Cleared	
	ARPA Expenditures Committed	\$495,778.35
	Net Balance of ARPA Funds After Proposed Projects	\$0.00

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Original Amount	Paid Amount
Bill Pmt -Check	18155	02/02/2024	AIRGAS USA, LLC	101.1 - GENERAL FUNDS 01521008454	-80.89	-80.89
Bill		01/19/2024		750.219 - STREETS & HWY BLDG & EQUIP RENT	80.89	80.89
TOTAL					-80.89	-80.89
Bill Pmt -Check	18156	02/02/2024	Alan or Stephanie Westfall	101.1 - GENERAL FUNDS 01521008454	-2,500.00	-2,500.00
Bill		01/18/2024		911.223 - HLC - Professional Services	2,500.00	2,500.00
TOTAL					-2,500.00	-2,500.00
Bill Pmt -Check	18157	02/02/2024	AT&T Mobility (FirstNet)	101.1 - GENERAL FUNDS 01521008454	-120.89	-120.89
Bill		01/11/2024		706.211 - FIRE DEPT TELEPHONE	120.89	120.89
TOTAL					-120.89	-120.89
Bill Pmt -Check	18158	02/02/2024	Citizens Bank of Weston, Inc.	101.1 - GENERAL FUNDS 01521008454	-859.77	-859.77
Bill		01/30/2024		700.459 - POLICE CAPITAL OUTLAY	859.77	859.77
TOTAL					-859.77	-859.77
Bill Pmt -Check	18159	02/02/2024	H&M Motor Company	101.1 - GENERAL FUNDS 01521008454	-805.04	-805.04
Bill		12/01/2023		706.217 - FD VEHICLE MAINTENANCE	805.04	805.04
TOTAL					-805.04	-805.04
Bill Pmt -Check	18160	02/02/2024	Hart Office	101.1 - GENERAL FUNDS 01521008454	-205.68	-205.68
Bill		12/01/2023		440.601 - City Hall Copier	205.68	205.68
TOTAL					-205.68	-205.68
Bill Pmt -Check	18161	02/02/2024	Hope Gas	101.1 - GENERAL FUNDS 01521008454	-4,503.47	-4,503.47
Bill		01/25/2024		440.250 - CITY HALL GAS UTILITY	1,151.63	1,151.63
Bill		01/25/2024		750.250 - STREET DEPT GAS UTILITY	601.36	601.36
Bill		01/25/2024		750.250 - STREET DEPT GAS UTILITY	1,930.06	1,930.06
Bill		01/25/2024		750.250 - STREET DEPT GAS UTILITY	820.42	820.42
TOTAL					-4,503.47	-4,503.47

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	18162	02/02/2024	J & M Grafix, LLC	101.1 - GENERAL FUNDS 01521008454	-208.00	-208.00
Bill		01/25/2024		752.341 - SIGNS & SIGNALS SUPPLIES & MAT	208.00	208.00
TOTAL					-208.00	-208.00
Bill Pmt -Check	18163	02/02/2024	Laura Anderson	101.1 - GENERAL FUNDS 01521008454	-137.55	-137.55
Bill		01/31/2024		414.214 - FINANCE DEPT TRAVEL	137.55	137.55
TOTAL					-137.55	-137.55
Bill Pmt -Check	18164	02/02/2024	McCarty's Portable Toilets	101.1 - GENERAL FUNDS 01521008454	-125.00	-125.00
Bill		01/31/2024		900.230 - RECREATION CONTRACTED SERVICES	125.00	125.00
TOTAL					-125.00	-125.00
Bill Pmt -Check	18165	02/02/2024	Mike Starrett	101.1 - GENERAL FUNDS 01521008454	-329.46	-329.46
Bill		01/31/2024		750.214 - STREET DEPT TRAVEL	180.00	180.00
				750.217 - STREETS & HWY M & R AUTOS & TRU	509.46	509.46
TOTAL					-509.46	-509.46
Bill Pmt -Check	18166	02/02/2024	Mon Power Electric	101.1 - GENERAL FUNDS 01521008454	-1,334.11	-1,334.11
Bill		01/26/2024		751.213 - STREET LIGHTS UTILITIES	30.35	30.35
Bill		01/26/2024		751.213 - STREET LIGHTS UTILITIES	228.67	228.67
Bill		01/26/2024		752.213 - SIGNS & SIGNALS UTILITIES	75.66	75.66
Bill		01/30/2024		751.213 - STREET LIGHTS UTILITIES	12.62	12.62
Bill		01/30/2024		752.213 - SIGNS & SIGNALS UTILITIES	24.42	24.42
Bill		01/30/2024		751.213 - STREET LIGHTS UTILITIES	47.60	47.60
Bill		01/30/2024		751.213 - STREET LIGHTS UTILITIES	5.59	5.59
Bill		01/30/2024		752.213 - SIGNS & SIGNALS UTILITIES	25.63	25.63
Bill		01/30/2024		752.213 - SIGNS & SIGNALS UTILITIES	34.74	34.74
Bill		01/31/2024		440.253 - CITY HALL ELECTRIC	456.81	456.81
Bill		01/31/2024		750.253 - STREET DEPT / ELECTRIC	204.88	204.88
Bill		01/31/2024		750.253 - STREET DEPT / ELECTRIC	116.43	116.43
Bill		01/31/2024		751.213 - STREET LIGHTS UTILITIES	46.94	46.94
Bill		01/31/2024		752.213 - SIGNS & SIGNALS UTILITIES	25.77	25.77

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-1,334.11	1,334.11
Bill Pmt -Check	18167	02/02/2024	Quill	101.1 - GENERAL FUNDS 01521008454		-374.79
Bill		01/22/2024		414.341 - FINANCE DEPT / SUPPLIES	-18.69	18.69
				440.341 - CITY HALL SUPPLIES & MATERIALS	-36.06	36.06
				414.341 - FINANCE DEPT / SUPPLIES	-102.99	102.99
				440.341 - CITY HALL SUPPLIES & MATERIALS	-14.90	14.90
				440.341 - CITY HALL SUPPLIES & MATERIALS	-3.99	3.99
				414.341 - FINANCE DEPT / SUPPLIES	-15.29	15.29
				414.341 - FINANCE DEPT / SUPPLIES	-23.79	23.79
				440.341 - CITY HALL SUPPLIES & MATERIALS	-10.19	10.19
				440.341 - CITY HALL SUPPLIES & MATERIALS	-8.07	8.07
				414.341 - FINANCE DEPT / SUPPLIES	-3.41	3.41
				440.341 - CITY HALL SUPPLIES & MATERIALS	-16.00	16.00
				440.341 - CITY HALL SUPPLIES & MATERIALS	-46.79	46.79
				440.341 - CITY HALL SUPPLIES & MATERIALS	-17.50	17.50
				414.341 - FINANCE DEPT / SUPPLIES	-98.20	98.20
				414.341 - FINANCE DEPT / SUPPLIES	-8.80	8.80
				440.341 - CITY HALL SUPPLIES & MATERIALS	-7.59	7.59
				440.341 - CITY HALL SUPPLIES & MATERIALS	-2.53	2.53
TOTAL					-374.79	374.79
Bill Pmt -Check	18168	02/02/2024	Ramsey Insurance Services, Inc.	101.1 - GENERAL FUNDS 01521008454		-250.00
Bill		01/23/2024		440.226 - CITY HALL INSURANCE LIABILITY	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pmt -Check	18169	02/02/2024	Shentel	101.1 - GENERAL FUNDS 01521008454		-919.66
Bill		01/25/2024		440.211 - CITY HALL TELEPHONE	-919.66	919.66
TOTAL					-919.66	919.66
Bill Pmt -Check	18170	02/02/2024	Shriver Trucking	101.1 - GENERAL FUNDS 01521008454		-2,772.90
Bill		01/16/2024		750.601 - STREET DEPT STONE	-2,772.90	2,772.90
TOTAL					-2,772.90	2,772.90

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	18171	02/02/2024	Thompson Reulters	101.1 - GENERAL FUNDS 01521008454		-188.16
Bill		01/01/2024		417.222 - CITY ATTORNEY DUES AND SUBSCRIP	-188.16	188.16
TOTAL						-2,379.75
Bill Pmt -Check	18172	02/02/2024	Waste Management	101.1 - GENERAL FUNDS 01521008454		
Bill		01/16/2024		436.601 - CODE ENFORCEMENT DEMOLITION SER	-2,379.75	2,379.75
TOTAL						2,379.75
Bill Pmt -Check	18173	02/02/2024	West Virginia American Water Company	101.1 - GENERAL FUNDS 01521008454		
Bill		02/01/2024		706.251 - FIRE DEPT WATER	-39.41	39.41
TOTAL						39.41
Bill Pmt -Check	18174	02/02/2024	West Virginia Property Maintenance	101.1 - GENERAL FUNDS 01521008454		
Bill		01/26/2024		436.600 - CODE ENFORCEMENT TREE REMOVAL	-650.00	650.00
TOTAL						650.00
Bill Pmt -Check	18175	02/02/2024	Weston Sanitary Board.	101.1 - GENERAL FUNDS 01521008454		
Bill		01/01/2024		750.252 - STREET DEPT SANITARY SEWAGE	-28.56	28.56
Bill		01/01/2024		440.252 - CITY HALL SANITARY SEWAGE	-29.84	29.84
Bill		01/01/2024		706.252 - FIRE DEPT SANITARY SEWAGE	-28.56	28.56
TOTAL						86.96
Bill Pmt -Check	18176	02/09/2024	Astor Oilfield Services	101.1 - GENERAL FUNDS 01521008454		
Bill		01/25/2024		436.601 - CODE ENFORCEMENT DEMOLITION SER	-5,225.00	5,225.00
Bill		01/25/2024		436.601 - CODE ENFORCEMENT DEMOLITION SER	-6,650.00	6,650.00
Bill		01/30/2024		436.601 - CODE ENFORCEMENT DEMOLITION SER	-6,650.00	6,650.00
TOTAL						18,525.00
Bill Pmt -Check	18177	02/09/2024	COMPTON METALS INC	101.1 - GENERAL FUNDS 01521008454		
Bill		02/01/2024		805.341 - STORM SEWER / SUPPLIES	-127.20	127.20
TOTAL						127.20

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	18178	02/09/2024	Encova Insurance	101.1 - GENERAL FUNDS 01521008454	-2,465.00	-2,465.00
Bill		01/31/2024		440.112 - CITY HALL WORKERS COMP	-2,465.00	2,465.00
TOTAL					-2,465.00	2,465.00
Bill Pmt -Check	18179	02/09/2024	Hope Gas	101.1 - GENERAL FUNDS 01521008454	-1,833.86	-1,833.86
Bill		01/31/2024		706.250 - FIRE DEPT GAS UTILITY	-473.10	473.10
Bill		01/31/2024		706.250 - FIRE DEPT GAS UTILITY	-1,360.86	1,360.86
TOTAL					-1,833.96	1,833.96
Bill Pmt -Check	18180	02/09/2024	J F Allen	101.1 - GENERAL FUNDS 01521008454	-163,876.05	-163,876.05
Bill		01/31/2024		755.230 - Street Const-Contracted Svcs	-163,876.05	163,876.05
TOTAL					-163,876.05	163,876.05
Bill Pmt -Check	18181	02/09/2024	Lewis County Printing, LLC	101.1 - GENERAL FUNDS 01521008454	-171.60	-171.60
Bill		02/05/2024		440.341 - CITY HALL SUPPLIES & MATERIALS	-60.00	60.00
Bill		02/05/2024		700.341 - POLICE SUPPLIES & MATERIALS	-111.60	111.60
TOTAL					-171.60	171.60
Bill Pmt -Check	18182	02/09/2024	MagneGrip	101.1 - GENERAL FUNDS 01521008454	-4,837.00	-4,837.00
Bill		10/09/2023		706.459 - FD CAPITAL OUTLAY/AUTO/EQUIP	-4,837.00	4,837.00
TOTAL					-4,837.00	4,837.00
Bill Pmt -Check	18183	02/09/2024	Mariah Goldsmith	101.1 - GENERAL FUNDS 01521008454	-560.03	-560.03
Bill		02/01/2024		436.650 - spayed and neutered FELINE	-254.14	254.14
				436.650 - spayed and neutered FELINE	-100.22	100.22
				436.650 - spayed and neutered FELINE	-205.67	205.67
TOTAL					-560.03	560.03
Bill Pmt -Check	18184	02/09/2024	Mon Power Electric	101.1 - GENERAL FUNDS 01521008454	-5,459.86	-5,459.86
Bill		11/05/2023		750.253 - STREET DEPT / ELECTRIC	-5.96	5.96

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill		02/01/2024		752.213 - SIGNS & SIGNALS UTILITIES	-22.52	22.52
Bill		02/01/2024		751.213 - STREET LIGHTS UTILITIES	-5,339.64	5,339.64
Bill		02/06/2024		751.213 - STREET LIGHTS UTILITIES	-14.47	14.47
Bill		02/06/2024		751.213 - STREET LIGHTS UTILITIES	-77.37	77.37
TOTAL					-5,459.96	5,459.96
Bill Pmt -Check	18185	02/09/2024	Shentel	101.1 - GENERAL FUNDS 01521008454	-748.43	-748.43
Bill		01/25/2024		706.211 - FIRE DEPT TELEPHONE	-748.43	748.43
TOTAL					-748.43	748.43
Bill Pmt -Check	18186	02/09/2024	Shriver Trucking	101.1 - GENERAL FUNDS 01521008454	-5,418.27	-5,418.27
Bill		01/25/2024		753.341 - SNOW REMOVAL SUPPLIES	-5,418.27	5,418.27
TOTAL					-5,418.27	5,418.27
Bill Pmt -Check	18187	02/09/2024	Taylor Construction & Salvage LLC	101.1 - GENERAL FUNDS 01521008454	-255.00	-255.00
Bill		02/06/2024		805.341 - STORM SEWER / SUPPLIES	-255.00	255.00
TOTAL					-255.00	255.00
Bill Pmt -Check	18188	02/09/2024	Thompson Reuters	101.1 - GENERAL FUNDS 01521008454	-188.16	-188.16
Bill		02/06/2024		417.222 - CITY ATTORNEY DUES AND SUBSCRIP	-188.16	188.16
TOTAL					-188.16	188.16
Bill Pmt -Check	18189	02/09/2024	West Virginia American Water Company	101.1 - GENERAL FUNDS 01521008454	-497.97	-497.97
Bill		02/01/2024		715.251 - FIRE HYDRANT WATER UTILITY	-497.97	497.97
TOTAL					-497.97	497.97
Bill Pmt -Check	18190	02/09/2024	Weston Democrat, Inc.,	101.1 - GENERAL FUNDS 01521008454	-728.67	-728.67
Bill		01/31/2024		440.220 - CITY HALL - ADVERTISING	-48.67	48.67
Bill		02/01/2024		440.220 - CITY HALL - ADVERTISING	-680.00	680.00
TOTAL					-728.67	728.67
Bill Pmt -Check	18191	02/09/2024	WHAW	101.1 - GENERAL FUNDS 01521008454	-247.50	-247.50

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill		01/31/2024		440.220 · CITY HALL - ADVERTISING	-247.50	247.50
TOTAL					-247.50	247.50
Bill Pmt -Check	18192	02/09/2024	The American Museum of Glass	101.1 · GENERAL FUNDS 01521008454	-1,188.00	-1,188.00
Bill		02/09/2024		361.000 · REIMBURSEMENTS	-1,188.00	1,188.00
TOTAL					-1,188.00	1,188.00
Bill Pmt -Check	18193	02/23/2024	AIRGAS USA, LLC	101.1 · GENERAL FUNDS 01521008454	-208.00	-208.00
Bill		02/01/2024		750.219 · STREETS & HWY BLDG & EQUIP RENT	-208.00	208.00
TOTAL					-208.00	208.00
Bill Pmt -Check	18194	02/23/2024	Citizens Bank of Weston, Inc.	101.1 · GENERAL FUNDS 01521008454	-859.77	-859.77
Bill		02/15/2024		700.459 · POLICE CAPITAL OUTLAY	-859.77	859.77
TOTAL					-859.77	859.77
Bill Pmt -Check	18195	02/23/2024	Hardman Trucking Inc	101.1 · GENERAL FUNDS 01521008454	-345.60	-345.60
Bill		02/16/2024		805.341 · STORM SEWER / SUPPLIES	-345.60	345.60
TOTAL					-345.60	345.60
Bill Pmt -Check	18196	02/23/2024	HDL Companies	101.1 · GENERAL FUNDS 01521008454	-1,210.98	-1,210.98
Bill		01/31/2024		414.230 · FINANCE DEPT CONTRACT SERV	-1,210.98	1,210.98
TOTAL					-1,210.98	1,210.98
Bill Pmt -Check	18197	02/23/2024	Kimberly Harrison-Edward	101.1 · GENERAL FUNDS 01521008454	-349.32	-349.32
Bill		02/11/2024		440.221 · CITY HALL TRAINING / TUITION	-349.32	349.32
TOTAL					-349.32	349.32
Bill Pmt -Check	18198	02/23/2024	LEAF	101.1 · GENERAL FUNDS 01521008454	-501.33	-501.33
Bill		02/16/2024		440.601 · City Hall Copier	-477.46	477.46
				414.237 · FINANCE OTHER FEES & TAXES	-23.87	23.87

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-501.33	501.33
Bill Pmt -Check	18199	02/23/2024	Lewis County 911	101.1 - GENERAL FUNDS 01521008454	-8,600.00	-8,600.00
Bill		02/21/2024		711.230 - COMM. CENTER 911 CONTRACTED SER	3,300.00	3,300.00
				711.230 - COMM. CENTER 911 CONTRACTED SER	-3,300.00	3,300.00
TOTAL					-6,600.00	6,600.00
Bill Pmt -Check	18200	02/23/2024	Mon Power Electric	101.1 - GENERAL FUNDS 01521008454	-47.25	-47.25
Bill		02/19/2024		751.213 - STREET LIGHTS UTILITIES	47.25	47.25
TOTAL					-47.25	47.25
Bill Pmt -Check	18201	02/23/2024	MOUNTAINEER HYDRAULICS & MACHINE INC.	101.1 - GENERAL FUNDS 01521008454	-273.77	-273.77
Bill		02/19/2024		753.341 - SNOW REMOVAL SUPPLIES	273.77	273.77
TOTAL					-273.77	273.77
Bill Pmt -Check	18202	02/23/2024	Waste Management	101.1 - GENERAL FUNDS 01521008454	-19,302.54	-19,302.54
Bill		02/01/2024		436.601 - CODE ENFORCEMENT DEMOLITION SER	19,302.54	19,302.54
TOTAL					-19,302.54	19,302.54
Bill Pmt -Check	18203	02/23/2024	West Virginia American Water Company	101.1 - GENERAL FUNDS 01521008454	-243.06	-243.06
Bill		02/08/2024		750.251 - STREET DEPT WATER	44.65	44.65
		02/08/2024		440.251 - CITY HALL WATER	-115.73	115.73
		02/09/2024		414.237 - FINANCE OTHER FEES & TAXES	-3.86	3.86
				706.251 - FIRE DEPT WATER	-78.82	78.82
TOTAL					-243.06	243.06
Bill Pmt -Check	18204	02/23/2024	West Virginia Property Maintenance	101.1 - GENERAL FUNDS 01521008454	-430.00	-430.00
Bill		02/08/2024		436.600 - CODE ENFORCEMENT TREE REMOVAL	430.00	430.00
TOTAL					-430.00	430.00
Bill Pmt -Check	18205	02/23/2024	Weston Sanitary Board.	101.1 - GENERAL FUNDS 01521008454	-175.20	-175.20

CITY OF WESTON
Check Detail
February 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill		02/08/2024		706.252 - FIRE DEPT SANITARY SEWAGE	-57.12	57.12
Bill		02/08/2024		750.252 - STREET DEPT SANITARY SEWAGE	-57.12	57.12
Bill		02/08/2024		440.252 - CITY HALL SANITARY SEWAGE	-60.96	60.96
TOTAL					-175.20	175.20
Bill Pmt -Check	18206	02/23/2024	WW Dept of Transportation	101.1 - GENERAL FUNDS 01521008454	-4,058.67	-4,058.67
Bill		02/12/2024		753.341 - SNOW REMOVAL SUPPLIES	-4,058.67	4,058.67
TOTAL					-4,058.67	4,058.67

CITY OF WESTON
Vacant Structures A/R Aging Summary
As of February 29, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
7-Eleven- Kitsonville 274 SOUTH MAIN	0.00	500.00	0.00	0.00	0.00	500.00
7-ELEVEN -227 3RD ST	0.00	500.00	0.00	0.00	0.00	500.00
7 Eleven Inc- 736 N. MAIN	0.00	500.00	0.00	0.00	0.00	500.00
ALUM 65 COLE C. D.	0.00	0.00	0.00	0.00	850.00	850.00
ALUM 67 COLE, C.D.	0.00	0.00	0.00	0.00	700.00	700.00
ARCH 330 Heckman, April& Jackson, Michael	0.00	0.00	0.00	0.00	1,000.00	1,000.00
ARNOLD 215 MINIX, KATHERN	0.00	300.00	0.00	0.00	0.00	300.00
Arnold 220 FARNSWORTH, VERA	0.00	0.00	0.00	0.00	1,000.00	1,000.00
ARNOLD 230 Hines, Mark	0.00	0.00	0.00	0.00	1,150.00	1,150.00
ARNOLD 350 Milligan, Kirsten	0.00	0.00	0.00	0.00	600.00	600.00
BENNETT 208 C I DEVELOPMENT	0.00	0.00	0.00	0.00	250.00	250.00
BROAD 245 ALAN TUCCI	0.00	0.00	0.00	0.00	550.00	550.00
BROAD 338 Bonnett, Frances "Butch"	0.00	0.00	0.00	0.00	400.00	400.00
BROAD 360 LANDIS, LENORA	0.00	0.00	0.00	0.00	1,300.00	1,300.00
BROAD 518 Black Shane	0.00	0.00	0.00	0.00	450.00	450.00
BROOKE 212 James, Stanley A. & Sharon K.	0.00	150.00	0.00	0.00	0.00	150.00
BROWN 10 VOLUSIA VENTURES LLC	0.00	250.00	0.00	0.00	0.00	250.00
BROWN 12 Jasper, E. N. & Jean C.	0.00	0.00	0.00	0.00	150.00	150.00
BROWN 14 UNDER Jasper, EN & Jean	0.00	0.00	0.00	0.00	300.00	300.00
BROWN 258 COGAR CASSANRA & RUSTY	0.00	0.00	0.00	0.00	450.00	450.00
Charles 411, McCue Michael S	0.00	0.00	0.00	0.00	300.00	300.00
CLIFF 724 CAROTHERS FRANK	0.00	0.00	0.00	0.00	450.00	450.00
COTTAGE 111 Santaluca, Enzo	0.00	0.00	0.00	0.00	1,000.00	1,000.00
COTTAGE 133 HEFLIN SAMANTHA	0.00	0.00	0.00	0.00	600.00	600.00
COTTAGE 137 West, Maybelle	0.00	0.00	0.00	0.00	1,300.00	1,300.00
COTTAGE 156 Farris, Steven Raymond	0.00	0.00	0.00	0.00	700.00	700.00
COTTAGE 262 LANGFORD, STEVEN & SUSAN LANG	0.00	150.00	0.00	0.00	0.00	150.00
EDWARD 331 Caine, Tracy	0.00	0.00	0.00	0.00	1,150.00	1,150.00
FIFTH 120 W FLANIGAN RICHARD & CHRISTINA	0.00	0.00	0.00	0.00	300.00	300.00
FOURTH 257 W RIFFLE, TRACY L.	0.00	0.00	0.00	0.00	1,300.00	1,300.00
GEORGE LOT 58 CHITTUM ADDITION	0.00	0.00	0.00	0.00	550.00	550.00
Harris, Eric	0.00	0.00	0.00	0.00	150.00	150.00
HARRISON 211 LATTIN, KAREN	0.00	0.00	0.00	0.00	1,150.00	1,150.00
HENRY 78 Crites, Daniel L.	0.00	0.00	0.00	0.00	400.00	400.00
HIGH 258 RAFFERTY LORA	0.00	0.00	0.00	0.00	1,300.00	1,300.00
JACKSON 69 UNDER BOO YOUNG LEE	0.00	250.00	0.00	0.00	0.00	250.00
LEE 221 LUCAS ANTOINE	0.00	0.00	0.00	0.00	700.00	700.00
MAIN 116 ACADIAN ENTERPRISE LLC	0.00	150.00	0.00	0.00	0.00	150.00
MAIN 13 S Minuteman Muffler	0.00	0.00	0.00	0.00	1,250.00	1,250.00
MAIN 201 Citizens Bank of Weston	0.00	300.00	0.00	0.00	0.00	300.00
MAIN 234 S WEAVER, ROBERT	0.00	0.00	0.00	0.00	550.00	550.00
MAIN 266 HALLER THOMAS E.	0.00	250.00	0.00	0.00	0.00	250.00
MAIN 303 S LANGFORD, JOHN & REBECCA 1	0.00	0.00	0.00	0.00	400.00	400.00
MAIN 426 WV HOUSING DEVELOPMENT FUND	0.00	300.00	0.00	0.00	0.00	300.00
MAIN 916 N Taylor, Reba G. Heirs	0.00	0.00	0.00	0.00	550.00	550.00
MID 339 1/2 UNDER MID 339	0.00	0.00	0.00	0.00	450.00	450.00
MONTGOMERY 139 VOLUSIA VENTURES LLC	0.00	0.00	0.00	0.00	450.00	450.00
Montgomery 38, Frame Brenda	0.00	0.00	0.00	0.00	1,000.00	1,000.00
MULBERRY 138 Cutlip, Nicholas G	0.00	0.00	0.00	0.00	1,300.00	1,300.00
MULBERRY 148 UNDER ERIC HARRIS	0.00	0.00	0.00	0.00	750.00	750.00
ORCHARD 215 Posey, Jennifer	0.00	0.00	0.00	0.00	150.00	150.00

CITY OF WESTON
Vacant Structures A/R Aging Summary
As of February 29, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
RIVER 307 N Gandee, Barbara	0.00	0.00	0.00	0.00	150.00	150.00
SCHOOL 112 UNDER JAMES MELVIN & MARY	0.00	0.00	0.00	0.00	500.00	500.00
SECOND 237 E SMITH GREGORY	0.00	0.00	0.00	0.00	400.00	400.00
SECOND 313 E MILLER LAWRENCE & LYNN	0.00	0.00	0.00	0.00	700.00	700.00
SECOND 369 W Eagle, Adam	0.00	0.00	0.00	0.00	700.00	700.00
SECOND 375 W HUBBARD, KOREY	0.00	0.00	0.00	0.00	250.00	250.00
SECOND 397W LANG, SUSAN	0.00	0.00	0.00	300.00	0.00	300.00
SECOND 427 W Hyer, Harold	0.00	0.00	0.00	0.00	400.00	400.00
Second 527 MARKS, FRED & ELLEN	0.00	0.00	0.00	0.00	1,150.00	1,150.00
SECOND 627 W CAREY, GLEN	0.00	0.00	0.00	0.00	900.00	900.00
SPRING 309 QUEEN SCOTTIE L.	0.00	0.00	0.00	0.00	250.00	250.00
SPRING 311 QUEEN SCOTTIE L	0.00	250.00	0.00	-125.00	0.00	125.00
TWELFTH 1235 HALE REBECCA	0.00	300.00	0.00	0.00	0.00	300.00
WILLOW 271 UNDER COTTAGE 156	0.00	0.00	0.00	0.00	1,300.00	1,300.00
WILSON 230 Dillon, Debbie	0.00	0.00	0.00	0.00	400.00	400.00
WINTER 828 Parker, Grace L &	0.00	0.00	0.00	0.00	400.00	400.00
WRIGHT 240 WESTON GALAXY FOOD	0.00	0.00	0.00	0.00	1,000.00	1,000.00
WRIGHT 301 ELLADENE BAILEY HESKETT TRUSTE	0.00	0.00	0.00	0.00	400.00	400.00
WRIGHT 319 UNDER MELVIN JAMES	0.00	0.00	0.00	0.00	1,150.00	1,150.00
WRIGHT 345 ZAMORA ROLANDO	0.00	0.00	0.00	0.00	550.00	550.00
WRIGHT 349 GIBSON, PAMELA	0.00	0.00	0.00	0.00	400.00	400.00
WRIGHT 357 Sipe, Robert & Allison Perrine	0.00	0.00	0.00	0.00	1,300.00	1,300.00
TOTAL	<u>0.00</u>	<u>4,150.00</u>	<u>0.00</u>	<u>175.00</u>	<u>39,650.00</u>	<u>43,975.00</u>

CITY OF WESTON
Vacant Structures
February 2024

P	Type	Date	Name	Memo	Paid Amount
	326.000 - PERMIT FEES				
	Invoice	02/05/2024	MCGARY 12 PAMELA J. & JESSE E. DRIVER	vacant or partially vacant building	250.00
	Invoice	02/13/2024	ARCH 323 HINKLE TIMOTHY & SHANNON	vacant or partially vacant building	150.00
	Invoice	02/15/2024	BROAD 356 Watson, John & Donna	vacant or partially vacant building/ 2ND YEAR 1ST QUARTER 2/6/24	356 BRC
	Invoice	02/20/2024	SPRING 366 SIMPSON MILDRED	vacant or partially vacant building/2ND YEAR 1ST QUARTER 2/6/24	366 SPR
	Invoice	02/22/2024	LINDEN 15 COGAR ARTHUR	vacant or partially vacant building/ 2ND YEAR 1ST QUARTER 2/6/24	15 LIND
	Invoice	02/23/2024	COTTAGE 231 E & P RENTALS LLC	vacant or partially vacant building	150.00
	Invoice	02/23/2024	COTTAGE 231 E & P RENTALS LLC	vacant or partially vacant building	150.00
	Invoice	02/23/2024	COTTAGE 231 E & P RENTALS LLC	vacant or partially vacant building/ 1ST YEAR 4TH QUARTER 2/6/24	150.00
	Invoice	02/23/2024	MAIN 269 S E & P RENTALS LLC	vacant or partially vacant building/1ST YEAR 4TH QUARTER 2/6/24	269 S M/
	Total 326.000 - PERMIT FEES				1,900.00
	TOTAL				1,900.00

February Report 2024

Street Department

- We investigated a sink hole in the grassy edge of roadway on Chesnut Street and found a collapsed storm drain inlet that had been buried underground from years ago. We rebuilt the collapsed storm drain to where it is now properly functioning and attached a clean out lid instead of grate for the fact of the inlet being located within the grassy area at the edge of roadway. We then moved out to the roadway curb and rebuilt both active storm drain inlets by removing the material that was failing to hold up the grates being red bricks and constructed them both out of high strength concrete. All rebuilt inlets are draining and functioning as they should.
- Used the Jet Truck to clean out drain line in front of 521 Charles Street
- Cold patched potholes on 4th Street, Court Avenue, Burnside Avenue, Rohr Street, Winter Avenue, Cemetery Street, Oak Street, Holland Avenue, Broad Street, City Building, Senior Citizen Center parking lot, and Fall Street
- Installed new wiring and lighting for the bottom Street Department Garage dusk to dawn
- Installed new bulbs on the W 2nd Street Bridge light fixtures
- Installed new bulbs in the light poles on Main Avenue 4 out of the 5 are operating properly on Main Avenue. The light pole in front of Farnsworth's Office will require further investigating due to wiring issues within the conduit as well as the light pole located on Water Street having the same issue.
- We installed roughly 50 feet of french drain line within the alley that connects Madison Avenue to Monroe Avenue and tied that line into an existing storm drain inlet to help remove some of the water that was affecting the home owner's property. After installation of the line and everything being backfilled and graded as it should, we were able to show the home owner the water that the pipe was taking in to help alleviate the issue and she was very pleased we the effectiveness of the installation.
- We all received CPR Training at the City Building
- Installed stop sign at the intersection of E 3rd Street and Water Street after someone hit it and knocked it down
- We cleaned the ditch line that belongs to Mr. Montgomery on Simpsons Run

- We met with the camera crew for the City and went over locations that needed to be covered under surveillance and appropriate mount areas
- Recovered safety barrier from beside Mountain Roots that someone threw over the hill
- Removed fallen tree debris from out of the roadway on Spring Street
- We have been working on painting the wooden barriers that surround the skating rink in order to try and protect them from the outside weather
- Used the Sweeper Truck to clean the main routes in and out of town and our main routes within town
- Performed normal maintenance and repairs on the salt spreaders
- Cut back roadway brush along Mid Avenue
- 2-17-2024 performed snow removal
- We milled and regraded Crescent alley to make for a smoother surface and appropriate water drainage we received many compliments and appreciative comments for the work that was done
- Cleaned ditch at the bottom of Minden Street
- Cleaned ditch on Rada Avenue and Charles Street
- Made repairs to the bucket truck by installing a new plug in on the alternator
- Installed a new thermostat on the Ford Explorer
- Cleaned mud out of the roadway on Edwards Street
- Installed new signs on the sign boards that are located near the borders of the City Limits
- Went around town straightening up stop signs
- Hauled metal from our metal pile at the shop to Jerry's Salvage
- Removed pine from out of flower boxes around town
- Removed mud from roadway edge on High Street and installed rock along edge of curb
- Listed and turned in burnt out dusk to dawn lights to Monpower for repair
- Installed additional pipe to the outlet drain on Brown Avenue to help alleviate the roadway edge washout issue
- Delivered the stage to West Hall
- Assisted with cleaning oil spill on Water Street Parking
- Checking and cleaning drain basins and making list of where and what needs either jetted out or repaired
- Weekly trash duty

Spring Cleanup
April 8th-12th, 2024

- 3 Dumpsters will be set on April 5th by 2:30pm
- We will set up our roll off dumpster for metal only
- **NO HOUSEHOLD GARBAGE**
- **NO PAINT**
- **NO PROPANE TANKS**
- **WE WILL NOT GO ONTO ANYONE'S PORCH OR PROPERTY TO OBTAIN ANY CLEANUP MATERIALS**
- **Mattresses and furniture must be wrapped in plastic otherwise they will not be picked up**
- ***If mattresses and furniture are not wrapped we will leave a tag on their door stating that items must be wrapped in order to be picked up. If they would like to reschedule in order to do this so they can be picked up, they must contact the City Building and ask for a reschedule pick up date**
- **All wood materials must be bundled up**
- **Pool liners must be cut in half**
- **ALL MUST BE SET OUT BY EDGE OF SIDEWALK OR ROADWAY EDGE**



NOTICE TO OWNER/OCCUPANT

Spring Clean up

This tag is informing you that you must wrap all furniture and mattresses/box springs in plastic in order for it to be eligible for pick up. If you would like to wrap your items and reschedule your pickup please call the City Building at 304-269-6141.

Thank you,

City of Weston Date:



WESTON POLICE DEPARTMENT

Law Total Incident Report, by Date, Nature

Date: 02/01/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	10
Total Incidents for This Date	10

Date: 02/02/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	3
Complaint Drug	1
Traffic Stop	3
Complaint	1
Serve Papers	1
CAD2CAD	1
Suspicious Pers	1
Total Incidents for This Date	11

Date: 02/03/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Threats	1
Alarm Investigation	1
Complaint Parking	2
Animal Problem	1
Traffic Stop	1
Dispute	1
Complaint Parking	1
Vagrants	1
Traffic Stop	1
Welfare Check	1
Reckless Driver	1
Animal Problem	1
Welfare Check	1
Traffic Stop	1
Speak To Officer	1
Traffic Stop	1
Suspicious Pers	1
Larceny	1
Total Incidents for This Date	19

Date: 02/04/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Pers	1
Traffic Stop	2
Harassment	1
MVC/Motor Veh Crash	1
Altercation	1
Total Incidents for This Date	7

Date: 02/05/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint Drug	1
Complaint Parking	1
Motorist Asstist	1
Investigation	1
Traffic Stop	1
Speak To Officer	1
Animal Bite	1
Total Incidents for This Date	7

Date: 02/06/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Larceny	1
Animal Problem	2
Suspicious Pers	1
Motorist Asstist	1
Total Incidents for This Date	5

Date: 02/07/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
MVC/Motor Veh Crash	1
Animal Problem	1
MVC/Motor Veh Crash	1
Traffic Stop	14
Open Cell Line	1
Total Incidents for This Date	19

Date: 02/08/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Traffic Stop	5
Complaint Parking	1
MVC/Motor Veh Crash	1
Total Incidents for This Date	8

Date: 02/09/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
Noise Complaint	1
Mental Health Issues	1
Serve Papers	1
Unconscious Person	1
Static On Line	1
Serve Papers	1
Alarm Investigation	1
Speak To Officer	1
Traffic Stop	1
CAD2CAD	1
Domestic Active	1
Suspicious Pers	1
Total Incidents for This Date	13

Date: 02/10/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Shooting	1
Alarm Investigation	1
Leaving The Scene	1
Reckless Driver	1
Total Incidents for This Date	4

Date: 02/11/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Domestic Active	1
Complaint Parking	1
Traffic Stop	1
Total Incidents for This Date	3

Date: 02/12/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Loitering	1
MVC/Motor Veh Crash	1
Motorist Asstist	1
Traffic Stop	7
Speak To Officer	2
Total Incidents for This Date	12

Date: 02/13/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Open Door	1
Speak To Officer	1
Complaint	2
Traffic Stop	2
Total Incidents for This Date	7

Date: 02/14/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Subject In Custody	1
Traffic Stop	1
Speak To Officer	1
Domestic	1
Serve Papers	1
Traffic Stop	1
Speak To Officer	1
Total Incidents for This Date	7

Date: 02/15/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
MVC/Motor Veh Crash	1
Suspicious Vehicle	1
Abandoned Vehicle	1
Welfare Check	1
Traffic Stop	3
Traffic Hazard	1
Traffic Stop	1
Complaint	1
Traffic Stop	4
MVC/Motor Veh Crash	1
Total Incidents for This Date	16

Date: 02/16/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Welfare Check	1
Larceny	1
Complaint	1
Speak To Officer	1
Suspicious Vehicle	1
Speak To Officer	1
Complaint Drug	1
Traffic Stop	3
Assist Other Agency	1
Traffic Stop	1
Speak To Officer	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Welfare Check	1
MVC/Motor Veh Crash	2
Total Incidents for This Date	17

Date: 02/17/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Noise Complaint	1
Alarm Investigation	1
B&E Non-Active	1
Suspicious Vehicle	1
Animal Problem	1
Traffic Stop	1
Speak To Officer	1
Suspicious Pers	1
Traffic Stop	1
Welfare Check	1
Total Incidents for This Date	10

Date: 02/18/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Noise Complaint	1
Assault	1
Serve Papers	2
Reckless Driver	1
Animal Problem	1
Domestic	1
Traffic Stop	3
Unconscious Person	1
Suspicious	2
Total Incidents for This Date	13

Date: 02/19/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Alarm Investigation	1
Dispute	1
Assist Other Agency	1
Harassment	1
Traffic Stop	1
Suspicious	1
Roadway Obstruction	1
Total Incidents for This Date	7

Date: 02/20/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
Complaint	1
Traffic Stop	1
Remove Person	1
Complaint Drug	1
Suspicious	1
Traffic Stop	2
Warrant	1
Complaint	1
Suspicious Pers	1
Speak To Officer	1
Suspicious Vehicle	1
Total Incidents for This Date	13

Date: 02/21/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	1
Serve Papers	1
Dispute	1
Complaint	1
Subject In Custody	1
Animal Problem	1
MVC/Motor Veh Crash	1
Domestic	1
Traffic Stop	1
Total Incidents for This Date	9

Date: 02/22/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Motorist Asstist	1
Animal Cruelty	1
Shoplifting	1
Open Door	1
Complaint	1
Traffic Stop	2
Total Incidents for This Date	7

Date: 02/23/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Serve Papers	1
Total Incidents for This Date	1

Date: 02/24/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Animal Problem	1
Roadway Obstruction	1
Traffic Stop	1
MVC/Motor Veh Crash	1
Domestic	1
Total Incidents for This Date	5

Date: 02/25/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Speak To Officer	2
Suspicious Pers	1
Total Incidents for This Date	3

Date: 02/26/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Complaint	1
Welfare Check	1
Traffic Stop	6
Total Incidents for This Date	9

Date: 02/27/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Stop	1
Speak To Officer	1
Welfare Check	1
Trespassing	1
Welfare Check	1
Complaint	1
Complaint Parking	1
Threats	1
Traffic Stop	5
Domestic Active	1
Pursuit	1
Fire Alarm Investigation	1
Traffic Stop	2
Total Incidents for This Date	18

Date: 02/28/24

<u>Nature of Incident</u>	<u>Total Incidents</u>
MVC/Motor Veh Crash	1
Roadway Obstruction	1
Animal Problem	1
Open Door	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Complaint	1
B&E Non-Active	1
Reckless Driver	1
MVC/Motor Veh Crash	1
Total Incidents for This Date	8

Total reported: 268

Report Includes:

All dates between `00:00:01 02/01/24` and `00:23:59 02/29/24`, All agencies matching `WPD`, All natures, All locations, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

CITATIONS FEBRUARY 2024

02/02/2024	North River	Suspended operators
02/03/2024	East 3 rd	Speeding
02/03/2024	East 3 rd	Expired MVI
02/04/2024	US 33	Speeding
02/07/2024	South Main	No Proof Insurance
02/07/2024	South Main	No Insurance
02/08/2024	East 3 rd	Red Light
02/11/2024	Broad Street	Parking to close fire hydrant
02/12/2024	West 2 nd	Exp MVI
02/15/2024	East 3 rd	Red light
02/15/2024	East 3 rd	Expired Registration
02/17/2024	US 33	Red Light
02/20/2024	Brown Ave	Exp MVI
02/20/2024	Brown Ave	No Insurance
02/27/2024	West 2 nd	No Insurance
02/27/2024	West 2 nd	Exp MVI

44 Warning Citations



WESTON FIRE DEPARTMENT
REPORT FOR THE MONTH OF
Feb-24 2024
 "On the job 'til the job is done"



TOTAL CALLS
TOTAL MEETINGS & DRILLS
TOTAL CALLS INSIDE THE CITY
TOTAL CALLS OUTSIDE THE CITY

100
4
72
17

TOTAL MUTUAL-AID CALLS
ASSISTS TO JACKSONS MILL
ASSISTS TO JANE LEW
ASSISTS TO MIDWAY
ASSISTS TO PRICETOWN
ASSISTS TO WALKERSVILLE
ASSISTS TO THE SQUAD

11
0
1
2
3
0
52

FROM
FROM
FROM
FROM
FROM
FROM

0
2
0
1
0
0

OUT OF COUNTY CALLS
PAID MAN LEFT THE CITY
TOTAL MILES
TOTAL APPARATUS HOURS
TOTAL MAN HOURS
TOTAL LOSS IN THE CITY
TOTAL LOSS OUTSIDE THE CITY
BURNING PERMITS ISSUED
MVC'S INSIDE THE CITY
MVC'S OUTSIDE THE CITY
WORKING STRUCTURE FIRES
WORKING AUTO FIRES
WORKING BRUSH FIRES
WORKING FIRES, OTHER

0
2
622
40.81
343.93
\$0
\$0
19
8
7
2
0
0
0

SAVED
SAVED

\$0
\$0

ADDITIONAL REMARKS
 Attended fire dept meetings and drills
 Attended safe sites meeting
 Worked on Fema Grant for SCBAs in amount of 378,000.00
 Working on checklist for Fire Marshall Audit on 3-5-2024
 Remolded meeting room back room and supply room
 new carpet, drywall and paint

Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {02/01/2024} And {02/29/2024}
and District = "1A "

Incident	Type	Date	Location	Description
24-0000136-0	FIRE	02/01/2024	112 Oak ST	Medical assist, assist EMS
24-0000137-0	FIRE	02/01/2024	650 Craig ST /Weston Commons/203	Medical assist, assist EMS
24-0000141-0	FIRE	02/02/2024	827 US Highway 33 E	Dispatched & cancelled en
24-0000144-0	FIRE	02/03/2024	124 E 1st ST /Cirss Manor/308	Medical assist, assist EMS
24-0000145-0	FIRE	02/03/2024	124 E 1st ST /104	Medical assist, assist EMS
24-0000147-0	FIRE	02/04/2024	253 Mound AVE	Medical assist, assist EMS
24-0000148-0	FIRE	02/05/2024	108 Olive ST	Medical assist, assist EMS
24-0000149-0	FIRE	02/05/2024	355 George ST	Medical assist, assist EMS
24-0000150-0	FIRE	02/05/2024	217 E 3rd ST E/Law Office of Trena	Medical assist, assist EMS
24-0000151-0	FIRE	02/06/2024	609 Locust AVE	Medical assist, assist EMS
24-0000153-0	FIRE	02/06/2024	349 Court AVE	Medical assist, assist EMS
24-0000155-0	FIRE	02/07/2024	US Highway 33 E & Berlin RD	No Incident found on arrival
24-0000157-0	FIRE	02/07/2024	250 Court AVE /CVS Pharmacy	Medical assist, assist EMS
24-0000158-0	FIRE	02/07/2024	209 Town Run RD	Medical assist, assist EMS
24-0000159-0	FIRE	02/07/2024	936 Sharpe Hospital RD	Alarm system activation, no
24-0000160-0	FIRE	02/08/2024	US Highway 33 E & MM Interstate 79	Motor Vehicle Accident with
24-0000162-0	FIRE	02/08/2024	US Highway 33 E & Berlin RD	Motor Vehicle Accident with
24-0000163-0	FIRE	02/09/2024	538 Court AVE	Medical assist, assist EMS
24-0000164-0	FIRE	02/09/2024	251 W 2nd ST /SJMh Medical Care	Medical assist, assist EMS
24-0000165-0	FIRE	02/09/2024	650 Craig ST /Weston Commons/202	Medical assist, assist EMS
24-0000166-0	FIRE	02/09/2024	150 Olive ST	Medical assist, assist EMS
24-0000167-0	FIRE	02/09/2024	349 Court AVE	Medical assist, assist EMS
24-0000168-0	FIRE	02/09/2024	313 W 2nd ST	Gas leak (natural gas or
24-0000169-0	FIRE	02/09/2024	76 Hospitality Way /Hampton Inn	Smoke detector activation
24-0000172-0	FIRE	02/11/2024	920 N Main AVE	Medical assist, assist EMS
24-0000173-0	FIRE	02/13/2024	201 Main AVE	Motor Vehicle Accident with
24-0000174-0	FIRE	02/13/2024	650 Craig ST /Weston Commons/307	Dispatched & cancelled en
24-0000175-0	FIRE	02/13/2024	55 Dolan Mobile Home PARK /11	Medical assist, assist EMS
24-0000176-0	FIRE	02/13/2024	650 Craig ST /Weston Commons/307	Medical assist, assist EMS
24-0000178-0	FIRE	02/14/2024	954 N Main AVE	Service Call, other
24-0000179-0	FIRE	02/14/2024	650 Craig ST /307	Medical assist, assist EMS
24-0000180-0	FIRE	02/15/2024	E 3rd ST E & Court AVE	Motor Vehicle Accident with
24-0000181-0	FIRE	02/16/2024	220 McGary AVE	Medical assist, assist EMS
24-0000182-0	FIRE	02/16/2024	358 Court AVE /Robert L Bland	Smoke detector activation,
24-0000184-0	FIRE	02/16/2024	127 E 4th ST	Medical assist, assist EMS
24-0000185-0	FIRE	02/16/2024	127 E 4th ST	Medical assist, assist EMS
24-0000187-0	FIRE	02/16/2024	99.5 MM Interstate 79 /S.B.	Motor Vehicle Accident with

Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {02/01/2024} And {02/29/2024}
and District = "1A "

Incident	Type	Date	Location	Description
24-0000189-0	FIRE	02/17/2024	99 MM Interstate 79 /N.B.	Dispatched & cancelled en
24-0000191-0	FIRE	02/17/2024	N River AVE & Mid AVE	Water or steam leak
24-0000192-0	FIRE	02/17/2024	465 Broad ST	Medical assist, assist EMS
24-0000193-0	FIRE	02/17/2024	650 Craig ST /Weston Commons/307	Medical assist, assist EMS
24-0000194-0	FIRE	02/18/2024	293 Garton AVE	Medical assist, assist EMS
24-0000195-0	FIRE	02/18/2024	349 Court AVE	Medical assist, assist EMS
24-0000196-0	FIRE	02/19/2024	102 W 2nd ST	Medical assist, assist EMS
24-0000197-0	FIRE	02/19/2024	225 Franklin ST	Medical assist, assist EMS
24-0000198-0	FIRE	02/19/2024	380 Arnold ST	Medical assist, assist EMS
24-0000199-0	FIRE	02/20/2024	25 Garton PLZ /Dr. Pearson	Medical assist, assist EMS
24-0000200-0	FIRE	02/20/2024	277 Rada AVE /A	Medical assist, assist EMS
24-0000201-0	FIRE	02/21/2024	303 Olive ST	Medical assist, assist EMS
24-0000203-0	FIRE	02/21/2024	538 Court AVE	Medical assist, assist EMS
24-0000204-0	FIRE	02/22/2024	609 Locust AVE	Medical assist, assist EMS
24-0000205-0	FIRE	02/22/2024	123 Chestnut ST	Unauthorized burning
24-0000206-0	FIRE	02/22/2024	650 Craig ST /109	Medical assist, assist EMS
24-0000207-0	FIRE	02/22/2024	56 Oak ST	Public service assistance,
24-0000209-0	FIRE	02/24/2024	401 John ST /Weston Arbors/102	Dispatched & cancelled en
24-0000210-0	FIRE	02/24/2024	650 Craig ST /101	Medical assist, assist EMS
24-0000211-0	FIRE	02/24/2024	676 Locust AVE	Medical assist, assist EMS
24-0000213-0	FIRE	02/24/2024	US Highway 33 E & Market Place Mall	Motor Vehicle Accident with
24-0000215-0	FIRE	02/24/2024	917 Cemetery ST	Medical assist, assist EMS
24-0000217-0	FIRE	02/25/2024	46 Quarry Glen /308	Medical assist, assist EMS
24-0000218-0	FIRE	02/25/2024	334 E 1st ST	Medical assist, assist EMS
24-0000219-0	FIRE	02/25/2024	834 Winter AVE	Dispatched & cancelled en
24-0000221-0	FIRE	02/26/2024	676 Locust AVE	Medical assist, assist EMS
24-0000222-0	FIRE	02/26/2024	MM Interstate 79 & US Highway 33 E	Motor Vehicle Accident with
24-0000223-0	FIRE	02/26/2024	103 Court AVE	Smoke or odor removal
24-0000224-0	FIRE	02/27/2024	329 Broad ST	Medical assist, assist EMS
24-0000225-0	FIRE	02/27/2024	124 E 1st ST /Criss Manor/402	Alarm system activation, no
24-0000226-0	FIRE	02/28/2024	538 Court AVE	Medical assist, assist EMS
24-0000229-0	FIRE	02/28/2024	509 Berlin RD /Peterson-Central	Unintentional transmission
24-0000230-0	FIRE	02/28/2024	100.5 MM Interstate 79 /North Bound	Motor Vehicle Accident with
24-0000234-0	FIRE	02/29/2024	676 Locust AVE	Public service assistance,
24-0000235-0	FIRE	02/29/2024	401 John ST	Smoke detector activation

Total Incident Count 72

Weston fire

Copy of Fire and EMS Combined List by Incident Num

Alarm Date Between {02/01/2024} And {02/29/2024}
and District = "1B "

Incident	Type	Date	Location	Description
24-0000138-0	FIRE	02/01/2024	84 MM Interstate 79 /N.B.	Motor vehicle accident with
24-0000139-0	FIRE	02/02/2024	87 MM Interstate 79	Dispatched & cancelled en
24-0000142-0	FIRE	02/03/2024	328 Kunst DR	Public service assistance,
24-0000143-0	FIRE	02/03/2024	88 MM Interstate 79 /S.B.	Motor Vehicle Accident with
24-0000146-0	FIRE	02/04/2024	344 Homewood RD	Unauthorized burning
24-0000161-0	FIRE	02/08/2024	768 US Highway 19 S	Heat detector activation due
24-0000170-0	FIRE	02/10/2024	85 Forinash RD	Carbon monoxide incident
24-0000171-0	FIRE	02/10/2024	US Highway 33 E & Wilson Siding RD	Motor vehicle accident with
24-0000186-0	FIRE	02/16/2024	83.5 MM Interstate 79 /N.B.	Motor Vehicle Accident with
24-0000190-0	FIRE	02/17/2024	US Highway 33 E & Wilson Siding RD	Motor Vehicle Accident with
24-0000202-0	FIRE	02/21/2024	88 MM Interstate 79 /S.B.	Dispatched & cancelled en
24-0000208-0	FIRE	02/22/2024	88.5 MM Interstate 79	Dispatched & cancelled en
24-0000214-0	FIRE	02/24/2024	US Highway 19 S & Plainwood DR	Motor vehicle accident with
24-0000220-0	FIRE	02/25/2024	536 US Highway 19 N	Motor Vehicle Accident with
24-0000231-0	FIRE	02/28/2024	262 Copley RD	Power line down
24-0000232-0	FIRE	02/28/2024	US Highway 33 E & Beech Lick RD	Public service assistance,
24-0000233-0	FIRE	02/28/2024	8762 Copley RD	Public service assistance,

Total Incident Count 17

Weston fire

Incident Type Report (Summary)

Alarm Date Between {02/01/2024} And {02/29/2024}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	2.00%	\$0	0.00%
	2	2.00%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	45	45.00%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.00%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	14	14.00%	\$0	0.00%
	62	62.00%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	1.00%	\$0	0.00%
424 Carbon monoxide incident	1	1.00%	\$0	0.00%
444 Power line down	1	1.00%	\$0	0.00%
	3	3.00%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	1.00%	\$0	0.00%
522 Water or steam leak	1	1.00%	\$0	0.00%
531 Smoke or odor removal	1	1.00%	\$0	0.00%
550 Public service assistance, Other	5	5.00%	\$0	0.00%
561 Unauthorized burning	2	2.00%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.00%	\$0	0.00%
	11	11.00%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	14	14.00%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.00%	\$0	0.00%
	15	15.00%	\$0	0.00%
7 False Alarm & False Call				
733 Smoke detector activation due to	2	2.00%	\$0	0.00%
734 Heat detector activation due to malfunction	1	1.00%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	1.00%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.00%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.00%	\$0	0.00%

Weston fire

Incident Type Report (Summary)

Alarm Date Between {02/01/2024} And {02/29/2024}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	7	7.00%	\$0	0.00%

Total Incident Count: 100

Total Est Loss: \$0

Weston fire

Aid Responses by Department (Summary)

Alarm Date Between {02/01/2024} And {02/29/2024}

Type of Aid	Count
2 Jane Lew Volunteer Fire Department	
Automatic aid received	2
Automatic aid given	1
	<hr/>
	3
3 Pricetown Volunteer Fire Department	
Automatic aid received	1
Automatic aid given	3
	<hr/>
	4
6 Midway Volunteer Fire Department	
Automatic aid given	2
	<hr/>
	2
8 Lewis County Emergency Ambulance Authority	
Automatic aid received	6
Mutual aid given	6
Automatic aid given	40
	<hr/>
	52



102 West Second Street

Weston, WV 26452

(304) 269-6141

Building and Zoning Monthly Report

- 1) Submitted for REAP reimbursement of \$68,213.27**
- 2) Online training seminars for building inspections, Code Enforcement, and Floodplain Administration**
- 3) Compiled bids for last round of demolitions funded by current REAP grant.**
- 4) Sent out invoicing for latest quarter of Vacant Fees.**
- 5)**

February Permit Tracking

Permit #	Date	Address	Description of Work	Permit Amt	Insepction Date
18777	2/2/2024	26 Garton Plaza	sewer drain lines	\$ 55.00	
18778	2/5/2024	339 cottage	water line repair	\$ 35.00	
18779	2/7/2024	218 E. 6th st	reroof	\$ 55.00	
18780	2/8/2024	666 locust	bsmt. Drain and sump pump	\$ 155.00	
18781	2/15/2024	251 Main Ave	deck and electrical service	\$ 85.00	
18782	2/20/2024	177 Circle Dr	trailer Demo	\$ -	
18783	2/20/2024	22 Garton Plaza	reroof	\$ 285.00	
18784	2/21/2024	106 John St	replace garage door with window	\$ 45.00	
18785	2/29/2024	171 main	cut doorway between bldgs	\$ 25.00	
18786	2/29/2024	214 court	remodel apt	\$ 75.00	
Totals				\$ 815.00	
10					

February Citizen Concerns

Concern #	Address	Description	Action taken
1	118 chestnt	trash	yellow violation card already sent.
2	137 mulberry	trash	talked to tenants. Trash is being cleaned up
3	133 montgomery al	trash	spoke to Mike Woofter in person
4	seven 11	homeless	Checked out and no one there
5	709 W 2nd	trash and dogs	CO issuedd for trash and vacant letter sent
6	1264 12th st	open door vacant house	Investigated with police, no one there
7	707 West 2nd	open door vacant house	Investigated with police, no one there
8	333 Broad	trash	talked to resident. To remove trash this week
Total			
8			

Weston Animal Control Officer
February Report

With this month having some better weather I was able to set traps in a few places to help with some of the complaints especially around Waylenn Field and Lynn Ave. Also had several businesses contact me about a friendly cat hanging around for me to pick up. I loaned traps to people who had a way to watch them and take the cats to free feral days at SNIPWV on their own.

Owner Surrendered Cats: 8 - 2 were previously fixed all 8 adopted or sent to rescue and fixed
Friendly Feeder Caught Cats: 9 - 5 adopted, 3 went to rescue, 1 still waiting to be adopted
Cats Caught by Loaned Traps - 29 All fixed and 12 released, 8 adopted, 9 to new barn homes
Injured cats - 1 young kitten struck by a car (didn't make it due to injury)
Trapped cats - 8 from Lynn ave (all fixed and adopted out or released away from town, 1 returned back to owner who payed us back for the neuter) 13 more trapped at Waylenn Field (4 released to barn homes, 6 adopted the rest waiting on a home.)
5 friendly cats picked up from Garton Plaza



Business License Report

For the Month of

April 2024

<u>Name</u>	<u>Occupation</u>	<u>Date</u>
Circle the Globe Productions 1840 Dana Street Glendale, CA 91201	All Other	02/03/2024

<u>City Manager Status of Works</u>		as of 2/2/2024
	<u>City Attorney</u>	<u>Status</u>
	Acquisition of American Water Dam Property	offer made by American Water; engaged LC EDA
	Codification	continuing periodic meetings with CA
	Municipal Court Prosecutions	ongoing
	Annexation	held public meeting; awaiting work from Walmart
	Kenny Hall apartment development	continues development; city not needed at this date
	Ongoing dilapidated property acquisitions	ongoing
	<u>City Clerk</u>	
	Municipal Court	working on backlog tickets
	B&O Tax Collections	intend to review with Finance Manager for better efficiencies
	City Bids	put out mowing bid
	<u>City Finance Manager</u>	
	Municipal Fee Study	working with City Manager
	Municipal Fee Setup and Possible Migration	awaitng WSB merger possibility
	Americorps Program Planning Year	interviewing candidates
	<u>City Manager</u>	
	New Signage for City Hall	working with Mayor
	New Office Space for City Hall	targeting Feb for wall buildout; delayed due to demos
	First Due Fire Fee	integrated for consideration into municipal fee ordinance
	HubCAP Community	monthly meetings ongoing; discussing possible technical proj
	<u>Code Enforcement/Building Department</u>	
	Creation of Vacant Structures Database	desire to try Excel for time being
	Creation of Building Permit Database	left at sales calls for time being
	Dilapidated Building Grant Program Admin	ongoing
	Feline Control	spade and neuter campaign continues
	<u>Fire Department</u>	
	Emergency Response Planning for City	will be started in next 1-2 months
	School and Public Outreach	ongoing
	<u>Historic Landmark Commission</u>	
	Façade Grant Program	roughly 50% complete or near completion
	Weston Cultural Center	RFPs received; will be reviewed and interviewed in Feb
	Updated Historic Registry	no progress
	<u>Parks and Recreation</u>	
	Riverfront Park Project	preparing RFP for engineering services
	Whelan Park Partnership	ownership transition
	Mary Conrad Park Planning	needs 501c3 to be sponsor
	Carp Festival	awaiting Park Board reformation for decision on 2024 event
	Christmas Parade	see ya next year!
	<u>Planning Commission</u>	

	Updated Comprehensive Plan	Held meeting in January that wrapped up org of feedback
	Police Department	
	Downtown Camera Project	seeking good weather; followed up with call for camera instal
	Body Camera Installation	complete
	Speed Data Monitoring	actively deployed when complaint of speeding
	Retention and Salary Adjustment	met with staff and presenting police pay scale
	Street Department/Stormwater	
	Stormwater Mapping	targeting end of Feb for field work
	Paving Works	will develop spring list in March after salt budget assessed
	4th St Sidewalk @ Lively	spring/summer 2024 before paving
	Brown Avenue Stormsewer	awaiting Nate and Mike design
	Downtown Beautification	needs lights quoted for possible ARPA acquisition
	Downtown Historic Signage	awaiting design from HLC
	Sidewalk Planning/Program	City Manager present program in March for approval
	Street and Curb Painting	awaiting painting weather
	Utility Cuts	continued discussions with Am Water and Hope Gas for coordinatio
	Sanitary Sewer Department	
	System Mapping	winter work in conjunction with Stormwater mapping
	Pump Station #1 Rehabilitations	needs planned
	Disconnection of Rooftop Gutters	need to develop plan with Code Enforcement
	Merger Discussion	merger still in progress; working on budget and reporting
	Sludge Project	awaiting next steps from IJDC funding; timeline resubmitted

Ordinance 2024-01

Ordinance Creating the Weston Land Reuse Agency

§1 SHORT TITLE.

This Ordinance shall be known and may be cited as the “Weston Land Reuse Authority Act”. The city agency created under this ordinance shall be known as the “Weston Land Reuse Agency” or “Weston LRA” or “WLRA” or “Land Reuse Authority” or “Land Reuse Agency.”

§2 PURPOSE.

The City of Weston finds that there exists a continuing need rehabilitate dilapidated buildings and to strengthen and revitalize the economy and that it is in the best interests of the city to assemble or dispose of public property in a coordinated manner in order to foster the development of that property and to promote economic growth, reduce crime, reduce transiency, reduce blight, and reduce dilapidation of buildings within the city. It is declared to be a valid public purpose for a Land Reuse Authority created under this subchapter to acquire, manage, rent, develop, assemble, dispose of and quiet title to property. It is further declared to be a valid public purpose for the Land Reuse Authority created under this subchapter to provide for the financing of the acquisition, assembly, disposition and quieting of title to property, and to exercise other powers granted under this subchapter. The City of Weston finds that the Land Reuse Authority and powers conferred by this subchapter constitute a necessary program and serve a necessary public purpose.

§3 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BOARD means the board of directors of the City’s land reuse agency

DECONSTRUCT means to attempt to remove salvageable pieces of a structure prior to or as part of demolition or renovation.

FINANCIAL INSTITUTION. A bank, savings association, operating subsidiary of a bank or savings association, credit union, association licensed to originate mortgage loans or an assignee of a mortgage or note originated by such an institution.

LAND REUSE AGENCY or **LAND REUSE AUTHORITY** or **AUTHORITY.** The City of Weston Land Reuse Agency.

MUNICIPALITY. The City of Weston.

REAL PROPERTY. All lands, including improvements and fixtures on them and property of any nature appurtenant to them or used in connection with them and every

estate, interest and right, legal or equitable, in them, including terms of years and liens by way of judgment, mortgage or otherwise, and indebtedness secured by the liens.

§4 CREATION AND EXISTENCE.

The City of Weston Land Reuse Agency is hereby constituted under authority of W. Va. Code 31-18E-1 et seq. The name of the agency shall be the “City of Weston Land Reuse Agency.” The terms “Agency,” or “LRA,” or “Board” shall be synonymous, and be used as shorthand, for the City of Weston Land Reuse Agency.

§3 MEETINGS OPEN TO THE PUBLIC; PUBLIC HEARINGS.

All matters before the Board, except those exempt under the applicable open meetings laws, shall be considered and voted on in an open meeting. Any matter put before a vote by the Board shall be first subject to the provision of a public hearing on the issue. The public hearing requirement shall be met where the Chair provides an opportunity for any person in attendance to speak on the issue prior to vote.

§4 COMPOSITION OF BOARD.

(A) The Board in general

- (1) The Board shall be made up of seven (7) members
- (2) The makeup of the Board shall be consistent with West Virginia Code §31-18E-5

(B) Eligibility to serve on Board.

- (1) Notwithstanding any law to the contrary, a public officer is eligible to serve as a Board member, and the acceptance of the appointment neither terminates nor impairs that public office;
- (2) A municipal employee is eligible to serve as a Board member;
- (3) The Board shall include at least one voting member who:
 - (a) Is a resident of the city;
 - (b) Is not a public official or municipal employee; and
 - (c) Maintains membership with a recognized civic organization within the city.
- (4) A member removed under rules created by the Board pursuant to (E)(3) of this section is ineligible for reappointment to the Board unless the reappointment is confirmed by a unanimous vote of the Board, which shall mean a unanimous vote of all board members and not a unanimous vote of a quorum of board members ;
- (5) As used in this subsection, the term **PUBLIC OFFICER** means an individual who is elected to office.

(C) Makeup of the Board

The Board shall be made up of the following seven (7) persons:

- 1) Mayor of Weston;
- 2) A resident member as qualified by the requirements of West Virginia Code §31-18E-5(b)(3), which includes being a resident of the City of Weston and is not a public official or employee and maintains membership in a recognized civic organization within the City of Weston; this member shall be appointed by majority vote of Council
- 3) All members of the City Council (4 total members in this category);
- 4) Person nominated by the Lewis County Economic Development Authority and approved by the City Council; citizenship in the City of Weston is not required for this position

(D) *Officers.* The members of the Board shall select annually from among their members a Chair, Vice Chair, Secretary, Treasurer and other officers as the Board determines.

(E) *Rules.* The Board shall establish rules on all of the following:

- (1) Duties of officers;
- (2) Attendance and participation of members in its regular and special meetings;
- (3) A procedure to remove a member by a majority vote of the other members for failure to comply with a rule; and
- (4) Other matters necessary to govern the conduct of a land reuse agency.

(F) *Vacancies.* A vacancy on the Board shall be filled in the same manner as the original appointment. Upon removal under this section, the position becomes vacant.

(G) *Compensation.* Board members serve without compensation. The Board may reimburse a member for expenses actually incurred in the performance of duties on behalf of the land reuse agency.

(H) *Meetings.*

- (1) The Board shall meet as follows:
 - (a) In regular session according to a schedule adopted by the Board;
 - (b) In special session:
 1. As convened by the Chair; or
 2. Upon written notice signed by a majority of the members.

(2) A majority of the Board, excluding vacancies, is a quorum. Physical presence is required under this division (F)(2).

(I) *Voting.*

(1) Except as set forth in division (G)(2) or (G)(3) below or elsewhere in this subchapter, action of the Board must be approved by the affirmative vote of a majority of the Board present and voting.

(2) Action of the Board on the following matters must be approved by a majority of the entire Board membership:

(a) Adoption of bylaws;

(b) Adoption of rules under division (C) above;

(c) Hiring or firing of an employee or contractor of the land reuse agency. This function may, by majority vote of the entire Board membership, be delegated by the Board to a specified officer or committee of the land reuse agency;

(d) Incurring of debt;

(e) Adoption or amendment of the annual budget; or

(f) Sale, lease, encumbrance or alienation of real property or personal property with a value of more than \$50,000.

(3) A resolution under §12 of this Ordinance, relating to dissolution of the agency, must be approved by two-thirds of the entire Board membership.

(4) A member of the Board may not vote by proxy.

(5) A member may request a recorded vote on any resolution or action of the land reuse agency.

(J) *Immunity.* The city shall not be liable personally on the bonds or other obligations of the land reuse agency pursuant to W. Va. Code 31-18E-5 et seq. Rights of creditors of the Authority are solely against the Authority.

(K) *Board member terms.*

- The Mayor's term shall last as long as he/she holds the position of Mayor;
- The Resident Member's term shall last two years, at which time he/she may be reappointed by Council; the City Council may decide on who fills this position in a manner suitable to City Council; during this 2-year term, this position shall be held at the will and pleasure of City Council;
- A City Council Member's term shall last as long as he/she is a member of City Council;
- The term of the person nominated by the Lewis County Economic Development Authority shall last two years; during this 2-year term, this position shall be

served at the will and pleasure of City Council; the Lewis County Economic Development Authority, for any reason, may nominate replacements during this 2-year term if such scenario arises

In the event of vacancies of any of these positions for any reason, the replacement shall be appointed or filled in the same manner as outlined above.

§5 STAFFING.

(A) *Employees.* The Board may employ or enter into a contract for an executive director, counsel and legal staff, technical experts and other individuals and may determine the qualifications and fix the compensation and benefits of those employees.

(B) *Contracts.* The Board may enter into a contract with the city for:

- (1) The city to provide staffing services to the Authority; or
- (2) The Authority to provide staffing services to the city.

§6 POWERS OF AUTHORITY.

The City of Weston Land Reuse Authority is a public body, corporate and politic, exercising public and essential governmental functions, and having all the powers necessary or convenient to carry out and effectuate the purposes and provisions of this subchapter, including, but not limited to, the following:

(A) To adopt, amend and repeal bylaws for the regulation of its affairs and the conduct of its business;

(B) To sue and be sued in its own name and be a party in a civil action. This division (B) includes an action to clear title to property of the Authority;

(C) To adopt a seal and to alter the same at pleasure;

(D) To borrow from federal government funds, from the state, from private lenders or from the city upon its consent, as necessary, for the operation and work of the Land Reuse Agency;

(E) To issue negotiable revenue bonds and notes according to the provisions of this subchapter;

(F) To procure insurance or guarantees from the federal government or the state of the payment of debt incurred by the Land Reuse Agency and to pay premiums in connection with the insurance or guarantee;

(G) To enter into contracts and other instruments necessary, incidental or convenient to the performance of its duties and the exercise of its powers. This division (G) includes intergovernmental cooperation agreements for the joint exercise of powers under this subchapter;

(H) To enter into contracts and intergovernmental cooperation agreements with other governmental entities for the performance of functions by the entities on behalf of the Authority or by the Authority on behalf of the entities;

(I) To make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the Authority. Any contract or instrument signed shall be executed by and for the Authority if the contract or instrument is signed, including an authorized facsimile signature, by:

(1) The Chair or, if the Chair is incapacitated or otherwise unavailable, Vice Chair of the Authority; and

(2) Either:

(a) The Treasurer of the Authority; or

(b) The Secretary of the Authority.

(J) To procure insurance against losses in connection with the real property, assets or activities of the Authority;

(K) To invest money of the land reuse agency at the discretion of the Board in instruments, obligations, securities or property determined proper by the Board and to name and use depositories for its money;

(L) To enter into contracts for the management of, the collection of rent from or the sale of real property of the Authority;

(M) To design, develop, construct, demolish, reconstruct, deconstruct, rehabilitate, renovate, relocate and otherwise improve real property or rights or interests in real property;

(N) To fix, charge and collect rents, fees and charges for the use of real property of the Authority and for services provided by the Authority;

(O) To grant or acquire licenses, easements, leases or options with respect to real property of the land reuse agency;

(P) To enter into partnerships, joint ventures and other collaborative relationships with municipalities, counties and other public and private entities for the ownership, management, development and disposition of real property;

(Q) To organize and reorganize the executive, administrative, clerical and other departments of the Authority and to fix the duties, powers and compensation of employees, agents and consultants of the Authority; and

(R) To do all other things necessary or convenient to achieve the objectives and purposes of the Authority or other law related to the purposes and responsibility of the Authority.

§7 ACQUISITION OF PROPERTY.

(A) *Title to property.* The Authority shall hold in its own name all real property it acquires.

(B) *Tax exemption.*

(1) Except as set forth in division (B)(2) below, the real property of the Authority and its income and operations are exempt from property tax pursuant to W. Va. Code 31-18E-9(b).

(2) Division (B)(1) above does not apply to real property after the fifth consecutive year in which the real property is continuously leased to a private third party. However, real property continues to be exempt from property taxes if it is leased to a nonprofit or governmental agency at substantially less than fair market value.

(C) *Methods of acquisition.* The Authority may acquire real property or interests in real property by any means on terms and conditions and in a manner it considers proper; provided, that the Authority may not acquire any interest in oil, gas or minerals which have been severed from the realty.

(D) *Acquisitions from municipalities or counties.*

(1) The Authority may acquire real property by purchase contracts, lease purchase agreements, installment sales contracts and land contracts and may accept transfers from the City of Weston, or Lewis County for property within the city limits, upon terms and conditions as agreed to by the Authority and the municipality or county.

(2) A municipality or county may transfer to the Authority real property and interests in real property of the municipality or county on terms and conditions and according to procedures determined by the municipality or county as long as the real property is located within the jurisdiction of the Authority.

(E) *Maintenance.* The Authority shall maintain all of its real property in accordance with the statutes of the state and ordinances of the City of Weston.

(F) *Prohibition.*

(1) Subject to the provisions of division (F)(2) below, the Authority may not own or hold real property located outside the jurisdictional boundaries of the City of Weston.

(2) The Authority may be granted Authority pursuant to an intergovernmental cooperation agreement with the City of Weston or Lewis County to manage and maintain real property located within the jurisdiction of the municipality or county.

(G) *Acquisition of tax delinquent properties.*

(1) Notwithstanding any other provision of this code to the contrary, if authorized by the land reuse jurisdiction which created a land reuse agency or municipal land bank or otherwise by intergovernmental cooperation agreement, a land reuse agency or municipal land bank may acquire an interest in tax-delinquent property through the provisions of Chapter 11A of this code. If any unredeemed tract or lot or undivided interest in real estate offered for sale at public auction remain unsold following the auction, , the Auditor shall provide a list of all of said real estate within a land reuse or

municipal land bank jurisdiction to the land reuse agency or municipal land bank and the land reuse agency or municipal land bank shall be given an opportunity to purchase the tax lien and pay the taxes, interest, and charges due for any unredeemed tract or lot or undivided interest therein as if the land reuse agency or municipal land bank purchased the tax lien at the tax sale.

(2) Notwithstanding any other provision of this code to the contrary, if authorized by the land reuse jurisdiction which created a land reuse agency or municipal land bank or otherwise by intergovernmental cooperation agreement, the land reuse agency or municipal land bank shall have the right of first refusal to purchase any tax-delinquent property which is within municipal limits, and meets one or more of the following criteria: (A) It has an assessed value of \$50,000 or less; (B) there are municipal liens on the property that exceed the amount of back taxes owed in the current tax cycle; (C) the property has been on the municipality's vacant property registry for 24 consecutive months or longer; (D) the property was sold at a tax sale within the previous three years, was not redeemed, and no deed was secured by the previous lien purchaser; or (E) has been condemned: *Provided*, That the land reuse agency or municipal land bank satisfies the requirements of subdivision (3) of this subsection. A list of properties which meet the criteria of this subdivision shall regularly be compiled by the sheriff of the county, and a land reuse agency or municipal land bank may purchase any qualifying tax-delinquent property for an amount equal to the taxes owed and any related fees before such property is placed for public auction.

(3) When a land reuse agency or municipal land bank exercises a right of first refusal in accordance with subdivision (2) of this section, the land reuse agency or municipal land bank shall, within 15 days of obtaining a tax deed, provide written notice to all owners of real property that is adjacent to the tax-delinquent property. Any such property owner shall have a period of 120 days from the receipt of notice, actual or constructive, to express an interest in purchasing the tax-delinquent property from the land reuse agency or municipal land bank for an amount equal to the amount paid for the property plus expenses incurred by the land reuse agency or municipal land bank: *Provided*, That the land reuse agency or municipal land bank may refuse to sell the property to the adjacent property owner that expressed interest in the tax-delinquent property if that property owner or an entity owned by the property owner or its directors is delinquent on any state and local taxes or municipal fees on any of their property.

(H) Pursuant to West Virginia Code §31-18E-9(g)(4), the provisions of subdivisions (2) and (3) of §7(G) shall, on July 1, 2025, sunset and have no further force and effect.

- (I) Prior to January 1, 2025, if the Authority powers granted by §7(G) shall submit to the Joint Committee on Government and Finance a report on the entity's activities related to the purchase of tax-delinquent properties and any benefits realized from the authority granted by this subsection

§8 DISPOSITION OF PROPERTY.

(A) *Public access to inventory.* The Authority shall maintain and make available for public review and inspection an inventory of real property held by the Authority.

(B) *Power.* The Authority may convey, exchange, sell, transfer, lease, grant or mortgage interests in real property of the Authority in the form and by the method determined to be in the best interests of the Authority.

(C) *Consideration.*

(1) The Authority shall determine the amount and form of consideration necessary to convey, exchange, sell, transfer, lease as lessor, grant or mortgage interests in real property.

(2) Consideration may take the form of monetary payments and secured financial obligations, covenants and conditions related to the present and future use of the property, contractual commitments of the transferee and other forms of consideration as determined by the Board to be in the best interest of the Authority.

(D) *Policies and procedures.*

(1) The Board shall determine and state in the Board's policies and procedures the general terms and conditions for consideration to be received by the Authority for the transfer of real property and interests in real property, including, but not limited to, a process for distribution of any proceeds to any claimants, taxing entities and the Authority.

(2) Requirements which may be applicable to the disposition of real property and interests in real property by municipalities or counties shall not be applicable to the disposition of real property and interests in real property by the Authority.

(E) *Ranking of priorities.*

(1) The Authority may establish a hierarchical ranking of priorities for the use of real property conveyed by the Authority, including use for:

- (a) Purely public spaces and places;
- (b) Affordable housing;
- (c) Conservation areas; and
- (d) Retail, commercial and industrial activities.

(2) The priorities established may be for the entire land reuse jurisdiction or may be set according to the needs of different neighborhoods or other locations within the land reuse jurisdiction, or according to the nature of the real property.

(F) *Land use plans.* The Authority shall consider all duly adopted land use plans and make reasonable efforts to coordinate the disposition of Authority real property with the land use plans.

(G) The Board may delegate to officers and employees the Authority to enter into and execute agreements, instruments of conveyance and other related documents pertaining to the conveyance of real property by the Authority.

§9 FINANCING OF THE AUTHORITY.

(A) *General rule.* The Authority may receive funding through grants and loans from:

- (1) The federal government;
- (2) The state;
- (3) A municipality or county; and
- (4) Private or other public sources.

(B) *Funding.* The Authority may receive and retain payments for services rendered, for rents and leasehold payments received, for consideration for disposition of real and personal property, for proceeds of insurance coverage for losses incurred, for income from investments and for an asset and activity lawfully permitted to a land reuse agency under this subchapter.

(C) the Authority is permitted to receive portions of property taxes from property that the Authority conveyed pursuant to West Virginia Code §31-18E-11(c), et. seq.

§10 BORROWING AND ISSUANCE OF BONDS.

(A) *Authority.*

(1) The Authority may issue a bond for any of its corporate purposes in accordance with this subchapter and the Authority set forth in W. Va. Code 31-18E-12.

(2) The principal and interest of a bond is payable from the Authority's general revenue.

(3) The bond may be secured by any of the following:

(a) A pledge of revenue. This division (A)(3)(a) includes a grant or contribution from:

1. The federal government or a federal agency or instrumentality; or
2. The state, a state agency or an instrumentality of the state.

(b) A mortgage of property of the Authority.

(B) *Nature.* The bond is a negotiable instrument under the provisions of W. Va. Code Ch. 46, Art. 8.

(C) *Tax exempt.* A bond and the income from the bond is exempt from taxation by:

- (1) The state; and
- (2) A political subdivision.

(D) *Procedure.*

(1) A bond must be authorized by resolution of the Board and shall be a limited obligation of the Authority.

(2) The principal and interest, costs of issuance and other costs incidental to the bond are payable solely from the income and revenue derived from the sale, lease or other disposition of the assets of the Authority. The Authority may secure the bond by a mortgage or other security device covering all or part of the project from which the pledged revenues may be derived.

(3) A refunding bond issued under this section:

(a) Is payable from:

1. A source described in this subchapter; or
2. The investment of the proceeds of the refunding bonds.

(b) Is not an indebtedness or pledge of the general credit of a political subdivision within the meaning of a constitutional or statutory limitation of indebtedness and shall contain a recital to that effect.

(4) A bond must comply with the authorizing resolution as to:

- (a) Form;
- (b) Denomination;
- (c) Interest rate;
- (d) Maturity; and
- (e) Execution.

(5) A bond may be subject to redemption at the option of and in the manner determined by the Board in the authorizing resolution.

(E) *City election.* The city may elect to guarantee, insure or otherwise become primarily or secondarily obligated on the indebtedness of a land reuse agency, subject, however, to all other provisions of law of this state applicable to municipal or county indebtedness.

(F) *Sale.*

(1) A bond shall be issued, sold and delivered in accordance with the terms and provisions of the authorizing resolution. The Board, to effectuate its best interest, may determine the manner of sale, public or private, and the price of the bond.

(2) The resolution issuing a bond must be published in a newspaper of general circulation within the jurisdiction in which the land reuse agency is located.

(G) *Liability.*

(1) Neither the members of the Authority nor a person executing the bond shall be liable personally on the bonds by reason of the issuance of the bond.

(2) The bond or other obligation of the Authority related to a bond shall not be a debt of a municipality, county or of the state. A statement to this effect shall appear on the face of the bond or obligation.

(3) On the bond or other obligation of the Authority related to a bond, all of the following apply:

(a) The state has no liability. This division (G)(3) applies to the revenue and property of the state; and

(b) The City of Weston has no liability. This division (G)(3) applies to the revenue and property of the City of Weston.

§11 PUBLIC RECORDS AND PUBLIC ACCESS.

(A) *Public records.* The Board shall keep minutes and a record of its proceedings.

(B) *Public access.* The Authority is subject to W. Va. Code Ch. 6, Art. 9-A, relating to open meetings, and W. Va. Code Ch. 29-B, relating to public records.

§12. DISSOLUTION OF AUTHORITY.

(A) *General rule.* The Board may dissolve The Authority as a public body corporate and politic upon compliance with all of the following:

(1) Sixty calendar days advance written notice of consideration of a resolution to request dissolution must be:

(a) Given to the City of Weston;

(b) Published in a local newspaper of general circulation; and

(c) Sent by certified mail to the trustees of outstanding bonds of the Authority.

(2) Satisfaction of all outstanding liabilities; and

(3) Approval of a resolution requesting dissolution.

(B) *Authority.* Upon receipt of a proper resolution described in division (A) above, the City of Weston may dissolve the Land Reuse Agency by adoption of an ordinance or order. If approved, the governing body of the city shall file a certified copy of the ordinance or order with the Secretary of State and notify the state's Housing Development Fund of the dissolution of the Authority. The Secretary of State shall cause the termination of the existence of the Authority to be noted on the record of incorporation. Upon the filing, the Authority shall cease to function.

(C) *Transfer of assets.* Upon dissolution of the Authority, real property, personal property and other assets of the Authority become the assets of the city.

§13 CONFLICTS OF INTEREST.

(A) *Ethics Act.* The acts and decisions of members of the Board and of employees of the Authority are subject to W. Va. Code Ch. 6B (the Ethics Statute).

(B) *Supplemental rules and guidelines.* The Board may adopt:

- (1) Supplemental rules addressing potential conflicts of interest; and
- (2) Ethical guidelines for members of the Board and land reuse agency employees.

§14 EXPEDITED QUIET TITLE PROCEEDINGS.

(A) *Authorization.*

(1) The Authority may file an action in circuit court to quiet title to real property in which the Authority has an interest.

(2) The Authority may join in a single complaint to quiet title to one or more parcels of real property.

(3) For purposes of an action under this section, the Authority shall be deemed to be the holder of sufficient legal and equitable interests and possessory rights so as to qualify the land reuse agency as an adequate complainant in the action.

(B) *Procedural requirements.*

(1) Prior to the filing of an action to quiet title, the Authority must conduct an examination of title to determine the identity of any person possessing a claim or interest in or to the real property.

(2) Service of the complaint to quiet title shall be provided in accordance with the requirements to serve a civil complaint generally, including that service to interested parties be made as follows:

(a) By first class mail to the identity and address reasonably ascertainable by an inspection of public records;

(b) In the case of occupied real property, by first class mail, addressed to "occupant";

(c) By posting a copy of the notice on the real property;

(d) By publication; and

(e) As ordered by the court.

(3) As part of the complaint to quiet title, the Authority must file an affidavit identifying:

(a) Persons discovered under division (B)(1) above; and

(b) The form of service under division (B)(2) above.

(C) *Hearing.*

(1) The court shall schedule a hearing on the complaint within 90 days following filing of the complaint and as to all matters upon which an answer was not filed by an interested party.

(2) The court shall issue its final judgment within 120 days of the filing of the complaint.

(D) *Procedures.* The procedures set forth herein are under the Authority of W. Va. Code 31-18E-16.

§15 CONSTRUCTION, INTENT AND SCOPE.

This subchapter shall be construed liberally to effectuate the legislative intent and the purposes as complete and independent authorization for the implementation of this subchapter, and all powers granted shall be broadly interpreted to effectuate the intent and purposes and not as a limitation of powers.

§16 ANNUAL AUDIT AND REPORT.

(A) The Authority shall annually, within 120 days after the end of the fiscal year, submit an audit of income and expenditures, together with a report of its activities for the preceding year, to the state’s Housing Development Fund.

(B) A duplicate of the audit and the report shall be filed with the city.

If a court of competent jurisdiction finds that any portion of this ordinance is unconstitutional then the remaining portions of the ordinance shall remain in full force.

First Reading _____

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

Ordinance 2024-02 Ordinance of the City of Weston Replacing All Prior Ordinances Related to the Municipal Service Fee and Creating a First Due Fire Fee

Findings by Common Council

Whereas, W.V. Code §8-13-13(a), as amended, authorizes municipalities in the state to impose fees upon the users of special municipal services;

Whereas, the City of Weston provides the services of police protection, fire protection, and street maintenance;

Whereas, the City of Weston provides police protection and street maintenance within the city limits of Weston;

Whereas, the City of Weston provides fire protection within the city limits of Weston and outside the city limits of Weston in an area known as the Weston Fire Department First Due Area (“First Due Area”);

Whereas, the City Council has determined that person(s), property, and entities of any kind within the Weston city limits use the services of police protection and street maintenance, and, therefore, shall be called “Users of Police and Street Services”;

Whereas, the City of Weston has determined that person(s), property, and entities of any kind within Weston city limits and person(s), property, and entities of any kind within the First Due Area use the services of the Weston Fire Department and, therefore, shall be called “Users of Fire Services”;

Whereas, the City Council has determined that the cost of providing these fire protection services to Users has increased since 2009;

Whereas, the City Council has determined that the cost of providing police protection and street maintenance to Users of Police Services and Street Services has increased since 2009;

Whereas, the City Council has determined that Users of Fire Services in the First Due Area have not paid any particular fees to the city of Weston related to the provision of services by the Weston Fire Department;

Whereas, the City Council has determined that the current municipal fee system administered within the city limits of Weston does not provide enough money to cover the costs of providing fire protection services to Users of Fire Services within city limits and Users of Fire Services in the First Due Area;

Whereas, the City Council has determined that the Users of Fire Services must all pay for the costs of such usage;

Whereas, the City Council recognizes that the Lewis County Commission imposes a \$20 Fire Fee on residential properties located in the First Due Area and a \$50 Fire Fee on commercial properties located in the First Due Area (“County Fire Fee”);

Whereas, the City Council recognizes that some portion of this County Fire Fee is given to the Weston Fire Department;

Whereas, the City Council recognizes that said portion of money is not enough to cover the costs of Weston Fire Department;

Whereas, the City Council recognizes that the County Fire Fee is a fee separate and apart from municipal service fees permitted under West Virginia Code §8-13-13;

Whereas, the City Council has determined that the Users of Fire Services within the city limits of Weston shall no longer be the overwhelming cost-bearers for fire protection services provided to Users of Fire Services in the First Due Area;

Whereas, the City Council has determined that areas outside the city limits of Weston do not receive police protection or street maintenance from the City of Weston;

Whereas, the City Council has determined that person(s), property, and entities of any kind in these areas are considered “Non-Users of Police and Street Services” for purposes of this ordinance;

Whereas, the City Council has determined that the costs of police protection and street maintenance shall not be charged to Non-Users of Police and Street Services;

Whereas, the City Council finds it is necessary and a priority to fund the Weston Fire Department to cover or, at least, defray, costs incurred by the Weston Fire Department;

Whereas the City Council finds it necessary to impose a fee upon Users of Fire Services, whether the User is inside the city limits or not, in order that these services may continue for the benefit of the Users of the services;

Whereas, the City Council is aware that a Municipal Service Fee as provided in this ordinance and colloquially called a “Fire Fee” and “First Due Fire Fee” is not a tax as the amount paid by a User is not, and shall not, be based on any particular value of property;

Whereas, the City Council now repeals all prior ordinances and rules concerning the charge and collection of Municipal Service Fees related to fees associated with WV Code §8-13-13;

Whereas, the City Council enacts this ordinance to replace all prior ordinances and rules concerning the charge and collection of Municipal Service Fees related to fees associated with WV Code §8-13-13;

Whereas, the repeal of all prior municipal fee ordinances/rules shall not eliminate the Weston Fire Department’s ability to recover costs in other legal ways;

That now, the City Council, through this ordinance, adopts the following rules, regulations, and fees:

DEFINITIONS

For the purpose of this Ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COMMERCIAL : a building, or an area of a building, intended or designed or used for non-residential purposes

FIRST DUE AREA: the area outside the City limits of Weston as designated by the West Virginia State Fire Commission and/or West Virginia State Fire Marshal to which the Weston Fire Department is obligated to respond.

FIRE FEE: the fee for fire protection services that is charged to a particular User

FIRST DUE FIRE FEE/FIRST DUE FEE: the fee charged to the Users outside the city limits of Weston (i.e. First Due Area) for services provided by the Weston Fire Department

FIRE PROTECTION SERVICES/SERVICES: Services rendered by the Weston Fire Department including but not limited to fire protection, fire prevention, emergency responses, and physical/mental health calls, and all other municipal services as authorized by W. Va. Code §8-13-13 that may someday be rendered by the Weston Fire Department; these services may be rendered inside the city limits of Weston or in the Weston Fire Department's First Due Area or other areas as may arise in the future

NON-RESIDENTIAL PURPOSE: uses of buildings, or uses of areas of buildings, intended or designed for purposes that are not Residential Purposes

OWNER/OWNERS: the owner(s) of record of any parcel of real estate within the City of Weston or within the Weston Fire Department's First Due Area; ownership shall be confirmed, if necessary, by a review of records maintained in the Lewis County Clerk's Office; by transfer via unrecorded deed; by transfer via owner-financed sale evidenced by a written agreement (i.e. "land contract") provided that the parties alert the Weston City Finance Manager as to which party shall be responsible for the payment of the relevant fire fees; if the Owner of a structure is different than the Owner of a parcel on which the structure sits, then the Owner of the Structure shall be deemed the Owner

POLICE SERVICES: services rendered by the Weston Police Department including, but not limited to, response to emergencies, response to complaints, efforts at crime prevention, activities that are customarily associated with police work, physical/mental health calls, and all other police-related services that someday may be rendered by the Weston Police Department

RESIDENTIAL PURPOSE: uses of buildings, uses of area of buildings, intended or designed for purposes of living, dwelling, sleeping, and/or other customary actions associated with an area in which a person(s) lives, calls "home," or is otherwise domiciled

RESIDENTIAL STRUCTURES

NON-OWNER OCCUPIED RESIDENTIAL UNIT: a building, or area of a building, used, or intended to be used, for Residential Purposes, and is actually rented, intended to be rented, or designed to be rented for Residential Purposes; this definition is intended to encompass apartment buildings, rental houses, duplexes, triplexes, and other forms of buildings or areas of buildings that are rented for Residential Purposes; this definition does not include hotels or motels

OWNER OCCUPIED RESIDENTIAL UNIT: a building, or area of a building, that is used as the primary residence of the owner of the building; these include, but are not necessarily limited to, single family homes; detached garages, outbuildings, barns, or other similar buildings located on the same parcel of land as an OWNER OCCUPIED RESIDENTIAL UNIT shall all be considered together as one OWNER OCCUPIED RESIDENTIAL UNIT; a building that serves NON-RESIDENTIAL PURPOSES and is located on the same parcel of land as an OWNER OCCUPIED RESIDENTIAL UNIT shall not be encompassed by this definition and shall be subject to fees associated with NON-RESIDENTIAL UNIT fees

NON-RESIDENTIAL STRUCTURES

NON-RESIDENTIAL UNIT: any building, or area of a building, that is used, intended to be used, or designed to be used for NON-RESIDENTIAL PURPOSES; buildings designated as “commercial” by the Lewis County Assessor shall also be included in the definition of NON-RESIDENTIAL UNIT; EXCEPT that multiple family residential structures that the Lewis County Assessor designates as commercial buildings shall not be commercial buildings for purposes of this ordinance; buildings that house NON-RESIDENTIAL PURPOSES and RESIDENTIAL PURPOSES shall be charged a fee for each particular unit based on that unit’s use

UNIT: each area of a structure that, standing alone, serves either RESIDENTIAL PURPOSES or NON-RESIDENTIAL PURPOSES as the case may be

USER OF FIRE SERVICES. any person(s), property, and entities of any kind located within the city limits of Weston and/or any person(s), property, and entities of any kind located within the First Due Area

VACANT LOT: a parcel of land inside the Weston city limits on which no building or structure exists; a parcel that is used as a parking area for a bona fide business or bona fide residential area shall not be considered a VACANT LOT;

the term VACANT LOT shall not mean any parcel of land that A) has no structure on it, and B) is adjacent to (including simply the touching of corners of land) a parcel with a structure on it, and C) is owned by the owner of the parcel with the structure on it;

the term VACANT LOT shall not mean any A) vacant lots that are B) adjacent to the above vacant lot identified above and (C) owned by the same owner as the parcel with the structure on it;

The purpose of this definition is to make a User of Police and Street Services pay a fee for the parcel of land with a structure on it ("charged parcel") and not pay a fee for any vacant lot that is adjacent to the charged parcel so long as Owner owns the Vacant and Charged Parcel;

The purpose of this definition is to not make a User pay for a string of vacant lots so long as A) that string of vacant lots are all owned by the same Owner and B) the vacant lots are all adjacent to each other and can be connected back to the Charged Parcel

WESTON FIRE DEPARTMENT: the paid personnel, volunteer personnel, and any equipment used by such paid and/or volunteer personnel that comprises the Weston Fire Department as identified with the West Virginia State Fire Commission and/or Weston State Fire Marshal

ZONE/ZONES: the term Zone or Zones shall refer to the areas of the city zoned through the 2019 City of Weston Zoning Code and any amendments

§1 IMPOSITION OF MUNICIPAL SERVICE FEE INSIDE CITY LIMITS

(A) There is hereby imposed upon all users of municipal services provided by the city, a municipal service fee for each lot or parcel of land containing any building or structure owned by each such user.

(B) The municipal service fee shall be imposed at an annual rate as follows:

(1) Owners of all OWNER OCCUPIED RESIDENTIAL UNIT shall pay an annual schedule of municipal service fees as follows:

Fire Protection Fee: \$105.00 per unit

Police Protection Fee: \$25.00 per unit

Street Maintenance Fee: \$25.00 per unit

Bringing the aggregate Municipal Service Fee for owners of OWNER OCCUPIED RESIDENTIAL UNIT to \$155.00 per year, per unit.

In the event a parcel of land has an OWNER OCCUPIED RESIDENTIAL UNIT on it and a building(s) that is customarily associated with a residential structure such as a detached garage, outbuilding, barn, or other similar structure, and those structures do not serve a NON-RESIDENTIAL PURPOSE, then the owner of the OWNER OCCUPIED RESIDENTIAL UNIT shall only be charged \$155.

Parcels with OWNER OCCUPIED RESIDENTIAL UNITS and NON-RESIDENTIAL UNITS on the parcel shall be billed for each unit.

In the event a parcel has more than one OWNER OCCUPIED RESIDENTIAL UNIT on the parcel, each unit shall be charged a fee.

(2) Owners of all NON-OWNER OCCUPIED RESIDENTIAL UNIT shall pay an annual schedule of municipal service fees as follows:

Fire Protection Fee: \$157.50 per unit

Police Protection Fee: \$33.75 per unit

Street Maintenance Fee: \$33.75 per unit

Bringing the aggregate Municipal Service Fee for owners of NON OWNER OCCUPIED RESIDENTIAL UNIT to \$225.00 per year, per unit.

In the event a parcel of land has a NON-OWNER OCCUPIED RESIDENTIAL UNIT on it AND a building(s) that is customarily associated with a residential structure such as a detached garage, outbuilding, barn, or other similar structure, and those structures do not serve a NON-RESIDENTIAL PURPOSE, then the Owner of the NON OWNER OCCUPIED RESIDENTIAL BUILDING shall only be charged the \$225.00 per unit fee.

Parcels with NON-OWNER OCCUPIED RESIDENTIAL UNITS and NON-RESIDENTIAL UNITS on the parcel shall be billed for each unit as applicable.

In the event a parcel has more than one NON-OWNER OCCUPIED RESIDENTIAL UNIT on the parcel, each unit shall be charged.

(3) Owners of NON RESIDENTIAL UNITS shall pay an annual schedule of municipal service fees as follows:

Fire Protection Fee: \$250.00 per unit

Police Protection Fee: \$62.00 per unit

Street Maintenance Fee: \$62.00 per unit

Structures with NON-RESIDENTIAL UNIT(S) and OWNER OCCUPIED RESIDENTIAL UNIT(S) shall be charged separate unit at rates defined for each unit.

Structures with NON-RESIDENTIAL UNIT(S) and NON-OWNER OCCUPIED RESIDENTIAL UNIT(S) shall be charged for each separate unit at rates defined for each unit.

In the event a parcel has more than one NON-RESIDENTIAL UNIT on the parcel, each unit shall be charged a fee.

(4) Owners of VACANT LOTS shall pay an annual schedule of municipal service fees as follows:

Fire Protection Fee

\$0.00

Police Protection Fee

Vacant Lot in General Commercial, Mixed Use, or Neighborhood Commercial Zones: \$62.00

Vacant Lot in all other Zones: \$33.75

Street Maintenance Fee

Vacant Lot in General Commercial, Mixed Use, or Neighborhood Commercial Zones: \$62.00

Vacant Lot in all other Zones: \$33.75

(C) Pursuant to West Virginia Code §8-13-15, the City of Weston may bring a civil action or other legal actions against users who do not pay a municipal service fee.

(D) The Weston City Council shall perform an annual review all fees. The Weston City Council has authority to adjust fees on a yearly basis.

§2 IMPOSITION OF FIRE FEE IN FIRST DUE AREA

The Weston City Council finds the following:

The West Virginia State Fire Commission requires the Weston Fire Department to respond to calls outside the city limits of Weston. This area is known as the Weston Fire Department's First Due Area. As such, the Weston Fire Department, through its paid and volunteer personnel, is required to provide fire protection services to areas outside the city limits of Weston. The Weston Fire Department incurs various costs in providing these services.

The County Commission of Lewis County currently has Fire Fee of \$20/year per residential user and \$50/year per commercial user. This County Fire Fee is a fee outside the scope of West Virginia Code §8-13-13. Some amount of the County Fire Fee is distributed to the Weston Fire Department. Said fee is not enough to cover the services provided by the Weston Fire Department to the First Due Area.

As such, the following shall apply:

(A) Fire protection service shall be continued, maintained, and improved by the City, for the benefit of the Users of Fire Services located in the First Due Area. The First Due Area shall be defined as the area outside the City limits of Weston designated by the West Virginia State Fire Commission and West Virginia State Fire Marshal to which the Weston Fire Department is obligated to respond. The owners of buildings, structures, and land in the First Due Area are determined to be users and beneficiaries of fire services as contemplated by West Virginia Code §8-13-13.

(B) The First Due Fee shall be imposed in the First Due Area at an annual rate as follows.

- (1) Owners of all OWNER OCCUPIED RESIDENTIAL UNITS shall pay an annual schedule of First Due Fees as follows:

Fire Protection Fee: \$157.50 per unit

In the event a parcel of land has an OWNER OCCUPIED RESIDENTIAL UNIT on it and a building(s) that is customarily associated with a residential structure such as a detached garage, outbuilding, barn, or other similar structure, and those structures do not serve a NON-RESIDENTIAL PURPOSE, then the owner of the OWNER OCCUPIED RESIDENTIAL UNIT shall only be charged \$157.50.

Parcels with OWNER OCCUPIED RESIDENTIAL UNITS and NON-RESIDENTIAL UNITS on the parcel shall be billed for each unit.

In the event a parcel has more than one OWNER OCCUPIED RESIDENTIAL UNIT on the parcel, each unit shall be charged a fee.

- (2) Owners of all NON OWNER OCCUPIED RESIDENTIAL UNITS shall pay an annual schedule of First Due Fees:

Fire Protection Fee: \$236.25 per unit

In the event a parcel of land has a NON-OWNER OCCUPIED RESIDENTIAL UNIT on it AND a building(s) that is customarily associated with a residential structure such as a detached garage, outbuilding, barn, or other similar structure, and those structures do

not serve a NON-RESIDENTIAL PURPOSE, then the Owner of the NON OWNER OCCUPIED RESIDENTIAL BUILDING shall only be charged the \$236.25 per unit fee.

Parcels with NON-OWNER OCCUPIED RESIDENTIAL UNITS and NON-RESIDENTIAL UNITS on the parcel shall be billed for each unit as applicable.

In the event a parcel has more than one NON-OWNER OCCUPIED RESIDENTIAL UNIT on the parcel, each unit shall be charged.

(3) Owners of all NON RESIDENTIAL UNITS shall pay an annual schedule of First Due Fees:

Fire Protection Fee: \$0.15 per square foot of subject unit

Square footage shall be determined by using the Lewis County Assessor's information concerning the square footage of buildings. In the event such information is not available, the City of Weston shall cause the square footage of the UNIT to be measured and charged accordingly.

In the event a parcel has more than one NON RESIDENTIAL UNIT on the parcel, each UNIT shall be charged.

In the event a parcel has a NON RESIDENTIAL UNIT on the parcel and either an OWNER OCCUPIED RESIDENTIAL UNIT or a NON OWNER OCCUPIED RESIDENTIAL UNIT or both on the parcel, then each UNIT shall be charged for each UNIT.

(C) Pursuant to West Virginia Code §8-13-15, the City of Weston may bring a civil action or other legal action against users who do not pay a municipal service fee.

(D) The Weston City Council shall perform an annual review all fees. The Weston City Council has authority to adjust fees on a yearly basis.

§3 ADMINISTRATION BY THE CITY FINANCE MANAGER.

(A) The City Finance Manager shall administer this fee system. The Finance Manager shall set up an account for each such user and shall charge the applicable fee to each such user on an annual basis, with a schedule of payments outlined below. The City Council may change this billing cycle method through amending this ordinance.

(B) The Finance Manager is hereby authorized to promulgate such rules and regulations as are necessary and reasonable to carry out the provisions of this system. Such rules and regulations will be subject to review and amendment at any time by the

Common Council. The Common Council, by resolution, may amend the rules and regulations promulgated by the City Finance Manager.

§4 SCHEDULE OF PAYMENTS.

- (A) The fees imposed by this ordinance shall be payable based on the following schedule:

Fees for In-City Users shall be paid annually starting on July 1, 2024

Fees for First Due Area Users shall pay their first fee on January 1, 2025, and then pay annually starting July 1, 2025

(B) Payments of the fees identified in this ordinance shall be due within 30 days of the due date on a user's bill. Fees not paid within 30 days of their issuance shall be delinquent. There shall be added to each delinquent account a quarterly penalty not to exceed a combined rate of 6% per annum. Unpaid penalties will also be penalized at a quarterly rate not to exceed 6% per annum starting the quarter following the quarter in which they were initially assessed.

(C) Pursuant to West Virginia Code §8-13-15, the City of Weston may bring a civil action or other legal actions against users who do not pay a municipal service fee.

§5 EXEMPTIONS.

- (A) There shall be excepted from the operation of this ordinance those properties used exclusively for divine worship
- (B) There shall also be exempted from the operation of this ordinance those properties occupied by benevolent associations and used exclusively for meetings of such associations; provided, that properties occupied by benevolent associations which are available for use or rental by the public to hold parties or other events not attended exclusively by members of the association and their guests, or are regularly used for the dispensing of food and/or alcoholic or nonalcoholic beverages to the membership of such associations or others shall not be exempted from the operation of this ordinance and the payment of any fire fee hereby established.
- (C) The Weston City Council may, from time to time, create new exemption categories by amending this Ordinance.

§6 ENFORCEMENT.

If an owner of a building within the city limits of Weston does not pay any of the applicable fees and penalties within sixty (60) days of the date of the bill, the Finance Manager shall alert the owner, via certified mail, return receipt requested, and the owner shall then have ninety (90) days to pay the bill. The ninety (90) days shall begin on the date the notice was mailed. In the event the owner does not pay the bill within those ninety (90) days, the City of Weston may then place a lien on the owner’s property. An aggrieved owner may appeal the placement of a lien to the Circuit Court of Lewis County.

In situations where accounts are delinquent, the City may institute any legal method other than lien placement for the collection of in-city and first due area fees, including but not limited to the use of collection agencies and any appropriate civil action, including distraint. The City may also utilize any and all available legal action, including actions in any court of competent jurisdiction for the collection of the fire fee from the user at any time such user’s account is delinquent.

§7 MUNICIPAL SERVICE FEE APPEAL BOARD.

(A) There shall be established a Municipal Service Fee Appeals Board, consisting of three members whose terms shall be two years. One member shall be a Council member selected by the Mayor and approved by majority vote of Council, one shall be a representative of the Lewis County Chamber of Commerce approved by majority vote of Council, and the third shall be a resident of the city of Weston approved by majority vote of Council. During their 2-year terms, members shall serve at the will and pleasure of Council. Any vacancy for whatever cause shall be filled by the same procedure in which the vacant position was previously filled.

(B) The Board shall have the power to correct or amend the amount of the fees charged whenever there has been an error of fact or law in the calculation or billing based upon evidence presented at a protest hearing as provided in this ordinance. The determination and order of the Board shall be by a majority vote of the members present and voting.

§8 PROTEST AND APPEAL.

(A) Any user who feels aggrieved by any charge to his or her municipal service fee account may protest the same by filing written notice of such protest with the City Finance Manager setting forth his or her objections thereto and the reasons therefor, on or before the due date of his or her next installment payment. The City Finance Manager shall review such user’s account, and in conjunction with the City Manager, shall render a decision on the protest, and forthwith notify the user of such decision in writing within 15 days of the filing of the protest. If the user is still aggrieved, he or she may, within 15 days of the date of the Finance Manager’s decision, petition the Municipal Service Fee Appeal Board, who shall set a date and a time for hearing on the protest, which hearing shall be held within 30 days from the filing of such appeal.

(B) The Municipal Service Fee Appeal Board shall hear evidence relevant to the protest. Within 5 days of the hearing the Board shall render its decision on the issues raised at said hearing. The Board shall give notice of its decision in writing to the user and to the City Finance Manager. The user may, within 15 days from the date of the decision of the Appeals Board, file a petition, duly verified, with a court of competent jurisdiction, requesting review of the Board’s decision. If no such petition be filed within 15 days, the decision of the Appeals Board shall become final and conclusive. Nothing herein shall be construed to prohibit the accrual during the course of this appeal process of any penalty upon the balance of any account ultimately found to be properly charged.

(C) In the event the account remains delinquent within fifteen (15) days after the date of decision of the City Finance Manager, or within fifteen (15) days of the date of a decision of the Fire Fee Appeals Board, then the City of Weston is permitted to pursue appropriate civil actions against the Owner, including, but not limited to, distraint of the property.

§9 SEVERABILITY

If any court of competent jurisdiction finds that any word, clause, sentence, or other portion of this ordinance is constitutionally defective then the remaining portions of the ordinance shall remain in full force and effect.

§10 EFFECTIVE DATE

This ordinance shall become effective the day after all legal procedures for protesting this ordinance expire. The billing system in this ordinance will become effective, and users expected to pay the fees in this ordinance, starting July 1, 2024.

First Reading _____

Second Reading _____

Kim Harrison-Edwards, Mayor

Judy Piercy, City Clerk

Class II Advertisement First Date Published _____

Class II Advertisement Second Date Published _____

Date Second Publication Expired _____

Did 30% of Qualified Voters of Weston File Petition to Protest This Ordinance?

Date of Submission of Petition to City Clerk _____

If Petition Submitted Within the Appropriate 45 Days of Expiration of Second Publication (see WV Code §8-13-3(f)), did majority of qualified voters of the city vote to ratify the ordinance? _____



BID SHEET
CITY OF WESTON, WV
Pricing valid through December 2024

Mowing of Cemeteries

Bidders should attach all required documents as detailed in the Request for Bids and Bid Specifications to this form as their submittal. Bids missing the required documents shall be considered unresponsive.

Cemetery Lots (per mowing):

Machpelah Cemetery \$ 1500⁰⁰
Arnold Cemetery \$ 400⁰⁰
Total \$ 1900⁰⁰

The undersigned hereby states that he/she read and understands and agrees to the accompanying, Request for Bids, Specifications and Bid Sheet and submits their quotation accordingly.

Contractor DAVE TAYLOR Phone 304-838-3825

Address 108 BROWN AVE

Name and Title of Agent DAVE TAYLOR OWNER

Signature of Authorized Agent [Signature] Date 2/8/24

City of Weston (Bid is accepted once approved by Council and an authorized representative of the City signs below)

Name and Title _____

Signature _____ Date _____



Bid Sheet

City of Weston, WV

Mowing of City Properties and Code Non-Compliant Private Lots

Pricing Valid through December 2024

Bidders should attach all required documents as detailed in the Request for Bids and Bid Specifications to this form as their submittal. Bids missing the required documents shall be considered unresponsive.

City Lots (per mowing):

North Rt 19 Lot \$ 40

River Front Park and Riverbanks \$ 950 Bank 90 park

Lively Park \$ 40

Willow St. Park \$ 60

Polk Creek Park \$ 125

Private Lots (per mowing):

Less than 1/2 acre \$ 60

More than 1/2 acre \$ 120

The undersigned hereby states that he/she read and understands and agrees to the accompanying Request for Bid, Specifications, and Bid Sheet and submits their quotation accordingly.

Contractor Epps Property Maintenance LLC Phone 304 904 3883

Address 534 Center Ave Weston WV 26452

Name and Title of Agent Cassey Marks owner

Signature of Authorized Agent Cassey Marks Date Feb/5/24

City of Weston (Bid is accepted once approved by Council and an authorized representative of the City signs below)

Name and Title _____

Signature _____ Date _____



Bid Sheet

City of Weston, WV

Mowing of City Properties and Code Non-Compliant Private Lots

Pricing Valid through December 2024

Bidders should attach all required documents as detailed in the Request for Bids and Bid Specifications to this form as their submittal. Bids missing the required documents shall be considered unresponsive.

City Lots (per mowing):

North Rt 19 Lot \$ 100.

River Front Park and Riverbanks \$ _____

Lively Park \$ 100 -

Willow St. Park \$ 100 -

Polk Creek Park \$ 150 -

Private Lots (per mowing):

Less than 1/2 acre \$ 50⁰⁰

More than 1/2 acre \$ 100⁰⁰

The undersigned hereby states that he/she read and understands and agrees to the accompanying Request for Bid, Specifications, and Bid Sheet and submits their quotation accordingly.

Contractor DAVE TAYLOR Phone 304 - 838 - 3825

Address 108 BROWN AVE

Name and Title of Agent DAVE TAYLOR

Signature of Authorized Agent [Signature] Date 2/8/24

City of Weston (Bid is accepted once approved by Council and an authorized representative of the City signs below)

Name and Title _____

Signature _____ Date _____



Bid Sheet

City of Weston, WV

Mowing of City Properties and Code Non-Compliant Private Lots

Pricing Valid through December 2024

Bidders should attach all required documents as detailed in the Request for Bids and Bid Specifications to this form as their submittal. Bids missing the required documents shall be considered unresponsive.

City Lots (per mowing):

North Rt 19 Lot \$ 50

River Front Park and Riverbanks \$ 1150

Lively Park \$ 50

Willow St. Park \$ 85

Polk Creek Park \$ 150

Private Lots (per mowing):

Less than 1/2 acre \$ 85

More than 1/2 acre \$ 150

The undersigned hereby states that he/she read and understands and agrees to the accompanying Request for Bid, Specifications, and Bid Sheet and submits their quotation accordingly.

Contractor Moran's Lawn Service Phone 304-439-1526

Address ~~433~~ P.O. Box 439 Weston, WV 26452

Name and Title of Agent Adam Moran Owner

Signature of Authorized Agent [Signature] Date 2-9-24

City of Weston (Bid is accepted once approved by Council and an authorized representative of the City signs below)

Name and Title _____

Signature _____ Date _____



Bid Sheet

City of Weston, WV

Mowing of City Properties and Code Non-Compliant Private Lots

Pricing Valid through December 2024

Bidders should attach all required documents as detailed in the Request for Bids and Bid Specifications to this form as their submittal. Bids missing the required documents shall be considered unresponsive.

City Lots (per mowing):

North Rt 19 Lot \$ 45.00

River Front Park and Riverbanks \$ 50.00 NO RIVER BANK

Lively Park \$ 45.00

Willow St. Park \$ 50.00

Polk Creek Park \$ 50.00 PANK 35.00 ACCESS Field OTHER
HOIT 50.00 Access side creek

Private Lots (per mowing):

Less than 1/2 acre \$ 55.00

More than 1/2 acre \$ 75.00

The undersigned hereby states that he/she read and understands and agrees to the accompanying Request for Bid, Specifications, and Bid Sheet and submits their quotation accordingly.

Contractor ROBINSON LAWN CARE Phone 304-871-0153

Address 358 Holly Street, Weston WV 26452

Name and Title of Agent Jerry Robinson Owner

Signature of Authorized Agent JRT Date 2-8-2021

City of Weston (Bid is accepted once approved by Council and an authorized representative of the City signs below)

Name and Title _____

Signature _____ Date _____